

TERM OF COMMISSION: January Session of the November Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:35 a.m.

**Subject: Public Hearing – ABC Labs Community Development Block Grant**

Bernie Andrews, Regional Economic Development, Inc., and Tom Ratermann, Boone County Regional Sewer District Manager, were present on behalf of this item.

Bernie Andrews stated this is the final required public hearing for the Community Development Block Grant for the Industrial Infrastructure Grant that benefited ABC Labs and Fairway Meadows Subdivision.

This grant was initially awarded in September 1998 totaling \$136,865.00. Part of these funds were used for a sewage upgrade for a total project cost of \$289,218.00. The CDBG funds were used to pay for the force main, gravity flow, and pump station for the sewer system that would allow Fairway Meadows Subdivision and eventually ABC Labs to get off the lagoon systems.

Mr. Andrews stated to date, \$192,302.00 have been drawn down from DED to pay for the improvements, leaving \$44,563.00 to be used. He noted \$12,000.00 of the grant was allocated for construction inspections. The City of Columbia preformed the construction inspections and those funds will be obligated back to the State. When the Boone County Regional Sewer District mails REDI the final invoice, REDI will process the invoice and obligate any unused funds back to the State.

To leverage this grant, ABC Labs was required to create 21 new jobs and invest \$2 million within a two-year period. At the time of the grant, there were 182 employees at ABC Labs. In September 2000, REDI documented ABC Labs having created 25 new jobs and invested over \$2.1 million. The grant agreement states ABC Labs has to keep the jobs in place for a period of five years from the grant agreement. Since that time, ABC Labs has invested an additional \$5 million in capital investment on their property and at one time had a total of 51 new jobs.

In August 2002, there were some lay-offs because of economic conditions in this specific market. Currently, ABC Labs is below the required 21 new jobs but ABC Labs expects to be back to the required number by the end of 2003.

Mr. Andrews stated the paper work should be processed in February and close the grant by the end of February 2003. He thanked the Commission, the Treasurer's Office and the Sewer District for their help with this project.

Tom Ratermann discussed the use of the lagoons by ABC Labs and Fairway Meadows Subdivision and how the new gravity sewer and pump station are being used.

Mr. Ratermann noted there is a limited capacity to this system because of the gravity sewer around Waters Edge Lake.

The connection agreement for this project was done in the late 1980's or early 1990's and later amended to include ABC Labs and the Pin Oak Neighborhood.

Commissioner Elkin stated the ultimate goal of the BCRSD is to eliminate discharge points and this new system has eliminated a discharge point that people see as they are driving into Columbia on I-70. He believes this is a tremendous improvement to the community, the subdivision and ABC Labs.

Commissioner Schnarre asked if ABC Labs is currently hooked up to this system. Mr. Ratermann stated they are not at this time. There is a small sewer extension that has to be built, which will be privately maintained. The plans for this have been submitted and the Sewer District is in the process of reviewing the plans.

Commissioner Schnarre asked if this extension will be paid with grant funds. Mr. Ratermann stated this will be paid with private funds.

There was further discussion.

Commissioner Schnarre opened the floor for a public hearing.

There was no one wishing to speak on this item.

Commissioner Schnarre closed the public hearing.

There was no further discussion on this item.

**Subject: Purchasing Department**

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

**A. Second Reading and Award of Bid 01-14JAN03 (Grading MKT Trail)**

Marlene Ridgway stated the department recommends award to Blacktop Paving Company.

Commissioner Elkin moved to award bid 01-14JAN03 for Grading MKT Trail – Term and Supply to Blacktop Paving Company.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 32-2003**

**B. Second Reading and Award of Bid 85-31DEC02 (Boom Mower and Tractors)**

Marlene Ridgway stated the department is recommending award to Cooke Sales and Services for 2 2003 John Deere 7220 4wd tractors with Tiger TRB-50C Rotary Boom Mowers for a contract value, including trade-in, of \$139,956.00. The department is also requesting approval of the disposal through trade-in of 2 1995 Ford 7740 Tractors with Tiger TRB-50 Rotary Boom Mowers (Fixed Asset Tag #s 10823 and 10824).

Commissioner Elkin moved to award bid 85-31DEC02 for Boom Mower and tractors to Cooke Sales and Services. The County Commission of the County of Boone does hereby authorize the disposal through trade-in of 2 1995 Ford 7740 Tractors with Tiger TRB-50 Rotary Boom Mowers (Fixed Asset Tag #s 10823 and 10824).

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 33-2003**

**C. Second Reading and Award of Bid 86-31DEC02 (Backhoe)**

Marlene Ridgway stated the department is recommending award to Crown Power and Equipment for 2 2003 Case 580SM backhoes for a contract value, including trade-in, of \$102,164.00. The department is also requesting approval of the disposal through trade-in of 2 1993 Case 580 SK Backhoes (Fixed Asset Tag #s 7630 and 7631).

Commissioner Schnarre moved to award bid 86-31DEC02 for Backhoes to Crown Power and Equipment. The County Commission of the County of Boone does hereby authorize the disposal through trade-in of 2 1993 Case 580 SK Backhoes (Fixed Asset Tag #s 7630 and 7631).

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 34-2003**

**D. Second Reading and Award of Bid 75-17DEC02 (Hoses and Fittings)**

Marlene Ridgway stated the department is recommending award to Applied Industrial Technology. This is a term and supply contract for the Public Works Department.

Commissioner Schnarre moved to award bid 75-17DEC02 for Hoses and Fittings to Applied Industrial Technology.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 35-2003**

**E. Second Reading and Award of Bid 02-07JAN03 (2003 Light Duty Pickups)**

Marlene Ridgway stated the department is recommending award to Albert Buick Honda GMC for 2003 GMC Sierra Extended Cab pickups and all add alternates and options. They are recommending awarding 2 vehicles for the Public Works Department including trade-in for \$41,284.96 and for the Planning and Building Inspection Department 2 vehicles for the purchase price of \$44,084.96. The department is also requesting the disposal, through trade-in, of 2 1994 Ford Rangers (Fixed Asset Tag #s 8685 and 8686). The total contract value, including trade-in, is \$85,369.92.

Commissioner Elkin moved to award bid 02-07JAN02 for Light Duty Pickups to Albert Buick Honda GMC. The County Commission of the County of Boone does hereby authorize the disposal through trade-in of 2 1994 Ford Rangers (Fixed Asset Tag #s 8685 and 8686).

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 36-2003**

**F. Second Reading and Award of Bid 90-31DEC02 (Inmate Detention Supplies)**

Marlene Ridgway stated the department is recommending award to Bob Barker Company, Inc for an estimated annual cost of \$36,335.75. This is a term and supply contract for the Sheriff's Department.

Commissioner Elkin moved to award bid 90-13DEC02 for Inmate Detention Supplies to Bob Barker Company, Inc.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 37-2003**

**Subject: Human Resources**

Betty Dickneite, Human Resources Director, was present on behalf of these items.

**A. First Reading of Contract with Zimmer Radio Group**

Betty Dickneite stated the Commission approved the renewal of the Sole Source with Zimmer Radio Group earlier this month. This is a contract with Zimmer Radio Group. This contract has been modified from the last contract to run between February and December 2003.

Mrs. Dickneite stated this is a continuation of radio and internet advertising with Zimmer Radio Group, which began approximately six months ago. This advertising has brought in a broader base of applicants for the County.

Commissioner Elkin stated he believes this advertising has had an effect on the applicant pool for the County.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**B. First Reading of Affirmative Action Plan for Boone County Government**

Betty Dickneite stated the County hired Julien Carter as a consultant for Boone County's Affirmative Action Plans and Mr. Carter presented this plan to the Commission December 31, 2002. At that meeting, Mr. Carter reviewed some of the highlights of the Affirmative Action Plan document. The Commission requested this plan be forwarded to the Personnel Advisory Committee. At the January meeting of PAC, this plan was discussed and there were no objections to adoption of this plan. This is being brought forward today as a first reading.

Mrs. Dickneite noted the underutilized groups for minorities and females. There are two

of 24 job groups that are underutilized for minorities, the Administrator's category and Public Works Professional. Each of these groups would have one more minority; these would not be considered underutilized.

Four of 24 job groups were identified as underutilized for females, Administrative and Officials, Information System Technology, Appraiser, and Road Maintenance Worker. Each of these groups would have one more minority; these would not be considered underutilized.

Commissioner Elkin asked when the last Affirmative Action Plan was adopted by the County. Mrs. Dickneite stated this is supposed to be done on an annual basis but the first plan that was adopted was in 1998, with another plan adopted in 1999. There was a delay between the plans because the County was working on the Pay Plan and Job Reclassification.

Commissioner Schnarre noted this plan is using 1990 census information.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for adoption.

**Subject: First Reading of Contracts**

Commissioner Schnarre stated the following is a list of agencies that the County gives annual funding to:

- Mid-Missouri Legal Services Corporation
- Curators of the University of Missouri – Eldercare Center
- Big Brothers/Big Sisters of Boone County, Inc
- OATS, Incorporated
- Boys Town of Missouri, Inc.
- Central Missouri Humane Society
- Centralia Area Chamber of Commerce
- Curators of the University of Missouri – Show-Me Games
- Voluntary Action Center
- Independent Living Center of Mid-Missouri d.b.a. Services for Independent Living
- Reality House Incorporated
- Cedar Creek Therapeutic Riding Center
- Rainbow House – Child Abuse and Neglect Emergency Shelter, Inc. (Emergency Shelter Care for Children)
- Rainbow House – Child Abuse and Neglect Emergency Shelter, Inc. (Clinical Services)

- Rainbow House – Child Abuse and Neglect Emergency Shelter, Inc. (Crisis Care for Children)
- Boone County Council on Aging
- Harrisburg Preschool and Daycare, Inc.
- Central Missouri Food Bank Network, Inc.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Clerk's Office**

**A. Call for Election for Hospital Trustee for Boone County**

Commissioner Elkin moved to call for an election to be held in said County on Tuesday, the 8th day of April, 2003, for the purpose of electing one (1) member of the County Hospital Board of Trustees.

Said Commission hereby adopts the following Notice of Election and Sample Ballot for said election:

STATE OF MISSOURI  
COUNTY OF BOONE

Notice is hereby given to the qualified electors of the County of Boone, Missouri, that the County Commission of said County has called for an election to be held on Tuesday, the 8th day of April, 2003, from and between the hours of six o'clock a.m. and seven o'clock p.m. on said day for the purpose of electing one (1) member of the County Hospital Board of Trustees. The one trustee elected shall serve for a term of 5 years.

The ballot at said election shall be in substantially the following form:

OFFICIAL BALLOT  
COUNTY OF BOONE, MISSOURI  
Tuesday, April 8, 2003

FOR HOSPITAL TRUSTEE:  
(VOTE FOR 1)

GARY L. SEIDER  
DENNIS L. THOMPSON  
FRED PARRY

FAITH PHILLIPS

INSTRUCTIONS TO VOTERS: DARKEN THE OVAL NEXT TO THE NAME OF THE CANDIDATE FOR WHOM YOU WISH TO VOTE.

The Commission further orders the election be conducted by the Clerk of said County pursuant to the provisions of Chapter 115 RSMO.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 38-2003**

**B. Accept Certification of Candidate for Centralia Special Road District**

Commissioner Schnarre moved to accept the following certification for the Centralia Special Road District:

*I, Wendy S. Noren, County Clerk and Election Authority in and for the County of Boone, State of Missouri, hereby certify that at the close of filing for Commissioner of the Centralia Special Road District of Boone County, Missouri at 5:00 p.m. on January 21, 2003 the number of candidates filed for the position of Commissioner equals the number of positions to be elected. I further certify that the notice provided for in subsection 5 of section 115.127 has been published in at least one newspaper of general circulation in the district. Pursuant to the provisions of 115.124.1 RSMo., no election shall be held for such office and the candidate, Jason Kehl, shall assume the duties of his office at the same time and in the same manner as if he had been elected at the April, 2003 election.*

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 39-2003**

**Subject: Authorize Use of Courthouse Grounds**

**A. Motorcycle Show**

Commissioner Schnarre moved to authorize the use of the Courthouse Ground September 13, 2003 from 9:00 a.m. to 3:00 p.m. for a Motorcycle Show – Fundraiser for Coyote Hill Children’s Home by the Son Rise Riders – Christian Motorcycle Association.



Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 40-2003**

**B. Candlelight Vigil**

Commissioner Elkin moved to authorize the use of the Courthouse Ground March 19, 2003 from 5:00 to 7:30 p.m. for a Peaceful Demonstration – Lloyd Gaines Candlelight Vigil by the Legion of Black Collegians.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **41-2003**

**Commissioner Reports**

*Commissioner Schnarre*

*Notice of Voluntary Annexation*

Commissioner Schnarre stated the County has been notified of a voluntary annexation of 9.06 acres of land owned by Karon L. Rowe, located on the west side of State Route 763, approximately 1,000 feet south of Brown School Road (4515 State Route 763).

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 10:00 a.m.

Attest:

\_\_\_\_\_  
Keith Schnarre  
Presiding Commissioner

\_\_\_\_\_  
Wendy S. Noren  
Clerk of the County Commission

\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner