

TERM OF COMMISSION: November Session of the November Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:31 p.m.

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

A. Bid Opening for Bid 74-21NOV02 (Georgetown Subdivision Storm Drainage Improvements)

Commissioner Stamper opened a bid from Don Schnieders Excavating.

- Grand Total: \$239,976.80
- Completion of Bidder's Qualifications, Addendum Acknowledgement, Addendum One, Addendum Two, Anti-Collusion Statement, Signature and Identity of Bidder, Bidder's Acknowledgement, Bid Bond: YES

Commissioner Stamper opened a bid from APLEX, Inc.

- Grand Total: \$224,943.00
- Completion of Bidder's Qualifications, Addendum Acknowledgement, Addendum One, Addendum Two, Anti-Collusion Statement, Signature and Identity of Bidder, Bidder's Acknowledgement, Bid Bond: YES

Commissioner Elkin opened a bid from Emery Sapp and Sons.

- Grand Total: \$235,555.00
- Completion of Bidder's Qualifications, Addendum Acknowledgement, Addendum One, Addendum Two, Anti-Collusion Statement, Signature and Identity of Bidder, Bidder's Acknowledgement, Bid Bond: YES

Commissioner Elkin opened a bid from Columbia Curb and Gutter.

- Grand Total: \$227,079.30
- Completion of Bidder's Qualifications, Addendum Acknowledgement, Addendum One, Addendum Two, Anti-Collusion Statement, Signature and Identity of Bidder,

Bidder's Acknowledgement, Bid Bond: YES

Commissioner Elkin opened a bid from Twehous Excavating.

- Grand Total: \$276,277.00
- Completion of Bidder's Qualifications, Addendum Acknowledgement, Addendum One, Addendum Two, Anti-Collusion Statement, Signature and Identity of Bidder, Bidder's Acknowledgement, Bid Bond: YES

Commissioner Elkin opened a bid from J.C. Industries.

- Grand Total: \$196,105.40
- Completion of Bidder's Qualifications, Addendum Acknowledgement, Addendum One, Addendum Two, Anti-Collusion Statement, Signature and Identity of Bidder, Bidder's Acknowledgement, Bid Bond: YES

Commissioner Stamper opened a bid from Lehman Construction.

- Grand Total: \$144,050.00
- Completion of Bidder's Qualifications, Addendum Acknowledgement, Addendum One, Addendum Two, Anti-Collusion Statement, Signature and Identity of Bidder, Bidder's Acknowledgement, Bid Bond: YES

Commissioner Stamper stated these bids will be forwarded to the Public Works Department for review and brought back forward to the Commission with a recommendation for award.

Commissioner Stamper asked David Mink, Public Works Director, how much this project was budgeted for. Mr. Mink stated he believed the budget for this project is approximately \$300,000.00.

B. Second Reading and Approval of SI-3000 System (Mugshot) Maintenance Agreement

Marlene Ridgeway stated this is a recommendation for award to I/TX Information Technology Solutions for a maintenance agreement for a period of December 1, 2002 to November 30, 2003. The contract price is \$6,691.07.

Commissioner Elkin moved to approve the SI-3000 System (Mugshot) Maintenance Agreement with Information Technology Solutions, Inc.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 489-2002**

C. Second Reading and Award of Bid 70-29OCT02 (Plotter)

Mrs. Ridgeway stated the department recommends award to Springfield Blue Print. The cost of the Plotter plus three years extended maintenance is \$12,690.00.

Commissioner Elkin moved to award bid 70-29OCT02 for a Plotter to Springfield Blue Print.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 490-2002**

Subject: Sheriff's Department – First Reading of Contract with Missouri Division of Highway Safety (DWI Enforcement Grant)

Major O.J. Stone was present on behalf of this item.

Major Stone stated this is a grant contract for DWI Enforcement from the State. This is for Sobriety Checkpoints and Saturation Controls. This grant contract total is \$7,988.39.

Commissioner Stamper asked if this grant amount is different from other years. Major Stone stated he believes this is a similar amount from other years.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Court Administration – First Reading of Budget Amendments

Bob Perry, Director of Court Services, was present on behalf of these items.

Mr. Perry stated there has been a reduction in the contract with the Division of Family Services for the Family Centered Out of Home Project of one deputy Juvenile Officer. The contract amount for the Homestudies and Child Orders of Protection has been reduced from approximately \$36,000 to \$15,000 per year. This is the first impact the Court Services is feeling from State budget cuts. The budget amendments that have been presented to the Commission will run from October 1, 2002 to December 31, 2002. This will carry over to the next calendar year.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Public Works – First Reading to Extend Temporary Employment

David Mink, Public Works Director, was present on behalf of this item.

David Mink stated Clarice Martin, Administrative Clerk, has been on FMLA leave since September 3, 2002. The department hired Shayna Knipp as a temporary employee, according to the policy for a period of six weeks, while Clarice was out on leave. The department requested an extension, which was approved by the Commission, and this will expire tomorrow, November 22.

Clarice Martin's return date is still unknown, she has not been cleared to come back to work at this time. The department is requesting an additional extension of Shayna Knipp's employment through the end of the year or until Clarice returns to work.

Mr. Mink noted Shayna Knipp is no longer available as a full-time employee but is able to work approximately 30 hours per week.

Mr. Mink requested the second reading be waived and approve this request today.

There was no objection to waiving the second reading.

Commissioner Elkin moved to authorize the extension of temporary employment of Shayna Knipp as an Account Specialist in the Department of Public Works until such time as the full time person she is replacing returns to full duty but not beyond close of business on December 31, 2002.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 491-2002**

Subject: Second Reading and Approval of Tattoo Parlor Annual Registration Fee

Commissioner Stamper moved to establish a \$100 registration fee for Tattoo Parlors for 2002. Said fee shall be imposed from year to year until modified by the Boone County Commission.

Commissioner Elkin seconded the motion.

Commissioner Elkin stated the \$100 fee covers the Health Department's cost for inspections.

Commissioner Stamper noted this will bring the County into compliance with the City of Columbia's fee schedule.

There was no further discussion and no public comment.

The motion passed 2-0. **Order 492-2002**

Subject: First Reading of Resolution for Planning and Zoning Commission (to work with City of Columbia Planning and Zoning Commission)

Commissioner Stamper stated the City and County Planning and Zoning Commissions have met and they have agreed to work together on drafting a resolution for issues of mutual concern in the urban fringe area.

Commissioner Elkin stated this is mainly focused on the Gans Creek area to begin with then possibly move to other urban fringe areas.

There was no further discussion on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Receive and Accept Spotts Subdivision Plat

Thad Yonke, Boone County Planner, was present on behalf of this item.

Thad Yonke stated this is a minor subdivision plat with four lots. This was approved in May 2002 but because it is a four lot subdivision it requires water lines and fire hydrants to be installed. The department has received verification from the Water District that the developer has paid to have those improvements done, which is the department's standard procedure.

Commissioner Elkin moved to receive and accept Spotts Subdivision Plat.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 493-2002**

Subject: REDI Presentation of Master Plan

Victoria Pratt, President of Regional Economic Development, Inc., was present on behalf of this item.

Victoria Pratt stated REDI creates a Master Plan every five years for the City of Columbia and Boone County. The first Master Plan was done in 1988, with updates in 1992 and 1997. This Master Plan is the 2002-2006 Columbia/Boone County Economic Development Master Plan.

There is a section of the Master Plan which discusses the process for putting together this Master Plan. Input was received from the public, Centralia, Hallsville, Ashland, the Smart Growth Committee, and the REDI Investor base.

The Plan describes two goals; the promotion of new economy industry sector growth across Boone County and the retention of existing industrial and large employer base and support its expansion and growth.

She noted Missouri is the losing traditional manufacturing jobs at the highest rate but this is also a national trend. As a community, economic developers should stay ahead of the curve and looking for opportunities that grow new business and are in the sector of the bio-economy, which is the economy of the future.

The Plan also describes thirteen objectives to achieving the two goals previously described. The number one issue is workforce; the availability of the labor pool, efficiency and productivity of the labor pool, education levels of the labor pool, and the cost of the labor pool is what attracts business and industry to a community.

There are two new groups that have been created in this Master Plan; the REDI Business Team and the Workforce Generation Preparation Team.

She discussed how many areas across the nation have pre-permitted industrial park and land zoned for industrial use. This is part of a stream-lined development processes, reducing the time and cost for the developer.

She discussed how the Workforce Generation Preparation Team and what they will be working on for the future workforce.

Commissioner Elkin asked if a bio-technology development team has been organized. Ms. Pratt stated there has been two separate items going on; one is the life science business coalition. This is a group of businesses working to advance initiatives in order to grow the life sciences business sector in the community. The second group consists of Boone, Cole, Callaway, Cooper, and Howard Counties that are set up as Mid-MO Bio.

Commissioner Stamper thanked Ms. Pratt for bringing the Master Plan forward to the County Commission.

Ms. Pratt noted this has been adopted by the Columbia City Council and the Columbia Chamber of Commerce.

Commissioner Stamper asked if this was being presented for adoption by the Commission. Ms. Pratt stated that was correct.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for adoption.

Subject: Appointments to Boards or Commissions

A. Board of Health

Commissioner Stamper moved to re-appoint Lane DePrima to the Board of Health for a three year term to expire on August 31, 2005.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 494-2002**

B. Board of Adjustment

Commissioner Stamper moved to appoint Gregory L. Bier to the Board of Adjustment for a four year term to expire on November 15, 2006.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 495-2002**

C. Board of Parks Commissioners

Commissioner Stamper moved to re-appoint Charlene W. Nickolaus to the Board of Parks Commissioners for a four year term to expire on September 30, 2006.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 496-2002**

D. Building Code Board of Appeals

Commissioner Stamper moved to re-appoint Connie M. Sullivan to the Building Code Board of Appeals for a five year term to expire on October 7, 2007.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 497-2002**

Subject: Authorize Use of the Commission Chambers (Girl Scout – Heart of Missouri Council)

Commissioner Elkin moved to authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on January 8, 2003 from 5:00 to 9:30 p.m. by the Girl Scouts – Heart of Missouri Council for the Girl Scout Cookie Kick-off.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 497-2002**

Commissioner Reports

Commissioner Stamper

Hartsburg Levee District Annual Meeting

Commissioner Stamper noted the Hartsburg Levee District will be holding their annual meeting on November 26, 2002 at 7:30 p.m. at the American Legion Hall in Hartsburg. It has been suggested to authorize Clifton Nahler to vote the County's proxy.

There was no objection to this request.

Commissioner Stamper moved to authorize Clifton Nahler of Hartsburg to vote the County's Proxy on all matters related to Boone County owned land in the Hartsburg Levee District.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 499-2002**

Memo from The Trust for Public Land

Commissioner Stamper stated the Trust for Public Land has started a newsletter. A copy is available in the Commission Office.

Voluntary Annexation (Hallsville)

Commissioner Stamper noted the County has been notified of a voluntary annexation in the City of Hallsville of 0.6 acres located at 6571 Highway 124 East, formally known as the Creason Property.

Memo from State Emergency Management Agency

Commissioner Stamper stated the County has received notice regarding follow-up information on local mitigation plans.

Central Region Workforce Investment Board, Inc Meeting

Commissioner Stamper stated he attended the Central Region Workforce Investment Board, Inc Meeting. This is comprised of a group of elected officials in the Central Missouri area. There was a presentation from the Missouri Works Program and discussion about hiring issues and the Career Center.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting was adjourned at 2:07 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner