

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:34 a.m.

**Subject: Circuit Court Administration**

Bob Perry, Administrator to the Circuit Court was present on behalf of this item.

Bob Perry stated this is a continuation of five grants that the Circuit Court has had for several years. The five grants are Intensive Intervention, Probation Services, State Services for Victims, Family Centered Out of Home Salary Reimbursement, and Home Studies.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading and public hearing at the next available meeting with appropriate orders for approval.

**Subject: Purchasing Department**

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

**A. Second Reading and Award of Bid 47-25JUN02 (Chip and Seal)**

Marlene Ridgeway stated the Purchasing and Public Works Departments recommend award to Clever Stone Company for a contract price of \$60,210.60.

Commissioner Miller moved to award bid 47-25JUN02 for Chip and Seal Application to Clever Stone Company.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 318-2002**

**B. Second Reading and Award of City of Columbia Bid 194/2002 (Pagers and Paging Services)**

Marlene Ridgeway stated this is a request to utilize the City of Columbia Cooperative Contract for Pagers and Paging Services. The department recommends awarding the contract to Chariton Valley TriStar per the terms of the City of Columbia Contract. She noted this contract is for less than the previous contract the County has had with this company.

Commissioner Elkin moved to award City of Columbia bid 194/2002 for Pagers and Paging Services to Chariton Valley TriStar.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 319-2002**

**C. Second Reading and award of Bid 44-25JUN02 (Traffic Signs, Barricades, and Sign Posts Term and Supply)**

Marlene Ridgeway stated the Purchasing and Public Works Departments recommend a multi-vendor award.

Commissioner Elkin moved to award bid 44-25JUN02 for Traffic Signs, Barricades, and Sign Posts Term and Supply as follows:

- **Custom Products Corporation** of Jackson, MS: Category A – Traffic Signs
- **Allied Tube and Conduit** of Blue Springs, MO: Category B – Barricades, Cones, and Markers and Category C – Traffic Signs

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 320-2002**

**D. Second Reading and Approval of Sagem Morpho Maintenance Agreement**

Marlene Ridgeway stated this is the maintenance agreement for the automated finger print identification system equipment and software at the Sheriff's Department. This is for the third year maintenance from December 1, 2002 to November 30, 2003. The price for the third year is \$9,717.42.

Commissioner Elkin moved to approve the Sagem Morpho Maintenance Agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 321-2002**

**Subject: Public Works**

**A. Second Reading and Approval of Revenue Sharing Contracts for 2002**

Commissioner Miller stated these are revenue sharing contracts for the smaller cities in Boone County. The City of Columbia had a three year commitment from the County so there is no contract for the City of Columbia.

Commissioner Miller moved to approve the following Boone County Road Improvement and Repair Cooperative Agreements:

<b>CITY</b>	<b>CONTRACT AMOUNT</b>
City of Ashland	\$25,000.00
City of Centralia	\$25,000.00
City of Hallsville	\$25,000.00
City of Harrisburg	\$22,600.00
City of Hartsburg	\$22,000.00
City of Rocheport	\$26,000.00
City of Sturgeon	\$18,340.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 322-2002**

**B. Second Reading and Approval of General Consultant Services Agreement with Terracon**

Commissioner Miller stated this agreement is for soil testing for projects where there has been flood damage.

Commissioner Miller moved to approve the General Consultant Services Agreement with Terracon.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 323-2002**

**C. Second Reading and Approval of Boone County Road Tax Revenue Sharing and Revenue Replacement Policy**

Commissioner Miller stated the Public Works Department has been working on this policy. There has been a standard practice of how the department does this process but there was no written policy.

Commissioner Miller moved to adopt the Boone County Road Tax Revenue Sharing and Revenue Replacement Policies as drafted by the Boone County Public Works Department.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 324-2002**

**D. Second Reading and Approval of Surface Upgrade Guidelines**

Commissioner Miller moved to adopt the Boone County Public Works Surface Upgrade Guidelines.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 325-2002**

**E. Second Reading and Approval of Roadway Regulations Chapter 1**

Commissioner Miller moved to adopt the Boone County, Missouri Roadway Regulations Chapter 1: Vehicular Traffic Regulations as drafted by the Boone County Public Works Department.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 326-2002**

**F. Second Reading and Approval of Traffic Safety Manual**

Commissioner Miller moved to adopt the Traffic Safety Manual for Boone County, Missouri as drafted by the Boone County Public Works Department.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 327-2002**

**G. First Reading to Authorize Presiding Commissioner to sign Remonumentation Letter to Missouri Department of Natural Resources**

Commissioner Miller stated every year the County partners with the Missouri Department of Natural Resources to do monumentation to help land surveyors. This is a request to authorize the Presiding Commissioner to sign a letter to DNR.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Recorder of Deeds – First Reading of Budget Revision**

Bettie Johnson, Recorder of Deeds, was present on behalf of this item.

Bettie Johnson stated this is a budget revision to cover shelving needs that were deleted from the 2002 budget. At one time, the County had a carpenter and when this building opened, it was believed that Facilities Maintenance would not build shelves. In 1999, the Recorder's Office put out a bid to build shelves at a cost of approximately \$1,000.00. Last year, based on conversations she had with Facilities Maintenance, she was informed they were building shelves for other departments and could build shelves for the Recorder's Office. The only item the office paid for was supplies. For the same amount of shelving that cost \$1,000 in 1999, last year the office only paid \$229.00.

When the office submitted their budget for 2002, a request was made for shelves. Mrs. Johnson received a memo from the Auditor's office stating that Facilities Maintenance should not be building shelves. Mrs. Johnson asked if there was a County policy on this issue. Also, she requested money in the 2002 budget for shelving, assuming the only items that would need to be bought were materials so Facilities Maintenance could build the shelves, was deleted and the Auditor's Office informed her that a budget revision would need to be done to put funds into the furniture and fixtures line item to be able to bid out the work. The bids that were received total approximately \$1,200.00.

Commissioner Miller asked why this was done one way last year and a different way this year. Also, why is the Auditor making the determination about what the Facilities Maintenance department should be doing? Mrs. Johnson stated the comments received from the Auditor's Office were just a suggestion but was directed to bid this project and do a budget revision.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval. He requested the Liaison Commissioner to the Facilities Maintenance Department, Commissioner Miller, clarify on the County's policy on this issue.

### **Commissioner Reports**

#### *Commissioner Elkin*

##### *Building Permit Statistics*

Commissioner Elkin stated he received building permit statistics comparing January 1, 2001 through June 30, 2001 to January 1, 2002 through June 30, 2002. In 2001, there were 191 residential permits issued, 500 total building permits issued for a total of \$36,523,000. In 2002, there were 194 residential permits issued, 591 total building permits issued for a total of \$37,422,00.

##### *Memo from Boone Retirement Center*

Commissioner Elkin stated he received a correspondence from Cindy Forbis of Boone Retirement Center. The moratorium on skilled nursing facilities sunsets at the end of this year. If there is no cost expenditures associated with this then the facility can apply to the CON for additional bed. In the new facility, there is room for an additional six bed without having to make any changes to staffing. This memo is to let the County know that they will be applying for six more beds at the new facility. This would allow for a licensing agreement for 128 beds.

#### *Commissioner Miller*

##### *National Association of Counties Annual Meeting*

Commissioner Miller stated she attended the NACo meeting last week and a majority of the Information Technology meeting was centered on the Integrated Justice Systems. There is a work group that has been working with counties around the country. She brought information back for the Jail Task Force and the Information Technology Department. The institute offers courses in many areas and specialized technology seminars on issues related to the Integrated Justice Systems. There is also a group of

professionals that will assist counties develop their Integrated Justice Systems for the cost of travel only, leaving profession services.

There was also discussion with Microsoft and their licensing processes with cities and counties.

NACo just approved a partnership with County Environmental Network. This group does the scientific research for environmental policies. She believes this would be helpful to the Planning Department with their work on issues like the Stream Buffer Ordinance or Overlay Districts.

Commissioner Miller also noted Chief Steve Paulsell with the Boone County Fire Protection District gave a presentation on recruiting and retention for volunteer fire departments.

Commissioner Miller gave a presentation in Chicago for the Mississippi Valley Conference of the American Association of State Highway and Transportation Officials. She discussed NACo's standing on the reauthorization of TEA-21. NACo supports the existing finance structure including the budget mechanism that guarantees funding. They do not support an increase in the federal fuel tax. They do not have a position on funding formulas. They are researching a rural roads safety program and would like to see an annual fund of \$1 billion go toward rural roads in America. They support the off system bridge system. NACo and ASHTO are working together on the rural planning issue that has been a conflict between the two organizations. Commissioner Miller has been asked to represent NACo in these discussions. They would like to see environmental stream lining addressed in the reauthorization.

*National Governors Association Policy Academy*

Commissioner Miller stated she has been asked by the State of Missouri to be part of a team that will participate in the National Governors Association Policy Academy on integrating transportation and land use. This will be held in Washington, D.C. on July 25 and 26. There will be five other states attending this meeting. Governor Bob Holden asked David Warm of the Mid-America Regional Council in Kansas City to represent the urban areas of Missouri and Commissioner Miller to represent the rural areas of Missouri. Phil Tate, Economic Development Office, Daniel Hall, Governor's Office, Ewell Lawson, Executive Director of the Missouri Commission on Intergovernmental Corporation, and Kyle Kittrel, Long Range Planning for the Department of Transportation will also be attending the meeting.

*Commissioner Stamper*

*Juvenile Justice Center Art Program Fair Results*

Commissioner Stamper stated he received a notice from the Juvenile Justice Center Art Program with the Boone County Fair Results. 39 total projects were entered into the Fair, there were 21 blue ribbons, 17 red ribbons, and 1 white ribbon given to the 39 projects. The quality of the projects was better than in the past and the judging was a lot tougher. The items are on display in the Home Arts Division in the Coliseum. Also, there were two batches of cookies, which received a red and a blue ribbon, and brownies.

*Human Resources Care Leave Policy*

Commissioner Stamper stated at the last Personnel Advisory Committee meeting discussed a Care Leave Policy. This is a policy that would allow for one employee to donate unused portions of their sick or vacation leave to another individual who suffers from a critical or life threatening illness. This policy has not been adopted. The County Employees Retirement Fund (CERF) was modified by a bill that was signed into law that requires additional contribution.

*Agreement Between SEMA and JCIC*

Commissioner Stamper stated the Commission has received notice regarding the Weapons of Mass Destruction grant and how the funds will be distributed from SEMA. This grant will be split into 65% going to the City and 35% going to the County. The allocation was given directly to the City. The 35% will be divided between the Sheriff's Department and the Fire District. He noted the Fire District will receive additional allocation because of their involvement with Task Force One.

*Public Notice of Proposed Final Missouri Section 303(d) List*

Commissioner Stamper stated the Missouri Department of Natural Resources is placing the proposed final 2002 303(d) list on public notice for the purpose of soliciting comments on two pieces of information added to the list. The 303(d) list is a list of water bodies in the State and identification of any pollutants within those bodies.

*Title V Juvenile Justice Delinquency Prevention Grant*

Commissioner Stamper stated the Commission has received a copy of the Title V Juvenile Justice Delinquency Prevention grant proposal submitted on July 1, 2002.

*Notice of Voluntary Annexation*

Commissioner Stamper stated the County has been notified of a voluntary annexation of approximately nine acres of land owned by L'nora Cross Wells, located south of I-70 Drive Southeast, approximately 120 feet east of Upland Creek Road.

*Missouri Department of Health and Senior Services*



Commissioner Stamper stated the Commission received the *Local Public Health Agencies Financial Review* (1997-2001).

There was no public comment.

The meeting adjourned at 10:07 a.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner