

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

Subject: Presentation from Tom Vernon – Smart Growth Coalition

Tom Vernon, Smart Growth Coalition, was present on behalf of this item.

Tom Vernon stated a few months ago, the Land Use Committee of the Boone County Smart Growth Coalition devised a White Paper on Preservation in Boone County. It is the preservation of the natural beauty and rural atmosphere. As part of this, there was a section that was about the proposed creation of a County Park System. These ideas were presented to the County Park Commissioners recently as an outcome of their request for input. There were some suggestions for areas of the County that might be worthy of preservation. They consulted area groups such as the Missouri Department of Conservation, the Prairie Foundation, Boone County Historical Society, and the Sierra Club and asked them for their ideas about areas of the County that might be important for long-term preservation. Those groups came up with a list of sixty-one suggestions. This list is submitted to the Public Record.

The groups that made suggestions operate independently but there was overlap of their suggestions. Mr. Vernon noted these suggestions have also been mapped.

Commissioner Stamper asked how many areas have been designated and what the needs would be in the future. Mr. Vernon stated there have only been suggestions made of the areas in the County worth consideration for preservation. The next step from the list of suggestions is to bring the suggestions to the Board of Parks Commissioners for a discussion.

Commissioner Elkin stated when Mr. Vernon gave the presentation to the board of Parks Commission, the Commission identified some groups that were not involved in this process and he believes there may be other opinions from groups that were not involved that could be valuable to this list. This is a work in progress. He believes there are areas in the County that have not been identified as a suggestion.

Mr. Vernon stated this is meant to be an initial pass of what the Committee believes is

important.

Commissioner Elkin asked who created the map. Mr. Vernon stated Kevin Hossman of the Department of Natural Resources at the University of Missouri.

Commissioner Elkin stated this is something that the County might be able to put on their website to generate public comment.

Mr. Vernon noted at the rate of development in Boone County in 25 years, the population will be double what it is now. The Committee sees this as a 30 year project.

Commissioner Miller stated she appreciates the work that has been done on this because she believes this is work the County does not have to do. When there are citizen groups that do the research and make suggestions, it puts the County years ahead in the process. She thanked Mr. Vernon for what has been done.

There was no further discussion and no public comment on this issue.

Subject: Juvenile Justice Center – Second Reading and Authorization for Presiding Commissioner to Sign Juvenile Accountability Incentive Block Grant Application for 2002-2003 Grant Year

Commissioner Elkin moved to authorize the Presiding Commissioner to Sign Juvenile Accountability Incentive Block Grant Application for the 2002-2003 Grant Year.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 275-2002**

Subject: Prosecuting Attorney's Office

A. Second Reading and Approval of Cooperative Agreement with State

Commissioner Elkin moved to approve the Child Support Enforcement Cooperative Agreement with State of Missouri Department of Social Services Division of Child Support Enforcement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 276-2002**

B. Second Reading and Approval of Cost Proposal Plan with State

Commissioner Miller moved to authorize the Presiding Commissioner to sign the Certificate of Indirect Costs – A Cost Allocation Plan with Maximus.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 277-2002**

Subject: Sheriff’s Department – First Reading of Budget Revision

Captain Beverly Braun was present on behalf of this item.

Captain Braun stated there is a washing machine at the jail, which is used for inmate clothing. There have been maintenance problems with this machine. Bob Schwartz, Jail Maintenance, has looked at and worked on the machine. Parts have been ordered and installed and the machine still does not work. This machine needs to be replaced. The department is requesting approval to transfer funds from left over funds from a vehicle purchase to allow the department to buy a new machine.

Commissioner Miller stated she is aware it needs to be replaced and has needed to be replaced for a while.

Captain Braun stated there are currently 177 inmates at the jail and they go through a lot of laundry. Commissioner Miller noted it makes the trustee’s job harder when there is only one machine.

Commissioner Stamper noted the paper work is marked "rush" and asked the Commissioners if they would agree to waive the second reading. The Commissioners agreed to waive the second reading and Commissioner Stamper requested a motion on this issue.

Commissioner Miller moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1251-92400: Sheriff – Replacement Auto (Truck)	\$4,385.00	
1255-92300: Corrections – Replacement Machinery and Equipment		\$4,385.00

Said budget revision is to replace a washing machine at the Boone County Jail.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 278-2002**

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

A. First Reading of Bid C10410001 (State Contract for Ford Crown Victoria Police Interceptors)

Marlene Ridgeway stated she and the Sheriff's Department are recommending award from the State of Missouri Cooperative Contract C10140001 to purchasing five (5) 2003 Crown Victoria Police Interceptors for a until cost of \$19,879.00 from Joe Machens Ford. Joe Machens has given us the opportunity to purchase these 2003 models for the 2002 bid price if we order by June 28, 2002. This will save the County a minimum of \$580 per each vehicle. Total contract value is \$99,395.00 to be paid from organization 1251 account 92400. The amount budgeted for this is \$114,000.00.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading of Bid 38-28MAY02 (Cartegraph On-Site Consulting and Database Setup)

Marlene Ridgeway stated she and the Public Works Department have evaluated the responses received from the above referenced bid. They recommend awarding to ProNet, Inc. for having the lowest and best bid meeting the minimum specifications. We have checked the references provided by ProNet, Inc. and received a positive response on work done previously within our scope of work. The total contract value is not to exceed \$7,200.00 and will be paid out of organization 2040 account 71100.

Commissioner Miller asked how much was budgeted for this item. Mrs. Ridgeway stated she believes \$10,800 budgeted.

Commissioner Miller stated the reason she wanted to know what was budgeted is that the other bid received was a lot more than the bid recommended for award. Mrs. Ridgeway stated the other bid covered other scopes of work above and beyond what Public Works is

looking for and ProNet actually serves the needs of the department.

Commissioner Miller requested if the budgeted amount is not what Mrs. Ridgeway believes it is if Mrs. Ridgeway would let her know.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading of Bid 46-10JUN02 (Lease of Self-Propelled Vibratory Roller/Compactor)

Marlene Ridgeway stated she and the Public Works Department have evaluated the responses received from the above referenced bid. We recommend rejecting the bid from Hertz Equipment. They did not provide the correct size of equipment as specified in the bid. We further recommend awarding to Victor L. Philips Co. for having the lowest and best bid meeting our specifications. The monthly lease amount for an Ingersoll-Rand SD110 is \$4,250.00. This is to be paid out of organization 2040 account 71700. At this time, \$108,333 is remaining in that account. This is set up as a term and supply, hence no need for purchase orders.

Commissioner Stamper asked if there was a big difference between a 100 and a 110. Mrs. Ridgeway stated there is a maximum net weight of what the equipment is to be used for. This piece of equipment was identified after the bid was awarded for all leased equipment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

D. First Reading of Bid MM35 (Rock Salt and Sodium Chloride Term and Supply)

Marlene Ridgeway stated she, the Mid-Missouri Public Purchasing Cooperative and the Public Works Departments of the City of Columbia and Boone County have evaluated the responses received from the above referenced bid. We recommend awarding to Independent Salt Co. for having the lowest and best bid meeting the minimum specifications. The total contract value for the cooperative bid is \$138,000.00. Boone County Public Works has budgeted \$66,000.00 for this year for salt.

Commissioner Miller stated there were many bids received this year compared to last year when there were no bids submitted.

Mrs. Ridgeway stated this award is for more than what was paid last year, which the contract price was \$25 with Cargill.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

E. First Reading of Bid 43-18JUN02 (Parking Lots Surface Improvements)

Marlene Ridgeway stated the bid for Parking Lots Surface Improvements was issued on May 30, 2002 and closed on June 18, 2002. A total of three bids were received. Purchasing and Public Works are recommending an "all or none" award to Blacktop Paving for offering the low bid for this project. The total contract award is \$10,005.30 from department 6100 (Facilities Maintenance) account 60400 (Grounds Maintenance). The original budget was \$13,500.99. At this time, \$17,591 remains in the account.

Commissioner Miller asked if this was for overlaying all the parking lots. Mrs. Ridgeway stated that was correct.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

F. First Reading of Amendment to Bid 01-24JAN01 (Electronic Monitoring Equipment and Services)

Marlene Ridgeway stated the County currently has a contract with BI Incorporated for our Electronic Monitoring programs. The Adult Court Services department is requesting an amendment to the above mentioned contract to allow for additional inventory to be housed at the Callaway County Sheriff's department at no additional cost. BI Incorporated has agreed to do this and is reflected by the amendment.

Commissioner Miller asked if Callaway County purchase their own equipment. Mrs. Ridgeway stated they use some of Boone County's equipment but not to the volume as our Adult Court Services use. Callaway County only uses two to five units per month. This is allowing Callaway County to have a stock so they do not have to come here to get one.

Commissioner Miller asked if Callaway County pays for their electronic shackling. Mrs. Ridgeway stated that was correct.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Public Works – First Reading of Change Order #2 for Benson Road Project

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated this is for the redesign of Benson Road to allow phasing. This was initially done as a Professional Services Agreement while he was on vacation but this needs to be done as a Change Order. When he brought the paper work to the Auditor's Office for payment, they suggested this should be done as a Change Order.

Commissioner Stamper noted this Change Order is within the authority of the Liaison Commissioner of the department, which is Commissioner Miller, to be signed without a Commission Order.

This Change Order has been referred to the Liaison Commission based on given authority.

Subject: Facilities Maintenance – First Reading to Approve Consultant Agreements

Ken Roberts, Facilities Maintenance Manager, was present on behalf of this item.

Ken Roberts stated Facilities Maintenance has taken Public Works lead in using pre-qualified professional consultants for potential needs for architectural designs. There are seven architectural firms that have been pre-approved and are before the Commission for a first reading.

Commissioner Miller asked if this allows the department to call one of the architectural firms when there is a job that cannot be handled in-house. Mr. Roberts stated that was correct. These agreements allow for an intent to do business.

Commissioner Miller stated that the County has found by having pre-approved contractors, it is beneficial to the departments in case of an emergency. She supports this request.

Commissioner Elkin stated he agrees with Commissioner Miller. He noted there was electrical damage at the Fairgrounds and Meyer Electric on the County's pre-approved list and Meyer Electric was the only company that does the specific work that was needed.

Commissioner Stamper noted the agreements are with the following architectural firms:

- Peckham and Wright Architects, Inc.
- Project Solutions Companies
- Simon Oswald Associates
- Mitzel and Scroggs Architects Inc.
- Malicoat-Winslow Engineers
- CM Engineering, Inc.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Use of Courthouse Grounds (Service Animal Day)

Commissioner Miller moved to authorize the use of the Courthouse Grounds on August 29, 2002 from 10:00 a.m. to 4:00 p.m. for the Service Animal Day – For People with Disabilities for the Services for Independent Living.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 279-2002**

Subject: First Reading to Authorize Presiding Commissioner to Sign Delinquency and Youth Prevention Program Grant Application

Kathy Lloyd, Bill Pabst, and Ron Higginbotham were present on behalf of this item.

Ron Higginbotham stated this grant would be for approximately \$70,000 and would be a Title V grant obtained through the Missouri Department of Public Safety. This is a one year grant, renewable for up to three years. This grant would fund a variety of programs particularly computer lab session in Centralia, Hallsville, and Ashland.

Commissioner Miller stated this is an attempt to partner with the County, Boone County Extension Council, the State office, and the Juvenile Office. This is similar to the computer program that has been put in Columbia's First Ward. The match is coming from the use of Extension or State personnel and the computers being used. She believes it is important that they are not investing in a lot of infrastructure and they are requesting the County to be the fiscal agent. They also requested one Commissioner to be a liaison to this and she suggested Commissioner Elkin because he is on the Extension Council.

Kathy Lloyd stated she visited with June Pitchford, Boone County Auditor, and yesterday to discuss the issue of indirect cost. The grant applicant does not allow for indirect cost of what the grant will provide. There was a belief that the County had to recover indirect cost in order to do the grant. Mrs. Pitchford indicated that this is not necessarily the case. If the County can, it would be preferable but there are arrangements like this with the Child Advocacy Center and those costs are not part of the grant.

Commissioner Miller stated the Commission sometimes finds that they forget to ask those questions and wanted to do this up front so there would not be any problems later.

Commissioner Elkin asked if this was a three year grant. Mr. Higginbotham stated it is a one year grant renewable for up to three years.

Bill Pabst stated yesterday they held a meeting with Rhonda Gibler and Mark Stillwell on the budget. There were some minor adjustments to the budget. The majority of the dollar amounts in the grant portion remain relatively the same. The significant change had to do with the match. The people who are responsible for administering the grant at the University, do not like to see over-match in the budget because it has to be accounted for. What was worked out is in the actual budget, they put in the minimum match necessary then in the footnotes and narrative, the additional match and contribution is detailed.

Commissioner Miller stated the match is matched by the computer equipment. Mr. Pabst stated the University is donating its facilities and administration overhead and they wanted that shown on the budget as part of the donation and match.

Commissioner Stamper thanked Mrs. Lloyd, Mr. Higginbotham, and Mr. Pabst for bringing this forward to the Commission. He believes this is a great opportunity for the County to work with the other agencies and that the County will be endorsing this grant.

There was no further discussion and no public comment on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Reports

Commissioner Stamper

LEPC and Columbia Regional Airport Full-Scale Exercise

Commissioner Stamper stated the Columbia Regional Airport has set up a full-scale exercise along with the Local Emergency Planning Committee (LEPC). The date has been set for August 10 with a backup date of August 24.

Avenue of the Columns Committee Meeting

Commissioner Stamper stated the Committee continues to have discussions with property owners on 8th Street. They requested a contribution from the County and Commissioner Stamper stated he believes the County has done well with their contributions so far.

Quick Facts on Proposition B

Commissioner Stamper submitted this to the Public Record. He noted David Mink, Director of Public Works, has been informed that if Proposition B passes, then the County will receive \$350,000 per year. Commissioner Miller noted the City would receive \$680,000 so the total for all of Boone County would be approximately \$1 million.

Missouri Public Service Commission Case No. EO-2002-458

Commissioner Stamper stated the Public Service Commission has sent an order establishing a procedural schedule. This case is related to a number of electric companies swapping clients and territories.

Mental Health Court

Commissioner Stamper submitted to the Public Record a draft document on the Mental Health Court.

Character Preservation Overlay District

Commissioner Stamper submitted the Character Preservation Overlay District document presented by the Planning and Zoning Commission.

Commissioner Elkin stated the Character Preservation Overlay District preserves the character of certain identified areas. The Planning and Zoning Commission would like to bring this forward for public comment and move forward when the Commission adopts the ordinance revisions.

Commissioner Stamper stated if this document was adopted in this format, it would have a big impact on the community. This document needs to be presented to the public because of the potential impact.

Commissioner Miller stated she wrote about this in her article last week to let the public know there would be public hearings and requested comments.

NOAA Transmitter Dedication (June 5, 2002)

Commissioner Stamper stated the dedication was at Boone Electric Cooperative for a presentation by the Directors of Central Electric Power Cooperative, Boone Electric, Callaway Electric Cooperative, CO-MO Electric Cooperative, Howard Electric Cooperative, and Three Rivers Electric Cooperative. There were also representatives from Premier Marketing Group, National Weather Service Representatives from Kansas City, Department of Public Safety, State Emergency Management Agency and Federal Emergency Management Agency. They dedicated a NOAA Transmitter and Premier Marketing is hosting the transmitter on one of their towers. This fills a void that was left by NOAA leaving the area. He thanked Premier for all their help.

Commissioner Stamper noted he heard through the media that the City Council had a meeting last night concerning the Law Enforcement Tax. He heard Ray Beck, City Manager, is supposed to talk to the County about re-tooling the tax package, but

Commissioner Stamper has not heard anything from Mr. Beck.

Commissioner Miller

West Central Commissioners Association

Commissioner Miller stated he attended the West Central Commissioners Association meeting last week. They toured Linn State Technical College and she was impressed by their facilities. Linn State Technical College is willing to work with local governments for heavy equipment training. She suggested bidding these classes and for David Mink, Public Works Director, to investigate this program. They also discussed Proposition A, the enhanced wireless 911 service, Proposition B, the state road tax, and an update on what happened during the legislative session.

Missouri Commission on Intergovernmental Cooperation

Commissioner Miller stated she attended a meeting where the Brookings Institute gave a presentation. The Brookings Institute is a think tank from Washington D.C., which has been hired by the Kauffman Foundation to study the growth trends in the state of Missouri and have the Brookings Institute make suggestions on possible future policy changes.

Commissioner Elkin

None to report at this time.

There was no public comment.

The meeting was adjourned at 10:16 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Don Stamper
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner