

TERM OF COMMISSION: February Session of the February Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District II Commissioner Linda Vogt
Deputy County Clerk Michelle Malaby
County Counselor John Patton

The regular meeting of the County Commission was called to order at 1:34 p.m.

SUBJECT: Consider Revisions to Neighborhood Improvement District Policy

Neighborhood Improvement District Coordinator Andy Lister reviewed his memorandum to the commission dated February 27, 1997, outlining proposed revisions. One issue, that of whether a project will not be approved if any petitioner, or if any signer of the petition, is delinquent in county property taxes, needs to be clarified. A final decision on the policy is not expected today. Mr. Lister stated he circulated the revisions to officeholders and department heads two weeks ago. He did not receive comments.

Commissioner Vogt stated she would like the revisions to be distributed to officeholders and department heads by the commission.

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SUBJECT: Certify Costs and Order Assessments, Bearfield Neighborhood Improvement District

Mr. Lister reviewed his memorandum to the commission dated February 27, 1997, indicating the final cost of the Bearfield Neighborhood Improvement District Project is \$128,009.89.

Commissioner Stamper moved that the County Commission of the County of Boone compute the final costs of the road improvement project for the Bearfield Neighborhood Improvement District to be \$128,009.89.

The County Commission does hereby apportion the costs of said project equally by lot/tract of property within said district according to the provisions of 67.463.2 RSMo. (1993 Supp.) and petition approved by said Commission.

The County Commission further orders special assessments against the property described on the attached sheets and in the attached amounts and orders the Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect February 28, 1997.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 71-97.**

SUBJECT: Update on Geographic Information System

Information Services Director Scott Monnig and Assessor Tom Schauwecker were present. Mr. Monnig reviewed his memorandum to the commission dated February 27, 1997.

In response to a question from Commissioner Stamper, Mr. Monnig replied once the cooperative agreement is signed by all parties, the first phase will take three years to implement. The system should be operable, to some extent, within three years. Within five years, several applications should be in place.

Mr. Schauwecker stated he believes the in-house approach to this project is prudent.

SUBJECT: Public Hearing on Regulation and Licensing of Tattoo Artists and Dermagraphic Technicians and Related Businesses

Boone County/City of Columbia Health Department Director Mike Sanford, 600 E. Broadway Room 100, Columbia, stated this ordinance was recommended by the Columbia/Boone County Board of Health to the Columbia City Council and County Commission. A Board of Health subcommittee met with representatives of local tattoo businesses to develop an ordinance which will satisfy local health concerns. The City Council passed the ordinance. It will take effect April 1. The County Commission is considering the same ordinance, but in the county format. It is important for the City of Columbia and Boone County to have the same ordinance so that illegitimate tattoo businesses do not flee Columbia for Boone County in order to avoid regulation.

Commissioner Stamper opened the public hearing

Steve Meulenkamp, 1207 Range Line, Columbia, stated the county ordinance will not affect him since his business is located in the City of Columbia, but he is in favor of the ordinance. How will the public be informed of such regulations?

Commissioner Stamper stated the commission typically relies of the media to inform the public.

Mr. Patton added the ordinance will also be published as a legal notice.

Commissioner Vogt asked will the Health Department inspect tattoo businesses?

Mr. Sanford replied he is not aware of any tattoo businesses operating in the county at this time. Health Department staff will visit such businesses in the city as often as necessary to ensure compliance with the regulations.

In response to a question from Commissioner Vogt, Mr. Sanford replied the State of Missouri does not regulate such businesses. Other states do, as do many Missouri communities. Most of this ordinance was derived from ordinances in effect in other cities.

Mr. Patton asked if the Board of Health discussed banning tattooing, whether or not for compensation, except as regulated?

Mr. Sanford replied no.

Commissioner Stamper moved that the County Commission of the County of Boone adopt the attached ORDER ADOPTING CHAPTER IV, REGULATION AND LICENSING OF TATTOO ARTISTS AND DERMAGRAPHIC TECHNICIANS AND RELATED BUSINESSES effective April 1, 1997.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 72-97.**

SUBJECT: Amend Construction Materials Consultant Services Agreement with Engineering Surveys & Services

Public Works Department Director Frank Abart reviewed a memorandum to the commission from Manager of Design and Construction John Smith dated February 27, 1997. The amendment will continue the practice of Engineering Surveys & Services assisting the Department with quality assurance testing during 1997. By contracting for this service, the county avoids training people purchasing equipment to perform such testing. The service will be acquired as needed.

Commissioner Vogt moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached AMENDMENT TO CONSTRUCTION MATERIALS CONSULTANT SERVICES AGREEMENT with Engineering Surveys & Services for construction testing.

Commissioner Stamper seconded the motion. Motion passed unanimously. **Order 73-97.**

SUBJECT: Proposal for Additional Engineering Services by Shafer, Kline and Warren for St. Charles Road

Mr. Abart reviewed a memorandum to the commission from Mr. Smith dated February 26, 1997, requesting approval of a supplemental agreement with Shafer, Kline and Warren for additional engineering services to correct a drainage problem located south of St. Charles Road and west of Snead Road.

Commissioner Vogt moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached PROPOSAL FOR ADDITIONAL ENGINEERING/SURVEYING SERVICES with Shafer, Kline and Warren Engineering for additional work required for the study of storm drainage issues between St. Charles Road and Demaret Drive, for a cost not to exceed \$5,940.

Commissioner Stamper seconded the motion. Motion passed unanimously. **Order 74-97.**

SUBJECT: Discuss Funding for Boone County Fairgrounds Sound Evaluation

Department of Planning and Building Inspection Director Stan Shawver stated Shell Engineering & Associates, Inc. submitted a quotation to evaluate background noise to determine existing sound levels from the Boone County Fairgrounds for a not to exceed cost of \$1,196. This would be a prelude to site evaluation, design suggestions, or monitoring for enforcement.

In response to a question from Commissioner Stamper, Mr. Shawver replied this time of the year is the best time of year to do background testing. With leaves off trees, the truest conditions in the area can be tested. Continuing, Mr. Shawver stated funds are not budgeted for this study. Funds are available under professional services. However, the amount will be exhausted quickly if the commission requests additional services.

Following brief discussion, Commissioner Stamper moved that the County Commission of the County of Boone authorize Department of Planning and Building Inspection Director Stan Shawver to retain the services of Shell Engineering & Associates, Inc. for the purpose of establishing a base line sound measurement for the Boone County Fairgrounds and to request an estimate for design services.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 75-97.**

SUBJECT: Discuss Territorial Agreement Between Boone County Fire Protection District and City of Columbia

Boone County Fire Protection District (BCFPD) Chief Steve Paulsell distributed a copy of the current Territorial Agreement between the City of Columbia and the BCFPD, signed in November, 1994, and the proposed Territorial Agreement Amendment. Chief Paulsell stated the amendment is the culmination of about twenty years of difficulty brought about by annexation of land relative to the BCFPD and two to three years of intense effort by City of Columbia and BCFPD staffs. The agreement establishes service areas for both organizations, for now and into the future, allowing both organizations to plan for the future, maximize the application of revenues generated by taxpayers and more functionally and strategically provide fire protection and emergency medical service. It incorporates existing and anticipated fire station locations for both organizations. It provides for a community wide approach to fire protection. There is a provision in the amendment to change the service areas as the City of Columbia adds fire stations. His purpose today was to formally provide the information to the commission.

Following brief discussion, Commissioner Stamper moved that the County Commission of the County of Boone reaffirm its support for the Territorial Agreement between the City of Columbia and Boone County Fire Protection District and encourage both organizations to ratify the attached Territorial Agreement Amendment.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 76-97.**

SUBJECT: Award Bid 7-13FEB97, Trucks and Vans, Approve Contracts, and Authorize Facilities Maintenance Department Budget Revision

Purchasing Department Director Beckie Jackson reviewed her memorandum to the commission dated February 21, 1997.

Commissioner Vogt moved that the County Commission of the County of Boone award bid 7-13FEB97, Trucks and Vans, as follows:

Vehicle No.	Year, Make and Model	Purchase From
One	Chevrolet Suburban	State of Missouri Contract
Two	1997 Ford Aerostar Van	Joe Machens Ford
Three	1997 Ford Ranger Pickup	Joe Machens Ford.

The County Commission does hereby approve, and authorize the Presiding Commissioner to sign, the attached purchase agreements.

The County Commission does hereby authorize the following budget revision:

Department	Account	Account Title	Transfer From	Transfer To
6100	86800	Emergency	\$1,849	
6100	91400	Auto/Trucks		\$1,849

Explanation: Transfer funds to cover shortfall. The 1997 budget for the Ford Ranger Truck is \$1,849 less than the bid amount.

Commissioner Stamper seconded the motion. Motion passed unanimously. **Order 77-97.**

SUBJECT: Award Bid 9-19FEB97, License to Use Microsoft Office 95

Ms. Jackson reviewed her memorandum to the commission dated February 21, 1997.

Commissioner Vogt moved that the County Commission of the County of Boone award Bid 9-19FEB97, License to Use Microsoft Office 95, to Micro Warehouse, Inc., The County Commission does hereby approve, and authorize the Presiding Commissioner to sign, the attached agreement.

Commissioner Stamper seconded the motion. Motion passed unanimously. **Order 78-97.**

SUBJECT: Community/Social Service Agreement with University of Missouri Curators for Adult Day Care

Commissioner Vogt moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner, to sign the attached Community/Social Service Agreement with the Curators of the University of Missouri on behalf of the Eldercare Center for Adult Day Care.

Commissioner Stamper seconded the motion. Motion passed unanimously. **Order 79-97.**

SUBJECT: Engagement Letter with Williams-Keepers for Audit of Fiscal Year 1996

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached engagement letter with Williams-Keepers LLP, Certified Public Accountants and Consultants, for Audit of the general purpose financial statements of Boone County as of and for the year ended December 31, 1996.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 80-97.**

SUBJECT: Sheriff's Department Budget Revision: Out of County Housing

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Department</u>	<u>Account</u>	<u>Account Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
1123	86800	Emergency	\$23,600	
1255	71100	Outside Services		\$23,600

Commissioner Stamper seconded the motion. Motion passed unanimously. **Order 81-97.**

SUBJECT: Facilities Maintenance Department Budget Revision: Hand-Held Radio

The commission requested the item be postponed until a later meeting for lack of information.

SUBJECT: Authorize Presiding Commissioner to Authorize Attendance at Training Seminar on Design of Incarceration Facilities

Commissioner Stamper stated several months ago the county was notified of a training seminar to be held in Madison, Wisconsin on the design of incarceration facilities. Sheriff Boehm requested authorization to send Major Warren Brewer and another individual to the seminar. He does not have funds budgeted for the activity. A decision will need to be made while Commissioner Miller and Commissioner Vogt are absent due to their attendance at the annual meeting National Association of Counties. Commissioner Stamper requested authorization to make that decision after reviewing appropriate paperwork. Funding would come from the emergency fund.

In response to a question from Commissioner Vogt, Commissioner Stamper replied the cost is \$1000 to \$2000.

Commissioner Stamper moved that the County Commission of the County of Boone authorize the Presiding Commissioner to decide whether to send two people to a jail facilities training program in Madison, Wisconsin at a cost not to exceed \$2000. The funds shall be taken from the emergency fund.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 82-97.**

SUBJECT: Reports from Commissioners

Commissioner Stamper reported he approved additional engineering services on Smith Hatchery Road by S & V Consultants at a cost of \$2,150.

The meeting adjourned at 2:49 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner