

**TERM OF COMMISSION:** July Session of the May Adjourned Term

**PLACE OF MEETING:** Boone County Government Center Commission Chambers

**PRESENT WERE:** Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Linda Vogt  
Deputy County Clerk Michelle R. Malaby  
County Counselor John Patton

The regular meeting of the County Commission was called to order at 9:37 a.m.

**SUBJECT: Award Bid 71-08JUN95, Photocopier, Authorize Circuit Clerk Budget Revision and Authorize Disposal of Photocopier by Trade**

Purchasing Director Beckie Jackson reviewed her award recommendation which was previously distributed to the Commission. Ms. Jackson recommended all bids on machine number one be rejected. The Collector's office will use a surplus machine instead. It is recommended the second machine, for the Circuit Clerk's office be awarded to Ergonomic Business Environments.

In response to a question from Commissioner Stamper, Ms. Jackson replied a budget revision is necessary because the Circuit Clerk based the budget amount on a machine available from the State contract for photocopiers. That machine is more expensive over the five year period.

Commissioner Miller moved that the County Commission of the County of Boone award machine number two on bid number 71-08JUN95, Photocopier, Maintenance Contract and Supplies, to Ergonomic Business Environments. Bids received on machine number one are hereby rejected. The following budget revision is authorized in order to purchase machine number two.

<b>Organization</b>	<b>Account</b>	<b>Account Title</b>	<b>Transfer From</b>	<b>Transfer To</b>
1123	86800	Emergency Fund	\$2,175	
1221	92000	Replacement Furniture/Office Equipment		\$2,175

Explanation: Memo from Auditor June Pitchford dated July 6, 1995 attached to original budget revision. The low bid for the photocopier was \$8,725, less the amount of the trade-in of \$50. The budgeted amount was \$6,500, for a difference of \$2,175.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 373-95.**

Commissioner Vogt moved that the County Commission of the County of Boone authorize disposal of a Savin 7450 photocopier, with stand, (Fixed Asset 6422) by trade to the Minolta Corporation for a new photocopier.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 374-95.**

**SUBJECT: Vote to Authorize a Closed Meeting to Immediately Follow 610.021 (3) RSMo.**

Commissioner Miller moved that the County Commission of the County of Boone authorize a closed meeting to immediately follow the regular County Commission meeting on July 18, 1995 as authorized by Section 610.021 (3) RSMo. to discuss the hiring, firing, disciplining or promoting of a particular employee by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 375-95.**

**SUBJECT: Reports from Commissioners**

Commissioner Miller reported complaints continue to be received on the correctional facility air conditioning. Facilities Maintenance Director Chuck Nichols and Mr. Wagner from SMS Mechanical Services evaluated the unit. Apparently there is not enough water flow. Mr. Nichols

recommends a mechanical engineer study the system. Mr. Nichols indicated the unit is the correct size for the facility and should cool it without difficulty. The humidity in the facility is horrible. Painting in the pods has been discontinued because the walls are wet.

Mr. Patton recommended a second opinion be obtained from another service contractor.

Following discussion, it was agreed Commissioner Miller would obtain cost estimates and contact CRSS Construction Manager Dave D'Eagle for additional information which might be available.

Commissioner Vogt reported in regard to the boundary of land to be leased to the Diamond Council, the Sheriff believes he needs ten acres for future expansion of the correctional facility.

Commissioner Stamper reported a draft policy on the use of county buildings will be circulated to elected officials and department heads for comment. A draft lease and agreement for the Courthouse Square will also be circulated. To obtain NAP credits, the County is required to lease the land to a separate, freestanding corporation, in this case, the Courthouse Square Corporation.

Mr. Patton commented the street right of way, rather than the square itself, will be leased. Some improvements to the square can be funded without having to be in the lease and some cannot. That is being clarified.

In response to a question from Commissioner Vogt, Mr. Patton replied the term of the lease is twenty years.

The meeting adjourned at 9:49 a.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Linda Vogt  
District II Commissioner