

**TERM OF COMMISSION:** December Session of the November Adjourned Term

**PLACE OF MEETING:** Hearing Room One, Boone County Courthouse

**PRESENT WERE:** Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Linda Vogt  
Deputy County Clerk Michelle Malaby

The regular meeting of the County Commission was called to order at 1:33 p.m.

**SUBJECT: Public Hearing On, and Adoption of, 1995 Budget**

Auditor June Pitchford summarized the 1995 budget as outlined on handouts distributed.

Commissioner Stamper opened the public hearing.

Boone County Solid Waste Coordinator Gene Poveromo requested an opportunity to reduce the solid waste recycling budget by up to \$3,600 should a grant he is applying for be approved.

Following discussion, the Commission and Auditor agreed to the request.

Commissioner Stamper thanked Ms. Pitchford for her work and complimented her on the core/supplemental approach introduced this year.

Commissioner Vogt agreed and stated the County has not finalized an agreement with the Senior Center whereby the County will provide \$50,000, as budgeted in 1994.

The Commission agreed the money will be provided to them as a 1994 budget item..

Commissioner Miller commented the budget process used this year is good. It might be helpful to start the process earlier in the year to avoid the rush at the end.

Ms. Pitchford thanked the Commission and stated she has given thought to what can be done to relieve year end scheduling problems and will take steps to implement her ideas.

Commissioner Miller stated she wants to make sure the need for support staff for the County Counselor is acknowledged, even though the Commission did not address the position in the budget.

Commissioner Vogt added the Commission office structure may also change.

Commissioner Stamper moved that the County Commission of the County of Boone adopt the 1995 budget for the County of Boone with general fund revenues and expenditures set at \$14,456,155; road and bridge fund revenues and expenditures set at \$9,415,288; and assessment fund revenues and expenditures set at \$587,348.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 522-94.

**SUBJECT: Accept Roads in Pinebrook Estates for Maintenance**

Manager of the Public Works Department Design and Construction Division Tom Ratermann reported a contractor began constructing streets in Pinebrook Estates in March 1994. The streets were inspected throughout the process and it is recommended they be accepted for maintenance.

Commissioner Stamper moved that the County Commission of the County of Boone accept for roadway maintenance the streets shown on the final plat of Pinebrook Estates Plat No. 1, dated December 22, 1980.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 523-94.

**SUBJECT: Centralization of Employee Recruitment Activities**

Human Resources Director Mark Stone stated a subcommittee with representatives from six offices prepared a proposal for the Personnel Advisory Committee recommending recruitment activities be centralized. All positions would be posted for internal and external candidates. Posting differences for hourly and salaried positions were identified. The posting period may be extending if difficulty in recruiting is encountered. He will have an opportunity to notify groups representing minorities or protected groups of position openings. Application processing would be centralized in the Human Resources Department. Applications would be submitted one time, rather than one time for each department. Applications would be screened based on what the department and County identify as minimum qualifications to ensure the County is being fair and equal to all applicants. A detailed process would be used to document reasons for selection and non-selection of candidates. The Personnel Advisory Committee voted to recommend the proposal be presented to the County Commission.

Commissioner Stamper asked will the policy apply to all departments and offices?

Mr. Stone stated there are two groups whose participation is still questionable: State funded positions and Circuit Court offices. Legal counsel for the Commission, Assistant Prosecuting Attorney John Patton, advised it is the Commission's decision as to whether the policy will apply to State funded positions. There is no reason application would be prohibited.

Commissioner Vogt commented the Circuit Court indicated they would like to watch the process and decide whether they want to participate at a later date. Director of Court Services Bob Perry was the chair of the Personnel Committee when this recommendation came forward.

Commissioner Stamper stated he knows of no statute which would allow the Circuit Court to abstain from the process. They should watch from within. He prefers mandatory participation.

Commissioner Miller agreed.

Commissioner Vogt suggested the Commission proceed on the basis that all information be distributed to all departments and offices, assuming they will participate.

Commissioner Miller stated the document says, "screening of applications/candidates will be as much or as little as the elected official/department head desires. However, all applicants will be based upon minimum qualifications." She supports countywide participation. Commissioner Miller moved that the County Commission of the County of Boone centralize employee recruitment activities with the Human Resources Department in order to comply with the Americans with Disabilities Act and equal employment opportunity requirements. The centralization of recruitment activities will apply to all offices and departments and will include positions funded by the State of Missouri.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 524-94.

In response to a question from Mr. Stone, Commissioner Vogt stated she will distribute documentation to offices notifying them of the policy.

**SUBJECT: Government Center Change Order No. 15 and Juvenile Justice Center Change Order No. 12**

CRSS Construction Manager Dave D'Eagle summarized the Government Center change order, as outlined in documentation provided. If approved, 53% of the original contingency amount of \$135,440 will have been expended. The building is about 85% complete.

Commissioner Miller moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached Government Center Change Order No. 15 in the amount of \$1,949.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 525-94.

Mr. D'Eagle summarized the Juvenile Justice Center change order, as outlined in documentation provided and noted pending changes should fall within the remaining contingency balance.

Commissioner Vogt moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached Juvenile Justice Center Change Order No. 12 in the amount of \$3,979.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 526-94.

Commissioner Stamper asked Mr. D'Eagle to explain an issue concerning the appearance of a wall in the Government Center.

Mr. D'Eagle stated a wall at the atrium perimeter on the third floor looks different in different light conditions. When the sun is not out imperfections are noticeable. The wall has been retaped and repainted in an effort to correct the problem. Acute angles with light shining on the wall from above and below create the problem. He is not sure the wall can be painted so imperfections cannot be seen. It is recommended a spray on texture be used to minimize the problem. The best way to describe the texture is that it is like the surface of an orange peel. It breaks up light and shadows. The work would be done at no cost.

Commissioner Miller stated the recommendation is acceptable.

Commissioner Vogt stated she wants the wall to remain as is, but she will look at a sample of the texture this afternoon. The cosmetic portion of the building is designed as a system. Changing those huge walls will change the whole system.

Mr. D'Eagle replied he does not think it will be that noticeable.

Commissioner Stamper stated unless Commissioner Vogt believes the solution is unacceptable, he is agreeable. The problem would not exist had the third floor not been added.

**SUBJECT: Treasurer's Report for the Month of November**

Treasurer Kay Murray reported on the bank statement reconciliation and cash and investments.

**SUBJECT: Agreement with Hartsburg Levee District**

Commissioner Miller stated the Levee District provided requested documentation of \$40,000 of eligible expenditures.

Commissioner Stamper read a letter from the District.

Commissioner Stamper moved that the County Commission of the County of Boone approve the attached community development block grant agreement for the Hartsburg Levee District.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 527-94.

Commissioner Stamper moved that the County Commission of the County of Boone authorize the Presiding Commissioner to sign the certificate regarding a government-wide restriction on lobbying for contract services over \$100,000, in connection with the Hartsburg Levee District grant.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 528-94.

**SUBJECT: Award Bid No. 98-13DEC94, Waste Collection Services**

County Commission Administrative Coordinator Beckie Jackson stated the Juvenile Justice Center needs to continue receiving service from T-Mac at the old Center until the end of January.

Commissioner Vogt moved that the County Commission of the County of Boone award bid No. 98-13DEC94, Waste Collection Services, to Tolles Trash Services for a period of two years at a yearly cost of \$3,780. An 8 cubic yard dumpster at the Sheriff's Department and Correctional Facility will be serviced four times per week on Monday, Tuesday, Thursday and Saturday; a 4 cubic yard dumpster at the Juvenile Justice Center will be serviced four times per week on Monday, Tuesday, Thursday and Saturday; and a 2 cubic yard dumpster at the Public Works Department will be serviced four times per week on Monday, Tuesday, Thursday and Saturday.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 529-94.

Commissioner Vogt commented Blake Tekotte of T-Mac serves on the Solid Waste Committee and has hauled recycling bins at no cost. She is dismayed this bid has to be awarded to another vendor.

**SUBJECT: Authorize Disposal of Fixed Assets**

Commissioner Stamper moved that the County Commission of the County of Boone authorize disposal of the following fixed assets:

Selectric II Typewriter, Inventory Tag 3229  
 Selectric II Typewriter, Inventory Tag 3226  
 Systel Computer, Inventory Tag 3659  
 Systel Keyboard, Inventory Tag 4118  
 3 Shelf, 6-Foot Tall Particle Board Book Shelf, No Inventory Tag

Commissioner Miller seconded the motion. Motion passed unanimously. Order 530-94.

**SUBJECT: Community Social Service Agreement with Regional AIDS Interfaith Network**

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, a community/social service agreement with the Regional AIDS Interfaith Network for compassionate care for AIDS patients.

Commissioner seconded the motion. Motion passed unanimously. Order 531-94.

**SUBJECT: County Clerk Budget Revision: Outside Services**

Commissioner Stamper moved that the County Commission of the County of Boone authorize the following budget revision:

<b>Organization</b>	<b>Account</b>	<b>Account Title</b>	<b>Transfer From</b>	<b>Transfer To</b>
1181	86800	Emergency Fund	\$612	
1131	71100	Outside Services		\$612

Explanation: To cover expense of temporary employee used during employee maternity leave during second quarter of 1994. Funds were not budgeted for the expense.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 532-94.

**SUBJECT: Data Processing Budget Revision: Computer Equipment**

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget revision:

<b>Organization</b>	<b>Account</b>	<b>Account Title</b>	<b>Transfer From</b>	<b>Transfer To</b>
1170	92301	Repl. Computer Hdw.	\$1,192	
1170	91301	Computer Hardware		\$1,192

Explanation: Equipment needs to be purchased for wiring in the new building.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 533-94.

**SUBJECT: Reject Bid 99-13DEC94, Law Library Remodeling Project**

Commissioner Stamper moved that the County Commission of the County of Boone reject bids received on bid no. 99-13DEC94, Law Library Remodeling project.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 534-94.

**SUBJECT: Change Order Renovation of Johnson Building, 601 E Walnut**

Commissioner Stamper added the item to the agenda, stating there is a need to delete three type "B" light fixtures and replace them with two type "H" light fixtures due to ceiling clearances. Commissioner Stamper moved that the County Commission of the County of Boone approve the attached Johnson Building Renovation Change Order No. 2 in the amount of \$443.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 535-94.

**SUBJECT: Vote to Authorize Closed Meeting**

Commissioner Stamper moved that the County Commission of the County of Boone authorize a closed meeting immediately following the regular meeting of the County Commission on January 3, 1995, as authorized by section 610.021 (3) RSMo. to discuss the hiring, firing, disciplining or promoting of an employee of a public governmental body.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 535a-94.

**SUBJECT: Authorize Signature of Solid Waste Grant Application Documents**

Commissioner Stamper moved that the County Commission of the County of Boone authorize the District II Commissioner to sign the attached solid waste grant application documents.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 536-94.

**SUBJECT: Reports from Commissioners**

Commissioner Vogt reported on long range planning efforts. The document representing fifty percent completion is in the Commission office.

The meeting adjourned at 3:00 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Linda Vogt  
District II Commissioner