

**TERM OF COMMISSION:** October Session of the August Adjourned Term

**PLACE OF MEETING:** Hearing Room One, Boone County Courthouse

**PRESENT WERE:** Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
Deputy County Clerk Michelle Malaby  
Auditor and Chief Budget Officer June Pitchford

The budget hearing was called to order at 1:35 p.m. Budget hearing minutes consist of discussion not addressed in budget narratives and spreadsheets, copies of which are on file in the office of the Boone County Clerk.

**SUBJECT: Solid Waste (Organization 1360)**

Ms. Pitchford noted this budget is being treated as a supplemental request.

Solid Waste Coordinator and planner Gene Poveromo and Planning Director Stan Shawver presented the request. Mr. Poveromo reported on the recent pilot recycling program. Over 120 individuals participated with over 5,600 pounds of solid waste being diverted from the landfill.

Ms. Pitchford asked does the Solid Waste Coordinator need to be at the same range as Mr. Poveromo's?

Director Shawver replied he sees the need for a full-time Solid Waste Coordinator. The range could probably be lower than Mr. Poveromo's as a planner. Establishing a separate position would not change his request for an additional planner in 1995.

Commissioner Miller commented the Solid Waste Coordinator would be responsible for securing grants. The County is reaching the point of needing an employee dedicated to securing grants.

**SUBJECT: Juvenile Justice Center (Organization 1242)**

Director of Court Services Robert L. Perry, Juvenile Justice Center Superintendent Kathy Lloyd and Assistant to the Court Administrator Mary King were present for the hearings.

In response to a question from Commissioner Stamper regarding the request for new clothing for residents, Ms. Lloyd replied with the move to the new facility, uniforms will change to differentiate whether juveniles are in detention or in the regular program.

Ms. Pitchford asked Ms. Lloyd if she can estimate what service contracts on equipment now under warranty will cost in subsequent years?

Ms. Lloyd replied she does not know.

Mr. Perry stated funds for snow removal are not included. The Road and Bridge Department currently blades their area. Maintenance Supervisor Chuck Nichols advised him he did not think that practice would continue. If that is the case, funds need to be included for the service.

Commissioner Stamper stated they will discuss the matter with Commissioner Vogt.

Ms. Pitchford requested clarification on how this facility will relate to the new Facilities Maintenance Department.

Director Perry replied they will continue as they have for two years. Facilities Maintenance takes care of the major heating and cooling systems. Janitorial service and light repair is handled by an employee at the facility. Mr. Nichols indicated he will provide maintenance schedules for the employee to follow.

Ms. Lloyd stated funds are included in this budget for maintenance materials such as air filters.

In response to a question from Commissioner Miller, Mr. Perry replied the Commission will see employee drug testing in all their budgets. Ms. King is performing research to determine the legality of testing. It appears clear some employees can be tested, such as employees of the Juvenile Justice Center employed in child care or security. In other instances it is questionable whether random drug testing should be performed.

**SUBJECT: Juvenile Office (Organization 1241)**

Commissioner Stamper asked Mr. Perry to provide history on 1995 Goal A, upgrade of DJO III to an attorney. Wasn't this done in 1992?

Mr. Perry replied that is correct. Prior to that time, the Department contracted for legal services. There are still some cases where outside legal counsel must be retained. Juvenile cases filed in August were set for hearing in December. With the addition of the Family Court Commissioner to hear and determine the cases, that will no longer be the case. The current attorney will not be able to cover all the cases. Basically, one attorney will handle the abuse and neglect docket and the other attorney will handle the law violation docket.

Commissioner Stamper stated a DJO was added last year. Will a DJO be requested next year?

Mr. Perry stated he does not know.

In response to a question from Ms. Pitchford, Mr. Perry confirmed the Callaway County reimbursement does consider the supplemental request.

Ms. Pitchford noted the Human Resources Director includes funds in his budget for advertising vacant positions. He has based his estimate on expenditures in prior years.

Mr. Perry stated until he meets with Mr. Stone and determines his approach and plan, he would be reluctant to remove the amount from this budget.

**SUBJECT: Circuit Court Services (Organization 1210)**

Reviewing 1995 goals, Mr. Perry stated they have had no success recruiting a part-time security aide in Callaway County. Statute requires security aides be trained. The level of pay combined with the training requirement makes it difficult to attract people.

Commissioner Stamper asked what proportion of aides to officers does Mr. Perry eventually plan to have?

Mr. Perry replied one third will probably be aides.

In response to a question from Ms. Pitchford, Mr. Perry replied the filing cabinets included in the supplemental request do not have to be new.

Commissioner Stamper stated during the Circuit Clerk's budget hearing, the Commission discussed the need to staff the information desk, particularly when the security station is staffed. There seem to be a lot of people at the front door. Her request for an additional employee is based partly on the need to staff the desk. Commissioner Stamper stated it has been his observation that the desk is not staffed during "down" periods.

Mr. Perry stated particularly during peak periods, the security staff at the front door cannot stop to provide direction. From the Court's standpoint, if that request appeared with other supplemental requests, it would be way down on the list.

Commissioner Miller stated the Circuit Clerk is short on employees. The Commission questioned whether the employee would be best utilized at the information booth or in her office where she is short ten employees.

Mr. Perry stated she is actually short twelve. If the subject is--does the Circuit Clerk need additional employees--the answer is yes.

Commissioner Stamper stated the real question is--whose responsibility is the information booth? The administrative offices will face the same question. The person at the information booth serves all offices. Is it fair to reflect it all in the Circuit Clerk's budget or should another structure be considered.

Mr. Perry stated the Circuit Clerk's office is the office where an information type person could come from. Most people entering the Courthouse are usually seeking information as a party or witness to a case, or have a question about a pending case. The Circuit Clerk's office is in a very good position to direct people. The Circuit Clerk wanted a computer at the information desk so the person could work on other things at the same time.

**SUBJECT: Jury Services and Court Costs (Organization 1230)**

Mr. Perry reviewed the budget request.

**SUBJECT: Family Services and Justice (Organization 2160)**

Mr. Perry stated they do not anticipate expenditures from this account other than those that will be reimbursed by the State.

Ms. Pitchford asked if Mr. Perry believes the fund will be self sufficient on an ongoing basis?

Mr. Perry replied he believes so.

Discussion of the Circuit Clerk's work load ensued.

The meeting adjourned at 3:12 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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ABSENT

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Linda Vogt  
District II Commissioner

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June Pitchford  
Boone County Auditor