

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the 8th day of September 20 16

the following, among other proceedings, were had, viz:

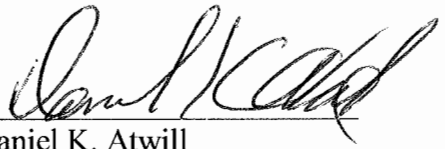
Now on this day the County Commission of the County of Boone does hereby award bid 41-10AUG16 – Simulcast Audio Control Equipment to Convex Corporation.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

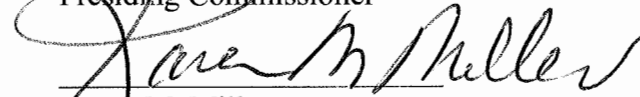
Done this 8th day of September, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

411-2016

Boone County Purchasing

Jacob M. Garrett
Buyer



613 E. Ash Street, Room 109
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Jacob M. Garrett, Buyer
DATE: August 30, 2016
RE: 41-10AUG16 – Simulcast Audio Control Equipment

41-10AUG16 – Simulcast Audio Control Equipment opened on August 10th, 2016. Three bids were received and Dave Dunford Radio Consultant and Chad Martin Director of 911/Joint Communications recommends award to Convex Corporation for offering the lowest & best on cost.

This is a one time purchase and invoices will be paid from the following:

Department 4101 – ECC Radio and Technology, account 71201 – Construction Cost.
Budgeted \$1.078 Million

ATT: Bid Tabulation

cc: Chad Martin, Director 911/Joint Communications
Dave Dunford, Radio Consultant
Bid File

Bid Tab - 41-10AUG16 - Simulcast Audio Control Equipment			Convex Corporation			Howard Technology Solutions			Racom Corporation		
4.1	PRICING		Each	Extended Total		Each	Extended Total		Each	Extended Total	
4.1.1. BASE BID:											
	Description	Make/Model	Quantity			Quantity			Quantity		
	Convex Brand Audio Level and PTT Control Unit	Model 2241A	5	\$2,880.00	\$14,400.00	5	\$3,330.00	\$16,500.00	5	\$3,627.40	\$18,137.40
4.1.2.	Delivery	Delivery after receipt of order(# of calendar days)			37 Days			10 - 14 Days			45 Days

No Bids	
Comprod	
Talley, Inc	
BT Services	

411-2016

**PURCHASE AGREEMENT
FOR SIMULCAST AUDIO CONTROL EQUIPMENT**

THIS AGREEMENT dated the 8th day of September 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Convex Corporation.**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

- Contract Documents** - This agreement shall consist of this Purchase Agreement for the furnishing and delivery of Convex brand audio level and PTT control unit, in compliance with all bid specifications issued for Boone County Request for Bid **41-10AUG16**, and the Vendor's bid response dated July 28th, 2016 executed by James R. Ambrose on behalf of Vendor. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office contract file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement shall prevail and control over the vendor's bid response.
- Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with **Convex brand audio level and PTT control unit – model 2241A. Convex brand audio level and PTT control unit** shall be provided in conformity with the contract documents for the prices set forth in Bidder's quote(s), as needed and as ordered by the County as follows:

Description	Make/Model	Quantity	Each	Extended
Convex brand Audio Level and PTT control unit	model 2241A	5	\$2,880.00	\$14,400.00
GRAND TOTAL:				\$14,400.00

- Warranty** – There is a one (1) year warranty on the convex brand audio level and PTT control unit. Replacement products are free of charge during this warranty period.
- Delivery** - Delivery after receipt of order and Notice to Proceed shall be made within 37 calendar days. Delivery address: Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery is: (573) 447-5000.
- Billing and Payment** - All billing / invoices shall be sent to Boone County Joint Communications, Attn: Patricia Schreiner, 17 N. 7th Street, Suite A, Columbia, Missouri 65201 office. Billings may only include the prices as listed and/or calculated in the Vendor's quote response. No additional fees for extra services or taxes shall be included as additional charges in excess of the charges in the Vendor's quote response to the specifications. Vendor shall send just **one invoice** to the County at completion of service/delivery of goods.

Payment Terms: Net 30 days after receipt of invoice following delivery and acceptance of Simulcast Audio Control Equipment.

In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

- Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CONVEX CORPORATION

by James R. Anken
title president

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)

4101-71201 / \$14,400.00

Jane Pitchford by HA
Signature

8-30-16
Date

Appropriation Account

4.0. RESPONSE FORM

Vendor Name: Convex Corporation
Address: 1319 Shepard Drive
City/Zip: Sterling, VA 20164
Phone Number: 703-433-9901
E-Mail: Sales@ConvexCorp.com
Fax Number: 703-433-9904

Federal Tax I.D. 54-1011774
(X) Corporation
() Partnership – Name _____
() Individual/Proprietorship – Individual Name _____
() Other (Specify) _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 (Missouri Domestic Products Procurement Act) of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): James R. Ambrose Date: 7/28/2016

Print Name and Title of Authorized Representative:
James R Ambrose, President

4.1. PRICING –

4.1.1. BASE BID:

Description	Make/Model	Quantity	Each	Extended
Convex brand Audio Level and PTT control unit	model 2241A	5	\$ 2,880	\$ 14,400

4.1.2. Delivery: Delivery after receipt of order (# of calendar days): 37 DAYS

4.1.3. Warranty: Describe or attached warranty on equipment:

Convex WARRANTY / SERVICE (WARRANTY.pdf) attached in place of Page 10.



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Standard Terms and Conditions

Jacob M. Garrett, Buyer
Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



WARRANTY / SERVICE

WARRANTY

All Convex products are warranted to be free of manufacturing defects for a period of one year from the date of shipment. At its option, Convex will either repair or replace products which prove to be defective during the warranty period, provided they have not been subject to misuse, accident, or unauthorized alterations and are returned to the factory with transportation prepaid. Convex will promptly return the repaired product, transportation prepaid within the USA

No other warranties are expressed or implied. Convex Corporation is not liable for consequential damages.

OUT OF WARRANTY REPAIR SERVICE

Post warranty repair service is available for Convex products. A modest charge will be made for materials, labor and transportation. On request, Convex will advise as to the nature and cost of repair and, subject to customer instruction, will promptly repair and return the product.

SERVICE

We invite your comments, questions or technical support requirements.

In the USA: Phone: 703-433-9901
FAX: 703-433-9904

On the internet: ConvexCorp.com

E-mail: Turner_J@convexcorp.com

If repair work is required, ship the product to our factory:

1. Include a note:

Trouble description
Your name and phone number
Return shipping address

2. Include packing material in the carton that will keep surface finishes from scratching and prevent transit damage.

3. Ship to: CONVEX CORPORATION
1319 Shepard Drive
Sterling, VA 20164 USA

WARRANTY.pdf

(c) 2010 Convex Corporation



July 28, 2016

Tel: 573-886-4393

Fax: 573-886-4390

JGarrett@boonecountymmo.org

Convex Bid: Bid Number 41-10AUG16
Simulcast Audio Control Equipment

Jacob M. Garrett, Buyer
Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, Mo 65201

Mr. Garrett,

Convex Corporation is a small business and the original manufacturer of the Convex Model 2241A-AC. Convex sells directly to end users and prices are in the public domain at www.ConvexCorp.com

Convex is pleased to bid and has enclosed the following:

1. Bid Number: 41-10AUG16
 Page 7 / RESPONSE FORM has been completed
 Page 10 / Convex WARRANTY / SERVICE replaces "No Bid" Response Form
2. Data Sheet: Convex Model 2241A

Terms: Net 30 Days / FOB-Destination via UPS Ground

Availability: If the County will accept a split delivery, Convex can ship 3 units one week after receipt of order. The remaining 2 units to be shipped by 9/16/16.

We appreciate this opportunity. Please contact me for any assistance.

Sincerely,

James R Ambrose

James R Ambrose
President

Sales@ConvexCorp.com

BOONE_02.pdf



Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, Mo 65201

REQUEST FOR BID (RFB)

Jacob M. Garrett
Buyer

(573) 886-4393 – Fax: (573) 886-4390
Email: JGarrett@boonecountymo.org

Bid Data

Bid Number: **41-10AUG16**
Commodity Title: **Simulcast Audio Control Equipment**

DIRECT ANY BID FORMAT OR SUBMISSION QUESTIONS TO PURCHASING DEPT.

Bid Submission Address and Deadline

Day/Date: Wednesday, August 10, 2016
Time: 3:00 p.m. (Bids received after this time will be returned unopened)
Location/Mail Address: Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 109
Columbia, Mo 65201
Directions: Annex Building is located at corner of 7th & Ash St.

Bid Opening

Day/Date: Wednesday, August 10, 2016
Time: 3:00 p.m., Central Time
Location/Address: Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 109
Columbia, MO 65201

Bid Contents

1.0: Introduction and General Conditions of Bidding
2.0: Primary Specifications
3.0: Response Presentation and Review
4.0: Response Form
Attachments: Standard Terms and Conditions
"No Bid" Response Form

1. Introduction and General Conditions of Bidding

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with Boone County. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax or e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidders' failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.

- 1.4.1. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from state contract or other governmental entities under more favorable terms.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

2.1 GENERAL

2.1.1. These specifications describe a series of Convex brand audio processing units being purchased as part of an ongoing countywide simulcast two-way radio improvement project for the Emergency Communication Center in Boone County, Missouri.

2.1.2. The County will be responsible for equipment installation, system optimization and overall system operation.

2.1.3. Contractor shall be responsible for providing all the specified equipment with all advertised standard hardware accessories.

2.1.4. Contractor shall deliver equipment to Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery drivers is: (573) 447-5000.

2.1.5. A complete itemized list of equipment, including printed literature and factory spec sheets, stating name, model number, and options of the proposed equipment shall be attached to the bid.

2.1.6. All equipment shall be factory new, not reconditioned, and in current production at time of delivery.

2.2 TECHNICAL SPECIFICATIONS

2.2.1 Contractor shall furnish the following equipment. Pricing shall be supplied on the Response Form.

	Description	Make/Model	Quantity
a.	Convex brand Audio Level and PTT control unit	model 2241A	5

2.3. ADDITIONAL TERMS AND CONDITIONS

2.3.1. INVOICES AND PAYMENT: Contractor shall send just **one** invoice to the County at completion of delivery and acceptance of goods/installation. All charges must be priced as listed on the contractor's bid response. No additional fees or taxes shall be charged. The County's Purchase Order Number must appear on the invoice. The County agrees to pay the invoice within thirty (30) days from receipt of a correct invoice and all other required documents. A lump sum payment shall be made upon acceptance by Boone County. Invoices shall be submitted to Boone County Joint Communications, 17 N. 7th Street, Suite A, Columbia, MO 65201.

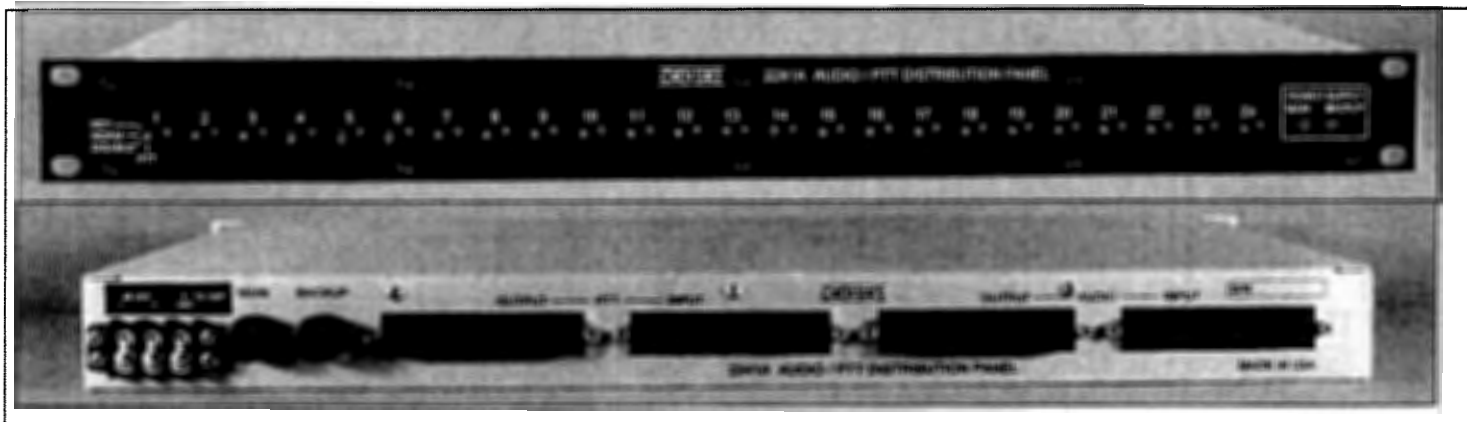
2.3.2. Bid Clarification: Any questions or clarifications concerning bid documents should be addressed in writing, **PRIOR TO BID OPENING**, to Jacob Garrett, Buyer, 613 E. Ash Street, Room 109, Columbia, Missouri 65201. Phone: (573) 886-4393 Fax: (573) 886-4390 or Email: JGarrett@boonecountymo.org.

2.3.3. Delivery Terms: FOB- Destination with shipping and handling costs included, delivered to Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery drivers is: (573) 447-5000.

2.3.4. Designee - Boone County Commission and Boone County Joint Communications

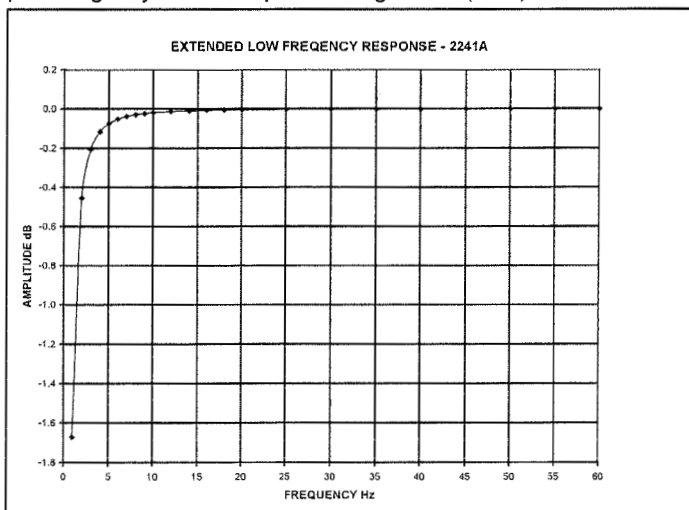
3.0. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** – In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** – Responses MUST be received by the date and time notes on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.3. **Advice of Award** – If you wish to be advised of the outcome of this Bid, the results may be viewed on the County's web page at www.showmeboone.com.
- 3.4. **BID OPENING** – On the date and time and at the location specified on the title page, all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response. In the event only one bid is received by the date and time of the bid opening, County reserves the right to not open the bid and extend the Closing Date for the purpose of inviting bid responses from more vendors in the interest of establishing competition.
- 3.5. **Removal from Vendor Database** – If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reason for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.6. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.7. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.8. **EVALUATION PROCESS** – The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contract selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.9. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.10. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.11. **Endurance of Pricing** – Bidder's pricing must be held until contract execution or 60 days, whichever comes first.



2241A AUDIO / PTT DISTRIBUTION PANEL

The 2241A now has extended low frequency audio response to pass Digitally Coded Squelch / Digital PL (DPL) Codes.



It provides a compact means of distributing audio and Push to Talk (PTT) signals to as many as 24 base stations. In addition, it provides manual PTT override for individual transmitters. **24, lighted, front panel switches** permit each radio to be keyed, disabled, or track normal console control. Manual PTT control is used for installation and management of radio networks. It is also used to align simulcast networks by enabling one transmitter at a time to measure delay.

The 2241A is packaged in a 1U high, rack mounting, panel. Power options include a universal **AC Supply**; or **12, 24, or 48 Volt DC Supplies**. **Redundant** power supplies are provided. Front panel LEDs indicate the status of each power supply. A contact closure is provided across pins 25/50 on the Audio Output Connector to alarm in the event of a power module failure.

Audio and PTT distribution is configured by 7 internal switches which can be set to fan out a single input to up to 24 outputs, 2 inputs to 12 outputs, or various other configurations.

- Distribution Capacity:**
- 24 Audio Outputs per 2241A
 - 8 Audio Inputs per 2241A
 - 8 Summing Inputs per 2241A
 - 24 PTT Outputs per 2241A
 - 8 PTT Inputs can be distributed
 - 24 PTT Inputs for buffering, or logic conversion*

PTT BUFFERING High current PTT Outputs permit direct drive of equipment requiring up to 100 mA keying current.

PTT LOGIC CONVERSION Independent PTT Input and Output Logic Selectors permit PTT logic conversion among: E/M, TTL, and *Digitac.

SPECIFICATIONS

AUDIO DISTRIBUTION AMPS

Frequency Range:	4 Hz to 5000 Hz (0.1 dB Bandwidth)
Response Variation	Less than 0.1 dB, 4 to 5000 Hz
Tx Inputs:	8 Floating, Balanced, 600 Ohm
Sum Inputs	8 Floating, Balanced, 600 / Hi Z
Outputs:	24 Floating, Balanced, 600 Ohm
Gain:	0 dB, +/- 10 dB / 24 FP controls
I/O Return Loss:	Greater than 26 dB
Input/Output Level:	+10 dBm maximum
Noise:	Less than -60 dBmC

PTT CIRCUITS

Outputs:	24 High Current (100 mA) Outputs E/M, TTL, or *Digitac / Relay Closure
Inputs:	24 E/M Type 1-5, TTL, or *Digitac 8 Inputs for distribution applications M Type I,II,III: Key <-20 V / Idle >-20 V M Type IV, V; E: Key >-20 / Idle <-20 V TTL: Key < +2.5 V / Idle > +2.5 V *Digitac: Key < +6 V / Idle > +6 V <i>*Digitac is a Trademark of Motorola Inc.</i>

AUDIO / PTT DISTRIBUTION CONTROL

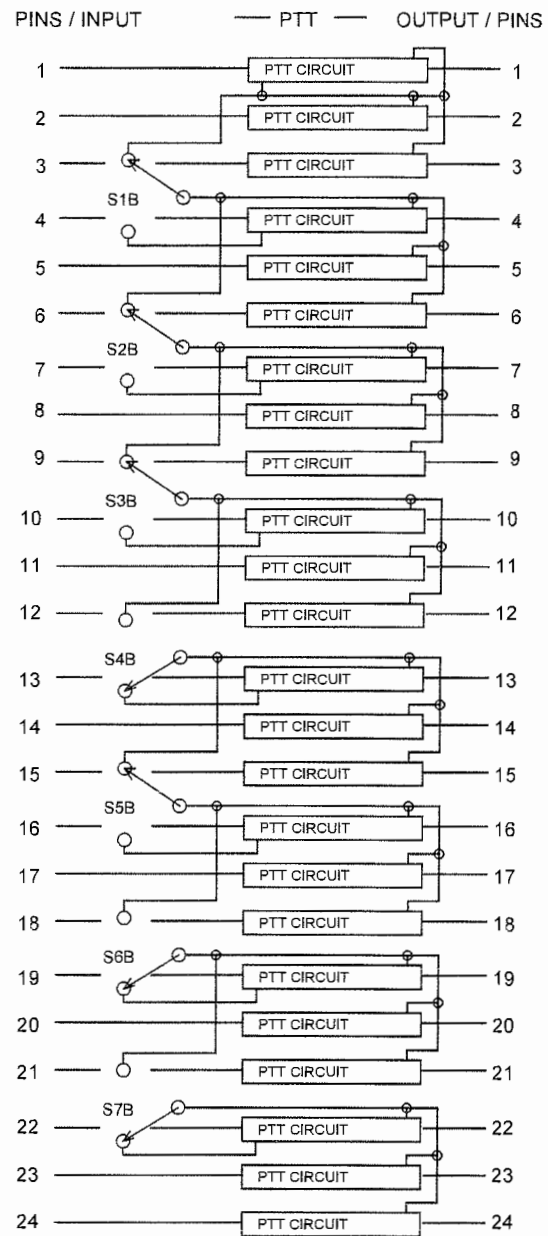
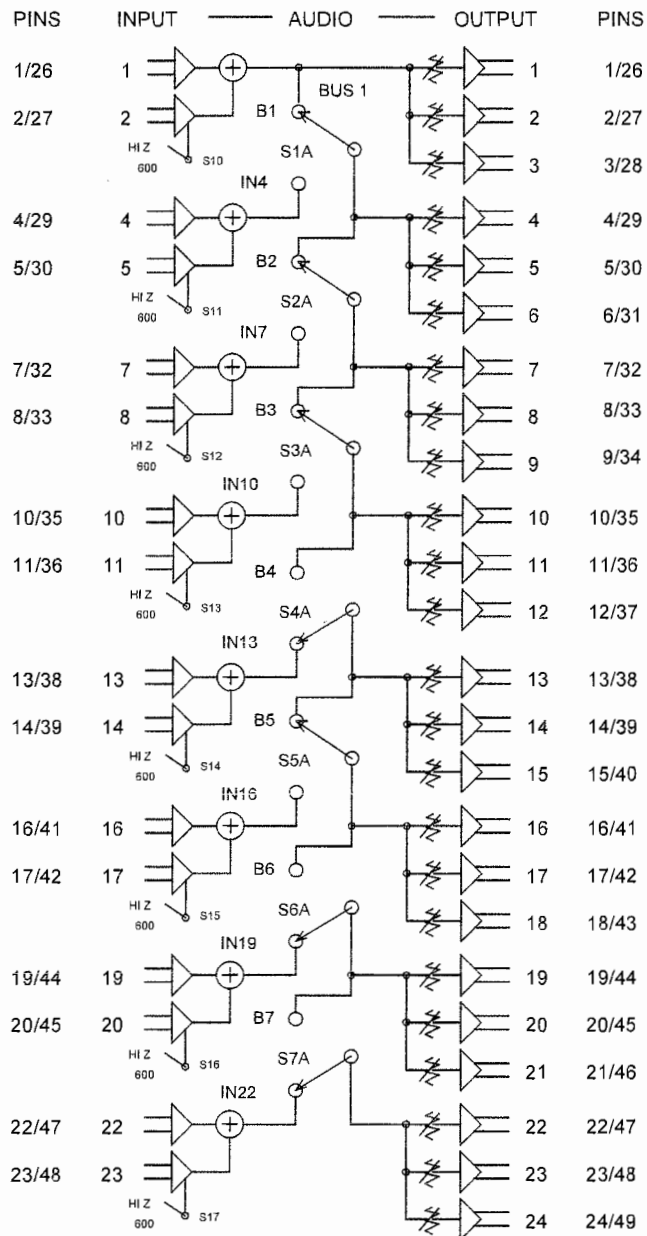
7 Switches:	1 Input to 24 Outputs, or 2 Inputs to 12 Outputs each, or numerous other distribution options.
-------------	--

MANUAL PTT CONTROL

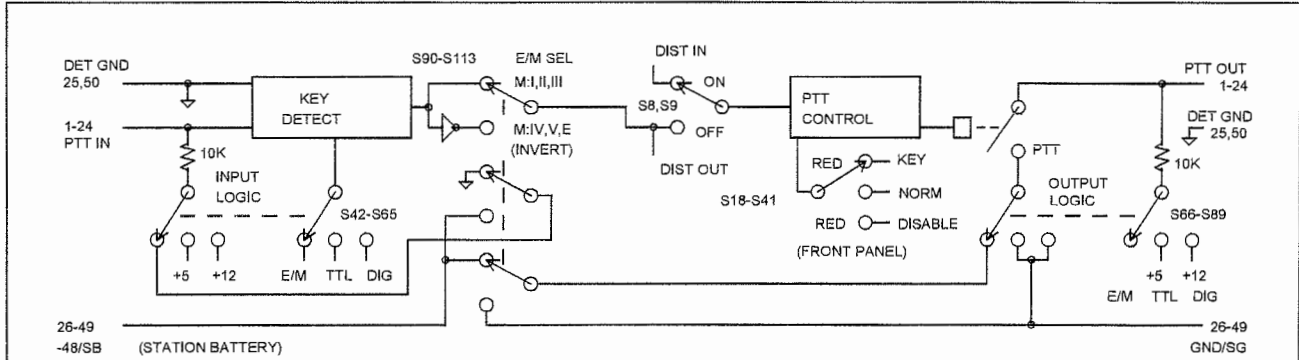
PTT Switches	24 (3 Position) Front Panel Switches
KEY:	Keys transmitter / Lit Red
NORMAL	Console control / Lit Green = PTT
DISABLE	Disables PTT / Lit Red

ENVIRONMENT:	-30 to 60° C, 95% R.H.
I/O CONNECTORS:	2 sets of 50 pin "Telco" type
DIMENSIONS:	1.7" H x 12" D x 19" W. / 6 lbs.
POWER	90-264 VAC; Order: 2241A-AC 12, 24, or 48 VDC, Order: 2241A-XX

WARRANTY All Convex Products are warranted to be free of manufacturing defects for a period of one year.



BLOCK DIAGRAM / 2241A AUDIO / PTT DISTRIBUTION PANEL





Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, Mo 65201

REQUEST FOR BID (RFB)

Jacob M. Garrett
Buyer

(573) 886-4393 -- Fax: (573) 886-4390
Email: JGarrett@boonecountymmo.org

Bid Data

Bid Number: **41-10AUG16**
Commodity Title: **Simulcast Audio Control Equipment**

DIRECT ANY BID FORMAT OR SUBMISSION QUESTIONS TO PURCHASING DEPT.

Bid Submission Address and Deadline

Day/Date: Wednesday, August 10, 2016
Time: 3:00 p.m. (Bids received after this time will be returned unopened)
Location/Mail Address: Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 109
Columbia, Mo 65201
Directions: Annex Building is located at corner of 7th & Ash St.

Bid Opening

Day/Date: Wednesday, August 10, 2016
Time: 3:00 p.m., Central Time
Location/Address: Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 109
Columbia, MO 65201

Bid Contents

1.0: Introduction and General Conditions of Bidding
2.0: Primary Specifications
3.0: Response Presentation and Review
4.0: Response Form
Attachments: Standard Terms and Conditions
"No Bid" Response Form

1. Introduction and General Conditions of Bidding

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
 - Purchasing* - The Purchasing Department, including its Purchasing Director and staff.
 - Department(s) or Office(s)* - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
 - Designee* - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with Boone County. The term may apply differently to different classes of entities, as the context will indicate.
 - Bidder* - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
 - Contractor* - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
 - Supplier* - All business(s) entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax or e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidders' failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.

- 1.4.1. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from state contract or other governmental entities under more favorable terms.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

2.1 GENERAL

2.1.1. These specifications describe a series of Convex brand audio processing units being purchased as part of an ongoing countywide simulcast two-way radio improvement project for the Emergency Communication Center in Boone County, Missouri.

2.1.2. The County will be responsible for equipment installation, system optimization and overall system operation.

2.1.3. Contractor shall be responsible for providing all the specified equipment with all advertised standard hardware accessories.

2.1.4. Contractor shall deliver equipment to Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery drivers is: (573) 447-5000.

2.1.5. A complete itemized list of equipment, including printed literature and factory spec sheets, stating name, model number, and options of the proposed equipment shall be attached to the bid.

2.1.6. All equipment shall be factory new, not reconditioned, and in current production at time of delivery.

2.2 TECHNICAL SPECIFICATIONS

2.2.1 Contractor shall furnish the following equipment. Pricing shall be supplied on the Response Form.

	Description	Make/Model	Quantity
a.	Convex brand Audio Level and PTT control unit	model 2241A	5

2.3. ADDITIONAL TERMS AND CONDITIONS

2.3.1. INVOICES AND PAYMENT: Contractor shall send just one invoice to the County at completion of delivery and acceptance of goods/installation. All charges must be priced as listed on the contractor's bid response. No additional fees or taxes shall be charged. The County's Purchase Order Number must appear on the invoice. The County agrees to pay the invoice within thirty (30) days from receipt of a correct invoice and all other required documents. A lump sum payment shall be made upon acceptance by Boone County. Invoices shall be submitted to Boone County Joint Communications, 17 N. 7th Street, Suite A, Columbia, MO 65201.

2.3.2. Bid Clarification: Any questions or clarifications concerning bid documents should be addressed in writing, PRIOR TO BID OPENING, to Jacob Garrett, Buyer, 613 E. Ash Street, Room 109, Columbia, Missouri 65201. Phone: (573) 886-4393 Fax: (573) 886-4390 or Email: JGarrett@boonecountymo.org.

2.3.3. Delivery Terms: FOB- Destination with shipping and handling costs included, delivered to Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery drivers is: (573) 447-5000.

2.3.4. Designee - Boone County Commission and Boone County Joint Communications

3.0. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** – In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder’s Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain “N/A”. Manufacturer’s published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** – Responses **MUST** be received by the date and time notes on the title page under “Bid Submission Information and Deadline”. **NO EXCEPTIONS**. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.3. **Advice of Award** – If you wish to be advised of the outcome of this Bid, the results may be viewed on the County’s web page at www.showmeboone.com.
- 3.4. **BID OPENING** – On the date and time and at the location specified on the title page, all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response. In the event only one bid is received by the date and time of the bid opening, County reserves the right to not open the bid and extend the Closing Date for the purpose of inviting bid responses from more vendors in the interest of establishing competition.
- 3.5. **Removal from Vendor Database** – If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reason for not bidding, that Bidder’s name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.6. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.7. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County’s best interest.
- 3.8. **EVALUATION PROCESS** – The County’s sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County’s needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contract selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.9. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.10. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.11. **Endurance of Pricing** – Bidder’s pricing must be held until contract execution or 60 days, whichever comes first.

4.0. RESPONSE FORM

Vendor Name: _____
 Address: _____
 City/Zip: _____
 Phone Number: _____
 E-Mail: _____
 Fax Number: _____

Federal Tax I.D. _____
 Corporation
 Partnership – Name _____
 Individual/Proprietorship – Individual Name _____
 Other (Specify) _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 (Missouri Domestic Products Procurement Act) of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): _____ Date: _____

Print Name and Title of Authorized Representative:

4.1. PRICING –

4.1.1. BASE BID:

Description	Make/Model	Quantity	Each	Extended
Convex brand Audio Level and PTT control unit	model 2241A	5	\$	\$

4.1.2. Delivery: Delivery after receipt of order (# of calendar days): _____ DAYS

4.1.3. Warranty: Describe or attached warranty on equipment:



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Standard Terms and Conditions

Jacob M. Garrett, Buyer
Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



“No Bid” Response Form

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Jacob M. Garrett, Buyer
(573) 886-4393 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 41-10AUG16 – Simulcast Audio Control Equipment

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

September Session of the July Adjourned

Term. 20 16

County of Boone

} ea.

In the County Commission of said county, on the 8th day of September 20 16

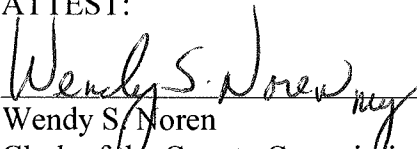
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment One to 53-02SEP15 – Laundering and Dry Cleaning Services for the Boone County Sheriff’s Department.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment One, Laundering & Dry Cleaning Services.

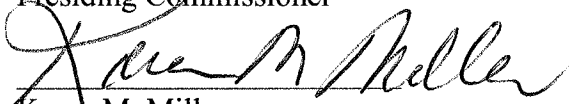
Done this 8th day of September, 2016.

ATTEST:

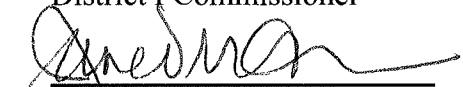

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

4/2-2016

Boone County Purchasing

Jacob M. Garrett
Buyer



613 E. Ash St., Room 109
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Jacob M. Garrett, Buyer
DATE: July 29, 2016
RE: Amendment Number One – 53-02SEP15 – *Laundering and Dry Cleaning Services for the Boone County Sheriff Department*

53-02SEP15 – Laundering and Dry Cleaning Services for the Boone County Sheriff Department was approved by commission for award to Robinson's Cleaners, L.L.C. of Columbia, Missouri on November 17th, 2015 commission order 537-2015. This amendment adds stocking caps to be cleaned for \$1.00 dollar each.

Invoices will be paid from department 2901– Sheriff Operations – LE Sales Tax, 1255 – Corrections Operations. 1251 - Sheriff, account 23305 – Uniform Maintenance.

cc: Gary German, Sheriff Department
Leasa Quick, Sheriff Department
Contract File

**CONTRACT AMENDMENT NUMBER ONE
PURCHASE AGREEMENT FOR
53-02SEP16 – LAUNDERING & DRY CLEANING SERVICES**

The Purchase Agreement dated November 17th, 2016 made by and between Boone County, Missouri and Robinson's Cleaners, L.L.C. for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1. Stocking Caps be added to contract 53-02SEP16 – Laundering and Dry Cleaning Services for \$1.00 dollar for each cleaning.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

ROBINSON'S CLEANERS, L.L.C.

by Kat Price
title owner

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

by: [Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane Pitchford by [Signature] 1251/1255/2901/23305 Term & Supply
Signature Date 08/31/2016 Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

8th

day of

September 20 16

the following, among other proceedings, were had, viz:

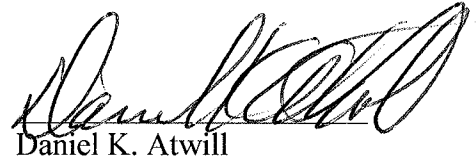
Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus Computer and Peripheral equipment through the MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

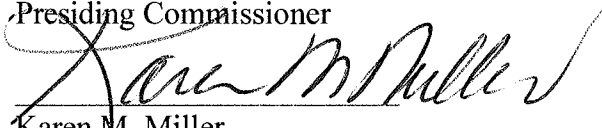
Done this 8th day of September, 2016

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing
David Eagle
Purchasing Assistant



613 E. Ash St.
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Computer and Peripheral Surplus Disposal
DATE: August 31, 2016

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: _____

Date: _____

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	11401	NETWORK PRINTER	LASERJET 4000	CIRCUIT COURT	UNKNOWN	
2.	15852	FAX MACHINE	PPF- 4750E	CIRCUIT COURT	UNKNOWN	
3.	17173	DESKTOP PC	COMPAQ 6000 PRO	CIRCUIT COURT	UNKNOWN	

4.	17750	DESKTOP PC	COMPAZ 6000 PRO MICRO TOWER	JUVENILE OFFICE	UNKNOWN	
5.	NO TAG	MISC. BATTERIES & CABLES		CIRCUIT COURT	UNKNOWN	
6.	NO TAG	17 " LCD MONITOR	1702	CIRCUIT COURT	UNKNOWN	
7.	NO TAG	17 " LCD MONITOR	1702	CIRCUIT COURT	UNKNOWN	
8.	NO TAG	17 " LCD MONITOR	1702	CIRCUIT COURT	UNKNOWN	
9.	16707	FAX MACHINE	LASERCLASS 710	CIRCUIT CLERK	UNKNOWN	
10.	15548	NETWORK PRINTER	LASERJET 2430	CIRCUIT CLERK	UNKNOWN	
11.	15946	PC WORKSTATION	HP DC5700	COUNTY CLERK	UNKNOWN	
12.	15087	PC WORKSTATION	HP DC7100	COMMISSION	UNKNOWN	
13.	15085	MONITOR	HP L1740	COMMISSION	UNKNOWN	
14.	12754	UNINTERUPTABLE POWER SUPPLY		SHERIFF	UNKNOWN	
15.	14196	PRINT BOX	IO CORP 4465 TX	COLLECTOR	UNKNOWN	
16.	13176	FAX	CANNON 9000L	COMMISSION	UNKNOWN	
17.	18426	PRINTER	LEXMARK MS410DN	PLANNING & ZONING	UNKNOWN	
18.	13627	PRINTER	LEXMARK T520N	SHERIFF	UNKNOWN	
19.	15622	PRINTER/SCANNER/ COPIER	IMAGE RUNNER 4570	CIRCUIT COURT	UNKNOWN	
20.	15832	17" LCD MONITOR	HP L1740	SHERIFF	UNKNOWN	

21.	NO TAG	APC-BACK-UPS	ES750	COLLECTOR	UNKNOWN	
22.	16569	PRINTER	LEXMARK C530DN	PROSECUTING ATTORNEY	UNKNOWN	
23.	17665	PC WORKSTATION	HP COMPAQ 6000	PROSECUTING ATTORNEY	UNKNOWN	
24.	16094	17" LCD MONITOR	HP L1740	SHERIFF	UNKNOWN	
25.	15783	15" LCD MONITOR	HP L1506	ASSESSOR	UNKNOWN	
26.	18000	PC WORKSTATION	HP COMPAQ 6200 PRO	SHERIFF	UNKNOWN	
27.	18002	PC WORKSTATION	HP COMPAQ 6200 PRO	SHERIFF	UNKNOWN	
28.	18007	PC WORKSTATION	HP COMPAQ 6200 PRO	SHERIFF	UNKNOWN	
29.	18010	PC WORKSTATION	HP COMPAQ 6200 PRO	SHERIFF	UNKNOWN	

cc: Heather Acton, Auditor
Surplus File

BOONE COUNTY
Request for Disposal/Transfer of County Property

AUG 15 2016

Date: 08/15/2016 Fixed Asset Tag Number: 11401
Description: Network Printer / LaserJet 4000
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: POOR
Reason for Disposition: ROUTINE REPLACEMENT
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

RECEIVED

AUG 24 2016

BOONE COUNTY AUDITOR

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppes

AUDITOR

Original Purchase Date: 5-13-98 Receipt Into 1190-3836 HA
Original Cost: \$1,379 Grant Funded (Y/N) _____
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: David [Signature]
____ TRADE ____ AUCTION ____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016
DATE APPROVED: 9-8-16
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property

AUG 15 2016

Date: 08/15/2016 Fixed Asset Tag Number: 15852
Description: FAX Machine / PPF-4750E
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: POOR
Reason for Disposition: ROUTINE REPLACEMENT
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppig

RECEIVED

AUG 24 2016

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 12-31-06 Receipt Into 1190-3836 HA
Original Cost: \$492.05 Grant Funded (Y/N) _____
Original Funding Source 2731 Grant Name _____
Asset Group: 1601 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

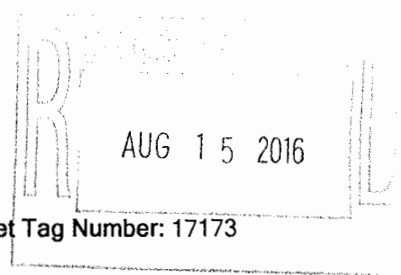
COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016
DATE APPROVED: 9-8-16
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 08/15/2016 Fixed Asset Tag Number: 17173
Description: Desktop PC / Compaq 6000 Pro
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services

Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

RECEIVED

Desired Date for Asset Removal to Storage: IMMEDIATELY

AUG 24 2016

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppin

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 6-18-10 Receipt Into 1190-3836 NA
Original Cost: \$485.00 Grant Funded (Y/N) _____
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

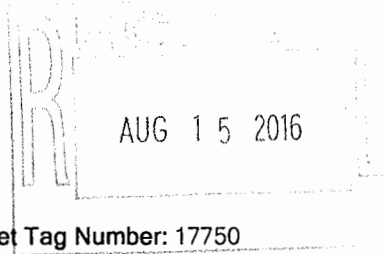
____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016

DATE APPROVED: 9-8-16

SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 08/15/2016 Fixed Asset Tag Number: 17750
Description: Desktop PC / Compaq 6000 Pro MicroTower
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

RECEIVED

AUG 24 2016

BOONE COUNTY AUDITOR

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Eppig

AUDITOR

Original Purchase Date: 7-29-11 Receipt Into 1190-3836 NA
Original Cost: \$409.01 Grant Funded (Y/N) _____
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016

DATE APPROVED: 9-8-16

SIGNATURE: [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

EDATE: 8/15/2016 FIXED ASSET TAG NUMBER: NONE

DESCRIPTION: MISC BATTERIES & CABLES

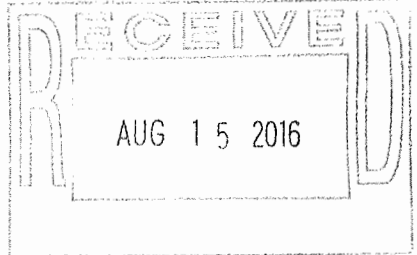
REQUESTED MEANS OF DISPOSAL: SURPLUS

OTHER INFORMATION:

CONDITION OF ASSET: POOR

REASON FOR DISPOSITION: NO LONGER FUNCTION

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)



DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP

RECEIVED

AUG 24 2016

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

BOONE COUNTY AUDITOR

DEPARTMENT: 1210

SIGNATURE: Mary Epping

AUDITOR

ORIGINAL PURCHASE DATE NO DATA

RECEIPT INTO 1190-3836

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

ASSET GROUP _____

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

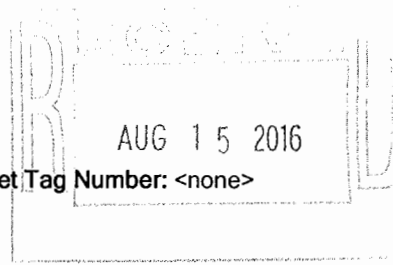
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 08/15/2016 Fixed Asset Tag Number: <none>
Description: 17" LCD Monitor / 1702
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1210 SIGNATURE: *Mary Egan*

RECEIVED
AUG 24 2016
BOONE COUNTY AUDITOR

AUDITOR
Original Purchase Date: NO DATA Receipt Into 1190-3836 HA
Grant Funded (Y/N) _____
Original Cost: _____ Grant Name _____
%Funding _____
Original Funding Source _____ Agency _____
Documentation Attached (Y/N) _____
Asset Group: _____ Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016
DATE APPROVED: 8-8-16
SIGNATURE: *[Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property

RECEIVED
AUG 15 2016

Date: 08/15/2016 Fixed Asset Tag Number: <none>
Description: 17" LCD Monitor / 1702
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Egan

RECEIVED
AUG 24 2016
BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: NO DATA Receipt Into 1190-3836 NA
Grant Funded (Y/N) _____
Original Cost: _____ Grant Name _____
%Funding _____
Original Funding Source _____ Agency _____
Documentation Attached (Y/N) _____
Asset Group: _____ Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016
DATE APPROVED: 9-8-16
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property

AUG 15 2016

Date: 08/15/2016 Fixed Asset Tag Number: <none>
Description: 17" LCD Monitor / 1702
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

RECEIVED

AUG 24 2016

BOONE COUNTY AUDITOR

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210

SIGNATURE: Mary Eppis

AUDITOR

Original Purchase Date: NO DATA Receipt Into 1190-3836 NA
Grant Funded (Y/N) _____
Original Cost: _____ Grant Name _____
%Funding _____
Original Funding Source _____ Agency _____
Documentation Attached (Y/N) _____
Asset Group: _____ Transer Confirmed _____

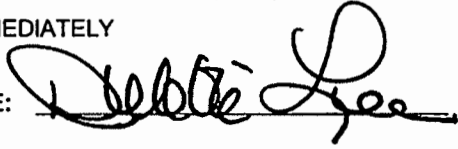
COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016
DATE APPROVED: 9-8-16
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 08/15/2016 Fixed Asset Tag Number: 16707
Description: FAX Machine / LaserClass 710
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1221-Circuit Clerk SIGNATURE: 

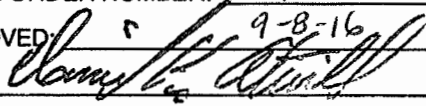
RECEIVED
AUG 15 2016
BOONE COUNTY AUDITOR

AUDITOR

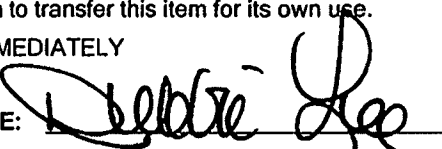
Original Purchase Date: 11-26-08 Receipt Into 1190-3836 HA
Original Cost: 1,318.60 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name _____
Asset Group: 1601 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
 TRADE AUCTION SEALED BIDS
 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016
DATE APPROVED: 9-8-16
SIGNATURE: 

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 08/15/2016 Fixed Asset Tag Number: 15548
 Description: Network Printer / LaserJet 2430
 Requested Means of Disposal: SURPLUS
 Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
 Condition of Asset: OUTDATED
 Reason for Disposition: ROUTINE REPLACEMENT
 COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
 Desired Date for Asset Removal to Storage: IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO
 DEPARTMENT: 1221-Circuit Clerk SIGNATURE: 

RECEIVED
AUG 15 2016
BOONE COUNTY AUDITOR

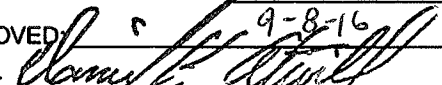
AUDITOR

Original Purchase Date: 4-6-06 Receipt Into 1190-3836 HA
 Original Cost: 945.00 Grant Funded (Y/N) _____
 Original Funding Source 2731 Grant Name _____
 Asset Group: 1603 %Funding _____
 Agency _____
 Documentation Attached (Y/N) _____
 Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT: _____
 INDIVIDUAL: _____
 ____ TRADE ____ AUCTION ____ SEALED BIDS
 ____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016
 DATE APPROVED: 9-8-16
 SIGNATURE: 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/17/2016

FIXED ASSET TAG NUMBER: 00015946

DESCRIPTION: HP DC5700
PC WORKSTATION

RECEIVED

REQUESTED MEANS OF DISPOSAL: _____

AUG 17 2016

OTHER INFORMATION: _____

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

BOONE COUNTY AUDITOR

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK

SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 3-22-07
ORIGINAL COST 610.00
ORIGINAL FUNDING SOURCE 2780
ASSET GROUP 1603

RECEIPT INTO 2800-3836 Na
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 08/12/2016

FIXED ASSET TAG NUMBER: 00015087

DESCRIPTION: HP DC7100
PC WORKSTATION

RECEIVED

REQUESTED MEANS OF DISPOSAL: _____

AUG 15 2016

OTHER INFORMATION: _____

BOONE COUNTY AUDITOR

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY COMMISSION SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 6-28-05
ORIGINAL COST 1197.00
ORIGINAL FUNDING SOURCE 2744
ASSET GROUP 1603

RECEIPT INTO 1190-3836 NO
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 8-12-16 FIXED ASSET TAG NUMBER: 15085

DESCRIPTION: HP L1740 Monitor

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION:

CONDITION OF ASSET: Very Poor

REASON FOR DISPOSITION: Replacement

RECEIVED

AUG 15 2016

BOONE COUNTY AUDITOR

COUNTY / COURT IT DEPT. (circle one) ~~DOES~~ / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

LOCATION OF ASSET AND DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Commission SIGNATURE: Judy

AUDITOR
ORIGINAL PURCHASE DATE 6-28-05 RECEIPT INTO 1190-3836 NA
ORIGINAL COST 319.00 GRANT FUNDED (Y/N) Y
ORIGINAL FUNDING SOURCE 2744 GRANT NAME _____
AGENCY _____
ASSET GROUP 1603 DOCUMENTATION ATTACHED (Y/N) _____
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
___ TRADE ___ AUCTION ___ SEALED BIDS
___ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 8-17-16 FIXED ASSET TAG NUMBER: 12754

DESCRIPTION: Uninterruptable Power Supply

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION:

CONDITION OF ASSET: Non-Working

REASON FOR DISPOSITION:

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

LOCATION OF ASSET AND DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? (YES) NO Not Replacing / or Selling.
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff 1251 SIGNATURE Judy

AUDITOR
ORIGINAL PURCHASE DATE 12-27-00 RECEIPT INTO 1190-3836 NO
ORIGINAL COST \$840.00 GRANT FUNDED (Y/N) Y
ORIGINAL FUNDING SOURCE 2744 GRANT NAME _____
ASSET GROUP 1603 % FUNDING _____
AGENCY _____
DOCUMENTATION ATTACHED (Y/N) _____
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
___ TRADE ___ AUCTION ___ SEALED BIDS
___ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

RECEIVED
AUG 17 2016
BOONE COUNTY AUDITOR

Phillip Koons - RE: Disposal of equipment

From: "Ask.OCFO" <Ask.OCFO@usdoj.gov>
To: "Phillip Koons" <PKoons@boonecountymo.org>
Date: 6/17/2016 3:21 PM
Subject: RE: Disposal of equipment

Hi Mr. Koons,

Thank you for contacting the Office of Justice Program, Office of the Chief Financial Officer's grantee financial ask e-mail box. We are providing the following response to your question (reprinted below):

We have a broken UPS that was purchased with the Edward Byrne Memorial Justice Assistance grant in 12/27/2000. We'd like to move forward with disposal but since it's grant funded, I needed approval before we can do so. Can you assist?

Are you going to sell the equipment and use the proceeds to offset the expense of replacement equipment? Those are the circumstances for which you would need written approval of the awarding agency, which in this case would be the BJA program office.

NOT
REPLACING/SELLING

DOJ Financial Guide, Post Award Requirements III, 3.7 Property Standards, Use of Equipment p. 57:
Replacement equipment. When acquiring replacement equipment, you or your subrecipients may use the equipment to be replaced as a trade-in, or may sell the equipment and use the proceeds to offset the cost of the replacement equipment, subject to the written approval of the awarding agency.

I hope this information fully answers your questions. If you have additional questions or need any additional assistance on this or any other financial aspect of your grants, please do not hesitate to contact us by telephone at 1-800-458-0786 (select option #2) or send us an email at ask.OCFO@usdoj.gov.

Frederick Becker
 Financial Analyst
 Grants Accounting and Customer Service Branch
 Office of the Chief Financial Officer
 Department of Justice, Office of Justice Programs
 Tai Pedro and Associates (Contractor)
Ask.OCFO@usdoj.gov

The Office of the Chief Financial Officer's goal is to provide excellent customer service. If you have any feedback on the response we have provided, please click on the following link OCFO Follow Up@usdoj.gov

From: Phillip Koons [PKoons@boonecountymo.org]
Sent: Friday, June 17, 2016 3:30 PM
To: Ask.OCFO <Service.Account17dd38@ojp.usdoj.gov>
Subject: Disposal of equipment

Hello,

We have a broken UPS that was purchased with the Edward Byrne Memorial Justice Assistance grant in 12/27/2000. We'd like to move forward with disposal but since it's grant funded, I needed approval before we can do so. Can you assist?

Phillip Koons
System Support Analyst
Boone County Sheriff's Department
Information Technology Dept.
2121 E. County Dr.
Columbia, MO 65202
<http://www.showmeboone.com>
pkoons@boonecountymo.org
[573-876-2136](tel:573-876-2136)

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/26/2016

FIXED ASSET TAG NUMBER: 00014196

DESCRIPTION: IO CORP 4465 TX
PRINT BOX

RECEIVED

REQUESTED MEANS OF DISPOSAL: _____

JUL 27 2016

OTHER INFORMATION: _____

BOONE COUNTY AUDITOR

CONDITION OF ASSET: PURCHASED OCT 2003

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~ DOES NOT (circle one) ~~WISH TO TRANSFER THIS ITEM FOR ITS OWN USE~~ (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR 1150 SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 10/21/03
ORIGINAL COST 703.25
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 2110-3836 NA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE *Daniel H. Atwell*

BOONE COUNTY

RECEIVED

JUL 28 2016

BOONE COUNTY
AUDITOR

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 7-28-16

FIXED ASSET TAG NUMBER: 13176

DESCRIPTION: Cannon Laser Class 9000L / Beige color / prehistoric

REQUESTED MEANS OF DISPOSAL: whatever is appropriate

OTHER INFORMATION:

CONDITION OF ASSET: working

REASON FOR DISPOSITION: Our new printer/copier offers fax capabilities

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

LOCATION OF ASSET AND DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Commission Office 33
Remove at your convenience

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Commission 1121

SIGNATURE [Signature]

AUDITOR

ORIGINAL PURCHASE DATE 11-30-01

RECEIPT INTO 1190-3836 NA

ORIGINAL COST \$1,461.00

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP 1601

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/22/2016

FIXED ASSET TAG NUMBER: 00018426

DESCRIPTION: LEXMARK MS410DN
PRINTER LASER MONOCHROME

RECEIVED

REQUESTED MEANS OF DISPOSAL: _____

JUL 22 2016

OTHER INFORMATION: _____

BOONE COUNTY AUDITOR

CONDITION OF ASSET: VERY POOR

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~ DOES NOT (circle one) ~~WISH TO TRANSFER THIS ITEM~~ FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PLANNING & ZONING ¹⁷¹⁰ SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 5-23-16
ORIGINAL COST 676.58
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 NA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/25/2016

FIXED ASSET TAG NUMBER: 00013627

DESCRIPTION: LEXMARK T520N
PRINTER LASER MONOCHROME

RECEIVED

REQUESTED MEANS OF DISPOSAL: _____

JUL 25 2016

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 2002 - VERY POOR

BOONE COUNTY AUDITOR

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1251 SIGNATURE: Judy Fisher

AUDITOR

ORIGINAL PURCHASE DATE 11-20-02
ORIGINAL COST 1214.18
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 NA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

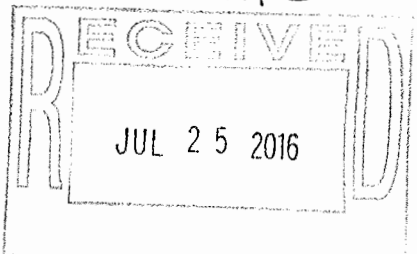
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

CAPL 174



BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 07/13/2016 Fixed Asset Tag Number: 15622
Description: MultiFunction Printer/Scanner/Copier / ImageRUNNER 4570
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 2 / Room: Judge's Office
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppig

RECEIVED

JUL 25 2016

BOONE COUNTY AUDITOR

AUDITOR
Original Purchase Date: 6/29/06 Receipt Into 1190-3835 HQ
Original Cost: 10,862.00 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name _____
Asset Group: 1601 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 413-2016
DATE APPROVED: 9-8-16
SIGNATURE: [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 07/15/2016

FIXED ASSET TAG NUMBER: 00015832

DESCRIPTION: HP L1740
MONITOR LCD 17 INCH

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 2007 - NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (~~circle one~~) DOES/DOES NOT (~~circle one~~) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE: 

AUDITOR

ORIGINAL PURCHASE DATE 2-23-07
ORIGINAL COST 188.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

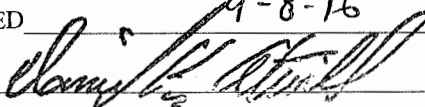
INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE 

RECEIVED

JUL 15 2016

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 7-14-16 FIXED ASSET TAG NUMBER: No Tag

DESCRIPTION: APC - Back-UPS ES750

RECEIVED
JUL 14 2016
BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION: Serial # 4BD726P34548

CONDITION OF ASSET: Power Button doesn't work. - Alarm won't turn off.

REASON FOR DISPOSITION:

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

LOCATION OF ASSET AND DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In 6L Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Collector 1150 SIGNATURE Judy

AUDITOR
ORIGINAL PURCHASE DATE No DATA RECEIPT INTO 11903836 HA
ORIGINAL COST _____ GRANT FUNDED (Y/N) N
ORIGINAL FUNDING SOURCE _____ GRANT NAME _____
AGENCY _____
DOCUMENTATION ATTACHED (Y/N) _____
ASSET GROUP _____ TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
____ TRADE ____ AUCTION ____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/15/2016

FIXED ASSET TAG NUMBER: 00016569

DESCRIPTION: LEXMARK C530DN
PRINTER LASER COLOR

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 2008 - POOR

REASON FOR DISPOSITION: REPLACEMENT

RECEIVED

JUN 16 2016

BOONE COUNTY AUDITOR

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY¹²⁶¹ SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 9-12-08
ORIGINAL COST 380.46
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 NA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/20/2016

FIXED ASSET TAG NUMBER: 00017665

DESCRIPTION: HP COMPAQ 6000
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO - N/A PA Forfeiture Fund.
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1261 PROSECUTING ATTORNI SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 6-14-11
ORIGINAL COST 780.12
ORIGINAL FUNDING SOURCE 2750
ASSET GROUP 1603

RECEIPT INTO 2640-3836 HP
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE *Samy B. Atwell*

RECEIVED

JUN 2 / 2016

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/30/2016

FIXED ASSET TAG NUMBER: 00016094

DESCRIPTION: HP L1740
MONITOR LCD 17 INCH

RECEIVED

REQUESTED MEANS OF DISPOSAL: _____

JUN 30 2016

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 2007 - POOR

BOONE COUNTY AUDITOR

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT OR DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only) DOES NOT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1251 SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE ~~2008~~ 4-6-07
ORIGINAL COST 188
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/29/2016

FIXED ASSET TAG NUMBER: 00015783

DESCRIPTION: HP L1506
MONITOR LCD 15 INCH

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES/DOES NOT~~ (circle one) ~~WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)~~

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR 2010 SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 12-22-06
ORIGINAL COST 191.00
ORIGINAL FUNDING SOURCE 2743
ASSET GROUP 1603

RECEIPT INTO 2010-3836 NA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE [Signature]

RECEIVED

JUN 30 2016

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/30/2016

FIXED ASSET TAG NUMBER: 00018000

DESCRIPTION: HP COMPAQ 6200 PRO
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1251 SIGNATURE: 

AUDITOR

ORIGINAL PURCHASE DATE 5-24-12
ORIGINAL COST 576.02
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 NA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE 

RECEIVED

JUN 30 2016

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/30/2016

FIXED ASSET TAG NUMBER: 00018002

DESCRIPTION: HP COMPAQ 6200 PRO
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

RECEIVED

JUN 30 2016

BOONE COUNTY AUDITOR

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1251

SIGNATURE: _____

Judy

AUDITOR

ORIGINAL PURCHASE DATE 5-24-12
ORIGINAL COST 576.02
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE *Samuel L. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/30/2016

FIXED ASSET TAG NUMBER: 00018007

DESCRIPTION: HP COMPAQ 6200 PRO
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1251 SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 5-24-12
ORIGINAL COST 576.02
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE *David L. Stull*

RECEIVED

JUN 30 2016

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 06/30/2016

FIXED ASSET TAG NUMBER: 00018010

DESCRIPTION: HP COMPAQ 6200 PRO
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER ~~THIS ITEM~~ FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1255 SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 5-24-12
ORIGINAL COST 576.02
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 413-2016

DATE APPROVED 9-8-16

SIGNATURE *Dennis H. Stull*

RECEIVED
JUN 30 2016
BOONE COUNTY AUDITOR

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

8th

day of

September 20 16

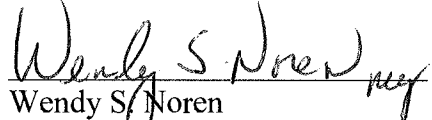
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Erosion and Sediment Control Security Agreement and Letter of Credit No. 2100704733 between the County of Boone and Tompkins Homes and Development, Inc.

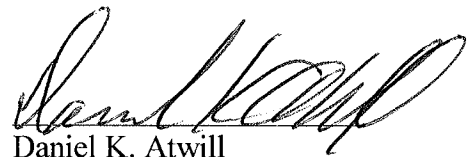
The terms of the agreement are stipulated in the attached security agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 8th day of September, 2016

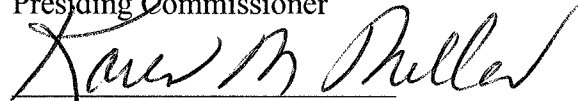
ATTEST:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Stormwater Erosion and Sediment Control Security Agreement

Date: August 26, 2016

Developer/Owner Name: Tompkins Homes and Development

Address: 6000 S. Hwy KK Columbia, MO 65203

Development: Rokes Bend

This agreement is made by and between the above named developer (herein "Developer") and Boone County, Missouri, a political subdivision of the State of Missouri, through its Resource Management Department, (herein "County") and shall be effective on the above date when signed and approved by all persons listed below.

In consideration of the performance based by each party of their respective obligations described in this agreement, the parties agree to the following:

- 1. Background and Purpose of Agreement** – The Developer is the owner or authorized agent of the owner for the real estate contained within the development described above which is subject to the Boone County Stormwater Regulations. This agreement is made pursuant to Section 8.4 Performance and Guarantee, in the Stormwater Regulations of Boone County, Missouri in order to permit the Developer to disturb land on the development described above, and to assure County of the required erosion and sediment control and stormwater management. By entering into this agreement the developer is agreeing to comply with the erosion and sediment plan described below in accordance with the County Stormwater Regulations and specifications and provide to County financial security in the event the developer fails to comply with the plan, or complete the improvements within the time and manner provided for by this agreement.
- 2. Description of Improvements** – The Developer agrees to adhere to the Stormwater Pollution Prevention Plan (SWPPP) and Erosion and Sediment Control (ESC) Plans for Construction activities at Rokes Bend. The SWPPP and ESC was prepared by Crockett Engineering Consultants on May 16, 2016.
- 3. Time for Completion** – The Developer agrees to complete the land disturbance activities and stabilize the site as described in the SWPPP no later than the 22nd day of August, 2018, and all such improvements shall pass County inspection as of this date.
- 4. Security for Performance** – To secure the Developer's performance of its obligations under this agreement, Developer hereby agrees to provide the County with security in the amount of \$38,124.30, which County may use and apply for Completion of the above described improvements in the event the Developer fails to complete the above described improvements within the time or within manner required by County under its regulations.

The Security shall be provided to County as a condition precedent to the effectiveness of this agreement in the following form:

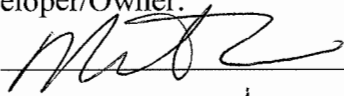
- Irrevocable standby letter of credit, with form to be approved by County and issued to Treasurer of Boone County, Missouri
5. **Use of Security** – The Developer hereby authorizes County to use, redeem, or otherwise obtain payment as applicable, from the security described above for purposes of completing improvements required of the Developer under this agreement in the event that such improvements are not completed within the time provided for by this agreement, or any extension thereof granted by County in its discretion, or in the event such improvements are not completed in accordance with regulatory requirements or specifications imposed by County. Developer authorizes County to cash the Letter of Credit contemplated herein upon written instructions from the duly-elected and serving Treasurer of Boone County without further authorization or signature required by Developer. In the event Developer fulfills its obligations in the time and manner required by this agreement and obtains a satisfactory final inspection from the County prior to August 22, 2018, then County shall provide Developer with written proof that the requirements of this Security Agreement are satisfied and the Letter of Credit can be released to Developer. If no written proof has been provided to the financial institution issuing the Letter of Credit that Developer has complied with the requirements of this Agreement, however, then the financial institution shall, on August 22, 2018, or such extended period as mutually-agreed by the parties in writing, shall immediately transfer the balance of the Letter of Credit to the account then-designated by the Boone County Treasurer. If the total sum of the Letter of Credit is not used for completion of any necessary permit items, then the remaining balance shall be paid to Developer within thirty (30) days of completion and acceptance of any required work, along with an itemization of charges detailing the expenditures made by the County.
 6. **Additional Sums Due** – In the event that the security provided herein is insufficient to complete the required improvements as determined by the County, Developer will, upon demand by the County accompanied by a detailed itemization of the requested additional sum, deposit with County such additional monies which, in the opinion of the County, will be required to complete the necessary improvements. In the event that Developer does not deposit the additional monies with the County within ten (10) days, the Developer shall be deemed in default of this Agreement.
 7. **Remedies Cumulative** – Exercise or waiver by the County of any enforcement action under this Agreement does not waive or foreclose any other or subsequent enforcement action whatsoever. The County shall be entitled to its costs, including reasonable attorneys' fees, in enforcement of Developer's obligations under this Agreement.
 8. **Authority of Representative Signatories** – Signatories to this agreement who execute this agreement in a representative capacity for a corporation, limited liability company or partnership, or other business entity, hereby affirmatively represent that they have obtained all resolutions or orders needed to enter in this agreement and are duly authorized to enter into this agreement and bind the parties which they represent to all terms and conditions herein.

9. **Binding Effect** – This agreement shall be binding upon the parties hereto in their respective heirs, personal representative, administrators, successors and interest in successors in assigned offices. The County and Developer hereby accept this Agreement as a lawful and satisfactory Security Agreement.

In Witness Whereof the Developer and the County have executed this agreement to be effective on the day and year first above written.

ACKNOWLEDGED AND AGREED TO:

Developer/Owner:

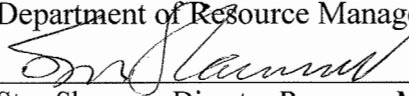
By: 

Printed Name: Mike Tompkins

Title: President

BOONE COUNTY, MISSOURI:

Department of Resource Management



Stan Shawver, Director Resource Management

County Commission:



Daniel K. Atwill, Presiding Commissioner

Attest:



Wendy S. Noren, Boone County Clerk

County Treasurer



Tom Darrough, County Treasurer

Approved as to form:



C.J. Dykhouse, County Counselor



ORIGINAL

IRREVOCABLE LETTER OF CREDIT

NO. 2100704733

DATE: 08/26/2016

Amount: \$38,124.30

County of Boone

Attn: Director, Resource Management

801 E Walnut St, Rm. 315

Columbia, MO 65201

Ladies and Gentlemen:

We hereby authorize the County of Boone to draw on Landmark Bank for the account of Tompkins Homes and Development, Inc. up to an aggregate amount of \$38,124.30 available by your drafts at sight. Your drafts must be accompanied by your invoice to Owner and accompanied by a Certificate for Drawing in substantially the form set out on Exhibit "A", which is attached hereto and incorporated by reference.

All drafts hereunder must be marked "Drawn under Landmark Bank Letter of Credit #2100704733 Dated 08/26/2016."

The amount of each draft drawn under this credit must be endorsed hereon, and the presentation of each draft, if negotiated, shall be a warranty by the negotiating bank that such endorsement has been made and that documents have been forwarded as herein requested. Partial drawings are permitted. All payments under this letter of credit will be made available to you at the counters of the loan issuer or immediately by wire transfer of immediately available funds to the account(s) designated by the Boone County Treasurer.

We hereby engage with the drawers, endorsers, and bona fide holders of drafts drawn under and in compliance with the terms of this credit that the same will be duly honored on due presentation and delivery of documents as specified if presented to this bank on or before 08/26/2018, provided further that upon such expiration, either at 08/26/2018, or such extended period as contemplated herein we shall immediately transfer the balance of the maximum available credit to you at the account then-designated by the Boone County Treasurer.

This letter of credit may be extended upon presentation of an agreement to extend, executed by the Developer/Owner and the County of Boone, and presented to Landmark Bank within the

60-day period prior to the then-effective date of expiration of this letter of credit.

Upon our receipt, from time to time, from the County of Boone, of a written reduction certificate in substantially the same form as Exhibit "B", which is attached hereto and incorporated herein by reference, we are authorized to reduce the maximum available credit hereunder by the amount stated in such certificate, any such reduction to be effective only at our close of business on the date which we receive said written reduction certificate.

This letter of credit sets forth in full our undertaking, and such undertaking shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument or agreement referred to herein, except that Exhibit "A" and Exhibit "B" attached hereto are incorporated herein by reference as an integral part of this letter of credit.

Except as expressly provided herein, this credit is subject to the Uniform Customs and Practice for Documentary Credits (1993 revision), The International Chamber of Commerce Publication #500.

Sincerely yours,

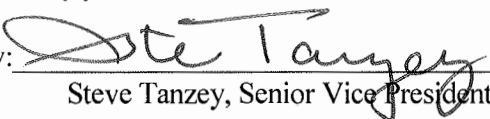
By: 
Steve Tanzey, Senior Vice President

Exhibit "A"
To Letter of Credit
Form of Certificate for Drawing

Boone County, Missouri letterhead

Date

Bank Name
Bank Address
City, State, Zip
Attention: Bank Senior VP

Re: Bank Letter of Credit No.: XXXXXXXX
Dated: MM/DD/YY
In Favor of Boone County, Missouri on behalf of **Developer/Owner**

Gentlemen:

The undersigned, a duly authorized official of County of Boone, Missouri (the "Beneficiary"), hereby certifies to Landmark Bank (the "Bank"), with reference to Irrevocable Letter of Credit No. XXXXXXXX (the "Letter of Credit"; any capitalized terms used herein and not defined shall have their respective meanings as set forth in the said Letter of Credit) issued by the Bank in favor of the Beneficiary, that

1. The Account Party has failed to complete all improvements or fulfill all obligations required by the Subdivision Regulations, Stormwater regulations, or other applicable rules and regulations of the County of Boone.
2. A draft in the sum of \$_____ as requested by this Certificate is not in excess of the Maximum Available Credit under the Letter of Credit and shall result in a reduction of the Maximum Available Credit under the Letter of Credit.

Transfer the funds as stated above to the credit of the Boone County, Missouri to the following account, as instructed by the Boone County Treasurer: [INSERT BANK Account #_____], Attention: Boone County Treasurer.

IN WITNESS WHEREOF, the Beneficiary has executed and delivered this certificate this _____ day of _____.

BOONE COUNTY, MISSOURI

By: _____
Presiding Commissioner

APPROVED BY:

Attest:

Stan Shawver, Director, Resource Management

Wendy S. Noren, Boone County Clerk

Commission Order: _____

Exhibit "B"
To Letter of Credit
Form of Reduction Certificate

Boone County, Missouri letterhead

Date

Bank Name
Bank Address
City, State, Zip
Attention: Bank Senior VP

Re: Bank Letter of Credit No.: XXXXXXXX
Dated: MM/DD/YY
In Favor of Boone County, Missouri on behalf of Developer/Owner

Gentlemen:

This certificate authorizes reduction in the amount of \$_____ of the above letter of credit. The remaining maximum available credit for this letter of credit is \$_____.

BOONE COUNTY, MISSOURI

By: _____
Presiding Commissioner

APPROVED BY:

Attest:

Stan Shawver, Director, Resource Management

Wendy S. Noren, Boone County Clerk

Commission Order: _

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

8th

day of

September 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Road & Bridge Improvement/Repair Cooperative Agreement between Boone County and the Town of Harrisburg regarding the distribution of certain road sales tax and property tax revenues.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Road & Bridge Improvement/Repair Cooperative Agreement.

Done this 8th day of September, 2016

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

**BOONE COUNTY ROAD & BRIDGE IMPROVEMENT/REPAIR
COOPERATIVE AGREEMENT
APPLICATION ENTITIES¹**

THIS AGREEMENT, dated this 8th day of September, 2016, is made and entered into by and between **Boone County**, a first class non-charter county and political subdivision of the State of Missouri by and through its County Commission, herein "County" and the **Town of Harrisburg**, a municipal corporation, herein "City".

WHEREAS, County has, in Commission Order 249-2011, adopted updated policies regarding the distribution of certain road sales tax and property tax revenues, the terms and conditions of which are incorporated herein by reference; and

WHEREAS, City is an "Application Entity" as described in the aforementioned Commission Order; and

WHEREAS, City has been classified as an Application Entity that will receive an annual amount as described in Commission Order 609-2012, the terms and conditions of which are incorporated herein by reference; and

WHEREAS, County is willing to enter into a cooperative agreement with the City for the improvement and/or repair of City's road system under certain terms and conditions; and

WHEREAS, the parties are empowered to enter into cooperative agreement(s) for the purposes herein stated pursuant to section 70.220 and section 229.040 RSMo.

NOW, THEREFORE, IN CONSIDERATION of the mutual undertakings and agreements herein contained, the parties agree as follows:

1. **PURPOSE.** The purpose of this Agreement is to effectuate the Application-Based Funding from the County to the City as contemplated in County's policies on distributing road sales tax revenue and road property tax revenues. The terms and conditions of Commission Order 249-2011 & 609-2012 are incorporated into this agreement by reference.
2. **COUNTY AGREEMENTS:**
 - a. County will pay to the City the sum of **Thirteen Thousand Three Hundred Eighty-Six Dollars and Seventy-Three Cents (\$13,386.73)** as determined by the formula for Year 4 of the 6-year cycle as described in the aforementioned

¹ Application entities are: Harrisburg, Hartsburg, Huntsdale, McBaine, Pierpont, Rocheport and Sturgeon.

Commission Order 609-2012, for use solely in the completion of road improvement and/or repair projects.

3. CITY AGREEMENTS.

- a. City agrees to use the funds that it receives from County pursuant to this Agreement solely for improving and maintaining its roads and bridges in accordance with its Boone County Road & Bridge Improvement/Repair Cooperative Agreement General Agreement for funding, certified by Commission Order 463-2011 which is incorporated herein by reference.
- b. City agrees that it shall submit to an audit by the County or its designated auditor upon request for purposes of determining whether the funds received by the City from the County under this agreement have been expended in compliance with this agreement.
- c. City agrees that it shall reimburse the County for any funds paid to it under this agreement which are expended in violation of this agreement or applicable law, rule or regulation, within ninety (90) days of notification of such a finding by County.
- d. City agrees to timely provide any documentation or information reasonably requested by County which relates in any way to this Agreement.
- e. City agrees that it will be liable for, and agrees to be liable for, and shall indemnify, defend and hold the County of Boone harmless from all claims, suits, judgments or damages, including court costs and attorney's fees, arising out of or in the course of the operation of this agreement. Notwithstanding the foregoing, nothing herein is intended to waive either the City's or the County's sovereign immunity as to any third party.
- f. City agrees that, for any work not performed by the City's own employees, City will comply with any and all applicable competitive bidding statutes or ordinances, the state Prevailing Wage law, domestic products purchase laws and such other laws, rules and regulations which are applicable to the City in letting and carrying out contracts for "public works" as that term is defined in applicable statutes, rules, regulations, and ordinances.

4. **PAYMENTS IN EXCESS OF LEGAL OBLIGATIONS.** City represents that the payments from County to City contemplated herein are in excess of any legal obligations imposed on County by virtue of applicable Missouri law, including RSMo §137.556 and the ballot language presented to voters authorizing the current Road & Bridge Sales Tax Levy under RSMo §67.547.
5. **TIMING OF PAYMENTS.** The payments from County to City contemplated herein will occur one time per year, near the beginning of the fourth quarter of the calendar year, and after receipt of the fully executed annual agreement.
6. **REPORTING.** City shall file a written report with County, at least annually, detailing the road and bridge improvement projects funded in whole or in part with the funding received herein, as well as provide a summary of any planned, future projects that are anticipated to be funded with current or future funding from the County. Said reports shall be in sufficient detail so as to allow County to document what specific portions of any City project were funded or are contemplated to be funded with funds received from the County.
7. **ASSIGNMENT.** Neither party may assign or transfer any of its rights or obligations under this Agreement to any other person or entity without the prior, written consent of the other party.
8. **SOLE BENEFIT OF PARTIES.** This Agreement is for the sole benefit of City and County. Nothing in this Agreement is intended to confer any rights or remedies on any third party.
9. **RELATIONSHIP OF PARTIES.** Nothing herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, or of partnership, or of joint venture, between the parties hereto.
10. **TERM.** This Agreement shall be in effect from its execution until January 1 of the following calendar year.
11. **TERMINATION.** Either party may terminate this Agreement upon thirty (30) days written notice directed to the other party.
12. **NONAPPROPRIATION.** The payments from County contemplated herein are conditioned upon there being a sufficient, unencumbered fund balance budgeted for that purpose. The County's obligations hereunder shall not in anyway be construed to be a

debt of the County in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by the County, nor shall anything contained herein constitute a pledge of the general credit, tax revenues, funds or moneys of the County beyond that which is specifically required by state law. Notwithstanding any provision of this Agreement, the decision whether or not to budget or appropriate funds, or to extend this Agreement for any subsequent fiscal year, is solely within the discretion of the then-current governing body of the County, it being understood that adjustments to an appropriation may be made by the County in accordance with its Economic Development Adjustment policies adopted as part of its policies relating to the distribution of road sales taxes and road property taxes.

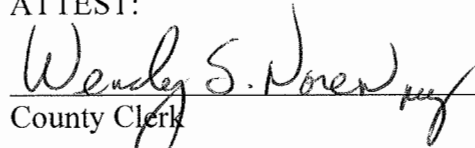
13. **GOVERNING LAW AND VENUE.** This Agreement shall be governed by the laws of the State of Missouri, and any action relating to the same shall be brought in the Circuit Court of Boone County, Missouri.
14. **BINDING ON SUCCESSORS.** The covenants, agreements, and obligations herein contained shall extend to, bind, and inure to the benefit of the parties hereto and their respective successors and approved assigns.
15. **COUNTERPARTS.** This Agreement may be executed by the parties in several counterparts, each of which shall be deemed an original instrument.
16. **COMPLETE AGREEMENT.** All negotiations, considerations, representations, and understandings between the parties are incorporated herein, shall supersede any prior agreements, and may be modified or altered only in writing signed by the parties hereto.
17. **AUTHORITY OF SIGNATORIES.** Each of the persons signing this Agreement on behalf of either party represent that he/she has been duly authorized and empowered, by order, ordinance or otherwise, to execute this Agreement and that all necessary action on behalf of said party to effectuate said authorization has been taken and done.

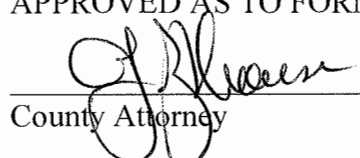
IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly-authorized officers on day and year indicated by their signature below.

BOONE COUNTY

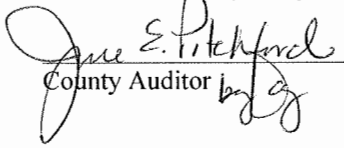
By: 
Presiding Commissioner

Date: 9-8-16

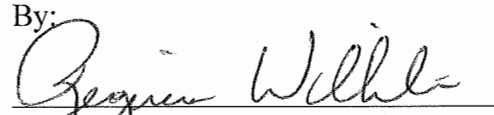
ATTEST:

County Clerk

APPROVED AS TO FORM:

County Attorney

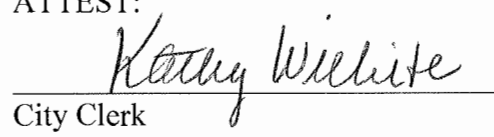
Boone County Auditor Certification:
I hereby certify that a sufficient, unencumbered appropriation balance exists and is available to satisfy the obligation arising from this contract.
(Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

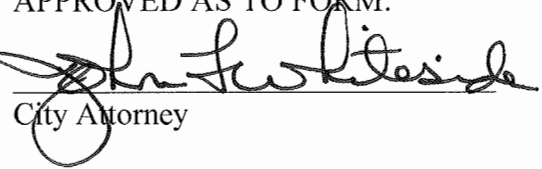
 8/31/16
County Auditor Date
2649-71452

TOWN OF HARRISBURG

By: 
Authorized City Representative

Date: August 15, 2016

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

2016 Road & Bridge Sales Tax Distribution

Period: March 2015 - February 2016

Tax Year	R & B Tax Levy Ceiling Rate:	Actual Road & Bridge Tax Levy Rate:
2002	0.28	0.05
2003	0.28	0.05
2004	0.28	0.05
2005	0.2601	0.0475
2006	0.2601	0.0475
2007	0.2601	0.0475
2008	0.2601	0.0475
2009	0.2632	0.0475
2010	0.2649	0.0475
2011	0.2657	0.0475
2012	0.2677	0.05
2013	0.2677	0.05
2014	0.2677	0.05
2015	0.2677	0.05

FY 2015 R&B Sales Tax Revenue:

14,017,757.12

Less: **Total Property Tax Reduction Due to Voluntary Rollback:**

(5,651,052.25)

0.40

Net Additional Sales Tax Revenue:

8,366,704.87

0.50

82.25% Retained by County

6,881,614.76

1.00% Allocated to Application Entities:

83,667.05

13.00% Allocated to Formula Entities based on AV%--A

1,087,671.63

2.25% Allocated to Formula Entities (excl Columbia)---B

188,250.86

1.50% Allocated to CSRD

125,500.57

100.00%

8,366,704.87

A= Distribution Frequency = Annual
M= Distribution Frequency= Monthly
C= Distribution Frequency determined by Contractual Terms

Entity	Classify for Formula	Actual AV at 31-Dec	AV% (A)	Actual AV at 31-Dec	AV% (B)	Property Tax Pass Thru to CSRD Fund 700	Statutory Dist. To Cities Actual R&B Prop Tx	Sales Tax Needed to Cover PropTax Roll Back	0.01	0.13	0.0225	0.015	Total
									Sales Tax Distribution To Application Entities	Sales Tax Distribution To Formula Entities (A)	Sales Tax Distribution To Formula Entities (B)	Sales Tax Distribution To CSRD	
Cities, Towns, Villages:													
Ashland	Formula	56,595,488	2.8%	56,595,488	45.0%		6,930.08 A	30,173.80 A	n/a	30,767.77 A	84,667.32 A	n/a	152,538.97
Centralia	Formula	52,376,579	2.6%	52,376,579	41.6%		6,422.44 A	27,963.85 A	n/a	28,474.19 A	78,355.80 A	n/a	141,216.28
Columbia	Formula	1,874,871,904	93.7%	n/a	n/a		229,939.50 A	1,001,170.50 A	n/a	1,019,262.01 A	n/a	n/a	2,250,372.01
Hallsville	Formula	16,863,366	0.8%	16,863,366	13.4%		2,070.77 A	9,016.48 A	n/a	9,167.66 A	25,227.74 A	n/a	45,482.65
Harrisburg	Application		n/a	n/a	n/a		313.63 A	1,365.57 A	13,386.73 A	n/a	n/a	n/a	15,065.93
Hartsburg	Application		n/a	n/a	n/a		115.49 A	502.76 A	10,040.05 A	n/a	n/a	n/a	10,658.30
Rocheport	Application		n/a	n/a	n/a		406.39 A	1,769.43 A	15,896.74 A	n/a	n/a	n/a	18,072.56
Sturgeon	Application		n/a	n/a	n/a		785.97 A	3,422.18 A	40,160.18 A	n/a	n/a	n/a	44,368.33
Huntsdale	Application Pool		n/a	n/a	n/a		21.25 A	92.50 A		n/a	n/a	n/a	113.75
McBaine	Application Pool		n/a	n/a	n/a		9.35 A	40.68 A		n/a	n/a	n/a	50.03
Pierpont	Application Pool		n/a	r/a	n/a		134.00 A	583.40 A	4,183.35 C	n/a	n/a	n/a	717.40
	Application Pool									n/a	n/a	n/a	4,183.35
SubTotal All Cities, Towns, Villages:							247,148.87	1,076,101.15	83,667.05	1,087,671.63	188,250.86		2,682,839.56
Road District													
CSRD		68,096,364	n/a	n/a		27,408.23 M		118,352.94 M	n/a	n/a	n/a	125,500.57 A	271,261.74
Grand Total		100.0%		100.0%		27,408.23	247,148.87	1,194,454.09	83,667.05	1,087,671.63	188,250.86	125,500.57	2,954,101.30
General Ledger Accounts:						7000-86890	2049-71350	2049-71405	2049-71452	2049-71451	2049-71451	2049-71453	
Office Preparing Payment Requisition:						Treasurer	Resource Mngt	Resource Mngt	Resource Mngt	Resource Mngt	Resource Mngt	Resource Mngt	

Per CO#609-2012
Year 4 of 6