

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 15

County of Boone

In the County Commission of said county, on the

19th

day of February

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Sole Source Contract 118-123115SS for the purchase of the annual support subscription for Netmail Archive e-mail retention solution, proprietary to Messaging Architects and available through partnership with Channel Solutions, Inc.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Sole Source Fact Sheet.

Done this 19th day of February, 2015

ATTEST:

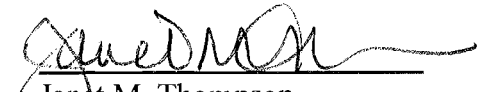
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Elizabeth Sanders, CPPB
Senior Buyer



613 E. Ash, Room 111
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Elizabeth Sanders, CPPB
DATE: February 10, 2015
RE: 1st Reading - Sole Source Approval – 118-123115SS – Purchase of
Netmail Platform & Archive Annual Support Subscription

Attached for signature and approval is a Sole Source Request Form from the Boone County Information Technology Department for the purchase of the annual support subscription for Netmail Archive email retention solution, proprietary to Messaging Architects and available through partnership with Channel Solutions, Incorporated.

A requisition has been submitted for payment of this annual support subscription, for the period of January 1, 2015 through December 31, 2015. Payment will be made from Department 1170 (Information Technology), Account 70050 (Software Service Contract) for \$6,280.00 from FY2015 budget of \$169,300.00.

The intent to purchase as sole source was advertised in the Missouriian on January 25, 2015 and Tribune on January 26, 2015.

ATT Sole Source Request

cc: Aron Gish, Director, Information Technology
Sole Source File

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash, Rm 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

SOLE SOURCE/NO SUBSTITUTE FACT SHEET

Originating Office	Information Technology Department
Person Requesting	Aron Gish – IT Director
Date Requested	January 15, 2015
Contact Phone Number	573-886-4319

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL: *Melinda Bobbitt* Signature 2-10-15 Date

SOLE SOURCE NUMBER: 118-12311555
(Assigned by Purchasing)

COMMISSION APPROVAL: *Randy Stuebel* Signature 2-19-15 Date

Expiration Date: Jan 1 2015 through Dec 31 2015 One Time Purchase (check)
21-going for annual support

Vendor Name	Channel Solutions Incorporated
Vendor Address	P.O. Box 50477
Vendor Phone and Fax	Phone: 800-709-6060 Fax: 888-794-5423
Product Description	Netmail Platform & Archive Annual Support Subscription
Estimated Cost	\$6,300.00 per year
Department/Account	1170-70050
Number(s) Invoices Will Be Paid	Channel Solutions Incorporated Invoice #11658 - \$6,280.00 2015 Annual Subscription

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- I. Please check the reason(s) for this sole request:
 - Only Known Source-Similar equipment or material not available from another vendor
 - Equipment or materials must be compatible with existing Equipment
 - Immediate purchase necessary to correct situation threatening life/property
 - Lease Purchase - Exercise purchase option on lease
 - Medical device or supply specified by physician
 - Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)

Other - List (attach additional sheets if necessary)

2. Briefly describe the commodity/material you are requesting and its function.
Netmail Platform and Archive annual software support subscription.
3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.
4. What research has been done to verify this vendor as the only known source?
Sole Source letter attached from vendor.
5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?
 Yes (please attach a list of known sources)
 No
6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.
Yes. This vendor is only support for their product.
7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product? Annual support services.
8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).
9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other)
Please provide document numbers. Previous purchases <\$6,000.
10. What are the consequences of not securing this specific commodity/material?
No software services support or updates.
11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).
11. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed? As long as this software is owned.



Wednesday, January 14, 2015

Boone County - MO
801 East Walnut St
Rm. 221
Columbia, MO 65201

RE: Netmail Archive Sole Source Letter

To Whom It May Concern:

This letter is to confirm that Channel Solutions Inc. with offices at 789 E Bamberger Dr., STE C, American Fork, UT, 84003, is the sole source provider in the SMB/Mid Tier market of the purchase of Netmail Archive, Messaging Architects' proprietary email retention solution, quoted as presented. The technology underlying the Netmail Archive product is proprietary and exclusive to Messaging Architects and is only available as proposed through the partnership with Channel Solutions.

Cordially,

Bruce James
Director of Channel Business Development
Messaging Architects Channel



Channel Solutions Incorporated
 PO BOX 50477
 Provo, UT 84605-0477

Invoice

Date	Invoice #
1/8/2015	11658

Phone (800) 709-6060
 Fax (888) 794-5423

Bill To: Boone County MO
 Attn. To: Aron Gish
 801 East Walnut St rm. 221
 Columbia, MO 65201
 USA

Ship To: Boone County - MO
 Attn. To: Aron Gish
 801 East Walnut St Rm 221
 Columbia, MO 65201
 USA

P.O. Number		Terms	Rep	Ship Date	Ship Via	F.O.B.
Q1T979G		Net 15	Bruce	1/8/2015	Email	Provo, UT
Quantity	Item Code	Description			Price Each	Amount
410	P1A2-1	Netmail Platform and Archive 1 Year Subscription Policy-based email archiving, exporting, and deletion, and information lifecycle management (ILM) of archived data. User access to archives and complete eDiscovery, case management, cross-user search capabilities, and Netmail Search-based exporting of results. Includes software updates. Anti-Spam, Anti-Virus and SMTP filtering of inbound messages; smart routing; alerts, quarantine, and reports about inbound security and quarantine use. Unlimited storage of archived email messages and attachments, cluster services and content routing capabilities on customer's storage hardware			8.00	3,280.00
1	51-1	Netmail Platform Essential Plus Support 1 Year Subscription Netmail Platform Essential Plus Support 1 Year Subscription: Phone and Email support, 9am - 7pm Eastern, Mon - Fri, 4-hour response time SLA. Yearly contract for the entire organization. Fair use policy applies.			3,000.00	3,000.00
RECEIVED R JAN 08 2015 D					Total	\$6,280.00

Make all checks payable to Channel Solutions Incorporated. All invoices not paid after 45 days will incur a 4% finance charge.
 If you have any questions regarding this invoice, contact Carolyn Lefrandt, (800) 709-6062, renewals@channelsolutionsinc.com
 Thank you for your Business!

15072

Boone County Purchasing

Elizabeth Sanders, CPPB
Senior Buyer



613 E. Ash St.-Rm 111
Columbia, MO 65201
Phone (573) 886-4393
Fax (573) 886-4390

To: Susan Richison (884-0003)
twitchells@missouri.edu

From: Elizabeth Sanders, Boone County Purchasing *ES*

RE: Advertisement for Sole Source Purchase

Date: January 23, 2015

The following is a sole source purchase advertisement. Please call if you have any questions.

NOTICE OF INTENT TO MAKE SINGLE FEASIBLE SOURCE PURCHASE

Boone County believes there is only a single feasible source from which to purchase the following and intends to make a single feasible source purchase unless viable competition is established. Please contact the Boone County Purchasing Department if you can supply the following:

Netmail Platform & Archive Annual Support Subscription

To receive additional information or to express an interest in providing the above, please contact the Purchasing Department by **1:30 p.m. on Wednesday, February 4, 2015**, Boone County Purchasing Department, 613 E. Ash, Columbia, MO 65201.

Information is available in the Purchasing Office by phone: (573) 886-4393; fax (573) 886-4390 or e-mail: lsanders@boonecountymmo.org

Melinda Bobbitt, CPPO
Director, Boone County Purchasing

Insertion date: Sunday, January 25, 2015
COLUMBIA MISSOURIAN

Page : 1 of 1 01/23/2015 09:01:57
Order Number : 30991250
PO Number :
Customer : L8864390 Boone Co. Purchasing
Contact :
Address1 : 613 East Ash
Address2 :
City St Zip : Columbia MO 65201
Phone : (573) 886-4392
Fax : (573) 886-4390
Credit Card :
Printed By : Richison, Susan
Entered By : Richison, Susan
Keywords : Netmail Platform & Archive Annual Support Subscrip
Notes :
Zones :

Ad Number : 31002268
Ad Key : 30991250
Salesperson : 67 - Legal Acct
Publication : Columbia Missourian
Section : Classified Section
Sub Section : Classified Section
Category : Legal Notices 1300
Dates Run : 01/25/2015-01/25/2015
Days : 1
Size : 1 x 2.50, 25 lines
Words : 124
Ad Rate : Open
Ad Price : 16.25
Amount Paid : 0.00
Amount Due : 16.25

**NOTICE OF INTENT TO MAKE SINGLE
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Melinda Bobbitt, CPPPO Director, Boone County Purchasing
Insertion date: Sunday, January 25, 2015

Boone County Purchasing

Elizabeth Sanders, CPPB
Senior Buyer



613 E. Ash St.-Rm 111
Columbia, MO 65201
Phone (573) 886-4393
Fax (573) 886-4390

To: Ruby Wheeler
rwheeler@tribmail.com

From: Elizabeth Sanders, Boone County Purchasing ES

RE: Advertisement for Sole Source Purchase

Date: January 23, 2015

The following is a sole source purchase advertisement. Please call if you have any questions.

NOTICE OF INTENT TO MAKE SINGLE FEASIBLE SOURCE PURCHASE

Boone County believes there is only a single feasible source from which to purchase the following and intends to make a single feasible source purchase unless viable competition is established. Please contact the Boone County Purchasing Department if you can supply the following:

Netmail Platform & Archive Annual Support Subscription

To receive additional information or to express an interest in providing the above, please contact the Purchasing Department by **1:30 p.m. on Thursday, February 5, 2015**, Boone County Purchasing Department, 613 E. Ash, Columbia, MO 65201.

Information is available in the Purchasing Office by phone: (573) 886-4391; fax (573) 886-4390 or e-mail: lsanders@boonecountymmo.org.

Melinda Bobbitt, CPPO
Director, Boone County Purchasing

Insertion date: Monday, January 26, 2015
COLUMBIA TRIBUNE

NOTICE OF INTENT TO MAKE SINGLE FEASIBLE SOURCE PURCHASE

Boone County believes there is only a single feasible source from which to purchase the following and intends to make a single feasible source purchase unless viable competition is established. Please contact the Boone County Purchasing Department if you can supply the following:

Netmail Platform & Archive Support Subscription

To receive additional information or to express an interest in providing the above, please contact the Purchasing Department by **1:30 p.m. on Thursday, February 5, 2015**. Boone County Purchasing Department, Boone County Annex Building, 613 E. Ash Street, Columbia, MO 65201.

Information is available in the Purchasing Office by phone: (573) 886-4391; fax (573) 886-4390 or e-mail: **Isanders@**

boonecountymo.org

Melinda Bobbitt, CPPO
Director,

Boone County Purchasing

INSERTION DATE: January 26,
2015

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

February Session of the January Adjourned

Term. 20 15

In the County Commission of said county, on the 19th day of February 20 15

the following, among other proceedings, were had, viz:

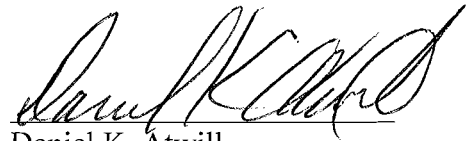
Now on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Two to 48-18SEP12 – Pest Control Services.

The terms of this amendment are stipulated in the attached Contract Amendment Number Two. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Two.

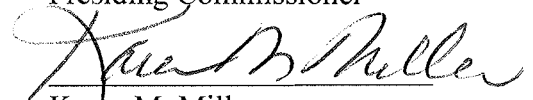
Done this 19th day of February, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB, CPPO
DATE: July 1, 2014
RE: Amendment Number Two – *48-18SEP12 – Pest Control Services*

Contract *48-18SEP12 – Pest Control Services* was approved by commission for award to the Serengeti Pest Control of Grain Valley, MO on October 23, 2012, commission order 519-2012 and amended adding towers for Joint Communications in July 2014, commission order 355-2014. This amendment replaces Amendment #1 as Harrisburg Tower was listed twice. Contract is for the period August 1, 2014 through March 31, 2015.

Invoices will be paid from department 2701 – 911/Joint Communications Operations, account 71100 – Outside Services.

cc: Bid File

CONTRACT AMENDMENT NUMBER #TWO
PURCHASE AGREEMENT FOR
PEST CONTROL SERVICES – TERM & SUPPLY

The Agreement 48-18SEP12 dated October 23, 2012 made by and between Boone County, Missouri and **Serengeti Pest Control** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:


1. **Revise** the attached list of tower sites for Boone County Joint Communications for the period **August 1, 2014 through March 31, 2015**. Schedule pest control services and invoice Boone County Joint Communications for these tower sites. Invoices shall list each individual tower site location with price.


Joe Piper
Acting Operations Manager
Boone County Joint Communications
17 N. 7th Street, Suite A
Columbia, MO 65201

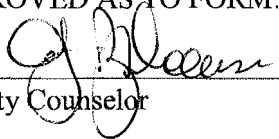
Phone: (573) 874-7626
E-mail: jlp@gocolumbiamo.com.

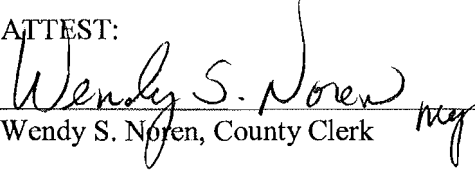
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

SERENGETI PEST CONTROL
by 
title Owner/Gen

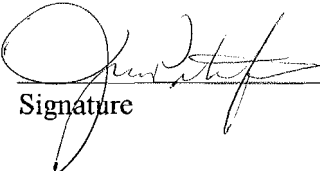
BOONE COUNTY, MISSOURI
by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

County Counselor

ATTEST:

Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

 2/11/2015 No encumbrance required
Signature Date Appropriation Account 2701-60110

<u>Tower</u>	<u>Address</u>	<u>Sq. Ft.</u>	<u>Qty/Yr.</u>	<u>Cost Per Application</u>
Stephens Tower (STE)	4702 Heller Road	150	4	\$35.00
Rochepoint Tower (ROC)	247 County Road 440	150	4	\$35.00
Demarco Tower (DEM)	22801 Demarco Road	150	4	\$35.00
JCIC Radio/Shed Facility - Rt. NN (RNN)	401 Route NN	150	4	\$35.00
Communications Tower - Walnut (WAL)	13 E. Walnut	150	4	\$35.00
Redtail Site (RED)	102 Redtail Drive	150	4	\$35.00
Shepard Tower (SHE)	1160 Cinnamon Hill Lane	150	4	\$35.00
Riggs Site (RIG)	17620 N. Hwy. 63	150	4	\$35.00
Centralia Water Tower (CNT)	815 N. Street	150	4	\$35.00
Prathersville Site (PRA)	1608 E. Tower Drive	150	4	\$35.00
JJC - Harrisburg (HAR)	610 State Road Y, Harrisburg, MO	150	4	\$35.00
Scott Blvd. Tower (SCO)	5250 Scott Blvd.	150	4	\$35.00
KOMU Tower (KOM)	5550 E. Hwy. 63 S.	150	4	\$35.00
Centralia Tower (CEN)	11170 E. Fountain St., Centralia, MO	150	4	\$35.00
Hallsville Tower - Mt. Zion (ZIN)	5450 E. Mount Zion Church Rd.	240	4	\$50.00
Mall Tower (MAL)	2851 Bernadette Drive	150	4	\$35.00

Jason Gibson - Re: Amendment Number Two – 48-18SEP12 – Pest Control Services

From: Melinda Bobbitt
To: Jason Gibson
Date: 2/10/2015 4:22 PM
Subject: Re: Amendment Number Two – 48-18SEP12 – Pest Control Services

It was inadvertently scanned on the back of the amendment. We can't replace that first page because those are original signatures. But you could draw an X through the back page of the amendment or ask Mike not to scan that back of the amendment.

Thanks,
Melinda

>>> Jason Gibson 2/10/2015 4:12 PM >>>

There were 3 pages on the Amendment that I received. The 2nd and 3rd page appear to be the same list of tower sites. The 1st page is printed with the contract amendment on the front and the tower sites on the back. The 2nd page appears to be the same list of tower sites that is on the back of the 1st page. Is there a difference between the 2 pages that I am missing or was the tower site list inadvertently copied onto the back of the Amendment page?

As it is, I think this is a bit confusing and I'm afraid when Mike scans it into the orders he may pick up all 3 pages automatically or may exclude the 2nd page if that was intended.

If this was not intended, would it be ok to just copy the 1st page of the contract and submit that with the list of the tower sites or should I make a note to ignore the back of the Amendment page when scanning?

>>>

From: Melinda Bobbitt
To: Mike Yaquinto
CC: Caryn Ginter; Heather Acton; Jason Gibson; Meta Kanago
Date: 2/9/2015 1:40 PM
Subject: Amendment Number Two – 48-18SEP12 – Pest Control Services

Mike,

Please add the attached amendment to a commission agenda once you receive the amendments that I'm routing to the Auditor's office today.

Amendment Number Two – 48-18SEP12 – Pest Control Services

Thanks,
Melinda

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 15

County of Boone

In the County Commission of said county, on the

19th

day of February

20 15

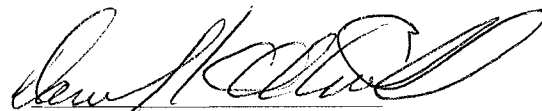
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, February 24, 2015, at 2:00 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

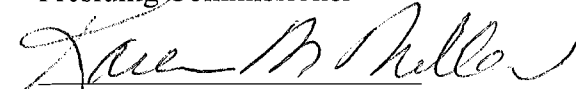
Done this 19th of February, 2015.

ATTEST:

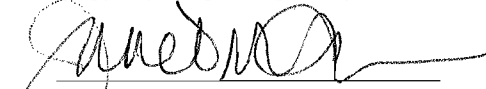
Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission



Daniel K. Atwill
 Presiding Commissioner



Karen M. Miller
 District I Commissioner



Janet M. Thompson
 District II Commissioner