

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 2014

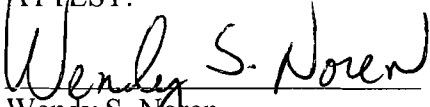
In the County Commission of said county, on the 24th day of April 20 14

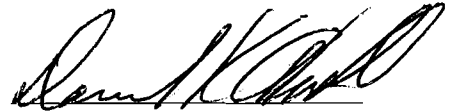
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached grant application by the Sheriff's Department for the Deputy Sheriff Salary Supplementation Fund.

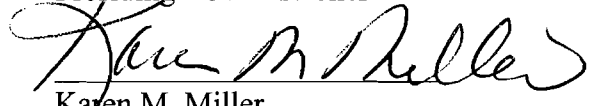
Done this 24th day of April, 2014.

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

186-2014

Missouri Department of Public Safety

Application

33534 - 2015 DSSSF - Final

34559 - Deputy Sheriff Salary Supplementation Fund
Deputy Sheriff Salary Supplementation Fund (DSSSF)

Status: Editing

Submitted
Date:

Applicant Information

Primary Contact:

| | | | |
|-------------------|-----------------------------------|----------------------------|--------------------------|
| Name:* | Ms. Title | Leasa First Name | Quick Last Name |
| Job Title:* | Budget Administrator | | |
| Email:* | LQuick@boonecountymo.org | | |
| Mailing Address:* | Boone County Sheriff's Department | | |
| Street Address 1: | 2121 County Drive | | |
| Street Address 2: | | | |
| * | Columbia City | Missouri State/Province | 65202 Postal Code/Zip |
| Phone:* | 573-876-2149 | | Ext. |
| Fax:* | 573-874-8953 | | |

Organization Information

| | | | |
|-----------------------|---|--------------------------------|--|
| Applicant Agency:* | Boone County, Sheriff's Office | | |
| Organization Type:* | Government | | |
| Federal Tax ID#:* | 436000349 | | |
| DUNS #:* | 182739177 | | |
| CCR Code: | 4KKC8 | 11/22/2014 Valid Until Date | |
| Organization Website: | http://www.boonecountymo.org/sheriff/ | | |
| Mailing Address:* | 2121 E. County Dr. | | |
| Street Address 1: | | | |
| Street Address 2: | | | |

| | | | | |
|--------------------------|------------------|----------------------------|--------------------------|-------------|
| City* | Columbia City | Missouri State/Province | 65202 Postal Code/Zip | 9064 + 4 |
| County:* | Boone | | | |
| Congressional District:* | 04 | | | |
| Phone:* | 573-875-1111 | | | Ext. |
| Fax:* | 573-874-8953 | | | |

Contact Information

Authorized Official

The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract. The Authorized Official, therefore, shall be the County Commissioner, except in the case of the St. Louis City, which should be the Mayor.

| | | | |
|--------|-------|------------|-----------|
| Name:* | Mr. | Daniel | Atwill |
| | Title | First Name | Last Name |

Job Title:* Commissioner

Agency:* County of Boone

Mailing Address:* 801 East Walnut, Rm. 333
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

| | | | |
|------------------|----------|----------|-------|
| City/State/Zip:* | Columbia | Missouri | 65201 |
| | City | State | Zip |

Email:* datwill@boonecountymo.org

Phone:* 573-886-4305
 Ext.

Fax:* 573-886-4311

Project Director

The Project Director is the individual that will have direct oversight of the proposed project. The Project Director, therefore, shall be the Sheriff.

| | | | |
|--------|---------|------------|-----------|
| Name:* | Sheriff | Dwayne | Carey |
| | Title | First Name | Last Name |

Job Title:* Sheriff

Agency:* Boone County Sheriff's Department

Mailing Address:* 2121 County Drive
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

| | | | |
|------------------|----------|----------|-------|
| City/State/Zip:* | Columbia | Missouri | 65202 |
| | City | State | Zip |

Email:* dcarey@boonecountymo.org

Phone:* 573-876-6101

Ext.

Fax:* 573-874-8953

Fiscal Officer

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level. The Fiscal Officer, therefore, shall be the County Treasurer, or person of similar duty.

Name:* Ms. Nicole Galloway
Title First Name Last Name

Job Title:* Treasurer

Agency:* Boone County Treasurer's Office

Mailing Address:* 801 E. Walnut, Rm. 205
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:* Columbia Missouri 65201
City State Zip

Email:* ngalloway@boonecountymo.org

Phone:* 573-886-4365

Ext.

Fax* 573-886-4369

Officer in Charge (if applicable)

The Officer in Charge is the individual that will act as the supervisor or commander of the proposed project, if different than the Project Director listed above. This individual will be the primary contact for day-to-day questions regarding the grant project and operations.

Name: Captain Chad Martin
Title First Name Last Name

Job Title: Captain

Agency: Boone County Sheriff's Department

Mailing Address: 2121 County Drive
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip: Columbia Missouri 65202
City State Zip

Email: cmartin@boonecountymo.org

Phone: 573-876-6101

Ext.

Fax: 573-874-8953

Project Summary

Application Type:* Continuation

Current Contract Number (s): 2014-DSSSF-009

Program Category:* N/A

Project Type:* Local

Geographic Area:* County of Boone, located in central Missouri.

Brief Summary:* The Boone County Sheriff's Department is requesting continued deputy sheriff salary supplementation funding. This continued funding will enhance deputy salaries. Our goal is to continue to make the Boone County Sheriff's Department more appealing to prospective applicants, while at the same time increasing employee retention.

Boone County Deputies have received a four and a half percent increase for 2014, while this amount is more than they have received in the past; it is inadequate to compete with the other law enforcement agencies in our area. Both the City of Columbia and the Missouri State Highway Patrol have a substantially higher pay range than a Boone County Deputy. The continuation of this supplementation program helps us be more competitive with other agencies offering higher salaries and better benefits. We feel like the additional wages each of our deputies receive has increased morale and made our department more appealing in the field of law enforcement. We have added this supplemental salary incentive into our recruitment process and we feel it has helped make our department more appealing to prospective employees.

If awarded a continuation, we will be in our third year of funding. We have staff on hand to handle the disbursements and reporting and have not had any problems in this area. Our payroll procedures are in place to ensure all county offices are in compliance with the requirements for this program, and we have not experienced any project challenges we were not able to overcome.

Program Income Generated:* No

Personnel

| Name | Job Title | Employment Status | Licensed | Hire Date | Probationary Status | Annual Salary | Supplemental Salary per Pay Period | Number of Pay Periods | Total Cost |
|----------------------|--------------|-------------------|----------|------------|---------------------|---------------|------------------------------------|-----------------------|------------|
| Anderson, Dale | Investigator | FT | Yes | 04/24/1985 | No | \$53,955.20 | \$92.31 | 13.0 | \$1,200.03 |
| Antimi, Domenica | Road Deputy | FT | Yes | 12/27/2005 | No | \$43,347.20 | \$92.31 | 13.0 | \$1,200.03 |
| Atwell, Jennifer | Captain | FT | Yes | 06/16/1993 | No | \$69,721.60 | \$92.31 | 13.0 | \$1,200.03 |
| Biggerstaff, Raymond | Road Deputy | FT | Yes | 05/28/1986 | No | \$49,004.80 | \$92.31 | 13.0 | \$1,200.03 |
| Bounds, Cody | Road Deputy | FT | Yes | 02/01/2011 | No | \$39,956.80 | \$92.31 | 13.0 | \$1,200.03 |
| Boyce, Kenneth | Sergeant | FT | Yes | 09/09/1999 | No | \$49,441.60 | \$92.31 | 13.0 | \$1,200.03 |
| Boyd, Micah | Road Deputy | FT | Yes | 04/25/2005 | No | \$42,390.40 | \$92.31 | 13.0 | \$1,200.03 |
| Brewer, Warren | Chief Jailer | FT | Yes | 12/13/1982 | No | \$78,540.80 | \$92.31 | 13.0 | \$1,200.03 |
| Burkholder, Eli | Road Deputy | FT | Yes | 03/17/2006 | No | \$41,038.40 | \$92.31 | 13.0 | \$1,200.03 |
| Chinn, James | Investigator | FT | Yes | 07/08/2003 | No | \$49,566.40 | \$92.31 | 13.0 | \$1,200.03 |
| Cleeton, Tracey | Road Deputy | FT | Yes | 11/08/2004 | No | \$42,744.00 | \$92.31 | 13.0 | \$1,200.03 |
| Collins, Andrew | Road Deputy | FT | Yes | 12/27/2005 | No | \$43,284.80 | \$92.31 | 13.0 | \$1,200.03 |
| Cook, Marcia | Road Deputy | FT | Yes | 01/01/1985 | No | \$49,171.20 | \$92.31 | 13.0 | \$1,200.03 |
| Coonrod, Steven | Road Deputy | FT | Yes | 10/16/2008 | No | \$41,121.60 | \$92.31 | 13.0 | \$1,200.03 |
| Dietzel, Larry | Road Deputy | FT | Yes | 07/13/1987 | No | \$46,758.40 | \$92.31 | 13.0 | \$1,200.03 |
| Dodson, Derrick | Road Deputy | FT | Yes | 04/08/2002 | No | \$43,929.60 | \$92.31 | 13.0 | \$1,200.03 |
| Dooley, Bruce | Road Deputy | FT | Yes | 08/09/2012 | No | \$38,667.20 | \$92.31 | 13.0 | \$1,200.03 |
| Dotson, Jared | Road Deputy | FT | Yes | 09/25/2012 | No | \$38,459.20 | \$92.31 | 13.0 | \$1,200.03 |
| Dunlap, Jason | Road Deputy | FT | Yes | 11/26/2012 | No | \$38,459.20 | \$92.31 | 13.0 | \$1,200.03 |
| Edwards, Gabriel | Road Deputy | FT | Yes | 08/06/2004 | No | \$44,262.40 | \$92.31 | 13.0 | \$1,200.03 |
| Evans, Andy | Road Deputy | FT | Yes | 11/01/2004 | No | \$45,822.40 | \$92.31 | 13.0 | \$1,200.03 |
| Fowler, Trevor | Road Deputy | FT | Yes | 05/17/1995 | No | \$45,094.40 | \$92.31 | 13.0 | \$1,200.03 |
| Gaddis, James | Road Deputy | FT | Yes | 04/01/2014 | Yes | \$33,113.60 | \$92.31 | 13.0 | \$1,200.03 |
| German, Gary | Captain | FT | Yes | 12/23/1996 | No | \$72,633.60 | \$92.31 | 13.0 | \$1,200.03 |
| Hoskins, Keith | Captain | FT | Yes | 03/21/1986 | No | \$71,052.80 | \$92.31 | 13.0 | \$1,200.03 |
| James, Billy | Road Deputy | FT | Yes | 01/31/2005 | No | \$43,784.00 | \$92.31 | 13.0 | \$1,200.03 |
| Jameson, Jason | Sergeant | FT | Yes | 07/02/2003 | No | \$51,001.60 | \$92.31 | 13.0 | \$1,200.03 |
| Jameson, | Investigator | FT | Yes | 01/10/2001 | No | \$48,048.00 | \$92.31 | 13.0 | \$1,200.03 |

| | | | | | | | | | |
|------------------------|--------------|----|-----|------------|-----|-------------|---------|------|------------|
| Jessica | | | | | | | | | |
| Leer, Brian | Sergeant | FT | Yes | 10/28/2003 | No | \$52,000.00 | \$92.31 | 13.0 | \$1,200.03 |
| Leiva, Alexandria | Road Deputy | FT | Yes | 11/17/2013 | Yes | \$33,113.60 | \$92.31 | 13.0 | \$1,200.03 |
| Lester, Christopher | Investigator | FT | Yes | 03/10/2003 | No | \$49,524.80 | \$92.31 | 13.0 | \$1,200.03 |
| Luntsford, Clark | Investigator | FT | Yes | 06/06/1997 | No | \$50,627.20 | \$92.31 | 13.0 | \$1,200.03 |
| Marshall-Isom, Trenton | Road Deputy | FT | Yes | 12/31/2013 | Yes | \$33,113.60 | \$92.31 | 13.0 | \$1,200.03 |
| Martin, Chad | Captain | FT | Yes | 08/02/1999 | No | \$69,430.40 | \$92.31 | 13.0 | \$1,200.03 |
| McGruder, Shawn | Road Deputy | FT | Yes | 12/20/1999 | No | \$44,366.40 | \$92.31 | 13.0 | \$1,200.03 |
| Moore, Caleb | Road Deputy | FT | Yes | 08/25/2013 | Yes | \$34,964.80 | \$92.31 | 13.0 | \$1,200.03 |
| O'Sullivan, Thomas | Investigator | FT | Yes | 09/19/1988 | No | \$52,811.20 | \$92.31 | 13.0 | \$1,200.03 |
| Painter, Michael | Road Deputy | FT | Yes | 05/02/2005 | No | \$41,891.20 | \$92.31 | 13.0 | \$1,200.03 |
| Perkins, Anthony | Investigator | FT | Yes | 07/12/1999 | No | \$47,112.00 | \$92.31 | 13.0 | \$1,200.03 |
| Perkins, James | Sergeant | FT | Yes | 05/17/2000 | No | \$51,875.20 | \$92.31 | 13.0 | \$1,200.03 |
| Perkins, Micheal | Sergeant | FT | Yes | 08/08/1996 | No | \$53,435.20 | \$92.31 | 13.0 | \$1,200.03 |
| Perkins, Tracy | Investigator | FT | Yes | 08/18/1993 | No | \$50,336.00 | \$92.31 | 13.0 | \$1,200.03 |
| Reddin, Thomas | Major | FT | Yes | 02/01/1986 | No | \$76,627.20 | \$92.31 | 13.0 | \$1,200.03 |
| Richardson, Patrick | Road Deputy | FT | Yes | 07/28/2013 | Yes | \$34,964.80 | \$92.31 | 13.0 | \$1,200.03 |
| Robbins, Lance | Sergeant | FT | Yes | 05/05/1997 | No | \$54,620.80 | \$92.31 | 13.0 | \$1,200.03 |
| Robison, Dale | Road Deputy | FT | Yes | 08/18/1975 | No | \$49,171.20 | \$92.31 | 13.0 | \$1,200.03 |
| Robison, RoxAnne | Road Deputy | FT | Yes | 10/16/2004 | No | \$44,054.40 | \$92.31 | 13.0 | \$1,200.03 |
| Rodgers, Zakquery | Road Deputy | FT | Yes | 08/23/2004 | No | \$42,827.20 | \$92.31 | 13.0 | \$1,200.03 |
| Shea, Britt | Sergeant | FT | Yes | 01/04/1999 | No | \$53,227.20 | \$92.31 | 13.0 | \$1,200.03 |
| Skinner, Ryan | Road Deputy | FT | Yes | 04/24/2013 | Yes | \$34,964.80 | \$92.31 | 13.0 | \$1,200.03 |
| Skinner, Scott | Road Deputy | FT | Yes | 12/23/2002 | No | \$45,136.00 | \$92.31 | 13.0 | \$1,200.03 |
| Smith, Christopher | Road Deputy | FT | Yes | 11/04/1997 | No | \$46,654.40 | \$92.31 | 13.0 | \$1,200.03 |
| Smith, Philip | Sergeant | FT | Yes | 10/24/2005 | No | \$50,273.60 | \$92.31 | 13.0 | \$1,200.03 |
| Sullivan, Mark | Investigator | FT | Yes | 01/06/1997 | No | \$49,649.60 | \$92.31 | 13.0 | \$1,200.03 |
| TBH #109 | Road Deputy | FT | Yes | N/A | Yes | \$33,113.60 | \$92.31 | 13.0 | \$1,200.03 |
| TBH #397 | Investigator | FT | Yes | N/A | Yes | \$42,660.80 | \$92.31 | 13.0 | \$1,200.03 |
| TBH #569 | Road Deputy | FT | Yes | N/A | Yes | \$33,113.60 | \$92.31 | 13.0 | \$1,200.03 |
| TBH #633 | Road Deputy | FT | Yes | N/A | Yes | \$33,113.60 | \$92.31 | 13.0 | \$1,200.03 |
| TBH #645 | Road Deputy | FT | Yes | N/A | Yes | \$33,113.60 | \$92.31 | 13.0 | \$1,200.03 |
| TBH #648 | Road Deputy | FT | Yes | N/A | Yes | \$33,113.60 | \$92.31 | 13.0 | \$1,200.03 |
| Terry, | Road | FT | Yes | 07/10/2012 | No | \$38,667.20 | \$92.31 | 13.0 | \$1,200.03 |

| | | | | | | | | | |
|----------------------|--------------|----|-----|------------|----|-------------|---------|------|-------------|
| Joshua | Deputy | | | | | | | | |
| Turner, Nina | Sergeant | FT | Yes | 07/17/2003 | No | \$53,289.60 | \$92.31 | 13.0 | \$1,200.03 |
| Vandegriffe, Gregory | Captain | FT | Yes | 08/20/1987 | No | \$72,633.60 | \$92.31 | 13.0 | \$1,200.03 |
| Vessar, Matthew | Road Deputy | FT | Yes | 04/17/2013 | No | \$37,523.20 | \$92.31 | 13.0 | \$1,200.03 |
| Weber, Brandon | Road Deputy | FT | Yes | 07/02/2003 | No | \$44,928.00 | \$92.31 | 13.0 | \$1,200.03 |
| Wilson, David | Investigator | FT | Yes | 04/28/1997 | No | \$52,561.60 | \$92.31 | 13.0 | \$1,200.03 |
| | | | | | | | | | \$79,201.98 |

Personnel Justification

Personnel Justification

First, identify the county's payroll cycle (i.e. weekly, bi-weekly, semi-monthly, or monthly).

Secondly, identify the number of positions for which funding is requested and the anticipated method in which these positions will be paid.

Boone County issues paychecks bi-weekly to their employees. Boone County follows section 7(k) of the FLSA in calculating overtime, therefore, our payroll period covers 28 days for all licensed peace officers. Our deputies receive bi-weekly paychecks, with all adjustments made at the end of the 28 day cycle. The cycle starts on a Saturday and ends on a Friday, paychecks are issued the following Friday. If awarded a continuation of this supplemental salary, we will pay our deputies at the end of the 28 day cycle, resulting in 13 times per year and it will be issued in combination with the regular paycheck.

The Boone County Sheriff's Department was awarded an additional position in 2014, we now have 66 licensed positions. We are requesting \$92.31 per 28 day cycle for all 66 licensed positions; this will result in \$1200.03 supplemental salary per position per year.

In 2013 we were awarded supplemental salary for our vacant positions as well as current positions. Once an employee is hired and works a week with at least 30 hours (75%) we start the supplemental pay. We believe this has benefitted our department in our hiring process and we are asking to continue this method in 2015.

Personnel Benefits

| Category | Item | Supplemental Salary | Rate | Total Cost |
|---------------|------------------------------|---------------------|--------|------------|
| FICA/Medicare | FICA/Medicare | \$79,201.98 | 0.0765 | \$6,058.95 |
| | | | | \$6,058.95 |
| Other | Long-term Disability | \$79,201.98 | 0.0029 | \$229.69 |
| | | | | \$229.69 |
| Pension | CERF (D. Dodson, S. Skinner) | \$2,400.06 | 0.04 | \$96.00 |
| | | | | \$96.00 |
| Workers Comp | Workers Comp | \$79,201.98 | 0.0321 | \$2,542.38 |
| | | | | \$2,542.38 |
| | | | | \$8,927.02 |

Personnel Benefits Justification

Benefits Justification

Identify the county paid fringe benefits for which funding is requested, especially clarifying any fringe benefits that may not be eligible for all positions requested.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

The County of Boone pays the following benefits to all employees based on total salary:

FICA/Medicare = 7.65% of total salary or (0.0765)

Workers Compensation = \$3.21 per \$100 of salary or (0.0321)

Workers compensation rate is determined by the code assigned to each position, and is calculated based on total compensation. If awarded this continuation the base salary of our licensed positions increases thereby increasing our workers compensation cost.

CERF = 4% of salary or (.04) for D. Dodson and S. Skinner

Boone County pays 4% into the County Employees Retirement Fund (CERF) for all county employees hired in 2002; the employees affected by this that will receive supplemental salary are D. Dodson and S. Skinner. Boone County does not contribute into CERF for any other county employees.

Long-term Disability = \$0.29 per \$100 of base salary or (0.0029)

Boone County pays Long-term Disability for all county employees based on their base salary. If awarded a continuation in supplemental pay the base salary of our licensed employees will increase, thereby increasing the long-term disability cost.

Boone County is not aware of any rate changes at the time of application, however, if we did realize a rate change it would become effective January 1, 2015.

Total Budget

Total Project Cost: \$88,129.00

Statement of the Problem

Statement of the Problem*

Provide the following information to define the problem you will be attempting to impact with the requested funds:

- *Identify the problem(s) being addressed by the use of the funds being requested. Be specific.*
- *Include facts on existing resources or lack thereof, demographic and geographic specifications, etc. to support the problem references and a need for funding.*

The Boone County Sheriff's Department is a full service Law Enforcement Agency and Adult Detention Facility located in Central Missouri along the major travel corridors of Interstate 70 and U.S. Highway 63. Boone County's border is made up of waterways on more than half of the county line. These waterways have very few bridges that almost eliminate the possibility of mutual aid from surrounding counties in some of those areas.

Boone County deputies primarily operate single man patrol cars and are responsible for 685 square miles of patrol area serving a population of approximately 170,773 citizens. Boone County includes 11 cities, towns, and villages some of which the Boone County Sheriff's Department is the primary responder to law enforcement calls for service. Boone County is also the home to one state university and two large colleges that generate an influx in the population nine months out of the year.

As of the beginning of 2012 the Boone County Sheriff's Department no longer has a Reserve Deputy program. The ripple effect of no longer having volunteers is increased hours for full time deputies for events such as the Hartsburg Pumpkin Festival (approximately 30,000 attendees), The Memorial Day Salute to Veterans Air Show (approximately 100,000 attendees), and other nationally recognized events such as concerts, MU football games, the National Biker Roundup and hot air balloon races. This problem is compounded when our staffing levels drop because we cannot compete with salaries of other law enforcement agencies our size.

We have experienced several officers leave our employment to relocate within Missouri to agencies with higher salaries. In addition, our salary is not competitive with the Columbia Police Department or the Missouri State Highway Patrol, with a continuation of funding we hope to be a little more competitive with agencies within our own county. Our department has not been full staff for over five years; we feel this is partially due to our salary being lower than our competition. If we are awarded a continuation of these funds we hope to retain deputies who might otherwise go to another agency receiving about the same or higher yearly salary, but realizing a lower cost of living due to a different geographic location.

Over the past few years we have noticed a trend in employee retention of tenured employees; we have also been losing quality employees to higher paying jobs. Most of the employees that have left for higher paying jobs have had at least five years of experience at our agency. If awarded a continuation of supplementation funds, we hope to be able to keep more employees to serve the citizens and train newcomers to the department.

The majority of our budget is tax driven and therefore we have little control over how we can increase pay to our employees. With a continuation of supplementation funds our deputies will sustain a much deserved raise.

Historically speaking, the Boone County Sheriff's Department has struggled to stay in competition with other law enforcement agencies of similar size regarding starting pay and pay ranges. We also do not have a wide array of special pay options except for shift differential. We sometimes see ourselves losing employees to agencies that offer pay incentives for education, years of experience, military background, etc.; to which all of those we cannot afford with our operating budget.

It is an unfortunate fact that without the continuation of these funds our hands remain tied in regards to the amount of salary increases we can provide our deputies.

Additionally, in the past we have lost prospective employees to higher paying jobs or jobs with hiring incentives. If awarded a continuation of funding we plan to continue incorporating this supplementation information into

our recruiting process in hopes of making our department more appealing to prospective employees.

Community Impact

Community Impact*

Describe how the supplemental funding may impact the morale and retention of deputy sheriffs and consequently impact the communities and citizens being served by the Sheriff's Office.

The Boone County Sheriff's Department prides itself in hiring and retaining high quality employees to serve our citizens and people visiting our community. The Boone County Sheriff's Department has a policy that all Enforcement Deputies live within the county. This aids the department in serving the citizens in a timely fashion.

Over the past few years we have noticed a trend in employee retention of tenured employees. We have been losing quality employees to higher paying jobs. Most of the employees that have left for higher paying jobs have had at least five years of experience at our agency. If awarded a continuation of supplementation funds, we hope to be able to keep more tenured employees to serve the citizens. While an individual citizen may not notice a fluctuation in staff numbers, we know it creates a deficit in the knowledge base of the deputies on the road.

The other big factor we pride ourselves in is maintaining a high level of morale. The Boone County Sheriff has been in office for almost ten years and in that time has made many changes based on employee suggestions. This "buy-in" to the department and the family atmosphere unfortunately is not enough in today's economy. A continuation of these supplemental funds gives us an additional tool in our tool box to give the employees one more reason to stay at the Boone County Sheriff's Department through retirement.

This supplemental pay helps to increase the morale of our deputies, thereby increasing productivity and initiative to work additional community events outside of their normal working schedule. This initiative reflects in and through the deputies and out to the citizens of Boone County, thereby increasing citizen awareness of deputy presence in everyday activities.

Boone County Deputies work numerous community events each year throughout Boone County. At these events we are constantly in the eyes of the citizens and as such it is very important to us to maintain high morale. The Citizens of Boone County will be better served by deputies with high morale in everyday reactive duties, and with high morale comes a greater initiative to search out proactive activities; thereby more citizens will notice their presence and be safer in their day to day activities.

Audit Requirements

| | |
|--|------------------------|
| Date last audit was completed:* | 6-25-2013 |
| Date(s) covered by last audit:* | 1-1-2012 to 12-31-2012 |
| Last audit performed by:* | RubinBrown LLP |
| Phone number of auditor:* | 314-290-3300 |
| Date of next audit:* | 5-2014 |
| Date(s) to be covered by next audit:* | 1-1-2013 to 12-31-2013 |
| Next audit will be performed | |

by:*

RubinBrown LLP

Total amount of financial assistance received from all entities, including the Missouri Department of Public Safety, during the date(s) covered by your agency's last audit, as indicated above.

The **Federal Amount** refers to funds received directly from the Federal Government or federal funds passed through state agencies in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.

The **State Amount** refers to funds received directly from the State of Missouri, not including federal pass-thru funds.

Federal Amount:* \$1,560,453.00

State Amount:* \$3,235,267.00

Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

2015 DSSSF Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance. Where the Authorized Official is unable to certify to any of the statements in the Certified Assurances, he or she shall provide an explanation below and may attach documentation under the 'Other Attachments' form where needed.

I have read and agree to the terms and conditions of the grant.*

If you marked No to the question above, please explain:

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application.

Authorized Official Name:*

Job Title:*

Date:*

4/24/14

PRESIDING COMMISSIONER

187-2014

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 24th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached grant application by Family Court Services for Juvenile Justice Program Assistance.

Done this 24th day of April, 2014.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner



**STATE OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR
REQUEST FOR PROPOSAL**

**RFP NO: OSCA 15-003
TITLE: Juvenile Justice Program Assistance
ISSUE DATE: March 17, 2014**

**CONTACT: Herb Conner
PHONE NO: (573) 522-2617
E-MAIL: osca.contracts@courts.mo.gov**

RETURN PROPOSAL NO LATER THAN: May 1, 2014

**RETURN PROPOSAL TO: OFFICE OF STATE COURTS ADMINISTRATOR
Attn: Contracts Unit
2112 INDUSTRIAL DRIVE
P O BOX 104480
JEFFERSON CITY, MO 65110-4480**

CONTRACT PERIOD: July 1, 2014 through June 30, 2015

SIGNATURE REQUIRED

| | | | |
|---|--------------|---|----------------|
| PRESIDING JUDGE SIGNATURE <i>Gracie C. Aisel</i> | | DATE | <i>4-17-14</i> |
| FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE <i>Herb Conner</i> | | | <i>4-17-14</i> |
| PRESIDING JUDGE SIGNATURE (IF MORE THAN ONE COUNTY IS INCLUDED IN PROPOSAL) | | | |
| FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE | | | |
| PRESIDING JUDGE SIGNATURE (IF MORE THAN ONE COUNTY IS INCLUDED IN PROPOSAL) | | TITLE | |
| FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE | | DATE | |
| COURT | | | |
| 13th Judicial Circuit Court-Juvenile Division | | | |
| MAILING ADDRESS | | | |
| 705 East Walnut Street | | | |
| CITY, STATE, ZIP | | | |
| Columbia, Missouri 65201 | | | |
| CONTACT PERSON | | TITLE | |
| Courtney Pulley | | Supervisor-Boone County Juvenile Office | |
| PHONE NUMBER | FAX NUMBER | E-MAIL ADDRESS | |
| 573-886-4200 | 573-886-4030 | Courtney.pulley@courts.mo.gov | |

NOTICE OF AWARD (STATE USE ONLY)

| | | | |
|--|------|-----------------------------------|--|
| ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS: | | | |
| CONTRACT NO. | | CONTRACT PERIOD | |
| OSCA CONTRACTS COORDINATOR | DATE | DEPUTY STATE COURTS ADMINISTRATOR | |

1. **INTRODUCTION**

The Family Court Committee of the Supreme Court of Missouri, through the Office of State Courts Administrator, (hereinafter referred to as OSCA), is seeking applications from courts for the implementation of programs and services dedicated to promoting best practices in specific categories of juvenile justice that may include:

- a. Supervision
- b. Treatment
- c. Accountability
- d. Restorative Justice
- e. Competency
- f. Detention Transportation which addresses the budgetary needs of the circuits that received a Reduction in Force and the closing of a detention facility. (Final year for funding)
- g. Training

1.1 These programming categories would be used to provide specific programs and services to address the following issues in juvenile justice:

- a. Juvenile alternative to detention programming for delinquent youth who can be diverted from secure detention by the use of the objective screening instrument, Missouri's Juvenile Detention Assessment (JDTA), into a non-secure, pre-adjudication placement or program.
- b. Post-dispositional programming and services for delinquent youth who can benefit from these services to assist in lowering recidivism and out-of-home placements through the use of the objective assessment instruments, Missouri's Risk/Needs Assessment/Classification.
- c. Diversion programs or strategies to divert youth from delinquent or status referrals into the juvenile office.
- d. Proven programs and strategies which remedy identified issues of disproportionate minority contact

1.2 The funding allows for *reimbursement* to the county treasurer on behalf of the juvenile and family courts for the costs associated with ongoing programs or the development and implementation of such services. This Request for Proposal (RFP) encourages juvenile/family courts to create new programs and services that promote the best practices in juvenile justice.

1.3 The Family Court Committee (FCC) will review and approve specific requests for proposals based on the merits of each proposal and the availability of funds.

1.4 Funding is being provided in the amount of \$700,000 for FY15 (July 1, 2014 – June 30, 2015). Funding of this project in future years will be considered by the CCBC and OSCA based upon the success of this year's awards and the amount of state funds available. Award amounts to any court may be limited to \$25,000 per year or less if the total requests received from the courts exceed the \$700,000 authorized by this RFP. If more than \$25,000 is requested, the court should prioritize their need and indicate their preference for funding. Courts may submit more than one application and may be funded for more than one proposal.

2. PROGRAM KEY COMPONENTS

These funds are intended to support evidence based practices in Missouri's juvenile justice system. As such, programs receiving funds will participate in a process and outcome evaluation which is detailed in sections 3 and 4. Courts receiving these funds are expected to adhere to state guidelines as outlined below.

2.1 Courts shall be in compliance with:

- a. Supreme Court Operating Rule 28 by using the JDTA for all youth when pre-hearing detention/placement is being considered. Subjective decisions must be replaced with an objective decision making process to determine secure detention.
- b. Supreme Court Operating Rule 29 ensuring that the courts legal process is overseen by an attorney for the juvenile office who is in good standing with the Missouri Bar.
- c. Supreme Court Operating Rule 4 ensuring that appropriate monetary transactions are done through the Justice Information System and not through manual receipts.
- d. Section 211.141.4 RSMo ensuring that dispositional sanctions and services are based upon the objective Risk/Needs assessment instrument.
- e. Supreme Court Rule 82.04 ensuring that data requests related to the juvenile weighted workload and other data related to juvenile court process and programs are available to the Supreme Court, OSCA, Circuit Court Budget Committee and to the Family Court Committee.
- f. All program information shall be entered and accurately maintained in the Justice Information System (JIS).
- g. Review training on the JIS data entry procedures shall be required of all sites receiving funding.
- h. Courts shall follow the Revised Missouri Court Performance Standards for the Administration of Juvenile Justice.
- i. Courts should use a locally created graduated sanctions grid to assist with decisions related to supervision of violations.
- j. Courts with a Relative Rate Index showing Disproportionate Minority Contact (DMC) shall seek the assistance of Missouri's DMC Coordinator to improve their rating.
- k. Courts involved in the operation of a court operated or regionally operated secure detention center shall participate in Missouri's Juvenile Detention Alternatives Initiative (JDAI) and be working towards compliance of Missouri's secure detention standards.

- 2.2 Programs should focus on diversion alternatives to juvenile referrals, pre-adjudication alternatives to secure detention, post-dispositional services, sanctions and programs, and disproportionate minority contact strategies that may include programs related to:
- a. Supervision such as Day/Evening Reporting Center, Day/Evening Supervision Tracking, Drug testing, Electronic Monitoring/Global Positioning System or Mentoring;
 - b. Treatment such as mental health treatment, drug/alcohol treatment, intensive crisis services, behavioral modification strategies or offense specific treatment;
 - c. Accountability such as truancy courts, peer courts, community service or restitution services;
 - d. Restorative Justice such as victim involvement (victim empathy classes, impact panels, apology sessions or mediation);
 - e. Competency such as detention staff training on youth behavior, educational needs (tutoring, GED, vocational, life skills), offense specific education (sex offense, shoplifting, arson, domestic violence); and
 - f. Other Detention Alternatives such as respite care or emergency shelter care.
- 2.3 OSCA may have state contracts that the courts can use with several of the listed programs. Courts may request information from OSCA by sending an e-mail to osca.contracts@courts.mo.gov.
- 2.4 OSCA encourages the implementation and adoption of programs with goals related to the outcome measures specified in Section 3, such as efforts to:
- a. Reduce disproportionate minority confinement and contact;
 - b. Reduce the number of status offenders and technical/supervision violators placed into secure detention;
 - c. Reduce the number of truancy referrals;
 - d. Reduce the delinquency recidivism rate during and post program;
 - e. Reduce the number of out-of-home placements;
 - f. Decrease the number of low risk youth placed in secure detention or under supervision;
 - g. Increase the use of alternatives to detention;
 - h. Decrease the number of youth overridden to detention by use of the JDTA instrument; and

- i. Reduce admissions, average daily population and length of stay of juveniles within a secure detention facility.

2.4.1 And for program participants, improve:

- a. Connection to the Community
- b. Decision Making Ability
- c. Future Aspirations
- d. Self-esteem
- e. Locus of Control
- f. Sense of Accountability and reduction in risky behavior intentions

2.5 Use of secure information-sharing systems will be used to ensure that implementation of programs and services are fully coordinated and designed to provide data for measuring the success of the programs. This data shall include, but not be limited to, the collection and reporting of the outcome measures identified in Section 3. The Judicial Information System (JIS) shall be used to gather most necessary data.

3. OUTCOME MEASURES

The Juvenile Delinquency Program Outcome Measures may include the following samples, but the OSCA research team will suggest outcome measures to each awarded site based upon the approved programming to ensure appropriate measures are used for the program such as:

- a. Long term recidivism (6 months after program completion) if applicable;
- b. Successful completion of the program; is the program working the way it was envisioned;
- c. Successful reductions in admissions, average daily population and length of stay in secure detention including reductions for youth of color; and
- d. The override rate of the JDTA instrument.

3.1 The use of an assessment tool to measure changes in the participant: connection to the community, decision-making ability, future aspirations, self-esteem, locus of control, sense of accountability, and risky behavior intentions will be made available to each site.

4. PROGRAM EVALUATION REQUIREMENTS

Each juvenile/family court receiving reimbursement funds must participate in a program evaluation designed to measure how successful the juvenile/family court has been in providing the services identified in their program proposal and how effective the provided services have been in impacting youth behavior. The evaluation methodology will be the same for all courts receiving funds and will be designed and administered by OSCA.

- 4.1 The evaluation process shall include, but not be limited to:
- a. Access to juvenile/family court records for the purpose of retrieving statistical data, as applicable;
 - b. Utilization of questionnaires or surveys of consumer satisfaction for all parties involved, including judicial officers, circuit court staff, attorneys, guardian ad litem and program participants;
 - c. Pre/post program assessments of participants; and
 - d. A program implementation assessment.
- 4.2 OSCA agrees to provide technical assistance to each juvenile/family court in conducting its program evaluation. This technical assistance may include, but is not be limited to, the establishment of performance measures, collection and analysis of data, on-site observation and assistance, and reporting of program outcomes.
- 4.3 Costs to juvenile/family court for conducting program evaluations are not allowable reimbursable costs. The juvenile/family court shall contact OSCA for technical assistance for evaluation of programs.

5. PROGRAM REPORTING REQUIREMENTS

Each award recipient must maintain the required data elements within JIS. OSCA will provide instructions for quarterly reporting that will be presented to the Family Court Committee and to each award recipient. A final program report will be presented by each award recipient at the end of the program year and delivered to OSCA. All reports and any requests for technical assistance should be submitted to the Office of State Courts Administrator, 2112 Industrial Drive, PO Box 104480, Jefferson City, MO 65110, Attn: Jay Rodieck or jay.rodieck@courts.mo.gov.

- 5.1 The purpose of the data and program reports is to provide OSCA, the Family Court Committee and other interested parties with information regarding consumer satisfaction, program efficiency and effectiveness.
- 5.2 The data and program reports must include information to:
- Ensure use of the funds is consistent with the project application and the intent of the funding source;
 - Determine the number of juveniles served;
 - Determine the rate of recidivism of the youth in the program;
 - Determine the number of hours of service provided;
 - Determine the number of juvenile participants who did not complete a program or receive services;
 - Document the types of services provided; and
 - Document progress in achieving the outcome measures identified in Section 3 of this document.

5.3 The data and program reports will be evaluated for progress toward completion of the specific program goals, as indicated in the application and to identify any barriers to successful implementation.

5.4 A Final Program Report must be submitted within thirty (30) days of the end of the funding period for the Juvenile Alternatives to Detention Program.

5.5 Failure to submit reporting forms within the specified time frames may result in suspension of funding until such reports are submitted and accepted by OSCA.

6. CATEGORY OF ELIGIBLE FUNDS

Applicants may request funds to reimburse for the costs associated with the following categories only:

- I. Contractual Services
- II. Resource Materials
- III. Equipment
- IV. Transportation Services (limited to secure detention transportation – not purchase of vehicles)
- V. Training
 - a. Supervision
 - b. Treatment Services
 - c. Accountability
 - d. Restorative Justice Services
 - e. Competency – To address the educational and social needs of the youth.
 - f. Detention Transportation
 - g. Training

6.1 Contractual Services

No new state FTEs will be funded through the project. Juvenile/family courts may request a new county employee to be reimbursed through the project. However, continuation funding beyond FY2015 will be year to year, based upon appropriations. Thus if you do fund county employees through this project, your juvenile/family court should develop alternative ways to fund the county employee upon completion of this award period as the continuation of these funds and the project is dependent on approval by the CCBC and the FCC. This should also be considered when issuing contracts for services.

6.1.1 Judicial staff cannot be contracted for any program/services and receive monetary reimbursement or payment.

6.2 Resource Materials

Funds may be awarded for resource materials to be shown, loaned or distributed by court staff to clients, attorneys and the general public. Resource materials may include videos, books, brochures and pamphlets describing the programs and available services.

6.2.1 The courts must acknowledge the Program as the source of funding on any curriculum, manuals or public relations materials created with monies from the fund. This includes brochures, handbooks or informational materials distributed to the public regarding programs and services. It also includes program manuals, curriculum audio and video created with monies from this award. It does not include program forms, written internal policies and procedures.

6.3 Equipment

Equipment requests may be included in the application but only if purchased for the court and specifically needed for the services to be provided for this program. No electronic computer equipment will be provided to contracted providers. Funding for vehicles, vehicle equipment and maintenance will not be allowed.

6.3.1 Awards will not be made for additional office space, furnishings or expenses normally required for the daily performance of duties including, but not limited to desks, chairs, workstations, book cases, vehicles or costs associated with mail, telephone or the purchase of books, reference materials or professional memberships.

6.4 Secure Detention Transportation Services

The use of secure detention transportation services will only be allowed for those circuits where elimination of state funded detention staff occurred December 31, 2011, specifically for the 17th Circuit (Johnson County), 20th Circuit, 30th Circuit, 32nd Circuit and 36th Circuit. Use of funds will not be authorized for the purchase of vehicles. These are transitional funds to be used only for expenses related to secure detention including expenses for non-court employee contractual services and mileage reimbursements as listed in the OSCA Contractor Travel Policy. The link is: <http://www.courts.mo.gov/page.jsp?id=3714>

6.5 Training

Reimbursement of training costs may be approved if shown to have a direct connection to the implementation and success of the program.

7. AWARD CRITERIA

7.1 Selection

The Family Court Committee maintains the discretion to adjust, in whole or in part, each program request based upon the reasonableness of each request and the availability of funds.

7.1.1 Priority will be given to juvenile/family courts that demonstrate the greatest need for the continuation and/or creation of evidence based programs and services as outlined in Section 2.

7.1.2 Awards will be made by the Family Court Committee based upon the merits of each proposal in meeting the following criteria:

- a. Documentation of the particular needs for the alternative program and why those needs are not currently being met;
- b. Documentation of a plan to implement programs that fully integrate the use of the requirements as outlined in Section 2;

- c. Identification of program goals that are clearly defined with measurable outcomes;
- d. The juvenile/family court's ability to sustain the program at the end of the funding period; and
- e. Projected number of youth estimated to receive program services.

All requests for reimbursement must be received at OSCA no later than June 15, 2015 to ensure reimbursements are processed before the end of the fiscal year.

7.1.3 Juvenile/family courts are encouraged to:

- a. Maximize the use of the available funds by collaborating with other circuits to jointly provide programs that one circuit would otherwise be unable to afford or sustain.
- b. Collaborate with other agencies and service providers to maximize the use of existing resources in the community, thereby reducing the amount of funding needed through this award.

7.1.4 Reimbursement of funds is available from date of the award through **June 30, 2015**.

7.1.5 If it appears that a juvenile/family court will not use all funds awarded, the Family Court Committee may, at its discretion, reduce the amount of reimbursement funds to the juvenile/family court and distribute those funds as needed.

8. REIMBURSEMENT OF COSTS

No payments will be made directly to any contracted providers. This will require that the county pay for these services up front. OSCA anticipates a 2-4 week turnaround on reimbursement.

8.1 All reimbursements will be made to the County Treasurer. If more than one county is included in the proposal, the application must designate the County Treasurer to whom all reimbursements are to be sent.

Note: This issue may need to be addressed with your fiscal officer when planning your project proposal.

8.2 Invoices must be submitted by the juvenile/family court no later than ten (10) days after the end of each month on the Certificate of Compliance Form. Certificate of Compliance forms will be provided to each court awarded a contract prior to the start of the contract period. Original invoices should be submitted to the following address:

Office of State Courts Administrator
2112 Industrial Drive
PO Box 104480
Attn: Jay Rodieck
Jefferson City, MO 65110-4480

8.3 Copies of all invoices and other supporting documentation must be attached and submitted to OSCA with the request for reimbursement.

9. **APPLICATION REQUIREMENTS**

All juvenile/family courts desiring to apply for funding for costs associated with the implementation of programs as identified herein, must submit a complete proposal incorporating all the items identified in Section 9.

9.1 Proposals must be signed by the Presiding Circuit Judge, or if applicable, the Family Court Administrative Judge. If a joint application is submitted, the Presiding Judge or Family Court Administrative Judge of each participating circuit must sign the application.

9.2 Proposals may be sent by:

- Fax to OSCA Contracts at 573-522-6152; or
- E-mail to osca.contracts@courts.mo.gov; or
- Regular mail to the address on the cover page.

9.3 All proposals must be received prior to the specified closing date and time as stated on the cover page.

9.4 Proposals must include the following:

- a. **The Name of the Proposed Program**, program category and juvenile/family court submitting the application.
- b. **The Geographical Area** to be served (urban, rural, etc.)
- c. **Need for the Program**
Explain the particular need for the program and why those needs are not currently being met through existing materials, programs, services, or other resources. Be specific.
- d. **Number of people to be served** and the number of hours of service to be provided
Estimate the number of juveniles that your program will actually serve. Estimate the number of hours of service that will be provided. Justify/show the calculations of how you arrived at those figures.
- e. **Implementation Plan**
Provide a timeline and a description for how the juvenile/family court will implement the proposed project. Describe in detail the services to be performed in achieving the project objectives and the approach to be used for providing each service and assuring utilization of the services. For contractual services, clearly describe the proposed assistance, with the names and qualifications of the outside source and the nature of the services to be contracted. Please include providers' resumes, if known, or identify the provider's qualifications.

f. **Project Goals and Objectives**

A clear, concise statement of what the proposed project is intended to accomplish, including a listing of project goals with measurable outcomes.

g. **Sustainability**

Explain how the program will continue once this funding ends.

h. **Budget**

Justifications for budgets should include the total amount requested and an itemized budget for each funding category requested. The funding categories are listed below.

- I. Contractual Services
- II. Resource Materials
- III. Equipment
- IV. Transportation Services (limited to secure detention transportation)
- VI. Training

9.5 Each proposal must provide details to justify the budget. Be sure to include, at a minimum, documentation for the following with the budget request:

- The proposed number of juveniles served;
- The number of hours of service to be provided;
- The cost of any proposed services per person and/or per hour; and
- A calculation of how costs have been determined.

9.6 Each proposal must provide the name of a single county treasurer to which all reimbursements will be made. Payments will not be made to multiple counties.

9.7 Proposals must be submitted to OSCA by May 1, 2014.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 24th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby re-appoint the following:

| Name | Board | Period |
|-------------|--------------------------|---------------------------------|
| Bill Oswald | Building Code Commission | May 3, 2014 through May 3, 2016 |
| | | |

Done this 24th day of April, 2014.

ATTEST:

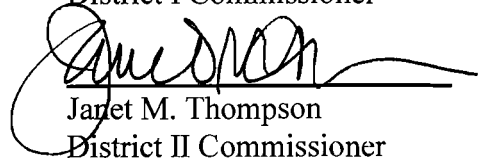
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner



Boone County Commission

Term Effective:
5/31/14

Term Expiration:
5/31/16

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Boone County Building Code Commission Term: 2

Current Township: Rocky Fork Today's Date: 4/7/14

Name: BILL OSWALD

Home Address: 16654 N. Cranman Dr. Cordalia Zip Code: 65240

Business Address: 700 Chem. St. Columbia, MO. Zip Code: 65201

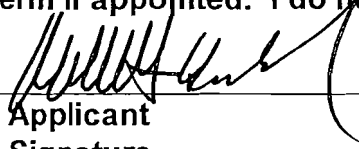
Home Phone: 573-696-0086 Work Phone: 573-443-1407
Fax: _____ E-mail: OSWALD@SDA-INC.COM

Qualifications: Architect

Past Community Service: Currently Term on Boone County Bldg Code Commission's
Expires on May 3, 2014.

References: Jennifer Hadrick - Architect 443-1407
John Neal - University of MO. 887-4534

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.


Applicant
Signature

Return Application Boone County Commission Office
To: Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311

189-2014

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 24th day of April 20 14

the following, among other proceedings, were had, viz:

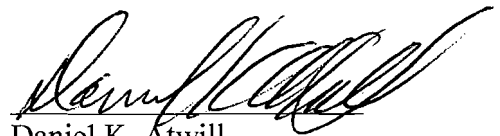
Now on this day the County Commission of the County of Boone does hereby re-appoint the following:

| Name | Board | Period |
|-------------|---------------------------------------|---------------------------------------|
| Rusty Antel | Judicial & Law Enforcement Task Force | April 14, 2014 through April 14, 2017 |
| | | |

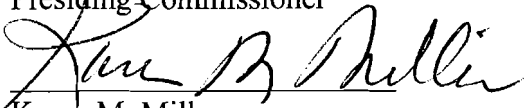
Done this 24th day of April, 2014.

ATTEST:

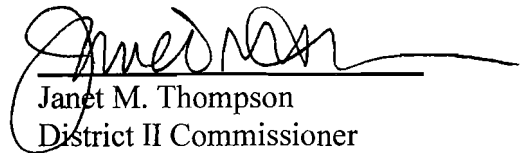
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner

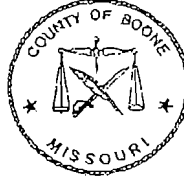


Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Dan Atwill, Presiding Commissioner
Karen M. Miller, District I Commissioner
Janet Thompson, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

Term Effective
4/14/14

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Term Expiration
4/14/17

Board or Commission: Judicial & Law Enf Task Force Term: 4-14-14

Current Township: Columbia Today's Date: 4-10-14

Name: Rusty Antel

Home Address: 3907 Frontenac Zip Code: 65203

Business Address: 700 Cherry St, 2nd floor Zip Code: 65201

Home Phone: 573 445-0192 Work Phone: 573-442-2454

Fax: 573 874 3332 E-mail: rusty@wast-law.com

Cell: 573 819 7100

Qualifications: Asst Pros. Atty 1981-1990 Atty in private practice 1990-date

Current chair Judicial & Law Enf Task Force

Member - previous BC Jail task force Member - Boone Co 911 Committee

Member - Boone Co Space Needs Committee Member - Criminal Justice Admin Committee

Past Community Service: Daybreak Res Treatment Ctr Bd of Directors

Realty House Bd of Directors

References: Skip Walther Gary Stamps Joe Moschey

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Rusty Antel
Applicant
Signature

Return Application Boone County Commission Office
To: Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 24th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby re-appoint the following:

| Name | Board | Period |
|-------------------------|----------------------------|---------------------------------------|
| Dr. Elizabeth S. Hussey | Vicious Dog Advisory Board | April 12, 2014 through April 12, 2017 |
| | | |

Done this 24th day of April, 2014.

ATTEST:

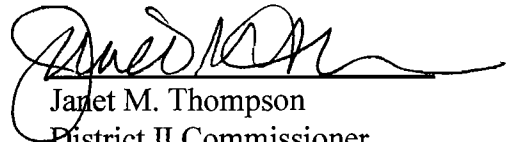
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



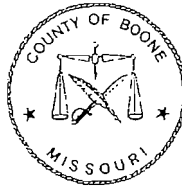
Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner



Boone County Commission

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Term Effective
4/12/14
Term Expiration
4/12/17

Board or Commission: VICIOUS DOB ADVISORY BOARD Term: 3 year

Current Township: ROCHEPORT Today's Date: 4/14/14

Name: DR. ELIZABETH S. HUSSEY

Home Address: 655 NORTH ROUTE 0 Zip Code: 65279

Business Address: 1700 I-70 DRIVE SW Zip Code: 65203

Home Phone: 573 445 1863 Work Phone: 573 445 4466
Fax: 573 445 0197 E-mail: eshussey@gmail.com

Qualifications: 25 YEARS SMALL ANIMAL PRACTICE IN VETERINARY MEDICINE. CURRENT HOST OF THE PET PLACE ON KFRV; FORMER PRESIDENT/BOARD MEMBER CENTRAL MISSOURI HUMANE SOCIETY.

Past Community Service: Currently serving on Board of Health; currently on the board of the Missouri Review; contributing editor The Pet Project magazine; current newsletter editor for the Columbia Message + Canine Training Association.

References:
DR JOHN S WILLIAMS 573 449 6651
DR MARY W. LAMAR 573 489 8363

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Elizabeth Hussey
Applicant
Signature

Return Application Boone County Commission Office
To: Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311

191-2014

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

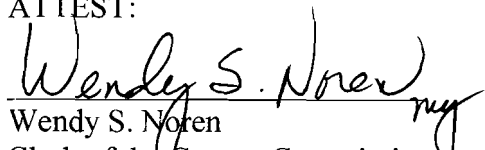
In the County Commission of said county, on the 24th day of April 20 14

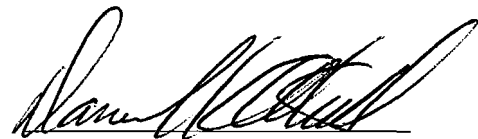
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Courthouse Plaza by Mid-Missouri Fellowship of Reconciliation for May 3, 2014 from 4:00 p.m. to 8:00 p.m.

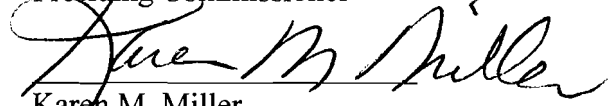
Done this 24th day of April, 2014.

ATTEST:

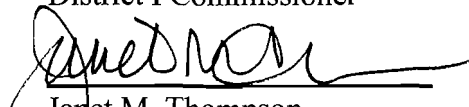

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Mid-Missouri Fellowship of Reconciliation (FOR)

Address: P.O. Box 268

City: Columbia State: MO ZIP Code 65205

Phone: 573-449-4585 Website: _____

Individual Requesting Use: Jeff Stack

Position in Organization: Coordinator

Address: same as above

City: _____ State: _____ ZIP Code _____

Phone: same as above Email: jstack@formissouri.org

Event: Mayors for Peace Bike Ride and Potluck Dinner

Description of Use (ex. Concert, speaker, 5K): Speakers, Welcoming by Columbia Mayor, Music and Sharing of Food

Date(s) of Use: May 3, 2014

Start Time of Setup: 4:00 PM AM/PM

Start Time of Event: 5:00 PM AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 7:00 PM AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 8:00 PM AM/PM

Emergency Contact During Event: Jeff Stack Phone: 573-449-4585

Will this event be open to the public? Yes No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: _____

PSA's, Public Notices, Flyers (Jeff Stack and my phone number will be included on publicity)

How many attendees (including volunteers) do you anticipate being at your event? _____

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application. _____

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees): _____

Will the majority of attendees be under the age of 18? Yes No

If yes, please note the number of adult supervisors in attendance: _____ # adults per _____ #minors

Will you need access to electricity? Yes No

Will you be using amplifiers? Yes No

Will you be serving food and/or non-alcoholic drinks? Yes No

If yes, will you be **selling** food and/or non-alcoholic drinks? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will you be serving alcoholic beverages? Yes No

If yes, will you be **selling** alcoholic beverages? Yes No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: _____

County Liquor License Number: _____

City Liquor License Number: _____

Will you be selling non-food items? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will outside vendors be selling food, beverages or non-food items at this event? Yes No

If yes, please provide the following information (use separate sheet if necessary):

| Vendor | Type of Sales | Contact Information | License Number(s) |
|--------|---------------|---------------------|-------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Will you be requesting a road and/or sidewalk closure? Yes No

If yes, what road(s) and/or sidewalk(s)? _____

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames? Yes No

If yes, please provide the Columbia Fire Department Special Events Permit Number: _____

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?
 Yes No

If yes, please provide the following:

Security Company: _____

Contact Person Name and Position: _____

Phone: _____ Email: _____

Will you be using portable toilets for your event? Yes No

**Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Jeff Stack, Coordinator

Address: P.O. Box 268 Columbia MO 65205

Phone Number: 573-449-4585 Date of Application: April 21, 2014

Email Address: jstack@formissouri.org

Signature: _____

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

Wendy S. Noren
County Clerk

[Signature]
County Commissioner

DATE: 4-24-14