

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 05

In the County Commission of said county, on the

12<sup>th</sup> day of April 20 05

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the City of Columbia Cooperative Contract 259/2000 for Imprinted Clothing Services with Missouri Cotton Exchange of Columbia. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 12<sup>th</sup> day of April, 2005.

Keith Schnarre  
Presiding Commissioner

ATTEST:

Wendy S. Noren  
Clerk of the County Commission

Karen M. Miller  
District I Commissioner

Skip Elkin  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPB**  
Director



601 E. Walnut, Room 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

167-2005

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: April 1, 2005  
RE: 259/2000 – Imprinted Clothing Service

Purchasing and Public Works request permission to utilize the City of Columbia cooperative contract 259/2000 with Missouri Cotton Exchange of Columbia, Missouri for imprinted clothing service. Public Works plans to utilize this contract for the orange pocket t-shirts for the annual safety shirt purchase.

These shirts will be purchased from department 2040 – PW Maintenance Operations, account 23050 – Other Supplies. \$1025 was budgeted for this purchase for 2005 and purchase requisitions will follow later this year.

cc: Bid File  
Greg Edington, Public Works

**PURCHASE AGREEMENT  
FOR  
IMPRINTED CLOTHING SERVICE TERM AND SUPPLY**

**THIS AGREEMENT** dated the 12 day of APRIL 2005 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Missouri Cotton Exchange** herein Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a term and supply contract for the furnishing and delivery of **Imprinted Clothing Service** in compliance with all bid specifications and any addendum issued for the City of Columbia, Request for Quote number **259/2000**. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the City of Columbia Request for Quote number 259/2000 shall prevail and control over the vendor's bid response.

2. **Contract Duration** - This agreement shall commence on the date written above and extend through October 31, 2005 subject to the provisions for termination specified below.

3. **Rates and Charges** - Contractor agrees to provide imprinted clothing products and service in accordance with its bid response at the charges specified therein during the contract period. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

4. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission hardware and/or service is chronically deficient such that it is unreasonable to continue services pursuant to this agreement, or
- c. If appropriations are not made available and budgeted for any calendar year or in the event funding by grant or otherwise is discontinued.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

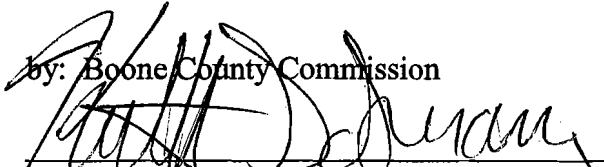
8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MISSOURI COTTON EXCHANGE**

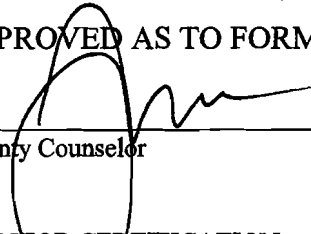
**BOONE COUNTY, MISSOURI**

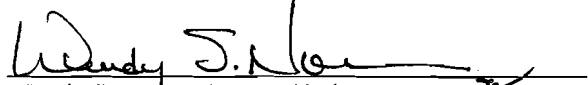
by \_\_\_\_\_  
title \_\_\_\_\_

by: Boone County Commission  
  
Keith Schnarre, Presiding Commissioner

**APPROVED AS TO FORM:**

**ATTEST:**

  
\_\_\_\_\_  
County Counselor

  
\_\_\_\_\_  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

*no encumbrance required*  
Signature *V. Hyde*

*4/4/05*  
Date

2040/23050 Term and Supply

Appropriation Account

# CERTIFIED COPY OF ORDER

168 -2005

STATE OF MISSOURI }  
County of Boone } ca.

April Session of the April Adjourned

Term. 20 05

In the County Commission of said county, on the

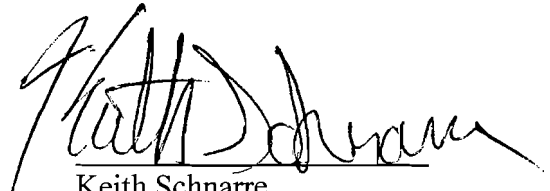
12<sup>th</sup> day of April

20 05

the following, among other proceedings, were had, viz:

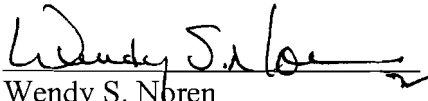
Now on this day the County Commission of the County of Boone does hereby award bid 24-17MAR05 for a Tandem Axle Truck-Oil Distributor to G.W. Van Keppel. The County Commission authorizes the disposal through trade-in of one 1990 International 2554 with 3500 Gallon Etnyre Bituminous Distributor, 16' Spraybar VIN# 1HTGCZ3RXLH211994. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract, disposal request form and title.

Done this 12<sup>th</sup> day of April, 2005.

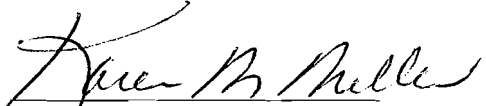


Keith Schnarre  
Presiding Commissioner

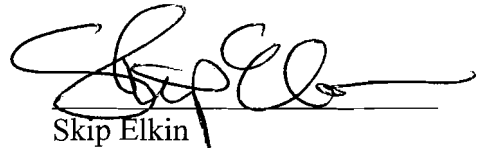
ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

# Boone County Purchasing

Heather Turner, CPPB  
Buyer



601 E. Walnut, Room 209  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

168-2005

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## MEMORANDUM

TO: Boone County Commission  
FROM: Heather Turner, CPPB  
DATE: April 4, 2005  
RE: 24-17MAR05-Tandem Axle Truck-Oil Distributor

The Bid for a Tandem Axle Truck/Oil Distributor closed on March 17, 2005. Three bids were received. Purchasing and the Public Work's department recommend award to G.W. Van Keppel for submitting the low bid.

Total cost of the contract is \$124,166.00 to be paid out of department 2040-Public Works Maintenance Operations, Account 92400-Replacement Auto/Trucks. The Purchasing Department requests approval for trade-in of one (1) 1990 International 2554 with 3500 Gallon Etnyre Bituminous Distributor, 16' Spraybar VIN# 1HTGCZ3RXLH211994. The budgeted amount for this purchase was \$115,000.00. In an attached memo dated March 30, 2005 from Greg Edington, he states significant cost savings have been realized this budget year in account 92400. Public Works will be utilizing some of those savings to make up for the difference between the cost of the tandem axle truck and the budgeted amount.

Please find attached a copy of the bid tabulation, a recommendation for award memo from the Purchasing Department, a memo from the Public Works Department, and a request for disposal form for your review.

ATT: Bid Tabulation  
Purchasing Department Memo  
Public Works Memo  
Request for Disposal Form

cc: Greg Edington, Public Works  
Bid File

# BID TABULATION

## 24-17MAR05 - TANDEM AXLE TRUCK-OIL DISTRIBUTOR

4.7.	PRICING		<u>Al Scheppers Motor</u>	<u>BearCat</u>	<u>Midway Sterling Truck Center</u>	<u>GW Van Keppel Co</u>
4.7.1.	2005 Tandem Axle Bituminous Distributor as Per Specifications		See Bid	\$ 144,540.00	\$ 139,802.00	\$ 144,166.00
4.8.	<b>Trade-In Vehicle</b> – 1990 International 2554 with 3500 gal Etnyre Bituminous Distributor, 16' Spraybar, VIN #1HTGCZ3RXLH211994			\$ 15,000.00	\$ 10,000.00	\$ 20,000.00
4.9.	<b>GRAND TOTAL (minus trade-in)</b>			\$ 129,540.00	\$ 129,802.00	\$ 124,166.00
4.10.	<b>DESCRIBE ANY DEVIATIONS</b>		See Bid	See Notes	See Bid	
4.11.	<b>WARRANTY FEATURES OF ALL ITEMS</b>		See Bid	Sterling Chassis-2 year/unlimited miles Cat Extended Engine Coverage-5 yr/150,000 miles Allison Extended Coverage-5 yr/unlimited miles Standard Etnyre Warranty	See Bid	
4.13.	Coop		Yes	Yes	Yes	
4.14.	ARO		90 Days	120-150 Days	105-135 Days	

No Bid

Tri-State Construction

Victor L Phillips

Syndenstricker

Opened by: Heather Turner

Recorded by:Debbie Crutchfield

Date Opened:3/17/05

Time Opened:10:30am

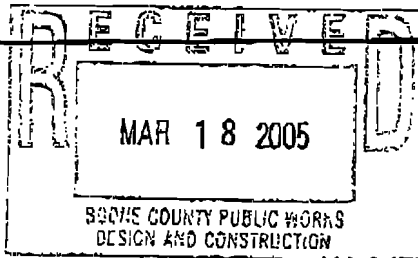
# Boone County Purchasing

Heather Turner, CPPB  
Buyer



601 E. Walnut, Rm. 209  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

Email: hturner@boonecountymo.org



TO: Greg Edington  
Public Works

FROM: Heather Turner, CPPB  
Buyer, Purchasing

DATE: March 18, 2005

RE: BID AWARD RECOMMENDATION - BID #24-17MAR05 Tandem Axle Truck-Oil  
Distributor

Attached is the tabulation and bid responses received for the above referenced bid. Please return this cover sheet with your recommendation after you have completed the evaluation of this bid. If you have any questions, please call 886-4392 or e-mail: [hturner@boonecountymo.org](mailto:hturner@boonecountymo.org).

The Purchasing Office recommends award to GW Van Keppel for submitting the low bid. Please evaluate carefully whether GW Van Keppel's response meets the specifications.

**DEPARTMENT REPLY:**

Department Number: 2040  
Account Number: 92400  
Budgeted: \$ 115,000

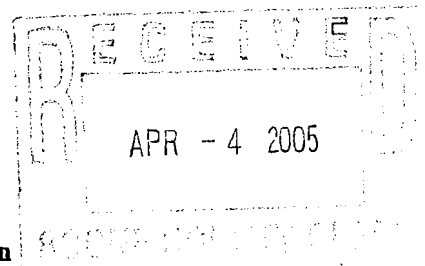
Award Bid to the low bidder (GW Van Keppel).

Recommend rejecting the bid for reasons detailed on attached page. (Attach department recommendation).

Department Head Signature:

*David Mink*  
David Mink

Date: 3/30/05





# Boone County Public Works

**Gregory P. Edington**  
Fleet Operations Superintendent  
Maintenance Operations Division



5551 Highway 63 South  
Columbia, Missouri 65201-9711  
(573) 449-8515 ext (226)  
FAX (573) 875-1602  
EMAIL: gregedington@boonecountymo.org

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Date: March 30, 2005  
To: Heather Turner  
From: Greg Edington *GE*  
Subject: Bid Award Recommendation for Bid #24-17MAR05

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The Public Works Department agrees with the Purchasing Department on awarding Bid #24-17MAR05 Tandem Axle Truck – Oil Distributor to GW Van Keppel as the lowest and the best bid. The Vendor has satisfactorily met all specifications as stated in the bid. The Vendor submitted a bid of \$144,166.00 minus a trade-in value of \$20,000 for the Department's old oil distributor and truck making the total cost of the purchase \$124,166.

The Department allotted \$115,000 for the purchase and the unit came in at \$9,166 over the budgeted amount. There has been significant cost savings in account 2040-92400 to offset the difference in cost.

# BOONE COUNTY

RE JED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY ~~APR~~ 4 2005

BOONE COUNTY AUDITOR

DATE : 04/01/05

FIXED ASSET TAG NUMBER: 6477

DESCRIPTION: 1990 International 2554 Tandem Axle Truck/ 3500 gallon Etnyre Distributor w/newer spray bar

REQUESTED MEANS OF DISPOSAL: TRADE

OTHER INFORMATION: NA

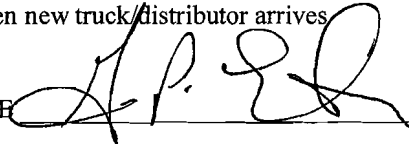
CONDITION OF ASSET: Unit has surpassed it's useful productive life. Unit is still functioning but is succceptable to frequent break-downs.

REASON FOR DISPOSITION: Trade-in on new truck/distributor, frequent repair is becoming a factor in productivity for the department.

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: When new truck/distributor arrives

DEPARTMENT: 2040

SIGNATURE



**AUDITOR**

ORIGINAL PURCHASE DATE

5/10/90

ORIGINAL COST

\$66,194.86 1605

ORIGINAL FUNDING SOURCE

2741-R&B

TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE      \_\_\_\_ AUCTION      \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 168-2005

DATE APPROVED APR 12 2005

SIGNATURE 

4/1/05

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

RECEIVED

DATE

APR 4 2005

7282

G.W. Van Keppel

BOONE COUNTY AUDITOR

VENDOR NO.

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE

ZIP

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
  - Travel
  - Dues
  - Refund
  - Cooperative Agreement
  - Other (Explain):
  - Training
  - Pub/Subscriptions
  - Required Gov Payment
  - Agency Fund Distribution
- To: County Clerk's Office

#24-17MAR05


(Enter Applicable Bid / Sole Source / Emergency Number)

Comm Order # 168-2005

Return to Auditor's Office

Ship To Department # 2040

Bill To Department # 2040

Department	Account	Item Description	Qty	Unit Price	Amount
040	92400	2005 Tandem Axle Bituminous Distributor	1	144166.00	144166.00
		Trade-In	1		(20000.00)
		 Fixed Asset			
		<b>TOTAL</b>			<b>124166.00</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

 4-4-05  
Requesting Official

  
Auditor Approval

**PURCHASE AGREEMENT FOR  
TANDEM AXLE TRUCK-OIL DISTRIBUTOR**

**THIS AGREEMENT** dated the 12 day of APRIL 2005 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **G.W. Van Keppel Company**, herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Model Year 2005 Tandem Axle Bituminous Distributor, bid number **24-17MAR05** including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms & Conditions, any applicable addenda, as well as the Contractor's bid response dated March 14, 2005 executed by Tres Winslow, on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms & Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the item responded to in section 4.7.1. of the bid as well as a trade-in of one (1) 1990 International 2554 with 3500 Gallon Etnyre Bituminous Distributor, 16' Spraybar, VIN #1HTGCZ3RXLH211994 for a total cost of One Hundred Twenty Four Thousand One Hundred Sixty Six Dollars (\$124,166.00).
3. **Delivery** - Contractor agrees to deliver the equipment per the bid specifications and within 105-135 days after receipt of order.
4. **Billing and Payment** - All billing shall be invoiced to Boone County Public Work's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

G.W. Van Keppel

by *G.W. Van Keppel*  
title *Secy*

BOONE COUNTY, MISSOURI

by: Boone County Commission  
*Keith Schnarre*  
Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:

*[Signature]*  
County Counselor

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 55.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)

*James E. Pitchfork*  
Signature *Chyse*

*4/4/05*  
Date

2040/92400 -  
\$124,166.00

Appropriation Account

# CERTIFIED COPY OF ORDER

169 -2005

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 05


In the County Commission of said county, on the

12<sup>th</sup> day of April 20 05

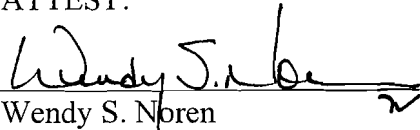
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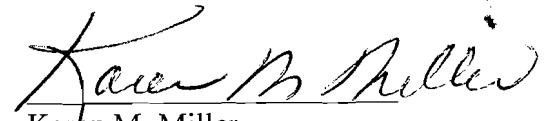
Now on this day the County Commission of the County of Boone does hereby approve the Two-Mile Prairie Facility Plan Cooperative Agreement between Boone County, Boone County Regional Sewer District and the City of Ashland. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 12<sup>th</sup> day of April, 2005.

  
Keith Schnarre  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

abstain  
Skip Elkin  
District II Commissioner

S. Victor

1169-2005

2-Mile

Prairie

**TWO-MILE PRAIRIE FACILITY PLAN  
COOPERATIVE AGREEMENT**

**THIS AGREEMENT** is made and entered into effective on the 15<sup>th</sup> day of March, 2005, by and between Boone County, Missouri, a first class noncharter county and political subdivision of the state of Missouri, by and through its County Commission, referred to in this agreement as "County," and the Boone County Regional Sewer District, a common sewer district organized and operated under sections 204.250 et. seq., RSMo, referred to in this agreement as "District," and the City of Ashland, a municipal corporation, referred to in this agreement as "City."

In consideration of the performance by each party of their respective obligations under this agreement, the parties agree to the following:

1. **Background and Purpose of Agreement** - This agreement is made in view of the following facts and for the following purposes:

1.1 The County, District, and City have entered into collaborative agreements with the University of Missouri (UM) which has entered into a grant agreement with the Environmental Protection Agency (EPA) for waste water treatment plant construction planning for south Two-Mile Prairie region in Southern Boone County, Missouri. As a part of the local matching funds obligations under the UM-EPA grant agreement, County has agreed to contribute \$44,000.00, District has agreed to contribute \$31,000.00, and City has agreed to contribute \$3,000.00, which shall be spent for the development of a facility plan by a licensed and qualified engineer or engineering firm.

1.2 UM will conduct certain water quality studies to determine the best location for the Two-Mile Prairie Wastewater Treatment

Plant (WWTP). District has agreed to let and administer an engineering contract for development of a facility plan for the Two-Mile WWTP in Southern Boone County. County and City agree to contribute funds in payment for the facility plan as cash contributions and in furtherance of meeting their obligations as collaborators under the UM-EPA grant agreement.

1.3 The parties have determined this Cooperative Agreement is necessary in order to clarify the rights, responsibilities, and liabilities of each party concerning the preparation and completion of a facility plan for the Two-Mile Prairie WWTP in Southern Boone County.

2. **Financial Obligations** - The parties agree that they shall meet their obligations to provide cash contributions for funding the development and completion of a facility plan and for this purpose the County agrees to pay District a sum not to exceed \$44,000.00, City agrees to pay District sum not to exceed \$3,000.00 and District agrees to pay from its own funds a sum not to exceed \$31,000.00, all for the services of a registered and qualified engineer or engineering firm to develop and complete a facility plan for the Two-Mile Prairie WWTP to be located in Southern Boone County. Such sums shall be payable by County and City to District and by District itself upon invoice from District as necessary to pay for contracted engineering services and development of the facility plan. All such invoices shall be paid within 30 days of issuance until each party financial commitment under this agreement is exhausted. In the event services are obtained for less than a total of \$78,000.00, then each parties contribution shall be prorated based upon the percentage of the total financial commitment each party makes under this agreement. No party under this agreement shall be obliged to pay any funds in excess of the amounts specified in this paragraph for development and completion of the facility plan.

3. **Contract Administration** – District agrees to let and administer on behalf of the parties under this agreement the engineering contract for development and completion of a



facility plan for the Two-Mile Prairie WWTP in southern Boone County, Missouri, in accordance with the requirements of the rules and regulations adopted by the EPA and the Missouri Department of Natural Resources for development and completion of facility plans qualifying for state and federal financial assistance. The District shall further require its contracted engineer or engineering firm to comply with coordinate its work to meet all requirements of the UM-EPA grant agreement.

4. **Annual Appropriations** - The financial obligations under this agreement are subject to each party making annual appropriations available to fund their responsibilities under this agreement. The parties hereby agree that they shall make all reasonable, good faith efforts to assure that their financial obligations under this agreement are appropriately funded each fiscal year this agreement remains in effect.

5. **Cooperation in Fulfilling Grant Obligations** - The parties agree that they shall use diligent and good faith in fulfilling all requirements of them with respect to their collaborative obligations under the UM-EPA grant agreement for the Two-Mile Prairie WWTP water quality study and facility plan.

6. **Entire Agreement and Modification** - This agreement constitutes the entire agreement between the parties and supersedes all prior negotiations and agreements, oral or written, and shall only be amended by a writing signed by the parties hereto.

7. **Authorization of Signatories** - The signatories to this agreement affirmatively represent they obtained authority by resolution or order to enter into this agreement on behalf of the respective parties hereto and bind such parties to all terms and conditions contained herein.

8. **Binding Effect** - This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. No obligation created by this agreement shall be assigned or otherwise delegated or transferred to any person or entity which is not a party to this agreement without written consent of the parties hereto.

IN WITNESS WHEREOF the parties have executed this agreement by their duly authorized officers on the day and year indicated by their signatures.

**Boone County Regional Sewer District**

By [Signature]  
Chairperson

**Boone County, Missouri**

By Boone County Commission  
[Signature]  
Presiding Commissioner

Date: March 15, 2005

Date: 12 APRIL 2005

**ATTEST:**

[Signature]  
Secretary

**ATTEST:**

[Signature]  
County Clerk

**City of Ashland**

By [Signature]  
Mayor

Attest

[Signature]  
City Clerk

**CERTIFICATION:**

I certify this Agreement as with the purpose of the appropriations to which it is charged and that there is an unencumbered balance to the credit of such appropriations sufficient to pay therefor.

Auditor [Signature]

Date: 4/1/2005

\$ 44,000.00

2090-71101

RECEIVED

APR 01 2005

BOONE COUNTY AUDITOR

4/1/05

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DATE

110

Boone County Regional Sewer District

VENDOR NO.

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE ZIP

### BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements. Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

#### Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agre
- Other (Explain):
- Training
- Pub/Subscriptions

To: County Clerk's Office

Comm Order # 169-2005

Return to Auditor's Office

#

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department # 2090

Bill to Department # 2090

Department			Account				Item Description	Qty	Unit Price	Amount
0	9	0	7	1	1	0	1	Hospital Profit Share: Professional Services		44,000
								Wastewater construction planning for South Two-Mile Prairie Region		

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

*Cathy D. Richards*  
Requesting Official

*[Signature]*  
Auditor Approval

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

April Session of the April Adjourned

Term. 20 05

In the County Commission of said county, on the

12<sup>th</sup> day of April 20 05

the following, among other proceedings, were had, viz:

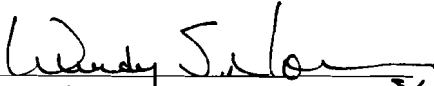
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

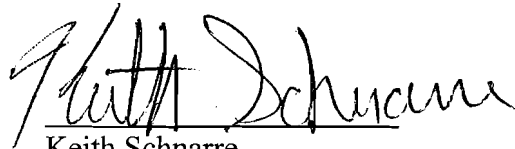
DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1150-84500: Collector – Title Searches	\$798.00	
1150-92000: Collector – Replacement Office Equipment		\$798.00

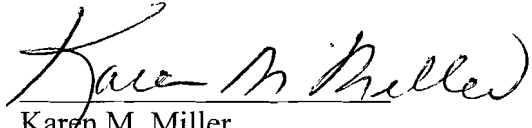
Said budget revision is for the purchase of a new fax machine for the Collector's Office.

Done this 12<sup>th</sup> day of April, 2005.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Keith Schnarre  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

# REQUEST FOR BUDGET REVISION

## BOONE COUNTY, MISSOURI

**RECEIVED**

4-1-05

**EFFECTIVE DATE**

APR 01 2005

**FOR AUDITORS USE**

170-2005

Department				Account				BOONE COUNTY AUDITOR Department Name      Account Name		(Use whole \$ amounts)		
										Transfer From Decrease	Transfer To Increase	
1	1	5	0	8	4	5	0	0	Collector	Title Searches	798.00	
1	1	5	0	9	2	0	0	0	Collector	Replc. Office Equip.		798.00

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): cover cost of new fax machine for collector's office.

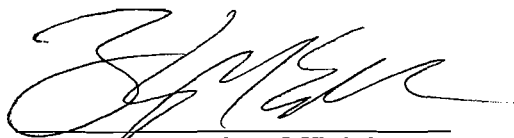
*fax machine*

*Original Budget: \$ 749*  
*Cost of FAX: (2109)*  
*short fall (1360)*

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year?  YES  NO  
 If not, please explain (use an attachment if necessary):

*Less: Savings from Phones 563*

*Budget Revision needed \$ 797*



**Requesting Official**

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

*commission agenda*



**Auditor's Office**



**PRESIDING COMMISSIONER**



**DISTRICT I COMMISSIONER**



**DISTRICT II COMMISSIONER**

4-1-05

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

RECEIVED

APR 01 2005

BOONE COUNTY AUDITOR

DATE

555

KOPI

VENDOR NO.

VENDOR NAME

PHONE #

518 Cheyenne Dr.

Jefferson City

MO 65109

ADDRESS

CITY

STATE ZIP

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Bid /RFP (enter # below)  | Transaction Not Subject To Bidding For The Following Reason: | <input type="checkbox"/> Utility               | <input type="checkbox"/> Training                 |
| <input type="checkbox"/> Sole Source (enter # below)   |  | <input type="checkbox"/> Travel                | <input type="checkbox"/> Pub/Subscriptions        |
| <input type="checkbox"/> Emergency Procurement (enter # below)   |  | <input type="checkbox"/> Dues                  | <input type="checkbox"/> Required Gov Payment     |
| <input checked="" type="checkbox"/> Written Quotes (3) attached (>\$750 to \$4,449)  |  | <input type="checkbox"/> Refund                | <input type="checkbox"/> Agency Fund Distribution |
| <input type="checkbox"/> <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750) |  | <input type="checkbox"/> Cooperative Agreement |   |
| <input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103)   |  | <input type="checkbox"/> Other (Explain):      |   |

#

(Enter Applicable Bid / Sole Source / Emergency Number)

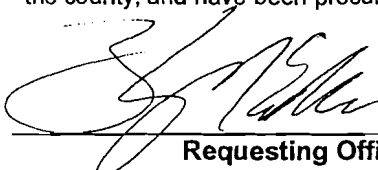
Ship To Department # 1150 Collector

Bill To Department # 1150 Collector

Department				Account				Item Description	Qty	Unit Price	Amount
1	1	5	0	9	2	0	0	Gestetner F104L Facsimile Machine	1	2109.00	2109.00

COPY

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

  
Requesting Official

\_\_\_\_\_  
Auditor Approval

4/1/2005

2005 CLASS 9

<u>Dept-Account</u>	<u>Description</u>	<u>Original Budget Amount</u>	<u>Budget Revision Date</u>	<u>Budget Revision Amount</u>	<u>Revised Budget</u>	<u>Encumbrance Date</u>	<u>Encumbrance Amount</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Unused Budget</u>
<b>Collector</b>										
1150-92000	fax	749			749	4-1-2005	2,109			(1,360)
1150-92000	Budget Revision from 1150-84500 to cover fax		4-1-2005	798	798					798
1150-92000	telephone - (6)	<u>1,962</u>			<u>1,962</u>			3-14-05	<u>1,399</u>	<u>563</u>
Total		<u>2,711</u>		<u>798</u>	<u>3,509</u>		<u>2,109</u>		<u>1,399</u>	<u>1</u>
Total Collector		<u>2,711</u>		<u>798</u>	<u>3,509</u>		<u>2,109</u>		<u>1,399</u>	<u>1</u>

**From:** June Pitchford  
**To:** Brian McCollum  
**Date:** 4/1/05 8:48AM  
**Subject:** Fax Machine

Brian,

We will process the budget revision request and forward it to Shawna today, requesting her to place it on Monday's agenda for a first reading. Someone (Pat or IT?) will most likely need to be present at the commission meeting and explain the situation; the requesting department usually communicates directly with Shawna about this so she knows who will be handling the item. I assume that the second reading will take place on Thursday, but you would need to confirm that with Shawna.

My office can issue the PO immediately after the budget revision is approved.

June

**CC:** Karen Frederick; Patricia Lensmeyer; Shawna Victor; Sue Lake; Susan Robertson



4/1/2005

FY 2005  
Budget Amendments/Revisions  
Collector (1150)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	4/1/2005	84500	Title Search		798	Cover fax machine
		92000	Replacement Office Equipment	798		