

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

September Session of the August Adjourned Term. 20 03

In the County Commission of said county, on the 9th day of September 20 03
 the following, among other proceedings, were had, viz:

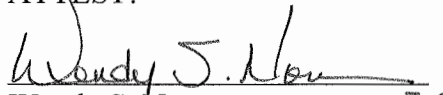
Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2500-91300: Sheriff Forfeiture Fund – Machinery and Equipment	\$3,313.00

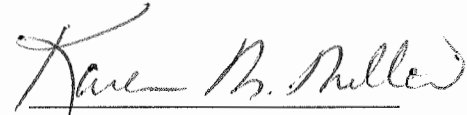
Said budget amendment is to increase said expenditure account for the purchase of Tasers.

Done this 9th day of September, 2003.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Keith Schnarre
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

Received
July 31, 2003
1st 8/26
2nd 9/9

7-24-00
EFFECTIVE DATE

RECEIVED
AUG 20 2003

FOR AUDITORS USE
425-2003

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Decrease	Increase
2500	91300	forfeiture	Macn Equip		3313.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):
to increase expenditure to purchase Taser.



Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:


Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.

- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

Received July 31, 2003

PAYMENT REQUISITION

BOONE COUNTY, MISSOURI

COPY

7-24-03

DATE

4163

VENDOR NO.

Ed Roehr

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE

ZIP

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

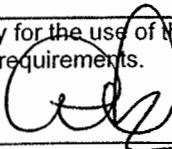
<input type="checkbox"/> Bid /RFP (enter # below) <input type="checkbox"/> Sole Source (enter # below) <input type="checkbox"/> Emergency Procurement (enter # below) <input checked="" type="checkbox"/> Written Quotes (3) attached (<\$750 to \$4,449) <input type="checkbox"/> <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750) <input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103)	Transaction Not Subject To Bidding For The Following Reason: <input type="checkbox"/> Utility <input type="checkbox"/> Travel <input type="checkbox"/> Dues <input type="checkbox"/> Refund <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other (Explain):
<input type="checkbox"/> Training <input type="checkbox"/> Pub/Subscriptions <input type="checkbox"/> Required Gov Payment <input type="checkbox"/> Agency Fund Distribution	

#

(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2500	91300	226948 226948	2026.04
Total				

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.



Requesting Official

County Commission Approval

Auditor Approval

Ed. Roehr Safety Products

2704-2710 Locust Street • St. Louis, Missouri 63103

In St. Louis 533-9344

Wats Lines 1-800-392-8210 1-800-325-8650

INVOICE NO.	PAGE
226948	1
INVOICE DATE	
07/17/03	

COPY

WHOLESALE DISTRIBUTOR FOR
POLICE - FIRE - AMBULANCE
EQUIPMENT

**SOLD
TO**

BOONE CO MO SHERIFF
2121 COUNTY DR.

COLUMBIA, MO 65202

**SHIP
TO**

BOONE CO MO SHERIFF
2121 COUNTY DR.

COLUMBIA, MO 65202

RETURNS NOT ACCEPTED WITHOUT ORIGINAL INVOICE.

ORDER NO.	ORDER DATE	CUSTOMER NO.	LOC.	SLSMN	P.O. NO.	JOB NUMBER	SHIP VIA	COL/PPD
0221406	07/07/03	003090	MO	015	BRITT SHEA		DROP SHIP	

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
2	0	TAS26000	799.95	EA	
2		X26E Black Taser w/Laser Sight			.00
56	56	Dig Power Mag, Dataport, Holster			
		TAS34200	16.97	EA	
		15 Ft. Police Air Cartridge			950.32
		(Single Shot)			
2	2	TAS44228	531.16	EA	
		21 FT CARTRIDGE BOX OF 28			1,062.32

PLEASE SIGN FIRST AND LAST NAMES.

COMMENTS

GOD BLESS AMERICA
Business Hours
MON.-FRI. 8a.m.-4:30p.m.

NET 30 EXEMPT

TERMS: Delinquent accounts will be assessed a finance charge of 1.5%

SALE AMOUNT

2,012.64

MISC. CHARGE

.00

FREIGHT

14.00

SALES TAX

.00

TOTAL

2,026.64

AMOUNT RECEIVED

.00

BALANCE DUE

2,026.64

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, 2nd Flr
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4402

SOLE SOURCE/NO SUBSTITUTE FACT SHEET

Originating Office	Sheriff's Department
Person Requesting	Brett Shea
Contact Number	875-1111

UPON COMPLETION OF THIS FORM, PLEASE ROUTE TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL:

Signature _____

Date _____

COMMISSION APPROVAL:

Signature _____

Date _____

Expiration Date: _____ 20__ through _____ 20__ One Time Purchase (check)

Vendor Name Ed Koehr Safety Products
Vendor Address 2704-2710 Locust St. / St. Louis MO / 63103-1481
Vendor Phone and Fax 314-533-9344 / 314-533-3830
Product Description Advanced TASER M26

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

1. Please check the reason(s) for this sole request:
 - Only Known Source-Similar equipment or material not available from another vendor
 - Equipment or materials must be compatible with existing Equipment
 - Immediate purchase necessary to correct situation threatening life/property
 - Lease Purchase - Exercise purchase option on lease
 - Medical device or supply specified by physician
 - Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)
 - Other - List (attach additional sheets if necessary)

Comment: _____

See Attached

2. Briefly describe the commodity/material you are requesting and its function.
3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.
4. What research has been done to verify this vendor as the only known source?
5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?
 Yes (please attach a list of known sources)
 No
6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.
7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product?
8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).
9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other)
Please provide document numbers.
10. What are the consequences of not securing this specific commodity/material?
11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).
12. How long is sole source approval necessary for this type of purchase? Is it a one-time purchase or is there an identified time period needed?

2. The M26 Advanced Taser is a less-lethal weapon commonly referred to as a "stun gun".

3. The M26 advanced Taser is a proprietary product manufactured by only one company, Taser International. Taser International has several different vendor/distributors for its products. However, all pricing is the same. The pricing is set and controlled by Taser International. Ed Roehr safety is our regional Taser distributor.

4. At a Taser Instructor class, I was referred to Ed Roehr safety products by Taser International.

5. Yes, but Ed Roehr Safety Products is our regional distributor.

6. N/A

7. Yes, single fire air cartridges will have to be replaced after use. Additional units may be purchased as more personnel are trained.

8. N/A

9. Yes, Sole Source, purchased around 09-18-01.

10. Officer Safety.

11. N/A

12. See question number 7. As long as Ed Roehr Safety Products is the regional distributor for Taser International we will purchase Taser products from them.

**PAYMENT REQUISITION
BOONE COUNTY, MISSOURI**

COPY

8-12-03
DATE

4103
VENDOR NO.

Ed Roelke
VENDOR NAME

RECEIVED PHONE #

ADDRESS CITY STATE ZIP

AUG 20 2003

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

<input type="checkbox"/> Bid /RFP (enter # below)	<input type="checkbox"/> Utility	<input type="checkbox"/> Training
<input type="checkbox"/> Sole Source (enter # below)	<input type="checkbox"/> Travel	<input type="checkbox"/> Pub/Subscriptions
<input type="checkbox"/> Emergency Procurement (enter # below)	<input type="checkbox"/> Dues	<input type="checkbox"/> Required Gov Payment
<input checked="" type="checkbox"/> Written Quotes (3) attached (<\$750 to \$4,449)	<input type="checkbox"/> Refund	<input type="checkbox"/> Agency Fund Distribution
<input type="checkbox"/> <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)	<input type="checkbox"/> Cooperative Agreement	
<input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103)	<input type="checkbox"/> Other (Explain):	

(Enter Applicable Bid / Sole Source / Emergency Number)

** Sent w/orig Bud Kw along w/invoice for #2026.44*

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2500	91300	226549	1285.82
			Total	

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

[Signature]

Requesting Official

County Commission Approval

Auditor Approval

Ed. Roehr Safety Products

2704-2710 Locust Street • St. Louis, Missouri 63103

In St. Louis 533-9344

Wats Lines 1-800-392-8210 1-800-325-8650

INVOICE NO.	PAGE
226549	1
INVOICE DATE	
07/07/03	

WHOLESALE DISTRIBUTOR FOR
POLICE - FIRE - AMBULANCE
EQUIPMENT

SOLD TO
BOONE CO MO SHERIFF
2121 COUNTY DR.

COLUMBIA, MO 65202

SHIP TO
BOONE CO MO SHERIFF
2121 COUNTY DR.

COLUMBIA, MO 65202

RETURNS NOT ACCEPTED WITHOUT ORIGINAL INVOICE.

ORDER NO.	ORDER DATE	CUSTOMER NO.	LOC.	SLSMN	P.O. NO.	JOB NUMBER	SHIP VIA	COL/PPD
0221406	07/07/03	003090	MO	015	BRITT SHEA		UPS	

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
2	2	TAS44000 M26 BLACK Taser w/integrated laser sight SERIAL#P3-015762/63	399.95	EA	799.90
2	0	TAS26000 X26E Black Taser w/Laser Sight Dig Power Mag, Dataport, Holster	799.95	EA	.00
84	28	TAS34200 15 Ft. Police Air Cartridge (Single Shot)	16.97	EA	475.16
56	0	TAS44223 21 FT CARTRIDGE BOX OF 28	531.16	EA	.00
2	1	SOMISC Special Note	.00	EA	.00
1	1	PLEASE NOTE 3 DATA PORT PLUGS JIM Order Entered by JIM	.00	EA	.00

Post-It® Fax Note 7671

Date	8/6/03	# of pages	1
To	LISA	From	Kristen
Co./Dept	Boone Co Sheriff's	Co.	Ed Roehr
Phone #	573-875-1111 X6249	Phone #	314-533-9344 X230
Fax #	573-874-8853	Fax #	314-533-3030

PLEASE SIGN FIRST AND LAST NAMES
COMMENTS

GOD B
Business Hours
MON.-FRI. 8a.m.-4:30p.m.

NET 30 EXEMPT

TERMS: Delinquent accounts will be assessed a finance charge of 1.5%

	1,275.00
MISC. CHARGE	.00
FREIGHT	10.76
SALES TAX	.00
TOTAL	1,285.82
AMOUNT RECEIVED	.00
BALANCE DUE	1,285.82

STATEMENT

PAGE NO
1

ED ROEHR SAFETY PRODUCTS

2710 Locust Street
St. Louis, Mo
314-533-9344

STATEMENT DATE
7/31/2003

ACCOUNT NUMBER
000000003090

BOONE CO MO SHERIFF
2121 COUNTY DR.
COLUMBIA, MO 65202

REFERENCE	DATE	CODE	DESCRIPTION	AMOUNT	BALANCE
226549	7/7/2003	I	Po: BRITT SHEA Our Ord: 221406	1,285.82	1,285.82
226948	7/17/2003	I	Po: BRITT SHEA Our Ord: 221406	2,026.64	3,312.46

✓ in stock

Codes: I = Invoice CR = CR Memo DR = DR Memo P = Payment A = Discount Allowed F = Finance Charge	Please Pay This Amount	3,312.46
---	-------------------------------	-----------------

	CURRENT	30 DAYS	60 DAYS	90 DAYS
Aged Total:	3,312.46	0.00	0.00	0.00

**Fund 250: Sheriff Forfeiture
Solvency Analysis
Prepared by Auditor's Office
8-21-2003**

Fund Balance 1-1-2003 (Account 250-2913) 258,109.68

Plus: Actual Revenues 2003
 Forfeitures 1,831.88
 Interest (through June) 1,577.13
 3,409.01

Less: Budgeted Expenditures 2003

	Current Budget	Other Pending Budget Revision/ Amendment	This Budget Revision/ Amendment	Total		Actual YTD Expenditures + Encumbrances	Remaining Budget
Class 1	0.00	0.00	0.00	0.00		0.00	0.00
Class 2	11,000.00	0.00	0.00	11,000.00		2,342.92	8,657.08
Class 3	4,100.00	0.00	0.00	4,100.00		2,681.93	1,418.07
Class 4	2,400.00	0.00	0.00	2,400.00		1,163.30	1,236.70
Class 5	4,434.00	0.00	0.00	4,434.00		1,169.85	3,264.15
Class 6	6,070.00	0.00	0.00	6,070.00		6,070.00	0.00
Class 7	1,800.00	0.00	0.00	1,800.00		499.64	1,300.36
Class 8	12,152.00	0.00	0.00	12,152.00		(1,064.00)	13,216.00
Class 9	23,017.00	0.00	3,313.00	26,330.00		23,016.15	3,313.85
	<u>64,973.00</u>	<u>0.00</u>	<u>3,313.00</u>		(68,286.00)	<u>35,879.79</u>	<u>32,406.21</u>

Anticipated Fund Balance 12-31-2003 193,232.69

8/21/2003

FY 2003
Budget Amendments/Revisions
Sheriff Forfeiture (2500)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	7/15/2003	92400	Replacement Auto/Trucks	3,017		cover pick-up truck	
2	7/24/2003	60050	Equipment Service Contract	6,070		dictation equipment maintenance contract	
3	7/24/2003	2500-83917	Sheriff Forfeiture-Operating Transfer Out to General Fund	633		COPS in Schools Grant years 1 & 2 local match	
		2500-83917	Sheriff Forfeiture-Operating Transfer Out to General Fund	2,943			
		1251-03917	Sheriff: Operating Transfer In from Special Revenue Fund	633			
		1251-03917	Sheriff: Operating Transfer In from Special Revenue Fund	2,943			
4	7/31/2003	91300	Machinery & Equipment	3,313		purchase Taser stun-gun	

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

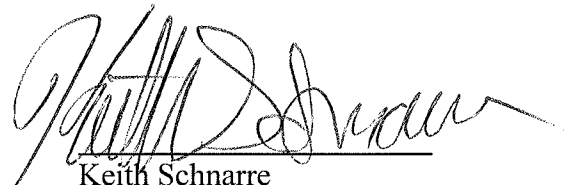
September Session of the August Adjourned Term. 20 03

In the County Commission of said county, on the 9th day of September 20 03

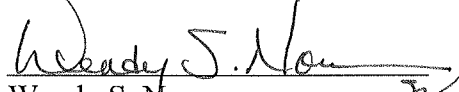
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the Proposal for Consultant Services with Trabue, Hansen and Hinshaw for the Andrews Lane Storm Drainage Project. It is further ordered that the Presiding Commissioner be hereby authorized to sign said proposal.

Done this 9th day of September, 2003.


Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

426-2003

Effective the 9 day of September, 2003, Boone County, Missouri, a political subdivision of the state of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified below.

Consultant Name: Trabue, Hansen & Hinshaw, Inc.

Project/Work Description: Plan Revisions – Andrews Lane Storm Drainage – Study Report and Master Plan

Proposal Description: (identify proposal by date, person issuing proposal and attach a copy of proposal) See attached proposal letter from John V. Huss, P.E. dated July 16, 2003

Modifications to Proposal: (identify any modifications or attach correspondence modifying proposal, or show as not applicable) Fees and expenses shall not exceed \$8,800.00 without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Public Works Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the general Consultant Services Agreement, the terms and conditions of the general agreement shall control unless the proposal approved herein specifically identifies a term or condition of the general Consultant Services Agreement that shall not be applicable.

CONSULTANT

By [Signature]
Title PRINCIPAL

Dated: 9/10/2003

APPROVED AS TO FORM:

[Signature]
County Counselor

APPROVED:

[Signature]
Director, Boone County Public Works

BOONE COUNTY, MISSOURI

By [Signature]
Presiding Commissioner

Dated: 9 September 2003

ATTEST:

[Signature]
County Clerk

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

[Signature] 8/29/03
Auditor Date

1901 Pennsylvania
Columbia, MO 65202

July 16, 2003

Mr. David A. Nichols, P.E.
Boone County Public Works
5551 Highway 63 South
Columbia, MO 65201

Re: Andrews Lane Storm Drainage

Dear David,

Trabue, Hansen, and Hinshaw, Inc. is pleased to provide our proposal to the County of Boone to assist with the storm drainage improvements along Andrews Lane. We appreciate this opportunity to serve the County.

PROJECT DESCRIPTION: The project includes mitigation of the storm drainage capacity problems / flooding in the roadside ditches and culverts along Andrews Lane. This project will be completed in two steps.

- A. The initial project includes reviewing the drainage on a basin wide basis and preparation of a report / master plan recommending specific improvements along Andrews Lane.
- B. The second phase, if authorized, includes design of specific improvements and preparation of drawings / project manual for bidding and construction.

The undersigned Client and Trabue, Hansen, and Hinshaw, Inc. (**THHinc.**) agree as follows:

SCOPE OF SERVICES: **THHinc** will provide the Client the following services:

- A. **THHinc** will utilize the City's aerial topographic mapping as a base. The mapping will be augmented by minimal topographic survey of Andrews Lane. Survey will include centerline profile (100-ft centers), road cross sections (300-ft centers), location / elevation of existing drainage structures under and immediately adjacent to the road, and utilities / fence rows.
- B. **THHinc** will review historical information provided by the County (culvert installation / replacement / removal) to confirm impact on current drainage problems.
- C. **THHinc** will prepare a hydraulic model of the drainage basin and determine the required size of culverts and ditchlines along Andrews Lane

for the peak flow from a 10-year / 24-hour storm and a 25-year / 24-hour storm.

- D. **THHinc** will review options if available and prepare a Storm Water Master Plan Report. Report will summarize the technical issues, provide recommendations, and include an Opinion of Probable Project Cost.

CLIENT RESPONSIBILITIES: It will be your responsibility to provide the following:

- A. Provide electronic copy of aerial mapping (image).
- B. Provide electronic copy of the City's 100-scale / 2-foot contour topographic mapping for the drainage basin.
- C. Timely Review of submittal.

SCHEDULE: We will begin our services immediately upon receipt of the executed agreement and the surface mapping. It is our understanding the mapping will be delivered to the City in approximately 30-days. We will submit a draft of the Stormwater Master Plan Report for review within 60 days of the Notice to Proceed.

COMPENSATION: We will provide the Study Phase services described in the Scope on a Lump Sum Basis for a Contract Fee of \$ 8,800.00, unless the Client authorizes additional services. .

Attached is a copy of our estimation of the effort required for the tasks in the Scope of Services. The terms of this proposal are valid for 60 days from the date of this proposal.

ADDITIONAL SERVICES: If requested by the Owner **THHinc** may provide additional services, including design phase services for this project.

EXHIBITS: Project Work Plan.

AGREEMENT: This Proposal shall become the Agreement for Services when signed and dated by both parties. Please return a signed copy of this agreement to us as our authorization to proceed. This agreement is subject to the Standard Terms and Conditions of the "Blanket" Professional Services Agreement between the County of Boone and Trabue, Hansen, and Hinshaw, Inc.

ACKNOWLEDGMENT OF OFFER AND ACCEPTANCE:

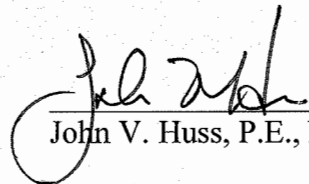
Proposal accepted and services are authorized to proceed.

THE COUNTY OF BOONE, MISSOURI

BY: _____ TITLE: _____

DATE ACCEPTED: _____

Offer By: TRABUE, HANSEN, AND HINSHAW, INC.

 _____, Project Manager
John V. Huss, P.E., NSPE

Encl.: Second Copy of Proposal, with attachments



Trabue, Hansen & Hinshaw, Inc.
Project Work Plan - Estimating Sheet

CLIENT : Boone County Public Works
Project Description : Andrews Road Drainage - Study Phase

Date : 8/22/2003
THHinc Project # : 031989
Prepared by : JVHuss
Reviewed by :

Task Description	Principal	Sr. Eng 2	Sr. Eng 1	Des Eng 3	Des Eng 2 / RLS	Des Eng 1	2 Man Crew	Eng Tech 5	Eng Tech 4	Eng Tech 3	Eng Tech 2	Eng Tech 1	Admin	TOTALS	
														Hours	Task Cost
Project Management	2	4											4	0	668
Preliminary Site Meeting		1												1	85
Field Survey Profile / Culverts / Sections		2			2		20			2			1	27	2,114
Note Reduction / Insert into Topo Mapping		1			2					12				15	757
Model Drainage Basin / Sub-basins		2				16								18	1,050
Culvert / Ditch Sizing		4				8								12	780
Drainage Basin Options / Field Review		8												8	680
Letter Report		6											2	8	574
Display		2								6				8	446
Client Review		2												2	170
Finalize Master Plan		3				2				2			2	9	521
														0	0
														0	0
														0	0
														0	0
														0	0
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														0	0
														0	0
														0	0
Total Hours >>	2	35	0	0	4	26	20	0	0	22	0	0	9	118	
Hourly Rate >>	\$100	\$85	\$75	\$65	\$60	\$55	\$85	\$60	\$53	\$46	\$39	\$32	\$32		
Cost >>	\$200	\$2,975	\$0	\$0	\$240	\$1,430	\$1,700	\$0	\$0	\$1,012	\$0	\$0	\$288		\$7,845

REIMBURSABLE EXPENSES :

Mileage :	80	miles @	\$0.35	\$28
GPS Equipment				\$0
Travel/Per Diem :				\$0
Plans/Prints/Copies :				\$100
Telephone :				\$0
Other :				\$0
Total Expenses :				\$128

Total Labor :	\$7,845
Total Expenses :	\$128
SUBTOTAL :	\$7,973
Contingencies (%) : 10%	\$797
TOTAL SERVICES :	\$8,770

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the August Adjourned Term. 20 03

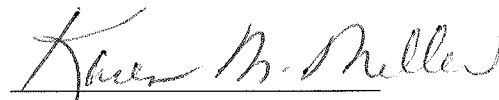
In the County Commission of said county, on the 9th day of September 20 03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the transfer of funds (\$30,740.22) from the tax sale surplus of delinquent lots and lands to the County Treasurer's Office.

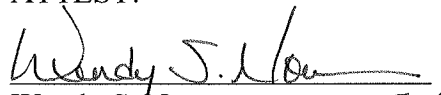
Done this 9th day of September, 2003.


Keith Schnarre
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Office of the Boone County Collector

Patricia S. Lensmeyer, Collector of Revenue
Phone 573 886-4285 ■ Fax 573 886-4294

801 East Walnut, Room 118
Columbia, Missouri 65201-4890
427-2003


2003 BOONE COUNTY LAND SALE SURPLUS

Patricia S. Lensmeyer, Collector of Revenue, Boone County, Missouri, declares the sum of \$30,740.22 (thirty thousand seven hundred forty dollars and twenty two cents) to be the surplus amount from the sale held August 25, 2003, for the purpose of satisfying taxes, interest and costs on lots and lands having two year delinquent taxes. Said sum shall be turned over to the Boone County Treasurer to be held for benefit of school fund unless claimed by owner (at time of tax sale) prior to seven years from date of sale. § 140.230, RSMo


Briscoe, Donald R. & Lori M. Parcel # 03-112-00-01-143.01 <i>Purchased by: Mark Dietzel</i>	109 Turner St. Sturgeon OT Blk 66 N PT Lots 1-5 & alley adj to N S5 T51 R12 as recorded in Deed Book and Page 1346/0280	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	2,500.00 925.23 1,574.77
Lawson, Stanley Allen Parcel # 06-400-17-00-006.01 <i>Purchased by: Debbie J. Cahow</i>	HWY YY PT E 1/2 SE M PT TR 1 SUR 509-285 Acreage 3.30 S17 T50 R13 as recorded in in Deed Book and Page 0633/0690	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	5,000.00 1,960.51 3,039.49
Albers, John Lee Parcel # 12-313-11-01-005.00 <i>Purchased by: Jan Lysaght</i>	6200 O'Rear Rd Hillview Acres Blk 1 Lot 22 S11 T49 R12 as recorded in Deed Book and Page 0805/0854	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	2,750.00 1,764.49 (985.51)
Long Beach Mortgage Company Parcel # 16-316-00-16-012.00 <i>Purchased by: Mark Stevenson dba Real Estate Management, Inc.</i>	N 7th Street Fyfer Northern Add Pt Lot 11 (SUR 157-76) S12 T48 R13 as recorded in Deed Book and Page 2170/0415, 1694/0950	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	3,000.00 1,167.42 1,832.58
Deeds Company Parcel # 16-903-00-00-002.00 <i>Purchased by: Narayanan Ravindran</i>	Forum Blvd Land In Limits PT NE NW (E of Forum Blvd) S35 T48 R13 as recorded in Deed Book and Page 0551/0453, 0592/0727	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	1,200.00 156.28 1,043.72
Smarr, Ada Carolyn Parcel # 17-207-00-00-003.01 <i>Purchased by: Gene Williams</i>	Aztec Blvd PT NW NW TR 2 SUR 1093-887 S3 T48 R12 as recorded in Deed Book and Page 1111/ 0281, 1119/0845	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	800.00 103.04 696.96

Werdehausen, Mike H. Parcel # 18-104-08-00-007.00 <i>Purchased by: Jan Lysaght</i>	1081 N Dozier Station Rd SE PT E 1/2 NW NE Acreage: 1.30 S8 T48 R11 as recorded in Deed Book and Page 1261/ 0096, 1329/0588	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	4,200.00 1,807.97 2,392.03
Ruppel, John H., Trustee Parcel # 20-200-03-00-009.00 # 20-200-00-00-008.00 <i>Purchased by: Robert A. Wolverton</i>	Sinclair Rd Land In Limits-PT SPT NE SW (E of Rd) Acreage: .52 S3 T47 R13 as recorded in Deed Book and Page 0849/ 0966, 0913/0229	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	2,100.00 123.02 1,976.98
Nationwide Mortgage Plan & Trust Parcel # 20-600-24-01-002.00 <i>Purchased by: Nelson Kenner</i>	9954 S Rte N Gallagher SD Lot 2 Acreage: 2.50 S24 T47 R13 as recorded in Deed Book and Page 2002/ 0882, 1052/0649	SOLD TAXES & COSTS SURPLUS	\$ \$ \$	22,000.00 3,816.31 18,183.69

In witness whereof I have hereunto set my hand and seal, this 4th day of September, 2003.



 PATRICIA S. LENSMEYER
 Collector of Boone County, Missouri


Subscribed and sworn to before me this 4th day of September, 2003.



 WENDY S. NOREN
 County Clerk of Boone County, Missouri

We, the County Commission of Boone County, Missouri, certify that we have examined the above and foregoing statement of the surplus from sale of delinquent lands held the 25th day of August, 2003, and approve same.

Signed the 9TH day of SEPTEMBER, 2003


 KAREN M. MILLER
 District I Commissioner, Boone County, MO


 KEITH SCHNARRE
 Presiding Commissioner, Boone County, MO


 SKIP ELKIN
 District II Commissioner, Boone County, MO

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

September Session of the August Adjourned Term. 20 03

In the County Commission of said county, on the 9th day of September 20 03

the following, among other proceedings, were had, viz:

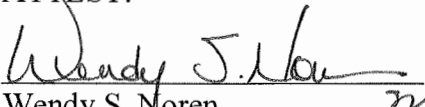
Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment:

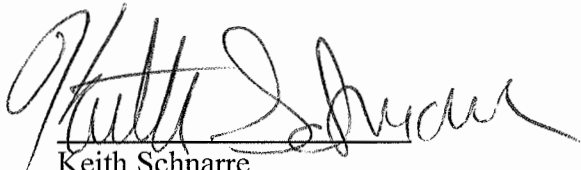
DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2002-03830: Courthouse Square – Sales	\$7,500.00
2002-71101: Courthouse Square – Engraving of Tiles	\$4,500.00
2002-71101: Courthouse Square – Grouting of Tiles	\$500.00
2002-84300: Courthouse Square – Advertising	\$600.00

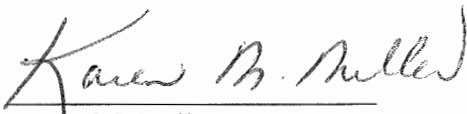
Said budget amendment is for the Courthouse Square Block of Times Project.

Done this 9th day of September, 2003.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Keith Schnarre
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

8/03/03

EFFECTIVE DATE

FOR AUDITORS USE

428-2003

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Decrease	Increase
2 0 0 2	0 3 8 3 0	CH Square-Misc Project	Sales		7500.00
2 0 0 2	7 1 1 0 0	CH Square-Misc Project	Engraving of tiles <small>Outside Services</small>		4500.00
2 0 0 2	7 1 1 0 0	CH Square-Misc Project	Grouting of Tiles <small>Outside Services</small>		500.00
2 0 0 2	8 4 3 0 0	CH Square-Misc Project	Advertising		600.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **Courthouse Square Block Times project. To create a budget for this project. The revenues and expenditures are an estimate. The revenues are understated.**

Kay R Murray

 Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

[Signature]

 Auditor's Office

[Signature]

 PRESIDING COMMISSIONER

[Signature]

 DISTRICT I COMMISSIONER

[Signature]

 DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



Kay R. Murray

Boone County Government Center

801 E. Walnut RM 112

Columbia, Missouri 65201-7798

Telephone 573-886-4365

FAX 573-886-4369

BOONE COUNTY COURTHOUSE SQUARE PROJECT

The County will be taking orders for the Blocks of Time project. The deadline for turning in requests and payment is September 31, 2003. The completion date is scheduled for fall 2003.

The blocks are 4" X 8" quarry tile, twenty (20) characters per line and up to three lines per tile. Logo may be used for an extra fee.

The tile will be placed on wall in the Courthouse square.

To place an order call or come by the Boone County Treasurers Office at 801 E Walnut, Rm 112 in the Roger B Wilson Boone County Government center. Phone number is 573-886-4365.

The proceeds will go to the Art fund in County Government to support the Arts and the Courthouse Square.

Boone County
COURTHOUSE
SQUARE
PROJECT

RESERVE YOUR OWN BLOCK OF TIME
YOUR NAME WILL BE ETCHED IN BOONE COUNTY
HISTORY FOR ALL TIME

The wall's placement is near the corner of Eighth & Walnut known as the Courthouse Square. You can purchase a 4"X 8" block of quarry tile for yourself, your family, friends, businesses, organizations, churches, etc. They can be engraved with names, titles, birth dates, or any appropriate inscription or logo.

Yes! I want to reserve my own Block of Time. Deadline for payment is Sept. 30, 2003.

Please reserve _____ tile(s) at:	1 line (up to 20 characters)	\$75.00
	2 lines (up to 20 characters)	\$85.00
	3 lines (up to 20 characters)	\$95.00
	TOTAL	\$ _____

For customized orders call Kay Murray at 886-4365.

Payment method: Check or money order (make payable to Boone County Government Center)
Mail this completed form and payment to:
Boone County Treasurer, 801 E. Walnut RM 112, Columbia, MO 65201-7798

Name: _____

Street: _____

City: _____ State: _____ Zip: _____

Telephone: Home: _____ Work: _____

For more information contact Boone County Treasurer Kay Murray at 886-4365. A receipt will be mailed.

Please fill in the squares below to indicate how you want your tile engraved.
Please note: Each square represents one character. Use upper case letters. Skip a square to indicate a space.
Maximum of 20 characters per line; three lines maximum.

Fund 200: Special Building Project - Citizen Contribution
Solvency Analysis
Prepared by Auditor's Office
8-21-2003

Fund Balance 1-1-2003 (Account 2913) 0.00

Plus: Budgeted Revenues 2003

Sales	7,500.00	
Interest	<u>0.00</u>	7,500.00

Less: Budgeted Expenditures 2003

	<u>Current Budget</u>	<u>Budget Revision/ Amendment</u>	<u>Total</u>		<u>Actual YTD Expenditures + Encumbrances</u>	<u>Remaining Budget</u>
Class 1	0.00	0.00	0.00		0.00	0.00
Class 2	0.00	0.00	0.00		0.00	0.00
Class 3	0.00	0.00	0.00		0.00	0.00
Class 4	0.00	0.00	0.00		0.00	0.00
Class 5	0.00	0.00	0.00		0.00	0.00
Class 6	0.00	0.00	0.00		0.00	0.00
Class 7	0.00	5,000.00	5,000.00		0.00	5,000.00
Class 8	0.00	600.00	600.00		0.00	600.00
Class 9	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>5,600.00</u>		(5,600.00)	<u>0.00</u>	<u>5,600.00</u>

Anticipated Fund Balance 12-31-2003 1,900.00

8/21/2003

FY 2003
Budget Amendments/Revisions
Courthouse Square - Miscellaneous Projects (2002)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	8/4/2003	3830	Sales	7,500		Establish budget for Blocks of Time project	
		71100	Outside Services	5,000			
		84300	Advertising	600			