

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District II Commissioner Skip Elkin
Boone County Auditor June Pitchford
Jeff Winter
Ted Williamson
Brandy Lawyer
Captain Chad Martin
Senior Buyer Amy Robbins
Deputy County Clerk Cameron Clarke

District I Commissioner Karen M. Miller was absent.

The meeting was called to order at 1:32 p.m.

Sheriff's Department

1. Video Conference Equipment Agreement (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Sheriff's Department and the City of Columbia entered into an agreement to do Municipal Court by video. Captain Martin stated this agreement outlines responsibilities for each end of that to maintain and troubleshoot the systems. Captain Martin stated the system is up and running, and the City has executed the agreement.

Commissioner Atwill asked if the agreement will detail how this is operated, or if it's just a purchase agreement.

Captain Martin stated it's not a purchase agreement; it was funded by Prop L. Captain Martin stated when something goes wrong; it outlines who is responsible for troubleshooting it, and who is responsible for replacement if something breaks. Captain Martin stated the County is responsible for replacement because County funds are purchasing it.

Commissioner Atwill confirmed the County owns this.

Captain Martin stated yes, the reason why it goes into detail about troubleshooting is because this is taking place over three different networks. Captain Martin stated the system is working, and Judge Auger is very happy with it. Captain Martin stated we had to meet some unique requirements due to the municipal courtroom. Captain Martin stated we had to build some cabinets that match their room, and it looks really nice.

Commissioner Elkin asked if someone is in our jail and they request to appear in person, if they have the right to appear in person.

Captain Martin stated you have that right in probate court, but said he's not sure about municipal court. Captain Martin stated we set this up so it's viewable on both ends just like if the person was there.

Commissioner Elkin stated he thinks it's extremely efficient to do this.

Captain Martin stated it's also safer.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

2. Bureau of Justice Assistance Grant (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Sheriff's Department and City of Columbia applied together for the FY 2012 Edward Byrne Memorial Justice Assistance Grant. Captain Martin stated we have been awarded those funds as applied for, and it requires commissioner signature.

Commissioner Atwill stated it's for \$39,542. Commissioner Atwill asked what that's for.

Captain Martin stated law enforcement equipment. Captain Martin stated it's split 60/40 with the City; they get 60%.

Commissioner Atwill asked if this includes what equipment will be purchased.

Captain Martin stated probably not; it's probably just the contract with the Department of Justice. Captain Martin stated we're outfitting some detective cars with emergency equipment, buying some SWAT gear, and purchasing some drug unit equipment.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

3. Budget revision for Internet Crimes Task Force equipment (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Internet Crimes Task Force received some grant money awhile back, and didn't have everything they wanted to get identified. Captain Martin stated this is a revision to purchase one piece of equipment for \$1,367.

Commissioner Elkin asked if this is a part of forensic extraction.

Captain Martin stated yes; it allows you to isolate the devices from signals.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

4. Budget amendment to establish a budget for a replacement building surveillance system (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Sheriff's Department is requesting Commission approval for a budget amendment for the replacement of two different surveillance systems at the Sheriff's Department, and combine them into one. Captain Martin stated one was damaged in the flood at the annex earlier this year, and the other has aged out. Captain Martin stated we've researched these systems, and Purchasing is working on a cooperative contract for us. Captain Martin stated we have a vendor to do the installation.

Commissioner Elkin asked what this will combine.

Captain Martin stated it will cover everything forward from the jail. Captain Martin stated we're also putting some on the backside of the jail and the annex. Captain Martin stated this is IP based technology, and we're also adding some more cameras. Captain Martin stated we have a lot of incidents that occur in the parking lot with child exchanges and disturbances. Captain Martin stated we need to add some cameras to make sure we capture all of that.

Commissioner Atwill asked who the vendor is.

Captain Martin stated Sound Products. Captain Martin stated the manufacturer is Vigilant, and the company is Sound Products. Captain Martin stated some of this is supplemented by insurance proceeds.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

5. Budget amendment to establish a budget for the 2012 Justice Assistance Grant (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Sheriff's Department is requesting Commission approval for a budget amendment that will cover the JAG grant in item number two on this agenda.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

Purchasing

6. Bid award to Champion, Factory Motor, O'Reillys, MHC, and Midway Ford Truck Center for bid 28-11JUN12 – Automotive Parts and Accessories Term and Supply (first reading)

Senior Buyer Amy Robbins was present on behalf of this item. Ms. Robbins read the following memo:

28-11JUN12 – Automotive Parts and Accessories – Term and Supply opened on June 18, 2012. Seven bids were received, two bids were deemed non-responsive due to the vendor not using the mandatory revised response form provided in addendum #1. Public Works recommends a multi vendor award by low cost per section between Champion, Factory Motor, O'Reilly, MHC, and Midway Truck Center.

This is a term and supply contract and invoices will be paid from department 2040 – Public Works Maintenance Operations, account 59100 – Vehicle Repairs and Maintenance.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

7. Cooperative Contract: 117/2012 Demolition Services (first reading)

Senior Buyer Amy Robbins was present on behalf of this item. Ms. Robbins read the following memo:

Facilities Maintenance and Public Works departments request permission to utilize City of Columbia cooperative contract 117/2012 – Demolition Services with Loftis Company, LLC of Hallsville, MO and C.L. Richardson Construction Company, Inc. of Ashland, MO.

This contract is for demolition services on an as needed basis. Invoices will be paid from department 2045 – PW-Design & Construction, account 71118 – Easement Acquisition Costs, 2040 – PW-Maintenance Operations, account 71100 – Outside Services, 6100 – Facilities & Grounds Mtce., account 60100 – Building Repairs & Maintenance, or 6100 – Facilities & Grounds Mtce., account 71100.

Commissioner Atwill asked what type of work we would use this contract for.

Commissioner Elkin stated we would use it if we needed to demolish a house.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

8. Long Distance Phone Service with CenturyLink (first reading)

Senior Buyer Amy Robbins was present on behalf of this item. Ms. Robbins read the following memo:

The County has been purchasing long distance at \$0.05/ minute from CenturyLink from contract 40-28JUL04. This contract expired on June 30, 2012. Purchasing is requesting to utilize the rate of \$0.04 per minute that was negotiated by TelePlus Solutions for the County.

This County spends less than \$4,500 in a 90 day period on long distance, so is not required to bid this service. Our long distance accounts with CenturyLink are averaging \$596.12 per month so per year is \$7,153.44.

Commissioner Atwill asked if TelePlus Solutions gets a fee for this.

Ms. Robbins stated she was unsure but could check.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Commission

9. Accept FY 2011 Financial Audit Report from Rubin Brown LLP (first and second reading)

Jeff Winter, Ted Williamson, and Brandy Lawyer of Rubin Brown LLP presented this report which can be found in the County Clerk's office, or at:

<http://www.showmeboone.com/AUDITOR/>

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the Fiscal Year 2011 Financial Audit Report from Rubin Brown LLP.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 387-2012**

10. Public Comment

11. Commissioner Reports

The meeting adjourned at 2:25 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner