

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
Boone County Collector Pat Lensmeyer
Captain Chad Martin
Director of Purchasing Melinda Bobbitt
Buyer Tyson Boldan
Civil Engineer Dan Haid
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 1:32 p.m.

Collector

1. Strike Delinquent Property Taxes for 2006 (first and second reading)

Boone County Collector Pat Lensmeyer was present on behalf of this item. Ms. Lensmeyer stated the order defines by taxing entity the amounts that are being removed from the active tax fund. Ms. Lensmeyer stated attached is documentation that supports this. Ms. Lensmeyer stated the first page that's attached says "2005 and prior". Ms. Lensmeyer stated these are bills that were previously deleted through the process we're going through today, but because of legal action or some other information we were able to put them back on the tax roll and collect the taxes. Ms. Lensmeyer stated even though today we are removing 2006, it does not mean we don't take the opportunity to collect those whenever it comes up. Ms. Lensmeyer stated the next attachment breaks out the entities for the 2006 rolls, and it matches the amount printed on the order. Ms. Lensmeyer stated the next attachment is the breakdown of entity information that is being removed because they're aged. Ms. Lensmeyer stated the last page lists the ones that are uncollectible because of a bankruptcy or some other action. Ms. Lensmeyer stated the total is \$123,000. Ms. Lensmeyer stated this is only for the 2006 bills, and it looks like a lot of money, but we billed over \$98,000 in real estate taxes, and collected about \$122,000 because of late payment fees. Ms. Lensmeyer stated that is a teeny tiny percent of what's collected. Ms. Lensmeyer stated on personal property we billed about \$23,000, and collected over \$24,000 with late fees. Ms. Lensmeyer stated even though we're striking these from the active tax roll, opportunities will arise that allow some of these to be collected. Ms. Lensmeyer stated the bottom line is we collect way more than is billed. Ms. Lensmeyer stated \$94,000 was collected under the delinquent personal property initiative in 2011, and in 2012 it was almost \$120,000. Commissioner Miller stated Ms. Lensmeyer has paid for Stacy Vincent's position out of

her tax maintenance fund for that process, and it has more than paid for itself.

Commissioner Atwill asked if there was a statutory duty to close out a year at this point in time.

Ms. Lensmeyer stated she can close out after three years, but we keep it an additional two because we collect a lot in that five year period. Ms. Lensmeyer stated March is when we do the annual settlement with the Commission.

Commissioner Atwill confirmed at this time next year Ms. Lensmeyer will be closing out 2007.

Ms. Lensmeyer stated yes. Ms. Lensmeyer stated she's not saying \$123,000 isn't a lot of money, but the Collector is statutorily required to do everything possible to collect taxes.

Commissioner Atwill moved on this day the County Commission of the County of Boone, pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 2006 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$ 633.26
County	\$ 4,882.60
School Districts	\$ 97,075.82
Cities	\$ 6,656.48
Fire Districts	\$ 4,772.29
Library Districts	\$ 7,731.20
Surtax	\$ 342.16
Common Road	\$ 973.11
Centralia Common Road	\$ 29.31
Total	\$ 123,096.23

These 2006 real estate and personal property taxes are stricken for the following reasons:

- After due diligence, the collector cannot locate the owners; or
- Bankruptcy or probate proceedings have intervened making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

The above total of \$123,096.23 breaks out as follows:

- Personal property \$ 108,235.91
- Bankruptcy \$ 1,290.68
- Tax exempt acquisitions \$ 13,569.64

The following tax amounts represent 2005 and prior tax bills that were previously stricken from the delinquent tax rolls in Boone County. The tax amounts were added

back to the delinquent tax rolls, and collected and distributed to the taxing entities during the period of March 1, 2011 through February 29, 2012.

State	\$	39.29
County	\$	315.44
School Districts	\$	6,121.81
Cities	\$	494.22
Fire Districts	\$	163.46
Library Districts	\$	558.57
Common Road	\$	60.51
Centralia Common Road	\$	<u>3.63</u>
Total	\$	7,756.93

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 171-2012**

Sheriff’s Department

2. 2012/13 Cyber Crimes Grant (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Sheriff’s Department is requesting Commission approval for the next period of the Cyber Crimes grant. Captain Martin stated it is currently funded by recovery act money, and there will be two time frames involved in next years’ grant. Captain Martin stated we have to apply twice to cover one full state fiscal year, because they have two different sources of funds. Captain Martin stated everything is the same as it has been in previous years as far as personnel, equipment, and training.

Commissioner Miller confirmed this pays for Mark and Tracy.

Captain Martin stated yes.

Commissioner Miller stated the state has changed their grant applications to electronic submission so it doesn’t require the Presiding Commissioner, but County policy requires it come here to make sure there is no extra match. Commissioner Miller stated there is no extra match. Commissioner Miller stated the total grant is for \$116,803.47.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

3. Budget amendment to spend remaining funds in two Justice Assistance Grants (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Sheriff's Department is requesting Commission approval for a budget amendment to spend remaining funds in two previous years' Justice Assistance Grants. Captain Martin stated in preparing the 2012 budget we didn't incorporate this in any expenditure account; we just set up the known revenue at the time because not everything had been spent, and we didn't know what would be spent before the end of the year.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

Purchasing

4. Computer and Peripheral Surplus Disposal (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through Mid-MO Recycling (the first five (5) items – the others have already been approved on commission order 392-2011).

Mid-MO Recycling will pick up our surplus on pallets for no charge. They are a State of Missouri, DNR Level One recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Mid-Mo Recycling certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

5. Surplus: Modular Desks (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Purchasing Departments requests permission to dispose of the following desks by donating them to the Centralia Police Department.

Commissioner Miller stated this is good intergovernmental cooperation because we wouldn't get much for them on GovDeals anyway.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

6. Sole Source: THREADS Analysis Software (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Sheriff's Department requests permission to purchase THREADS Analysis Software from Direct Hit Systems, Inc. of Melbourne, Florida as a sole source purchase. This is cell phone investigative software.

THREADS offers unique compatibility with two existing products currently used by the Boone County Sheriff's Department: Cellebrite and Securus. Cellebrite is a forensic tool used to extract data from cellular phones. THREADS contains a one click download of Cellebrite extracted data into THREADS for analysis. Securus is the telephone system provider for the Sheriff's Department Jail inmate phone system. THREADS is currently working with Securus and developing integration with the Securus telephone system.

Attached is the sole source request form for signature. This sole source intent to purchase was advertised in the Columbia Missourian on March 27, 2012 and the Columbia Daily Tribune on March 26, 2012.

Total cost of contract is \$13,500 and will be paid from 1170- Information Technology, 91302 – Computer Software. On-going future maintenance costs are 20% of original license annually (\$2,400/year).

Commissioner Miller stated they need all the tools they can get.

Commissioner Atwill asked what they can find when they plug a cell phone into this program.

Captain Martin stated you can extract data and put it into THREADS, and it will chart times and frequency of calls. Captain Martin stated in homicide investigations there are a lot of cell phones, and you can coordinate who called who when. Captain Martin stated it can also track jail phone calls and establish relationships they may not have known existed.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

7. Cooperative Contract: 28/2012 - Milling and Overlay for Streets Term & Supply

(first reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

Purchasing and the Resource Management Department request permission to utilize the City of Columbia contract 28/2012 for milling and asphalt overlay term and supply services with APAC Missouri Inc.

This is a term and supply contract and invoices will be paid from department 2041 – Pavement Preservation, account 71202 – Contractor Costs. A maximum amount of \$750,000 worth of milling and asphalt overlay services will be required for the 2012 year.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

8. Cooperative Contract: C110011001 – Fire Alarm Test & Inspect / Sprinkler Test & Inspect for Boone County: Courthouse, Government Center, Annex, Fairgrounds, Johnson Building, Juvenile Justice Center, and North Facility (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

State of Missouri cooperative contract C110011001 for Fire Alarm Systems Inspection Services with SimplexGrinnell of Earth City, Missouri was approved for use by the County on Commission Order 515-2011. The attached contract is for the Fire Alarm Systems Deficiencies Repair at the jail identified from the inspection.

Total cost of repairs is \$6,304.69 and will be paid from 6100 – Facilities and Grounds Maintenance, Account 71100 – Outside Services. \$11,730 remains in the account at this time.

Commissioner Miller asked if there is a contract for the Sheriff's Department for these same things.

Ms. Bobbitt stated she read that one a week ago.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

9. Bid Openings

The following bid openings were opened on March 22, 2012. They were read into the Commission record.

15-22MAR12 – St. Charles Road	Christensen	APAC	Frech
Bid Total	\$120,325.00	\$131,384.00	\$134,106.24

16-22MAR12 – Rock Quarry Rd, Gans Rd., Bearfield Rd	APAC Missouri	Christensen Construction
Bid Total	\$364,818.00	\$371,636.00

Resource Management

10. Agreement with MODOT for Meyer Industrial Drive Extension (second reading, first read 3/27/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between the Missouri Highways and Transportation Commission and Boone County, Missouri for the Meyer Industrial Drive extension. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 172-2012**

11. Proposal for consultant services with Allstate Consultants, Inc. (second reading, first read 3/27/2012)

Civil Engineer Dan Haid was present on behalf of this item.

Commissioner Miller stated at the last meeting we were discussing what we hoped to get out of this contract.

Mr. Haid stated in a full depth reclamation they basically till the pavement into the subgrade, and stabilize it with cement. Mr. Haid stated the engineering report is going to detail how deep they need to till, and how much cement needs to be added.

Commissioner Atwill stated this is a \$44,144 contract. Commissioner Atwill confirmed they're not doing any preparation.

Mr. Haid stated they are just doing the design work.

Commissioner Atwill asked how long the stretch of road is.

Mr. Haid stated it's about a mile long.

Commissioner Atwill asked if they will sample it in a lot of places for that kind of money.

Mr. Haid stated they will take core samples at five or six locations and do all kinds of different tests with it. Mr. Haid stated the base proposal is for \$30,000, but there is an additional \$14,000 in case additional tests need to be done because of inconsistencies.

Commissioner Atwill asked how it is a cost savings to have this kind of study done.

Mr. Haid stated the traditional approach to repairing this road would be going out to find soft spots and doing dig out repairs. Mr. Haid stated the rule of thumb is that when you get up to 20-30% of the road needing those kinds of repairs it becomes cost prohibitive to do it that way. Mr. Haid stated this study needs to be done first to decide the particulars of the mix design and everything that goes into it.

Commissioner Miller asked if the County finishes the design, or if it's ready to be bid out.

Mr. Haid stated this contract is only to find out the amount of cement that needs to be added, and the depth of tilling. Mr. Haid stated they take this number and it becomes one of the bid quantities for the project. Mr. Haid stated this amount is just for the study. Mr. Haid stated to rehab the entire mile long road, it will be \$300,000- \$400,000.

Commissioner Atwill stated he thinks there would only be a few options to fix the road, and if you select the best option, would it cost \$44,000?

Mr. Haid stated Commissioner Atwill is asking if they will find \$44,000 worth in the study to justify doing it.

Commissioner Miller stated he is saying if you just went ahead and reclaimed the four inches, is \$40,000 less than what that would be.

Mr. Haid stated the biggest thing is how much cementing agent you put into it. Mr. Haid stated too little cement and the road is unstable, but with too much it becomes brittle. Mr. Haid stated the study finds the balance based on the properties of the soil.

Commissioner Atwill asked if that number could be different in ten feet.

Mr. Haid stated it could be. Mr. Haid stated that's why they will take several samples. Mr. Haid stated if there is a lot of inconsistency and they can't settle on a number, that's what the additional \$14,000 is for. Mr. Haid stated we have not done this process before, and said it is a state of the art thing. Mr. Haid stated the old approach was to take all of the pavement out, recompact the subgrade, and put all of the pavement back. Mr. Haid

stated this will result in only two to three inches of pavement.

Commissioner Miller stated that saves on the oil topping which is really costly. Commissioner Miller stated it will be interesting to see how this holds up.

Mr. Haid stated if this works out well for us it could become a standard approach for whenever a road hits a certain point in its lifecycle.

Commissioner Miller stated they're keeping good records so we can see if this is cost effective.

Commissioner Atwill asked where West Gibbs Road is.

Mr. Haid stated it's off of I-70 Drive NW, near Sorrels Overpass.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Allstate Consultants, Inc. and Boone County, Missouri for geotechnical engineering services on West Gibbs Road. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 173-2012**

Commission

12. Proclamation for National County Government Month (first and second reading)

Commissioner Miller read the following proclamation:

WHEREAS, the nation's 2,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

WHEREAS, "Boone County" and all counties take seriously their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

WHEREAS, county governments are essential to America's healthcare system and are unique in their responsibility to both finance and deliver health services through public hospitals and clinics, local health departments, long-term care facilities, mental health services and substance abuse treatment, and coverage programs for the uninsured; and

WHEREAS, National Association of Counties President Lenny Eliason is encouraging counties to promote health living and lifestyle choices in communities across the country through his 2011-12 "Health Counties" presidential initiative; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve;

WHEREAS, “Boone County encourages its citizens and employees to strive toward wellness through healthy and active lifestyles by providing education and resources;”

NOW, THEREFORE, BE IT RESOLVED THAT “We, the Boone County Commissioners, do hereby proclaim April 2012 as National County Government Month and encourage all County officials, employees, schools and residents to participate in county government celebration activities.”

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby ratify the attached proclamation establishing a National County Government Month in April 2012.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 174-2012**

13. Public Comment

14. Commissioner Reports

Commissioner Miller reported there was a successful turnout at the TMDL meeting, and stated it’s nice that we have a five party agreement (Environmental Protection Agency, Missouri Department of Natural Resources, Boone County, City of Columbia, and the University of Missouri). Commissioner Miller stated hopefully the Hinkson can become a model urban stream.

Commissioner Atwill congratulated Commissioner Miller for engineering this through the system and getting it to this point.

Commissioner Miller stated Michelle Hall does a very good job, and worked with the City Public Information Officer to lay out the room, make sure everything was done, and create the handouts for the program. Commissioner Miller stated April 30th is the first stakeholder meeting, and it will be in the Commission chambers. Commissioner Miller stated all of the meetings will be held in the Commission chambers so the projector and recording system can be used.

The meeting adjourned at 2:10 p.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner