

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller (via speaker phone)
Buyer Tyson Boldan
Assistant to the Court Administrator Mary Epping
Prosecuting Attorney's Office Administrator Bonnie Adkins
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 9:33 a.m.

Purchasing

1. Amendment Number One – C311091001 – Document Management Services (first and second reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

Contract C311091001 – Document Management Services with American Document Solutions of Columbia, MO was approved in commission on December 15, 2011. The attached amendment adds pricing for sending out addendums and folding 11/17 documents.

This is a County-wide Term and Supply contract and is used primarily by Resource Management.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve Amendment Number One to C311091001 – Document Management Services with American Document Solutions. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 8-2012**

2. Amendment Number One – 53-09NOV10 – Regulatory Signs Term and Supply (first and second reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following

memo:

The Bid for Regulatory Signs Term and Supply closed on November 09, 2010. IBIS Tek, Osburn Associates, Inc., Custom Products Corp, and J&A Traffic Products were awarded the contract on an item by item basis. During the renewal for the 2012 term of this contract IBIS Tek did not wish to renew. Boone County and Public Works recommend amending the contracts so that the products IBIS Tek provided now be provided by the next lowest contracted bidder by line item.

This is a term and supply contract and invoices will be paid from department 2040 – PW Maintenance/Operations, account 26600 – Strt/Traffic/Construct Signs. \$75,000.00 is budgeted for this service.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve Amendment Number One to 53-09NOV10 – Regulatory Signs Term and Supply with Osburn Associates, Inc., and Custom Products Corp. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 9-2012**

3. Amendment Number Two – MM58 – Bituminous Material (first and second reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

Contract *MM58 – Bituminous Material* was approved by commission for award on March 15, 2011, commission order 102-2011 by split award by low bid by line item to Vance Brothers, Coastal Energy and Missouri Petroleum. Due to proposed increases for this next renewal period, the primary and secondary suppliers have changed for the period January 1, 2012 through March 31, 2012. The amendments change the award as follows:

Vance
Primary Supplier: SS-1

Coastal Energy
Primary Supplier: PEP; AEP

Missouri Petroleum
Primary Supplier: CRS-2, MC-3000, CRS-2P, MC-800, MC-30, EA-90, EA-90P

These are Term and Supply contract and invoices will be paid from department 2040 -

PW Maintenance Operations, account number 26400 - Road Oil.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve Amendment Number Two to MM58 – Bituminous Material with Vance Brothers, Coastal Energy, and Missouri Petroleum. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendments.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 10-2012**

4. Bid award to Central Metals Recycling for bid 54-21NOV11 – Scrap Metal Sales Term and Supply (second reading, first read 1/3/2012)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby award bid 54-21NOV11 – Scrap Metal Sales Term and Supply to Central Metals Recycling. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 11-2012**

5. Bid award to Alamar Uniforms for bid 52-06DEC11 – Law Enforcement Boots (second reading, first read 1/3/2012)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby award bid 52-06DEC11 – Law Enforcement Boots to Alamar Uniforms. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 12-2012**

Circuit Court

6. DRRF Grant application (first and second reading)

Mary Epping was present on behalf of this item. Ms. Epping stated she is the Assistant to the Court Administrator. Ms. Epping stated they are requesting to submit a grant application to the Domestic Relations Resolution Fund in the Office of the State Courts Administrator. Ms. Epping stated they were asking for a first and second reading.

Commissioner Atwill asked what this is about.

Ms. Epping stated there is a paternity brochure that is used in any case involving mothers and fathers. Ms. Epping stated the brochure gives the father information on his obligations and rights to the child.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the grant application by Boone County, Missouri for the OSCA 12-002 Grant, Domestic Relations Programs for Parents and Children.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 13-2012**

Prosecuting Attorney

7. Budget amendment for October through December 2011 portion of VOCA grant (first reading)

Office Administrator for the Prosecuting Attorney Bonnie Adkins was present on behalf of this item. Ms. Adkins stated the VOCA grant goes from October 1st through September 30th each year. Ms. Adkins stated when she prepares a budget she does not know what the next grant amount will be. Ms. Adkins stated once they receive the award, they amend the budget in October, November, and December of the prior year.

Commissioner Atwill confirmed that it does not change the County's funding.

Ms. Adkins stated it does not change anything; it just puts it in the budget.

Commissioner Miller asked if there is an additional County match.

Ms. Adkins stated no, they just don't have it in the budget yet.

Commissioner Atwill asked how much it is for.

Ms. Adkins stated the amendment is for \$25,182.00.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

Resource Management

8. Budget revision to reclassify funds to cover an equipment purchase (second reading, first read 1/3/2012)

Commissioner Atwill moved on this day the County Commission of the County of Boone

does hereby approve the following budget revision to re-classify funds to cover an equipment purchase:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2140	23050	DNR 319 Urban Retro	Other Supplies	1,720.00	
2140	91300	DNR 319 Urban Retro	Machinery & Equipment		1,720.00

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 14-2012**

Commission

9. 2012 Domestic Violence Shelter Funding Contract (first reading)

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

10. Public Comment

11. Commissioner Reports

The meeting adjourned at 9:45 a.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner