

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District II Commissioner Skip Elkin
Boone County Treasurer Nicole Galloway
Boone County Auditor June Pitchford
Captain Chad Martin
Director of Purchasing Melinda Bobbitt
Senior Environmental Health Specialist Kris Vellema
Deputy County Clerk Cameron Clarke

District I Commissioner Karen M. Miller was absent.

The meeting was called to order at 9:30 a.m.

Health Department

1. Abatement of a property located at 5903 N. Teresa Drive, parcel # 12-415-20-02-009.00 01 (first and second reading)

Senior Environmental Health Specialist Kris Vellema was present on behalf of this item. Ms. Vellema stated they received a complaint about this property about mid September. Ms. Vellema stated the owner called after receiving the notices they sent out. Ms. Vellema stated the owner told her the property was foreclosed on, and they didn't live there anymore. Ms. Vellema stated the owner told her a bank was taking care of it. Ms. Vellema stated she was unable to determine what bank was in control of it. Ms. Vellema stated she doesn't think the property has been mowed all summer.

Commissioner Atwill confirmed the property has not been mowed yet, and that the next step is to mow it.

Ms. Vellema stated yes, this is the next step if the Commission agrees it is a nuisance. Ms. Vellema stated she has not obtained a bid yet, but it is not an unusual job.

Commissioner Elkin stated they're usually around \$100.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 5903 N. Teresa Drive (parcel # 12-415-20-01-009.00 01).

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 453-2011**

2. Abatement of a property located at 2510 E. Oakbrook Drive A+B, parcel # 12-415-20-02-018.00 01 (first and second reading)

Senior Environmental Health Specialist Kris Vellema was present on behalf of this item. Ms. Vellema stated she received a complaint about these two properties around the same time in September. Ms. Vellema stated they're both vacant lots. Ms. Vellema stated the Commission has already ordered them abated once this year. Ms. Vellema stated she sent the notices out, and everybody signed for them. Ms. Vellema stated the lots were partially mowed, but they missed the big hills of dirt, and the tall weeds around the perimeter. Ms. Vellema stated she received a call from the lien holder, and was told there was something going on with these properties too. Ms. Vellema stated the lien holder told her Brake Brothers mowed. Ms. Vellema stated if they could get a hold of her, she would be willing to let them finish the job. Ms. Vellema stated she has still not heard anything. Ms. Vellema stated they have received several complaints about these lots.

Commissioner Elkin stated these are chronic lots that are abated once or twice a year, and have been for the past several years.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2510 E. Oakbrook Drive A+B (parcel # 12-415-20-02-018.00 01).

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 454-2011**

3. Abatement of a property located at 2505 E. Oakbrook Drive A+B, parcel # 12-415-20-02-005.00 01 (first and second reading)

Senior Environmental Health Specialist Kris Vellema was present on behalf of this item.

Commissioner Elkin stated this lot is owned by the same person, but is across the street.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2505 E. Oakbrook Drive A+B (parcel # 12-415-20-02-005.00 01).

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 455-2011**

Sheriff's Department

4. Sub-Recipient Monitoring Agreement for the Edward Byrne Memorial Justice Assistance Grant (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Sheriff's Department is requesting approval of the sub-recipient monitoring agreement for the FY 2011 Edward Byrne Memorial Justice Assistance Grant. Captain Martin stated this is the yearly agreement the County has to make with the City to allow our disbursement of their portion of the grant. Captain Martin stated the County Counselor draws up this agreement every year. Captain Martin stated it outlines their requirements to provide the documents to us for the audit trail.

Commissioner Atwill asked if the County was spending any money on this.

Captain Martin stated no, it's all grant funds. Captain Martin stated the County is the primary recipient of the grant; the County manages the funds, and the City gets 60% of the award. Captain Martin stated it is a formula grant, and this year's award is \$61,515.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

5. Budget revision to cover the purchase of equipment needed for criminal investigations (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated he asked the Deputy County Clerk to put these next 3 items on the agenda with less than 24 hours notice because he has a scheduling conflict the rest of the month. Captain Martin stated about a month ago, the Commission passed a budget revision to purchase some computer equipment to aid in homicide investigations. Captain Martin stated there was a miscommunication between him, the Sheriff, and the Auditor as to whether this was required to go through Commission. Captain Martin stated he believed only the computer equipment needed to go through Commission. Captain Martin stated when they went to pay for it, they found out all of it needed to go through Commission. Captain Martin stated these are additional items that were agreed upon by the Auditor and the Sheriff to do. Captain Martin stated this moves funds out of class 8 into classes 9 and 2.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

6. Approval to accept MoDOT funds to replace BAT van (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated for a couple years now, they have been working with MoDOT to upgrade the BAT (Breath Alcohol Testing) van. Captain Martin stated they gave us the van in 1995. Captain Martin stated the original plan was to give us the money to upgrade it, which was done, and then they would give the van to a new agency and buy us a new one. Captain Martin stated the funds fell through, and they have been in limbo for a couple of years. Captain Martin stated they have committed to give the Sheriff's Department \$20,000 to buy a vehicle and \$10,000 to equip it, as long as the County uses some of the equipment that was put into the old van, sell the van, and then use the proceeds to supplement the project. Captain Martin stated they decided not to give the old van to another agency, and that the equipment in the old van is worth 3-4 times the value of the vehicle itself. Captain Martin stated they are looking at a shuttle bus type of structure with multiple testing stations. Captain Martin stated they would like to have larger checkpoints and roadside DUI operations. Captain Martin stated he first needs approval to accept the money, and then they will drop a contract for a reimbursement program like other MoDOT programs. Captain Martin stated the current van is a 1995 E-350 that is undersized, and that the current electrical systems are underpowered. Captain Martin stated they would like the new vehicle to be a diesel engine so it will last longer.

Commissioner Elkin asked how much general revenue funding would go towards the new van.

Captain Martin stated it should be zero. Captain Martin stated he does not anticipate needing any Boone County funds. Captain Martin stated the sale of the van is the only unknown figure.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

7. Budget amendment to replace BAT van (first reading)

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

Purchasing

8. Request for proposal award to Behavioral Health Concepts for RFP 41-13SEP11 – Mental Healthcare Services for the Inmates of the Boone County Jail (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Request for Proposal for *Mental Healthcare Services for the Inmates of the Boone County Jail* closed on September 13, 2011. Two proposal responses were received.

The evaluation committee consisted of the following:

Chief Warren Brewer, Boone County Sheriff Department
Sergeant Mike Krohn, Mental Health Board of Trustees
Dr. Joel Blackburn

The evaluation committee recommends award to Behavioral Health Concepts for offering the lowest and best bid for Boone County per their attached evaluation report. The cost of this contract per year is \$153,081.96. Invoices will be paid from department 1255 – Corrections and 2902 – Corrections LE Sales Tax, account 85620 – Other Medical.

Ms. Bobbitt stated the award has gone to the vendor who has provided this service for the past 8 years.

Commissioner Atwill asked if this is \$153,000 for 12 months.

Ms. Bobbitt stated yes.

Commissioner Atwill asked when the contract begins.

Ms. Bobbitt stated January 1, 2012.

Commissioner Atwill asked how many people these services are provided to.

Ms. Bobbitt stated the RFP states the contractor can expect 160 sessions per month, and see somewhere between 54 and 75 inmates per month.

Commissioner Atwill stated he expects that more than one person is providing these services.

Ms. Bobbitt stated the contract breaks it down. Ms. Bobbitt stated there is a psychiatrist, a psychiatric nurse practitioner, a counselor, and a program administrator.

Commissioner Atwill asked if they see every inmate.

Commissioner Elkin stated he thinks every inmate gets an evaluation.

Ms. Bobbitt stated she can ask Chief Brewer to come in and explain it.

Commissioner Atwill stated it may be helpful for him to come in and explain it. Commissioner Atwill stated he is just curious, and for the benefit of the County he would like to know.

Commissioner Elkin stated he knows the onsite RN calls Behavioral Health Concepts for advice about issues that are happening.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Treasurer

9. Budget amendment to increase revenue for administration fee to ABC Labs for PILOT (second reading, first read 11/1/2011)

Boone County Treasurer Nicole Galloway was present on behalf of this item. Ms. Galloway stated this is the second reading for a budget amendment to include in the Treasurer’s revenue administrative costs that are charged for the contract for payment in lieu of taxes with ABC Labs. Ms. Galloway stated \$1,000 has been collected in 2009, 2010, and will be in 2011. Ms. Galloway stated it was being receipted in to a liability account.

Commissioner Atwill asked what this is.

Ms. Galloway stated the County has payment in lieu of taxes with ABC Labs. Ms. Galloway stated there is a 2009 agreement for this. Ms. Galloway stated the County sends an invoice based on a percentage of their assessed value that was agreed to in the contract. Ms. Galloway stated the County is charging a \$1,000 administrative fee for putting together the invoice. Ms. Galloway stated it is based on taxing entity rates. Ms. Galloway stated previously this \$1,000 was not included in revenue, but put into a liability account. Ms. Galloway stated this is trying to correctly account for it.

Commissioner Elkin stated this ties into the Chapter 100 bonds that were issued for their new facility.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue for the administration fee to ABC labs for PILOT:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1140	3887	Treasurer	Admin & Indirect Cost Reimburse		3,000.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 456-2011**

10. Order authorizing Boone County, Missouri, to call for redemption prior to maturity certain taxable special obligation bonds, series 2005, of the County; and to approve the execution of certain documents in connection therewith (second reading, first read 11/10/2011)

Boone County Treasurer Nicole Galloway was present on behalf of this item. Ms. Galloway stated this is for the County's 2005 bond series that is going to be called in January to pay off the principal early. Ms. Galloway stated there are documents that need to be signed to send to the paying agent. Ms. Galloway stated they need 45 days notice.

Commissioner Atwill stated this will save about \$300,000.

Ms. Galloway stated that is a good memory, and it will save \$352,000 in interest.

Commissioner Atwill stated he remembers that kind of number.

Ms. Galloway stated this relates to the Lifestyle and law office building.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached order authorizing Boone County, Missouri, to call for redemption prior to maturity certain taxable special obligation bonds, series 2005, of the County; and to approve the execution of certain documents in connection therewith.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 457-2011**

Public Works

11. Change order # 1 for job 38-18AUG11 (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize Commissioner Skip Elkin to sign Change Order #1 in the amount of \$35,335.12, and a deduct in the amount of \$6,807.88 for job number 38-18AUG11 – Sunrise Estates Subdivision Asphalt Overlay – Phase III.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 458-2011**

Auditor

12. Proposed FY 2012 Budget

Boone County Auditor June Pitchford was present on behalf of this item. Ms. Pitchford stated the budget has been worked on for the past few months. Ms Pitchford stated state law requires a proposed budget to be prepared and presented to the Commission on or before November 15th. Ms. Pitchford stated the Commission must hold at least one public hearing on the budget, but can hold as many as they choose. Ms. Pitchford stated the budget must be adopted by January 10th. Ms. Pitchford stated the long standing practice has been to adopt the budget by the end of the year to assist with first of the year activities.

The 2012 proposed budget can be found at:

<http://www.showmeboone.com/Budget%202012/Default.htm>

Ms. Pitchford stated she would make herself available for any public hearings on the budget.

The Commissioners thanked Ms. Pitchford for her dedication, effort, and hard work on this budget, and stated her experience is invaluable.

Commissioner Atwill stated he wanted to thank Ms. Pitchford for tolerating his inexperience in these areas, and answering his questions.

Commission

13. Road revenue distribution agreement with the City of Ashland (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the City of Ashland and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 459-2011**

14. Road revenue distribution agreement with the City of Centralia (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone

does hereby approve the cooperative agreement between the City of Centralia and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 460-2011**

15. Road revenue distribution agreement with the City of Columbia (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the City of Columbia and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 461-2011**

16. Road revenue distribution agreement with the City of Hallsville (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the City of Hallsville and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 462-2011**

17. Road revenue distribution agreement with the Town of Harrisburg (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the Town of Harrisburg and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 463-2011**

18. Road revenue distribution agreement with the Village of Hartsburg (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the Village of Hartsburg and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 464-2011**

19. Road revenue distribution agreement with the Village of Huntsdale (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the Village of Huntsdale and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 465-2011**

20. Road revenue distribution agreement with the City of McBaine (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the City of McBaine and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 466-2011**

21. Road revenue distribution agreement with the Village of Pierpont (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the Village of Pierpont and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 467-2011**

22. Road revenue distribution agreement with the City of Rocheport (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the City of Rocheport and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 468-2011**

23. Road revenue distribution agreement with the City of Sturgeon (second reading, first read 11/10/2011)

Commissioner Elkin on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the City of Sturgeon and Boone County, Missouri for Road & Bridge Improvement/ Repair. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 469-2011**

24. Road revenue distribution agreement with the Centralia Special Road District (second reading, first read 11/10/2011)

Commissioner Elkin moved on this 15th day of November, 2011, the County Commission of the County of Boone hereby approves the Boone County Road and Bridge Improvement/Repair Cooperative Agreement, General Agreement with the Centralia Special Road District. The County Commission further establishes the timing of the payments noted in section 5a of said agreement to be paid on a monthly basis. The Presiding Commissioner is authorized to sign the same.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 470-2011**

25. Road revenue distribution agreement with the Centralia Special Road District – C.A.R.T. (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the Centralia Special Road District and Boone County, Missouri for Road & Bridge Improvement/ Repair (C.A.R.T. and certain motor vehicle funds). The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 471-2011**

26. Road revenue distribution agreement with the Centralia Special Road District – 2011- 2012 Bridge (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the cooperative agreement between the Centralia Special Road District and Boone County, Missouri for Road & Bridge Improvement/ Repair (Additional funding agreement). The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 472-2011**

27. Ratify agreement with the City of Columbia for a back up dispatch building for Public Safety Joint Communications (second reading, first read 11/10/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby ratify the Agreement with the City of Columbia for a backup dispatch building for Public Safety Joint Communications to be located at the Boone County Sheriff's Department, and further ratifies the granting of a license to the City of Columbia to access County property to maintain certain hydrants and antenna tower.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 473-2011**

28. Public Comment

29. Commissioner Reports

The meeting adjourned at 10:47 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner