

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Kristina Johnson

The meeting was called to order at 1:30 p.m.

Judge's Office

Cindy Garrett was present on behalf of this item.

1. Renewal of the DRRF Grant - Application (first and second reading)

Ms. Garrett stated this is the second year of this grant. Currently this is being used for supervised visitation. Ms. Garrett stated they are requesting to continue this through next year in the amount of \$19,920.00 and there is no match, it is a reimbursement. To provide supervised visitation the County currently contracts with the Boys and Girls Town of Missouri. Contracting with them would continue if this grant is continued. Our goal is to provide 340 hours of supervised visitation and to serve approximately 28 families. This grant application also asks for \$200.00 for educational supplies for the families.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the renewal application for the OSCA RFP 11-002 Grant - Domestic Relations Programs for Parents and Children in the amount of \$19,920.00. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 80-2010**

Circuit Court

Joy Rushing was present on behalf of this item.

2. Approval of Domestic Relations Resolution Fund application (first and second reading)

Ms. Rushing stated the Domestic Relations Grant currently funds a domestic violence program. This application is requesting funds from the state Domestic Relations Resolution Fund to contract with the Mid-Missouri Access to Justice Project to provide a coordinator for a pro se dissolution assistance project which has been ongoing since 2009.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the application for the OSCA RFP 11-002 Domestic Relations Programs for Parents and Children in the amount of \$19,656.00. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 81-2010**

Collector's Office

Patricia Lensmeyer, the Collector, was present on behalf of this item.

3. Budget Revision to cover increase costs for computer software and replacement equipment (first and second reading)

Ms. Lensmeyer stated under Purchasing the first item coincides with this item. That is what will be purchased with this proposed Budget Revision. Ms. Lensmeyer stated his Budget Revision is moving money within her own budget.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover increase costs to add an additional large capacity tray to the new copier/printer for the Collector's Office:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1150	91302	Collector	Computer Software	490.00	
1150	92000	Collector	Replacement Office Equip.		805.00
1150	60050	Collector	Equip Service Contract	315.00	

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 82-2010**

Public Works

Derin Campbell from Public Works was present on behalf of this item.

4. Authorization to Hire above Mid-point (first and second reading)

Mr. Campbell stated Public Works has an open position and has found a candidate that is more then qualified to fill this position. Public Works is requesting that we may hire up to the 119 % mid-point range because the exact amount of the pay has not been decided yet.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request by Public Works to hire above salary range Mid-Point for John Sullivan to a new position as a Professional Civil Engineer up to 119% of Mid-Point.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 83-2010**

5. Budget Revision (first and second reading)

Mr. Campbell stated this is a budget revision to rearrange funding to cover the cost of the new employee and several items that were unaccounted for in the budget.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover increase costs for the stacking of the Civil Engineer 1 position and the replacement employee computer equipment and software:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2049	71450	Public Works	Revenue Sharing	29,000.00	
2045	70050	D&C	Software Services		5,000.00
2045	92301	D&C	Repl Computer Hardware		1,000.00
2045	92300	D&C	Repl Machine & Equipment		5,500.00

2045	10100	D&C	Salaries and Wages	16,100.00
2045	10200	D&C	FICA	1,230.00
2045	10325	D&C	Disability	60.00
2045	10400	D&C	Workers Compensation	110.00

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 84-2010**

6. Roadway Acceptances for Midway Crossings (second reading, first read on 2/16/2010)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby receive and accept the following roadways for maintenance:

- Midway Crossings Plat 1
 - White Cypress Drive
 - Black Walnut Drive
 - Black Walnut Court
 - Golden Willow Drive

- Midway Crossings Plat 2
 - Black Walnut Drive
 - Black Walnut Court
 - Golden Willow Drive
 - Mountain Ash Court

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 85-2010**

Purchasing

Melinda Bobbitt from Purchasing was present on behalf of these items.

7. Cooperative Agreement: C207030001 – Photocopiers (first reading)

Melinda Bobbitt stated the Purchasing Department requests permission to utilize the State of

Missouri cooperative contract C207030001 with Ikon Office Solutions for various departments throughout the contract period.

Attached is the cooperative contract with the following photocopier to be purchased:

* Base Copier: Ricoh MP 5001 (includes document feeder, 2 x 550 sheet paper trays, bypass tray (rated for 25,000 copies per month)	\$3,500.00
* Network Card (Printing)	\$494.85
* Cassette Feed Unit (2 additional 550 sheet drawers)	\$627.78
* Large Capacity Tray (additional 1,200 sheet, side large capacity tray)	\$972.22
* Scan to E-Mail	\$402.06
TOTAL	\$5,996.91

Service/maintenance cost is based on the “cost per copy” of \$0.005 per copy with no minimum with firm maintenance pricing through December 31, 2016.

Equipment cost of \$5,996.91 will be paid from department 1150 - Collector, account 92000 - Replacement Office Equipment. \$5,192.00 was budgeted for this purchase. A Budget Revision is attached to cover the difference.

The Purchasing Department requests permission to dispose of the following surplus:

- Copier: Gestetner 3235, fixed asset tag 12614
- Printer: IBM Infoprint 40, fixed asset tag 12601

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

8. Cooperative Contract - C110083002 – Patrol Vehicles – Don Brown Chevrolet – Chevrolet Tahoe (first reading)

Ms. Bobbitt stated Purchasing and the Sheriff Department request permission to utilize the State of Missouri cooperative term and supply contract C110083002 with Don Brown Chevrolet of St. Louis, Missouri for Patrol Vehicles. The order is for one (1) 2010 Chevrolet Tahoe PPV for a total cost of \$24,869.48 and will be paid from department 2901 – Sheriff Operations LE Sales Tax, account 92400 – Replacement Auto / Trucks. \$214,200.00 was budgeted for patrol vehicles.

Commissioner Pearson inquired if there were any other questions or public comment?

Sheriff Dwayne Carey commented Ford is discontinuing their Crown Victoria model and the department is trying to prepare themselves for this transition by testing other potential vehicles and brands to replace that model. Mr. Carey stated this is the reason for the three consecutive items.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

9. Cooperative Contract: C110083003 – Patrol Vehicles – West Brothers Chrysler - Dodge Charger (first reading)

Ms. Bobbitt stated Purchasing and the Sheriff Department request permission to utilize the State of Missouri cooperative term and supply contract C110083003 with West Brothers Chrysler of Sullivan, Missouri for Patrol Vehicles. The order is for one (1) 2010 Dodge Charger Police Package for a total cost of \$22,856.00 and will be paid from department 2901 – Sheriff Operations LE Sales Tax, account 92400 – Replacement Auto / Trucks. \$214,200.00 was budgeted for patrol vehicles.

There were no questions or public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

10. Cooperative Contract: C110083001 – Patrol Vehicles – Joe Machens Ford (first reading)

Ms. Bobbitt stated Purchasing and the Sheriff Department request permission to utilize the State of Missouri cooperative term and supply contract C110083001 with Joe Machens Ford of Columbia, Missouri for Patrol Vehicles. The order is for seven (7) Crown Victoria Police Interceptor Patrol Vehicles for a total cost of \$159,222.00 and will be paid from department 2901 – Sheriff Operations LE Sales Tax, account 92400 – Replacement Auto / Trucks. \$214,200.00 was budgeted for patrol vehicles.

Commissioner Pearson asked if these vehicles normally come with the fire protection feature on them?

Ms. Bobbitt stated it is added to the unit price but then take it out because it is not being purchased.

There were no further questions or comments.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

11. Amendment # 1 to 70-30Dec08 Vehicle Preventative Maintenance (first reading)

Ms. Bobbitt stated contract 70-30DEC08 – Vehicle Preventative Maintenance Term and Supply

was approved by commission for award to MFA Petroleum Company / D.B.A. Jiffy Lube on February 3, 2009, commission order 43-2009. The original contract includes pricing for 5, 6, and 7 quarts of oil. This amendment breaks out to tenths the oil pricing.

Invoices will continue to be paid from departments 1251 - Sheriff, 1255 – Corrections, account 59100 – Vehicle Repairs.

There were no questions or public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

12. Surplus Disposal (first reading)

Ms. Bobbitt stated Purchasing requests the surplus disposal of the following items:

	Asset #	Description	Make	Model	Condition of Asset	Serial #
1.	NO TAG	24 Wireless MDT modems	Sierra			Chad Martin requested these be donated to the Central MO Regional Justice info Sharing Group
2.	NO TAGS	31 Gun rack/lock				Chad Martin requested we donate one to the Randolph County Coroner, Gerald Luntsford and sell the other 30 on Gov/Deals
3.	11698	VHS camera	Kuston Signals		Destroyed	Remove from Inventory
4.	NO TAG	RF amplifier		PA3-1FD	Used	2846
5.	NO TAG	Box of outdated car kits for Kyocera & Nokia cell phones			Used	
6.	NO TAG	Digital Eye Witness VHS in-car video cameras (quantity 3)			Used	
7.	11943	Mobile Vision VHS patrol car camera system			Unknown	

8.	11944	Mobile Vision VHS patrol car camera system			Unknown	
9.	12386	Mobile Vision VHS patrol car camera system			Unknown	
10.	12387	Mobile Vision VHS patrol car camera system			Unknown	
11.	12909	Mobile Vision VHS patrol car camera system			Unknown	
12.	13389	Mobile Vision VHS patrol car camera system			Unknown	
13.	14093	Mobile Vision VHS patrol car camera system			Unknown	
14.	14094	Mobile Vision VHS patrol car camera system			Unknown	
15.	14095	Mobile Vision VHS patrol car camera system			Unknown	
16.	14096	Mobile Vision VHS patrol car camera system			Unknown	
17.	14097	Mobile Vision VHS patrol car camera system			Unknown	
18.	14098	Mobile Vision VHS patrol car camera system			Unknown	
19.	14099	Mobile Vision VHS patrol car camera system			Unknown	
20.	14100	Mobile Vision VHS patrol car camera system			Unknown	
21.	14101	Mobile Vision VHS patrol car camera system			Unknown	
22.	14102	Mobile Vision VHS patrol car camera system			Unknown	
23.	14103	Mobile Vision VHS patrol car camera system			Unknown	

24.	14104	Mobile Vision VHS patrol car camera system			Unknown	
25.	14105	Mobile Vision VHS patrol car camera system			Unknown	
26.	10898	Code 3 emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept.
27.	10619	Code 3 emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept.
28.	11308	Code 3 emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept.
29.	11305	Code 3 emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept.
30.	NO TAG	Federal Signal Vector emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept
31.	10892	Code 3 light bar			Used	Request to donate to Bevier Fire Dept
32.	10895	Code 3 light bar			Used	Request to donate to Bevier Fire Dept
33.	10896	Code 3 light bar			Used	Request to donate to Bevier Fire Dept
34.	10897	Code 3 light bar			Used	Request to donate to Bevier Fire Dept
35.	15280	X26 Taser			Destroyed	Remove from Inventory
36.	14871	X26 Taser			Destroyed	Remove from Inventory
37.	14873	X26 Taser			Destroyed	Remove from Inventory
38.	14742	X26 Taser			Destroyed	Remove from Inventory

39.	14752	X26 Taser			Destroyed	Remove from Inventory
40.	14857	X26 Taser			Destroyed	Remove from Inventory
41.	0337	10 drawer file card cabinet	Steelcase		Good	
42.	13311	2 drawer legal file cabinet			Good	
43.	NO TAG	Single drawer legal size file cabinet			Poor	
44.	NO TAG	Single drawer legal size file cabinet			Poor	
45.	NO TAG	4 drawer legal size file cabinet for 3x6	Haskell		Fair	
46.	2396	4 drawer letter size file cabinet			Fair	
47.	3174	Tan 5 drawer legal file cabinet	General Fireproof		Fair	
48.	NO TAG	Oak library table			Good	
49.	NO TAG	Oak desk			Old but ok	
50.	NO TAG	5 Under desk black expandable keyboard shelves			Fair	
51.	NO TAG	Large desk connector			Fair	
52.	NO TAG	Small table			Fair	
53. W	NO TAG	Gray plastic chair			Fair	
54. 129 7	1984	Brown 5-Drawer file cabinet			Poor	

55.	03601	Gray 5-Drawer file cabinet			Poor	
56.	1957	Brown 3-Drawer file cabinet			Poor	
57.	NO TAG	Black 2-drawer file cabinet (has key)			Old	
58.	NO TAG	Tan 2-drawer file cabinet			Poor	
59.	NO TAG	2 Large metal cabinets with removable drawers for storing documents. Also 2 boxes of extra drawers and a long metal shelf			Old	
60.	NO TAG	Metal cabinet with 5 shelves (pull out)			Bottom shelf is damaged	

Commissioner Pearson inquired if there were any further questions or public comment?

Commissioner Miller asked Sheriff Carey why 6 tasers were being destroyed?

Mr. Carey stated he did not believe that the tasers were being updated but he could check with Chad Martin on that.

Commissioner Miller stated she did not believe that the County would be buying anymore because they are not used that often.

Commissioner Elkin stated he believed the taser may only have a set life span before they loose their effectiveness.

Ms. Bobbitt stated on the surplus disposal sheet the tasers are reported as dead.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Sheriff's Department

Dwayne Carey the Sheriff was present on behalf of this item.

13. Budget Amendment to establish a budget for Records and Jail Management Systems (first reading)

Sheriff Carey stated the County is trying to develop a system that the Columbia Police Department, Courts Juvenile Office Department, the Clerk's Office, the University of Missouri Police Department, can all be apart of and access each others information. There have been suggested programs that could potentially be used for this system however the problem is most of these programs are being viewed through demos. Mr. Carey stated the problem with demos is that they do not work the same way in real life as they do in the demo. Mr. Carey stated to avoid this issue they Sheriff's Department is doing extensive research prior to any purchases. This research will include traveling to different areas and viewing the programs in action and asking the individuals who are using the programs how they believe they are running and working. This will include some flights and expenditures which this Budget Amendment will cover.

Commissioner Miller stated she believed that it really pays dividends to go and see how the program really works.

Sheriff Carey asked the Commissioners if they remembered Dragon Dictate from many years ago? This was a voice activated computer system that would take dictation directly into a word program.

Commissioner Miller stated yes and that was about \$50,000.00 and never really worked.

Sheriff Carey stated yes, so that is what we are trying to avoid in the future.

Commissioner Pearson inquired how many trips does this anticipate? Will this be enough money?

Sheriff Carey stated he believes this will cover about five or six trips and he does believe this will be plenty of money.

There were no further questions or public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Human Resources

14. Recommendation to Commission from Personnel Advisory Committee to revise the Annual Military Leave (second reading, first read on 2/16/2010)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the word change recommendation from the Personnel Advisory Committee to revise Annual Military Leave Policy (section 5.4 of the Personnel Policy Manual) to state

“Employees will be allowed paid leave for annual military service as required by law. Orders for military service must be presented to the Administrative Authority before leave is approved.”

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 86-2010**

Miscellaneous

15. Appointment of Ann M. Gowans to the Boone County Senior Board (first and second reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the appointment of Ann M. Gowans to the Boone County Senior Board effective 2/18/2010 and expiring on 2/20/2014.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 87-2010**

16. Application for Organizational use of the Boone County Commission Chambers (first and second reading)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Boone County Commission Chambers by the Actors of Faith every Monday in March, April, and May of 2010 from 6:30 pm to 9:00 pm.

Commissioner Elkin seconded the motion.

Commissioner Miller stated the requests states the use is for a non profit play.

There was no further discussion or public comment.

The motion carried 3 to 0. **Order # 88-2010**

17. Public Comment

18. Commissioner Reports

The meeting adjourned at 2:07 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner