

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

Subject: Employee of the 1st Quarter Recognition

Ryan Irish of the Information Technology Department was selected as employee of the quarter. Michael Mallicoat, Information Technology Director, stated Ryan is very respectful while interacting with the public. He is very professional and courteous while working with outside vendors, which proves to be very beneficial to Boone County in receiving excellent service and products.

Ryan is an employee that you enjoy being around. He is very dedicated to his responsibilities, and his humor makes everyone's job more enjoyable. Nothing is an obstacle for Ryan, and if he doesn't have the knowledge, he researches and then applies it. Ryan is always willing to help his co-workers.

Ryan has a very good work ethic, and he believes he has all the qualities the committee is looking for in employee recognition.

Ryan has accomplished many things in IT in the short time he has been here. Many of those accomplishments are normally not seen and are hard to recognize how they help all users in performing their job duties here at the Boone County.

Ryan first joined the county in March 2004 as Helpdesk Technician and also performed as backup to the Network Administrator. We observed Ryan's skills and talents as he worked closely with the network administrator, and when Ken Brownfield left, we promoted Ryan to Network Administrator, and, as predicted, he has been doing an excellent job.

Ryan works very well independently, and he can count on him to follow through on projects, which many times involves working nights and weekends.

Mr. Mallicoat has received many comments from offices about how well Ryan responds to their needs in a timely and knowledgeable manner.

Ryan, you are making a huge, positive difference in every area you touch here at the county.

Chuck Jones of Mail Services was nominated for employee of the quarter. Mr. Mallicoat, Boone County Prosecuting Attorney, thanked him for his hard work.

Tamara Barrett of the Child Support Division of the Prosecutor's Office was nominated for employee of the quarter. Kevin Crane, Boone County Prosecuting Attorney, thanked her for her hard work.

Detective Robert Brown was nominated for employee of the quarter. Detective Mike Stubbs thanked him for his hard work.

Sergeant Lonny Graves and Sergeant Deanne Calvert of the Corrections Department were nominated for employee of the quarter. Captain Warren Brewer thanked them for their hard work.

Christina Crane of the Planning and Building Inspections Department was nominated for employee of the quarter. Stan Shawver, Boone Planning and Building Inspections, thanked her for her hard work.

Robert Hostetter, Public Works, was nominated for employee of the quarter. Mark Donoho, Roadway Maintenance Superintendent, thanked him for his hard work.

Richard Yeager, Public Works, was nominated for employee of the quarter. Rickey Harvey, Roadway Maintenance Superintendent, thanked him for his hard work.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. First Reading of Bid 04-25JAN05 (Procurement Card Service)

Melinda Bobbitt stated the Request for Proposal for *Procurement Card Service* closed on February 8, 2005. Seven proposal responses were received.

The evaluation committee consisted of the following:

- Captain Beverly Braun, Boone County Sheriff Department
- Kay Murray, Boone County Treasurer
- June Pitchford, Boone County Auditor
- Tony St. Romaine, City of Columbia Purchasing Agent

The evaluation committee recommends award to Commerce Bank per their attached evaluation report. There is no contract cost to the County for this contract.

June Pitchford, Boone County Auditor, and Kay Murray, Boone County Treasurer, were present on behalf of this item.

June Pitchford explained the evaluation process and explained the reasons for needing this service.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

B. First Reading of Bid 29-12APR05 (Skid Steers with Attachments)

Melinda Bobbitt stated the Bid for Skid Steers with attachments closed on April 12, 2005. Two bids were received. Purchasing and the Public Work's department recommend award to Gateway Bobcat of Missouri, Inc. d/b/a Bobcat of St. Louis for submitting the low bid.

Total cost of the contract is \$59,720.14 to be paid out of department 2040 - PW Maintenance Operations, account number 92300 – Replacement Machinery/Equipment. The Purchasing Department requests approval for trade-in of one (1) 1995 Case 1845C Serial #JAF0163153, one (1) 1995 Bobcat BC853H Serial #512821144, and one (1) Cold Planer. The budgeted amount for this purchase is \$42,000.00. Public Works has submitted a memo outlining the options they are purchasing as well as the way in which the cost over budget will be offset.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

Commissioner Reports

Commissioner Schnarre

No reports at this time.

Commissioner Miller

Farm Bureau

Commissioner Miller stated she attended the Farm Bureau meeting last night. Farm Bureau agreed to support the County's annexation legislation.

She believed it was an overall good meeting.

Commissioner Elkin

No reports at this time.

The Commission welcomed 4-H Good Government Day students.

Sarah Tesoro, LaCrista Beeler, Diana Duncan, Jake Ganett, Amy Wilsdorf, Michelle Anderson, Danielle Unterschul, Elaina Thopmson, Maria Mertz, Will Naylor, Scott Perkins, Christian Lattiner, Liz Holle, Ashley Chrisman, Elaine Martin, Kristen Sapp, Shadoe Sanders, Katlyn Britt, Jessie Diederich, Kate Hayden and Andrew Beckett were present for the meeting.

The meeting adjourned at 9:58 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner