

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

**Subject: Public Hearing – Boone County Roadway Regulations Chapter I:
Vehicular Traffic Regulations**

Commissioner Schnarre stated this is a public hearing to set the speed limit on Mexico Gravel Road between Route PP and Route Z to 45 mph.

Commissioner Schnarre opened the floor for public hearing on this recommendation.

Jack Donelon, 578 N. Grace Lane, Columbia, stated the Commission should adopt a policy regarding construction traffic and having a slower speed limit for construction traffic and other trucks, such as FedEx and UPS, than other traffic. He has been to the Highway Patrol to look at statistics about heavier vehicles and their stopping capabilities and found out that it takes longer for heavier trucks to stop when they are traveling the speed limit than other vehicles.

Mr. Donelon also suggested the prosecution of speeding tickets be increased to deter speeding.

There was no further public comment.

Commissioner Schnarre closed the public hearing.

Commissioner Schnarre stated this is the second public hearing and there will be one more public hearing regarding this issue during the next Commission meeting. The proposal will be approved after the third public hearing, which is scheduled for January 3, 2005.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. Second Reading and Approval of Request to Dispose of Surplus Property and Agreement with Gov Deals

Melinda Bobbitt stated the disposal will be listed on Gov Deals. This is a good opportunity because previous surplus was taken to Kemper Auction. Gov Deals allows for items to be bought individually rather than in a big group. The department hopes to have items posted the week of January 17.

Commissioner Miller asked if Gov Deals is open to any citizen in the County. Mrs. Bobbitt stated that is correct. The department does not plan on mailing items but will have someone at the facility to allow for the person to pick up their item and pay. Gov Deals caters to jurisdictions.

Commissioner Elkin moved to approve the agreement with Gov Deals.

Commissioner Miller seconded the motion.

Arcenia Harmon, reporter with the Columbia Daily Tribune, asked if there will be any expense to the County for using Gov Deals. Mrs. Bobbitt stated there is no expense to the County to post items if those items do not sell. If the items do sell, the County pays 7.5% commission or a minimum of \$5. The department does not know what to anticipate with this so they will begin with small items such as chairs and desks. If things go well, they might move to larger equipment.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 532-2004**

Commissioner Elkin moved to authorize the disposal of surplus property as listed on the December 23, 2004 memo from the Purchasing Department.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 533-2004**

B. First Reading of Request for Disposal of F350 Truck

Melinda Bobbitt stated the Purchasing Department is requesting permission to dispose of the following:

1995 F350 4WD 1 Ton Pick-Up with Service Body
VIN #: 1FDKF38F8SNA47179

Purchasing and Public Works recommend using Columbia Auto Auction for their auction services to dispose of this truck.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Second Reading and Approval of Advanced PCS, L.P. Managed Pharmacy Benefit Services Agreement Consumer Card Program

Commissioner Miller stated this is a pilot program that NACo has established. There is no cost to the County except for marketing and this has been discussed with the Health Department and Family Health Center. All pharmacies in Boone County, except Wal-Mart, are participating in this program.

Commissioner Miller moved to approve Advanced PCS, L.P. Managed Pharmacy Benefit Services Agreement for the Consumer Card Program.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 534-2004**

Subject: Second Reading and Approval of Contract for Medical Examiner Services

Commissioner Elkin stated this is the annual contract with the University for Medical Examiner services. This contract includes the annual 3% increase. The toxicology testing is based on the previous year's costs.

Commissioner Elkin moved to approve the Medical Examiner Agreement with the Curators of the University of Missouri.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 535-2004**

Subject: Sheriff's Department – Second Reading and Approval of Request for New Pay Range for Corrections Captain and deletion of Corrections Major position title

Sheriff-elect Dwayne Carey was present on behalf of this item.

Sheriff-elect Carey stated this is part of the department's restructuring plan. The Corrections Major position will now be a Corrections Captain position to be more effective in the way things are done in 2005 and the future. The department had not had a Corrections Captain and it was overlooked in the salary study. This is a request to reclassify the Corrections Major position to Corrections Captain and this position be at the same pay range as the Captains in enforcement and services.

Commissioner Miller moved to approve the following request from the Boone County Sheriff's Department:

- Move the Corrections Captain (class code 4022) to the same pay range as the Captain position (4002)
- The Corrections Captain position will be moved to pay range 51 effective January 1, 2005
- Delete the Corrections Major position (class code 4021) and move the incumbent in the that position to Corrections Captain Position

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 536-2004**

Subject: Second Reading and Approval of a Budget Revision and Contract involving County Participation in the Boone County Community Partnership Transportation Needs Assessment

Commissioner Elkin stated the Commission agreed to make a \$500 investment in the Boone County Community Partnership – Coordinated Public Transportation Needs Assessment. This is a grant through the Missouri Department of Transportation and is an 80/20 match grant. This \$500 is part of the 20% match.

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1121-37210: County Commission – Training/Schools	\$500.00	
1121-71100: County Commission – Outside Services		\$500.00

Said budget revision is for partial grant matching funds for the Boone County Community Partnership – Coordinated Public Transportation Needs Assessment through the Missouri Department of Transportation.

The County Commission of the County of Boone does hereby approve the Grant Funding Agreement for Boone County Community Partnership – Coordinated Public Transportation Needs Assessment.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 537-2004**

Subject: Approve Commission Assignments

Commissioner Miller moved to approve the 2005/2006 Commission Assignments.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 538-2004**

Subject: Approve Request for Fireworks Display on Courthouse Square for First Night Columbia

Commissioner Miller moved to approve the permit for a fireworks display on County property for First Night Columbia.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 539-2004**

Subject: Appointments to Boards/Commissions

A. Boone County Group Homes

Commissioner Elkin moved to appoint Alison Martin to the Boone County Group Homes and Family Support Board of Directors for a term that will expire December 31, 2007.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 540-2004**

B. Community Services Advisory Commission

Commissioner Elkin moved to appoint Sid Simons to the Community Services Advisory Committee for a term that will expire December 31, 2007.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 541-2004**

Subject: Adopt FY2005 Budget

June Pitchford, Boone County Auditor, was present on behalf of this item.

June Pitchford stated there is a new Schedule of Commission Changes to the proposed FY2005 budget. The only change to this schedule is \$40,000 being re-budgeted from the FY2004 budget in the Assessment Fund for professional services. All other changes are the same as they were presented on December 28, 2004. The Schedule of Commission Changes is required by State Statute.

Mrs. Pitchford reviewed the 2005 Budget Summary. This summary includes the General Fund, Road and Bridge Fund, Law Enforcement Sales Tax Fund, and Non-major Governmental Funds. The Total Governmental Funds total expenditures for FY2005 is \$44,738,965. The General Fund expenditures is \$23,264,552. The Road and Bridge expenditures is \$15,581,856. The Law Enforcement Sales Tax Fund is \$3,044,994. The Non-major Governmental Funds expenditures is \$2,847,563.

The Internal Services Funds is presented for information but these are duplicated. The Internal Services Funds bill other departments.

The Private Purpose Trust Funds are funds the County has a legal responsibility for but these are not County funds.

All changes that have been identified in the Schedule of Changes are reflected in the Budget Summary numbers.

Mrs. Pitchford noted all funds are projected to be solvent and all target minimum fund balances will be achieved.

Commissioner Miller moved to adopt the Boone County operating budget for fiscal year 2005. The adopted budget shall consist of all appropriations included in the Proposed Budget submitted to the County Commission by the County Auditor, subject to the adjustments authorized by the County Commission that are specified in the attached schedule.

Total appropriations are set forth by line item and are summarized by 1) category of expenditure (i.e., class 1, class 2, etc.); 2) by office, department or spending agency; and, 3) by fund. Appropriations may not be exceeded at the class level, for a given office or department, without Commission approval. Total appropriations for each fund are set forth in the individual Fund Statements (attached) and are published in the County's FY 2005 Budget. The Proposed Budget submitted by the County Auditor, and hereby incorporated into this appropriation order by reference, contains detail documentation and description for each line-item account within each category of expenditure. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included. The County Commission reserves the right to review and disallow expenditures upon a finding by the Commission that the expenditure exceeds the approved budget or the expenditure is not within the intent of the appropriation for the category as approved under this Budget and any amendments or revisions to it.

The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission changes noted in the attached schedule, together with the specified budgetary hours, range and benefit status for each position.

The County Commission also approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with County procurement policies adopted by the County Commission.

Commissioner Elkin seconded the motion.

Commissioner Schnarre stated he believes the budget process is working well by having

the meetings with the elected officials and department directors.

Commissioner Miller stated she would prefer to have the same process in the future.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 542-2004**

Commissioner Reports

Commissioner Schnarre

Notice of Voluntary Annexation

Commissioner Schnarre stated the City Council approved the annexation of 10.01 acres owned by the Missouri National Guard. This has been put on the record previously by the Commission.

Commissioner Miller

No reports at this time.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 2:07 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner