

TERM OF COMMISSION: April Session of the February Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:33 p.m.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. Second Reading and Award of Bid 14-05MAR02 (Double Drum Vibratory Roller)**

Melinda Bobbitt stated the recommendation for award is to Cooke Sales and Service for \$21,860.00. The budgeted amount was \$46,000.00. The department is also requesting the approval for disposal of a 1994 Stone AVR4000 Double Drum Vibratory Roller as a trade-in.

Commissioner Miller moved to award bid 14-05MAR02 for Double Drum Vibratory Roller to Cooke Sales and Service. The County Commission of the County of Boone does hereby authorize the disposal of a 1994 Stone AVR4000 Double Drum Vibratory Roller (fixed asset tag #8682).

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 157-2002**

**B. Second Reading and Rejection of Bid 17-20MAR02 (Courthouse Doors)**

Melinda Bobbitt stated the department received one bid and it was over budget. Facilities Maintenance would like to reject the bid and review the scope of work and reissue the bid at a later date.

Commissioner Miller moved to reject bid 17-20MAR02 for Courthouse Door per the recommendation from the Purchasing and Public Works Department.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 158-2002**

### **C. Second Reading and Approval of Request for Sheriff Vehicle Disposal**

Melinda Bobbitt stated this also includes the mail room service vehicle as a disposal item. Mail Room Service will keep one of the Sheriff's vehicles for its own. There are a total of ten vehicles being sent to auctions and the one vehicle that will be transferred from the Sheriff's Department to Mail Room Services.

Commissioner Stamper noted he received a telephone call that implied that by sending the vehicles to separate auctions that the County would be hurting itself because you can market eleven vehicles easier than you can five. More attention can be drawn to a larger quantity of vehicles and brings buyers to the tables.

Mrs. Bobbitt stated she has not been contacted on this issue.

Commissioner Miller stated this is a one-time opportunity and it cannot make that much difference.

Commissioner Miller moved to approve the disposal of Sheriff Vehicles per the recommendation of the Purchasing Department.

Commissioner Stamper seconded the motion.

Commissioner Miller stated one of the reasons for sending half the vehicles to one auction and the other half to another is to see what the market was in both locations.

Mrs. Bobbitt stated there will be five vehicles going to each auction. Commissioner Stamper stated the volume for one auction place is higher than the other and one is a regional auction while the other is a local auction.

There was further no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 159-2002**

Commissioner Stamper noted Commissioner Elkin had a lunch speech in Centralia at the Kiwanis Club and will be at the meeting as soon as he can.

**D. First Reading of Bid 16-13MAR02 (Newspaper Advertising Term and Supply)**

Melinda Bobbitt stated the bid for Newspaper Advertising Term and Supply was issued on February 21, 2002 and closed on March 13. A total of two bids were received.

Human Resources and Purchasing evaluated the bids and recommend award to both vendors. The Purchasing department desires to advertise in the publication with the lowest rates which is the Columbia Missourian, and the Human Resources department is interested in advertising in the publication with the highest circulation which is the Columbia Daily Tribune.

The bid allowed for multiple awards to responsive and responsible bidders, therefore the recommendation is to award to the Columbia Missourian and Columbia Daily Tribune.

The contracts shall run from date of issuance for one year with the option to renew for four (4) additional one (1) year periods. As this is a Term and Supply Contract, there are no purchase requisitions.

There were no comments on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**E. First Reading of Bid 13-19MAR02 (Tires – Passenger Vehicles and Light Duty Trucks)**

Melinda Bobbitt stated Purchasing and Public Works Departments have reviewed the responses from the above referenced bid and recommend awarding to Ewers Tire Inc. for having the lowest and best bid meeting the minimum specifications. We are not awarding service calls and road hazard coverage at this time. Research of the County's use of the service over the past three years has been minimal and could be handled in-house by our Public Works Department.

Various departments will use this bid as a term and supply contract. Because it is term and supply, there is no need for purchase orders.

There were no comments on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**F. First Reading of Bid 18-19MAR02 (Lease of Road Construction Equipment)**

Melinda Bobbitt stated the Purchasing and Public Works Departments have reviewed the bids submitted and recommend awarding to the following vendors with the lowest and best bid meeting the minimum specifications:

- For the Self-Propelled Single-Smooth Drum Vibratory Roller, we recommend award to United Rentals for the monthly lease amount of \$2,800.00.
  
- For the Pneumatic Roller Compactor, we recommend award to Hertz Corporation for a monthly lease amount of \$2,250.00. We also recommend award to Hertz Corporation for the Track Hoe for a monthly lease amount of \$3,375.00.
  
- For the Dozer, we recommend award to Tri-State Construction Equipment Company for a monthly lease amount of \$6,000.00.

These are budgeted in organization 2040 account 71700. When this memorandum was written (March 29, 2002) there was \$112,000.00 available. This is a term and supply contract; hence, no need for purchase orders.

There were no comments on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**G. First Reading of Bid 19-19MAR02 (Towable Self-Contained Hot Water Power Washer)**

Melinda Bobbitt stated the Purchasing and Public Works Departments have reviewed the responses from the above referenced bid. We recommend rejecting the bid from Zep Manufacturing. They did not meet the minimum specifications for the steam function on the towable trailer. We further recommend awarding to the next lowest bidder, American Cleaning Systems Option 2 for the contract amount including trade in of \$16,078.00.

We also ask at this time approval for disposal through trade in of a 1995 Versa 100 Steam Cleaner, Fixed Asset Tag 9291 and a 1964 Turtle Mountain Trailer, Fixed Asset Tag 8802.

The budgeted amount for this purchase was \$14,200.00 out of organization 2040 account 92300. There has been identified savings from previous purchases in this line item to cover the overage.

There were no comments on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**H. First Reading of Bid MM33 (Bituminous Material Term and Supply)**

Melinda Bobbitt stated the Mid-Missouri Public Purchasing Cooperative requested bids for bituminous materials. The entities involved are the City of Columbia and Boone County Public Works. We have evaluated the bids received and recommend a multi-vendor award.

For the CRS-2 and CRS-2P products, we recommend award to Coastal Energy Corporation for having the lowest and best bid. For the products MC3000, PEP, SS-1, and MMC-800, we recommend award to KOCH Materials for having the lowest and best bid.

This is to be paid out of organization 2040 account 26400. This is a term and supply contract, hence, no need for purchase orders.

There were no comments on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**I. First Reading of Bid 21-02MAR02 (Courthouse Roof Repairs)**

Melinda Bobbitt stated the bid for Courthouse Roof Repairs was issued on March 1, 2002 and closed on March 27, 2002. Three bids were received. Upon the completion of the bid evaluation, Facilities Maintenance and Purchasing recommend award of the Base Bid to Missouri Builders Service, Inc for having the lowest and best bid meeting the minimum specifications for the Base Bid. The Base Bid is weekday work versus the Alternate Bid, which was weekend work.

The contract award is for \$68,362.00 and will be paid out of organization 6200 account 92200. The budget estimate was \$66,550. David Mink, Director of Public Works, checked with Auditor June Pitchford regarding being over budget by \$1,862.00 and she agreed to certify the funds at this time. A revision may be considered on future projects this year depending on award amounts.

Commissioner Miller stated she is happy that the Base Bid is being awarded over the Alternate Bid because \$30,000 to do work on the weekend is a little steep. It may be inconvenient but \$30,000 is a significant savings by doing the work during the week.

There was no further comments on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Proclamation – Child Abuse Prevention Month**

Patty Schnitzer, Chairperson for Boone County Interagency Council on Child Abuse and Neglect, Sabra Sharo, Rainbow House, Kevin Crane, Boone County Prosecuting Attorney, and Andy Anderson of the Boone County Sheriff's Department, were present on behalf of this item.

Patty Schnitzer thanked the Commission for their support of Child Abuse Prevention Month, which is April. She handed out blue ribbons in support of child abuse.

Commissioner Stamper noted this proclamation has been done for a number of years.

Commissioner Stamper moved to adopt the following proclamation:

**WHEREAS**, the protection of all children is a community responsibility and serving our children in this way depends on involvement among people throughout the community, and;

**WHEREAS**, statistics of children who are abused and neglected escalate each year; and;

**WHEREAS**, the effects of child abuse are reflected not only in the present, but in the welfare of the future and need to be addressed by the entire community, and;

**WHEREAS**, effective child abuse prevention programs succeed because of cooperation and collaboration among social service agencies, schools, religious organizations, law enforcement agencies, and the business community;

**WHEREAS**, youth-serving prevention programs offer positive alternatives for young people and encourage youth to develop strong ties to their community and increase the potential for future positive contributions to the community that nurtured them, and;

**WHEREAS**, all citizens should become more aware of child abuse and its prevention within the community, and to become involved in teaching, supporting, and encouraging parents to raise their children in a safe, nurturing environment, and;

**NOW, THEREFORE** the Boone County Commission does hereby proclaim April

as **Child Abuse Prevention Month** in Boone County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the communities in which we live.

Commissioner Miller seconded the motion.

Commissioner Stamper thanked all those for their work in child abuse prevention. He is aware of the data that has proven that children who were abused have a tendency to abuse when they become adults. The cycle has to be broken at the child's level.

There was no further discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 160-2002**

**Subject: Public Works**

**A. Second Reading and Acceptance of Road (Prairie View Drive)**

Commissioner Miller moved to approve the following:

**Whereas**, the County has examined that segment of the westerly 556 feet, more or less, of the roadway for Prairie View Drive located in the Northeast Quarter of Section 35, Township 49, Range 13 West, and within the right-of-way for said Drive located within said Quarter Section and dedicated on Plat NO. 1 of Prairie Hills Subdivision recorded in Plat Book 10, Page 24, of the Boone County, Missouri records, and

**Whereas**, the county finds that the above described roadway is in a condition acceptable to the Boone County Public Works Director, as attested by the Roadway Maintenance Acceptance Certificate for said roadway,

**Now therefore it is ordered**, that the County Commission authorizes the Presiding Commissioner to sign the Roadway Maintenance Acceptance Certificate for said segment of Prairie View Drive on behalf of the County Commission and further assumes responsibility for the maintenance and control of this road from and after the date of this order, and

It is also ordered, that this order be certified by the County Clerk and be recorded in the Office of the Recorder of Deeds.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 161-2002**

**B. First Reading of Contract for Consultant Services (Heller Road Improvement Project)**

David Nichols, Design and Construction Manager, was present on behalf of this item.

David Nichols stated this is a design contract with Allstates Consultants for Heller Road, which is off old Route B. The project is approximately 1,000' of roadway. The proposal is to design a 38' curb and gutter collector street that is on the fringe of an industrial development. They have been trying to get this to be a shared road project but at this time the department is just looking at design improvements.

Commissioner Miller stated the County decided to go forward with the design of the project so the County can do the drainage part, which is County responsibility. As cooperation becomes apparent then we can moved forward with the project.

Mr. Nichols stated in order for the County to take care of the drainage on Heller Road, there needs to be a comprehensive design.

There were no further comments on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Auditor's Office – Second Reading and Approval of Contract with Maximus**

Commissioner Stamper moved to approve the contract with MAXIMUS, INC (formally DMG MAXIMUS) to prepare the County-wide indirect Cost Allocation Plan, in the amount of \$6,300.00.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 162-2002**

**Subject: Authorize Use of Courthouse Grounds**



**A. Downtown Twilight Festival**

Commissioner Miller moved to authorize the use of the Courthouse Grounds for the Downtown Twilight Festivals on the following dates:

- June 6, 13, 20, and 27, 2002 from 3:00 p.m. to 10:00 p.m.
- September 5, 12, 19, and 26, 2002 from 3:00 p.m. to 9:00 p.m.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 163-2002**

**B. Rescind Commission Order 146-2002 (John Williams Boone Heritage Foundation)**

Commissioner Miller requested this item be tabled to clarify the situation.

Commissioner Stamper agreed to this request.

**Subject: Second Reading and Approval of Agreement for Professional Architectural Services**

Commissioner Stamper stated the approval of this architectural agreement would commit the County to proceeding with the design of the Health Facility and the Family Health Center at the old Nowell's property. In doing so, the County will be partnering with the City as joint partners on the project. The agreement is with Rafael Architects, Inc of Kansas City, Missouri. They were selected after an interview process in which a County representative participated and has been identified as the architect.

Commissioner Stamper moved to approve the agreement for Professional Architectural Services between the County of Boone, City of Columbia, and Rafael Architects Inc of Kansas City, Missouri.

Commissioner Stamper noted this agreement will not become an official document until certified by the Auditor, which will occur later this week. The reason for this is because the Auditor did not have time to review the documents and contracts to certify the funds prior to Commission approval, but these will be certified.

Commissioner Miller seconded the motion.

Commissioner Stamper noted that this opportunity for the City and County is special. It is

an opportunity for us to take funds that were received from health care and reinvest them in the health and well being of the community. This has not been an easy document to put together. The result is very special. He is honored that the Commission has been able to be a part of this whole process and have a chance to have a wonderful health department where those who are disadvantaged can receive their health care.

There was no further discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Miller – Yes, Commissioner Elkin – Absent for Vote. **Order 164-2002**

**Subject: Second Reading and Approval of Health Facility Agreement**

Commissioner Stamper stated this is a portion of the package, which includes the purchase agreement. By signing this document, the County is agreeing to terms and conditions that will position the county to purchase and pay for one-half of the acquisition and renovation costs of the Health Department and 100% of the acquisition and renovation costs for the Family Health Center. It is a condominium agreement between the City and the County, which means that they are working cooperatively to establish this. Again, this will be taking a piece of property in the community and putting it to great use.

Commissioner Stamper moved to approve the Health Facility Agreement between the County of Boone and the City of Columbia.

Commissioner Miller seconded the motion.

Commissioner Elkin arrived at the meeting.

Commissioner Stamper noted that the County has been notified by the trustees that they have dedicated \$500,000 of funds from their share of profit from the operation of the hospital according to the new lease. They received \$11.5 million in profit this year and \$500,000 has been dedicated towards the remodeling costs of the Family Health Center. This will allow the County to shorten the time of the debt service and complete the project in a more efficient way. This is a reinvestment in the community.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 165-2002**

**Commissioner Reports**

*Commissioner Stamper*

*Changes to Health Regulations*

Commissioner Stamper stated John Patton, County Counsel has forwarded his recommendations to the changes to Health Regulations pursuant to the Vicious Dog Ordinance. There is also Automatic External Defibrillator regulations and changes to the Urban Service Area with this document. This document was submitted to the Public Record.

*Notice of Two Voluntary Annexations*

Commissioner Stamper stated the Commission was notified of the two following voluntary annexations:

- 0.97 acres owned by Virgil R. and Hilda M. Moore, located on the south side of W. State Route K, approximately 400 feet east of the intersection of W. State Route K and Old Village Road, (780 W. State Route K)

- 152.82 acres of land owned by James E. and Helen A. Judah, located on the north side of Gillespie Bridge Road, approximately 2,400 feet west of Scott Boulevard.

*13<sup>th</sup> Judicial Circuit Court Marshal's Office 2001 Annual Report*

Commissioner Stamper submitted this report to the Public Record.

*Family Health Center*

Commissioner Stamper stated that he has met with Larry Harris, Chief Finance Officer of the Family Health Center. The Commission has requested Mr. Patton and Kay Murray, Boone County Treasurer, to look at issuing lease hold revenue bonds for the balance of the remodeling costs to the Family Health Center. The County has reached tentative agreements and Mr. Patton is working on an agreement between the County and the Family Health Center. This agreement would have them occupying an excess of 17,000 square feet of space. They would be paying an amount that is equivalent to the debt service on that space, which Commissioner Stamper believes is close to market. They are going to get more square footage for the same amount of rent they are paying now and there are certain things included in their current rent which make that market picture a little different. They also are pursuing some grants and some one time capital equipment arrangements. It has been narrowed down to where the County will be financing the project and will have a lease hold interest with the Family Health Center.

*Central Region Workforce Investment Board, Inc. Letter*

Commissioner Stamper stated he attended the Central Region Workforce Investment Board meeting on March 27 in Columbia. Federal cut are effecting them but not as bad as

some other agencies.

*Central Electric Power Cooperative Letter*

Commissioner Stamper stated the County has been notified by Central Electric Power Cooperative of proposed new substations and transmission lines. They have notified the County that they will be installing a new 69k V transmission line from Shaw to Fulton.

*Commissioner Miller*

*Right-of-Way/Utility Meeting Update*

Commissioner Miller stated the Right-of-Way/Utility meeting was held on April 3, 2002. There was a good turn out, with representatives from Water District #4 and #9, Consolidated Water #1, AmerenUE, Charter Communications, Verizon, Mediacom, Boone Electric, Sprint, the Sewer District and Boone County Public Works. Everyone who was present recognized the County's need and authority to be able to manage their rights-of-way and the fact that it should not be a cost to the County but it should not be a money maker either. She listed some of the issues and concerns that were discussed in the meeting.

- Some utilities work together. If there are two utilities working on the same thing do they have to pay for two permits or one?
- Many felt the rates were reasonable but some questioned some of the hours it was going to take to do the inspections. David Nichols requested the utilities submit what they believed the time should be for an inspection.
- Monthly billing instead of paying for a permit every time one is needed
- In new subdivision before the road is accepted, would they have to pay for permits?
- Concerns about driveway permits; the utilities feel they should be permitted with an inspection fee the same way they are because in the right-of-way. The department will review this concern.

The next meeting will be May 16, 2002, which will give time for utilities to submit comments and concerns on issues from the last meeting. One of the cable companies mentioned to her after the meeting that they are thinking about upgrading their system and how will this be included in the permitting process. Don Williams, Verizon Right-of-Way Representative, told everyone that this is the best document he has seen on this issue. The staff did a wonderful job on this document.

David Nichols stated he also thought it was a good meeting.

*City/County Storm Water Task Force Mission Statement Meeting*

Commissioner Miller stated she attended a meeting on April 3, 2002 with Ray Beck,

Lowell Patterson, Darwin Hindman and Bill Florea to discuss the mission statement for the City/County Storm Water Task Force. The Task Force will be having their first meeting on April 9, 2002 at 5:30 p.m. in the Commission Chambers. The City and County will both give an overview on where they stand with regulations on the issue.

Commissioner Miller read the Mission Statement into the Public Record.

*Mission: To advise the City of Columbia and the County of Boone as to components and content of regulations, practices and policies in order to improve stormwater quality, reduce damage to streams, minimize damage to public and private property due to increased storm water flows and protect the quality of life for citizens of the City of Columbia and Boone County. Recommendations are to be based on sound scientific data and must address requirements necessary for compliance with the Federal Clean Water Act, Phase II NPDES Storm Water Program and Missouri Department of Natural Resources regulations; and are to appropriately reflect community environmental values. The Task Force shall consider both structural and non-structural practices in formulating its recommendation.*

Commissioner Miller asked if the Commission agreed with the Mission Statement. There was no objection to the Mission Statement.

*Group Homes Meeting*

Commissioner Miller stated she attended the Group Homes meeting on April 3, 2002. It was an emotional meeting. Les Wagner, who has been with Group Homes for over 25 years, was recognized. At every meeting, a partner of the agency is recognized, someone that has brought value to the agency, the residence, and the people who are served by the organization. Mr. Wagner did not know he was going to be recognized.

*Airport Advisory Meeting*

Commissioner Miller stated at the Airport Advisory Meeting there was discussion of the Airport working with Southern Boone County Fire to find a location for their north fire station facility. She noted the airport usage is increasing.

*Commissioner Elkin*

Commissioner Elkin apologized for being late to the meeting. He was giving a speech to the Kiwanis Club in Centralia.

Commissioner Elkin stated there has been discussions about creating a 501C3 not-for-profit organization to help solicit funds for development of parks and other items for the County. He has Mr. Patton working on language on an organization and articles of

incorporation. He would like for the Commission to formally give authorization to do this.

Commissioner Stamper asked if this would be necessary and if a contribution is given in the proper way, is not the County a tax deductible entity? Commissioner Elkin stated that was correct but one of the reasons he would like to do this is to give some separation. Temporarily, a member of the Commission will be on the board until the Commission gets it set up and going.

Commissioner Stamper stated the County has had previous experience with this in forming the Courthouse Square Corporation so the County could lease a portion of the square to a corporation and it could then be funded through tax credits. He does not recall setting up a 501C3 but it was tailored in a similar manor.

Commissioner Miller asked if Commissioner Elkin had discussed this with Kay Murray. Commissioner Elkin stated he would speak with her about this issue.

Commissioner Stamper noted that he would be in St. Louis on Tuesday April 9, 2002 to meet with the St. Louis Mental Health Board. Commissioner Miller and Commissioner Elkin will be attending the MAC Conference, so there will not be a Commission meeting on April 9, 2002.

There was no public comment.

The meeting was adjourned at 2:18 p.m.

Attest:

\_\_\_\_\_  
Don Stamper  
Presiding Commissioner

\_\_\_\_\_  
Wendy S. Noren  
Clerk of the County Commission

\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

\_\_\_\_\_  
Skip Elkin  
District II Commissioner