

TERM OF COMMISSION: March Session of the February Adjourned Term
PLACE OF MEETING: Boone County Government Center Commission Chambers
PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:34 a.m.

Subject: Public Works

A. Second Reading and Approval of Budget Revision and Agreement for Engineering Services (Malicoat-Winslow Engineers, P.C.)

Commissioner Miller stated this is for the Courthouse HVAC project.

Commissioner Miller moved to approve the following budget revision:

| Department Account and Title | Amount Decrease | Amount Increase |
|-----------------------------------|-----------------|-----------------|
| 6100-71101: Professional Services | \$4,545.00 | |
| 6200-71101: Professional Services | | \$4,545.00 |

Said budget revision is to cover design fees for Courthouse HVAC capital improvement project. The County Commission of the County of Boone does hereby approve the agreement for engineering services with Malicoat-Winslow Engineers, P.C.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 126-2002**

B. Second Reading and Approval of Contract for Union Workers

Commissioner Miller moved to approve the renewal of the AGC-Eastern Missouri Laborers' Joint Training Fund Agreement with Boone County for Training Services for one year, starting February 16, 2002 and ending February 15, 2003.

Commissioner Elkin seconded the motion.

Commissioner Miller asked why this term has already started. Greg Edington, Maintenance Operations Manager, stated their Board is a little behind.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 127-2002**

C. Second Reading and Approval of Utility Relocation Agreement (Academy Road)

Commissioner Elkin moved to approve the utility relocation agreement with Boone Electric for the Academy Road project.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 128-2002**

D. First Reading of "NO Parking" Sign Request

Greg Edington, Maintenance Operations Manager, was present on behalf of this item.

Greg Edington stated he was approached by Captain Dwayne Carey of the Sheriff's Department, Commissioner Elkin, and the Fire District about a parking problem on Mexico Gravel Road between the hours of 10:00 p.m. to 6:00 a.m. There are concerns of cars parking on both sides of the road and on the subdivision roads, that frequent a nightclub in the area. This was causing problems for emergency workers to get to an emergency situation. Limiting parking is the best solution to the problem. The department is requesting "NO Parking" on Mexico Gravel.

Commissioner Miller stated there are no shoulders on the road. Mr. Edington stated the road is twenty feet wide. Even allowing parking on one side would restrict access. Also, the department is requesting "NO Parking" on the subdivision roads.

Commissioner Miller asked if the residents on Billy Jean Drive and Lawrence Drive need the parking on the street. Commissioner Elkin stated this "NO Parking" would be for after hours only. Mr. Edington stated the "NO Parking" would be limited in the subdivision from 10:00 p.m. to 6:00 a.m. He has driven both roads and there is no one who parks on the road, they all have long driveways.

Commissioner Miller stated she was concerned about the need, if there was any, for the residents parking on the streets. She believes there should be a memo sent to the houses on Billy Jean Drive and Lawrence Drive to make them aware of what is going on.

Commissioner Elkin stated he would send out a letter today.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Second Reading and Approval of Agreement with Boone County Group Homes and Family Support

Commissioner Miller stated this agreement is to give some structure to the budget, allow John Patton, County Counsel, to work with the Group Homes and the County to recoup the funds.

Commissioner Miller moved to approve the legal services cooperative agreement between the County of Boone and Boone County Group Homes and Family Support.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 129-2002**

Subject: Clerk's Office – First Reading of Budget Revision

Commissioner Miller asked if the County usually uses emergency funds at the end of the year for unemployment. Shawna Victor, Deputy County Clerk, stated she was told there are usually funds left over but because there has been more unemployment claims, a budget revision is needed.

Commissioner Stamper stated the Commission has received a budget revision to transfer \$3,699.00 from the emergency fund to the unemployment fund. The purpose of the transfer is to pay for 4th quarter (2001) unemployment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Rescind Commission Orders

A. Portion of Commission Order 73-2002 (Boone County Soil and Water Conservation District) and Approve New Contract

Commissioner Elkin stated the reason for the rescission of the original contract is that the original contract stated the District would provide the County with 64 plat books every

year. The correction is every time plat books are published, which is every three years.

Commissioner Elkin moved to rescind the Boone County Soil and Water Conservation District portion of Commission Order 73-2002 and approve a new agreement between the County of Boone and the Boone County Soil and Water Conservation District.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 130-2002**

B. Commission Order 100-2002 (Appointment to Boone County Services Advisory Commission)

Commissioner Miller stated the reason this Commission Order is being rescinded is because there was a mistake made in the term date.

Commissioner Miller moved to rescind Commission Order 100-2002 and reappoint Lisa Weaver Scribner to the Boone County Community Services Advisory Committee for a term that will expire December 31, 2004.

Commissioner Reports

Commissioner Stamper

County Committee Sign-up Response List

Commissioner Stamper stated a list was circulated for employees to sign up for various committees.

- Information Technology Advisory Committee: Pat Lensmeyer, Kevin Crane (Bonnie Atkins as Mr. Crane's designee), Connie Hendren, Tom Schauwecker, Melinda Bobbitt, Betty Dickneite, and June Pitchford. This will be co-chaired by Michael Mallicoat, Information Technology Director.

Commissioner Miller stated all elected officials and department heads are automatically members of this committee. There was discussion about if there was a policy on who was a member of the ITAC.

- Parking Committee: Ken Roberts and Janie Whelton (designated by David Mink), Tom Schauwecker, and Stan Shawver

Commissioner Miller stated she would be glad to be on this committee as she is liaison to the Facilities Maintenance Department.

- Personnel Policy Committee: Pat Lensmeyer, Jill Bailey (designated by David Mink), Betty Dickneite, and Stan Shawver
- Job Classification Committee: David Mink, Betty Dickneite, and June Pitchford

Commissioner Stamper noted this committee is a subcommittee of the Personnel Advisory Committee. They met yesterday, because of the nature of the relationship with the consultant, for this calendar year he will be doing all classifications. There is no need for this committee until next year.

- Benefits Committee: David Nichols (designated by David Mink), Connie Hendren, Melinda Bobbitt, and Betty Dickneite
- Art Committee: Natalie Eichor and Stan Shawver.

Commissioner Miller stated Kay Murray should be the chair of the Art Committee.

- Self-Health Trust: Connie Hendren, Tom Shauwecker, and Betty Dickneite.

Commissioner Stamper stated this is driven by a trust agreement and suggest the Commission give consideration to modifying the trust agreement to allow the Commission to make other appointments as necessary, because it limits only three elected officials. There was discussion about allowing more people to be on this committee and how often they should be meeting.

- Employee Recognition and Suggestion Committee: Ted Boehm
- Training Committee: Betty Dickneite and Stan Shawver

Commissioner Stamper asked what the pleasure of the Commission was for action on these committees. Commissioner Miller stated if chairs will be appointed, then an e-mail should be sent out to notify the people who signed up. Commissioner Stamper stated there have been three e-mails sent out. This will be discussed further in worksession.

Two Voluntary Annexations

Commissioner Stamper stated the Commission has been notified of the following two voluntary annexations:

- Approximately 2.29 acres of land owned by Charles and Ruby Cowell, located on the west side of Old Village Road, approximately 900 feet north of State Route K (6501 Old Village Road)
- Approximately 4.8 acres of land owned by Ina Sue Cunningham and Bobby J. and Jean Caldwell located on the northwest and northeast corners of the intersection of West

Old Plank Road and Hickam Drive (357 West Old Plank Road and 309 W Old Plank Road)

Boone Electric Cooperative C.A.S.H Program

Commissioner Stamper noted for the record that as of February 1, 2002 the C.A.S.H. balance was \$69,65.54, the donations during the month were \$2,410.57, and disbursements totaled \$1,718.89, leaving a total of \$70,157.22. The H.E.L.P. program balance was \$18,794.73, donations were \$1,808.77, and disbursements were \$130.34, leaving a balance of \$20,473.16.

Letter from Charter Communications

Commissioner Stamper stated the Commission received a letter from Charter Communications regarding a new processing fee pursuant to the Global Class Action Settlement approved by the Court in Unfried, et al. v. Charter Communications Holding Company, LLC, et al. These fees will take effect May 1, 2002. This letter was submitted to the Public Record.

Commissioner Miller

NACo

Commissioner Miller stated she attended the NACo legislative meeting in Washington, D.C. She met with Congressman Hulshoff, staff from Senator Bond and Carnahan's offices, and other members of the Rural Action Caucus Fly-in. Awards were presented to legislators who have been helpful in moving legislation forward that supports counties. JoAnn Emerson received an award on behalf of the Rural Areas of the United States. Roy Blunt received an award for his work on the Elections Bill.

There was a Homeland Security Task Force meeting. There is \$3.5 million in the President's proposed budget for Homeland Security. Legislation is written so that 75% of all funds that are received by a State are required to go to the local governments within 30 days of receipt. The remaining 25% can be used for State programs.

There is a proposal of \$6 billion for health infrastructure.

Commissioner Miller stated there was discussion about possible paid training for volunteer firefighters. Of the 1 million firefighters in the United States, 750,000 are volunteer.

Attorney General John Ashcroft spoke with the group. There were first responders from New York City present.

Commissioner Miller noted on March 21, 2002 there will be a Downlink hosted by the Commission for preparations for bioterrorism as related to first responders, which will be held in the Commission Chambers. The Commission meeting will be cancelled that day.

Commissioner Elkin

None to report at this time.

There was no public comment.

The meeting was adjourned at 10:01 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner