

TERM OF COMMISSION: January Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:36 p.m.

Subject: Sheriff's Department – First Reading of Budget Amendment

Major Warren Brewer was present on behalf of this item.

Major Brewer stated this budget amendment request is for 2001 budget. This budget amendment is for department 1255 account 23050 and department 1255 account 03830 for the Keefe Commissary. This is to cover Commissary sales revenue, which were up from the estimated \$60,000 in 2001 to a final total of \$67,315.83. The budget amendment is to adjust the account by \$7,320.00.

There was no comment from the Commission and no public comment.

Commissioner Stamper requested the Deputy County Clerk to schedule this item for a second reading and public hearing at the next available meeting after the required 10-day waiting period with an appropriate order for approval.

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

A. Opening of Bid 04-31JAN02 (Academy Road)

Commissioner Stamper opened a bid from Steve and Associates of Fulton, MO.

- Bid Form (Revision #2) Grand Total of Base Bid = \$735,519.47
- Alternate Bid = \$7,719.00
- Addendum One Acknowledgement = Yes
- Addendum Two Acknowledgement = Yes
- Completion of Bidder's Qualifications = Yes
- Anti-Collusion Statement = Yes
- Signature and Identity of Bidder = Yes
- Bidder's Acknowledgement = Yes
- Bid Bond = Yes

Commissioner Miller opened a bid from APAC.

- Bid Form (Revision #2) Grand Total of Base Bid = \$830,934.39
- Alternate Bid = \$15,730.00
- Addendum One Acknowledgement = Yes
- Addendum Two Acknowledgement = Yes
- Completion of Bidder's Qualifications = Yes
- Anti-Collusion Statement = Yes
- Signature and Identity of Bidder = Yes
- Bidder's Acknowledgement = Yes
- Bid Bond = Yes

Commissioner Elkin opened a bid from Columbia Curb and Gutter.

- Bid Form (Revision #2) Grand Total of Base Bid = \$831,181.50
- Alternate Bid = \$15,730.00
- Addendum One Acknowledgement = Yes
- Addendum Two Acknowledgement = Yes
- Completion of Bidder's Qualifications = Yes
- Anti-Collusion Statement = Yes
- Signature and Identity of Bidder = Yes
- Bidder's Acknowledgement = Yes
- Bid Bond = Yes

Commissioner Miller opened a bid from Don Schnieders Excavation Company.

- Bid Form (Revision #2) Grand Total of Base Bid = \$835,838.22
- Alternate Bid = \$26,500.00
- Addendum One Acknowledgement = Yes
- Addendum Two Acknowledgement = Yes
- Completion of Bidder's Qualifications = Yes
- Anti-Collusion Statement = Yes
- Signature and Identity of Bidder = Yes
- Bidder's Acknowledgement = Yes
- Bid Bond = Yes

Commissioner Elkin opened a bid from JC Industries.

- Bid Form (Revision #2) Grand Total of Base Bid = \$867,369.75
- Alternate Bid = \$13,000.00
- Addendum One Acknowledgement = Yes
- Addendum Two Acknowledgement = Yes
- Completion of Bidder's Qualifications = Yes

- Anti-Collusion Statement = Yes
- Signature and Identity of Bidder = Yes
- Bidder's Acknowledgement = Yes
- Bid Bond = Yes

Commissioner Stamper opened a bid from C.L. Richardson.

- Bid Form (Revision #2) Grand Total of Base Bid = \$744,184.72
- Alternate Bid = \$11,700.00
- Addendum One Acknowledgement = Yes
- Addendum Two Acknowledgement = Yes
- Completion of Bidder's Qualifications = Yes
- Anti-Collusion Statement = Yes
- Signature and Identity of Bidder = Yes
- Bidder's Acknowledgement = Yes
- Bid Bond = Yes

Commissioner Stamper asked what the budget was for this bid. The budgeted amount for this project is \$750,000.00

Commissioner Stamper stated the bids would be forwarded to the departments for review. After the review, a recommendation for award will be brought back to the Commission for approval.

B. Second Reading and Award of Bid 74-26DEC01 (Tandem Axle Dump Trucks)

Marlene Ridgeway stated the department is recommending award to Al Scheppers for the lowest and best bid. Total contract price is \$316,606.40. Also, the department is requesting the disposal of three dump trucks.

Commissioner Elkin moved to award bid 74-26DEC01 for three tandem axle dump trucks to All Scheppers Motor Company. The County Commission of the County of Boone further orders the disposal of three dump trucks with dry material spreaders and snowplows.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 41-2002**

Subject: Public Works

A. Second Reading and Approval of Budget Revision

Commissioner Miller moved to approve the following budget revision:

Department Account and Title	Amount Decrease	Amount Increase
2040-10110: Salaries	\$42,840.00	
2040-37210: Training and Schools	\$5,500.00	
2040-48100: Natural Gas	\$8,144.00	
2040-48200: Electricity	\$1,855.00	
2040-48300: Water	\$5,001.00	
2040-59050: Engine Fluids	\$2,591.00	
2040-59105: Tires	\$2,200.00	
2040-71100: Outside Services	\$26,000.00	
2040-91300: Machinery and Equipment	\$276.00	
2040-91302: Computer Software	\$180.00	
2040-92300: Replacement Machinery and Equipment	\$9,553.00	
2040-92301: Replacement Computer Hardware	\$159.00	
2040-92400: Replacement Trucks	\$24,419.00	
2040-60200: Equipment Repair and Maintenance		\$20,191.00
2040-26200: Rock		\$108,527.00

Said budget revision is to cover shortfalls for materials and repairs.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 42-2002**

B. Second Reading and Approval of Change Order #7 for Gans Road

Commissioner Miller moved to approve Change Order #7 for Gans Road project in the amount of \$28,170.18.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 43-2002**

C. Second Reading and Approval of Change Order #3 for Dee Woods Road

Commissioner Miller moved to approve Change Order #3 for Dee Woods Road project in the amount of \$21,600.00.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 44-2002**

D. Second Reading and Approval of Contract for EPA Clean Water Act Phase II Stormwater Regulations

Commissioner Miller commented on the Stormwater contract and how well the program has been working in the community.

Commissioner Miller moved to approve the contract with the Curators of the University of Missouri for the EPA Clean Water Act Phase II Stormwater Regulation.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 45-2002**

Subject: Facilities Maintenance – Second Reading and Approval of Extension of Temporary Employment

Commissioner Miller moved to authorize the extension of temporary employment of Sheree Nichols as housekeeping temporary until such time that the full time employee she is replacing returns to full duty not beyond the close of business on March 22, 2002.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 46-2002**

Subject: Personnel Advisory Committee – Second Reading and Approval of

Recommendation of Flexible Hiring Rate Procedure and Form

Commissioner Stamper moved to approve the flexible hiring rate procedure forms as recommended by the Personnel Advisory Committee.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 47-2002**

Subject: First Reading of Public Sector Personnel Consultant's FLSA Status Designation List

Betty Dickneite, Human Resources Director, was present on behalf of this item.

Betty Dickneite stated this is a revision of the list from the Consultant. There are seven changes to this revision from the original recommendation.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Planning and Building Inspections – First Reading to Accept Easements (Sewer District)

Stan Shawver, Director of Planning and Building Inspections, was present on behalf of this item.

Commissioner Elkin stated these are the easements R. Gordon and Bonnie G. Burnam are giving to the County, which in turn will be given to the Boone County Regional Sewer District.

Stan Shawver stated this land is located east of the County Downs Subdivision.

Commissioner Miller asked if easements were usually given to the sewer district. Commissioner Elkin stated easements are usually given to the sewer district but these easements will be given to the County and then the County will be granting the easements to the sewer district.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval. He requested Mr. Shawver have Mr. Patton, County Counsel, to review the easements.

Subject: First Reading of Variety of Contracts

- A. American HomeCare Management Corporation**
- B. Boone Hospital Home Care**
- C. Help At Home, Inc.**
- D. Homecare of Mid-Missouri**
- E. Northeast Community Action Corporation**
- F. Pyramid Group, Inc.**
- G. University Nurses Senior Care**

Commissioner Stamper acknowledged the above listed contracts as being received by the Commission for approval.

Commissioner Miller noted there will be a letter from the City of Columbia Office of Community Services that will go with the contracts for organizations. This letter is requesting the organizations have County recognition to show that the County is a financial sponsor.

The Commissioners agreed to have County recognition.

Commissioner Stamper stated this is a first reading of the contracts and requested the Deputy County Clerk to schedule the contract for a second reading and the next available meeting with an appropriate order for approval.

Subject: Discussion

A. Review of Judicial Law Enforcement Task Force Recommendation

Commissioner Stamper listed recommendations by the Judicial Law Enforcement Task Force.

- Create a standing judicial committee
- Create a committee to review sentences
- Create a committee for a County Records Management and Warehouse Department

Commissioner Miller stated the County has a good understanding that records are scattered between the County buildings. It would make sense to have all the records in one place and have one person responsible for the records. She believes there is a lot of work that needs to take place before moving forward with moving records. Commissioner Miller suggested having Office Holders be a part of the committee.

Commissioner Elkin suggested scanning the documents and putting them in a digital format.

Commissioner Stamper continued the recommendations.

- Relocate Juvenile Office to the Johnson Building and utilize vacated Juvenile Office for Jury assembly needs, storage, microfilm storage, courtrooms or hearing rooms.

Commissioner Stamper stated the recommendations would require some capital outlay. There will be an agreement brought forward to the Commission in the future to reengage in architects to look at these issues. Commissioner Miller noted this recommendation took into account the records would be moved out of the Johnson Building and this is where the Juvenile Office would be placed. Until there is a solution to the records issue, she believes discussion on the movement of the Juvenile Office would be out of step.

Commissioner Stamper continued the recommendations.

- Increase the number of sworn Sheriff's Deputies to seven
- Increase the number of two Community Service Aids
- Develop a Point of Sentencing computer data exchange system. The hope is to have the Information Technology Department work on this recommendation.
- Acquisition of Video Conferencing Equipment for Probate and Mid-MO Cases
- Implementation to procedures to insure that sentence and judgement papers issued to the Court are available from the Circuit Clerk to the Sheriff's Department within 24 hours of sentencing
- Development of minimum staffing policy at the Sheriff's Department for Road Officers and Sheriff's Office
- Rescheduling of Court appearances of State incarcerated inmates
- Creation of a desk officer to process non-law enforcement and minor incident calls
- Development of off-site inmate security (alternative forms of housing)
- Charging Defendants for jail costs

Commissioner Stamper stated he would try monthly to give a report on the recommendations and believes a draft agreement with the architect will be ready within 60 days.

B. Purchase of Florea Property

Commissioner Stamper stated the Commission has not heard anything from the City about their intentions of acquisition of the Florea Property.

C. Vicious Dog Ordinance

Commissioner Stamper stated he wanted to bring forward the Health Officer's recommendations for modifications to the Vicious Dog Ordinance and asking for Commission approval to forward this to Mr. Patton.

Commissioners Miller and Elkin agreed to forward the draft to Mr. Patton.

Commissioner Stamper requested Mr. Patton to draft modifications to the animal ordinance for vicious dogs per the recommendations of the Board of Health.

Commissioner Reports

Commissioner Stamper

Proposed Automated External Defibrillator Ordinance

Commissioner Stamper stated the Board of Health has requested the County draft an ordinance for Automated External Defibrillator (AED) use in the County.

Commissioner Miller

None to report at this time.

Commissioner Elkin

Convention and Visitor's Bureau – Tourism Board

Commissioner Elkin stated on February 26, 2002, House and Garden Television (HGTV) would be doing a program on Columbia at 7:00 p.m.

Commissioner Elkin stated there was a presentation on the Health Adventure Center at the Convention and Visitor's Bureau meeting. Commissioner Elkin submitted the Health Adventure Center proposal to the Public Record.

There was no public comment.

The meeting was adjourned at 2:15 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren

Karen M. Miller

Clerk of the County Commission

District I Commissioner

Skip Elkin
District II Commissioner