

TERM OF COMMISSION: December Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:33 p.m.

**Subject: Sheriff's Department – Second Reading and Approval of Contract Amendment (Business Name Change)**

Commissioner Elkin stated this is for the pawnshop software. The company merged and this contract is to reflect the name change with the software company.

Commissioner Elkin moved to approve the contract between the Boone County Sheriff's Department and Leadsonline, Inc, formally known as Magnum Computer Consulting.

Commissioner Stamper seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 548-2001**

**Subject: Purchasing Department**

Marlene Ridgeway, Purchasing Department Buyer, present on behalf of these items.

**A. First Reading of Contract Amendment Number One for Bid 01-24JAN01 (Electronic Monitoring Equipment and Service)**

Marlene Ridgeway stated this bid is used by the Adult Court Services and the Juvenile Offices for home detention units. Currently, the County has a contract with BI Incorporated for these. The Adult Court Services department is requesting an amendment to the above mentioned contract to allow for more inventory of home detention units. We have negotiated with the company and they have agreed to increase the stock at no additional charge. Currently, there are three to four units in stock. When a person is put on home detention, which can happen very quickly, and they can go through many units in a short period. The department is requesting their stock be increased to six to eight units at a time at no additional cost to the County.

Commissioner Stamper stated this is a first reading and requested the Deputy County

Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

**B. First Reading of Bid 63-27NOV01 (Network Laser Printer)**

Marlene Ridgeway stated the Purchasing Department received a request from Information Technology to issue a Bid for the Furnishing and Delivery of a Network Laser Printer and supplies. The Bid was issued on November 7 and closed on November 27. Three bids were received and evaluated.

Upon completion of bid evaluations, Purchasing and the Information Technology Department recommend award to New Millennium Solutions of Addison, Texas, for having the best bid meeting the minimum specifications. Huber and Associates submitted an Alternate Bid, which was lower, but the IT Department requested "no substitutions" due to this replacement model not being available until after the first of the year. Total cost of contract from department 1170 account 91301 is \$7,981.00.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

**Subject: Public Works**

David Mink, Public Works Director, present on behalf of these items.

**A. Second Reading and Approval of Extension of FMLA Temporary Replacement Employee**

David Mink stated he forgot to mention at the first reading of this item that 12 weeks would run through March 8, 2002. Therefore, what the department is requesting is an extension until the full-time employee returns or no later than March 8.

Commissioner Elkin moved authorize the extension of temporary employment of Earl Glenn as a Facilities Maintenance Technician until such time that the full-time person he is replacing returns to full duty but not beyond close of business on March 8, 2002.

Commissioner Stamper seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 549-2001**

**B. First Reading of Request to Extend Leave of Absence without Pay**

David Mink stated Mr. Kevin Wood has been on FMLA for a period of 12 weeks that ends on December 17, 2001. He has requested an extension of 12 more weeks of that leave for medical reasons and has a doctor's statement in support of this request. Mr. Mink stated he is at the meeting today in accordance with the Boone County Personnel Policy Manual, section 5.7, in which that long of a leave has to be approved by the Commission.

Commissioner Stamper asked what the prognosis is on this issue. Mr. Mink stated all the doctor's statement said was the additional 12 weeks could be beneficial to allow him extra recovery time to return to work. There are two possible outcomes to this issue, one being that Mr. Wood gets well and returns to work or he tries to get on disability. If he is unable to return to work, other actions would need to be taken to comply with the Americans with Disabilities Act (ADA) laws to make a decision regarding his future employment with the county.

Commissioner Stamper requested comment from Kay Murray, Director of the Health Trust and Boone County Treasurer, on this matter.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Facilities Maintenance – First Reading of Budget Revision (Salt Spreader)**

Ken Roberts, Facilities Maintenance Manager, present on behalf of this item.

Ken Roberts stated Facilities Maintenance has requested a budget revision to transfer \$975.00 from Department 6100 account 91200 to account 91300 to acquire a salt spreader for the County.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a seconded reading at the next available meeting with an appropriate order for approval.

**Subject: Auditor's Office – First Reading of Budget Revision (Parking Fees)**

Commissioner Stamper stated the Auditor's Office is requesting a budget revision to transfer \$1,260.00 from department 1123 account 86800 to department 1190 account 59300 to pay the difference in the parking fees which were increased by the City of Columbia effective October 1, 2001. This increase was not anticipated when the FY2001 budget adopted and the current appropriation is short \$1,260.00.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a seconded reading at the next available meeting with an

appropriate order for approval.

**Commissioner Reports**

*Commissioner Stamper*

*Letter from Mediacom*

Commissioner Stamper stated he received a letter to inform the County that, as of November 30, 2001, AT&T Corporation is in the process of acquiring Excite @ Home assets. This letter was submitted to the public record.

*Notice of Voluntary Annexation*

Commissioner Stamper stated that approximately 3.74 acres of land owned by Elizabeth Jackman, located on the west side of Warren Road, approximately 2400 feet north of New Haven Road has been annexed into the City of Columbia.

*Letter from Charter Communications*

Commissioner Stamper stated this letter is a notification of an increase in the basic video service by \$1.00 per month and expanded basic by \$1.32 plus taxes and fees per month effective January 2002.

*County MKT Trail – Florea Property*

Commissioner Stamper stated the County has been advised by John Patton, County Counsel, that the City of Columbia is proposing to buy the balance of the Florea property, known as the Florea Loop on the MKT Trail. The Florea Loop connects the City trail with the State trail. A letter of inquiry has been written to the City of Columbia about their intentions about this.

Commissioner Stamper commented about how the budget process will come to closure. He would like to have a couple of 3C meeting in regards to the budget, with the budget officer attending some of the meeting. He would like to have the budget closed by January 1, 2002 or at least having scheduled the required public hearing by that time.

*Commissioner Miller*

None to report at this time

*Commissioner Elkin*

*Centralia City Council*

Commissioner Elkin stated he met with the City of Centralia at their monthly Public Works and Utilities meeting. They wanted to know where the revenue sharing was and Commissioner Elkin informed them it would be light this year. They wanted some information on revenue sharing and grants. In addition, next week there is a meeting with Mayor Hindman, City of Centralia, City of Hallsville, and Commissioner Elkin to discuss the idea of a COLT Trail.

*El Chaparral Neighborhood Park Meeting*

Commissioner Elkin stated there were approximately 30 people at the meeting to discuss the park. It was unanimous of the people that were there they want to keep the park open and improve the park. He has a list of ideas and concerns discussed at the meeting. The biggest concerns were security issues. The majority of the issues did not have to do with the Commission but the Sheriff's Department. Commissioner Elkin will be setting up a meeting with the Sheriff and the Neighborhood Watch people to go to the neighborhood and talk about the safety concerns. The meeting began as a discussion about the park and the focus turned to streets and crime in the neighborhood.

Barry Homon, 14341 Proctor Rd., Columbia, stated he is a former resident of El Chaparral. To his understanding, the park was built with a 25 year grant, with obligations to maintain and keep the park in an orderly fashion. With the deteriorating equipment, which he believes was removed, seems like there is an obligation with the County to replace some of the equipment. He believes that the Commission should give consideration to giving money to the park to show the residents of the County that the Commission is trying to work in the direction of a parks program.

Commissioner Elkin stated the equipment that was put in park was in 1976 was through a Department of Natural Resources grant and the Commission was obligated to that. The Commission received a letter allowing the Commission to consider it obsolete and remove the equipment for liability reasons and this is why the equipment was removed. There was also no obligation to reinstall the equipment from DNR's opinion. He believes that being out there, the Commission has shown their commitment to work with the neighbors on improving their park. They will work with the Parks Commission, County Commission and the neighborhood to provide them with some recreational opportunities and some green space.

Commissioner Stamper stated the nature of the park is a neighborhood park and a distinction needs to be made between that and recreational facilities. It is designed to support a neighborhood not a whole community. The original agreement was actually between the home owners associations and the County only because of the need to funnel DNR funds. As part of the agreement, the neighborhood association would maintain the park and they have not been able to do so.

Mr. Homon stated that his concept is to go forward with this and have a small token to show the initiative to facilitate the neighborhood group to put some effort into the park themselves.

The meeting was adjourned at 1:57 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Don Stamper  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner