

TERM OF COMMISSION: November Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The acting Presiding Commissioner called the meeting to order at 1:33 p.m.

**Subject: Central Missouri County Human Development Corporation – First Reading of Budget Revision for Section 8 Voucher and Certificate Program Grant**

Barbara Johnson and Anita Sanderson of the Central Missouri County Human Development Corporation were present on behalf of this item.

Mrs. Johnson stated the Commissioners have requisitions and revisions for the last quarter of the Section 8 year. This is standard procedure this office goes through every few months. The documents need signatures so they can receive money to pay for Section 8 payments, which are due the first of every month to the landlords.

There was no discussion or public comment on this issue.

Commissioner Miller stated this was a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Circuit Clerk – First Reading of Hire above the Base of the Range**

Cheryl Whitmarsh, Boone County Circuit Clerk, present on behalf of this item.

Cheryl Whitmarsh stated she has an employee who has been in her office for three years. This employee is working in a Court Clerk II state funded position. Mrs. Whitmarsh is requesting permission to move the employee into the Court Clerk III county funded position. The base of the range for this position is \$9.42 per hour and is requesting to hire at \$0.75 above the base of the range so this employee will not be taking a cut in pay when moves into the supervisor position. Mrs. Whitmarsh stated she believes that this position is budgeted at \$13.19 per hour.

Commissioner Miller stated Betty Dickneite, Human Resources Director, supported this request. Mrs. Whitmarsh sent a summary of the duties to Betty so she would know exactly what this employee would be doing.

There was no discussion or public comment on this issue.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Purchasing Department – First Reading for Purchase of Radio Based Station and Control Equipment from State Contract C900181001**

Marlene Ridgeway, Purchasing Department Buyer, present on behalf of this item.

Marlene Ridgeway stated the State Contract for the purchase of Radio Based Stations and Control Equipment has been awarded to Motorola, Inc of Lee's Summit. The Sheriff's Department has grant money available for the purchase of 10 Motorola HT 1000 portable radios and accessories. Due to the time constraints on the bidding process for the remaining budget year, the department is requesting use of the State Contract for Radio Based Stations and Control Equipment to purchase these portable radios, antennas, charges, noise canceling remote speaker microphones and batteries. The total cost of contract is \$8,881.08 to be paid out of organization 2530 account 91300.

It was requested she get prices from local vendors and has given those prices to the Commissioners.

**Subject: Public Works**

**A. Second Reading and Approval of Right-of-Way Policy**

Wendy Lister, Right-of-Way Agent, present on behalf of this item.

Wendy Lister stated at Commissioner Miller's suggestion, she sent out the regular policy to eleven different contractors and engineering firms. She received two responses, which were positive. It was pointed out there were some typographical errors, which were corrected. The watering request was removed from the policy and the department will make it a suggestion to the property owners. Item 6A stated the culvert would be replaced as needed, but they also need to have the ability to extend culvert when needed.

Commissioner Miller thanked Mrs. Lister for developing the policy because it prevents future problems. Commissioner Elkin stated he thinks it is a good document.

Commissioner Elkin moved to adopt the attached Right-of-Way Acquisition Policy and Agreement.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 508-2001**

**B. Second Reading and Approval of Hire Above the Base of the Range**

Commissioner Elkin moved to approve the hire above the base of the range for a construction inspector at Boone County Public Works at a starting salary of \$13.60 per hour.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 509-2001**

**C. Second Reading and Approval of Final Post Bond Assessments**

John Watkins, Public Works Project Development Manager, and Patricia Lensmeyer, Boone County Collector, were present on behalf of these items.

John Watkins stated this is a second reading but at this time they still do not have the certified costs but are making these assessments so tax bills can be sent out. Once the final costs are in, they will be certified and will come back to the Commission to make any additional assessments. At that time, they will create a lien based on the certified costs and will be recorded at that time.

Commissioner Miller stated at this time, this is only to be able to put together the tax bills and send them out on the Collector's time line for mailing tax bills.

Mrs. Lensmeyer stated the department determined that the annual assessments needed to be created and billed. In all fairness to the property owners in these four neighborhood improvement districts, Mrs. Lensmeyer feels that it is important that they receive the annual billing this year so there is not additional interest accumulating over another billing year. If there are changes to the final assessment, they could do a special assessment for the minimal amount. It is not anticipated that the amount will be a lot because they believe that they are close on the final costs. If a special assessment is needed, the final nine years can be adjusted by increasing or decreasing the amounts.

**a. Wilson Turner Neighborhood Improvement District**

Commissioner Elkin moved to compute the final post bond assessment for the Wilson Turner Neighborhood Improvement District Road Improvement Project to be \$ 83,690.00.

The County Commission does hereby apportion the cost of said project equally by lot/tract

of property within said district according to the provisions of 67.463.2 RSMO. (1993Supp.) and petition approved by said Commission.

The County Commission further orders the following:

1. Special assessments against the property described on the attached exhibit A and in the attached amounts. Each of the eight- (8) properties will pay \$ 10,461.25.
2. The Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect November 8, 2001.
3. A Post Bond Assessment / Lien will be created for each property listed on the attached exhibit A and will be recorded once certified by Auditor in the records of Boone County, Missouri.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 510-2001**

**b. Hartsburg Hills Neighborhood Improvement District**

Commissioner Miller moved to compute the final post bond assessment for the Hartsburg Hills Neighborhood Improvement District Road Improvement Project to be \$ 50,068.00.

The County Commission does hereby apportion the cost of said project equally by lot/tract of property within said district according to the provisions of 67.463.2 RSMO. (1993Supp.) and petition approved by said Commission.

The County Commission further orders the following:

1. Special assessments against the property described on the attached exhibit A and in the attached amounts. Each of the eight- (8) properties will pay \$ 6,258.50.
2. The Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect November 8, 2001.
3. A Post Bond Assessment / Lien will be created for each property listed on the attached exhibit A and will be recorded once certified by the Auditor in the records of Boone County, Missouri.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 511-2001**

**c. Cedar Gate Neighborhood Improvement District**

Commissioner Miller moved to compute the final post bond assessment for the Cedar Gate Neighborhood Improvement District Road Improvement Project to be \$ 91,341.68.

The County Commission does hereby apportion the cost of said project equally by lot/tract of property within said district according to the provisions of 67.463.2 RSMO. (1993Supp.) and petition approved by said Commission.

The County Commission further orders the following:

1. Special assessments against the property described on the attached exhibit A and in the attached amounts. Each of the seventeen- (17) properties will pay \$ 5,373.04.
2. The Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect November 8, 2001.
3. A Post Bond Assessment / Lien will be created for each property listed on the attached exhibit A and will be recorded once certified by the Auditor in the records of Boone County, Missouri.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 512-2001**

**d. Hillview Acres Neighborhood Improvement District**

Commissioner Miller moved to compute the final post bond assessment for the Hillview Acres Neighborhood Improvement District Road Improvement Project to be \$ 160,647.76.

The County Commission does hereby apportion the cost of said project equally by lot/tract of property within said district according to the provisions of 67.463.2 RSMO. (1993Supp.) and petition approved by said Commission.

The County Commission further orders the following:

1. Special assessments against the property described on the attached exhibit A and in the attached amounts. Each of the fifty-two (52) properties will pay \$ 3,089.38.
2. The Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect November 8, 2001.
3. A Post Bond Assessment / Lien will be created for each property listed on the attached exhibit A and will be recorded once certified by the Auditor in the records of Boone County, Missouri.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 513-2001**

**Subject: Planning and Building Inspection – Second Reading and Approval of Land Use Planning and Water Quality Restoration Grant (Bonne Femme Creek Watershed)**

Bill Florea, Planning and Building Inspection, present on behalf of this item.

Commissioner Miller stated at the last Commission meeting, it was requested that this item be taken to the Stormwater Development Workshop for comments. To her understanding, the City of Columbia supported this initiative at their last meeting. This was the last partner needed for full support this item.

Mr. Florea stated they have received letters from all of the partners that they requested. This was discussed at the Watershed Workshop. He did not receive any comments on this item. There has also been some press coverage on this item but that has not generated any comments.

Commissioner Miller stated she had not received any comments on this item either.

Commissioner Elkin stated he has not received any comments on this item either.

Commissioner Miller moved to approve the Land Use Planning and Water Quality Restoration Grant Application for the Bonne Femme Creek Watershed.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 514-2001**

Jim Davis thanked Bob Lyrch for working on this grant application.

**Subject: First Reading of Boone County Holidays for 2002**

Commissioner Miller stated the Commission has received a list that the State has adopted for 2002. By statute, the County Government follows the holiday schedule the State adopts.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Commissioner Reports**

*Commissioner Miller*

*Storm Water/Development Seminar Report*

Commissioner Miller stated this seminar was held this past weekend at the Bearfield Estates. There were engineers, developers, planned owners, environmentalist, and governmental agencies in attendance. She thanked the people that organized and presented at the seminar.

*Commissioner Elkin*

None to report at this time.

There was no public comment.

The meeting was adjourned at 1:53 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner