

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE:  
Presiding Commissioner Don Stamper  
District II Commissioner Skip Elkin  
Deputy County Clerk Brian Wright

Commissioner Stamper called the meeting to order at 1:30pm.

**Subject: Recognition of Debby Fitzpatrick for Fundraising Efforts on behalf of the Leukemia/Lymphoma Society**

Debby Fitzpatrick (Human Resources Department), Betty Dickneite (Human Resources Director), and Judy Swieciciki (Executive Director of the Gateway Chapter of the Leukemia/Lymphoma Society) were present on behalf of this matter.

Commissioner Stamper stated that the County's fundraising efforts for Community groups is not well known. He stated that the County actively participates in the United Way. He noted that until recently other groups, such as the Leukemia Society, have not had as much County participation. He further noted that Ms. Dickneite brought Ms. Fitzpatrick's hard-work for this matter to the Commission's attention. He added that due to her work this year, the "Dress Down for Leukemia Day" one of the most successful efforts the County has ever had.

Judy Swieciciki stated her appreciation for Ms. Fitzpatrick's hard work on behalf of the Leukemia/Lymphoma Society. She noted that Ms. Fitzpatrick's dedication also reflects well on the County Government. Ms. Swieciciki delivered a brief history of the Leukemia/Lymphoma society, and presented Ms. Fitzpatrick with a plaque from the Society.

Commissioner Stamper stated the Ms. Fitzpatrick is leaving the County, to accept a position with MODoT. He stated the Commission's appreciation for Ms. Fitzpatrick's leadership role in this matter.

Debby Fitzpatrick stated that she was unsuccessful in reaching last year's donation goal. She stated that this year, the donation goal was achieved.

Commissioner Stamper asked how much money was raised this year.

Ms. Fitzpatrick stated that \$341 was raised this year, noting that some of the donation were received after the deadline.

Betty Dickneite wished to express her gratitude for Ms. Fitzpatrick's work, noting that this was only one example of the work she has done for the County.

Ms. Fitzpatrick stated that even the departments that were not allowed to dress-down (such as the Collector's Office) always participate in the event.

**Subject: Receive and Accept Golf Boulevard Subdivision, Block 2**

Thad Yonke, Planning and Building Department was present on behalf of this matter.

Thad Yonke stated that the item is a two lot subdivision plat. He stated that the plat is located on Pin Oka Boulevard, just north of St. Charles (near the Lake of Woods area). He noted that the area was originally a survey tract, done prior to the County's planning requirements. He further noted that the area is in a district that would allow the lot sizes to be built.

Mr. Yonke stated that the plat has been holding for infrastructure. He stated that the area is serviced by a collector-sewer. He noted that the department had to wait until the sewer was extended. He further noted that the department has the approval on the extension.

Commissioner Stamper asked if the lot will pay a fee into the Neighborhood Improvement District, or was it exempt.

Mr. Yonke stated that to his knowledge, the lot was already exempt. He noted that the lot was already connected into the sewer line that connects to the golf course.

Commissioner Stamper asked if the lot was less than an acre.

Mr. Yonke responded affirmatively.

Commissioner Elkin moved to receive and accept Golf Boulevard Subdivision, Block 2 and authorize the Presiding Commissioner to sign the documents.

Commissioner Stamper seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 268-2001**

**Subject: Second Reading & Approval to Hire above the Base of the Range for a Crime Victim Specialist**

Commissioner Stamper moved to authorize the hiring of a Crime Victim Specialist at a rate of \$17.10/hour, which is approximately 15% above the base for a Range 24 position.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 269-2001**

**Subject: Second Reading & Approval for the Victim Service Program Grant Renewal**

Commissioner Stamper moved to approve the State Services to Victims Fund Grant renewal application to the 13<sup>th</sup> Circuit Family Court- Juvenile Division, in the amount of \$32,712.54. It is further ordered that the Presiding Commissioner be hereby authorized to sign the application.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 270-2001**

**Subject: Second Reading & Approval of the Roadway Maintenance Acceptance Certificate in Spencer Hills Subdivision Plat #2 and in Clearview Subdivision Plat #6 and Plat #7**

Commissioner Stamper moved to order the following:

**Whereas**, the County has examined the roadway for Autumn Drive (partial), East Cedar Court (partial), Clearview Drive (partial), Hilary Court, Tyler Drive and Sackets Drive located within the right-of-way dedicated on the plats of Clearview Subdivision Plat No. 7, recorded in Plat Book 12, Page 29 and Spencer Hills Subdivision Plat 2, recorded in Plat Book 35, Page 30, both of the Boone County, Missouri records, and

**Whereas**, the county, having inspected these roads throughout their construction, with the exception of the area assured by the Developer, finds that the described roadways are in a condition acceptable to the Boone County Public Works Department, as attested by the Roadway Maintenance Acceptance Certificate for said roadways, and

**Whereas**, easements, recorded in Book 1664, Pages 998 and in Book 1721, Page 901 have been granted to facilitate adequate storm water runoff,

**Now therefore it is ordered** that the County Commission accepts the above easements and Developer's assurance on behalf of the citizens of Boone County, authorizes the Presiding Commissioner to sign the Roadway Maintenance Acceptance Certificate for said Autumn Drive, East Cedar Court, Clearview Drive, Hilary Court, Tyler Drive and Sackets Drive on behalf of the County Commission and further assumes responsibility for the maintenance and control of these roads from and after the date of this order.

It is further ordered that the order be certified by the County Clerk and recorded in the Office of the Recorder of Deeds.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 271-2001**

**Subject: Authorize a Closed Session Pursuant to Section 610.021 (17) RSMo.**

Commissioner Stamper moved to authorize a closed session on Wednesday, June 20, 2001 at 2:00pm in Room 220 of the Government Center as authorized by Section 610.021 (17) RSMo. to discuss confidential or privileged communications between a public governmental body and its auditor, including all auditor work product.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 272-2001**

**Subject: First Reading to Award a Bid for Asphalt Paving**

David Mink (Public Works Director) and Melinda Bobbitt (Purchasing Department Director) were present on behalf of this item.

Melinda Bobbitt stated that the item was pending legal counsel's approval early next week. She noted that the contracts are currently in John Patton's office.

Ms. Bobbitt stated that the Purchasing Department received a request from the Public Works Department to issue a bid for Asphalt Paving on May 3, 2001. She stated that the bid was issued on May 4, 2001 and closed on May 15, 2001.

Ms. Bobbitt stated that Public Works and the Purchasing Department recommends award of bid 27-29MAY01 to APAC-Missouri, Incorporated for the Base Bid for Asphalt Paving of Rangeline, and also award of the Add Alternate bid for Asphalt Paving of Rebel Drive and Abilene Drive. She stated that the contract award is for \$1,197,480.90. She noted that currently a balance of \$1,874,027.69 remaining in account 2045-71100. She further noted that there is a balance of \$1,874,027.69 remaining in the account.

David Mink stated that the Contractor was anxious to begin work. He stated that the Public Works Department had not originally planned on bringing the item forward until Mr. Patton had had a chance to review the agreement. He stated that in order to expedite the item, it is being first read today.

Commissioner Stamper stated that this was the only bid received for this item. He stated that the delay on the matter was due to the absence of legal counsel, in reviewing the documents. He noted that Mr. Patton will return on Monday.

There was no public comment.

Commissioner Stamper stated that the item had been first read into the public record and requested that it be returned at the next Commission meeting for further discussion and final approval.

**Subject: First Reading of Gans Road Change Order #5**

David Nichols (Public Works Department) and David Mink (Public Works Director) were present on behalf on behalf of this matter.

Commissioner Stamper stated that the item had been discussed previously in a work session with the Commission.

David Nichols stated that various pieces of correspondence from the consultants should also be included with the documentation presented to the Commission. He stated that the work proposed is to be done so in a specific manner.

Mr. Mink stated that the original estimate was given to the Public Works Department some time ago. He stated that it was felt that the estimate given to Public Works was conservative. He noted that the Public Works Department chose to stall in taking any action with the item. He further noted that the work has been performed, adding that the original estimate was correct.

Mr. Mink stated that the Department feels comfortable with the estimate. He stated that the estimate seems reasonable.

Mr. Nichols stated that he spoke with several other consultants, with similar experiences (winter projects). He noted that the consultants thought the estimate was reasonable with these types of weather conditions.

Commissioner Stamper stated that the item had been first read into the public record and requested that it be returned at the next Commission meeting for further discussion and final approval.

**Subject: First Reading & Discussion for the Reassignment of the County's Parking Program**

David Mink, Public Works Director, was present on behalf of this matter.

Commissioner Stamper stated that he and Commissioner Miller have had several discussions regarding this issue. He stated that it has been the Commission's intent to look at re-aligning a portion of the parking responsibilities to another County Department (Facility Maintenance). He noted that some work had been done to accommodate this matter. He further noted that there was a meeting recently, where there was some confusion about the re-assignment.

Mr. Mink stated that he read the Human Resources Policy Manual, regarding this issue. He stated that in the manual, it refers to a County Parking Committee. He noted that the manual did not state how the Committee is established, or state who is presently on the committee. He added that to his knowledge, Bettie Johnson (Recorder of Deeds) is on the committee.

Mr. Mink asked if Facility Maintenance were to be given this task, could it have a representative on the Committee.

Commissioner Stamper stated that in his discussions with Commissioner Miller, the Commission identified that the a member of the Commission would most likely be a chair of the committee. He stated that, in his opinion, he did not have a problem with having a member of Facilities Maintenance on the committee.

Commissioner Elkin agreed with Commissioner Stamper's decision, noting that if Facilities Maintenance were to take over this responsibility, it should also have a vote in the decision-making process as well.

Commissioner Stamper stated that there is also the possibility of having Ken Roberts, Manager of Facilities Maintenance, be the chair of this committee. He stated that any order passed by the Commission on this matter, will also address the make-up of the committee.

There was no public comment.

Commissioner Stamper stated that the item had been first read into the public record. He requested that it be returned at the next Commission meeting for a second reading and further discussion.

**Subject: Vandiver Drive Extension Agreement**

Commissioner Stamper stated that the County received documents back from the City of Columbia, regarding the agreement between the County and MODoT. He stated that the agreement had been signed by the City. He noted that the agreement had not yet been approved by legal counsel. He requested that the Commission staff forward the document to Mr. Patton's office for his review. He further noted that the item would be returned back to the Commission for a second reading and approval, based upon Mr. Patton's review.

**Subject: Commissioner Reports**

*Commissioner Stamper*

*Human Resource (HR) Issues Report*

Commissioner Stamper stated that he had a meeting this week with Betty Dickneite, Human Resources Director, concerning HR issues. He stated that the Commission will be attending a work session with Ms. Dickneite next week. He noted that the meeting will be conference call,

discussing the progress of the Public Sector Personnel Consultants. He further noted that the consultants are working with the Range Classification system used by the County.

Commissioner Stamper stated that a discussion occurred regarding the transition period in the Human Resources office. He stated the Ms. Dickneite has hired a new staff member for her office, to replace Deby Fitzpatrick.

Commissioner Stamper discussed the recent activity of the search committee for the new Information Technology Director. He noted that there were approximately thirty applicants due to advertising. He further noted that a group of finalists have been identified. He added that the finalist will begin the interview process next week.

Commissioner Stamper stated that that the variety of vacancies within other County offices were discussed. He stated that several of the positions listed on his handout have been filled (such as the Crime Victim Specialist and Building Inspector). He noted that Ms. Dickneite is making progress with the number of applicants the County is receiving.

*Meeting with the Mayor of Harrisburg report*

Commissioner Stamper stated that he met recently with the Junior Carter, Mayor of Harrisburg. He stated that Mayor Carter inquired about using grant money from the County, for sidewalks. He noted that the Commission is working on a policy regarding this issue.

Commissioner Stamper stated that Mayor Carter inquired if the County could assist with its Community Betterment Program grants. He stated that Harrisburg has a committee working on this issue. He noted that he referred the issue to the Regional Planning Commission. He further noted that Community Betterment Association had done some survey work –ranking priorities. He listed the top three responses to the survey included a Community Recreation Center/Teen Center, the Historic Preservation of the Old Schoolhouse/Masonic Lodge, and a Retirement Home/Senior Care Facility.

*Boone County Council on Aging (BCCA) report*

Commissioner Stamper stated that he and the Senior Board met yesterday with a representative of the Boone County Council on Aging. He stated that a discussion occurred regarding issues related to seniors' perspectives. He noted that the fastest growing population within Boone County is persons 85 years or older. He further noted that within the next ten years, there will be a dramatic increase in people over the age of 55.

Commissioner Stamper stated that due to the growing numbers of older citizens within Boone County, the County will have a dramatic draw on social service programs, senior programs and health programs. He noted that the Commission needs to begin looking comprehensively at the entire aging issue.

Commissioner Stamper stated that the BCCA might consider making a white paper about Senior Issues, for any interested parties. He stated that a publication such as this could provide an

evaluation of matters as they currently stand, and possible problems faced in ten years. He noted that eventually the Commission may want to consider asking the Citizens of Boone County for funding.

***Commissioner Miller***

Commissioner Miller was not present today.

***Commissioner Elkin***

Commissioner Elkin did not give reports today.

In public comment, David Nichols stated that he would be sending a notification to the press. He stated that Richland Road will be closed to traffic, starting Monday. He noted that the Richland Road project will officially begin work.

The meeting adjourned at 1:55pm.

Attest:

---

Don Stamper  
Presiding Commissioner

---

Wendy S. Noren  
Clerk of the County Commission

---

Karen M. Miller  
District I Commissioner

---

Skip Elkin  
District II Commissioner