

TERM OF COMMISSION: April Session of the February Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
County Counselor John Patton
Deputy County Clerk Brian Wright

Commissioner Miller called the meeting to order at 1:31pm.

Commissioner Miller noted that Commissioner Stamper would be arriving late to the meeting.

Subject: Second Public Hearing for Ozark Air Lines Inc., CDBG Grant

Bernie Andrews was present on behalf of this item.

Commissioner Miller stated that this issue was dealt with at the last meeting, however since the hearing had been scheduled in local newspapers for today, the issue was brought back in order to fulfill the appropriate close-out procedures.

Bernie Andrews stated the Public Hearing was required by the Department of Economic Development (DED) to close-out the Ozark Air Lines community Development Block Grant. The newspaper notice and hearing minutes will need to be submitted to DED. He also stated that the hearing for the Grant could not be held until 80% of the funds were spent. He noted that he received the final construction invoices last Tuesday.

Bernie Andrews stated that any other items occurring with Ozark Air Lines with the County Commission at this time are simply coincidences.

Bernie Andrews stated that one of the highlights of the grant was the infrastructure at the airport, put in place to support Ozark Air Lines. He noted the available cost for the project was \$166,050.15. On Tuesday the Commission took action to de-obligate \$43,949.82. The next part of the process will be to get all the closing documents signed by the project manager, Jim Schwartz.

Bernie Andrews stated that Ozark Air Lines was asked to create 21 new jobs, within two years of the grant award date, as their part of the project. He noted that this was completed successfully, at times having more jobs than were actually required.

Commissioner Miller opened a public hearing on the CDBG. There was no discussion, and the public hearing was closed.

Commissioner Miller stated that she believed it was a good investment at the airport, whether Ozark Air Lines is there or not. She stated her pleasure in de-obligating the funds from this project for another community project.

Commissioner Miller moved to authorize the liaison commissioner to sign the CDBG documents, and finalize the Community Development Block Grant for Ozark Air Lines request.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 164-2001**

Subject: Public Works Department

A. First Reading of Utility & Water Line in the Uneconomic Grant, St. Charles Road

Wendy Lister and David Nichols, Public Works Department, were present on behalf of this item.

Wendy Lister stated that as part of the St. Charles road project, the county allowed utilities to locate properties, in areas that are currently owned by the county on St. Charles Road. Public Works requests the Easements in favor of those Utilities.

Wendy Lister presented a diagram of where the utilities are located on St. Charles road.

Commissioner Miller asked if the diagram represented the entire property located on St. Charles Road.

Wendy Lister responded the property extended a little further than shown on the map.

Commissioner Stamper stated that the Commission had been first approached about this matter by the Parks and Recreation Department. He noted that the property would be useful for the Parks and Recreation Department, and that it seemed like a reasonable thing to do.

Commissioner Stamper stated that the item had been first read into the public record, and that the item should be returned to the next meeting for approval and to execute the easements.

B. First Reading of Uneconomic Remnant, St. Charles Road

David Nichols stated that easements had been acted on first, and this item reflected action on the deeds.

Commissioner Stamper stated that the item had been first read into the public record, and that the item should be returned to the next meeting for final approval.

Subject: Boone County Historical Society (BCHS) Presentation on Civil War Memorial

Jim Cunningham, Bill Crawford, and Helen Wulff were present on behalf of this item.

Jim Cunningham stated the BCHS was present in order to finalize the Civil War Memorial, which would be located on the court house lawn. A memorial is present on the court house lawn to represent the Confederacy side, but nothing for recognizing both sides. He also stated that more people, from Boone County, lost their lives in the Civil War than during any other American war. It was also noted that the BCHS had raised over \$14,000 needed to create the memorial. The monument projected arrival time is sometime in late summer/ early fall.

Jim Cunningham asked the Commission for final approval to place the monument on the court house lawn, and the concrete needed for the base of the memorial.

Bill Crawford noted the memorial importance as a genealogical tool, for members of the community.

Helen Wulff stated that more names may surface in future years, and those names would be added to a memorial book, not the monument itself.

Commissioner Miller stated that when the court house plaza was being designed, electrical spots were outlined for lighting to the monument.

Commissioner Stamper and Commissioner Miller had a difference of opinion on whether a prior Commission Order had been drawn-up authorizing the placement of the memorial.

Commissioner Elkin stated his full support for the addition of this monument to the court house square.

Commissioner Stamper stated that this is a proud day for the people of Boone County, noting the community's sense of pride for its heritage. He noted that since the court house grounds are a gathering place for the community, there could be no better place for the monument.

Commissioner Stamper thanked the Historical Society for their hard work on this project. He noted that he considered this a joint effort between the Commission and the Historical Society. He further noted that he believed money could be found for the footing of the monument in the budget, which would be located on the west-side of the court house.

Commissioner Stamper stated that the item would come back for a second reading to allow for public comment. He also stated that that the item had been first read into the public record, and that the item should be returned to the next meeting for final approval.

Subject: Boone County Sheriff's Office

A. First Reading of Request for Splitting A Position into Two Positions

Ted Boehm, Boone County Sheriff and Beverly Braun, Sheriff's Department were present on behalf of these items.

Ted Boehm stated that several weeks ago an employee left the Sheriff's Department. A staffing survey was examined to determine how the position could best be filled. The Sheriff's Department requested that the Commission take position #71 (Lieutenant), and create both a Clerical and a Patrol Officer position.

Beverly Braun stated that due to a recent grant in position #397, a savings of \$8,721 was also created to help in the funding of these two new positions.

Sheriff Boehm stated that the cost for the Clerical position would be \$14,695.00. The Patrol Officer position would cost \$19,718.00. The two positions would still leave a savings of \$3,204.00 in this budget. However, Sheriff Boehm noted that this money could be used in providing the equipment needed for the Patrol Officer Position. The equipment cost for the position would be an additional \$22,040.60.

Commissioner Elkin stated that it was his understanding that with the hiring of a civilian, for the clerical position, the extra patrol officer being hired would have more road-time.

Commissioner Stamper asked if Sheriff Boehm wanted the first read policy waived on this matter also.

Sheriff Boehm answered affirmatively.

Commissioner Miller stated that she would prefer that this only be first-read today, expressing concern about additional money being added to a budget. She added that she would like more time to evaluate the item.

Commissioner Stamper stated that he too felt that the issue should have a second reading next week, allowing the Commissioners more time to evaluate the matter.

Commissioner Stamper stated that the item had been first read into the public record, and that the item should be returned to the next meeting for final approval.

B. First Reading of Request to Hire Above Base of Range

Ted Boehm stated that several weeks ago, an LPN left the Sheriff's Department. The LPN worked in the jail. The Sheriff's Department requested that Human Resources advertise the position available for either an LPN or RN. Eleven persons responded (9 RN's/ 2 LPN's). The

final conclusion was reached that an RN would best suit the position.

Sheriff Boehm requested that the Commission approve the hiring of an RN, for the LPN vacancy, 9.5% over the base of the range.

Sheriff Boehm noted how much more an RN could do than an LPN, without the presence of a physician. He further noted that there is money in the budget for this hiring.

Commissioner Miller asked if this meant the Sheriff's Department would be hiring a $\frac{3}{4}$ time RN, instead of a full-time LPN.

Sheriff Boehm answered affirmatively.

Commissioner Stamper asked if the current lead person in the nursing staff was also an RN.

Sheriff Boehm answered affirmatively.

Commissioner Stamper stated that the timing of the hiring was critical, and the second reading policy should be waived in this matter.

Commissioner Miller stated that she was not opposed to hiring above the base of the range. She did, however note concern about taking a full-time position into a $\frac{3}{4}$ -time position, understanding the workload at the jail.

Commissioner Miller asked whether the position would become a full-time position in the future.

Sheriff Boehm answered that he was unsure at this time.

Commissioner Elkin stated that he understood the function-ability of an RN over an LPN. He noted that due to time-restraints, he was comfortable waving the first reading policy on this matter.

Commissioner Miller moved to authorize the hiring of an individual for a $\frac{3}{4}$ -time Registered Nurse Position in the Sheriff's Department (9.5% above the base of the range).

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 156-2001**

Subject: First Reading to Award Bid #02-31JAN01 (Corrections Software System)

Marlene Ridgway, Purchasing Department was present on behalf of this item.

Marlene Ridgway stated that two proposals were received in regards to the corrections software systems bid.

The evaluation committee reviewed both proposals on several criteria, and at that time the evaluation committee recommended the bid be awarded to HTE Inc., for having the best proposal meeting the minimum specifications. The total amount budgeted for this project was \$165,000. The total cost of the contract is \$157,251.00.

Commissioner Miller asked if this bid had gone through the auditors office.

Marlene Ridgway answered affirmatively.

John Patton stated that the copy of the proposal the Commissioners had may be dated. He noted that there were changes made to the proposal that he wanted changed.

Marlene Ridgway noted that the memorandum the commissioners had was a copy of the attachment itemizing the cost of the contract.

Commissioner Elkin asked about the compatibility problems with the software, noting the amount of programming time it was going to take.

Bob Ormiston, Director of Information Technology Department, stated that there had been some initial concern about successfully completing the programming in the time-frame provided, with the resources available. After speaking with HTE, the Information Technology Department decided the problems were not going to be as big, as originally feared.

Commissioner Miller stated her support for the item, noting the county's goal of eliminating as much of the programming time as possible, allowing more programming time for the rest of the county.

Commissioner Stamper stated that the item had been first read into the public record, and that the item should be returned to the next meeting for final approval.

Subject: First Reading of Firewall Purchase for the Information Technology Department

Bob Ormiston, Director of Information Technology was present on behalf of this item.

Bob Ormiston stated that the firewall is needed in order to maintain the security of the County's computer system. He noted that last year, the State Courts Administration changed its software, in the court house, at which time the County's system became vulnerable and exposed it to certain security risks. A firewall was put in place, on the court house side, to restrict access to their system. The firewall in discussion today, is the county's "piece of the puzzle", allowing access to the Prosecuting Attorney's office to the Banner software, while still maintaining

security.

Bob Ormiston noted that the item was unbudgeted, since he thought that the item could be fixed without having to spend this money.

Commissioner Stamper stated that the item had been first read into the public record, and that the item should be returned to the next meeting for final approval.

Subject: Second Reading/ Approval of Amendment to Agreement for Purchase of Homemaker/ Personal Care Agreements

Commissioner Stamper stated this item had been first read at the last meeting.

Commissioner Miller moved to approve the amendments to Homemaker and Personal Care Service Agreements between Boone County and Visiting Nurses Alliance, Inc., Northeast Action Corporation Inc., HomeCare of Mid-Missouri, Help at Home Inc., and Pyramid Group Inc., and authorize the Presiding Commissioner to sign.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 157-2001**

Subject: Second Reading/ Approval of Contract Agreement with the City of Columbia

Commissioner Stamper stated that there was no public comment on this matter.

Commissioner Elkin moved to approve the contract agreement between Boone County and the City of Columbia for Public Health Services covering FY2001 in the amount of \$548,671.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 158-2001**

Subject: Second Reading/ Approval of NACo-ESRI Grant and other Collaborative Efforts within GIS

Commissioner Miller stated that the National Association of Counties has entered into an agreement with ESRI. ESRI is doing about \$26,000,00 worth of grants in different phases. Boone County will enter into an Intermediate phase of the grant.

Commissioner Miller moved to authorize the grant application for the NACo/ ESRI Technology Grant Series-Intermediate Level Grant Program.

There was no discussion.

The motion passed 3-0. **Order 159-2001**

Subject: Authorize Court House Grounds Use

A. Mass in Celebration of Sacred Heart's 125th Anniversary sponsored by Sacred Heart Church on July 15, 2001

Commissioner Miller moved to authorize the use of the Courthouse Grounds for a mass in celebration of Sacred Heart's 125th Anniversary sponsored by Sacred Heart Church on July 15, 2001 from 8am-12pm.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 160-2001**

B. Hispanic Heritage Month Celebration sponsored by Adelante on September 14, 15, 22, 2001

Commissioner Elkin stated that the Celebration was being sponsored by Adelante, the Hispanic insert in the Columbia Missourian newspaper, published once a month. He noted that with the growing Hispanic population, it is an important event.

Commissioner Elkin moved to authorize the Courthouse Grounds for a Hispanic Heritage Month Celebration sponsored by Adelante on September 14, 2001 from 2-4pm, September 15, 2001 from 9pm-1:30am, and September 22, 2001 from 9pm-12:00am

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 161-2001**

Subject: Adopt Proclamation for National Child Care Professional's Appreciation Day

Commissioner Stamper moved to adopt the Proclamation for National Child Care Professional's Appreciation Day.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 162-2001**

Commissioner Reports

Commissioner Stamper

Commissioner Stamper requested that his reports be carried over until the next meeting.

Commissioner Miller

Report on Public Works Update

Commissioner Miller stated that she had an action item for the Gans Road Project. She noted that currently, the Commission is in the process of possibly changing their policy regarding the change order language. Commissioner Miller stated she had signed a Change Order item, before realizing that no action by the Commission had taken place on the matter.

David Mink, Director of Public Works stated that this change was due to a complaint, regarding erosion control measures, largely due to carrying the project through the winter. The work was done, and the additional amount is the subject of the change order to the contract.

Commissioner Miller moved to approve Change Order #3, for additional erosion control measures, in the amount of \$2676.05, and authorize the liaison Commission to sign the Change order.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 163-2001**

Commissioner Miller reported that Public Works Department received \$7,146.75 back from the Department of Natural Resources, in a matching grant for erosion control/ stabilization. The department hopes to use this money for in-house stabilization on Clay's Fork Road and Soft Pit Hill projects.

Commissioner Stamper asked if all the stabilization projects were occurring in the Southern District.

Commissioner Elkin noted that Clay's Fork was in the North.

Commissioner Miller noted the opening bid time for the Richland Road project as the first part of

May.

Commissioner Stamper asked if whether concrete or asphalt will be used.

David Mink stated that it would probably be asphalt.

Commissioner Elkin noted that the bid opening is May, 8 2001.

Commissioner Miller noted several other bridges and Public Works projects.

Commissioner Elkin stated that he and several other members of the Public Works Department went and inspected the Greer Road Bridge. He noted that it is an old bridge, and was fairly “rickety” and many options will be examined for repairs.

Commissioner Miller stated a request from Rocheport to inquire about any old, unneeded Tank Cars to extend first street down to the river.

Commissioner Stamper stated that the last two Tank Cars that he knew of had been given to the school at Two Mile Prairie.

Commissioner Miller stated that the Fire District is working on their project for the Burn School, and requested work be done with engineering, and use of County Dump Trucks to haul excavated materials. She noted that it would put a hardship on the Public Works department to get the work done, with their current schedule.

Commissioner Stamper asked how much time is the Fire District asking for with the project.

David Mink responded that currently the project time is unknown.

Commissioner Elkin expressed concern with the manner in which the excavation will be requested, and noted that the maintenance crews have a difficult time currently keeping up with projects.

Commissioner Stamper suggested that the Fire District stockpile the material, thereby allowing Public Works to move the material at their convenience.

Commissioner Miller noted that Public Works needs to concentrate on their own projects first, considering that this project takes away from other priorities already scheduled by Public Works.

Commissioner Stamper noted he wants to help the Fire District when the County can.

David Mink suggested that a meeting be set up with the Burn School to discuss the amount of time the excavation will require, and when the project will need to occur.

Commissioner Miller stated that if David Mink felt like the project took a reasonable amount of time, the Commission was fine allowing the excavation.

Commissioner Miller stated the rest of the updates dealt with Facilities Maintenance projects. She noted one item of interest was the roof leaks at the Sheriff's Administrative Building.

Commissioner Stamper noted that the roof is a raised seam-metal roof. He noted that he thought the roof should last between fifty and sixty years.

Commissioner Miller stated that Public Works should check the warranty in regards to the roof problems.

Commissioner Stamper and Commissioner Elkin both noted that that the problems may have occurred due to a man-made mistake, such as drilling a hole through the roof.

Commissioner Miller reported on the Reality House Parking Lot/ drainage issue. She recommended that a change order be made to increase \$15,917.75, to now include the whole parking lot re-surfacing with asphalt. The damage to the parking lot is attributed to the long winter season. She further noted that Public Works advised that a temporary road not be installed.

Commissioner Elkin stated that it was the drive around Reality House that will need to be replaced. He noted that a good base probably wasn't put down, and the number of trucks using the drive doing the work are what resulted in this drive's replacement.

Commissioner Stamper stated that a change order had been first read into the public record for improvements to the existing drive at the Reality House Facility, and that the item should be returned to the next meeting for final approval.

Commissioner Miller stated that the playground equipment at El Chapparal park was inspected by the County's insurance company. The insurance company recommended taking everything out. Putting together a long-range plan was also suggested by the insurance company, making the park ADA accessible. It was recommended that in the meantime, the swing-set at the park be replaced. Commissioner Miller noted that there may be funds in the safety budget for the swing-set replacement.

National Forest Program Update

Commissioner Miller reported on a presentation to the Commission by the new Park Ranger for this district. He identified the new public law 106-393, giving counties options for excepting the funds entitled to the counties based on the number of acres within a given county of federal lands. Currently the county receives these funds in a 100% lump sum (about \$3,000). Commissioner Miller stated that it was the consensus of the Commission to continue receiving the funds in the lump-sum form. Commissioner Miller noted that a letter to the state will need to

be drafted to communicate this desire, to remain of the same program the county is currently on.

There was no public comment.

The meeting adjourned at 2:52pm.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner