

TERM OF COMMISSION: October Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Melanie Stapleton

The meeting was called to order by the Presiding Commissioner at 9:30am.

Subject: Hiring an Enforcement Officer above the base of the range

Sheriff Boehm stated that the Sheriff's Department had the opportunity to rehire a deputy that had previously served with the department. He stated that the deputy worked for the Sheriff's Department for six years and then went to work for the Columbia Police Department.

Sheriff Boehm stated that he was present to request that the deputy be rehired at a rate of pay that is 7% above the base of the range.

Commissioner Miller asked if the applicant requested a higher rate of pay.

Sheriff Boehm stated that the applicant had not requested the higher salary and nor had any of the other applicants that he requested higher salaries for in the past. He stated that he reviews the applicant's assets and requests the salary accordingly. He stated that he requested that same salary rate for all of the other applicants for the position of Law Enforcement Officer, that he felt deserved a salary above the base of the range.

Sheriff Boehm stated that this individual also developed the software and would be able to perform the computer applications connected to all of the pawn shops in Boone County. He stated that this individual had been instrumental in the recovery of a lot of stolen merchandise.

Commissioner Vogt moved to authorize the Sheriff's Department to hire an Enforcement Officer at a rate of pay of \$12.94/hr, which is 7% above the base of the range.

Commissioner Miller seconded the motion.

Discussion: Commissioner Miller asked why the base of the range is in place if people are going to be continually hired above the base.

Mark Stone stated that the base signifies the minimum qualifications. He stated that the range is in place in order to hire people who meet the minimum qualifications near the base of the range, and then go further into the range if someone has years of experience.

Commissioner Stamper asked if this position was one that was just reclassified last year.

Sheriff Boehm stated that it was.

The motion passed 2-1. Commissioner Miller and Commissioner Vogt were in favor of the motion. Commissioner Stamper was opposed. **Order 417-99**

Subject: Reclassification of Systems Administrator Position

Mark Stone stated that the Job Classification committee is currently making recommendations for County-wide positions that they feel need to be raised in order to be competitive with the market. He stated that most of these requests would be noted in the proposed 2000 budget. He stated however that this position is currently vacant, therefore they were seeking to raise the salary from range 17 to range 19 in order to post the position at the higher salary. He stated that he had included in the request the certification that funds exist in the Information Technology Department.

Commissioner Miller stated that this is a reasonable request. She stated that it would be a good idea to try to hire the best person (at the higher salary) based on the expectations for the position for the future.

Commissioner Miller moved to authorize the reclassification of the Systems Administrator position from range 17 to range 19.

Commissioner Vogt seconded the motion.

Discussion: Commissioner Stamper stated that he had a discussion with the Auditor earlier this week. He stated that they were both having trouble with the idea of mid-year reclassifications.

Commissioner Vogt stated that this is not the best situation. She noted however, that when there is an open position that will be reclassified within a few months, it makes sense to try to fill the position at the higher level.

The motion passed 3-0. **Order 418-99**

Subject: Budget revision to increase personnel appropriation for the Centralia Office

Commissioner Stamper stated that the future of the Centralia Office would be discussed during the 2000 Budget hearings, however there is a need at this time for a budget revision in order to fund the facility's present services.

Commissioner Stamper moved to authorize a budget revision as follows:

AMOUNT	(from) ACCOUNT	(to) ACCOUNT
\$1900	1125-48000 Telephones	
\$760	1121-84010 Receptions/Meetings	
\$2470		1125-10100 Salary/Centralia
\$190		1125-10200 FICA

Said revision is to cover payroll for the Centralia office staff.

Discussion: Commissioner Stamper stated that he had spoken with June Pitchford earlier about this matter. He stated that she felt that the budget revision needed to be made and that a discussion on the continued use of the office could come at a later date.

The motion passed 3-0. **Order 419-99**

Subject: Surplus Disposals

Beckie Jackson introduced Marlene Ridgway, the new Purchasing Buyer for Boone County. She stated that Marlene Ridgway would be attending the County Commission meetings in the future in order to perform these kinds of functions.

Beckie Jackson presented the recommendation for the surplus disposal. She stated that there was one item, the Hewlett Packard fax 950, which could serve as a back-up fax machine. She stated that she would store the fax machine in her office and make the departments aware (at the Purchasing meetings) that the fax is available.

Commissioner Vogt moved to authorize the disposal of surplus property through the Kemper Auction as outlined on the October 13, 1999 memorandum from the Purchasing Director with the exception of the 8681 Hewlett Packard fax 950.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 420-99**

Subject: Award bid 38-06Oct99 Mid-Size Vehicles

Beckie Jackson presented the recommendation for the bid award.

Commissioner Miller asked if these vehicles would be for administrative use.

Beckie Jackson stated that the vehicles in this award are for the diversification of the pool.

Commissioner Vogt moved to award bid 38-06OCT99 Mid-Size Vehicles as outlined on the October 15, 1999 memorandum from the Purchasing Department and authorize the Presiding Commissioner to sign the agreement.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 421-99**

Subject: Change Order for Parking/Paving Improvements at Sheriff's Department

Commissioner Miller stated that last week the County Commission discussed the possibility of paving the area near the trailers at the Sheriff's Department. She stated that this area would most likely be used for visitor parking.

Commissioner Miller asked that the County Commission give consensus agreement on the change order. She stated that she would prepare the actual paperwork and bring it to Commission at a later date.

Subject: Investment Policy

County Treasurer Kay Murray stated that the State Treasurer's Office passed legislation regarding investment policies in 1998. She stated that Amendment 5 was changed to broaden the powers of the State Treasurer's Office. She stated that this bill also included a requirement that local governmental entities and all public finance agents have an investment policy. She further noted that the investment policy needs to be approved by the local governing authority in order to be in compliance with the guidelines set out by the State Treasurer's Office.

Kay Murray stated that the County's Investment Policy is very similar to the State Investment Policy. She submitted a copy of the Investment Policy for the public record.

Commissioner Stamper moved to approve the Investment Policy as presented by the County Treasurer.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 422-99**

Subject: Treasurer's Report for August

Kay Murray presented the Treasurer's Report for the month of August. The report was submitted for the public record and is available for inspection in the County Clerk's Office.

Subject: Ameren UE Natural Gas Emergency Procedure

Commissioner Stamper stated that every quarter Ameren UE sends out a letter concerning natural gas safety. He stated that he forwards the document to the Public Works and Planning and Building Inspection Departments for review. Commissioner Stamper submitted the letter for the public record.

Subject: Central Electric Power Cooperative Plans to Construct an Electric Substation north of Columbia

Commissioner Stamper stated that he received notice from Central Electric Cooperative of its plans to construct an electric substation just north of Prathersville, MO. He stated that Stan Shawver, Director of Planning and Building Inspection would review the notice. He stated that Stan Shawver notified him that this would not interfere with any County plans. Commissioner Stamper stated that the substation would be adjacent to another facility that the electric cooperative already has in place.

Commissioner Stamper stated that he sent a letter to the electric cooperative stating that the County had reviewed the plans and that the plans do not conflict with County plans. He stated that the substation would also be exempt from zoning regulations.

Subject: Mental Health Services for the Boone County Jail

Commissioner Stamper stated that he believed that the County Commission previously agreed to refer the request for mental health services (at the Jail) to the Boone County Mental Health Board. He stated that the Mental Health Board would review the options and return a recommendation to the County Commission.

Commissioner Stamper stated that he was in the process of preparing a draft letter (to be sent to the Mental Health Board) stating his concerns regarding a mental health program. He suggested that the other Commissioners express their concerns to the board as well.

The County Commission gave consensus agreement for the matter to be handled by the Mental Health Board.

Commissioner Reports

Commissioner Vogt

Commissioner Vogt stated that she attended Boone County Senior Citizen Services Center Board meeting with Cindy Forbis the other day. She stated that as a result of this meeting, she spoke with County Treasurer Kay Murray about attending the upcoming meeting. She stated that the discussion for the next meeting would focus on the 1.2 million that the board would be charged in order to secure a HUD loan. She stated that they also needed to find out if the previous board had ever paid any of these costs.

Commissioner Vogt stated that the board also continued to look for ways to finance the BCSCSC's new building.

Commissioner Vogt reported that she received a phone call about two weeks ago from Merilee Johnston, Director of Community Day Care Centers. She stated that Merilee Johnston stated that the schools are very much in need of new heating and cooling equipment.

Commissioner Vogt stated that she contacted Phil Steinhaus to see if there were any utility services funds available through the Community Services Advisory Commission. She stated that she also spoke with Mary Martin, Health Department about ideas for funding this need.

Commissioner Vogt stated that Merilee Johnston's request was basically for the County to fund the new heating and cooling equipment. She stated that she was continuing to search for other ways to fund the request, however she wanted to bring it to the County Commission's attention on the public record.

Commissioner Vogt stated that the City of Columbia has already financed the installation of the new equipment, however those funds would have to be repaid. She stated that Merilee Johnston felt that her group would not be able to pay back the loan at the interest rate the City of Columbia is charging.

Commissioner Vogt stated that the Community Day Care Centers are funded publicly for the most part. She stated that the clientele composition is 1/3 private pay fees, 1/3 sliding scale rate fees, 1/3 public assistance. She also noted that 92% of the clientele are Boone County residents. She stated that she would like the County Commission to consider ways to support the Community Day Care Centers financially.

Commissioner Miller

Commissioner Miller reported that the IT Advisory Committee met twice last week in order to prioritize the supplemental requests. She stated that the requests were divided into three categories: *mission critical*-have to have in order to function at the current level, *enhanced service*-needed to improve the speed of delivery or ease of access, *preference*-preference of the elected official or department head for the future. She stated that the meetings were a success. She stated that the IT Advisory Committee would meet again at 2pm for their regular meeting.

Commissioner Miller reported that the Industrial Development Authority met last night and elected their board. She stated that the board is as follows: Bob Bailey-Chair, Mike Dalton-Vice Chair, Stan Elmore-Secretary, Jim Scheppers-Treasurer. She stated that the IDA was contacted by the Missouri State High School Association. She stated that the MSHSA would like to put their new building on Keene Street. She stated that an application could be forthcoming. She also noted that Mr. Schneider stated that he was recently contacted by an attorney who wanted to know the policies and procedures (for applying). She stated that therefore there could be yet another application coming forward.

Commissioner Miller reported that yesterday she attended the Missouri Commission on Intergovernmental Cooperation. She stated that the first item on the agenda was workforce development. She stated that Tom Jones, Director of Workforce Development Act gave a presentation. She stated that there was a lot of discussion on SDA-5. She stated Tom Jones recommendation was that the Commissioners (from all areas) not wait until the November MAC Conference to discuss SDA-5. She stated that Tom Jones was willing to meet with all 24 Commissioners and present all of the options. She stated that Tom Jones' group did not have a preference for one option as opposed to another.

Commissioner Stamper stated that Commissioner Miller's last statement was not correct. He stated that there were staff members and even the Director of Economic Development that express caution about the Regional Planning Commission.

Commissioner Miller stated that all elected officials (24 Commissioners) would be receiving information from the State on the options that the federal government has either disallowed or allowed in the dissolution of a PIC.

Commissioner Miller reported that there would be a meeting of the Tennessee Valley Authority on October 27th in Branson, MO. She stated that the TVA has found a new way of performing sewage treatment that costs approximately 10% of the present cost and requires only 10% of present land mass typically needed. She stated that the TVA has a patent on the new sewage treatment program. She stated that they would offer individual or regional licenses. She stated

that Senator Childers is encouraging the state (MO) to purchase a regional license. She stated that the Governor Carnahan would also be in attendance.

Commissioner Miller stated that she felt it would in the County's best interest to attend the meeting.

Commissioner Stamper stated that he would check with Tom Ratermann, Boone County Regional Sewer District about attending the meeting. He asked Jane Watson to obtain a fax number so that the County could receive additional information about the meeting.

There was no public comment.

The meeting was adjourned at 10:50am.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner