

TERM OF COMMISSION: October Session of the August Adjourned Term

PLACE OF MEETING: Hearing Room One, Boone County Courthouse

PRESENT WERE: Presiding Commissioner Don Stamper at 1:47 p.m.
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Michelle Malaby

The regular meeting of the County Commission was called to order at 1:31 p.m. Commissioner Vogt presided over the meeting until Commissioner Stamper arrived.

SUBJECT: Government Center Change Order No. 10

CRSS Construction Manager Dave D'Eagle stated the change order consists of: adding a vending machine alcove and electrical receptacles at \$1,791; adding a light at the hearing room kitchenette at \$450; adding and modifying locks at \$1,012; and adding insulation at the third floor atrium and stair walls at \$1,083. The cost of adding insulation will be returned quickly in the form of energy savings. The total cost of the change is \$4,336.

In response to a question from Commissioner Vogt, Mr. D'Eagle replied the cost of leaving the third floor open with a railing would cost in excess of \$100,000 due to code requirements. The walls around the stairs and atrium must provide a one hour fire separation. a specific type of glass can be placed in the walls in the form of windows.

Commissioner Miller moved that the County Commission of the County of Boone approve, and authorize the acting Presiding Commissioner to sign, Government Center Change Order No. 10.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 430-94.

SUBJECT: Juvenile Justice Center Change Order No. 7

Mr. D'Eagle stated the change order consists of: incorporating an additional phone/data outlet at no change in cost; providing fourplex receptacles in lieu of duplex receptacles for the security equipment at \$110; and modifying floor finishes, creating patterns which are intended to define "off limits" areas, at \$3,376. The total cost of the change is \$3,486.

In response to a question from Commissioner Vogt, Mr. D'Eagle replied it is modestly priced carpet.

In response to a question from Commissioner Miller, Mr. D'Eagle confirmed the architect recommended the floor finishes be changed. The user group felt the change would be positive in terms of the operation of the facility.

Commissioner Vogt stated she believes changing the floor finishes is a good idea.

Commissioner Miller stated it should have been in the original bid.

Mr. D'Eagle commented the change could be tabled in order for the architect and Juvenile Justice Center Superintendent to explain their reasoning.

Commissioner Miller replied she is not uncomfortable with the change itself.

Mr. D'Eagle stated other facilities, such as hospitals, use floor finishes to provide direction. The main reason for the change was to define areas, but it also provides color to the facility.

In response to a question from Commissioner Vogt as to whether tabling the change order will delay the project, Mr. D'Eagle replied if the change is to proceed, materials need to be ordered. Action needs to be taken soon.

In response to a question from Commissioner Miller, Mr. D'Eagle outlined pending changes. The original contingency amount was \$38,070. If this change is approved, the amount will be \$35,954. Outstanding changes will use approximately one third of the contingency amount. The project more than sixty percent complete.

Commissioner Stamper arrived and explained this is an owner agreed to change which came from construction review meetings. Court Administrator Bob Perry and JJC Superintendent Kathy Lloyd endorse the change. He cannot say why it was not included in the original plans, except to say sometimes you encounter things which need to be changed.

Commissioner Vogt stated if there is no concern with exhausting the contingency amount, she is not in the mood to hold the project up. It is difficult to appreciate changes initiated by an architect.

Commissioner Miller moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, Juvenile Justice Center Change Order 7, in the amount of \$3,486.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 431-94.

An administrative building "topping out" ceremony was discussed briefly.

SUBJECT: Accept Trails West Neighborhood Improvement District for Road Maintenance

Design and Construction Division Manager Tom Ratermann reviewed his memorandum to the Commission summarizing the project. The Design and Construction Division spent 213.5 hours on the project. Maintenance Operations had reimbursable material expenses of \$179.60 and three hours of equipment and labor time for seeding and mulching. The final project cost was \$87,591.90.

Commissioner Miller moved that the County Commission of the County of Boone accept for maintenance the streets in the following rights-of-way: all of Trails West Drive right-of-way and all of Northwest Court right-of-way and all of Southeast Trails Drive all in Trails West Plat No. 4 as shown by plat recorded in Book 14, Page 64 of Boone County, Missouri records; and all of Trails West Drive right-of-way, all of South East Trails Drive right-of-way and all of South Trails Drive right-of-way, all in Trails West Plat No. 5 as shown by plat recorded in Book 15, Page 98 of the Boone County, Missouri records; and all of Trails West Drive right-of-way and all of Southeast Court right-of-way, all in Trails West Plat No. 6, as shown by plat recorded in Book 16, Page 52 of the Boone County, Missouri records. The intention of this order is to accept for County maintenance the streets in Trails West Neighborhood Improvement District, as described by Commission Order 402-93, done on the 16th day of November, 1993.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 432-94.

Commissioner Vogt suggested in the future seeding and mulching be included in the bid rather than using maintenance employees, keeping manpower and equipment free for other endeavors.

Commissioner Miller agreed.

SUBJECT: Name Building Located at 601 E. Walnut

Commissioner Vogt recommended the building be called the Johnson Building. It has been called the Johnson Building for years.

Commissioner Miller stated the family has contributed a lot to the community.

Commissioner Stamper stated he does not know that the County would have acquired the property without their cooperation and moved that the County Commission of the County of Boone name the building located at 601 E. Walnut the Johnson Building.

Commissioner seconded the motion. Motion passed unanimously. Order 433-94.

SUBJECT: Authorize Disposal of Fixed Assets

Commissioner Vogt moved that the County Commission of the County of Boone authorize disposal of the following fixed assets at auction:

ITEM	TAG NO.	REASON FOR DISPOSAL
Metal Typing Table (PA IV-D	3034	Broken
Emerson VCR (JJC)	None	Broken
Metal Door (JJC)	None	Sprung
Metal Door and Hinging Hardware (JJC)	5239	Sprung
IV Stands (2) (JJC)	None	Rusty
Triple Axle Gooseneck Trailer (PW)	None	6' Feet Wider than Legal Limit
Horizontal Shop Air Compressor (PW)	2922	Broken

Commissioner Miller seconded the motion. Motion passed unanimously. Order 434-94.

SUBJECT: Reports from Commissioners

Commissioner Vogt reported on a meeting with the Human Resources Director Mark Stone. An outline of his approach to employee classification was provided, which Commissioner Vogt reviewed. He and Facilities Maintenance propose budgeting a photocopier for shared use in 1995.

Commissioner Stamper suggested the photocopier currently used by CRSS be given to them in April, 1995. They can use the photocopier in the Commission office temporarily. Other equipment which will become available from CRSS are computers, a facsimile machine, and telephones.

Commissioner Vogt stated Mr. Stone was advised to hire a temporary employee during 1994. He would like to hire a permanent employee in mid-December.

Commissioner Stamper stated the future purchasing position may or may not need support staff. The employee hired to support the Human Resources Director could be shared if a purchasing department is established.

Commissioner Miller stated that would be her preference.

Commissioner Vogt reported progress signs showing where sales tax dollars are being used should be installed in a couple of weeks. Public Works Director Stan Elmore is considering an experimental striping project for dangerous intersections. Mr. Elmore is putting a letter in employee paychecks asking for the anonymous submission of comments on the roads.

Commissioner Vogt reported construction drawings of modifications necessary to bring the Courthouse bathrooms into compliance with the Americans with Disabilities Act are not complete.

Commissioner Vogt reported four photo mosaics of Boone County are available at cost of \$150 each. Where should they be placed?

The Commission agreed one should be placed in the new administrative office building.

Commissioner Vogt stated Public Works Department supervisor of central Boone County road maintenance, Rick Harvey, was responsible for the Gas Boy fuel system. He will work with Maintenance Supervisor Chuck Nichols to take over that function.

Commissioner Vogt reported Susan Yesilada of Horizon Research Services expressed interest in providing a survey for the long range plan. They are preparing the community needs assessment. The same research data can be used. The cost is estimated at \$2,000 to \$12,000. The \$2,000 cost

would provide a five question survey of about 100 people. Using a sample of 400 people, with twenty to thirty questions, would cost about \$10,000.

In response to a comment from Commissioner Vogt that requests for proposals would be needed, Commissioner Stamper replied that may not be necessary. Legal counsel can provide guidance.

Commissioner Miller commented she assumed if a survey was done, it would be distributed in utility bills so everyone in Boone County could have a voice.

Commissioner Stamper replied the firm could still provide tabulation services.

Commissioner Vogt stated conducting surveys is what the firm does. They know how to provide well rounded information.

Commissioner Vogt stated she would like to advertise the long range planning workshops in the four major County newspapers. The Commission agreed.

Commissioner Miller reported she met with Gerry Worley of the Health Department. He sent a memo requesting input from the Commission on yearly inspection fees for class one systems.

Commissioner Stamper reported he attended the monthly meeting of the Boone County Baptist Ministers. The churches response to growth was discussed.

Commissioner Stamper reported Jane Flink of the Boone County Journal gave him a document authored by her son, an environmental consultant. The material will be circulated for review.

Commissioner Stamper reported Woodhaven asked the County to submit a bid on their property. Architectural consultation and assessment of value is needed. He spoke with a local firm about it. It would be worth it to spend a few dollars to find out whether it should be pursued.

SUBJECT: Public Comment

No comments were received.

The meeting adjourned at 2:26 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner