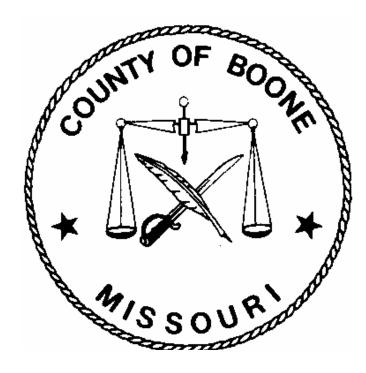


# Boone County Missouri





Keith Schnarre Presiding Commissioner

Karen M. Miller District I Commissioner

Skip Elkin District II Commissioner June E. Pitchford Boone County Auditor Budget Officer

GOVERNMENT FINANCE OFFICERS ASSOCIATION
Distinguished
Budget Presentation
Award
PRESENTED TO
Boone County
Missouri
For the Fiscal Year Beginning
January 1, 2005
Managhzielle Giffrey R. Ener

The Government Finance Officers Association of the United States and Canada (GFOS) presented an award of Distinguished Budget Presentation to the County of Boone for its annual budget for the fiscal year beginning January 1, 2005.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



# **Boone County, Missouri**

# 2006 Budget

# **Table of Contents**

Budget	Message
--------	---------

Budget Message	i
Schedule of Commission Changes to the Proposed Budget	XX
General Information	
Entity Structure and Organization History of Boone County County Office Directory Organizational Chart Budget Calendar and Budget Process Budget Revisions and Budget Amendments Statutory Provisions Governing Circuit Court Budgets Description of the Accounting and Budgeting Systems Overview and Description of Special Revenue and Other Funds Fiscal and Budget Policies Summary of Long-Term Debt	$ \begin{array}{c} 1\\ 2\\ 4\\ 5\\ 6\\ 7\\ 8\\ 9\\ 16\\ 26\\ 31\\ \end{array} $
Fund Statements	
All Governmental Funds Combined	35
Major Funds	
General Fund Road and Bridge Fund Law Enforcement Services Fund	36 38 39
Nonmajor Funds	
Special Revenue Funds (Combined) Special Revenue Funds (Individual) Debt Service Funds (Combined) Debt Service Funds (Individual) Capital Project Funds (Combined) Capital Project Funds (Individual)	41 42 67 68 76 77
Internal Service Funds	
Interal Service Funds (Combined) Internal Service Funds (Individual)	82 83
Trust Funds	
Private Purpose Trust Funds (Combined) Private Purpose Trust Funds (Individual)	89 90

#### **Financial Summaries**

Revenues and Expenditures—All Governmental Funds Combined	93
Revenues and Expenditures—General Fund Only	95
Revenues and Expenditures—Public Works Only	96
Revenues and Expenditures—Law Enforcement Sales Tax	97
Sales Tax Growth Rates	

#### **Personnel and Capital Summaries**

Personnel	
Summary of Personnel by Function	99
Summary of Personnel by Fund—10 Years	100
Summary of Personnel by Function—10 Years	101
Capital Expenditures	
Summary of Capital Expenditures—All Funds Combined—10 Years	104
Summary of Capital Expenditures by Fund	105
Summary of Capital Expenditures by Function—10 Years	107

# Detailed Operating Budgets—General Fund and Special Revenue Funds

#### **General Administration**

County Auditor—Dept. No. 1110	117
Human Resources—Dept. No. 1115	121
Purchasing—Dept. No. 1118	127
County Commission—Dept. No. 1121	131
County Association Dues—Dept. No. 1122	137
Emergency and Contingency—Dept. No. 1123	138
Centralia Office—Dept. No. 1125	139
County Counselor—Dept. No. 1126	140
County Clerk	
Summary	143
County Clerk—Dept. No. 1131	144
Election and Registration—Dept. No. 1132	148
Election Services—Dept. No. 2300	152
Federal HAVA Election Project—Dept. No. 2310	154
County Treasurer—Dept. No. 1140	155
Collector of Revenue	
Summary	160
Collector of Revenue—Dept. No. 1150	161
Collector Tax Maintenance—Dept. No. 2110	168
Recorder of Deeds	
Summary	170
Recorder of Deeds—Dept. No. 1160	171
Record Preservation—Dept. No. 2800	174
Information Technology—Dept. No. 1170	176
GIS-Consortium—Dept. No. 1175	184
GIS-County—Dept. No. 1176	187

191
194
196
197
200
203
204

#### Law Enforcement and Judicial—Circuit Courts

Circuit Court Clerk—Dept. No. 1221	209
Circuit Court	
Summary	214
Circuit Court Services—Dept. No. 1210	216
Jury Services and Court Costs—Dept. No. 1230	222
Juvenile Office—Dept. No. 1241	225
Juvenile Justice Center—Dept. No. 1242	230
Judicial Grants and Contracts—Dept. No. 1243	236
Family Services and Justice—Dept. No. 2820	239
13th Judicial Circuit Drug Court—Dept. No. 2830	241
Administration of Justice—Dept. No. 2850	243
Alternative Sentencing Program	
Law Enforcement Sales Tax—Dept. No. 2904	245
Information System – Court Only—Dept. No.2907	250

## Law Enforcement and Judicial—Sheriff/Corrections

Summary	0 E 1
Summary	251
County Sheriff—Dept. No. 1251	253
Alternative Correction Program—Dept. No. 1254	261
Corrections—Dept. No. 1255	262
Sheriff Forfeiture Money—Dept. No. 2500	268
Sheriff Training—Dept. No. 2510	270
Law Enforcement Citizen Contributions	
Neighborhood Watch-Citizen Contributions—Dept. No. 2520	271
Community Traffic Safety-Citizen Contributions—Dept. No. 2521	271
D.A.R.E. Program-Citizen Contributions—Dept. No. 2522	271
Local Law Enforcement Dept. of Justice Grants—Dept No. 2530–2539	273
Sheriff Civil Charges—Dept. No. 2540	276
Sheriff Revolving Fund Activity—Dept. No. 2550	278
Sheriff Operations-Law Enforcement Sales Tax—Dept. No. 2901	279
Corrections-Law Enforcement Sales Tax—Dept. No. 2902	282
Contract Inmate Housing-Law Enforcement Sales Tax—Dept. No.2906	284

#### Law Enforcement and Judicial—Prosecuting Attorney

Summary	285
County Prosecuting Attorney—Dept. No. 1261	287
Victim Witness—Dept. No. 1262	293
Child Support Enforcement—Dept. No. 1263	297
Prosecuting Attorney Retirement—Dept. No. 1264	301
Prosecuting Attorney Training—Dept. No. 2600	302
Prosecuting Attorney Tax Collection—Dept. No. 2610	303
Prosecuting Attorney Contingency—Dept. No. 2620	307
Prosecuting Attorney Bad Check Collection—Dept. No. 2630	308
Prosecuting Attorney Forfeiture Fund—Dept. No. 2640	313
Prosecuting Attorney-Law Enforcement Sales Tax—Dept. No. 2903	314

#### Law Enforcement and Judicial—Other

Public Administrator—Dept. No. 1200	317
Medical Examiner—Dept. No. 1280	320
District Defender—Dept. No. 1285	321
Emergency Services and Dispatch—Dept. No. 1287	322
Public Safety Grants–Special Projects—Dept. No. 1288	323
E-911 Emergency Telephone—Dept. No. 2020	324
Law Enforcement Sales Tax—Dept. No. 2900	326
Law Enforcement Judicial Information System	
Law Enforcement Sales Tax—Dept. No. 2905	328

#### **Public Works and Infrastructure**

NID Administration—Dept. No. 1340	329
Solid Waste Recycling—Dept. No. 1360	332
Boone County Regional Sewer District Management Service—Dept. No. 1370	336
Public Works Summary of Combined Budgets	337
Public Works-Road and Bridge Maintenance—Dept. No. 2040	338
Public Works-Design and Construction—Dept. No. 2045	345
Public Works-Administration—Dept. No. 2049	353
Road Sales Tax—Dept. No. 2080	355
Fairground Capital and Maintenance—Dept. No. 2120	356

#### **Health and Community Services**

Commuity Health—Dept. No. 1410	359
Social Services—Dept. No. 1420	360
Community Services—Dept. No. 1430	361
Domestic Violence—Dept. No. 2030	362
Local Emergency Planning Committee—Dept. No. 2100	363

#### Other

Economic Support—Dept. No. 1510	365
Parks and Recreation—Dept. No. 1610	366
Planning and Zoning—Dept. No. 1710	367
Building Codes—Dept. No. 1720	373
Animal Control—Dept. No. 1730	378
On-Site Waste Water—Dept. No. 1740	379
Bonne Femme Creek Watershed—Dept. No. 1750	380

# **Detailed Operating Budgets-Other Funds**

## **Debt Service Funds**

2005 Series Special Obligation Bonds – Taxable—Dept. No. 3040	387
1996 Series General Obligation Bonds – Road NIDS—Dept. No. 3810	387
1998 Series General Obligation Bonds – Road NIDS—Dept. No. 3820	387
2000 (A) Series General Obligation Bonds – Sewer NIDS—Dept. No. 3830	387
2000 (B) Series General Obligation Bonds – Road NIDS—Dept. No. 3840	387
2001 Series General Obligation Bonds – Road NIDS—Dept. No. 3850	387

#### **Capital Project Funds**

Jail/Courthouse Expansion/Renovation—Dept. No. 4000	391
City-County Health Facility Capital Project Fund—Dept. No. 4040	391

#### **Internal Service Funds**

Self-Insured Health Insurance—Dept. No. 6000	393
Self-Insured Dental Insurance—Dept. No. 6010	394
Self-Insured Workers' Compensation—Dept. No. 6020	395
Facilities and Grounds Maintenance—Dept. No. 6100	396
Facilities and Grounds Housekeeping—Dept. No. 6101	401
Capital Repairs and Replacements—Dept. No. 6200	404
Building Utilities	
Government Center Building Utilities—Dept. No. 6210	405
Courthouse Building Utilities—Dept. No. 6211	405
Johnson Building Utilities—Dept. No. 6212	405
Centralia Clinic Building Utilities—Dept. No. 6213	405
607 E. Ash—Dept. No. 6214	405

#### **Trust Funds**

George Spencer Trust—Dept. No. 7200	407
Union Cemetery Maintenance Trust—Dept. No. 7210	408

#### Appendix

Statistical and Demographic Information	
Largest Employers	409
Demographic Statistics	410
Assessed Values	411
Property Tax Rates	412
Schedule of Sales Tax Rates	413
Revenues by Source—10 Year History	
All Governmental Funds Combined	414
General Fund (Major Fund)	415
Road & Bridge Fund (Major Fund)	416
Law Enforcement Services Fund (Major Fund)	417
Special Revenue Funds (Nonmajor Funds)	418
Debt Service Funds (Nonmajor Funds)	419
Capital Project Funds (Nonmajor Funds)	420
Expenditures by Function—10 Year History	
All Governmental Funds Combined	421
General Fund (Major Fund)	422
Road & Bridge Fund (Major Fund)	423
Law Enforcement Services Fund (Major Fund)	424
Special Revenue Funds (Nonmajor Funds)	425
Debt Service Funds (Nonmajor Funds)	426
Capital Projects Funds (Nonmajor Funds)	427
Glossary	428



BOONE COUNTY AUDITOR

JUNE E. PITCHFORD BOONE COUNTY GOVERNMENT CENTER

801 East Walnut, Room 205 • Columbia, MO 65201-7729 • (573) 886-4275 OFFICE • (573) 886-4280 FAX

January 2006

To the Citizens of Boone County:

Pursuant to the requirements of state law, I am pleased to present the Fiscal Year 2006 Budget for Boone County, Missouri. The county budget is one of the most significant documents prepared by the County Auditor each year; likewise, its adoption is one of the most significant acts of the County Commission. The annual budget contains the funding allocations necessary to provide essential and statutorily required services as well as numerous discretionary services. This budget is the result of a legislatively designed process intended to guide the rational allocation of county resources within the framework of statutory responsibilities, local needs, and local planning processes. Upon adoption, the budget provides legal spending authority for the County's elected officials and appointed department directors.

All of the budgets contained herein are balanced; i.e., total resources available to a particular fund are equal to or greater than the proposed spending plan for that fund. All funds should be solvent at the conclusion of FY 2006 if the budget is implemented as adopted.

# Planning Process and the Development of 2006 Budgetary Goals

Boone County's statutory elective form of government is significantly different from a charter form of government or a municipal city manager form of government. These differences greatly impact the planning and budgetary process, the resulting budgetary document, as well as operation and administration throughout the year. Independent elected officials are directly accountable to the people of the County and responsible for discharging the statutory functions of their respective offices in accordance with state laws and the resources allocated to them by the County Commission. Although the County Commission is responsible for establishing the annual appropriations for each elected official, the County Commission has no other oversight authority over the operations of each elective office nor does the County Commission directly influence the development and implementation of goals and objectives for these elective offices. This structure results in each individual elected official identifying immediate and long-range goals and objectives and then presenting funding requests in the annual budget process. The scope and content of funding requests vary greatly from office to office and from year to year. In some instances, individual elected officials have additional resources available for their operations through various special revenue funds. In most cases, these special revenue funds are under the appropriating authority of the individual elected official rather than the County Commission. (Refer to the *Overview and Description of Special Revenue and Other Funds* presented in the *General Information* section.)

The legal structure of the County significantly influences the budgetary process, creating an inherent tendency toward fragmentation and short-term planning. Throughout the year, individual elected officials engage in planning activities but these processes are generally carried out independently and are not directed by an overarching entity-wide strategic plan. The County Auditor and the County Commission are responsible for evaluating the goals, plans, and funding requests and establishing appropriations in accordance with available resources. The County Commission has no authority to impose its will on other elected officials, except through its exclusive control of county property and the adoption of the annual budget. As a result, individual departmental goals tend to impact the development of the budget more so than comprehensive, entity-wide goals and the budget document tends to be more process and information-based than issue-based. To the extent that elected officials identify and collaborate on specific priorities, they are recognized and handled as over-arching priorities throughout the budget process.

In evaluating and prioritizing the various needs that are presented in the budget process, highest priority is given to those needs that are driven by essential statutory functions, where the County is required by state law to perform certain duties or provide specific services and has no authority to eliminate program activity or services. This is another significant difference between the County and municipal governments. Whereas most municipal governments are able to determine the scope of services to provide to their citizens, the County is required by state law to provide certain services which comprise the overwhelming majority of all services provided. These services are unique to the County; they are not provided by any local municipal government. They include such things as operation of the 13<sup>th</sup> Judicial Circuit Court (state court), operation of the Prosecuting Attorney's Office, operation of a Juvenile Office and a Juvenile Detention Center, operation of a County Jail, law enforcement services for all unincorporated areas of the County, civil process service for all of the County, maintenance and retention of property records for all of the County, assessment of all county property, collection of property taxes for all political subdivisions within the County, voter registration and election activity, and maintenance of county roads. Over the years, the County Commission has authorized and established additional services beyond those identified above; however, the overwhelming majority of county spending is directed toward statutorily required services.

Periodically, the County Commission will encounter a need to engage in a more extensive planning process that extends beyond a given budget year or cuts across several areas of elective responsibility. This process is highly informal and usually involves collaboration and cooperation of various elected officials in addition to the County Commission. The process is not intended to result in the development of a long-range entity-wide strategic plan; rather it is intended to develop goals and plans tailored to meet a specific need. Occasionally, the County Commission uses contractual services to develop planning tools for specific needs such as long-range land use plans and space need studies for county facilities.

The following budgetary goals for 2006 were identified through the process described above and account for significant county appropriations. They represent the highest budgetary priorities and primary areas of emphasis in the FY 2006 Budget.

#### 2006 Budgetary Goal: Personnel-

Complete the two-year Implementation of the Salary Plan Update (Market Update).

Include funding for employee merit increases.

Provide comprehensive employee benefits at a reasonable cost to taxpayers.

*Budgetary Impact*— The County Commission approved implementing the results of the salary plan update over a two-year period, FY 2005 and FY 2006. The combined two-year total cost of the Salary Plan Update is approximately \$400,000 (\$295,000 to the General Fund, with the balance spread across several other funds including the Road and Bridge Fund, the Assessment Fund, and the Law Enforcement Services Fund). By implementing the plan over a two-year period, the budgetary impact was reduced to approximately 1.4% of payroll each year. The impact to the FY 2006 Budget is approximately \$210,000 (\$170,000 to the General Fund with the balance spread over other funds).

The budget also includes appropriations for employee pay increases totaling approximately \$493,000 (including FICA and other payroll benefits and taxes), or about 3.0 % of payroll. The cost to the General Fund and the Road and Bridge Fund is approximately \$330,000 and \$90,000, respectively, with the balance spread across several other funds. These budgeted increases are "pooled" at the department level and allocated as directed by the applicable Administrative Authority.

The FY 2006 Budget includes a 7.5 % premium increase for employee health insurance, resulting in an annual budgetary increase of approximately \$131,000. The Self-Health Trust Fund governing board proposed this increase in order to ensure continued fund solvency in the health benefits internal service fund. In addition, the board will recommend to the County Commission several plan adjustments designed to reduce and control costs to the plan. Premiums were increased 9.8% in FY 2005, 18% in FY 2004, 15% in FY 2003 and 12% in FY 2002 at a county-wide cost of approximately \$150,000, \$170,000, \$156,000 and \$112,000, respectively.

The FY 2006 Budget includes a nominal increase, less than \$4,000 across all funds, for employee dental insurance.

The FY 2006 Budget includes funding for an Employee Assistance Program at an estimated county-wide cost of \$12,000. This program is new to the County in FY 2006. The cost of this new employee benefit is budgeted in the General Fund.

### 2006 Budgetary Goal: Public Works Road and Bridge System—

**General and Routine Maintenance**— Provide general road maintenance including street sweeping for curb and gutter subdivision roads; pavement marking and re-striping; snow and ice removal; routine grading; culvert pipe replacement; reclamation, re-building, and routine maintenance of chip and seal roads; pavement preservation and maintenance and repair of hard surface roads and streets; bridge deck repair; traffic sign replacement, and routine equipment replacement. (Refer to department number 2040.)

- **Design and Construction Activities** Provide funding for a variety of projects including arch/bridge projects; drainage improvement projects; subdivision improvements; low water crossing projects; and storm water improvements. (Refer to department number 2045.)
- **Distributions to other political subdivisions** Provide funding to other political subdivisions through Replacement Revenue distributions, payments to the Centralia Special Road District, and Revenue Sharing distributions.

*Budgetary Impact*— The 2006 Budget includes appropriations totaling \$17.36 million for road and bridge activities, all accounted for in the Road and Bridge Fund. Of this total, \$9.64 million is allocated to the Maintenance Division (department number 2040) for maintenance activities and projects; \$5.32 million is allocated to the Design and Construction Division (department number 2045); and \$2.40 million is allocated for Revenue Replacement and Revenue Sharing payments to cities and the Centralia Special Road District as well as a small administrative reimbursement to the General Fund (department number 2040).

### 2006 Budgetary Goal: Technology-

- Replace various personal computers, servers, terminals, and printers throughout the County.
- Improve server integration and consolidation; improve backup integration and consolidation.
- Migrate Sheriff and Correction applications to the County's main computer located at the Government Center.
- Provide on-site training for Sheriff and Corrections staff for the existing vendor-provided software and purchase several critical modifications for the software.
- Rewrite the existing payroll software (originally developed in-house).
- Implement and evaluate a pilot installation of mobile office technology for county building inspectors.
- Replace the two existing postage meters with digital technology required by the United States Postal Service.

*Budgetary Impact*— The FY 2006 Budget includes approximately \$280,000 for replacement computer hardware and software; approximately \$167,000 for new computer hardware and software; \$49,000 for consulting services for the payroll project; and \$5,000 for a pilot building inspector mobile office. These amounts are in addition to the regular operating budget for personnel, supplies, and other operating costs.

### 2006 Budgetary Goal: Law Enforcement and Judicial—

Complete the purchase and installation of all officer equipment as intended with Proposition L. (Proposition L was a  $1/8^{\text{th}}$ -cent law enforcement sales tax approved by voters in 2002 and effective January 1, 2003.)

Improve system-wide efficiency and effectiveness of the Law Enforcement and Judicial System through collaborative efforts of various elected officials including the judges, the Prosecuting Attorney, the Sheriff, and the County Commission and implement the recommendations developed through these collaborative efforts as well as those recommendations received from the Law Enforcement and Judicial Task Force.

Budgetary Impact— The FY 2006 Budget includes funding for on-going operations, including increased fuel costs, as well as routine equipment replacement. Appropriations in the General Fund provide funding for additional FTEs, although the growth is very limited, including one additional position in the Public Administrator's office, an additional position in the Circuit Court for a Jury Supervisor, and one additional Child Support Enforcement Technician, which is fully funded with federal reimbursements. An additional three-quarter time fingerprint technician position to be stationed in the Courthouse was added to the budget and will be funded from the Law Enforcement Services Fund.

The FY 2006 Budget includes sufficient appropriations from the Law Enforcement Services Fund (Prop L Fund) to complete all of the equipment initiatives outlined in Prop L. In addition, all of the planned additional FTE positions have been incorporated into the budget with the exception of two positions for the Prosecuting Attorney, an Assistant Prosecuting Attorney and a Legal Secretary. These positions will be addressed in future budget years; the timing will primarily depend upon the availability of office space.

Appropriations in the Law Enforcement Services Fund (Prop L) total \$2.89 million. This is in addition to General Fund appropriations of more than \$14.34 million for the various law enforcement and judicial functions and activities (including \$188,000 in capital outlay attributable to law enforcement and judicial functions). Total FY 2006 appropriations for law enforcement and judicial activities, all funds combined, are more than \$17.86 million (including \$695,000 in capital outlay attributable to law enforcement and judicial activities). This represents approximately 36% of all spending in governmental funds.

#### 2006 Budgetary Goal: Elections-

Implement the requirements of HAVA (Help Americans Vote Act).

Provide funding for county election costs.

*Budgetary Impact*— The FY 2006 Budget includes approximately \$888,000 in federal funding (passed through the office of Missouri Secretary of State) and associated equipment appropriations to implement the technology requirements of HAVA. These appropriations are accounted for in a special revenue fund, the Federal HAVA Election Project Fund. The local election authority (the County Clerk) has advised the County Commission that equipment purchases may not be made in FY 2006 due to the uncertainty of functionality and compliance with established standards. This may result in the need to re-budget some or all of these appropriations in the following fiscal year. The General Fund includes \$600,000 for the estimated cost of the primary and general elections as well a planned April county election. The budget also includes \$75,000 in General Fund appropriations for replacement of one central ballot counter, \$16,000 for upgrading a vacant election position in order to accommodate changing requirements imposed by HAVA, and \$52,000 for unspecified election costs

(contingency items). This contingency appropriation is intended to provide resources that may be needed during the implementation of HAVA.

# **Budget Process and Calendar**

Boone County's budget process is governed by the Revised Statutes of Missouri (RSMo) 50.525-50.641. Boone County is a first class non-charter county where the County Auditor serves as Budget Officer. The process and deadlines set forth by statute are primarily designed to provide a means for independent elected officials to formally communicate their budgetary needs to the County Commission and the County Auditor each year, to ensure that public hearings are held, and to ensure that the public has access to all budgetary documents. A complete discussion of the budget process is provided in the General Information tab section of this document. A summary of the key elements and important dates in the budget process is presented below.

July: County Auditor develops and distributes budget guidelines and instructions to each elected official and department head

August 15<sup>th</sup>: Statutory deadline for the Circuit Court to present its budget request to the County Commission and County Auditor

September 1st: Statutory deadline for submitting budget requests to Auditor

September 10<sup>th</sup>: County Auditor prepares budget requests for offices and agencies not submitting requests by this date

September and October: County Auditor reviews budget requests and meets with elected officials, department directors, and the County Commission as necessary

November 15<sup>th</sup>: County Auditor delivers Proposed Budget to County Commission

November 15<sup>th:</sup> through December 15<sup>th</sup> (or later, if necessary): County Commission holds public hearings on the Proposed Budget

January 10<sup>th</sup>: Statutory deadline for adoption of budget by the County Commission (The statutory deadline is January 10th except in a year in which any Commissioner's new term of office begins; in those years, the deadline is January 31<sup>st</sup>.) The County's target adoption date is mid-December.

# **Local Economic Indicators**

For the past decade, Boone County has enjoyed a stable economic environment with moderate to accelerated growth. However, the County has experienced a distinct slowing in local economic growth the last few years and this has been incorporated into the budget estimates. The County has a varied economic base combined with a low unemployment rate. The local economy reflects a balanced mix of retail, education, service, light manufacturing, construction, and finance. The largest employers in the County include the University of Missouri, Columbia Board of Education, hospitals, insurance institutions, the City of Columbia, and several manufacturers. The County's unemployment rate as of the second quarter of FY 2005 is 3.8%, up slightly from previous years but still one of the lowest rates in the state and compares favorably to the Missouri unemployment rate of 5.9% and the national rate of 5.0%.

Annual population growth rates for the past decade have varied between one and two percent, which is nearly twice the state's growth rate. Of the County's current population of approximately 142,000, 68% (96,500) reside in incorporated areas while 32% (45,500) reside in unincorporated areas. This ratio has remained fairly constant over the last decade. Average household income for the County of \$37,485 is 89% of the average national income of \$41,994. This and other demographic information is presented in the Appendix section of this document.

Inflation, as measured by the Consumer Price Index (CPI)—All Urban Consumers, remains low at an annual rate of approximately 2.5% to 3%. This budget assumes that low inflation will continue.

The Missouri state budget crisis has affected the County's budget over the last several fiscal years and it is expected to continue to do so into the foreseeable future. State funding reductions and legislative changes have reduced revenues to the County by nearly \$300,000. The loss in revenue is the result of state funding reductions for prisoner per diem, juvenile per diem, reimbursement for Public Administrator personnel, and assessment reimbursement as well as legislative changes that reduced revenues collected by the County (such as Sheriff's fees and the ability to charge for copies of public records). This budget assumes continuation of these reductions, but it assumes no further reductions.

# **Budget Summary by Fund Type**

The schedule on the following page shows the FY 2006 Budget for the government as a whole, including governmental funds (major and nonmajor), internal service funds, and private purpose trust funds. This consolidated budget overview presents revenues by source, expenditures by object code, as well as projected fund balances at the end of the year.

Similar information is provided on an individual fund basis in the Fund Statements tab section of this document. Discussion and analysis pertaining to revenue and expenditure assumptions, fluctuations, and comparison to prior years is presented in the sections following the summary schedule.

## 2006 Budget Summary By Fund Type- All Funds Combined

----- Major Funds ------

		Major Funds	
	General Fund	Road & Bridge Fund	Law Enforcement Services Fund
REVENUES:	<b>* • • • • •</b> • • • • •	<b>A 1.027.000</b>	<b>^</b>
Property Taxes	\$ 2,553,000	\$ 1,037,000	\$ -
Assessments	-	-	-
Sales Taxes	11,200,000	11,670,000	2,800,000
Franchise Taxes	162,000	-	-
Licenses and Permits	483,420	20,500 2,072,200	-
Intergovernmental Charges for Services	2,574,357		- 600
Fines and Forfeitures	3,277,120	411,500	000
Interest	160,455	74,968	12,400
Hospital Lease	1,507,000	74,908	12,400
Other *	506,224	6,000	_
Total Revenues	22,423,576	15,292,168	2,813,000
Total Revenues	22,423,370	13,292,100	2,013,000
EXPENDITURES:			
Personal Services	13,916,463	3,610,152	1,955,533
Materials & Supplies	1,283,117	2,874,920	48,424
Dues Travel & Training	226,591	48,350	3,500
Utilities	437,177	141,184	56,001
Vehicle Expense	360,768	389,900	725
Equip & Bldg Maintenance	213,773	261,585	43,745
Contractual Services	4,026,270	8,887,083	223,298
Debt Service (Principal and Interest)	414,915	-	-
Other	3,578,695	220,600	77,500
Fixed Asset Additions	494,222	923,431	484,059
Total Expenditures	24,951,991	17,357,205	2,892,785
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	(2,528,415)	(2,065,037)	(79,785)
OTHER FINANCING SOURCES (USES):			
Operating Transfer In	-	-	-
Operating Transfer Out	(350,000)	-	-
Proceeds of Capital Leases	-	-	-
Proceeds of Long-Term Debt	-	-	-
Premium on Long-Term Debt	-	-	-
Total Other Financing Sources (Uses)	(350,000)	-	-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>			
EXPENDITURES AND OTHER USES	(2,878,415)	(2,065,037)	(79,785)
ELIND BALANCE (CAAD) hoginging of your	0 715 629	5 060 255	047 029
FUND BALANCE (GAAP), beginning of year Equity Transfer In	9,715,638	5,062,355	967,028
	-	-	-
Equity Transfer Out Less encumbrances, beginning of year	(102.456)	-	(28,005)
Add encumbrances, end of year	(102,456) 102,456	(2,198,921) 2,198,921	(28,005) 28,005
Add encumbrances, end of year	102,430	2,190,921	28,005
FUND BALANCE (GAAP), end of year	\$ 6,837,223	\$ 2,997,318	\$ 887,243
	2 100 070	2 109 021	279.007
FUND BALANCE RESERVES/DESIGNATIONS, end of year	3,120,260	2,198,921	278,005
FUND BALANCE, end of year	6,837,223	2,997,318	887,243
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(3,120,260)	(2,198,921)	(278,005)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 3,716,963	\$ 798,397	\$ 609,238

\* Includes Proceeds from Sale of County Assets, Insurance Proceeds, and other miscellaneous revenue. Composition varies by fund.

Nonmajor Governmental Funds	Total Governmental Funds	Internal Service Funds	Private Purpose Trust Funds	Grand Total
\$-	\$ 3,590,000	\$ -	\$ -	\$ 3,590,000
پ 144,046	<sup>\$</sup> 5,550,000 144,046	Ψ	Ψ	144,046
245,000	25,915,000			25,915,000
	162,000	-	-	162,000
9,300	513,220	-	-	513,220
1,271,855	5,918,412	-	-	5,918,412
1,390,900	5,080,120	4,526,513	-	9,606,633
-	-	-	-	-
27,536	275,359	78,207	610	354,176
-	1,507,000	-	-	1,507,000
178,091	690,315	-	100	690,415
3,266,728	43,795,472	4,604,720	710	\$ 48,400,902
940,185	20,422,333	571,987	_	20,994,320
99,981	4,306,442	54,275	-	4,360,717
114,854	393,295	3,520	-	396,815
14,756	649,118	352,969	-	1,002,087
14,400	765,793	13,172	-	778,965
70,275	589,378	255,213	-	844,591
1,257,045	14,393,696	2,335,677	-	16,729,373
279,803	694,718	-	-	694,718
599,551	4,476,346	18,500	330	4,495,176
983,635	2,885,347	15,610	-	2,900,957
4,374,485	49,576,466	3,620,923	330	53,197,719
(1,107,757)	(5,780,994)	983,797	380	(4,796,817)
350,000	350,000	-	-	350,000
-	(350,000)	-	-	(350,000)
-	-	-	-	-
-	-	-	-	-
-				
350,000	-	-	-	-
(757,757)	(5,780,994)	983,797	380	(4,796,817)
5,173,218	20,918,239	2,660,087	39,896	23,618,222
-		_,,	-	
-	-	-	-	-
(24,750)	(2,354,132)	(5,506)	-	(2,359,638)
24,750	2,354,132	5,506		2,359,638
\$ 4,415,461	\$ 15,137,245	\$ 3,643,884	\$ 40,276	\$ 18,821,405
1,983,822	7,581,008	5,506	37,170	7,623,684
4,415,461 (1,983,822)	15,137,245 (7,581,008)	3,643,884 (5,506)	40,276 (37,170)	18,821,405 (7,623,684)
\$ 2,431,639	\$ 7,556,237	\$ 3,638,378	\$ 3,106	\$ 11,197,721

# **Revenue Assumptions and Projections**

The FY 2006 Budget for governmental funds reflects total revenues of approximately \$43.8 million, which represents an 8% increase over the FY 2005 Budget, as revised and amended to date. It reflects a 7% increase over *projected* revenue for FY 2005; the FY 2005 projected revenue is expected to exceed budget by approximately \$408,000. The overall growth in revenues is primarily attributable to growth in sales taxes, property tax, property tax commission, and the increase in intergovernmental revenues due to HAVA monies.

A multi-year comparison of revenues by source for all governmental funds is presented below. Comparative charts and schedules presented in the Appendix section at the end of this document shows how these revenue sources have varied over the last decade. The following discussion explains the major sources of revenue for the County's combined governmental funds and accounts for fluctuations between the prior and current budget years.

~ ~

					% Change	% of
	2004	2005	2005	2006	06 Budget Over 05	Total
Revenues by Source	(Actual)	(Budget)	(Projected)	(Budget)	Budget	for 2006
Property Taxes	\$ 3,222,224	3,414,000	3,482,000	3,590,000	5%	8.2%
Assessments	171,863	139,371	141,118	144,046	3%	0.3%
Sales Taxes	23,873,177	24,544,000	24,971,000	25,915,000	6%	59.2%
Franchise Taxes	143,692	135,900	162,000	162,000	19%	0.4%
Licenses and Permits	434,809	423,980	464,857	513,220	21%	1.2%
Intergovernmental	4,541,519	4,777,121	4,595,188	5,918,412	24%	13.5%
Charges for Services	4,622,385	4,888,374	4,626,480	5,080,120	4%	11.6%
Fines and Forfeitures	-	-	-	-	N/A	0.0%
Interest	228,030	157,411	323,124	275,359	75%	0.6%
Hospital Lease	1,430,923	1,452,000	1,477,571	1,507,000	4%	3.4%
Other*	 473,151	639,929	736,986	690,315	8%	1.6%
<b>Total Revenues</b>	\$ 39,141,773	40,572,086	40,980,324	43,795,472	8%	100.0%

#### **Revenues by Source—All Governmental Funds Combined**

\* Other includes Franchise Fees, Proceeds from Sale of County Assets, Insurance Proceeds, and other miscellaneous revenue.

## **Property Tax**

Property tax comprises a small portion of the County's overall revenues. This is the result of a statutorily required property tax roll-back for the County's one-half cent sales tax for the General Fund and a voluntary roll-back associated with the one-half cent sales tax for road and bridge activities. The amount shown above includes *ad valorem* property taxes levied for the General Fund and Road and Bridge Fund.

Assessed valuation grows at an average annual rate between 4% and 6% and it continues to provide a stable source of revenue for the County and its political subdivisions. The FY 2006 Budget assumes a 4% growth in assessed valuation and no change in the property tax levy. The budgetary increase between the two budget years shown above appears larger than 4%. This is because the FY 2005 budgetary estimates were developed using the preliminary assessed valuation figures available at

that time and have not been adjusted to reflect more current assessed valuation. Total assessed value for the County exceeds \$1.68 billion and the estimated actual value is more than \$7.35 billion. Although the number of building permits issued throughout the County fluctuates from year to year, new construction continues to add to the assessed valuation every year. The estimated appraised value of new construction throughout the County for FY 2004, the most recently completed fiscal year, was nearly \$400,000,000.

The County Commission voluntarily reduced its property tax levy for the General Fund and the Road and Bridge Fund in FY 2005 as a result of the significant impact of reassessment. The County's 2006 proposed operating tax levies are unchanged from the FY 2005 levies and include the following:

General Fund Operations-- \$.12 per \$100 assessed valuation

Road and Bridge Operations-- \$.0475 per \$100 assessed valuation

Debt service tax levies will not be required since all existing debt is being retired through annual appropriations in the General Fund or lease rentals and special assessments, which are accounted for as revenues to the debt service funds. For further information on the County's debt, please refer to the summary of Long-Term Debt presented later in the Budget Message and in the General Information tab section. A multi-year history of the tax levies for the County and its political subdivisions is also presented in the Appendix.

### Assessments

Special assessment revenue is received from property owners pursuant to the Neighborhood Improvement District (NID) program and is accounted for as revenue to the applicable debt service funds and used to meet scheduled principal and interest payments for county-issued general obligation debt. The special assessment revenue provides 100% of the debt service requirements for the bonds issued in conjunction with the NID program.

### Sales Tax

Sales tax is the single largest source of revenue for the County. It accounts for nearly 60% of all operating revenues in the County's governmental funds. The County receives the following sales tax revenue:

- One-half cent permanent sales tax in the General Fund. It is expected to generate \$11.2 million in 2006, which represents approximately 50% of the total revenue in the General Fund.
- One-half cent sales tax (expiring in 2008) in the Road and Bridge Sales Tax Fund. It is expected to generate \$11.2 million in 2006, which represents 77% of the total revenue to Road and Bridge operations. The County Commission intends to seek voter approval of an extension of this tax.
- Constitutionally determined portion of the state's sales tax for motor vehicles. It is expected to generate \$470,000 in 2006, which represents 3% of the total revenue to the Road and Bridge operations.
- Two percent tax applied to local land line phone tariffs. It is expected to generate \$245,000 in 2006, which represents the sole source of revenue for

the Enhanced 911 Fund, except for investment income. The budgetary estimate is reduced from the 2005 amount because the 2% sales tax does not apply to cellular lines. As citizens replace land lines with cellular lines, this revenue will continue to decline. Legislative remedies are under discussion.

One-eighth cent permanent law enforcement services tax. It is expected to generate \$2.8 million in 2006, which represents the primary source of revenue for the Law Enforcement Services fund.

The County is highly dependent on sales tax revenue to finance the majority of county services. As a result, the County is vulnerable to the inherent volatility of this source of revenue. This volatility is demonstrated in the annual sales tax growth rate table shown below.

#### **Annual Growth Rates—Sales Tax**

<u>1996 1997 1998 1999 2000</u> <u>2001</u> <u>2002</u> <u>2003</u> <u>2004</u> <u>2005</u> <u>2006</u> 1993 1994 1995 9.6% 10.5% 6.1% 4.6% 5.0% 6.9% 4.5% 3.9% 3.2% 3.8% 4.7% 4.7%\* 4.0%\*\* 3.6% \* Projected \*\* Budget

## Franchise Taxes and Licenses/Permit Revenue

The increase in Franchise Taxes is due to an increase in the contracted franchise fee for a local cable company. The new contract took effect the 4<sup>th</sup> quarter of 2004 and the impact was not known at the time the estimated revenue for the FY 2005 budget was established. As noted above, projected revenue for FY 2005 is expected to exceed budget.

The increase in the budgetary estimate for Licenses and Permit Revenue is primarily due to a revised estimate for building permit fees. The formula used to calculate building permit fees is adjusted each year, incorporating the prior year's actual operating costs in order to provide for a target cost-recovery of program costs. There are no other planned increases in building permit fees.

#### **Intergovernmental Revenues**

The County receives substantial revenues from federal and state grants and from annual state appropriations. The FY 2006 Budget includes amounts for grants that have been awarded to the County. *Potential* grants are not included in the budget until final award is made to the County, at which time the County Commission amends the budget.

The increase in this category is attributable to inclusion of federal grant reimbursement monies related to election reform which will be used for equipment purchases (accounted for in the Federal HAVA Election Project Fund, a special revenue fund) as well as funding for one additional FTE in the Child Support Enforcement division in the Prosecuting Attorney's Office.

Significant state reimbursements include a daily prisoner housing per diem for prisoners held in the Boone County Jail and subsequently sentenced to the Missouri Department of Corrections; daily per diem reimbursements for juveniles held in the detention center; reimbursement for prisoner extradition; state reimbursement of property assessment activities, and federal grant monies passed through the state for the Child Support Enforcement Program.

Certain payments received from the state such as the assessment reimbursement and daily prisoner housing per diem are subject to legislative appropriation. Although the state has significantly reduced funding to the County in recent years, no further reductions are planned or incorporated into the budget at this time.

The County also receives County Aid Road Trust (CART) revenues that represent Boone County's proportionate share of the statewide gasoline tax. The tax is earmarked for road maintenance and is shared by the state, cities, and counties pursuant to a constitutional formula. Revenues for FY 2005 are projected to fall short of budget by approximately \$40,000 and the FY 2006 Budget assumes nominal growth over the FY 2005 projected revenues. These revenues are derived from a per-gallon tax that does not change with fuel prices. Instead, revenues to the County increase only as consumption increases. Higher fuel prices are expected to apply downward pressure on consumption thereby curbing growth in this revenue.

# Charges for Services, Fines and Forfeitures, Interest, and Other Revenues

Current year revenues for Charges for Services (fees and commissions) are expected to fall short of the FY 2005 Budget. This is primarily due to a joint road improvement project that will be completed in 2006 and the associated reimbursement revenue will be billed and collected in FY 2006 rather than FY 2005 as originally planned. The revenue has been included in the FY 2006 revenue estimate.

Real estate recording fees are expected to fall short of the FY 2004 actual revenue, but exceed the FY 2005 budgetary estimate by approximately \$83,000. The FY 2006 revenue estimate reflects nominal growth over the projected FY 2005 revenue. FY 2005 property tax commission revenue is expected to fall slightly short of budget by approximately \$20,000; however, the FY 2006 estimated revenue reflects a modest increase over the current budget.

The County did not receive Fines and Forfeiture revenue in FY 2004 and does not expect to receive this revenue in 2005 or 2006.

Interest revenue is expected to exceed budget for FY 2005 and the FY 2006 revenue estimate has been reviewed and revised accordingly.

Other Revenue reflects an increase due to lease revenue in the debt service funds. The County purchased property in 2005, issuing taxable special obligation bonds. The properties are strategically located near the Courthouse and are being held for long-term future building sites for County expansion. Since the properties are not used in county operations at this time, they are leased to other entities at fair market value, with the lease payments used to meet principal and interest requirements.

## **Hospital Lease Revenue**

The County Commission and the Boone Hospital Center Board of Trustees approved a revised and amended lease agreement with CH Allied Services, Inc. (CHAS), for the lease of the Boone Hospital Center. CHAS leases the property, plant and equipment of the Hospital for the purposes of managing and operating the Hospital. Since the inception of the lease in 1988, the Trustees serve as lessor and share in certain management responsibilities pursuant to the lease agreement. The initial term of the revised and amended lease agreement extends through December 31, 2010, subject to

early termination provisions. The lease provides a renewal option to CHAS for an additional five years.

In addition to the lease payments to the Boone Hospital Board of Trustees, the lease agreement calls for an annual lease payment to the County in the amount of \$1,350,000 (2001 as the base year), to be adjusted annually by the Consumer Price Index (CPI). Accordingly, the FY 2006 Budget includes estimated lease revenue of \$1.5 million. The Hospital lease revenue accounts for 3.5% of revenue for all governmental funds and 7% of revenue to the General Fund.

# **Expenditure Assumptions and Projections**

The FY 2006 Budget for all governmental funds reflects total expenditures of \$49.5 million, which represents a 4% increase over the FY 2005 Budget of \$47.4 million. This overall increase is primarily attributable to election costs, election equipment appropriations associated with HAVA, and general increases in payroll and benefits.

A multi-year comparison of expenditures by functional category is presented below.

					% Change	% of
	2004	2005	2005	2006	06 Budget over 05	Total
Expenditures by Function	(Actual)	(Budget)	(Projected)	(Budget)	Budget	for 2006
Policy & Administration*	\$ 6,433,542	7,991,060	6,439,372	8,947,147	12%	18.0%
Law Enforcement & Judicial	14,740,635	16,640,784	15,446,853	17,170,395	3%	34.6%
Environment, Buildings & Infrastructure	12,009,048	14,348,239	12,598,224	16,640,130	16%	33.6%
Community Health & Public Services	1,119,373	1,403,024	1,339,047	1,247,925	-11%	2.5%
Capital Outlay	4,207,794	5,270,568	5,225,216	3,360,347	-36%	6.8%
Debt Service	708,440	638,113	642,355	694,718	9%	1.4%
Other**	1,053,149	1,152,148	1,103,903	1,515,804	32%	3.1%
Total Expenditures	\$ 40,271,981	47,443,936	42,794,970	49,576,466	4%	100.0%

#### **Expenditures by Function—All Governmental Funds Combined**

Schedule includes all governmental funds: the General Fund, special revenue funds, debt service funds, and capital project funds

\* Includes Auditor, Human Resources, Purchasing, Commission, County Counselor, Clerk, Election and Registration, Treasurer, Collector, Recorder, Information Services, GIS, Non-Departmental, Insurance & Safety, Employee Benefits, Mail Services, Records Management, Assessment

\*\* Includes Economic Development, Recreation, Protective Inspection (Planning and Zoning and Building Codes, Animal Control, On-Site Waste Water, and Little Bonne Femme Watershed Project)

Historically, the County spends approximately 92% to 97% of its total annual appropriations. As shown in the table above, expenditures for FY 2005 are projected at approximately 90% of budget. The spending ratio is unusually low due to several large projects being re-budgeted in FY 2006. In developing the FY 2006 Budget, a spending ratio of approximately 93%-95% has been assumed. Applying this spending ratio to the FY 2006 Budget of \$49.7 million yields an *estimated actual spending* of \$46.1 million to \$47.1 million. This still exceeds estimated revenues of \$43.8 million and demonstrates that the County expects to decrease overall fund balance levels in its

governmental funds during FY 2006 by a modest amount. However, all funds are budgeted to be solvent with healthy fund balances at the end of FY 2006. The County's fund balances are discussed in greater detail later in this Budget Message.

It is important for the County to closely monitor the spending ratio and adjust appropriation methodologies in light of significant changes. If the spending ratio increases such that county appropriations are fully expended each year, the County will need to limit annual appropriations to amounts equal to current period revenues; otherwise, the County may find that it is consistently reducing its reserves in order to pay for on-going expenses.

The County has three (3) major operating funds: the General Fund, the Road and Bridge Fund, and the Law Enforcement Services Fund. The FY 2006 General Fund Budget includes expenditures of nearly \$24.9 million compared to estimated revenue of \$22.4 million. This suggests a spend-down of fund balance in the amount of \$2.5 million. It is very unlikely that a spend-down of this magnitude will actually occur if the emergency appropriation, \$700,000, is not needed and the spending ratio is consistent with that of prior years. These assumptions appear to be valid and reliable. Locally-enacted budget revision policies require Commission approval on all but the most insignificant budget revisions, which serves to deter spend-down of appropriations and helps ensure a spending ratio of less than 100%. The actual spend-down of fund balance for the General Fund is expected to be \$700,000 to \$1,200,000. Undesignated and unreserved fund balance for the General Fund at the end of FY 2006 is expected to be \$3.7 million, or 15% of expenditures.

The Road and Bridge Fund FY 2006 Budget includes expenditures of \$17.3 million and is expected to maintain the target fund balance of 5% of expenditures as of the end of the year. The Law Enforcement Services Fund reflects revenues and expenditures that are approximately equal.

Ten-year comparative historical data for expenditures is presented in the Appendix section at the end of this document.

## **Policy and Administration**

The FY 2006 Budget increase for Policy and Administration is primarily attributable to planned increases for election costs (more than \$600,000). Other increases include salary and wage increases, increases in benefit costs, and increases in general operating costs including higher utility and fuel costs.

## Law Enforcement and Judicial

This functional area reflects increases attributable to the County share of operating costs for the Joint Communication Information Center (General Fund), increased salaries and benefits for law enforcement and judicial personnel (various funds), an additional FTE in the Public Administrator's Office (General Fund), an additional FTE in the Court for Jury Administration (General Fund), an additional part-time fingerprint technician to be located in the Courthouse (Law Enforcement Services Fund), an additional FTE in the Child Support Enforcement Office (General Fund and fully funded by federal reimbursement), and increased fuel costs in the Sheriff and Corrections budgets (General Fund).

## **Environment, Buildings, and Infrastructure**

Spending in this functional area is primarily comprised of the appropriations in the Public Works Department (county roads and bridges), *net* of any capital appropriations (i.e., new and replacement equipment). Expenditures may fluctuate from year-to-year, particularly when realized budget savings in the Road and Bridge Fund accumulate in one year and are appropriated the following year.

## **Community Health and Welfare**

The reduction in FY 2006 appropriations is attributable to the fluctuation in the state funding for the Child Advocacy program (100% state-reimbursed) and a reduction in appropriations from the Hospital Profit Share fund.

# **Capital Outlay**

The County is required by state law to maintain inventory records for all long-lived assets with a cost of \$1,000 or more. All assets meeting this requirement are budgeted for in the Fixed Asset, or Capital Outlay category. For depreciation and financial reporting purposes, however, the County observes a \$5,000 capitalization threshold. In the schedule above, all appropriations relating to fixed assets and capital improvements, across all functional areas, are combined and presented as "Capital Outlay" rather than as appropriations in a given functional area. The FY 2005 Budget included significant capital outlay expenditures in excess of \$2.0 million for downtown land and building acquisitions. The FY 2006 Budget does not include appropriations of this magnitude which accounts for the reduction shown in the table above.

The FY 2006 Budget includes funding for replacement of road maintenance equipment, computer equipment, law enforcement and corrections vehicles and other equipment, HAVA-related election equipment, and consolidation of the County's two AS400 systems. The budget also includes appropriations for modifications needed in the Courthouse to accommodate an additional judge and court reporter. Please refer to the Personnel and Capital Expenditure Summary tab section to review detailed information related to capital asset appropriations.

## **Debt Service**

Debt Service expenditures are increased from the prior year due to the additional debt issued during FY 2005 to finance the acquisition of downtown properties. As previously mentioned, the additional debt service payments are paid from revenue generated from the lease of the properties. Of the total \$695,000 debt service budgeted for FY 2006, \$420,000 of it is appropriated in the General Fund. The remaining \$275,000 is being retired either through special assessments or lease revenue. No property tax levies are required for debt service. Additional information regarding the County's long-term debt is presented below and in the General Information tab section.

### **Other Expenditures**

The increase in this category is due to grant-funded expenditures associated with the Bonne Femme Creek Watershed project planned for FY 2006.

# **Changes in Personnel Staffing Levels**

On a county-wide basis, budgeted Full Time Equivalent (FTE) personnel positions increased by 5.17 over that of the prior year. For complete information regarding personnel staffing for the current year and the past 10 years, please refer to the Personnel and Capital tab section in this document. Changes in staffing levels the current budget year are summarized below:

- 1.0 additional FTE, Deputy Public Administrator (funded from General Fund)
- .50 additional FTE, increase part-time Benefits/Risk Analyst position to full time (funded from General Fund)
- 1.0 additional FTE, Jury Services Supervisor (funded from General Fund)
- 2.0 additional FTE, Sheriff's Deputy Traffic Officers (funded from General Fund; the positions were approved mid-year FY 2005 upon award of a 3-year grant. FY 2006 is the first full budget year for the positions to be included.)
- 1.0 additional FTE, Child Support Technician (funded from General Fund; fully reimbursed from federal monies passed through the state)
- 1.0 additional FTE, Apprentice Appraiser (funded from Assessment Fund)
- .75 additional FTE, Fingerprint Technician (funded from the Law Enforcement Services Tax Fund)
- Net reduction of -2.08 FTE, attributable to various departments and positions. The net reduction is primarily attributable to reduced FTE hours in grant-funded and contract-funded positions in the Circuit Court (department number 1243). This reduction amount of -2.34 FTE is partially offset by net increases of .26 FTE in various pool and part-time positions across several offices.

# **Capital Planning and Budgeting**

Each year, the County Commission approves funding for investment in new and replacement fixed assets. Established replacement schedules serve as a general guide in developing these appropriations. In addition, appropriations for new fixed assets are evaluated and ranked each year during the budget process. Unfunded requests of a given year are considered again the following year; however, they are not necessarily given preferential ranking. Appropriations for new and replacement fixed assets are included in each departmental budget. A complete schedule of capital appropriations for FY 2006 is presented in the Personnel and Capital Expenditure Summaries section. Historical data by department, fund, and functional area is also included.

The County does not prepare a separate comprehensive capital improvement budget for county buildings, properties, and infrastructure. The County Commission uses long-range plans, task force reports, and space needs studies to guide planning and budget development in this area. Once approved, a capital improvement project is fully incorporated in the County's annual budget. During FY 2003, the County Commission identified several areas requiring further study, review, and planning. The areas included overcrowding and a shortage of courtroom and office space in the courthouse, development of a records center and possible conversion of the existing records storage site to office space, and build-out of the third-floor shell space in the Government Center. Architectural reviews were conducted during 2003 and 2004. Then, the Commission appointed a Citizen Advisory Committee in 2005 to review the results of these studies, conduct further study of the needs, and formulate a recommendation for the Commission. This planning process is in its final stage and has culminated with a three-year one-fifth cent capital improvement sales tax ballot issue in April 2006. The budget will be amended upon passage of the ballot proposal.

With voter passage of the 5-year one-half cent sales tax for county roads and bridges in 1993 and voter approval of a 10-year extension in November 1997, the Public Works Department developed a long-range capital improvement plan for road and bridge maintenance and improvement. The plan is incorporated into the annual operating budget and progress under the capital improvement plan is documented in the Public Works Department's Annual Report. (Refer to department number 2040 through 2049 for detailed budgetary information.)

# Impact of Capital Expenditures on the Annual Operating Budget

As explained above, the FY 2006 Budget capital asset appropriations consist primarily of routine *replacement* equipment with nominal new equipment. These acquisitions have minimal impact on the annual operating budget and will be fully incorporated into the regular replacement cycle in future years. The operational impact of last year's capital projects was identified and fully incorporated into the operating budget at that time and are again included in the FY 2006 Budget on an on-going basis. There are no capital projects included in the FY 2006 Budget which would result in an on-going operational impact.

# **Fund Balances**

The County continues to maintain healthy balances in its major operating funds. *Fund balance* is the difference between the assets and liabilities of a particular fund. Fund balance may be restricted, designated, or undesignated/unreserved. Undesignated/unreserved fund balance is intended to meet minimum fund balance requirements and would be available for appropriation in a significant emergency. Since FY 2001, the County has worked toward improving the financial stability of the Road and Bridge Fund by creating an adequate undesignated/unreserved fund balance equal to approximately 5 to 7% of the annual budget. As demonstrated in the schedule below, this goal is achieved. This schedule shows the projected fund balance amounts at the end of FY 2006 for the County's major funds, nonmajor funds, and all governmental funds taken as a whole.

Major Funds							
			Law				
				Enforcement	Nonmajor		
			Road and	Services	Governmental	All Governmental	
		General Fund	Bridge Fund	Fund	Funds	Funds	
Projected Fund Balance 12/31	\$	6,837,223	2,997,318	887,243	4,415,461	15,137,245	
Less: Reserves and Designations		(3,120,260)	(2,198,921)	(278,005)	(1,983,822)	(7,581,008)	
Projected Available Fund Balance	\$	3,716,963	798,397	609,238	2,431,639	7,556,237	
As a percent of expenditures		15%	5%	21%	56%	15%	

#### **Projected Fund Balances at December 31, 2006**

*Reservations* of fund equity are required for encumbrances, restricted assets, and long-term receivables such as those associated with the Neighborhood Improvement District projects where bonds have not been issued or for long-term receivables such as the McBaine Levy District. *Designations* of fund balance, on the other hand, are discretionary. The County currently designates a portion of the General Fund's fund balance for future capital projects. The designated resources have been accumulated over the past decade from unexpected revenues of a non-recurring nature. Detailed information for each fund is available in the Fund Statements section of this document.

The undesignated and unreserved fund balance is intended to meet three primary objectives. First, it provides contingency funds in the event the County experiences a revenue shortfall or an economic slow-down. Using fund balance as a contingency fund allows the County to continue operations without disruption, even though revenues may not be performing as expected. Secondly, it provides resources to meet cash flow requirements. Thirdly, it allows for financial planning and tax stability. The County has used these excess funds to finance such things as equipment replacements, minor land and building acquisitions, small-scale building construction and improvements, renovations or other capital expenditures, and to provide investment income. By using resources in this manner, the County has been able to finance moderately-sized projects without raising property taxes.

# **Long-Term Debt**

A schedule of outstanding debt for Boone County as of January 1, 2006 is presented in the General Information section of this document. Long-term debt consists of the special obligation bonds for the Government Center (refinanced during 2003) which is being retired through appropriations in the General Fund (\$415,000); several general obligation bonds associated with the Neighborhood Improvement District (NID) program which are being retired through special assessments (\$160,000); and taxable special obligation bonds used to finance the purchase of downtown properties which are currently leased to non-governmental entities and the lease revenue is currently providing sufficient resources to meet the debt service requirements (\$120,000).

Debt service appropriations included in the FY 2006 Budget amount to approximately \$695,000 or 1.5% of the total budget. As noted above, no tax levies will be required for debt service in FY 2006.

The County's legal debt limit is equal to ten percent of net assessed value. Total assessed valuation at December 31, 2005 is in excess of \$1.7 billion which results in a legal debt limit of approximately \$170,000,000. Please refer to the debt limit calculations provided in the General Information tab section. At this time, the County plans to issue additional debt in FY 2006 in conjunction with the Neighborhood Improvement District (NID) program and this debt will be retired through special assessments. The amount of the debt issue is expected to be less than \$500,000.

#### Conclusion

In closing, I wish to acknowledge the significant contribution of all those who assisted me in compiling and analyzing this data, particularly the staff of the Boone County Auditor's Office, whose tireless effort and commitment to excellence have made this document possible.

Respectfully Submitted,

s/s June Pitchford

Boone County Auditor Budget Officer

# Schedule of Commission Changes to the 2006 Proposed Budget

	Expenditure	Dept.	Account	Revenue	Description
General Fund (Fund #100)					
Human Resources	1,500	1115	71100	-	Flu shots for County employees
Increase Contingency Elections	31,000	1123	86850		Provides a total of \$52,000
Information Technology	9,600	1170	71101	-	Re-budget H T E training
Information Technology	5,071	1170	91301	-	Re-budget Voter Registration Xerox Printer Replacement
Information Technology	1,129	1170		-	Re-budget Voter Registration Xerox Printer Replacement
Information Technology	42,640	1170		-	Re-budget Change Management System
Information Technology	5,360	1170	70050	-	Re-budget Change Management System
Circuit Court Services - Jury Supervisor		1210	3471	5,000	Increase Callaway Co Reimbursement
Circuit Court Services - Jury Supervisor	(27,290)	1210	10100	-	Reduce Salary & Wages to off-set cost of new position
Circuit Court Services - Jury Supervisor	(1,416)	1210	10110	-	Reduce Overtime to off-set cost new of position
Circuit Court Services - Jury Supervisor	(2,195)	1210	10200	-	Reduce FICA to off-set cost of new position
Circuit Court Services - Jury Supervisor	124	1210	10325	-	Add Disability Ins
Circuit Court Services - Jury Supervisor	106	1210	10400	-	Add Workers Comp
Corrections	7,500	1255	91300	-	Re-budget medical equipment
Commission Revisions excluding Child Advocacy Grant	\$ 73,129			\$ 5,000	
Social Services - Child Advocacy Center Contract	((**********	1420	3451	(62,990)	Remove 2006 budget - Grant to be fully expended in 2005
Social Services - Child Advocacy Center Contract	(62,990)	1420	85800	-	Remove 2006 budget - Grant to be fully expended in 2005
Commission Revisions to the Proposed Budget	10,139			(57,990)	
Assessment (Fund #201)					
Computer and projection equipment- Chambers	16,000	2010	91301	-	Add equipment to be used for hearings and presentations
Cabinetry for media equipment - Chambers	4,000	2010	91100	-	Add computer equipment to support presentations
Re-budget data conversion costs for imaging system	30,000	2010	71100	-	Re-budget project
Commission Revisions Added to the Proposed Budget	50,000				
<b>D-1.1. W</b>					
Public Works (Fund #204)					
Maintenance (#2040)					
Re-budget Lipscomb Bridge Repairs	25,000	2040		-	Re-budget bridge repairs
Re-budget Kircher Road	20,000	2040	26201	-	Re-budget road
Re-budget Minor Hill Road	35,000	2040		-	Re-budget road
Re-budget Sanitary Sewer	50,000	2040		-	Re-budget sanitary sewer
Various maintenance projects	120,881	2040	71100	-	Additional projects/change in scope
Design and Construction (#2045)					
Creasy Springs Road project reduction in engineering costs	(55,000)	2045	71102	-	Revise estimate
Re-budget Clearview Hackberry Drainage	20,000	2045	71100	-	Re-budget drainage
Re-budget Jemerson Creek/Smith Hatchery Bank Stabilization	20,000	2045	86850	-	Re-budget bank stabilization
Re-budget McBaine Bridge	50,000	2045	71100	-	Re-budget Hackberry but allocate to McBaine Bridge
Re-budget Rolling Hills Road	20,000	2045	71100	-	Re-budget road
Re-budget Scott Blvd @ Rt K	557,000	2045	71100	-	Re-budget road
Various improvement projects	588,329	2045	71100	-	Additional projects/change in scope
Federally-funded bridge project (McBaine)	788 200	2045	71100	_	
reactany-funded bridge project (MCBaine)	788,300	2045 2049	3465	788,300	County match of \$104,900 was previously included
Commission Revisions Added to Proposed Budget	\$ 2,239,510	_517	2 100	\$ 788,300	

# Schedule of Commission Changes to the 2006 Proposed Budget cont'd

contu	Expenditure	Dept.	Account	Revenue	Description
Fairground Maintenance Fund (Fund #212 Re-budget County match for Dept. Of Natural Resources Grant Establish funding for business operations analysis services and other contingencies	2) 50,000 <u>90,000</u> <u>140,000</u>	2120 2120	86850 86850	- 	County cash match Contingencies
Law Enforcement Services Fund (Fund #2 Establish amount for Courthouse Fingerprinting Project	90) 	2900	86850		Funding to be used primarily for .75 FTE position
City/County Health Facility Capital Project Establish budget for county share of site improvements	et (Fund #4 125,000	<b>404)</b> 4040	71201	<u> </u>	Site improvements to complete the project
Facilitites and Grounds Maintenance (Fun Replace facility management software (MAXIMO) Floor Scrubber Increase for carpet cleaning	d #610) 12,000 1,800 1,984 15,784	6100 6101 6101	92302 91300 60125	- - 	Replacement software per IT, additional server is not needed For use at South Facility To cover increased cost
<b>Capital Repair and Replacement (Fund #6</b> Correct cooling deficiency-Government Center Computer Room Additional cost for direct generator connection Design services for computer room project	<b>20)</b> 17,000 12,500 3,000 <b>32,500</b>	6200 6200 6200	60110 60110 71101	- - 	Install separate unit; allows direct connection to generator Professional services

#### Summary of Commission Revisions Added to the Proposed Budget:

	Expenditure	Revenue
General Fund (100)	\$ 10,139	\$ (57,990)
Assessment (201)	50,000	-
Road and Bridge Fund (204)	2,239,510	788,300
Fairgrounds Maintenance Fund (212)	140,000	-
Law Enforcement Services Fund (290)	30,000	-
City/County Health Facilility Capital Project (404)	125,000	-
Facilitites and Grounds Fund (610)	15,784	-
Capital Repair and Replacement (620)	32,500	
Total	\$ 2,642,933	\$ 730,310



# Entity Structure and Organization

Boone County is situated in Central Missouri and is dissected by Interstate 70 and US Highway 63. It is a fast-growing county known for its highly educated work force, low cost of living, award-winning schools, and unique blend of rural and urban lifestyles. Boone County includes nine communities: six cities and three towns. The County has a population of approximately 142,000 and contains 685 square miles. The County is empowered to levy a property tax on both real and personal property located within its boundaries.

The County was organized in 1821 under applicable state statutes and continues under the same form of government to this day. The structure and operations of the County are governed by state statute rather than by local charter. To the extent allowed by state statute, policymaking and legislative authority are vested in the County Commission, which consists of a Presiding Commissioner and two Associate Commissioners, each of whom serve full time and are elected to four-year terms. The County Commission is responsible, among other things, for passing ordinances, adopting the annual budget, appointing committees, and hiring certain departmental directors (Information Technology, Planning & Zoning, Public Works, Human Resources, and Purchasing). The Commission is also responsible for approving the long-range operating plans for these departments. The Presiding Commissioner is elected at large and the two Associate Commissioners are each elected from within their respective district.

All other elected officials also serve four-year terms and are elected at large. Each elected official is responsible for establishing strategic goals, objectives, and operating polices and procedures for his or her office and for discharging statutory responsibilities. Although the County Commission is not responsible for establishing or approving strategic plans for each elected official, the County Commission is responsible for approving the annual operating budget for each elected official. The Commission has final authority regarding all County-owned fixed assets. This elective form of government presents unique challenges in terms of developing long-term organizational-wide goals, policies, and strategic plans. It results in a budget that emphasizes short-term departmental goals to a greater degree than long-term entity-wide goals.

Missouri statutes make no provision for the County Commission to establish countywide policies or systems such as personnel policies or a uniform job classification system. Boone County officials, however, have worked cooperatively in these areas for many years and have supported development and adoption of countywide policies and procedures. Although elected officials are not required by statute to adhere to such policies, most officials voluntarily subscribe to them. Boone County is unique among other Missouri non-charter counties in this regard. (The Thirteenth Judicial Circuit Court adopts separate personnel policies.)

# **History of Boone County**

Boone County's geographic position, its plentiful natural resources, the largely southern culture of its early settlers, and the cautious but progressive approach to changing world conditions that characterized its ever-growing population have combined to make it one of the major players in Missouri's colorful history.

At the beginning of the 19<sup>th</sup> century, it was a region populated by Native Americans. Its largely uncharted land made up part of the Louisiana Purchase of 1803 which was explored by Meriwether Lewis and William Clark the following year. An even earlier resident was Daniel Boone, already a legendary explorer and frontiersman when he immigrated to the wilderness on the Femme Osage Creek in St. Charles County in 1795.

Daniel Boone's death at Marthasville in 1820 came but two weeks before the territorial legislature (their members wearing black arm bands to honor his memory) acted favorably on petitions to organize a new territorial county to be named in Boone's honor, one of 39 counties eventually carved from a once-gigantic Howard County land area. Ironically, it's not clear whether Daniel Boone ever visited the county named in his honor, although his sons, Nathan and Daniel M. established a salt lick in adjacent Howard County and the road between St. Charles and the newly-settled county was the "Boons' Lick road" without the "e". (In fact, historians differ not only as to the precise date of Daniel Boone's birth, but also whether his last name ended with an "e". The "e" won largely because of documents bearing his signature.)

Records indicate the first immigrants to the area were mostly southern in makeup, largely from Kentucky; those origins influenced the social and economic development of the area, creating an early interest in education, the arts and politics even amidst the harsh frontier living conditions. The first known white settlement, founded in the winter of 1812, was at Thrall's Prairie, 12 miles northwest of present-day Columbia and four miles north of Rocheport.

Boone was organized as a "territorial county" in September, 1820, nine months before Congress bestowed statehood on Missouri. The population at that time was 3,692. By 1830, it was 8,859; by 1850, nearly 15,000; by 1860, nearly 19,500; and by 1880, the population had grown to more than 25,000. A group of investors formed the Smithton Land Company to develop a "seat of justice" (county seat) for the intended new county and in the winter of 1818-19, laid out the village of Smithton roughly around presentday Garth and Walnut streets in Columbia. However, an inadequate water supply aborted Smithton's growth. Residents moved a half mile east across Flat Branch Creek to create the new town of Columbia, using the same grid format and claiming a name then in use in some variation in 32 states. Columbia's first house was a cabin built at 5<sup>th</sup> and Broadway in 1820-21. A growing population and expanded commerce due to steamboat access to St. Louis suggested a prosperous future for the towns of Rocheport and Persia; the latter even competed to be the county seat. However, the building of a rail line from St. Charles through northern Boone County replaced the steamboat as a major carrier of goods and passengers. Today, Rocheport is a village showing renewed vigor as a tourist attraction and antique-collectors' paradise. Persia no longer exists.

As early as 1820, the Act of Congress authorizing the people of Missouri to draft a state constitution and to form a state government included a provision setting aside land for a "seminary of learning". The first state constitution adopted that year provided for "a university" and the means to fund it. Months of legislative maneuvering, lobbying, and pledges of funds from counties wanting to host the site of

# **History of Boone County cont'd**

the university culminated with the General Assembly's designation in 1839 of Columbia. Boone County residents had pledged more than \$117,000—more than any of the competing counties. A major contributor was James S. Rollins, a prominent figure in Boone county history (at various times a member of the General Assembly, the U.S. House of Representatives, United States Senator, and member of the University Board of Curators). His pledge included much of his own land holdings (now part of the campus). Lesser known was Edward Camplin, a man who could neither read nor write but pledged \$3,000, a sizeable amount at the time. His contribution, and those of numerous other county residents, reflected not only the excitement of competition, but also the vast community support for higher education. Crowds of on-lookers demonstrated that interest again at the dedication July 4, 1843, of the new "principal edifice", the administration/classroom/museum building that subsequently burned in 1892 when again the pledges of townspeople led to the decision to rebuild the university in Columbia.

Boone County was a slave-holding county in the middle of the only slave-holding state west of the Mississippi River. Except for brief periods of time, Columbia was occupied by Union forces from December 1861 until August 1865. For a time in 1862, the University closed and its buildings were occupied by the military. Boone's population, like that of the state as a whole, was split on the slavery issue: a "Southern Rights" meeting in April 1861 adopted resolutions condemning President Lincoln, supporting "our southern brethren", and urging Missouri join the other southern states in secession. A "Union meeting" a few weeks later adopted resolutions pledging support of the Union and urging Missouri to remain neutral in the Civil War, but to be prepared to defend against invaders. There were skirmishes in and about Boone County, but the main battles were elsewhere. In 1864, as "bushwhackers" became a major problem, one such group perpetrated the Centralia Massacre. A band of guerillas lead by Bill Anderson robbed and plundered the town of Centralia on September 27 1864 and then ambushed a train carrying about 150 passengers, including 23 newly discharged federal soldiers. The soldiers were ordered to leave the train, line up, were stripped and shot, their papers and personal effects removed. The train and depot were burned. A few hours later, a detachment of federal troops in pursuit of the guerillas rode into a trap and 108 more were killed. While exact figures as to the number of Boone County men involved in the war are not known, it's estimated about 500 wore Union blue and an equal number Confederate Gray.

The Boons' Lick road gave way to U.S. Highway 40, which largely was replaced with Interstate 70; that part of I-70 in Missouri was the first statewide section of interstate highway to be completed. Boone's strategic and easily-accessible location, midway between St. Louis and Kansas City and 30 miles from the Capitol at Jefferson City, together with its educational and medical facilities, its professional and business economy and is non-polluting industries, have made it one of Missouri's fastestgrowing counties. Columbia consistently has been ranked by various national publications as "one of the best" places to live, to retire, and to raise a family. Its cost of living is below the national average and its public schools rank among the best in a town internationally known as the "Athens of Missouri" because it's the home of the state university, Columbia College, and Stephens College.

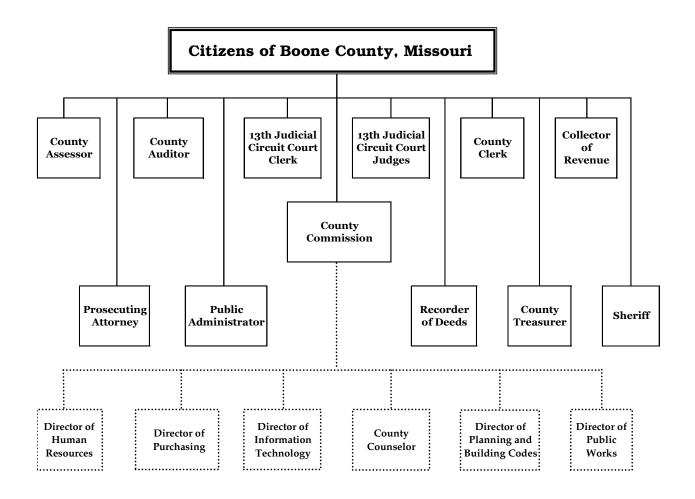
This <u>History of Boone County</u> was authored by Rod Gelatte and provided by the Boone County Historical Society

# **County Office Directory**

Assessor		
Assessor Tom Schauwecker	Boone County Government Center, Room 143	573-886-4270
Auditor	Boone County Government Center, Room 145	575-880-4270
	. Boone County Government Center, Room 205	573-886-4275
Circuit Clerk	. Boolie County Government Center, Room 205	575 000 4275
	Boone County Courthouse	573-886-4000
Thirteenth Circuit Court Judges		272 000 1000
	Boone County Courthouse	573-886-4050
	Boone County Courthouse	573-886-4050
	Boone County Courthouse	573-886-4050
	. Boone County Courthouse	573-886-4050
	Boone County Courthouse	573-886-4050
	Boone County Courthouse	573-886-4050
	Boone County Courthouse	573-886-4050
	Callaway County Courthouse	573-642-0777
	Callaway County Courthouse	573-642-0777
	Boone County Courthouse	573-886-4050
Clerk	Doone county courtiouse	575 000 4050
	Boone County Government Center, Room 236	573-886-4295
Collector		575 000 4275
	Boone County Government Center, Room 118	573-886-4285
Commissioners	Doone County Government Center, Room 110	575-000-4205
	Boone County Government Center, Room 245	573-886-4307
	Boone County Government Center, Room 245	573-886-4308
	Boone County Government Center, Room 245	573-886-4309
County Counselor	Doone county Government Center, Room 2+5	575 000 4507
	601 E. Walnut	573-886-4305
Court Administration		575-000-4505
	Boone County Courthouse	573-886-4060
	Boone County Government Center, Room 236	573-886-4375
Facilities Maintenance	"Doone county covernment center, noom 200	575 000 1575
	. 601 E. Walnut	573-886-4400
Human Resources		272 000 1100
	601 E. Walnut	573-886-4405
Information Technology		070 000 1100
	Boone County Government Center, Room 221	573-886-4315
Medical Examiner	Fountain Mortuary	573-882-1300
	Or UMC School of Medicine/Pathology	573-882-1201
Planning, Zoning, and Building Inspection		070 002 1201
	. Boone County Government Center, Room 210	573-886-4330
Prosecuting Attorney	······	
	. Boone County Courthouse	573-886-4100
Public Administrator	2	
	Boone County Courthouse	573-886-4190
	601 E. Walnut	573-443-0030
Public Works		
David Mink, Director	5551 Hwy. 63 South	573-449-8515
Purchasing	-	
	601 E. Walnut	573-886-4392
Recorder		
	Boone County Government Center, Room 132	573-886-4345
Sheriff's Department & Correctional Facil	•	
	2121 E. County Drive	573-875-1111
Treasurer	-	
Kay Murray	Boone County Government Center, Room 112	573-886-4365
	finne ministelle Cometerie official methods and a share a	

To access information and contact County Offices, visit the County's official website: www.showmeboone.com

## **Organizational Chart**



## **Budget Calendar and Process**

Boone County's budget process is governed by the Revised Statutes of Missouri (RSMo) 50.525-50.641. Boone County is a first class non-charter county where the County Auditor serves as Budget Officer.

The annual budget process begins in late June or early July with a preliminary budget meeting with all elected officials and department directors. The purpose of this meeting is to provide an overview of the County's current financial condition, to identify and discuss emerging budget issues, and to invite comments, questions, and discussion with elected officials and department directors. Soon after, the Auditor finalizes revenue projections for Public Works (the Road and Bridge Fund) and distributes budget instructions to all elected officials, department directors, and outside entities.

Budget requests from all department directors and outside entities are due July 30<sup>th</sup> one month earlier than the statutory deadline of September 1<sup>st</sup>. This earlier deadline provides the Commission with an opportunity to review and offer guidance for the various departmental budgets prior to their official submission to the Auditor. This input is important in light of the Commission's dual administrative and legislative responsibilities with respect to the departments they supervise. Reviewing the outside entity requests at this point in the budget process provides the Commission with sufficient time to determine the appropriate budgetary approach they wish to use for each of the outside entity requests.

In August, the Commission schedules budgetary work sessions with the various elected officials who receive appropriations from the Law Enforcement Services Fund. This facilitates communication and planning among the various stakeholders and results in a more coordinated official budget submittal for the September 1<sup>st</sup> statutory deadline. Also during August, information needed to determine appropriate internal service charges for health and dental premiums, facilities maintenance, housekeeping, and utility charges is obtained and reviewed.

The Circuit Court is required to submit its official budget request to the County Commission by August 15<sup>th</sup> of each year. The Court Administrator and the County Auditor meet to review and discuss the Court's budget request before it is presented to the County Commission.

Official budget requests are due to the Auditor on or before September 1<sup>st</sup>. During September, the Auditor and Commission review revenue forecasts and develop consensus revenue figures. During October, the Commission schedules work sessions with other elected officials to obtain a first-hand understanding of their budgetary needs.

During September and/or October, the County Commission holds at least one public hearing for the purpose of obtaining public input prior to developing the overall county budget. The County Auditor prepares the Proposed Budget by November 15<sup>th</sup> and the Commission conducts public hearings during late November and early December. The Commission makes final changes to the budget and formally adopts the budget. The target adoption date is mid-December.

The following provides an overview of the budget process and important statutory dates.

### **Budget Calendar and Process cont'd**

- July: County Auditor develops and distributes budget guidelines and instructions to each elected official and department head
- July 30<sup>th</sup>: Budget requests from Department Directors and Outside Entities due to Commission and Auditor.
- August 15<sup>th</sup>: Statutory deadline for the Circuit Court to submit budget request
- September 1<sup>st</sup>: Statutory deadline for submitting budget requests to Auditor
- September 10<sup>th</sup>: County Auditor prepares budget requests for offices and agencies not submitting requests by this date
- September and October: County Auditor reviews budget requests and meets with elected officials, department directors, and County Commission, as necessary
- November 15<sup>th</sup>: County Auditor delivers Proposed Budget to County Commission
- November 15<sup>th</sup>through December 15<sup>th</sup> County Commission holds public hearings on the Proposed Budget
- January 10<sup>th</sup>: Statutory deadline for adoption of budget by the County Commission (The statutory deadline is January 10<sup>th</sup> except in a year in which the terms of any county commissioners expire; in those years, the deadline is January 31<sup>st</sup>.)

## Budget Revisions and Budget Amendments

Occasionally the County will encounter a need to either revise the existing budget to reflect a change in the use of an appropriation or to amend the budget to approve increased spending authority of a specific fund. Missouri statutes do not address budget revisions and these are governed by County Commission policy: requests for budget revisions that exceed established thresholds require approval by two of the three Commissioners. Missouri law requires that a budget amendment be scheduled on the County Commission agenda and handled in the same manner as the annual budget, with at least one public hearing and documents made available for public inspection.

## Statutory Provisions Governing Circuit Court Budgets

The Circuit Court Clerk is charged with the responsibility of transmitting the Circuit Court's budgets, as approved by the court en banc, to the Budget Officer on or before September 1st of each year. Additionally, the Presiding Judge of the Circuit Court, or his designee, is required to meet with the County Commissioners and the Budget Officer no later than August 15th of each year in order to "confer and discuss with them the Circuit Court's estimates of its requirements for expenditures and its estimates of its revenues for the next budget year" (RSMo Chapter 50, sections 640-642). The statutes require that the Budget Officer include the Circuit Court's budget estimates in the County's budget without change; any change in the estimates requires the consent of the Circuit Court or the Circuit Clerk. In the event the governing body finds the Court's estimates to be unreasonable, it may file a petition with the Judicial Finance Commission. When this course of action is pursued, every attempt is made to resolve the dispute prior to the beginning of the fiscal year in question. If this is not possible, an amount equal to the budget estimates in question is placed into a separate escrow account and is not expended until a final determination is obtained.

The County adopts an annual budget for its calendar fiscal year in the manner set forth by Missouri statutes. As described below, County operations are accounted for in many different funds and individual budgets are adopted for each of these funds. The County Commission is the appropriating authority for all of the funds except certain special revenue funds for which another elected official has been named as the appropriating authority by state statute. (Refer to the Overview and Description of Special Revenue Funds and Other Funds in the General Information section.) However, it is common to refer to these individual fund budgets collectively as "the County Budget". State law requires all budgets to be balanced and annual operating budgets are required for all funds from which moneys are expended. Budgets may be amended throughout the year to establish spending authority and this is particularly common for those funds that are under the appropriating control of elected officials other than the County Commission. Aggregate financial data for each individual fund as well as summary information for groupings of various funds is presented in the Financial Summaries section of this document.

In addition to preparing an annual budget each year, the County prepares annual financial statements and obtains an independent audit of those financial statements. In preparing its budget, the County uses a slightly different basis than in preparing its financial statements. This is described in greater detail below, but the primary difference is that for budgetary purposes, encumbrances (open purchase orders or other budgetary commitments which have not resulted in a legal liability for the county) are treated as expenditures, whereas in the financial statements these commitments are not treated as expenditures, but as a reserve of fund balance.

The County administers numerous funds, which are described below. The majority of county operations are accounted for in the County's major funds which include the General Revenue Fund, the Road and Bridge Fund, and the Law Enforcement Services Fund. However, a complete understanding of the County's budgetary and financial activities requires a review of *all* the funds. Accordingly, his document is designed to provide a comprehensive overview of the County's entire financial structure and activities.

This budgetary document contains information for all funds for which the County Commission or another county elected official is the appropriating authority and for which the County Treasurer maintains custody of the moneys. The County's Comprehensive Annual Financial Report (CAFR) contains some funds in addition to those that are presented in this document. Specifically, the CAFR contains financial information for the County's one component unit (Boone Hospital Board of Trustees) and two special revenue funds under the jurisdiction of the Circuit Court which are maintained separately by the Court in its own checking account. Additionally, the County's CAFR includes various agency and trust funds which are not subject to appropriation and therefore are not included in this budgetary document. From timeto-time, the CAFR will contain funds related to the Neighborhood Improvement District (NID) Program, described below, which are not included in this document.

The County implemented the NID program in the early 1990's. This program allows the County to approve and construct road or sewer projects and then recover the costs of these projects in full from property owners. Periodically, the County issues general obligation bonds for these projects; however, taxes are not levied or collected to retire the debt because the property owners are responsible for these costs. NID budgets are

established as the County Commission approves projects throughout the year. As a result, *NID funds* have been excluded from this document; however, all of the related debt service funds are included and account for the special assessment revenue and principle and interest expenditures. A description of past and current NID projects is included in the Overview and Description of Other Budgets section. It is very likely that additional NID budgets will be approved in the future. Portions of the General Fund are reserved in an amount equal to temporary financing provided by the General Fund during construction. The reservations are released once general obligation bonds are issued.

#### **Basis of Accounting and Budgeting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported. Basis of accounting relates to the *timing* of the measurements made, regardless of the measurement focus applied.

Boone County uses a different basis of accounting for budgeting purposes than for financial reporting purposes. This is a common practice among governmental entities. In governmental entities, budgets represent legal spending limits and the basis of accounting used for budgeting purposes must therefore account for all commitments and obligations authorized against the legal appropriations and measure the degree of compliance with the legally-adopted budget.

The basis of accounting used for financial reporting and budgeting purposes are described below.

**Basis of Accounting used for Financial Reporting Purposes**— Boone County complies with all reporting requirements established by Generally Accepted Accounting Principles (GAAP) as proscribed by the Governmental Accounting Standards Board (GASB). As a result, the county's Comprehensive Annual Financial Report (CAFR) includes two sets of financial statements: the government-wide statements and the fund financial statements.

The *government-wide financial statements* report information about the County as a whole. These statements provide both long-term and short-term information about the County's overall financial condition. These financial statements are prepared using a full accrual basis of accounting in order to achieve a more corporate, or private-sector type presentation. A full accrual basis of accounting recognizes expenses when incurred and revenues when earned without respect to the timing of receipt or payment.

The *fund financial statements* provide information about groupings of related accounts which are used to maintain control over resources for specific activities or objectives. The County uses fund accounting to demonstrate compliance with finance-related legal requirements. The fund financial statements provide detailed information about the County's most significant funds, not the County as a whole. The County has three kinds of funds:

(1) Governmental Funds: these funds reflect how general government services were financed in the short-term as well as what financial resources remain available for future spending. Fund financial statements for governmental funds are prepared using the modified accrual basis of accounting. Modified accrual accounting restricts the recognition of revenue to only those

revenues that are measurable and available (generally speaking, "available" refers to revenues that will be collected within 60 days of the close of the fiscal year).

- (2) Proprietary Funds: these funds offer short-term and long-term financial information about services which the County provides through a business-type operation and uses a full accrual basis of accounting.
- (3) Fiduciary Funds: these funds are used to account for resources held for the benefit of individuals or entities external to the County and use a full accrual basis of accounting.

For full disclosure of the County's accounting polices, please refer to the County's Comprehensive Annual Financial Report.

**Basis of Accounting used for Budgeting Purposes**—As mentioned above, the primary focus of the basis of accounting used for budgetary purposes is to measure the degree of compliance with legally-adopted spending limits. As a result, the budgetary basis of accounting includes encumbrances (purchase orders, contracts, and other commitments) as the equivalent of expenditures. These items would not be recognized or reported as expenditures for financial reporting purposes; instead, they would be reported as reservations of fund balance.

#### **Description of Funds**

The accounting and budgeting systems are both based on funds; and, as is the case with most governmental entities, Boone County maintains numerous funds. Each fund is considered a separate accounting entity. Operations of individual funds are accounted for with a separate set of accounts that consists of its assets, liabilities, fund equity, revenue and expenditure or expenses, as appropriate. County resources are accounted for in each fund based on the purpose for which they are spent. Most of the funds are required by law and have been established to provide proper tracking of the income and expenses of the County. A short description of each fund type follows.

**Governmental Funds** are governed by standards developed specifically for government activities.

■ General Fund (a major fund)

The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all of the general taxes and revenues collected by the County. Operations funded in the General Fund are frequently augmented with resources accounted for in a special revenue fund. For instance, law enforcement services are primarily financed with appropriations from the General Fund, but are supplemented with appropriations from the Sheriff's Training Fund (a special revenue fund).

#### ■ Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of revenue sources (other than expendable trusts or major capital projects) that are restricted as to use.

- Road and Bridge Fund (a major fund)
   The revenues and expenses of the Public Works Department are tracked separately because the income for the department comes from a special property tax provided for in the Statutes of Missouri and a special sales tax approved by the voters. Income to the Road and Bridge Fund can only be used for road and bridge maintenance and improvements.
- Law Enforcement Services Fund (a major fund) This fund was created to account for the one-eighth cent law enforcement sales tax revenues and related expenditures.
- Other Special Revenue Funds
   The Statutes of the State of Missouri set out several special funds that are
   maintained by the County. Some examples of these statutory funds are the
   Record Preservation Fund, the Bad Check Collection Fund, the Sheriff's
   Training Fund, and several others. The County is responsible for accounting
   for all income and expenses for each of these special activities; therefore, the
   special funds are separately maintained.
- Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources for and the payment of general long-term principal, interest and related costs. Some examples of these funds are the Nursing Home Bond Fund and the Bridge Bond Fund.

#### ■ Capital Projects Funds

Capital Projects Funds are used to account for financial resources which are used for all acquisition or construction of major capital facilities.

■ Neighborhood Improvement District Funds

The statutes of the State of Missouri allow the County Commission to create Neighborhood Improvement Districts (NIDs). Current county policy provides for the formation of such districts only for the purpose of financing roadway and sewer improvements. The property owners within a NID pay for such improvements through a special assessment. Each NID fund accounts for all expenditures associated with the improvement project and the subsequent special assessment revenues.

**Proprietary Funds** are governed by the same accounting standards which apply to private business. Proprietary funds may include both enterprise funds and internal service funds.

■ Internal Service Funds

Internal Service Funds are used to account for activities that produce services to be provided to other county departments on a cost-reimbursement basis. For instance, the Self-Health Trust fund accounts for the operations of the County's Self Insured Health Plan for county employees and the Building and Grounds fund accounts for facilities maintenance and housekeeping activities.

■ Enterprise Funds

The County does not operate any business-type activities and therefore does not use enterprise funds.

**Fiduciary Funds** are used to account for the County's custodial or fiduciary activities pertaining to various trust and agency funds. Note: the County does not budget these funds because the resources and assets of these funds do not belong to the County and therefore cannot legally be appropriated by the County Commission for county purposes.

■ Private Purposes (Non-Expendable) Trust Funds

The County serves as trustee for several non-expendable trusts. Corpus amounts are to remain intact while investment income is used for the activities specified in the trust documents.

■ Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds.

#### **Overview of the Fund-Department-Account Code Structure**

Each line item in the accounting system consists of three elements: the fund number, the department number, and the account number.

**Fund Numbers** are identified by a unique three-digit number. The first digit of the fund number denotes the fund family to which the fund belongs. For instance, 1XX denotes the general fund family; 2XX denotes the special revenue fund family; 3XX denotes the debt service fund family; 4XX denotes the capital projects fund family; 5XX denotes the Neighborhood Improvement District (NID) fund family; 6XX denotes the internal service fund family; and, 7XX denotes the agency and trust fund family.

**Department Numbers** are four (4) digit number assigned to each department. Departments within the general revenue fund begin with the digit "1". For all other departments, the first three digits of the department number represent the fund number. For example, the department numbers for Public Works include #2040, #2045, and #2049. These budgets are included in the Road and Bridge Fund, #204, which belongs to the special revenue fund family.

**Account Numbers** are used to break revenue and expense accounts into various categories, or classes. For expenditures, budgetary control is exercised at the class level. These accounts are briefly described below by account name, number and description.

- Revenue Accounts
  - Property Taxes 03000-03099 Real estate and personal property tax levied on the assessed valuation of real estate and personal property.
  - Sales Taxes 03100-03199
     Taxes imposed on the sale or use of selected goods and services.

- Franchise Taxes 03200-03299
   This tax is levied on certain franchises, i.e. cable television.
- Licenses And Permits 03300-03399
   Fees for special types of licenses and permits required by state statutes, i.e. marriage licenses, liquor licenses.
- Intergovernmental Revenues 03400-03499 Revenues from other governments in the form of grants, entitlements, and reimbursements.
- Charges For Services 03500-03599
   Charges for current services such as court costs, collection fees, and charges for copies and transcripts.
- Fines, Forfeitures, And Contractual Forfeits 03600-03699
   Fines include moneys derived from fines and penalties imposed for the commission of statutory offenses and violations of lawful administrative rules and regulations. Forfeitures include bonds forfeited in criminal cases. Contractual forfeits include any moneys derived from confiscating deposits held as a performance guarantee.
- Interest 03700-03799
   Income on all long term and short term bank deposits and other investments.
- Miscellaneous 03800-03899 Includes such items as rental income, sales of county property, and miscellaneous reimbursements.
- Other Financing Sources 03900-03999 This would include proceeds from general long-term debt and inter-fund operating transfers.
- Expenditure Accounts—budgetary control is exercised at the class level.
  - Personal Services 10000-19999 (Class 1)
     Includes expenses for salaries, wages, and related employee benefits for fulltime and part-time employees of the County. Employee benefits include social security, group life, health and dental insurance, workers compensation insurance, and other similar employee benefits.
  - Materials And Supplies 20000-29999 (Class 2)
     Includes expenses for such items as rock and asphalt for the County road system, office supplies, paper and printing supplies, and inmate meals and supplies. These are the expendable items used in the daily operation of each office or department.
  - Dues, Travel And Training 30000-39999 (Class 3) Includes expenses for such items as membership dues to professional organizations (i.e., engineers and attorneys), national, state and local organizations (National Association of Counties, Government Finance Officers Association, etc.) registration fees for conferences and training courses, and reimbursable expenses.

- Utilities 40000-49999 (Class 4) Includes expenses such as telephone, natural gas, electricity, and water as provided to the County offices and departments.
- Vehicle Expense 50000-59999 (Class 5) Includes expenses related to the operation of a department's vehicles such as gas, oil, tires, repairs, etc. and reimbursable mileage expense for each office and department.
- Equipment And Building Maintenance 60000-69999 (Class 6) Includes repairs and maintenance to all county-owned buildings such as the Courthouse, Jail, Road and Bridge Department, etc. and repairs and service contracts for county-owned equipment including typewriters, computers and printers, copy machines, etc.
- Contractual Services 70000-79999 (Class 7)
   Includes cost of building use charges, legal services, equipment leases, and outside and professional services (engineering fees, survey fees, private contracts for road construction, etc.).
- Other 80000-89999 (Class 8)
   Operational expenses not classified above such as public notices, advertising for employment opportunities/bid proposals, meeting expenses, etc.
- Fixed Asset Additions 90000-999999 (Class 9)
   Includes major building and equipment purchases (vehicles, computer equipment, office furniture and equipment, buildings and improvements, road graders, computer software, etc.

Fund No.	I Fund Name	Description				
	Special Revenue Funds					
200	Special Building Projects- Citizen Contributions Fund	This fund is established and governed by local policy.				
	i unu	It accounts for the occasional citizen contributions (such as for the Courthouse Plaza) which are ear-marked for specific building projects. The County Commission approves the budget; the County Treasurer administers the budget and the fund.				
201	Assessment Fund	This fund is established and governed by RSMo 137.750.				
		It accounts for the operations of the Boone County Assessor's Office. The County Commission approves the budget for this fund, subject to certain statutory provisions. The Assessor administers the fund.				
202	E-911 Emergency Telephone Fund	This fund is established and governed by RSMo 190.305.				
		It accounts for operations of the enhanced 911 emergency telephone system. Revenues are derived from a 1985 voter-approved telephone tax. The current tax is set at 2% of the local tariff, the maximum allowed by law. (See RSMo 190.305). This fund pays for monthly trunk and line charges associated with the E-911 system as well as 24-hour maintenance and other operational expenses. The County Commission approves the budget and administers the fund.				
203	Domestic Violence Fund	This fund is established and governed by RSMo 451.151; 455.200-455.305; 488.445; 488.607.				
		It accounts for statutory fees that are collected and expended to provide shelter for victims of domestic violence. The County Commission approves the budget and administers the fund.				

Fund No.	Fund Name	Description
204	Road & Bridge Fund	This fund is established and governed by RSMo 137.555 and 137.560.
		It accounts for the operations of the Public Works Department, including Maintenance Operations, Design and Construction, and Administration. The County Commission approves the budget and administers the fund.
205	Infrastructure Grants Fund	This fund is established and governed by local policy.
	Currently inactive	It accounts for infrastructure projects funded through grants. Examples of grants accounted for in this fund include levy projects, and Community Development Block Grant projects. The County Commission approves the budget and administers the fund.
208	Road Sales Tax	This fund is established and governed by local policy.
		It accounts for the one-half cent sales tax revenues approved by voters in 1993 and renewed in 1997 for County road maintenance and improvement. Current authorization for the sales tax sunsets in 2008. The County Commission establishes the budget and administers this fund.
209	Hospital Profit Share Fund	This fund is established and governed by local policy.
		The fund was created mid-year 1996 when cumulative "additional lease compensation" received pursuant to the 1988 Hospital Lease was transferred into this fund.
		All subsequent receipts of additional lease compensation, (or "profit share") were accounted for in this fund as well. The current lease agreement, effective January 1, 2001, does not provide for profit share payments to the County. The County Commission approves the budget and administers this fund.

Fund No.	Fund Name	Description
210	Local Emergency Planning Committee (LEPC) Fund	This fund is established and governed by local policy.
		It was created mid-year 1998 to account for funds received by the Local Emergency Planning Committee from the State of Missouri. The County serves as fiscal agent for the LEPC. The County Commission approves the annual budget and the County Treasurer administers this fund.
211	Collector Tax Maintenance Fund	This fund is established and governed by RSMo 52.312-317.
		It accounts for the additional delinquent fees and commissions authorized by state statute. The Boone County Collector of Revenue approves the budget and administers the fund.
212	Fairground Maintenance Fund	This fund is established and governed by local policy.
		It accounts for the fiscal year 2002 net insurance proceeds received by the County from losses sustained at the Boone County Fairgrounds. The County Commission elected to not rebuild some of the structures; instead, the monies were set aside in this fund be used to address maintenance needs. The County Commission approves the budget and administers the fund.
230	Election Services Fund	This fund is established and governed by RSMo 115.065.
		It accounts for revenues derived from a charge, not to exceed 5%, that is levied to all political subdivisions participating in any election. Fund resources may be used for training programs, election supplies and equipment, and any other costs incurred for the general improvement of elections. The County Clerk approves the budget and administers the fund.

Fund No.	I Fund Name	Description
250	Sheriff's Forfeiture Fund	This fund is established and governed by local policy.
		It accounts for forfeited drug-related monies distributed to the Sheriff pursuant to federal laws. Use of the monies is restricted to drug- related law enforcement activities. The Sheriff approves the budget and administers the fund.
251	Sheriff's Training Fund	This fund is established and governed by RSMo 590.178.
		It accounts for the revenues and expenditures for peace officer training authorized by state statute. The revenues may be expended solely for peace officer training. The Sheriff approves the budget and administers the fund.
252	Public Safety Citizen Contributions	This fund is established and governed by local policy.
		It accounts for citizen contributions given to the County for various law enforcement activities.
		The County Commission approves the budget and the Sheriff administers the fund.
253	Law Enforcement– Department of Justice	This fund is established and governed by local policy.
	Grants Fund	It accounts for federal grant monies received pursuant to the Local Law Enforcement program. The County Commission approves the budget, subject to federal guidelines, and the Sheriff administers the fund.
254	Sheriff Civil Charges Fund	This fund is established and governed by RSMo 57.280.
		It accounts for fees authorized and collected for the purpose of providing law enforcement services. All fees deposited into this fund were previously deposited into the General Fund. Revenues deposited into this fund are capped at \$50,000 annually. The Sheriff approves the budget and administers the fund.
255	Sheriff Revolving Fund Activity	To account for conceal and carry gun permit fees per RSMo 571.101-571.121

Fund No.	I Fund Name	Description
260	Prosecuting Attorney Training Fund	This fund is established and governed by RSMo 56.765.
		It accounts for fees authorized and collected for the purpose of providing additional training for prosecuting attorneys and their staff. The Prosecuting Attorney approves the budget and administers the fund.
261	Prosecuting Attorney Tax Collection fund	This fund is established and governed by RSMo 136.150.
		It accounts for revenues and expenditures associated with the collection of certain delinquent taxes, licenses, and fees on behalf of the State of Missouri. The Prosecuting Attorney approves the budget and administers the fund.
262	Prosecuting Attorney Contingency Fund	This fund is established and governed by RSMo 56.330.
		It accounts for fees authorized and collected for the purpose of providing prosecution services. All fees deposited into this fund were previously deposited into the General Fund. Revenues deposited into this fund are capped at \$20,000 annually. The Prosecuting Attorney, with the approval of a circuit judge, approves the budget and administers the fund.
263	Prosecuting Attorney Bad Check Fund	This fund is established and governed by RSMo 570.120.
		It accounts for revenues derived from Prosecuting Attorney fees for the collection of Non-Sufficient Funds (NSF) checks. The Prosecuting Attorney approves the budget and administers the fund.
264	Prosecuting Attorney Forfeiture Fund	This fund is established and governed by local policy.
		It accounts for forfeited drug-related monies distributed to the Prosecuting Attorney pursuant to Federal Laws. These monies must be maintained separately from other County funds and expenditures are restricted to drug-related law enforcement activities. The Prosecuting Attorney approves the budget and administers the fund.

Func No.	i Fund Name	Description
280	Record Preservation Fund	This fund is established and governed by RSMo 59.319.
		It accounts for fees authorized and collected for record storage, microfilming, and preservation. The Recorder of Deeds approves the budget and administers the fund.
282	Family Services and Justice Fund	This fund is established and governed by RSMo 488.2300.
		It accounts for revenues derived from a \$30 fee collected on each family court case. Expenditures are made at the discretion of the presiding judge or family court administrative judge. The Circuit Court approves the budget and administers the fund.
283	Circuit Drug Court Fund	This fund is established and governed by local policy.
		It accounts for fees received from defendants who participate in the Drug Court program. The Boone County Drug Court program is a court- supervised, comprehensive treatment program for non-violent, felony offenders. The Circuit Court approves the budget and administers the fund.
285	Administration of Justice Fund	This fund is established and governed by RSMo 488.5025.1
		It accounts for fees collected for late payment of court costs and is used for the improvement of court administration. The Circuit Court approves the budget and administers the fund.
290	Law Enforcement Services Fund	This fund is established and governed by RSMo 67.582.
		It accounts for the revenues of a voter-approved 1/8-cent sales tax for law enforcement services. The County Commission approves the budget. The Sheriff, the Prosecuting Attorney, the County Commission, and the Circuit Court jointly administer the fund in accordance with the budget established by the County Commission.

Fund Fund Name No.		Description
	Debt Service Funds	
303	Government Building	The fund is established pursuant to bond requirements.
		It accounts for the mandatory reserve fund established for the \$4,505,000 Special Obligation Bonds issued in 1993 which would have matured in 2007 and are retired through general revenue annual appropriations. Interest accumulates in this fund and these resources will be used to make the final principle and interest payment.
		During FY 2003, the County issued Refunding and Improvement bonds in the amount of \$5,240,000. The mandatory reserve fund for these bonds is accounted for in this same fund.
380 1994 Series Road NID Bonds (General Obligation		The fund is established pursuant to bond requirements.
	Bonds)	It accounts for the revenues and expenditures for retirement of \$255,000 bonds issued in 1994 for financing Neighborhood Improvement District (NID) projects. Although the bonds are general obligation bonds, the property owners included in each NID will pay the debt service payments.
381	1996 Series Road NID Bonds (General Obligation	The fund is established pursuant to bond requirements.
	Bonds)	It accounts for the revenues and expenditures for retirement of \$300,000 bonds issued in 1996 for financing Neighborhood Improvement District (NID) projects. Although the bonds are general obligation bonds, the property owners included in each NID will pay the debt service payments.
382	1998 Series Road NID Bonds (General Obligation	The fund is established pursuant to bond requirements.
	Bonds)	It accounts for the revenues and expenditures for retirement of \$355,000 bonds issued in 1998 for financing Neighborhood Improvement District (NID) projects. Although the bonds are general obligation bonds, the property owners included in each NID will pay the debt service payments.

Fund No.	Fund Name	Description
383	2000 Series A Sewer NID Bonds (General Obligation	The fund is established pursuant to bond requirements.
	Bonds)	It accounts for the revenues and expenditures for retirement of \$280,000 bonds issued in 2000 for financing Neighborhood Improvement District (NID) projects. Although the bonds are general obligation bonds, the property owners included in each NID will pay the debt service payments.
384	2000 Series B Road NID Bonds (General Obligation	The fund is established pursuant to bond requirements.
	Bonds)	It accounts for the revenues and expenditures for retirement of \$184,000 bonds issued in 2000 for financing Neighborhood Improvement District (NID) projects. Although the bonds are general obligation bonds, the property owners included in each NID will pay the debt service payments.
385	2001 Series Road NID Bonds	The fund is established pursuant to bond requirements.
	(General Obligation Bonds)	It accounts for the revenues and expenditures for retirement of \$305,000 bonds issued in 2000 for financing Neighborhood Improvement District (NID) projects. Although the bonds are general obligation bonds, the property owners included in each NID will pay the debt service payments.
	Capital Project Funds	
400	Jail/Courthouse Expansion and Modification	Capital Project funds are established by local policy.
401	Government Center/ Johnson Bldg.	These funds account for expenditures for design, construction, and expansion of building projects as well as acquisition of associated property.
402	Juvenile Justice Center Improvement	
404	City-County Health Facility	

Fund Fund Name

No.

#### Neighborhood Improvement District (NID) Funds

- 501 Colchester Road Paving
- 502 Logwood Paving
- 503 Clearview Paving
- 504 Bon Gor Lake Estates Paving
- 505 Trails West Paving
- 506 Bearfield Paving
- 507 Lake Sundance Paving
- 508 Walnut Brook Paving
- 509 Pierpont Meadows
- 510 Pin Oak Sanitary Sewer
- 511 New Haven
- 512 University Estates
- 513 Fairway Meadows Sewer
- 514 Trobridge Road
- 515 Wilson Turner
- 516 Hillview Acres
- 517 Cedar Gate
- 518 Hartsburg Hills Road
- 519 Applewood Creek Road
- 520 Good Time Acres Road
- 521 Summer Lane Road

Internal Service Funds

- 600 Self-Insured Health Plan
- 601 Self-Insured Dental Plan
- 610 Building and Grounds Fund

NID funds are established by local policy.

These funds account for all expenditures associated with the Neighborhood Improvement District (NID) program and all subsequent special assessment revenues received in payment thereof. The cost of the improvements is initially paid by the County with property owners electing to reimburse the County over a period not to exceed 10 years.

Description

A budget is adopted for a new NID project upon County Commission approval of the NID and the project cost estimates, which may occur at any time throughout the year. The County's budget is amended upon approval of the project.

Because of the manner in which these budgets are established and the fact that all costs are borne by property owners, individual budget schedules have not been included in the following section.

ealth Plan This fund is established by local policy. It accounts for operations of the self-insured health plan for county employees.

This fund is established by local policy.It accounts for operations of the self-insured dental plan for county employees.

ds The fund is established by local policy.

This internal service fund accounts for the operations of the Facilities Maintenance and Housekeeping Departments. Operating revenues are derived from an internal service charge based on square footage.

Fund No.	I Fund Name	Description
620	Building and Grounds	This fund is established by local policy.
	Capital Repair and Replacement	This internal service fund provides for the accumulation of resources to be used for major repairs and replacements for county-owned buildings. The resources are derived from an annual charge based on square footage.
621	Building Utilities	This fund is established by local policy.
		This internal service fund accounts for building utilities for the Government Center, the Johnson Building, the Courthouse and the county-owned space in the Centralia Clinic. Utilities for the Juvenile Justice Center, the Sheriff and Corrections, and Public Works are accounted for in each of the respective operating budgets.
	Private Purpose Trust Funds	
720	George Spencer Trust	This fund is established pursuant to legal trust documents.
		This non-expendable trust fund accounts for revenues and expenditures of the George Spencer Trust Fund, a non-expendable trust fund administered by Boone County. This privately established trust provides scholarships for two Centralia High School seniors each year. This budget reflects interest revenue earned on the trust corpus and scholarship expenditures of the same amount.
721	Union Cemetery	This fund is established pursuant to legal trust documents.
		This non-expendable trust fund accounts for revenues and expenditures for maintenance and upkeep of the Union Cemetery. The County Commission is the legal trustee of the Union Cemetery Fund, a fund established with private contributions.

## **Fiscal and Budget Policies**

Boone County is a statutory elective form of government. Specific powers and responsibilities are granted to each elected official according to state law. The threemember County Commission has ordinance-making powers as granted to it by the Missouri state legislature as well as exclusive control of County property. The County Commission also has final authority over the County Budget, except for certain special revenue funds where the Missouri state legislature has granted final budget authority to individual elected officials.

The fiscal year of the County begins on January 1st and ends on December 31st of each year. The fiscal year constitutes the budget and accounting year.

#### **Revenue Policy:**

- To the extent allowed by law, the County will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations as well as eliminate an over dependence on any single revenue source.
- The County will project and update revenues annually. These revenue forecasts will be presented to the County Commission as a part of the proposed budget prepared and submitted by the County Auditor.
- Department Directors and Elected Officials will submit their revenue estimates for the current year and projected revenue for the next year to the County Auditor.
- Revenue trends are to be examined monthly and incorporated into annual revenue forecasts.
- The County does not use revenue sources while legal action is pending.
- User fees and rates will be examined periodically and adjusted as necessary to cover the costs of providing the services.

#### **Budget Policy:**

- The County will adopt a balanced budget each year in accordance with state statutes. The budget is considered balanced if the total resources of a fund are sufficient to cover the proposed spending (appropriations and/or transfers out) for that fund.
- By September 1st of each year, each elected official, department director, or administrative authority shall prepare and submit to the County Auditor a budget request for the upcoming fiscal year. The County Auditor shall prepare a request in the event that no request is received by the September 10th.
- The County Auditor shall submit a proposed budget to the County Commission by November 15th of each budget year.
- Expenditures proposed in the budget for each department, office, or agency shall be itemized by character, object, function, and fund.
- In no event shall the total amount of the proposed expenditures for a specific fund exceed the total resources available to the fund.
- The budget will provide for adequate maintenance of capital, plant, and equipment and for their orderly replacement.

- The County will avoid balancing current expenditures at the expense of meeting future years' expenses.
- The County will give highest priority to the use of one-time revenues to the funding of capital assets or other non-recurring expenditures.
- Realistic revenue projections will reflect conservative assumptions.
- The County Commission or the County Auditor shall hold at least one public hearing on the budget submitted by the County Auditor, at which all interested persons shall be given an opportunity to be heard.
- The County Commission shall publicize all changes made to the proposed budget received from the County Auditor prior to adopting the final budget.
- The County Commission shall adopt the budget by majority vote by January 10th, the first month of the budget year. The County Commission shall adopt the budget by majority vote by January 31st, the first month of the budget year in the year in which any commissioners' new term of office begins. If the County Commission does not take action by the required date, the prior year's annual appropriation order will continue in force until adoption occurs.
- The budget shall be on record in the County clerk's office and open to public inspection. In addition, a copy of the budget is available for view at the Columbia Public Library and on the County's web site (HYPERLINK <a href="http://www.showmeboone.org">http://www.showmeboone.org</a> or <a href="http://www.showmeboone.org">www.showmeboone.org</a>)
- The County will annually submit its budget for review to the GFOA, as a participant in the Distinguished Budget Presentation Award.
- After adoption of the budget, the budget can be amended via county commission order in accordance with state statutes. The County Auditor may submit budget amendment requests to the County Commission to increase expenditures or revenues. When the County Commission approves the order, additional appropriations are made in the appropriate accounts.
- All appropriations shall lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered.

#### **Capital Improvements Policy:**

- The County will identify the estimated costs and potential funding sources for each capital improvement project proposal before it is submitted to the County Commission for approval.
- The County will identify the estimated on-going operational costs and the potential funding sources for each capital improvement project proposal before it is submitted to the County Commission for approval.
- Capital improvement projects will be incorporated into the Annual Budget.

#### Fixed Asset and Capital Asset Policy:

■ Revised Statutes of Missouri require that fixed assets be inventoried if they have an estimated life of more than one (1) year following the date of acquisition and

have a purchase cost of \$1,000 or more. Items which cost less than \$1,000 and/or have a life of one year are not required to be accounted for as a fixed asset.

- For financial reporting purposes, the County observes a capitalization threshold of \$5,000. Assets meeting this threshold are considered to be capital assets. However, all assets with a value of \$1,000 or more (as noted above and required by state statute) are carried on the County's inventory and are subject to property control procedures. Capital assets and non-capital assets combined are referred to as fixed assets. Some assets, such as personal computers and printers, cost less than \$1,000; however, the County elects to add these to inventory for property control purposes.
- For financial reporting purposes, the County expenses all fixed assets that do not meet the capitalization threshold. The County depreciates all assets that meet the capitalization threshold. Depreciation is based on useful lives that have been established for each classification of assets (office equipment, vehicles, buildings, etc.).
- Purchase cost of a fixed asset includes freight, installation charges, carrying cases, adaptors and other items which are connected to the fixed asset and necessary for its operation or use.
- The capitalization threshold is applied to individual fixed assets rather than to groups of fixed assets.
- A small tag with a fixed asset number will be issued by the County Auditor for all items to be added to County inventory records. Said tag will be affixed to the fixed asset until such time it is declared surplus property and properly disposed of in the manner authorized by the County Commission. (In the case of property that cannot be reasonably tagged, such as software and vehicles, the inventory tag will be kept with title or license agreement.)
- Offices and departments will notify the County Auditor of any change in location or loss of a fixed asset.
- The County Auditor will conduct physical inventories on an annual basis.
- Offices and departments will exercise control over their fixed assets by establishing and maintaining adequate control procedures at the departmental level.

#### **Accounting Policy:**

- An independent financial audit shall be made of all accounts of the County at least annually and more frequently if deemed necessary by the County Commission.
- The County will prepare its financial statements in accordance with generally accepted accounting principles (GAAP).
- The County will prepare a Comprehensive Annual Financial Report (CAFR).
- Complete disclosure will be provided in the financial statements and bond representations.

■ The County will annually submit documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA.

#### **Purchasing Policy:**

- The purchasing director shall have responsibility for and authority to contract for and purchase all supplies, materials and equipment required for the operation and maintenance of offices, departments or agencies of the County as directed by the County Commission.
- The County encourages competitive business practices through public bidding or requests for proposals wherever possible and feasible.

#### **Debt Policy:**

- The County may issue general obligation bonds, revenue bonds, special obligation bonds, and short-term tax anticipation notes as authorized by state statutes. The County may also enter into lease-purchase agreements.
- The County may issue refunding bonds for the purpose of refunding, extending or unifying the whole or any part of its valid outstanding revenue bonds.
- The County will limit long-term debt to only those capital projects that cannot be financed from current revenue or other available sources.
- The County will follow a policy of full disclosure on every financial report and bond prospectus.
- When the County finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the projects.
- The County's policy shall be to manage its budget and financial affairs in such a way so as to ensure continued high bond ratings.
- No general obligation bonds shall be issued without approval of the requisite number of qualified voters, as required by state statute.

#### **Reserve (Fund Balance) Policy:**

- Fund balances will be maintained at levels that will provide adequate operating reserves should the County experience an economic downturn.
- The County will calculate and maintain an unreserved, undesignated fund balance equal to at lest 15% to 20% of expenditures for the adopted budget for the general revenue fund. For other major funds (Road and Bridge Fund and the Law Enforcement Services Fund), the amount will be equal to at least 5% to 10%. These funds will be used to avoid cash flow interruptions, generate interest income, reduce need for short-term borrowing and assist in maintaining what is considered an investment grade bond rating capacity.
- Self Insurance Reserves shall be maintained at a level to protect the County against incurred and reported losses as well as those incurred but not reported and future losses within the retention.

An emergency appropriation will be included annually in the General Fund to provide for unanticipated expenditures of a nonrecurring nature and/or to meet unexpected increases in costs. The amount of the appropriation will be equal to 3% of the budget, as required by state statute. Emergency appropriations may be included in other funds in amounts recommended by the County Auditor and approved by the County Commission.

#### **Enterprise Fund Policy:**

Enterprise funds will be used to account for the acquisition, operation, and maintenance of County facilities and services which are intended to be entirely or predominately self-supporting from user charges or for which periodic net income measurement is desirable. Note: the County does not currently operate any enterprise activities.

#### **Internal Service Fund Policy:**

- Internal Service Funds will be used to account for the provision of goods and services by one department of the County to other departments.
- Internal Service Funds are to be self-supporting from user charges to the respective user departments.
- Internal Service Funds are to only recover the complete cost of operations without producing any significant amount of profit in excess of the fund's requirements.

## **Summary of Long-Term Debt**

Boone County is authorized by Missouri Statutes to incur general obligation debt upon voter approval and to incur special obligation debt for the purpose of purchase, construction, or expansion of county buildings.

General obligation bonds issued in conjunction with the Neighborhood Improvement District (NID) program are intended to be repaid from assessments levied against properties within the districts. Such assessments must be deposited into debt service funds that are legally restricted for payment of the bonds. The County attaches liens on the properties within the districts to secure payment of the assessments.

Debt Service expenditures included in the FY 2006 Budget total \$694,718 which represents 1.5% of the total budget (all governmental funds combined). Debt service expenditures to the General Fund for FY 2006 total \$414,915 or 1.6% of total fund expenditures, and pertain to the Series 2003 Refunding and Capital Improvement Special Obligation Bonds. The remainder of the debt service expenditures, approximately \$280,000, is related to NID general obligation bonds which is retired with special assessments and is accounted for in debt service funds or taxable special obligations bonds which are being retired with revenue derived from property lease contracts.

#### Debt payable as of January 1, 2006 is composed of the following:

#### **General Obligation Bonds:**

\$300,000 1996 general obligation neighborhood road improvement bonds due in annual installments of \$15,000 to \$40,000 through 2006; interest at 4.2% to 5.1%	\$15,000
\$355,000 1998 general obligation neighborhood road improvement bonds due in annual installments of \$35,000 to \$45,000 through 2008; interest at 3.7% to 4.45%	\$125,000
\$184,000 Series 2000B general obligation neighborhood road improvement bonds due in annual installments of \$15,000 to \$23,000 through 2010; interest at 5.2%.	\$104,000
\$305,000 2001 general obligation neighborhood road improvement bonds due in annual installments of \$25,000 to \$37,000 through 2012; interest at 2.35% to 4.1%	<u>\$226,000</u>
Sub-total: General Obligation Debt – Road NIDs	\$470,000
\$280,000 Series 2000A general obligation neighborhood sewer improvement bonds due in annual installments of \$25,000 to \$35,000 through 2010; interest at 4.85% to 5.35%.	<u>\$160,000</u>
Total: All General Obligation Debt	<u>\$630,000</u>

### Summary of Long-Term Debt cont'd

#### **Special Obligation Bonds:**

\$5,240,000 Series 2003 refunding and improvement special obligation bonds due in annual installments of \$270,000 to \$745,000 through 2018; interest at 2.00% to 4.00%. The County Commission is obligated to pay the bonds and annually appropriates the amount of debt services. The debt is secured by a first lien on property and buildings that were constructed and purchased \$4,660,000 from the bond proceeds. \$2,005,000 Series 2005 taxable special obligation bonds due in annual installments of \$45,000 to \$65,000 beginning in 2008 through 2014 with a balloon payment of \$1,610,000 in 2015; semiannual interest is due 2005 through 2015; interest at 4.920% to 5.940%. The debt is secured by a first lien on property and buildings that were purchased from the proceeds of the bonds. Annual debt service appropriations are made from property lease income; however, general fund appropriations would be required in the event lease income is insufficient to cover scheduled principal and interest payments.

#### **Total: All Special Obligation Debt**

\$2,005,000

\$6,665,000

#### January 1, 2006 – Status of voter-approved bond issues:

Approval Year and PurposeAmour Authoriz		Remaining <u>Amount Issued</u> <u>Amount to Issue</u> <u>Outstandin</u>		
1992 Road NIDs	\$3.5 million	\$1.399 million	\$2,101,000	\$470,000
1997 Sewer NIDs	\$5.5 million	\$.280 million	\$5,220,000	\$160,000

#### Future debt service requirements for outstanding bonds are as follows:

	<b>S</b> ]	•	bligation nds	General O Bon	bligation ds	Combined	Combined	Combined
Year	Pri	nciple	Interest	Principle	Interest	Principle	Interest	Total
2006 \$	270	),000.00	262,505.50	132,000.00	25,709.77	402,000.00	288,215.27	690,215.27
2007	275	5,000.00	257,055.50	120,000.00	20,047.52	395,000.00	277,103.02	672,103.02
2008	325	5,000.00	249,698.50	126,000.00	14,445.26	451,000.00	264,143.76	715,143.76
2009	340	),000.00	240,171.50	89,000.00	9,448.00	429,000.00	249,619.50	678,619.50
2010	345	5,000.00	229,405.50	91,000.00	5,146.25	436,000.00	234,551.75	670,551.75
2011-2015	3,635	5,000.00	887,986.25	72,000.00	2,993.00	3,707,000.00	890,979.25	4,597,979.25
2016-2020	1,475	5,000.00	103,900.00	0.00	0.00	1,475,000.00	103,900.00	1,578,900.00
Total \$	6,665	5,000.00	2,230,722.75	630,000.00	77,789.80	7,295,000.00	2,308,512.55	9,603,512.55

### **Summary of Long-Term Debt cont'd**

#### January 1, 2006 - Legal debt limit

State law limits the amount of the County's outstanding bonded debt (exclusive of revenue bonds, special obligation bonds, and balances available in debt service funds) to 10% of the County's assessed valuation. As of January 1, 2006, the County's statutory debt limit will be in excess of \$170,000,000; actual bonded indebtedness is well below this limit, as demonstrated by the information presented below.

Estimated Assessed Valuation of Boone County, January 1, 2006:	\$1,70	0,000,000
Constitutional Debt Limit (10%):	\$ 17	0,000,000
Debt outstanding at January 1, 2006 applicable to debt limit:	\$	630,000



#### **Fund Statement-All Governmental Funds Combined**

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ 3,222,224	\$ 3,414,000	\$ 3,482,000	\$ 3,590,000
Assessments	171,863	139,371	141,118	144,046
Sales Taxes	23,873,177	24,544,000	24,971,000	25,915,000
Franchise Taxes	143,692	135,900	162,000	162,000
Licenses and Permits	434,809	423,980	464,857	513,220
Intergovernmental	4,541,519	4,777,121	4,595,188	5,918,412
Charges for Services Fines and Forfeitures	4,622,385	4,888,374	4,626,480	5,080,120
Interest	228,030	157,411	323,124	275,359
Hospital Lease	1,430,923	1,452,000	1,477,571	1,507,000
Other *	473,151	639,929	736,986	690,315
Total Revenues	39,141,773	40,572,086	40,980,324	43,795,472
EVDENDITI DEC.				
EXPENDITURES: Personal Services	17,619,337	19,395,637	18,581,004	20,422,333
Materials & Supplies	3,566,328	3,703,976	3,479,500	4,306,442
Dues Travel & Training	250,221	402,331	355,959	393,295
Utilities	531,206	649,846	568,243	649,118
Vehicle Expense	554,142	700,123	724,246	765,793
Equip & Bldg Maintenance	458,314	690,766	581,614	589,378
Contractual Services	11,355,339	12,142,082	10,810,895	14,393,696
Debt Service (Principal and Interest)	343,139	696,113	697,956	694,718
Other	2,726,145	3,792,494	2,040,938	4,476,346
Fixed Asset Additions	2,867,810	5,270,568	4,954,615	2,885,347
Total Expenditures	40,271,981	47,443,936	42,794,970	49,576,466
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	(1,130,208)	(6,871,850)	(1,814,646)	(5,780,994)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	953,304	404,340	404,338	350,000
Operating Transfer Out	(953,304)	(404,340)	(404,337)	(350,000)
Proceeds of Sale of Capital Assets	-	-	355,130	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt		2,005,000	2,005,000	
Total Other Financing Sources (Uses)	-	2,005,000	2,360,131	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(1,130,208)	(4,866,850)	545,485	(5,780,994)
FUND BALANCE (GAAP), beginning of year	21,372,745	20,144,660	20,395,275	20,918,239
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	(2,474,530)	(2,376,653)	(2,376,653)	(2,354,132)
Add encumbrances, end of year	2,376,653	2,377,495	2,354,132	2,354,132
FUND BALANCE (GAAP), end of year	\$ 20,144,660	\$ 15,278,652	\$ 20,918,239	\$ 15,137,245
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District) and Prepaid Items	187,683	187,683	187,683	500,000
Prepaid Items	25,397	25,397	25,397	25,397
Debt Service/Restricted Assets	1,707,499	1,916,142	2,237,405	2,272,824
Prior Year Encumbrances	2,376,653	2,377,495	2,354,132	2,354,132
Designated: Capital Project and Other	2,373,525	2,373,525	2,428,655	2,428,655
Total Fund Balance Reserves and Designations, end of year	<u>6,670,757</u>	6,880,242	7,233,272	7,581,008
FUND BALANCE, end of year	20,144,660	15,278,652	20,918,239	15,137,245
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	(6,670,757)	(6,880,242)	(7,233,272)	(7,581,008)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 13,473,903	\$ 8,398,410	\$ 13,684,967	\$ 7,556,237

\* Includes Proceeds from Sale of County Assets, Insurance Proceeds, and other miscellaneous revenue. Composition varies by fund.

### Fund Statement-General Fund 100 (Major Fund)

		2004 Actual		2005 Budget		2005 Projected		2006 Budget
<b>REVENUES:</b>								
Property Taxes		2,307,407		2,424,000		2,483,000		2,553,000
Assessments		-		-		-		-
Sales Taxes Franchise Taxes		10,297,638		10,585,000		10,780,000		11,200,000
Franchise Laxes Licenses and Permits		143,692 391,471		135,900 384,380		162,000 429,357		162,000 483,420
Intergovernmental		2,493,022		3,088,192		2,926,331		2,574,357
Charges for Services		3,250,234		3,088,192		3,158,265		3,277,120
Fines and Forfeitures		5,250,254		5,091,197		5,156,205		5,277,120
Interest		112,636		105,007		161,394		160,455
Hospital Lease		1,430,923		1,452,000		1,477,571		1,507,000
Other *		460,021		549,209		604,711		506,224
Total Revenues		20,887,044		21,814,885		22,182,629		22,423,576
EXPENDITURES:								
Personal Services		12,139,926		13,146,912		12,601,506		13,916,463
Materials & Supplies		1,215,953		1,203,200		1,182,363		1,283,117
Dues Travel & Training		172,286		227,812		203,948		226,591
Utilities		421,707		426,517		422,235		437,177
Vehicle Expense		253,940		295,315		303,918		360,768
Equip & Bldg Maintenance		176,570		201,684		188,615		213,773
Contractual Services		3,113,920		3,650,278		3,416,553		4,026,270
Debt Service (Principal and Interest)		127,350		420,315		420,315		414,915
Other		2,874,168		3,171,416		2,139,056		3,578,695
Fixed Asset Additions		425,775		833,061		788,977		494,222
Total Expenditures		20,921,595		23,576,510		21,667,486		24,951,991
REVENUES OVER (UNDER) EXPENDITURES		(34,551)		(1,761,625)		515,143		(2,528,415)
OTHER FINANCING SOURCES (USES):								
Operating Transfer In		12,582		-		-		-
Operating Transfer Out		(932,605)		(300,000)		(300,000)		(350,000)
Proceeds of Sale of Capital Assets		-		-		355,130		-
Proceeds of Capital Leases		-		-		-		-
Proceeds of Long-Term Debt		-		-		-		-
Premium on Long-Term Debt				- (200.000)		55,130		(250.000)
Total Other Financing Sources (Uses)		(920,023)		(300,000)		55,150		(350,000)
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		(954,574)		(2,061,625)		570,273		(2,878,415)
FUND BALANCE (GAAP), beginning of year		10,139,400		9,145,365		9,145,365		9,715,638
Equity Transfer In		-		-		-		-
Equity Transfer Out		-		(102.456)		(102.456)		(102.456)
Less encumbrances, beginning of year Add encumbrances, end of year		(141,917) 102,456		(102,456) 102,456		(102,456) 102,456		(102,456) 102,456
FUND BALANCE (GAAP), end of year	\$	9,145,365	\$	7,083,740	\$	9,715,638	\$	6,837,223
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:								
Loan Receivable (Street NIDS/Levy District)	\$	187,683	\$	187,683	\$	187,683	\$	500,000
Prepaid Items	φ	25,397	φ	25,397	ψ	25,397	φ	25,397
Debt Service/Restricted Assets		313,752		313,752		313,752		313,752
Prior Year Encumbrances		102,456		102,456		102,456		102,456
Designated:		102,150		102,150		102,150		102,150
Designated for Capital Projects		2,123,525		2,123,525		2,178,655		2,178,655
Total Fund Balance Reserves and Designations, end of year		2,752,813		2,752,813		2,807,943		3,120,260
FUND BALANCE, end of year		9,145,365		7,083,740		9,715,638		6,837,223
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year		(2,752,813)		(2,752,813)		(2,807,943)		(3,120,260)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$	6,392,552	\$	4,330,927	\$	6,907,695	\$	3,716,963
	<u> </u>	1 1		1 1		/ /***		, .,

\* Includes Proceeds from Sale of County Assets, Insurance Proceeds and other miscellaneous revenue.

#### Fund Statement-General Fund 100 (Major Fund)

	Budget Basis Expenditures	*	Undesignated Fund Balance	As a Percent of Expenditures
1997	14,238,752		5,099,517	35.81%
1998	15,841,817		4,872,920	30.76%
1999	17,252,438		5,162,306	29.92%
2000	17,025,704		5,913,616	34.73%
2001	18,319,563		5,899,107	32.20%
2002	18,893,550		6,886,105	36.45%
2003	19,540,596		7,728,966	39.55%
2004	20,921,595		6,392,552	30.55%
2005 Projected	21,667,486		6,907,695	31.88%
2006 Budget	24,951,991		3,716,963	14.90%

\*Excludes Other Financing Uses, Equity Transfers Out and Prior Year Encumbrances

Source: 1997 - 2004 Boone County Comprehensive Annual Financial Reports 2005 Projected 2006 Budget

# Fund Statement–Road & Bridge Fund 204 and 208 Combined (Major Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ 914,817	\$ 990,000	\$ 999,000	\$ 1,037,000
Assessments Sales Taxes	10,756,532	11,057,000	11,249,000	11,670,000
Franchise Taxes		-	-	
Licenses and Permits	20,398	21,000	20,500	20,500
Intergovernmental	1,382,319	1,313,000	1,273,910	2,072,200
Charges for Services	32,888	487,720	107,900	411,500
Fines and Forfeitures	-	-	-	-
Interest	53,323	20,015	74,948	74,968
Hospital Lease	-	-	-	-
Other Total Revenues	<u>168</u> <b>13,160,445</b>	<u> </u>	<u>22,100</u> 13,747,358	<u>6,000</u> <b>15,292,168</b>
Total Revenues	13,100,445	15,009,255	13,747,558	15,292,108
EXPENDITURES:				
Personal Services	3,042,008	3,492,353	3,310,014	3,610,152
Materials & Supplies	2,247,155	2,361,990	2,162,340	2,874,920
Dues Travel & Training	18,648	49,640	37,640	48,350
Utilities	90,482	131,857	102,857	141,184
Vehicle Expense	294,558	391,411	407,411	389,900
Equip & Bldg Maintenance	210,075	346,923	296,573	261,585
Contractual Services Debt Service (Principal and Interest)	6,220,982	7,183,422	6,407,738	8,887,083
Other	(164,508)	85,350	(168,875)	220,600
Fixed Asset Additions	868,301	1,538,910	1,294,760	923,431
Total Expenditures	12,827,701	15,581,856	13,850,458	17,357,205
REVENUES OVER (UNDER) EXPENDITURES	332,744	(1,692,621)	(103,100)	(2,065,037)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-	-		
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	332,744	(1,692,621)	(103,100)	(2,065,037)
EXTENDITORES AND OTHER USES (DUDGET DASIS)	552,744	(1,0)2,021)	(103,100)	(2,003,037)
FUND BALANCE (GAAP), beginning of year	3,732,382	5,165,455	5,165,455	5,062,355
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	(1,098,592)	(2,198,921)	(2,198,921)	(2,198,921)
Add encumbrances, end of year	2,198,921	2,198,921	2,198,921	2,198,921
FUND BALANCE (GAAP), end of year	\$ 5,165,455	\$ 3,472,834	\$ 5,062,355	\$ 2,997,318
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	-	-	-	-
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	2,198,921	2,198,921	2,198,921	2,198,921
Designated: Capital Project and Other	_	_	_	_
Total Fund Balance Reserves and Designations, end of year	2,198,921	2,198,921	2,198,921	2,198,921
FUND BALANCE, end of year	5,165,455	3,472,834	5,062,355	2,997,318
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(2,198,921)	(2,198,921)	(2,198,921)	(2,198,921)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 2,966,534	\$ 1,273,913	\$ 2,863,434	\$ 798,397

# Fund Statement-Law Enforcement Services Fund 290 (Major Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes Franchise Taxes	2,567,492	2,640,000	2,695,000	2,800,000
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	_	-
Charges for Services	-	-	-	600
Fines and Forfeitures	-	-	-	-
Interest	10,880	7,125	12,400	12,400
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	2,578,372	2,647,125	2,707,400	2,813,000
EXPENDITURES:				
Personal Services	1,652,011	1,865,170	1,814,937	1,955,533
Materials & Supplies	21,596	30,765	30,765	48,424
Dues Travel & Training	295	3,500	1,750	3,500
Utilities	10,875	72,602	29,925	56,001
Vehicle Expense	126	725	725	725
Equip & Bldg Maintenance	28,525	67,463	23,055	43,745
Contractual Services	106,141	219,230	57,990	223,298
Debt Service (Principal and Interest)	-	-	-	-
Other Fixed Asset Additions	12,626 420,014	189,185	11,364	77,500
Fixed Asset Additions Total Expenditures	2,252,209	<u>596,354</u> <b>3,044,994</b>	591,818 <b>2,562,329</b>	484,059 2,892,785
	, ,	, ,	, ,	
REVENUES OVER (UNDER) EXPENDITURES	326,163	(397,869)	145,071	(79,785)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt Total Other Financing Sources (Uses)				
Total Other Financing Sources (Oses)	-	-	-	-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>				
EXPENDITURES AND OTHER USES (BUDGET BASIS)	326,163	(397,869)	145,071	(79,785)
FUND DALANCE (CAAD) having of your	720 694	821.057	921.057	067.029
FUND BALANCE (GAAP), beginning of year	730,684	821,957	821,957	967,028
Equity Transfer In Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	(262,895)	(28,005)	(28,005)	(28,005)
Add encumbrances, end of year	28,005	28,005	28,005	28,005
FUND BALANCE (GAAP), end of year	\$ 821,957	\$ 424,088	\$ 967,028	\$ 887,243
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	φ -	φ -	φ	φ - -
Debt Service/Restricted Assets	-	-	_	-
Prior Year Encumbrances	28,005	28,005	28,005	28,005
Designated:	,	,2	,	
Capital Project and Other	250,000	250,000	250,000	250,000
Total Fund Balance Reserves and Designations, end of year	278,005	278,005	278,005	278,005
			o -= o = o	
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	821,957 (278,005)	424,088 (278,005)	967,028 (278,005)	887,243 (278,005)
FUND DALAIVE RESERVES/DESIGIVATIONS, citu of year	(270,005)	(270,003)	(270,003)	(270,003)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 543,952	\$ 146,083	\$ 689,023	\$ 609,238

# Fund Statement–Law Enforcement Services Fund 290 (Major Fund) 2006 Budget

	2900 Revenue	2901 Sheriff Operations	2902 Corrections Operations	2903 Prosecuting Attorney	2904 Alternative Sentencing	2905 Judicial Info System	2906 Contract Inmate Housing	2907 Information System -Court	Fund 290 Total
<b>REVENUES:</b>									
Taxes	\$ 2,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,800,000
Licenses and Permits	-	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	600	-	-	-	600
Fines and Forfeitures	-	-	-	-	-	-	-	-	-
<sup>4</sup> Interest	12,400	-	-	-	-	-	-	-	12,400
Hospital Lease	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 2,812,400	\$ -	\$-	\$ -	\$ 600	\$-	\$ -	\$ -	\$ 2,813,000
EXPENDITURES:									
Personal Services	-	1,041,404	591,105	167,119	155,905	-	-	-	1,955,533
Materials & Supplies	-	40,852	5,652	-	1,620	-	-	300	48,424
Dues Travel & Training	-	-	-	-	3,500	-	-	-	3,500
Utilities	-	32,921	-	1,524	1,000	18,456	-	2,100	56,001
Vehicle Expense	-	-	-	-	725	-	-	-	725
Equip & Bldg Maintenance	-	42,549	-	56	900	-	-	240	43,745
Contractual Services	-	600	19,198	-	23,500	-	180,000	-	223,298
Other	55,000	-	7,200	-	15,300	-	-	-	77,500
Fixed Asset Additions	-	467,159	13,375	-	3,525	-	-	-	484,059
Total Expenditures	\$ 55,000	\$ 1,625,485	\$ 636,530	\$ 168,699	\$ 205,975	\$ 18,456	\$ 180,000	\$ 2,640	\$ 2,892,785

------Departments funded by Law Enforcement Sales Tax------

**REVENUES OVER (UNDER) EXPENDITURES** 

\$ (79,785)

# Fund Statement–Special Revenue Funds Combined (Nonmajor Funds)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes Franchise Taxes	251,515	262,000	247,000	245,000
Licenses and Permits	22,940	18,600	15,000	9,300
Intergovernmental	418,250	375,929	394,947	1,271,855
Charges for Services	1,339,263	1,309,457	1,360,315	1,390,900
Fines and Forfeitures	-	-	-	-
Interest	29,460	21,949	49,607	24,826
Hospital Lease	-	-	-	-
Other	12,962	9,625	13,875	9,625
Total Revenues	2,074,390	1,997,560	2,080,744	2,951,506
EXPENDITURES:				
Personal Services	785,392	891,202	854,547	940,185
Materials & Supplies	81,624	108,021	104,032	99,981
Dues Travel & Training	58,992	121,379	112,621	114,854
Utilities	8,142	18,870	13,226	14,756
Vehicle Expense	5,518	12,672	12,192	14,400
Equip & Bldg Maintenance	43,144	74,696	73,371	70,275
Contractual Services	571,293	944,152	713,614	782,045
Debt Service (Principal and Interest)	-	-	-	-
Other	6,879	346,543	59,393	599,551
Fixed Asset Additions	221,115	252,243	229,060	983,635
Total Expenditures	1,782,099	2,769,778	2,172,056	3,619,682
REVENUES OVER (UNDER) EXPENDITURES	292,291	(772,218)	(91,312)	(668,176)
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfer In	8,117	1,037	1,037	-
Operating Transfer Out	(20,699)	(1,037)	(1,037)	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-			
Total Other Financing Sources (Uses)	(12,582)	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	279,709	(772,218)	(91,312)	(668,176)
		(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	() 1,012)	(000,170)
FUND BALANCE (GAAP), beginning of year	2,769,833	2,983,332	2,983,332	2,892,862
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	(90,118)	(23,908)	(23,908)	(24,750)
Add encumbrances, end of year	23,908	24,750	24,750	24,750
FUND BALANCE (GAAP), end of year	\$ 2,983,332	\$ 2,211,956	\$ 2,892,862	\$ 2,224,686
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	23,908	24,750	24,750	24,750
Designated:				
Capital Project and Other	-			
Total Fund Balance Reserves and Designations, end of year	23,908	24,750	24,750	24,750
FUND BALANCE, end of year	2,983,332	2,211,956	2,892,862	2,224,686
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(23,908)	(24,750)	(24,750)	(24,750)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 2,959,424	\$ 2,187,206	\$ 2,868,112	\$ 2,199,936

#### Fund Statement–Special Building Project–Citizen Contribution Fund 200 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	_	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	63	-	80	-
Hospital Lease	-	-	-	-
Other	465	-	500	
Total Revenues	528	-	580	-
EXPENDITURES: Personal Services				
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	_	_	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	1,550	2,000	1,291	1,000
Debt Service (Principal and Interest)	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions				
Total Expenditures	1,550	2,000	1,291	1,000
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	(1,022)	(2,000)	(711)	(1,000)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long Term Debt	-	-	-	-
Retirement of Long Term Debt				
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	(1,022)	(2,000)	(711)	(1,000)
FUND BALANCE (GAAP), beginning of year	6,104	5,082	5,082	4,371
Equity Transfer In	-	-		
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 5,082	\$ 3,082	\$ 4,371	\$ 3,371
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	\$ -	\$ -	\$ -	\$ -
Loan Receivable (Street NIDS/Levy District) Prepaid Items	φ -	φ -	φ -	φ -
Debt Service/Restricted Assets	_	_	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	5,082	3,082	4,371	3,371
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 5,082	\$ 3,082	\$ 4,371	\$ 3,371

### Fund Statement-Assessment Fund 201 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	327,704	332,429	332,429	337,155
Charges for Services	647,659	674,157	700,000	715,000
Fines and Forfeitures	-	-	-	-
Interest	5,475	4,300	15,151	5,700
Hospital Lease	-	-	-	-
Other	10,382	8,000	11,000	8,000
Total Revenues	991,220	1,018,886	1,058,580	1,065,855
EXPENDITURES:	(72.104	754.244	720.040	700 550
Personal Services	672,104	754,266	720,849	799,552
Materials & Supplies	46,338	63,520	63,370	52,970
Dues Travel & Training	5,557	16,775	16,775	20,775
Utilities	6,510	7,000	7,000	7,000
Vehicle Expense	3,263	7,172	7,400	8,400
Equip & Bldg Maintenance	1,744	9,935	9,935	9,935
Contractual Services	55,419	247,162	149,662	231,713
Debt Service (Principal and Interest) Other	973	8,193	3,193	69,593
Fixed Asset Additions			144,897	
Total Expenditures	<u>12,178</u> <b>804,086</b>	<u>151,000</u> <b>1,265,023</b>	1,123,081	33,800 1,233,738
i otar Experiorar es	004,000	1,203,023	1,123,001	1,233,736
REVENUES OVER (UNDER) EXPENDITURES	187,134	(246,137)	(64,501)	(167,883)
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER)				
EXPENDITURES AND OTHER USES (BUDGET BASIS)	187,134	(246,137)	(64,501)	(167,883)
FUND BALANCE (GAAP), beginning of year	806,977	994,111	994,111	929,610
Equity Transfer In	- -	-	-	- -
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	\$ 994,111	\$ 747,974	\$ 929,610	\$ 761,727
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-		-
Total Fund Balance Reserves and Designations, end of year	-	-	-	
FUND RALANCE and of year	004 111	747 074	020 610	761 777
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	994,111 	747,974	929,610	761,727
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 994,111	\$ 747,974	\$ 929,610	\$ 761,727

# Fund Statement–E-911 Emergency Telephone Fund 202 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	247.000	245.000
Sales Taxes Franchise Taxes	251,515	262,000	247,000	245,000
Licenses and Permits	-	-	-	-
Intergovernmental	-	_	_	_
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	5,487	5,800	7,200	7,200
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	257,002	267,800	254,200	252,200
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	34,326	57,000	56,043	58,000
Contractual Services Debt Service (Principal and Interest)	198,630	217,800	206,792	133,920
Other	(41,063)	-	-	-
Fixed Asset Additions	18,900	_	_	18,500
Total Expenditures	210,793	274,800	262,835	210,420
REVENUES OVER (UNDER) EXPENDITURES	46,209	(7,000)	(8,635)	41,780
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long Term Debt	-	-	-	-
Retirement of Long Term Debt				
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER)	46 200	(7.000)	(9.(25)	41 790
EXPENDITURES AND OTHER USES (BUDGET BASIS)	46,209	(7,000)	(8,635)	41,780
FUND BALANCE (GAAP), beginning of year	463,726	456,768	456,768	448,133
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year Add encumbrances, end of year	(53,167)	-	-	-
FUND BALANCE (GAAP), end of year	\$ 456,768	\$ 449,768	\$ 448,133	\$ 489,913
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District) Prepaid Items	\$ -	\$ -	\$ -	\$-
Debt Service/Restricted Assets	_			_
Prior Year Encumbrances	_	_	_	_
Designated:	-	-	-	-
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	456,768	449,768	448,133	489,913
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 456,768	\$ 449,768	\$ 448,133	\$ 489,913

#### Fund Statement–Domestic Violence Fund 203 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	31,978	33,500	34,227	33,000
Fines and Forfeitures	-	-	-	-
Interest	118	10	140	140
Hospital Lease	-	-	-	-
Other	-	-	-	
Total Revenues	32,096	33,510	34,367	33,140
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance Contractual Services	-	-	-	-
Debt Service (Principal and Interest) Other	31,388	33,510	34,140	33,510
Fixed Asset Additions				
Total Expenditures	31,388	33,510	34,140	33,510
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	708	-	227	(370)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-		
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	708	-	227	(370)
FUND BALANCE (GAAP), beginning of year	16,942	17,650	17,650	17,877
Equity Transfer In	10,742	17,050	17,050	
Equity Transfer Out	-	_	_	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	\$ 17,650	\$ 17,650	\$ 17,877	\$ 17,507
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	φ -	÷ -	Ψ -	Ψ -
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	-	<u> </u>		-
EUNID DATANCE - 1.6	4= <=^	48 /84	40.000	42 -02
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	17,650	17,650	17,877	17,507
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 17,650	\$ 17,650	\$ 17,877	\$ 17,507
· · · · ·	,			

#### Fund Statement–Hospital Profit Share Fund 209 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	_	-	-
Fines and Forfeitures	-	-	-	-
Interest	1,383	1,400	1,700	-
Hospital Lease	-	-	-	-
Other	-			-
Total Revenues	1,383	1,400	1,700	-
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	44,000	44,000	-
Debt Service (Principal and Interest)	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-		
Total Expenditures	-	44,000	44,000	-
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	1,383	(42,600)	(42,300)	-
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-			
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER)			(	
EXPENDITURES AND OTHER USES	1,383	(42,600)	(42,300)	-
FUND BALANCE (GAAP), beginning of year	110,306	111,689	111,689	69,389
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-		
FUND BALANCE (GAAP), end of year	\$ 111,689	\$ 69,089	\$ 69,389	\$ 69,389
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District) Prepaid Items	\$	\$	\$	\$
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other		-		
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year	111,689	69,089	69,389	69,389
FUND BALANCE RESERVES/DESIGNATIONS, end of year	<u> </u>		<u> </u>	
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 111,689	\$ 69,089	\$ 69,389	\$ 69,389

# Fund Statement-Local Emergency Planning Committee Fund 210 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments Sales Taxes	-	-	-	-
Franchise Taxes	-	-	_	-
Licenses and Permits	-	-	-	-
Intergovernmental	6,957	7,000	8,979	8,000
Charges for Services	-	-	-	-
Fines and Forfeitures Interest	151	125	245	285
Hospital Lease	-	-	-	- 205
Other			-	
Total Revenues	7,108	7,125	9,224	8,285
EXPENDITURES:				
Personal Services Materials & Supplies	7,544	11,260	11,200	7,750
Dues Travel & Training	384	3,940	3,940	2,000
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services Debt Service (Principal and Interest)	354	600	500	1,000
Other	-	500	500	500
Fixed Asset Additions		3,000	1,000	3,000
Total Expenditures	8,282	19,300	17,140	14,250
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	(1,174)	(12,175)	(7,916)	(5,965)
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-			-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	(1,174)	(12,175)	(7,916)	(5,965)
FUND BALANCE (GAAP), beginning of year	16,158	14,984	14,984	7,068
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	\$ 14,984	\$ 2,809	\$ 7,068	\$ 1,103
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	¢	¢	¢	¢
Loan Receivable (Street NIDS/Levy District) Prepaid Items	\$ -	\$ -	\$ -	\$ -
Debt Service/Restricted Assets	-	-	_	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-		-	
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	14,984 	2,809	7,068	1,103
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 14,984	\$ 2,809	\$ 7,068	\$ 1,103

#### Fund Statement-Tax Maintenance Fund 211 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:			0	
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes		-	-	-
Franchise Taxes		-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services Fines and Forfeitures	114,977	125,000	114,530	120,000
Interest	1,427	1,269	3,273	3,273
Hospital Lease	1,427	1,209	5,275	5,275
Other	-	_	_	-
Total Revenues	116,404	126,269	117,803	123,273
	110,101	120,207	11,000	120,270
EXPENDITURES:				
Personal Services	-	1,571	-	1,959
Materials & Supplies	429	900	900	900
Dues Travel & Training	2,896	10,200	8,100	6,900
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	70,494	58,865	62,173	73,825
Debt Service (Principal and Interest)	-	-	-	-
Other	-	44,329	-	41,648
Fixed Asset Additions	9,253	13,561	6,330	
Total Expenditures	83,072	129,426	77,503	125,232
REVENUES OVER (UNDER) EXPENDITURES	33,332	(3,157)	40,300	(1,959)
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	33,332	(3,157)	40,300	(1,959)
FUND BALANCE (GAAP), beginning of year	118,313	151,645	151,645	191,945
Equity Transfer In		-		
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	\$ 151,645	\$ 148,488	\$ 191,945	\$ 189,986
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-		
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND DALANCE and of second	121 / 45	1 40 400	101 045	100 007
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	151,645	148,488	191,945 -	189,986
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 151,645	\$ 148,488	\$ 191,945	\$ 189,986

# Fund Statement–Fairground Maintenance Fund 212 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	23,134	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	4,386	3,900	6,000	-
Hospital Lease	-	-	-	-
Other	-		-	
Total Revenues	27,520	3,900	6,000	-
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Other Eined A sect Additions	193	50,000	-	150,000
Fixed Asset Additions	14,971 15,164	50,000		150,000
Total Expenditures	,	*	-	,
REVENUES OVER (UNDER) EXPENDITURES	12,356	(46,100)	6,000	(150,000)
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER)				
EXPENDITURES AND OTHER USES (BUDGET BASIS)	12,356	(46,100)	6,000	(150,000)
FUND BALANCE (GAAP), beginning of year	371,101	383,457	383,457	389,457
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year				-
FUND BALANCE (GAAP), end of year	\$ 383,457	\$ 337,357	\$ 389,457	\$ 239,457
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-	-	
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	383,457	337,357	389,457	239,457
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 383,457	\$ 337,357	\$ 389,457	\$ 239,457
· · · · · · · · · · · · · · · · · · ·	÷ 000,107	4 001,001	<i> </i>	ф <b>дозуно</b> Г

#### Fund Statement–Election Services Fund 230 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	34,476	8,000	9,000	12,000
Fines and Forfeitures	-	-	-	-
Interest	730	-	1,100	-
Hospital Lease	-	-	-	-
Other Total Revenues	35,206	8,000	10,100	12,000
	00,200	0,000	10,100	12,000
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies Dues Travel & Training	- 879	17,800	17,000	7,800
Utilities	365	2,700	2,700	1,200
Vehicle Expense			2,700	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Other	-	27,500	-	40,000
Fixed Asset Additions	25,403			
Total Expenditures	26,647	48,000	19,700	49,000
REVENUES OVER (UNDER) EXPENDITURES	8,559	(40,000)	(9,600)	(37,000)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt Total Other Financing Sources (Uses)				
Total Other Thanening Sources (USES)				
REVENUES AND OTHER SOURCES OVER (UNDER)	0.550	(40,000)	(0, (0,0))	(25.000)
EXPENDITURES AND OTHER USES (BUDGET BASIS)	8,559	(40,000)	(9,600)	(37,000)
FUND BALANCE (GAAP), beginning of year	60,458	69,017	69,017	59,417
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 69,017	\$ 29,017	\$ 59,417	\$ 22,417
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other				
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year	69,017	29,017	59,417	22,417
FUND BALANCE RESERVES/DESIGNATIONS, end of year		-		
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 69,017	\$ 29,017	\$ 59,417	\$ 22,417

# Fund Statement–Federal HAVA Election Fund 231 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>			- <u> </u>	
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	888,700
Charges for Services				888,700
Fines and Forfeitures				
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	-	-	-	888,700
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-			888,700
Total Expenditures	-	-	-	888,700
REVENUES OVER (UNDER) EXPENDITURES	-	-	-	-
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		-	-	-
FUND BALANCE (GAAP), beginning of year				
Equity Transfer In				
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
		_		
FUND BALANCE (GAAP), end of year	\$ -	<u>\$</u> -	<u>\$ -</u>	<u>\$</u> -
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	¢	¢	¢.	<i>.</i>
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances Designated:	-	-	-	-
Capital Project and Other				
Total Fund Balance Reserves and Designations, end of year	-		·	
FUND BALANCE, end of year	-	-	-	-
FUND BALANCE RESERVES/DESIGNATIONS, end of year				
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	<del>\$</del> -	\$-	<del>\$</del> -	\$ -

#### Fund Statement–Sheriff Forfeiture Fund 250 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	_	_	-	-
Interest	1,862	-	1,990	-
Hospital Lease	-,	-	-,-,-	-
Other	-	-	-	-
Total Revenues	1,862	-	1,990	-
EXPENDITURES:				
Personal Services	4,053	-	-	-
Materials & Supplies	2,791	5,920	2,656	5,400
Dues Travel & Training	4,016	5,600	1,200	7,500
Utilities	982	2,400	1,000	1,000
Vehicle Expense	2,255	4,500	3,792	5,000
Equip & Bldg Maintenance Contractual Services	6,374 532	7,011 2,400	6,692 637	137
Debt Service (Principal and Interest)	552	2,400	037	157
Other	1,656	5,000	-	-
Fixed Asset Additions	22,289	8,580	8,580	1,150
Total Expenditures	44,948	41,411	24,557	20,187
REVENUES OVER (UNDER) EXPENDITURES	(43,086)	(41,411)	(22,567)	(20,187)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	(20,699)	(1,037)	(1,037)	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	(1.025)	(1.025)	
Total Other Financing Sources (Uses)	(20,699)	(1,037)	(1,037)	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	(63,785)	(42,448)	(23,604)	(20,187)
FUND BALANCE (GAAP), beginning of year	197,758	133,883	133,883	110,279
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	(90)	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 133,883	\$ 91,435	\$ 110,279	\$ 90,092
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	\$ -	¢	\$ -	¢
Loan Receivable (Street NIDS/Levy District) Prepaid Items	ъ - -	\$ - -	5 - -	\$ - -
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other Total Fund Balance Reserves and Designations, end of year				
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	133,883	91,435	110,279	90,092
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 133,883	\$ 91,435	\$ 110,279	\$ 90,092

#### Fund Statement–Sheriff Training Fund 251 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:			0	
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	8,442	8,500	9,600	9,000
Charges for Services	18,447	18,000	20,000	22,000
Fines and Forfeitures	-	-	-	-
Interest	110	-	170	-
Hospital Lease	-	-	-	-
Other	-	-		
Total Revenues	26,999	26,500	29,770	31,000
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	27,092	30,000	30,000	31,500
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Other Eine LAnger Allivier	-	-	-	-
Fixed Asset Additions Total Expenditures	27,092	30,000	30,000	31,500
	,	,	,	,
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	(93)	(3,500)	(230)	(500)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER)				
EXPENDITURES AND OTHER USES (BUDGET BASIS)	(93)	(3,500)	(230)	(500)
FUND BALANCE (GAAP), beginning of year	12,658	12,565	12,565	12,335
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 12,565	\$ 9,065	\$ 12,335	\$ 11,835
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-		-
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
		0.025	10.005	11 02-
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	12,565	9,065	12,335	11,835
	¢ 10.575	¢ 0.075	¢ 10.005	¢ 11.035
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 12,565	\$ 9,065	\$ 12,335	\$ 11,835

# Fund Statement–Public Safety Citizen Contribution Fund 252 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	94	-	115	-
Hospital Lease	-	-	-	-
Other	550		750	
Total Revenues	644	-	865	-
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	418	1,020	1,020	1,000
Dues Travel & Training Utilities	560	600	600	600
	-	-	-	-
Vehicle Expense Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	_	_	_	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	978	1,620	1,620	1,600
REVENUES OVER (UNDER) EXPENDITURES	(334)	(1,620)	(755)	(1,600)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt		-		
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER)			/ <b></b>	
EXPENDITURES AND OTHER USES (BUDGET BASIS)	(334)	(1,620)	(755)	(1,600)
FUND BALANCE (GAAP), beginning of year	7,747	7,413	7,413	6,658
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 7,413	\$ 5,793	\$ 6,658	\$ 5,058
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	¢.	<i>.</i>	<u>.</u>	<b>.</b>
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances Designated:	-	-	-	-
Capital Project and Other				
Total Fund Balance Reserves and Designations, end of year	-			
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	7,413	5,793	6,658	5,058
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 7,413	\$ 5,793	\$ 6,658	\$ 5,058

#### Fund Statement–Local Law Enforcement Grant Fund 253 (Nonmajor Fund)

	2004 Actual		2005 Budget		2005 ojected		006 Idget
REVENUES:							
Property Taxes	\$	-	\$ -	\$	-	\$	-
Assessments		-	-		-		-
Sales Taxes		-	-		-		-
Franchise Taxes		-	-		-		-
Licenses and Permits	26.4	-	-		15.020		-
Intergovernmental	26,4	81	-		15,939		-
Charges for Services		-	-		-		-
Fines and Forfeitures	2	-	-		-		-
Interest	5	92	-		409		-
Hospital Lease Other		-	-		-		-
Total Revenues	26,8	73	-		16,348		
	,				ŕ		
EXPENDITURES: Personal Services		-	_		_		_
Materials & Supplies	6	62	-		_		_
Dues Travel & Training	0	-	_		-		_
Utilities		-	-		-		-
Vehicle Expense		-	-		-		-
Equip & Bldg Maintenance		-	-		_		_
Contractual Services		-	-		_		_
Debt Service (Principal and Interest)		-	-		_		_
Other		_	-		_		_
Fixed Asset Additions	30,2	60	20,673		20,682		_
Total Expenditures	30,2		20,673		20,682		
i otai Experimentes	50,9	<i>4 4</i>	20,075		20,002		-
REVENUES OVER (UNDER) EXPENDITURES	(4,0	<b>49</b> )	(20,673)		(4,334)		-
OTHER FINANCING SOURCES (USES):							
Operating Transfer In	8,1	17	1,037		1,037		-
Operating Transfer Out		-	-		-		-
Proceeds of Capital Leases		-	-		-		-
Proceeds of Long-Term Debt		-	-		-		-
Retirement of Long-Term Debt		-	-		-		-
Total Other Financing Sources (Uses)	8,1	17	1,037		1,037		-
DEVENUES AND OTHER SOURCES OVER (UNDER)							
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	4,0	68	(19,636)		(3,297)		-
		00	4 159		4 1 5 9		961
FUND BALANCE (GAAP), beginning of year		90	4,158		4,158		861
Equity Transfer In		-	-		-		-
Equity Transfer Out		-	-		-		-
Less encumbrances, beginning of year Add encumbrances, end of year		-	-		-		-
FUND BALANCE (GAAP), end of year	\$ 4,1	58	\$ (15,478)	\$	861	\$	861
FUND BALANCE DECERVED AND DECISION STONE							
FUND BALANCE RESERVES AND DESIGNATIONS, end of year							
Reserved:	<b>.</b>		<b>.</b>	<i>.</i>		÷	
Loan Receivable (Street NIDS/Levy District)	\$	-	\$ -	\$	-	\$	-
Prepaid Items		-	-		-		-
Debt Service/Restricted Assets		-	-		-		-
Prior Year Encumbrances		-	-		-		-
Designated:							
Capital Project and Other			-				-
Total Fund Balance Reserves and Designations, end of year		-	-		-		-
		-0	(s = s=0)				
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	4,1	58	(15,478)		861		861
E GID BALAINCE REGER VES/DESIGNA HUNS, Chu OI yoai							
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 4,1	58	\$ (15,478)	\$	861	\$	861

#### Fund Statement–Sheriff Civil Charges Fund 254 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	50,000	50,000	50,000	50,000
Fines and Forfeitures	-	-	-	
Interest	(58)	-	-	-
Hospital Lease	-	-	-	-
Other				
Total Revenues	49,942	50,000	50,000	50,000
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	400	300	-
Dues Travel & Training Utilities	- 285	-	-	-
Vehicle Expense	203	6,770	2,526	5,556
Equip & Bldg Maintenance	-	-	-	1,590
Contractual Services	2,370	4,400	4,400	1,400
Debt Service (Principal and Interest)	-	-	-	-
Other	(4,876)	-	-	-
Fixed Asset Additions	62,031	31,520	30,987	
Total Expenditures	59,810	43,090	38,213	8,546
REVENUES OVER (UNDER) EXPENDITURES	(9,868)	6,910	11,787	41,454
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)				
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	(9,868)	6,910	11,787	41,454
FUND BALANCE (GAAP), beginning of year	59,799	36,665	36,665	49,607
Equity Transfer In	-	-	-	
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	(36,861)	(23,595)	(23,595)	(24,750)
Add encumbrances, end of year	23,595	24,750	24,750	24,750
FUND BALANCE (GAAP), end of year	\$ 36,665	\$ 44,730	\$ 49,607	\$ 91,061
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	¢	¢.	¢	¢
Loan Receivable (Street NIDS/Levy District) Prepaid Items	\$ -	\$	\$ -	\$ - -
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	23,595	24,750	24,750	24,750
Designated:				
Capital Project and Other Total Fund Balance Reserves and Designations, end of year	23,595	24,750		
rotai runu baiance Keserves anu besignations, end or year	20,090	24,/50	24,750	24,750
FUND BALANCE, end of year	36,665	44,730	49,607	91,061
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(23,595)	(24,750)	(24,750)	(24,750)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 13,070	\$ 19,980	\$ 24,857	\$ 66,311
	φ 13,070	ψ 19,700	φ 44,037	φ 00,311

#### Fund Statement–Sheriff Revolving Fund 255 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes Licenses and Permits	22,940	18,600	15,000	9,300
Intergovernmental	22,940	18,000	15,000	9,500
Charges for Services	-	_	-	_
Fines and Forfeitures	-	-	-	-
Interest	-	-	-	-
Hospital Lease	-	-	-	-
Other	6	-	-	-
Total Revenues	22,946	18,600	15,000	9,300
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	1,200	1,200	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	18,500	15,000	10,000	5,000
Other	-	-	-	-
Fixed Asset Additions	-	6,270	6,270	_
Total Expenditures	18,500	22,470	17,470	5,000
	*	,	,	,
REVENUES OVER (UNDER) EXPENDITURES	4,446	(3,870)	(2,470)	4,300
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt				
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER)	4 446	(2 870)	(2.470)	4 200
EXPENDITURES AND OTHER USES (BUDGET BASIS)	4,446	(3,870)	(2,470)	4,300
FUND BALANCE (GAAP), beginning of year	-	4,446	4,446	1,976
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 4,446	\$ 576	\$ 1,976	\$ 6,276
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:		¢		¢
Loan Receivable (Street NIDS/Levy District)	-	\$ -	-	\$ -
Prepaid Items Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	4,446	576	1,976	6,276
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 4,446	\$ 576	\$ 1,976	\$ 6,276

#### Fund Statement–PA Training Fund 260 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	4,646	4,300	5,000	5,000
Fines and Forfeitures	-	-	-	-
Interest	72	75	133	107
Hospital Lease	-	-	-	-
Other	4 510			-
Total Revenues	4,718	4,375	5,133	5,107
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	4,933	6,420	6,420	7,210
Utilities Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	_	_
Debt Service (Principal and Interest)	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-			
Total Expenditures	4,933	6,420	6,420	7,210
REVENUES OVER (UNDER) EXPENDITURES	(215)	(2,045)	(1,287)	(2,103)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt				
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	(215)	(2,045)	(1,287)	(2,103)
FUND BALANCE (GAAP), beginning of year	6,432	6,217	6,217	4,930
Equity Transfer In				-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 6,217	\$ 4,172	\$ 4,930	\$ 2,827
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District) Prepaid Items	\$ - -	\$ - -	\$ - -	\$ - -
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated: Capital Project and Other				
Total Fund Balance Reserves and Designations, end of year				-
FUND BALANCE, end of year	6,217	4,172	4,930	2,827
FUND BALANCE RESERVES/DESIGNATIONS, end of year	<u> </u>			
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 6,217	\$ 4,172	\$ 4,930	\$ 2,827

#### Fund Statement–PA Tax Collection Fund 261 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits Intergovernmental	-	-	-	-
Charges for Services	32,501	20,000	25,000	25,000
Fines and Forfeitures				
Interest	269	166	576	556
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	32,770	20,166	25,576	25,556
EXPENDITURES:				
Personal Services	18,210	22,250	22,250	40,981
Materials & Supplies	1,281	1,503	1,503	1,503
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services Debt Service (Principal and Interest)	-	100	100	100
Other	-	-	-	-
Fixed Asset Additions	-	_	-	-
Total Expenditures	19,491	23,853	23,853	42,584
REVENUES OVER (UNDER) EXPENDITURES	13,279	(3,687)	1,723	(17,028)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-			
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	13,279	(3,687)	1,723	(17,028)
FUND BALANCE (GAAP), beginning of year	22,809	36,088	36,088	37,811
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-		-
FUND BALANCE (GAAP), end of year	\$ 36,088	\$ 32,401	\$ 37,811	\$ 20,783
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved: Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	φ - -	φ - -	φ - -	φ - -
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated: Capital Project and Other				
Total Fund Balance Reserves and Designations, end of year				
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	36,088	32,401	37,811	20,783
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 36,088	\$ 32,401	\$ 37,811	\$ 20,783

#### Fund Statement–PA Contingency Fund 262 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:			ŭ	
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	19,630	20,000	18,458	20,000
Fines and Forfeitures	-	-	-	-
Interest	82	159	151	210
Hospital Lease	-	-	-	-
Other				
Total Revenues	19,712	20,159	18,609	20,210
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance Contractual Services	-	-	-	1,000
Debt Service (Principal and Interest)	-	-	_	1,000
Other	18,557	20,000	20,000	19,000
Fixed Asset Additions				
Total Expenditures	18,557	20,000	20,000	20,000
REVENUES OVER (UNDER) EXPENDITURES	1,155	159	(1,391)	210
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-			
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	1,155	159	(1,391)	210
	207	1.541	1 5 4 1	150
<b>FUND BALANCE (GAAP),</b> beginning of year Equity Transfer In	386	1,541	1,541	150
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	<u>\$ 1,541</u>	\$ 1,700	\$ 150	\$ 360
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets Prior Year Encumbrances	-	-	-	-
Designated:	-	-	-	-
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
		4 =0.0		•
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	1,541	1,700		360
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 1,541	\$ 1,700	\$ 150	\$ 360

#### Fund Statement–PA Bad Check Fund 263 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	_	-	-	_
Charges for Services	123,477	123,000	115,000	120,000
Fines and Forfeitures	-	-	-	-
Interest	422	237	567	555
Hospital Lease	-	-	-	-
Other	132	125	125	125
Total Revenues	124,031	123,362	115,692	120,680
EXPENDITURES:				
Personal Services	91,025	113,115	111,448	97,693
Materials & Supplies	6,616	6,698	6,283	6,308
Dues Travel & Training	253	1,144	328	1,049
Utilities Vahiala Evanasa	-	-	-	-
Vehicle Expense Equip & Bldg Maintenance	- 700	750	701	750
Contractual Services		250	1	250
Debt Service (Principal and Interest)	_	-	-	-
Other	51	50	10	50
Fixed Asset Additions	-	-	-	-
Total Expenditures	98,645	122,007	118,771	106,100
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	25,386	1,355	(3,079)	14,580
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-			-
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	25,386	1,355	(3,079)	14,580
FUND BALANCE (GAAP), beginning of year	5,322	31,021	31,021	27.629
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	(313)	(313)	-
Add encumbrances, end of year	313			
FUND BALANCE (GAAP), end of year	\$ 31,021	\$ 32,063	\$ 27,629	\$ 42,209
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District) Prepaid Items	\$ -	\$	\$ -	\$ -
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	313	-	-	-
Designated:				
Capital Project and Other Total Fund Balance Reserves and Designations, end of year	313			
Total Fund balance Reserves and Designations, and of year	313	-	-	-
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	31,021 (313)	32,063	27,629	42,209
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year		\$ 23.062	\$ 27.620	\$ 42.200
UNRESERVED/UNDESIGNATED FUND DALANCE, Chu OI year	\$ 30,708	\$ 32,063	\$ 27,629	\$ 42,209

#### Fund Statement–PA Forfeiture Fund 264 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services Fines and Forfeitures	-	-	-	-
Interest	209	183	252	250
Hospital Lease	209	105	232	250
Other	-	-	-	-
Total Revenues	209	183	252	250
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	1,900	1,358	1,900
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	13,750	-	13,750
Debt Service (Principal and Interest)	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions		-	-	-
Total Expenditures	-	15,650	1,358	15,650
REVENUES OVER (UNDER) EXPENDITURES	209	(15,467)	(1,106)	(15,400)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-			
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	209	(15,467)	(1,106)	(15,400)
<b>FUND BALANCE (GAAP),</b> beginning of year Equity Transfer In	16,863	17,072	17,072	15,966
Equity Transfer Out	-	-	_	_
Less encumbrances, beginning of year	_	_	_	-
Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	\$ 17,072	\$ 1,605	\$ 15,966	\$ 566
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	φ - -	φ - -	φ	φ
Debt Service/Restricted Assets	_	_	_	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	17,072	1,605	15,966	566
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 17,072	\$ 1,605	\$ 15,966	\$ 566
CITEDER ( ED) CITEDES CITATED FORD BALAINCE, CIU OF YEA	φ 1/,0/2	φ 1,005	φ 13,900	φ 300

#### Fund Statement–Record Preservation Fund 280 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	142,407	117,500	145,000	137,900
Fines and Forfeitures	-	-	-	-
Interest	4,979	2,300	7,695	4,500
Hospital Lease	-	-	-	-
Other	-			
Total Revenues	147,386	119,800	152,695	142,400
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	12,895	11,900	11,900	11,900
Dues Travel & Training Utilities	9,458	14,480	14,380	15,280
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	_	-	-	-
Contractual Services	107,242	212,500	108,733	187,500
Debt Service (Principal and Interest)	-	-	-	-
Other	-	155,911	-	240,000
Fixed Asset Additions	25,830	16,589	9,264	34,960
Total Expenditures	155,425	411,380	144,277	489,640
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	(8,039)	(291,580)	8,418	(347,240)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt Total Other Financing Sources (Uses)				
Total Other Financing Sources (Oses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	(8,039)	(291,580)	8,418	(347,240)
	248.262		240.222	249 (41
<b>FUND BALANCE (GAAP),</b> beginning of year Equity Transfer In	348,262	340,223	340,223	348,641
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	\$ 340,223	\$ 48,643	\$ 348,641	\$ 1,401
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-			
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year	340,223	48,643	348,641	1,401
FUND BALANCE RESERVES/DESIGNATIONS, end of year				
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 340,223	\$ 48,643	\$ 348,641	\$ 1,401

# Fund Statement–Family Services & Justice Fund 282 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:	¢	¢.	¢	¢
Property Taxes Assessments	\$ -	\$ -	\$ -	\$ -
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	25,532	28,000	28,000	29,000
Charges for Services	86,582	85,000	85,000	94,000
Fines and Forfeitures	-	-	-	-
Interest	1,029	1,400	1,350	1,075
Hospital Lease	-	-	1 500	1 500
Other Total Revenues	1,427 114,570	1,500 115,900	1,500 115,850	1,500 125,575
	114,570	115,900	113,050	125,575
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	508	600	600	850
Dues Travel & Training	-	-	-	-
Utilities Vabiala Expanse	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance Contractual Services	115,410	122,325	122,325	128,300
Debt Service (Principal and Interest)				
Other	-	-	-	-
Fixed Asset Additions		-		
Total Expenditures	115,918	122,925	122,925	129,150
REVENUES OVER (UNDER) EXPENDITURES	(1,348)	(7,025)	(7,075)	(3,575)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt				
Total Other Financing Sources (Uses)	-	-	-	-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>				
EXPENDITURES AND OTHER USES (BUDGET BASIS)	(1,348)	(7,025)	(7,075)	(3,575)
FUND BALANCE (GAAP), beginning of year	74,543	73,195	73,195	66,120
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	\$ 73,195	\$ 66,170	\$ 66,120	\$ 62,545
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances Designated:	-	-	-	-
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	<u> </u>		<u>-</u>	<u> </u>
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	73,195	66,170	66,120	62,545
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 73,195	\$ 66,170	\$ 66,120	\$ 62,545

#### Fund Statement-Circuit Drug Court Fund 283 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental Charges for Services	17,734	- 19,000	- 19,100	22,000
Fines and Forfeitures	17,754	19,000	19,100	22,000
Interest	658	525	970	825
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	18,392	19,525	20,070	22,825
EXPENDITURES:				
Personal Services	-		-	-
Materials & Supplies	2,142	3,100	3,100	2,950
Dues Travel & Training	1,474	6,020	6,020	5,840
Utilities Vehicle Expense	-	1,000	1,000	1,000
Equip & Bldg Maintenance	-	1,000	1,000	1,000
Contractual Services	792	2,000	2,000	2,150
Debt Service (Principal and Interest)	-	2,000	2,000	2,150
Other	-	1,550	1,550	5,250
Fixed Asset Additions	-	800	800	1,200
Total Expenditures	4,408	14,470	14,470	18,390
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	13,984	5,055	5,600	4,435
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt				
Total Other Financing Sources (Uses)	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	13,984	5,055	5,600	4,435
	10,501	2,000	2,000	1,100
FUND BALANCE (GAAP), beginning of year	44,250	58,234	58,234	63,834
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 58,234	\$ 63,289	\$ 63,834	\$ 68,269
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-			
Total Fund Balance Reserves and Designations, end of year		-	-	-
FUND BALANCE, end of year	58,234	63,289	63,834	68,269
FUND BALANCE RESERVES/DESIGNATIONS, end of year				
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 58,234	\$ 63,289	\$ 63,834	\$ 68,269

# Fund Statement–Administration of Justice Fund 285 (Nonmajor Fund)

				2005 Budget	2005 Projected		2006 Budget	
REVENUES:								
Property Taxes	\$	-	\$	-	\$	-	\$	-
Assessments		-		-		-		-
Sales Taxes Franchise Taxes		-		-		-		-
Licenses and Permits		-		-		-		-
Intergovernmental		-		-		-		-
Charges for Services		14,749		12,000		20,000		15,000
Fines and Forfeitures		-		-		- -		-
Interest		120		100		340		150
Hospital Lease		-		-		-		-
Other		-		-		-		-
Total Revenues	1	14,869		12,100		20,340		15,150
EXPENDITURES:								
Personal Services		-		-		-		-
Materials & Supplies		-		-		-		8,450
Dues Travel & Training Utilities		1,490		6,500		6,500		6,500
Vehicle Expense		-		-		-		-
Equip & Bldg Maintenance		-		-		-		-
Contractual Services		_		1,000		1,000		1,000
Debt Service (Principal and Interest)		-		-		-		-
Other		-		-		-		-
Fixed Asset Additions		-		250		250		2,325
Total Expenditures		1,490		7,750		7,750		18,275
REVENUES OVER (UNDER) EXPENDITURES	1	13,379		4,350		12,590		(3,125)
OTHER FINANCING SOURCES (USES):								
Operating Transfer In		-		-		-		-
Operating Transfer Out		-		-		-		-
Proceeds of Capital Leases		-		-		-		-
Proceeds of Long-Term Debt		-		-		-		-
Retirement of Long-Term Debt		-		-		-		-
Total Other Financing Sources (Uses)		-		-		-		-
REVENUES AND OTHER SOURCES OVER (UNDER)		12 270		4 250		12 500		(2.125)
EXPENDITURES AND OTHER USES (BUDGET BASIS)	1	13,379		4,350		12,590		(3,125)
FUND BALANCE (GAAP), beginning of year		2,829		16,208		16,208		28,798
Equity Transfer In		-		-		-		-
Equity Transfer Out		-		-		-		-
Less encumbrances, beginning of year		-		-		-		-
Add encumbrances, end of year		-		-		-		-
FUND BALANCE (GAAP), end of year	<b>\$</b>	16,208	\$	20,558	\$	28,798	\$	25,673
FUND BALANCE RESERVES AND DESIGNATIONS, end of year								
Reserved:								
Loan Receivable (Street NIDS/Levy District) Prepaid Items	\$	-	\$	-	\$	-	\$	-
Debt Service/Restricted Assets		-		-		-		-
Prior Year Encumbrances		-		-		-		-
Designated:								
Capital Project and Other		-		-		-		-
Total Fund Balance Reserves and Designations, end of year		-		-		-		-
FUND RALANCE and of your		16 200		20 559		20 700		0E (80
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	_	16,208	_	20,558		28,798	_	25,673
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	¢	16 200	¢	20 559	¢	28 700	¢	25 672
UNRESERVED/UNDESIGNATED FUND DALANCE, end of year	<b>\$</b> 1	16,208	\$	20,558	\$	28,798	\$	25,673

# Fund Statement-All Debt Service Funds Combined (Nonmajor Funds)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	-	\$ -	\$ -	\$ -
Assessments *	171,863	139,371	141,118	144,046
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-			
Interest	3,133	3,315	7,253	2,710
Hospital Lease	-	-	-	-
Other	-	80,595	96,300	168,466
Total Revenues	174,996	223,281	244,671	315,222
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	215,789	221,298	222,040	279,803
Other	-	-	-	-
Fixed Asset Additions				
Total Expenditures	215,789	221,298	222,040	279,803
REVENUES OVER (UNDER) EXPENDITURES	(40,793)	1,983	22,631	35,419
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	_	-	-	-
Operating Transfer Out	_	_	_	_
Proceeds of Capital Leases	_	-	-	_
Proceeds of Long-Term Debt	_	200,500	200,500	-
Premium on Long-Term Debt	-			-
Total Other Financing Sources (Uses)	-	200,500	200,500	-
REVENUES AND OTHER SOURCES OVER (UNDER)				
EXPENDITURES AND OTHER USES	(40,793)	202,483	223,131	35,419
EAI ENDITURES AND OTHER USES	(40,755)	202,405	223,131	55,417
FUND BALANCE (GAAP), beginning of year	940,700	899,907	1,150,522	1,373,653
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-		
FUND BALANCE (GAAP), end of year	\$ 899,907	\$ 1,102,390	\$ 1,373,653	\$ 1,409,072
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$-	<b>\$</b> -	\$-	<b>\$</b> -
Prepaid Items	φ -	φ -	φ -	φ -
Debt Service/Restricted Assets	- 899,907	1,102,390	1,373,653	1,409,072
Prior Year Encumbrances	077,707	1,102,590	1,575,055	1,409,072
Designated:	-	-	-	-
Capital Project and Other	_	_	_	_
Total Fund Balance Reserves and Designations, end of year	899,907	1,102,390	1,373,653	1,409,072
FUND BALANCE, end of year	899,907	1,102,390	1,373,653	1,409,072
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(899,907)	(1,102,390)	(1,373,653)	(1,409,072)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$-	\$-	<b>\$</b> -	\$-
, <b>,</b>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

# Fund Statement–Debt Service Reserve Fund 303 (Nonmajor Fund)

		2004 Actual	]	2005 Budget	P	2005 rojected		2006 Budget
REVENUES:								
Property Taxes	\$	-	\$	-	\$	-	\$	-
Assessments		-		-		-		-
Sales Taxes Franchise Taxes		-		-		-		-
Licenses and Permits		-		-		-		-
Intergovernmental		-		-		-		
Charges for Services		-		-		-		
Fines and Forfeitures		_		_		-		
Interest		-		-		-		
Hospital Lease		-		-		-		-
Other		-		-		-		-
Total Revenues		-		-		-		-
EXPENDITURES:								
Personal Services		-		-		-		-
Materials & Supplies		-		-		-		-
Dues Travel & Training		-		-		-		-
Utilities		-		-		-		-
Vehicle Expense		-		-		-		-
Equip & Bldg Maintenance		-		-		-		-
Contractual Services		-		-		-		-
Debt Service (Principal and Interest)		-		-		-		-
Other Fixed Asset Additions		-		-		-		-
Total Expenditures				-		-		
i otai Experiutures		-		-		-		-
REVENUES OVER (UNDER) EXPENDITURES		-		-		-		-
OTHER FINANCING SOURCES (USES):								
Operating Transfer In		-		-		-		-
Operating Transfer Out		-		-		-		-
Proceeds of Capital Leases		-		-		-		-
Proceeds of Long-Term Debt		-		-		-		-
Premium on Long-Term Debt		-		-		-		-
Total Other Financing Sources (Uses)		-		-		-		-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		-		-		-		-
FUND BALANCE (GAAP), beginning of year		524,000		524,000		524,000		524,000
Equity Transfer In				-		-		-
Equity Transfer Out		-		-		-		-
Less encumbrances, beginning of year		-		-		-		-
Add encumbrances, end of year		-		-		-		-
FUND BALANCE (GAAP), end of year	\$	524,000	\$	524,000	\$	524,000	\$	524,000
	φ	324,000	φ	324,000	φ	324,000	φ	324,000
FUND BALANCE RESERVES AND DESIGNATIONS, end of year								
Reserved:								
Loan Receivable (Street NIDS/Levy District)	\$	-	\$	-	\$	-	\$	-
Prepaid Items		-		-		-		-
Debt Service/Restricted Assets		524,000		524,000		524,000		524,000
Prior Year Encumbrances		-		-		-		-
Designated:								
Capital Project and Other		-		-		-		-
Total Fund Balance Reserves and Designations, end of year		524,000		524,000		524,000		524,000
FUND RALANCE and of usor		524 000		524 000		524 000		524 000
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year		524,000 (524,000)		524,000 (524,000)		524,000 (524,000)		524,000 (524,000)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$		\$		\$		\$	
	φ	-	φ	-	φ	-	φ	

#### Fund Statement–Series 2005 Special Obligation Bonds-Taxable Fund 304 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$-
Assessments Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental				
Charges for Services	_	_		
Fines and Forfeitures	-	-		-
Interest	-	-	3,425	-
Hospital Lease	-	-		-
Other	-	80,595	96,300	168,466
Total Revenues	-	80,595	99,725	168,466
				,
EXPENDITURES:				
Personal Services	-			-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	30,480	31,224	119,592
Other	-	-	-	-
Fixed Asset Additions				
Total Expenditures	-	30,480	31,224	119,592
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	-	50,115	68,501	48,874
OTHER FINANCING SOURCES (USES):		,	,	,
Operating Transfer In	_	-		-
Operating Transfer Out				
Proceeds of Capital Leases	_	_	_	-
Proceeds of Long-Term Debt	-	200,500	200,500	-
Premium on Long-Term Debt	-	200,500		-
Total Other Financing Sources (Uses)	-	200,500	200,500	-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>				
EXPENDITURES AND OTHER USES	-	250,615	269,001	48,874
FUND BALANCE (GAAP), beginning of year	-	-	250,615	519,616
Equity Transfer In	-			• • • •
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
FUND BALANCE (GAAP), end of year	\$ -	\$ 250,615	\$ 519,616	\$ 568,490
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	¢.	<b>A</b>	<i><b></b></i>	<b>A</b>
Loan Receivable (Street NIDS/Levy District) Prepaid Items	\$ -	\$ - -	\$ - -	\$ - -
Debt Service/Restricted Assets	-	250,615	519,616	568,490
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other			<u> </u>	
Total Fund Balance Reserves and Designations, end of year	-	250,615	519,616	568,490
FUND BALANCE, end of year		250,615	519,616	568,490
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year		(250,615)	(519,616)	(568,490)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ -	<u>\$ -</u>	<u>\$</u> -	\$-

#### Fund Statement–Services 1994 Neighborhood Improvement District Bond Fund 380 (Nonmajor Fund)

		20042005ActualBudget						2006 Budget
REVENUES:	<u>_</u>		<i>•</i>		<u>_</u>		<i>.</i>	
Property Taxes	\$	-	\$	-	\$	-	\$	-
Assessments *		5,432		-		1,747		-
Sales Taxes Franchise Taxes		-		-		-		-
Licenses and Permits		-		-		-		-
Intergovernmental		-		-		-		-
Charges for Services		-		-		-		-
Fines and Forfeitures		-		-		-		-
Interest		970		1,050		704		-
Hospital Lease		-		-		-		-
Other		-		-		-		-
Total Revenues		6,402		1,050		2,451		-
EXPENDITURES:								
Personal Services		-		-		-		-
Materials & Supplies		-		-		-		-
Dues Travel & Training		-		-		-		-
Utilities		-		-		-		-
Vehicle Expense		-		-		-		-
Equip & Bldg Maintenance		-		-		-		-
Contractual Services		-		-		-		-
Debt Service (Principal and Interest) Other		33,450		37,033		37,032		-
Fixed Asset Additions		-		-		-		-
Total Expenditures		33,450		37,033		37,032		
-		·		,		,		-
REVENUES OVER (UNDER) EXPENDITURES		(27,048)		(35,983)		(34,581)		-
OTHER FINANCING SOURCES (USES):								
Operating Transfer In		-		-		-		-
Operating Transfer Out		-		-		-		-
Proceeds of Capital Leases		-		-		-		-
Proceeds of Long-Term Debt		-		-		-		-
Premium on Long-Term Debt						-		
Total Other Financing Sources (Uses)		-		-		-		-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>								
EXPENDITURES AND OTHER USES		(27,048)		(35,983)		(34,581)		-
FUND BALANCE (GAAP), beginning of year		105,440		78,392		78,392		43,811
Equity Transfer In		-		-		-		-
Equity Transfer Out		-		-		-		-
Less encumbrances, beginning of year		-		-		-		-
Add encumbrances, end of year		-		-		-		-
FUND BALANCE (GAAP), end of year	\$	78,392	\$	42,409	\$	43,811	\$	43,811
FUND BALANCE RESERVES AND DESIGNATIONS, end of year								
Reserved: Loan Receivable (Street NIDS/Levy District)	\$		\$		\$		\$	
Prepaid Items	φ		φ		φ		φ	_
Debt Service/Restricted Assets		78,392		42,409		43,811		43,811
Prior Year Encumbrances				-				
Designated:								
Capital Project and Other		-		-		-		-
Total Fund Balance Reserves and Designations, end of year		78,392		42,409		43,811		43,811
FUND BALANCE, end of year		78,392		42,409		43,811		43,811
FUND BALANCE RESERVES/DESIGNATIONS, end of year		(78,392)		(42,409)		(43,811)		(43,811)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$	-	\$	-	\$	-	\$	-
· · · · · · · · · · · · · · · · · · ·	Ψ		Ψ		*		*	

#### Fund Statement-Series 1996 Neighborhood Improvement District Bond Fund 381 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:	¢	٠	¢	¢
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments * Sales Taxes	25,243	19,379	19,379	23,724
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	_	-	-
Charges for Services	_	_	-	_
Fines and Forfeitures	_	-	-	_
Interest	33	55	106	100
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	25,276	19,434	19,485	23,824
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	42,745	16,640	16,640	15,883
Other	-	-	-	-
Fixed Asset Additions		-	<u> </u>	-
Total Expenditures	42,745	16,640	16,640	15,883
REVENUES OVER (UNDER) EXPENDITURES	(17,469)	2,794	2,845	7,941
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Premium on Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>				
EXPENDITURES AND OTHER USES	(17,469)	2,794	2,845	7,941
FUND BALANCE (GAAP), beginning of year	40,126	22,657	22,657	25,502
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year			<u> </u>	
FUND BALANCE (GAAP), end of year	\$ 22,657	\$ 25,451	\$ 25,502	\$ 33,443
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$-	\$-	\$-	\$-
Prepaid Items		•	-	•
Debt Service/Restricted Assets	22,657	25,451	25,502	33,443
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other		-		-
Total Fund Balance Reserves and Designations, end of year	22,657	25,451	25,502	33,443
FUND BALANCE, end of year	22,657	25,451	25,502	33,443
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(22,657)	(25,451)	(25,502)	(33,443)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	<u>\$</u> -	<u>\$</u> -	<u>\$</u> -	<u>\$</u> -

#### Fund Statement-Series 1998 Neighborhood Improvement District Bond Fund 382 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:	¢	¢.	¢	¢
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments * Sales Taxes	44,442	37,390	37,390	35,838
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	_	_	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	384	400	550	450
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	44,826	37,790	37,940	36,288
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	43,017	41,756	41,755	45,133
Other Eirod Assot Additions	-	-	-	-
Fixed Asset Additions	43,017	41,756	41,755	45 122
Total Expenditures	43,017	41,756	,	45,133
REVENUES OVER (UNDER) EXPENDITURES	1,809	(3,966)	(3,815)	(8,845)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt		-	-	-
Premium on Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>				
EXPENDITURES AND OTHER USES	1,809	(3,966)	(3,815)	(8,845)
FUND BALANCE (GAAP), beginning of year	63,584	65,393	65,393	61,578
Equity Transfer In	•	•	•	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year				-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 65,393	\$ 61,427	\$ 61,578	\$ 52,733
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$-	\$-	\$-	\$-
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	65,393	61,427	61,578	52,733
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other				
Total Fund Balance Reserves and Designations, end of year	65,393	61,427	61,578	52,733
FUND BALANCE, end of year	65,393	61,427	61,578	52,733
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	(65,393)	(61,427)	(61,578)	(52,733)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	<u>\$</u> -	\$ -	\$ -	<u>\$</u> -

#### Fund Statement-Series 2000 Neighborhood Improvement District Sewer Bond Fund 383 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments *	33,757	29,743	29,743	31,347
Sales Taxes Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental		-	-	
Charges for Services		-	-	-
Fines and Forfeitures	-	-	-	-
Interest	524	550	695	670
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	34,281	30,293	30,438	32,017
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services		-	-	-
Debt Service (Principal and Interest)	35,563	34,545	34,545	38,135
Other	• • •	•		-
Fixed Asset Additions	-	-	-	-
Total Expenditures	35,563	34,545	34,545	38,135
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	(1,282)	(4,252)	(4,107)	(6,118)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Premium on Long-Term Debt				
Total Other Financing Sources (Uses)	-	-	-	-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>				
EXPENDITURES AND OTHER USES	(1,282)	(4,252)	(4,107)	(6,118)
FUND BALANCE (GAAP), beginning of year	69,508	68,226	68,226	64,119
Equity Transfer In	••••••	•	• •	•
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year		-	-	-
Add encumbrances, end of year			<u> </u>	
FUND BALANCE (GAAP), end of year	\$ 68,226	\$ 63,974	\$ 64,119	\$ 58,001
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	\$-	\$-	\$-	\$-
Loan Receivable (Street NIDS/Levy District) Prepaid Items	ъ - -	-	-	ъ - -
Debt Service/Restricted Assets	68,226	63,974	64,119	58,001
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other		-	-	
Total Fund Balance Reserves and Designations, end of year	68,226	63,974	64,119	58,001
FUND BALANCE, end of year	68,226	63,974	64,119	58,001
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(68,226)	(63,974)	(64,119)	(58,001)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	<u>\$</u> -	<u>\$</u> -	<u>\$</u> -	<u>\$</u> -

#### Fund Statement-Series 2000 Neighborhood Improvement District Road Bond Fund 384 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments *	24,692	22,318	22,318	20,982
Sales Taxes Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-			-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-		-
Interest	229	210	361	260
Hospital Lease	-	-	-	-
Other	-	-	-	-
Total Revenues	24,921	22,528	22,679	21,242
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies Dues Travel & Training	-	-	-	-
Utilities	-			-
Vehicle Expense	-			
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-		-
Debt Service (Principal and Interest)	24,036	24,376	24,376	23,440
Other	-	-	-	-
Fixed Asset Additions	-		-	
Total Expenditures	24,036	24,376	24,376	23,440
REVENUES OVER (UNDER) EXPENDITURES	885	(1,848)	(1,697)	(2,198)
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Premium on Long-Term Debt	-			<u> </u>
Total Other Financing Sources (Uses)	-	-	-	-
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>				
EXPENDITURES AND OTHER USES	885	(1,848)	(1,697)	(2,198)
FUND BALANCE (GAAP), beginning of year	33,600	34,485	34,485	32,788
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year		<u> </u>		
FUND BALANCE (GAAP), end of year	\$ 34,485	\$ 32,637	\$ 32,788	\$ 30,590
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$-	\$-	\$-	\$-
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	34,485	32,637	32,788	30,590
Prior Year Encumbrances	-	-	-	-
Designated: Capital Project and Other				
Total Fund Balance Reserves and Designations, end of year	34,485	32,637	32,788	30,590
FUND BALANCE, end of year	34,485 (34,485)	32,637 (32,637)	32,788 (32,788)	<b>30,590</b>
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(34,485)	(32,637)	(32,788)	(30,590)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ -	<u>\$</u> -	\$-	<u>\$ -</u>

#### Fund Statement-Series 2001 Neighborhood Improvement District Road Bond Fund 385 (Nonmajor Fund)

	2004 Actual		2005 Projected	2006 Budget	
REVENUES:	¢	<b>*</b>	<u>^</u>	<b>*</b>	
Property Taxes	\$ -	\$ -	\$ -	\$ -	
Assessments * Sales Taxes	38,297	30,541	30,541	32,155	
Franchise Taxes	-	-	-	-	
Licenses and Permits					
Intergovernmental	-			-	
Charges for Services	-	-	-	-	
Fines and Forfeitures	-	-		-	
Interest	993	1,050	1,412	1,230	
Hospital Lease	-	-	-	-	
Other	-	-	-	-	
Total Revenues	39,290	31,591	31,953	33,385	
EXPENDITURES:					
Personal Services	-	-	-	-	
Materials & Supplies	-	-	-	-	
Dues Travel & Training	-	-	-	-	
Utilities	-	-	-	-	
Vehicle Expense	-	-	-	-	
Equip & Bldg Maintenance Contractual Services	-	-	-	-	
Debt Services (Principal and Interest)	-	-	-	-	
Other	36,978	36,468	36,468	37,620	
Fixed Asset Additions	-			_	
Total Expenditures	36,978	36,468	36,468	37,620	
-	,		,		
REVENUES OVER (UNDER) EXPENDITURES	2,312	(4,877)	(4,515)	(4,235)	
OTHER FINANCING SOURCES (USES):					
Operating Transfer In	-	-	-	-	
Operating Transfer Out	-	-	-	-	
Proceeds of Capital Leases	-	-	-	-	
Proceeds of Long-Term Debt	-	-	-	-	
Premium on Long-Term Debt	<u> </u>				
Total Other Financing Sources (Uses)	-	-	-	-	
<b>REVENUES AND OTHER SOURCES OVER (UNDER)</b>					
EXPENDITURES AND OTHER USES	2,312	(4,877)	(4,515)	(4,235)	
FUND BALANCE (GAAP), beginning of year	104,442	106,754	106,754	102,239	
Equity Transfer In	-	-	-	-	
Equity Transfer Out	-	-	-	-	
Less encumbrances, beginning of year	-	-	-	-	
Add encumbrances, end of year				<u> </u>	
FUND BALANCE (GAAP), end of year	\$ 106,754	\$ 101,877	\$ 102,239	\$ 98,004	
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:					
Loan Receivable (Street NIDS/Levy District)	\$-	\$-	\$-	\$-	
Prepaid Items	-	-	-		
Debt Service/Restricted Assets	106,754	101,877	102,239	98,004	
Prior Year Encumbrances	-	-	-	-	
Designated:					
Capital Project and Other	-	101.077	- 102 220	-	
Total Fund Balance Reserves and Designations, end of year	106,754	101,877	102,239	98,004	
FUND BALANCE, end of year	106,754	101,877	102,239	98,004	
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(106,754)	(101,877)	(102,239)	(98,004)	
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	<u>\$</u> -	\$-	<u>\$ -</u>	<u>\$</u> -	

# Fund Statement-All Capital Project Funds Combined (Nonmajor Funds)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:	_			
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes Licenses and Permits	-	-	-	-
Intergovernmental	247,928	-	-	-
Charges for Services	247,928	-	-	-
Fines and Forfeitures	-	_	-	-
Interest	18,598	-	17,522	-
Hospital Lease	-	-		-
Other	-	-	-	-
Total Revenues	266,526	-	17,522	-
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	1,343,003	145,000	215,000	475,000
Debt Service (Principal and Interest)	-	54,500	55,601	-
Other	(3,020)	-	-	-
Fixed Asset Additions	932,605	2,050,000	2,050,000	-
Total Expenditures	2,272,588	2,249,500	2,320,601	475,000
REVENUES OVER (UNDER) EXPENDITURES	(2,006,062)	(2,249,500)	(2,303,079)	(475,000)
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfer In	932,605	403,303	403,301	350,000
Operating Transfer Out	-	(103,303)	(103,300)	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	1,804,500	1,804,500	-
Premium on Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)	932,605	2,104,500	2,104,501	350,000
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(1,073,457)	(145,000)	(198,578)	(125,000)
FUND BALANCE (GAAP), beginning of year	3,059,746	1,128,644	1,128,644	906,703
Equity Transfer In	5,059,740	1,120,044	1,120,044	500,705
Equity Transfer Out	_	_	_	-
Less encumbrances, beginning of year	(881,008)	(23,363)	(23,363)	-
Add encumbrances, end of year	23,363	23,363	(,)	-
FUND BALANCE (GAAP), end of year	\$ 1,128,644	\$ 983,644	\$ 906,703	\$ 781,703
	φ 1,120,044	\$ 903,044	\$ 900,705	φ /01,/05
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	493,840	500,000	550,000	550,000
Prior Year Encumbrances	23,363	23,363	-	-
Designated:		-	-	-
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	517,203	523,363	550,000	550,000
	1 100 / / /	002 (11	007 807	<b>F</b> 04 <b>F</b> 02
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	1,128,644 (517,203)	983,644 (523,363)	906,703 (550,000)	781,703 (550,000)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 611,441	\$ 460,281	\$ 356,703	\$ 231,703

## Fund Statement–Jail Expansion Fund 400 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:		Duugo		Duugo
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	119	-	230	-
Hospital Lease Other	-	-	-	-
Total Revenues	119		230	
EXPENDITURES:				
Personal Services Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	_	-	-
Contractual Services	-	30,000	30,000	350,000
Debt Service (Principal and Interest)	-			
Other	(3,020)	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	(3,020)	30,000	30,000	350,000
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	3,139	(30,000)	(29,770)	(350,000)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	20,729	20,728	350,000
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Premium on Long-Term Debt				
Total Other Financing Sources (Uses)	-	20,729	20,728	350,000
REVENUES AND OTHER SOURCES OVER (UNDER)				
EXPENDITURES AND OTHER USES	3,139	(9,271)	(9,042)	-
FUND BALANCE (GAAP), beginning of year	9,133	9,252	9,252	210
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	(3,020)	-	-	-
Add encumbrances, end of year				
FUND BALANCE (GAAP), end of year	\$ 9,252	\$ (19)	\$ 210	\$ 210
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:	*			
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances Designated:	-	-	-	-
6				
Capital Project and Other Total Fund Balance Reserves and Designations, end of year			<u>-</u>	
FUND BALANCE, end of year	9,252	(19)	210	210
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year		(1)		
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 9,252	\$ (19)	\$ 210	\$ 210
	Ψ ,404	ψ (19)	ψ 210	φ 210

## Fund Statement–Government Center / Johnson Building Fund 401 (Nonmajor Fund)

	2004 Actual		2005 Projected	2006 Budget	
REVENUES:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	
Assessments	-	-	-	-	
Sales Taxes	-	-	-	-	
Franchise Taxes Licenses and Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges for Services	_				
Fines and Forfeitures	_	_	-	_	
Interest	4,403	-	12,000	-	
Hospital Lease	-	-		-	
Other	-	-	-	-	
Total Revenues	4,403	-	12,000	-	
EXPENDITURES:					
Personal Services	-	-	-	-	
Materials & Supplies	-	-	-	-	
Dues Travel & Training	-	-	-	-	
Utilities	-	-	-	-	
Vehicle Expense	-	-	-	-	
Equip & Bldg Maintenance	-	-	-	-	
Contractual Services	6,800	115,000	115,000	-	
Debt Service (Principal and Interest) Other	-	-	-	-	
Fixed Asset Additions	-	-	-	-	
Total Expenditures	6,800	115,000	115,000	-	
REVENUES OVER (UNDER) EXPENDITURES	(2,397)	(115,000)	(103,000)	-	
OTHER FINANCING SOURCES (USES):					
Operating Transfer In	-	82,574	82,573	-	
Operating Transfer Out	-	(12,127)	(12,126)	-	
Proceeds of Capital Leases	-	-	-	-	
Proceeds of Long-Term Debt	-	-	-	-	
Premium on Long-Term Debt					
Total Other Financing Sources (Uses)	-	70,447	70,447	-	
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(2,397)	(44,553)	(32,553)	-	
FUND BALANCE (GAAP), beginning of year	591,933	588,266	588,266	555,713	
Equity Transfer In	-	-	-	-	
Equity Transfer Out	(1.070)	-	-	-	
Less encumbrances, beginning of year	(1,270)	-	-	-	
Add encumbrances, end of year					
FUND BALANCE (GAAP), end of year	\$ 588,266	\$ 543,713	\$ 555,713	\$ 555,713	
FUND BALANCE RESERVES AND DESIGNATIONS, end of year					
Reserved:					
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -	
Prepaid Items	-		-	-	
Debt Service/Restricted Assets	493,840	500,000	550,000	550,000	
Prior Year Encumbrances	-	-	-	-	
Designated:					
Capital Project and Other Total Fund Balance Reserves and Designations, end of year	493,840	500,000	550,000	550,000	
FUND BALANCE, end of year	588,266	543,713	555,713	555,713	
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(493,840)	(500,000)	(550,000)	(550,000)	
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 94,426	\$ 43,713	\$ 5,713	\$ 5,713	

## Fund Statement–Renovation & Expansion of Old Juvenile Justice Center Fund 402 (Nonmajor Fund)

	2004 Actual		2005 Projected	2006 Budget	
REVENUES:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	
Assessments	-	-	-	-	
Sales Taxes Franchise Taxes	-	-	-	-	
Licenses and Permits	-	-	-	-	
Intergovernmental	1,888	-	-	-	
Charges for Services	-	_	_	_	
Fines and Forfeitures	-	-	-	-	
Interest	2,680	-	454	-	
Hospital Lease	-	-	-	-	
Other	-	-	-	-	
Total Revenues	4,568	-	454	-	
EXPENDITURES:					
Personal Services	-	-	-	-	
Materials & Supplies	-	-	-	-	
Dues Travel & Training	-	-	-	-	
Utilities	-	-	-	-	
Vehicle Expense Equip & Bldg Maintenance	-	-	-	-	
Contractual Services	-	-	-	-	
Debt Service (Principal and Interest)	43,276	-	-	-	
Other	-	_	_	-	
Fixed Asset Additions	-	-	-	-	
Total Expenditures	43,276			-	
REVENUES OVER (UNDER) EXPENDITURES	(38,708)	-	454	-	
OTHER FINANCING SOURCES (USES):					
Operating Transfer In	-	-	-	-	
Operating Transfer Out	-	(91,176)	(91,174)	-	
Proceeds of Capital Leases	-	-	-	-	
Proceeds of Long-Term Debt	-	-	-	-	
Premium on Long-Term Debt		-		-	
Total Other Financing Sources (Uses)	-	(91,176)	(91,174)	-	
REVENUES AND OTHER SOURCES OVER (UNDER)					
EXPENDITURES AND OTHER USES	(38,708)	(91,176)	(90,720)	-	
FUND BALANCE (GAAP), beginning of year	1,006,146	91,376	91,376	-	
Equity Transfer In	-	-	-	-	
Equity Transfer Out	-	-	-	-	
Less encumbrances, beginning of year	(876,718)	(656)	(656)	-	
Add encumbrances, end of year	656	656	-	-	
FUND BALANCE (GAAP), end of year	\$ 91,376	\$ 200	<del>\$</del> -	\$-	
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:					
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -	
Prepaid Items	-	-	-	-	
Debt Service/Restricted Assets	-	-	-	-	
Prior Year Encumbrances	656	656	-	-	
Designated:					
Capital Project and Other					
Total Fund Balance Reserves and Designations, end of year	656	656	-	-	
ETIND PALANCE and of war	01 25/	200			
FUND BALANCE, end of year FUND BALANCE DESERVES/DESIGNATIONS and of year	91,376 (656)	200	-	-	
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(656)	(656)			
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 90,720	\$ (456)	\$-	<del>\$</del> -	

## Fund Statement–City / County Health Facility Fund 404 (Nonmajor Fund)

2004 Actual	2005 Budget	2005 Projected	2006 Budget
¢	¢	¢	¢
\$ -	\$ -	\$ -	\$ -
-	-	-	-
-	-	-	-
_		_	_
246.040	_	-	-
210,010	-	-	-
-	-	-	-
11,396	-	4,780	-
-	-	-	-
-	-	-	-
257,436	-	4,780	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
1,292,927	-		125,000
-	-	1,045	-
-	-	-	-
1 202 027		71.0/3	125,000
	-	,	*
(1,035,491)	-	(66,263)	(125,000)
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-		
-	-	-	-
(1,035,491)	-	(66,263)	(125,000)
1 452 534	439 750	439 750	350,780
-			
-	-	-	-
-	(22.707)	(22.707)	-
22,707	22,707	-	
\$ 439,750	\$ 439,750	\$ 350,780	\$ 225,780
\$	\$	\$	\$-
ф - -	φ - -	φ - -	φ - -
-	-	-	-
22,707	22,707	-	-
	-		
22,707	22,707	-	-
439 750	439 750	350 780	225,780
(22,707)	(22,707)		
\$ 417,043	\$ 417,043	\$ 350,780	\$ 225,780
	Actual         \$       -         246,040       -         246,040       -         11,396       -         11,396       -         11,396       -         11,396       -         11,396       -         11,396       -         11,396       -         11,292,927       -         1,292,927       -         (1,035,491)       -         1,452,534       -         22,707       \$         \$       439,750         22,707       -	Actual         Budget           \$         \$         - $246,040$ - $246,040$ - $246,040$ - $11,396$ - $11,396$ - $11,396$ - $11,396$ - $11,396$ - $1,292,927$ - $1,292,927$ - $1,292,927$ - $1,292,927$ - $1,292,927$ - $1,292,927$ - $1,292,927$ - $1,292,927$ - $1,452,534$ $439,750$ $1,452,534$ $439,750$ $1,452,534$ $439,750$ $1,452,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,707$ $22,70$	Actual         Budget         Projected           \$         \$         \$         \$         \$           -         -         -         -           246,040         -         -         -           -         -         -         -         -           11,396         -         4,780         -         -           -         -         -         -         -         -           11,396         -         4,780         -         -         -           -         -         -         -         -         -         -           11,396         - <td< td=""></td<>

## Fund Statement-General Capital Fund 405 (Nonmajor Fund)

	2004 Actual	2005 Budget	2005 Projected	2006 Budget	
<b>REVENUES:</b>	rictuar	Duuget	Hojecteu	Duuget	
Property Taxes	\$ -	\$ -	\$ -	\$ -	
Assessments	-	-	-	-	
Sales Taxes	-	-	-	-	
Franchise Taxes	-	-	-	-	
Licenses and Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges for Services	-	-	-	-	
Fines and Forfeitures	-	-	-	-	
Interest	-	-	58	-	
Hospital Lease	-	-	-	-	
Other					
Total Revenues	-	-	29	-	
EXPENDITURES:					
Personal Services	-	-	-	-	
Materials & Supplies	-	-	-	-	
Dues Travel & Training	-	-	-	-	
Utilities	-	-	-	-	
Vehicle Expense	-	-	-	-	
Equip & Bldg Maintenance	-	-	-	-	
Contractual Services	-	-	-	-	
Debt Service (Principal and Interest)	-	54,500	54,558	-	
Other	-	-	-	-	
Fixed Asset Additions	932,605	2,050,000	2,050,000		
Total Expenditures	932,605	2,104,500	2,104,558	-	
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	(932,605)	(2,104,500)	(2,104,500)	-	
OTHER FINANCING SOURCES (USES):					
Operating Transfer In	932,605	300,000	300,000	-	
Operating Transfer Out	-	-	-	-	
Proceeds of Capital Leases	-	-	-	-	
Proceeds of Long-Term Debt	-	1,804,500	1,804,500	-	
Premium on Long-Term Debt					
Total Other Financing Sources (Uses)	932,605	2,104,500	2,104,500	-	
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	-				
FUND BALANCE (GAAP), beginning of year	-	-	-	-	
Equity Transfer In	-	-	-	-	
Equity Transfer Out	-	-	-	-	
Less encumbrances, beginning of year	-	-	-	-	
Add encumbrances, end of year					
FUND BALANCE (GAAP), end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
FUND BALANCE RESERVES AND DESIGNATIONS, end of year					
Reserved:					
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -	
Prepaid Items	-	-	-	-	
Debt Service/Restricted Assets	-	-	-	-	
Prior Year Encumbrances	-	-	-	-	
Designated: Capital Project and Other					
Total Fund Balance Reserves and Designations, end of year					
FUND BALANCE, end of year	-	-	-	-	
FUND BALANCE RESERVES/DESIGNATIONS, end of year					
			*		
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	<u> </u>	<u>\$</u> -	\$ -	<del>\$</del> -	

### **Fund Statement-All Internal Service Funds Combined**

	2004 Actual	2005 Budget	2005 Projected	2006 Budget	
REVENUES:	¢	¢.	<b>.</b>	¢	
Property Taxes Assessments	\$ -	\$ -	\$ -	\$ -	
Sales Taxes	-	-	-	-	
Franchise Taxes	_	-	_	_	
Licenses and Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges for Services	3,338,915	4,168,338	4,226,729	4,526,513	
Fines and Forfeitures	-	-	-	-	
Interest Hospital Lease	27,465	24,115	72,682	78,207	
Other	1,145	-	-	-	
Total Revenues	3,367,525	4,192,453	4,299,411	4,604,720	
EXPENDITURES:					
Personal Services	521,295	555,936	545,712	571,987	
Materials & Supplies Dues Travel & Training	47,593 895	53,275 2,750	51,722 2,050	54,275 3,520	
Utilities	296,363	317,545	310,612	352,969	
Vehicle Expense	10,108	13,562	12,936	13,172	
Equip & Bldg Maintenance	227,062	255,870	253,395	255,213	
Contractual Services	1,844,103	2,571,556	2,091,867	2,335,677	
Debt Service (Principal and Interest)	-	-	-	-	
Other Eine I Anni (Anni)	-	3,500	-	18,500	
Fixed Asset Additions	5,123 2,952,542	<u>26,151</u> <b>3,800,145</b>	24,062 3,292,356	<u> </u>	
Total Expenditures		· ·	, ,		
REVENUES OVER (UNDER) EXPENDITURES	414,983	392,308	1,007,055	983,797	
<b>OTHER FINANCING SOURCES (USES):</b>					
Operating Transfer In	-	-	-	-	
Operating Transfer Out Proceeds of Capital Leases	-	-	-	-	
Proceeds of Long-Term Debt	-	-	-	-	
Retirement of Long-Term Debt	-	-	-	-	
Total Other Financing Sources (Uses)	-	-	-	-	
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	414,983	392,308	1,007,055	983,797	
FUND BALANCE (GAAP), beginning of year	1,263,447	1,668,488	1,668,488	2,660,087	
Equity Transfer In	-	-	-	-	
Equity Transfer Out	-	-	-	-	
Less encumbrances, beginning of year	(47,767)	(20,962)	(20,962)	(5,506)	
Add encumbrances, end of year	20,962 16,863	20,962	5,506	5,506	
Proprietary fund adjustment to full accrual					
FUND BALANCE (GAAP), end of year	\$ 1,668,488	\$ 2,060,796	\$ 2,660,087	\$ 3,643,884	
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:					
Loan Receivable (Street NIDS/Levy District)	-	-	-	-	
Prepaid Items	-	-	-	-	
Debt Service/Restricted Assets Prior Year Encumbrances	-	-	-	-	
Designated:	20,962	20,962	5,506	5,506	
Capital Project and Other	-	-	-	-	
Total Fund Balance Reserves and Designations, end of year	20,962	20,962	5,506	5,506	
FUND BALANCE, end of year	1,668,488	2,060,796	2,660,087	3,643,884	
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	(20,962)	(20,962)	(5,506)	(5,506)	
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 1,647,526	\$ 2,039,834	\$ 2,654,581	\$ 3,638,378	
* Accrued Compensated Absences	(11,390)				
Change in Accrued Compensated Absences	(1,108)				
Capital Assets (\$133,869 less accumulated depreciation \$102,766)	31,103				
Depreciation	(1,742)				
	- 82 -				

## **Fund Statement–Self-Insured Health Plan Fund 600**

	2004 Actual		2005 Projected	2006 Budget	
REVENUES:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	
Assessments	-	-	-	-	
Sales Taxes Franchise Taxes	-	-	-	-	
Licenses and Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges for Services	2,001,263	2,144,497	2,175,874	2,407,656	
Fines and Forfeitures	2,001,205			2,107,050	
Interest	11,869	10,100	39,984	39,984	
Hospital Lease	-	- -	-	-	
Other	32	-	-	-	
Total Revenues	2,013,164	2,154,597	2,215,858	2,447,640	
EXPENDITURES:					
Personal Services	-	-	-	-	
Materials & Supplies	-	-	-	-	
Dues Travel & Training	-	-	-	-	
Utilities Vehicle Expense	-	-	-	-	
Vehicle Expense Equip & Bldg Maintenance	-	-	-	-	
Contractual Services	1,676,679	2,093,818	1,750,400	1,804,860	
Debt Service (Principal and Interest)	1,070,079	2,095,818	1,750,400	1,804,800	
Other	_	-	_	_	
Fixed Asset Additions	-	-	-	-	
Total Expenditures	1,676,679	2,093,818	1,750,400	1,804,860	
REVENUES OVER (UNDER) EXPENDITURES	336,485	60,779	465,458	642,780	
OTHER FINANCING SOURCES (USES):					
Operating Transfer In	-	-	-	-	
Operating Transfer Out	-	-	-	-	
Proceeds of Capital Leases	-	-	-	-	
Proceeds of Long-Term Debt	-	-	-	-	
Retirement of Long-Term Debt	-	-	-	-	
Total Other Financing Sources (Uses)	-	-	-	-	
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	336,485	60,779	465,458	642,780	
FUND BALANCE (GAAP), beginning of year	261,649	598,134	598,134	1,063,592	
Equity Transfer In Equity Transfer Out	-	-	-	-	
Less encumbrances, beginning of year	-	-	-	-	
Add encumbrances, end of year		-	_		
Proprietary fund adjustment to full accrual					
FUND BALANCE (GAAP), end of year	\$ 598,134	\$ 658,913	\$ 1,063,592	\$ 1,706,372	
FUND BALANCE RESERVES AND DESIGNATIONS, end of year					
Reserved:					
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -	
Prepaid Items	-	-	-	-	
Debt Service	-	-	-	-	
Prior Year Encumbrances	-	-	-	-	
Designated:					
Capital Project and Other Total Fund Balance Reserves and Designations, end of year					
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	598,134	658,913	1,063,592	1,706,372	
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 598,134	\$ 658,913	\$ 1,063,592	\$ 1,706,372	

## **Fund Statement–Self-Insured Dental Plan Fund 601**

	2004 Actual		2005 Projected	2006 Budget	
REVENUES:					
Property Taxes and Assessments	\$ -	\$ -	\$ -	\$ -	
Assessments	-	-	-	-	
Sales Taxes	-	-	-	-	
Franchise Taxes	-	-	-	-	
Licenses and Permits	-	-	-	-	
Intergovernmental	-	170 497	160.226	177.296	
Charges for Services Fines and Forfeitures	169,512	170,487	169,226	177,386	
Interest	742	942	2,470	2,470	
Hospital Lease	742	-	2,470	2,470	
Other	_	_	_	_	
Total Revenues	170,254	171,429	171,696	179,856	
EXPENDITURES:					
Personal Services	-	-	-	-	
Materials & Supplies	-	-	-	-	
Dues Travel & Training	-	-	-	-	
Utilities	-	-	-	-	
Vehicle Expense	-	-	-	-	
Equip & Bldg Maintenance	-	-	-	-	
Contractual Services Debt Service (Principal and Interest)	158,111	174,920	156,815	167,638	
Other	-	-	-	-	
Fixed Asset Additions	-	-	-	-	
Total Expenditures	158,111	174,920	156,815	167,638	
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	12,143	(3,491)	14,881	12,218	
OTHER FINANCING SOURCES (USES):					
Operating Transfer In	-	-	-	-	
Operating Transfer Out	-	-	-	-	
Proceeds of Capital Leases	-	-	-	-	
Proceeds of Long-Term Debt	-	-	-	-	
Retirement of Long-Term Debt	-	-	-	-	
Total Other Financing Sources (Uses)	-	-	-	-	
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	12,143	(3,491)	14,881	12,218	
FUND BALANCE (GAAP), beginning of year	17,942	30,085	30,085	44,966	
Equity Transfer In	-	-	-	-	
Equity Transfer Out	-	-	-	-	
Less encumbrances, beginning of year	-	-	-	-	
Add encumbrances, end of year	-	-	-	-	
Proprietary fund adjustment to full accrual					
FUND BALANCE (GAAP), end of year	\$ 30,085	\$ 26,594	\$ 44,966	\$ 57,184	
FUND BALANCE RESERVES AND DESIGNATIONS, end of year					
Reserved:					
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -	
Prepaid Items	-	-	-	-	
Debt Service	-	-	-	-	
Prior Year Encumbrances	-	-	-	-	
Designated:					
Capital Project and Other Total Fund Balance Reserves and Designations, end of year					
FUND BALANCE, end of year	30,085	26,594	44,966	57,184	
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year		20,374			
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 30,085	\$ 26,594	\$ 44,966	\$ 57,184	

## Fund Statement–Self-Insured Workers' Compensation Fund 602

	2004 Actual	2005 Budget	2005 Projected	2006 Budget	
REVENUES:		_			
Property Taxes and Assessments	\$ -	\$ -	\$ -	\$ -	
Assessments	-	-	-	-	
Sales Taxes	-	-	-	-	
Franchise Taxes	-	-	-	-	
Licenses and Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges for Services	-	477,240	486,543	477,450	
Fines and Forfeitures	-	-	-	-	
Interest	-	-	3,955	9,480	
Hospital Lease	-	-	-	-	
Other				-	
Total Revenues	-	477,240	490,498	486,930	
EXPENDITURES:					
Personal Services	-	-	-	-	
Materials & Supplies	-	-	-	-	
Dues Travel & Training	-	-	-	-	
Utilities	-	-	-	-	
Vehicle Expense	-	-	-	-	
Equip & Bldg Maintenance	-	-	-	-	
Contractual Services	-	284,937	163,387	333,275	
Debt Service (Principal and Interest)	-	-	-	-	
Other	-	-	-	-	
Fixed Asset Additions	-	-	-	-	
Total Expenditures	-	284,937	163,387	333,275	
•		,	,	,	
REVENUES OVER (UNDER) EXPENDITURES	-	192,303	327,111	153,655	
OTHER FINANCING SOURCES (USES):					
Operating Transfer In	-	-	-	-	
Operating Transfer Out	-	-	-	-	
Proceeds of Capital Leases	_	_	_	_	
Proceeds of Long-Term Debt	_	_	_	_	
Retirement of Long-Term Debt					
Total Other Financing Sources (Uses)			·		
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	-	192,303	327,111	153,655	
FUND BALANCE (GAAP), beginning of year				327,111	
Equity Transfer In	-	-	-	327,111	
	-	-	-	-	
Equity Transfer Out	-	-	-	-	
Less encumbrances, beginning of year	-	-	-	-	
Add encumbrances, end of year	-	-	-	-	
Proprietary fund adjustment to full accrual					
FUND BALANCE (GAAP), end of year	\$-	\$ 192,303	\$ 327,111	\$ 480,766	
FUND BALANCE RESERVES AND DESIGNATIONS, end of year					
Reserved:					
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -	
Prepaid Items	÷ _	÷ _	÷ _	÷ _	
Debt Service	_	_	_	_	
Prior Year Encumbrances	_				
Designated:	-	-	-	-	
Capital Project and Other					
Total Fund Balance Reserves and Designations, end of year	-			-	
FUND BALANCE, end of year	-	192,303	327,111	480,766	
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	-				
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ -	\$ 192,303	\$ 327,111	\$ 480,766	

### **Fund Statement-Facilities & Grounds Maintenance Fund 610**

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:	¢	¢	¢	¢
Property Taxes Assessments	\$-	\$ -	\$ -	\$-
Sales Taxes	_	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	749,892	941,602	941,602	941,602
Fines and Forfeitures Interest	3,872	2,325	4,515	4,515
Hospital Lease	5,872	-	4,515	
Other	1,113	-	-	-
Total Revenues	754,877	943,927	946,117	946,117
EXPENDITURES:				
Personal Services	521,295	555,936	545,712	571,987
Materials & Supplies Dues Travel & Training	47,593 895	53,275 2,750	51,722 2,050	54,275 3,520
Utilities	12,701	14,026	12,199	14,501
Vehicle Expense	10,108	13,562	12,936	13,172
Equip & Bldg Maintenance	215,378	255,870	253,395	225,713
Contractual Services	6,578	17,881	21,265	26,904
Debt Service (Principal and Interest)	-	-	-	-
Other	-	3,500	-	18,500
Fixed Asset Additions	5,123	26,151	24,062	15,610
Total Expenditures	819,671	942,951	923,341	944,182
REVENUES OVER (UNDER) EXPENDITURES	(64,794)	976	22,776	1,935
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt Total Other Financing Sources (Uses)	-			
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	(64,794)	976	22,776	1,935
FUND BALANCE (GAAP), beginning of year	241,218	212,999	212,999	221,569
Equity Transfer In Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	(19,712)	(19,712)	(5,506)
Add encumbrances, end of year	19,712	19,712	5,506	5,506
Proprietary fund adjustment to full accrual	16,863	*		
FUND BALANCE (GAAP), end of year	\$ 212,999	\$ 213,975	\$ 221,569	\$ 223,504
FIND BALANCE DECEDVEC AND DECICIATIONS and after				
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets Prior Year Encumbrances	19,712	19,712	5,506	5,506
Designated:	19,712	19,712	5,500	5,500
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	19,712	19,712	5,506	5,506
FUND BALANCE, end of year	212,999	213,975	221,569	223,504
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	(19,712)	(19,712)	(5,506)	(5,506)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 193,287	\$ 194,263	\$ 216,063	\$ 217,998
* Accrued Compensated Absences	(11,390)			
Change in Accrued Compensated Absences	(11,590) (1,108)			
Capital Assets (\$133,869 less accumulated depreciation \$102,766)	31,103			
Depreciation	(1,742)			

## Fund Statement–Capital Repair & Replacement Fund 620

		2004 Actual	1	2005 Budget	Р	2005 Projected		2006 Budget
<b>REVENUES:</b>				Judger		rojeeteu		Dunger
Property Taxes	\$	-	\$	-	\$	-	\$	-
Assessments		-		-		-		-
Sales Taxes		-		-		-		-
Franchise Taxes		-		-		-		-
Licenses and Permits		-		-		-		-
Intergovernmental		-		-		-		-
Charges for Services		151,460		151,676		155,600		183,952
Fines and Forfeitures		-		-		-		-
Interest		8,563		8,250		17,288		17,288
Hospital Lease		-		-		-		-
Other		-		-		-		-
Total Revenues		160,023		159,926		172,888		201,240
EXPENDITURES:								
Personal Services		-		-		-		-
Materials & Supplies		-		-		-		-
Dues Travel & Training		-		-		-		-
Utilities		-		-		-		-
Vehicle Expense		-		-		-		-
Equip & Bldg Maintenance		11,684		-		-		29,500
Contractual Services		2,735		-		-		3,000
Debt Service (Principal and Interest)		_,		_		_		-,
Other		_		_		_		-
Fixed Asset Additions		_		-		-		_
Total Expenditures		14,419						32,500
		14,412		-		-		52,500
REVENUES OVER (UNDER) EXPENDITURES		145,604		159,926		172,888		168,740
OTHER FINANCING SOURCES (USES):								
Operating Transfer In		-		-		-		-
Operating Transfer Out		-		-		-		-
Proceeds of Capital Leases		-		-		-		-
Proceeds of Long-Term Debt		-		-		-		-
Retirement of Long-Term Debt		-		-		-		-
Total Other Financing Sources (Uses)		-		-		-		-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)		145,604		159,926		172,888		168,740
FUND BALANCE (GAAP), beginning of year		621,008		720,095		720,095		891,733
Equity Transfer In		-		-		-		-
Equity Transfer Out		-		-		-		-
Less encumbrances, beginning of year		(47,767)		(1,250)		(1,250)		-
Add encumbrances, end of year		1,250		1,250		-		-
Proprietary adjustment to full accrual		-				-		
FUND BALANCE (GAAP), end of year	\$	720,095	\$	880,021	\$	891,733	\$	1,060,473
FUND BALANCE RESERVES AND DESIGNATIONS, end of year								
Reserved:	÷		*		<i>~</i>		*	
Loan Receivable (Street NIDS/Levy District)	\$	-	\$	-	\$	-	\$	-
Prepaid Items		-		-		-		-
Debt Service/Restricted Assets		-		-		-		-
Prior Year Encumbrances		1,250		1,250		-		-
Designated:								
Capital Project and Other		-		-		-		
Total Fund Balance Reserves and Designations, end of year		1,250		1,250		-		-
FUND BALANCE, end of year		720,095		880,021		891,733		1,060,473
FUND BALANCE RESERVES/DESIGNATIONS, end of year		(1,250)		(1,250)		-		
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$	718,845	\$	878,771	\$	891,733	\$	1,060,473

## Fund Statement–Utility Fund 621

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:	¢	¢	¢	¢
Property Taxes Assessments	\$ -	\$ -	\$ -	\$ -
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	266,788	282,836	297,884	338,467
Fines and Forfeitures	-	-	-	-
Interest	2,419	2,498	4,470	4,470
Hospital Lease	-	-	-	-
Other Total Revenues	269,207	285,334	302,354	342,937
EXPENDITURES:				
Personal Services Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	283,662	303,519	298,413	338,468
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	-	-	-
Total Expenditures	283,662	303,519	298,413	338,468
REVENUES OVER (UNDER) EXPENDITURES	(14,455)	(18,185)	3,941	4,469
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	-	-	-	-
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Sources (Uses)				-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)	(14,455)	(18,185)	3,941	4,469
FUND BALANCE (GAAP), beginning of year	121,630	107,175	107,175	111,116
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year Proprietary fund adjustment to full accrual				-
FUND BALANCE (GAAP), end of year	\$ 107,175	\$ 88,990	\$ 111,116	\$ 115,585
FUND BALANCE RESERVES AND DESIGNATIONS, end of year Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-			
Total Fund Balance Reserves and Designations, end of year	-	-	-	-
FUND BALANCE, end of year	107,175	88,990	111,116	115,585
FUND BALANCE RESERVES/DESIGNATIONS, end of year				
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 107,175	\$ 88,990	\$ 111,116	\$ 115,585

## **Trust Funds**

## Fund Statement–Private Purpose Trust Funds Combined

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services Fines and Forfeitures	-	-	-	-
Interest	484	300	567	610
Hospital Lease	404	500	507	010
Other	265	-	101	100
Total Revenues	749	300	668	710
Total Revenues		500	000	/10
EXPENDITURES:				
Personal Services	-	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Other	280	300	280	330
Fixed Asset Additions				
Total Expenditures	280	300	280	330
REVENUES OVER (UNDER) EXPENDITURES	469	-	388	380
OTHER FINANCING SOURCES (USES):				
Operating Transfer In				
Operating Transfer Out	-	-	-	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	_	_		_
Premium on Long-Term Debt	_	_	_	-
Total Other Financing Sources (Uses)	-	-	-	
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	469	-	388	380
FUND BALANCE (GAAP), beginning of year	39,039	39,508	39,508	39,896
Equity Transfer In	59,059	39,508	59,508	59,890
Equity Transfer Out	_	_		_
Less encumbrances, beginning of year	_	_	_	_
Add encumbrances, end of year	-	-	-	_
FUND BALANCE (GAAP), end of year	\$ 39,508	\$ 39,508	\$ 39,896	\$ 40,276
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Non-Expendable Trust Corpus	37,170	37,170	37,170	37,170
Designated:				
Capital Project and Other	-	-	-	-
Total Fund Balance Reserves and Designations, end of year	37,170	37,170	37,170	37,170
FUND RALANCE and of year	39,508	39,508	39,896	40,276
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year	(37,170)	(37,170)	(37,170)	(37,170)
TO DE DELETION RECERTED DESIGNATIONS, Chu of year	(37,170)	(37,170)	(37,170)	(37,170)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 2,338	\$ 2,338	\$ 2,726	\$ 3,106

## **Trust Funds**

# Fund Statement–George Spencer Trust Fund 720 (Private Purpose Trust Fund)

		2004 Actual	1	2005 Budget	P	2005 rojected	]	2006 Budget
REVENUES:	¢		۴		<i>•</i>		¢	
Property Taxes	\$	-	\$	-	\$	-	\$	-
Assessments Sales Taxes		-		-		-		-
Franchise Taxes		-		-		-		-
Licenses and Permits		-		-		-		-
Intergovernmental		-		-		-		-
Charges for Services		-		-		-		-
Fines and Forfeitures		-		-		-		-
Interest		401		300		455		480
Hospital Lease		401		500				400
Other		_		_		_		_
Total Revenues		401		300		455		480
EXPENDITURES:								
Personal Services		-		-		-		-
Materials & Supplies		-		-		-		-
Dues Travel & Training		-		-		-		-
Utilities		-		-		-		-
Vehicle Expense		-		-		-		-
Equip & Bldg Maintenance		-		-		-		-
Contractual Services		-		-		-		-
Debt Service (Principal and Interest)		-		-		-		-
Other		280		300		280		330
Fixed Asset Additions		-		-		-		-
Total Expenditures		280		300		280		330
REVENUES OVER (UNDER) EXPENDITURES		121		-		175		150
OTHER FINANCING SOURCES (USES):								
Operating Transfer In		-		-		-		-
Operating Transfer Out		-		-		-		-
Proceeds of Capital Leases		-		-		-		-
Proceeds of Long-Term Debt		-		-		-		-
Premium on Long-Term Debt		-		-		-		-
Total Other Financing Sources (Uses)		-		-		-		-
REVENUES AND OTHER SOURCES OVER (UNDER)								
EXPENDITURES AND OTHER USES		121		-		175		150
FUND BALANCE (GAAP), beginning of year		32,576		32,697		32,697		32,872
Equity Transfer In Equity Transfer Out		-		-		-		-
Less encumbrances, beginning of year		-		-		-		-
Add encumbrances, end of year								
FUND BALANCE (GAAP), end of year	\$	32,697	\$	32,697	\$	32,872	\$	33,022
FUND BALANCE RESERVES AND DESIGNATIONS, end of year								
Reserved:								
Loan Receivable (Street NIDS/Levy District)	\$	-	\$	-	\$	-	\$	-
Prepaid Items		-		-		-		-
Debt Service/Restricted Assets		-		-		-		-
Prior Year Encumbrances		-		-		22 400		-
Non-Expendable Trust Corpus		32,400		32,400		32,400		32,400
Designated:								
Capital Project and Other Total Fund Balance Reserves and Designations, end of year		32,400		32,400		32,400		32,400
		,		,		,		,
FUND BALANCE, end of year FUND BALANCE RESERVES/DESIGNATIONS, end of year		32,697 (32,400)		32,697 (32,400)		32,872 (32,400)		33,022 (32,400)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	¢	207	¢	207	¢	470	¢	611
OTALOBA (ED/OTALDIOTATED FUTA DALATICE, CIU OF year	\$	297	\$	297	\$	472	\$	622

## **Trust Funds**

# Fund Statement–Union Cemetery Trust Fund 721 (Private Purpose Trust Fund)

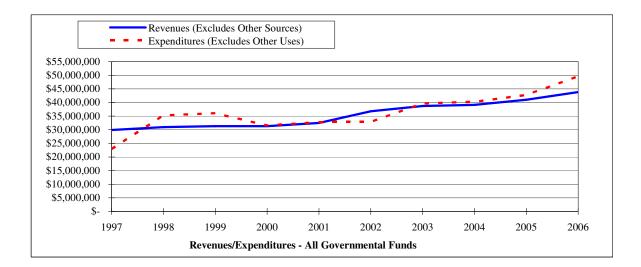
		2004 Actual		2005 udget		2005 ojected		2006 Budget
REVENUES:	¢		¢		¢		۴	
Property Taxes	\$	-	\$	-	\$	-	\$	-
Assessments Sales Taxes		-		-		-		-
Franchise Taxes		-		-		-		-
Licenses and Permits		-		-		-		-
		-		-		-		-
Intergovernmental		-		-		-		-
Charges for Services		-		-		-		-
Fines and Forfeitures		83		-		112		-
		83		-				130
Hospital Lease		-		-		-		-
Other Total Revenues		265 348				101 213		<u>100</u> 230
Total Revenues		348		-		213		250
EV DENDITI DEG.								
EXPENDITURES:								
Personal Services Materials & Supplies		-		-		-		-
		-		-		-		-
Dues Travel & Training		-		-		-		-
Utilities Vahiala Expansa		-		-		-		-
Vehicle Expense		-		-		-		-
Equip & Bldg Maintenance		-		-		-		-
Contractual Services		-		-		-		-
Debt Service (Principal and Interest)		-		-		-		-
Other		-		-		-		-
Fixed Asset Additions						<u> </u>		-
Total Expenditures		-		-		-		-
REVENUES OVER (UNDER) EXPENDITURES		348		-		213		230
OTHER FINANCING SOURCES (USES):								
Operating Transfer In		_		_		_		-
Operating Transfer Out		_		_		_		_
Proceeds of Capital Leases		_		_		_		_
Proceeds of Long-Term Debt								
Premium on Long-Term Debt								
Total Other Financing Sources (Uses)								
Total Other Financing Sources (Oses)								
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		348		-		213		230
		< 1 ( A		6.044				=
FUND BALANCE (GAAP), beginning of year		6,463		6,811		6,811		7,024
Equity Transfer In		-		-		-		-
Equity Transfer Out		-		-		-		-
Less encumbrances, beginning of year		-		-		-		-
Add encumbrances, end of year				-		-		
FUND BALANCE (GAAP), end of year	\$	6,811	\$	6,811	\$	7,024	\$	7,254
FUND BALANCE RESERVES AND DESIGNATIONS, end of year								
Reserved:								
Loan Receivable (Street NIDS/Levy District)	\$	-	\$	-	\$	-	\$	-
Prepaid Items		-		-		-		-
Debt Service/Restricted Assets		-		-		-		-
Prior Year Encumbrances		-		-		_		-
Non-Expendable Trust Corpus		4,770		4,770		4,770		4,770
Designated:		1,770		1,770		1,770		1,770
Capital Project and Other								
Total Fund Balance Reserves and Designations, end of year		4,770		4,770		4,770		4,770
Total Fund Datance Reserves and Designations, end or year		4,//0		4,//0		4,//0		4,770
FUND BALANCE, end of year		6,811		6,811		7,024		7,254
FUND BALANCE RESERVES/DESIGNATIONS, end of year		(4,770)		(4,770)		(4,770)		(4,770)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$	2,041	\$	2,041	\$	2,254	\$	2,484



## **Financial Summaries**

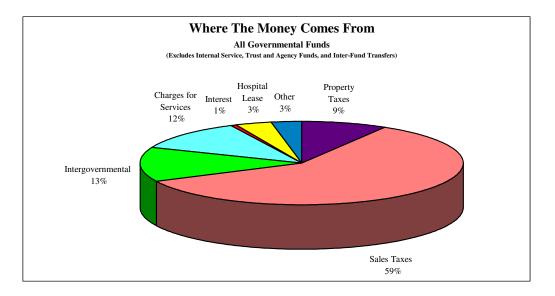
### **Revenues / Expenditures – All Governmental Funds**

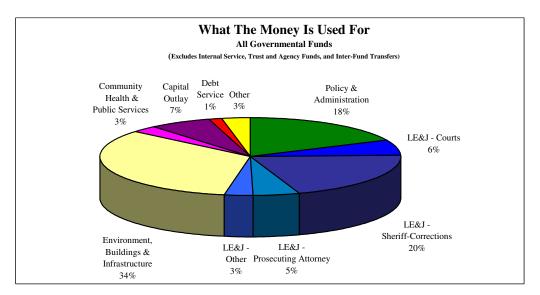
	<b>1997</b> Actual	<b>1998</b> Actual	<b>1999</b> Actual	<b>2000</b> Actual	<b>2001</b> Actual
Revenues (Excludes Other Sources)	\$29,930,614	\$30,980,284	\$31,303,053	\$31,329,849	\$32,477,938
Expenditures (Excludes Other Uses)	\$22,935,721	\$35,290,386	\$36,084,944	\$31,605,075	\$32,769,441
	2002	2003	2004	2005	2006
	Actual	Actual	Actual	Projected	Budget
Revenues (Excludes Other Sources)	\$36,806,753	\$38,702,527	\$39,141,773	\$40,980,324	\$43,795,472
Expenditures (Excludes Other Uses)	\$32,860,977	\$39,673,816	\$40,271,981	\$42,794,971	\$49,576,466



## **Financial Summaries cont'd**

## 2006 Budget – All Governmental Funds





Where The Money Come	s From	What The Money Is Used For	
Property Taxes	\$3,734,046	Policy & Administration	\$8,947,147 **
Sales Taxes	25,915,000	LE&J - Courts	3,196,571
Intergovernmental	5,918,412	LE&J - Sheriff-Corrections	9,970,202
Charges for Services	5,080,120	LE&J - Prosecuting Attorney	2,548,656
Interest	275,359	LE&J - Other	1,454,966 ***
Hospital Lease	1,507,000	Environment, Buildings & Infrastructure	16,640,130
Other	1,365,535	Community Health & Public Services	1,247,925
Total	\$43,795,472	Capital Outlay	3,360,347
		Debt Service	694,718
		Other	1,515,804

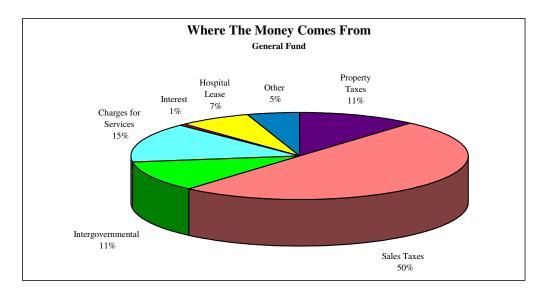
\$49,576,466 \*

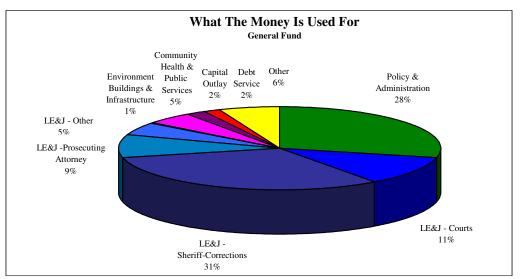
\* Appropriations exceed revenues because prior year resources which have accumulated in the fund are included in the budgeted amounts. Please refer to the All Governmental Funds Combined fund statement.

\*\* Includes Auditor, Human Resources, Purchasing, Commission, County Counselor, Clerk, Election & Registration, Treasurer, Collector, Recorder, Information Technology, Geographic Info Systems, Non-Departmental, Insurance & Safety, Employee Benefits, Mail Services, Records Management Services

\*\*\* Includes Public Administrator, Medical Examiner, Public Defender, Emergency Services & Dispatch

## Financial Summaries cont'd 2006 Budget – General Fund (Major Fund)



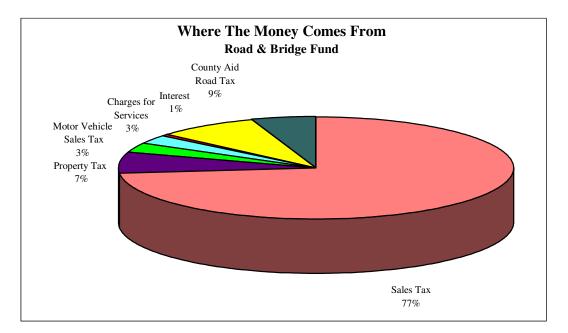


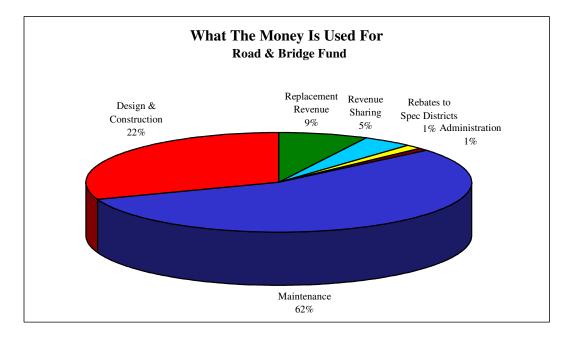
Where The Money Come	<u>s From</u>	What The Money Is Used or	
Property Taxes	\$2,553,000	Policy & Administration	\$7,117,297 **
Sales Taxes	11,200,000	LE&J - Courts	2,829,191
Intergovernmental	2,574,357	LE&J - Sheriff/Corrections	7,888,038
Charges for Services	3,277,120	LE&J - Prosecuting Attorney	2,188,413
Interest	160,455	LE&J - Other	1,244,590 ***
Hospital Lease	1,507,000	Environment, Buildings & Infrastructure	56,356
Other	1,151,644	Community Health & Public Services	1,203,165
Total	\$22,423,576	Capital Outlay	494,222
		Debt Service	414,915
		Other	1,515,804
		Total	\$24,951,991 *

\* Appropriations exceed revenues because prior year resources which have accumulated in the fund are included in the budgeted amounts. Please refer to the General Fund fund statement.

- \*\* Includes Auditor, Human Resources, Purchasing, Commission, County Counselor, Clerk, Election & Registration, Treasurer, Collector, Recorder, Information Technology, Geographic Info Systems, Non-Departmental, Insurance & Safety, Employee Benefits, Mail Services, Records Management Services
- \*\*\* Includes Public Administrator, Medical Examiner, Public Defender, Emergency Services & Dispatch

## Financial Summaries cont'd 2006 Budget-Road & Bridge Fund (Major Fund)





### Where The Money Comes From

Sales Tax	\$11,200,000
Property Tax	1,037,000
Motor Vehicle Sales Tax	470,000
Charges for Services	411,500
Interest	101,468
County Aid Road Tax	1,280,000
Intergovernmental	792,200
	\$15,292,168

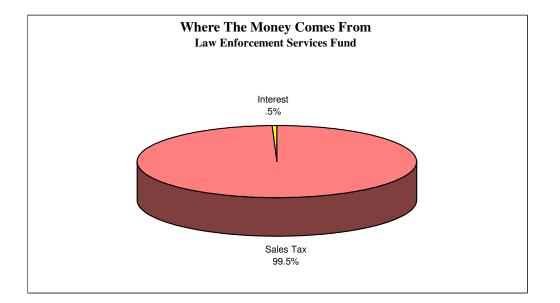
#### What The Money Is Used or

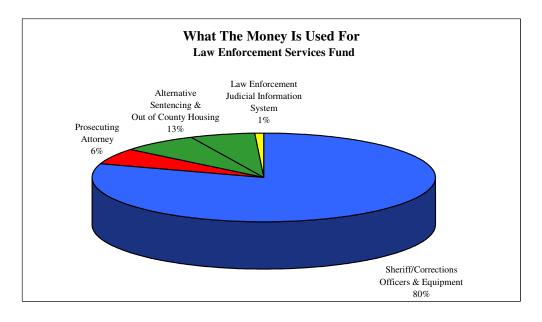
Replacement Revenue	\$1,321,129
Revenue Sharing	691,477
Rebates to Special Districts	231,125
Administration	150,000
Maintenance	9,639,541
Design & Construction	5,323,933
	\$17,357,205 *

\* Appropriations exceed revenues because prior year resources which have accumulated in the fund are included in the budgeted amounts. Please refer to the Road & Bridge fund statement.

## **Financial Summaries cont'd**

## 2006 Budget-Law Enforcement Services Fund (Major Fund)





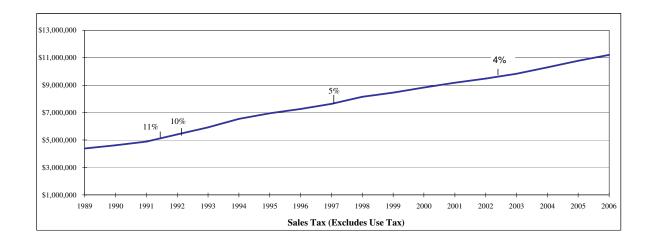
Where The Money Come	s From	What The Money Is Used For	
Sales Tax	\$2,800,000	Sheriff/Correction Officers & Equipment	\$2,317,015
Interest	12,400	Prosecuting Attorney	168,699
Other	600	Alternative Sentencing	205,975
	\$2,813,000	Out of County Housing	180,000
		Law Enforcement Judicial Information System-County	18,456
		Law Enforcement Judicial Information System-Court	2,640
			\$2,892,785 *

\* Appropriations exceed revenues because prior year resources which have accumulated in the fund are included in the budgeted amounts. Please refer to the Law Enforcement Sales Tax fund statement.

## **Financial Summaries cont'd**

## **Sales Tax**

	1989 Actual	1990 Actual	1991 Actual	1992 Actual	1993 Actual
Sales Tax	\$4,380,304	\$4,618,016	\$4,889,530	\$5,409,376	\$5,926,282
Sales Tax Growth Rate		5%	6%	11%	10%
	1994 Actual	1995 Actual	1996 Actual	1997 Actual	1998 Actual
Sales Tax	\$6,546,683	\$6,946,727	\$7,266,514	\$7,630,386	\$8,158,523
Sales Tax Growth Rate	10%	6%	5%	5%	7%
	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Actual
Sales Tax	\$8,450,433	\$8,833,057	\$9,178,946	\$9,476,493	\$9,834,025
Sales Tax Growth Rate	4%	5%	4%	3%	4%
	2004 Actual	2005 Projected	2006 Budget		
Sales Tax	\$10,297,638	\$10,780,000	\$11,200,000		
Sales Tax Growth Rate	5%	5%	4%		



The sales tax amounts reflect General Fund revenues only; however, Public Works and Law Enforcement Services sales tax revenues show the same growth pattern.

## Personnel

## **Summary of Personnel by Function**

		2006
DEPT NO	DEPT NAME	FTE
Policy & Ad	ministration	
1110	Auditor	4.50
1115	Human Resources	2.00
1118	Purchasing	2.50
1121	County Commission	5.45
1126	County Counselor	1.60
1131	County Clerk	5.25
1132	Election and Registration	6.77
1140	Treasurer	3.45
1150	Collector	7.25
1160	Recorder	9.00
1170	Information Technology	14.00
1176	GIS - County	2.00
1194	Mail Services	2.00
1196	Records Management Services	0.75
2010	Assessment	16.00
2110	Collector Tax Maintenance	0.08
		82.60
LE&J - Cou	<u>irts</u>	
1.0.1.0	~	

<u>Eaj - Col</u>	11 (3)	
1210	Circuit Court Services	22.67
1221	Circuit Clerk	5.00
1241	Juvenile Office	4.24
1242	Juvenile Justice Center	4.74
1243	Juvenile Justice Grants & Contracts	1.90
2904	Alternate Sentencing-Law Enf Sls Tax	4.00
	_	42.55

		2006
DEPT NO	DEPT NAME	FTE
LE&J - PA &	Other	
1200	Public Administrator	4.50
1261	Prosecuting Attorney	22.32
1262	Victim Witness	2.75
1263	IV-D	9.00
2610	PA Tax Collection	1.12
2630	PA Bad Check Collection	1.68
2903	Prosecuting Attorney-Law Enf Sls Tax	3.00
		44.37

#### **Environment, Buildings & Infrastructure**

1360	Solid Waste Recycling	0.25
2040	Public Works-R&B Maintenance	55.65
2045	Public Works-Design & Construction	13.63
6100	Facilities and Grounds Maintenance	6.00
6101	Facilities and Grounds Housekeeping	8.00
	-	83.53

#### **Other**

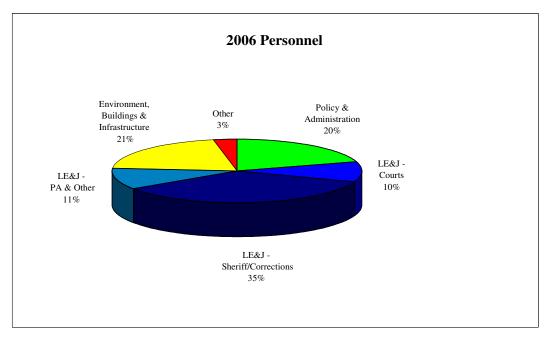
1710	Planning and Zoning	5.42
1720	Building Codes	6.33
1750	Bonne Femme Creek Watershed	1.00
		12.75

#### LE&J - Sheriff/Corrections

1251	Sheriff	63.09
1255	Corrections	60.31
2901	Sheriff-Law Enf Sls Tax	14.75
2902	Corrections-Law Enf Sls Tax	6.00
		144.15

**Grand Total** 

409.95



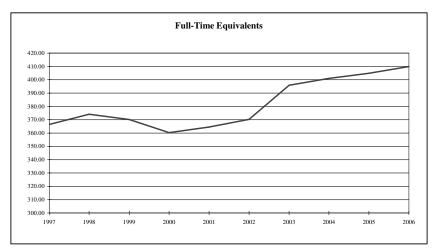
## **Summary of Personnel by Fund—10 Years**

FULL-TIME EQUIVALENTS													
FUND	DEPT NO	DEPT NAME	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2005-2006 Change
100	1110	Auditor	4.12	4.25	4.25	4.25	4.50	4.50	4.50	4.50	4.50	4.50	_
100	1115	Human Resources	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	_
100	1118	Purchasing	2.00	2.00	2.00	2.00	2.50	2.50	2.50	2.50	2.50	2.50	-
100	1121	County Commission	6.00	6.00	6.00	6.00	6.00	6.00	5.50	5.50	5.50	5.45	(0.05)
100	1125	Centralia Office	-	0.50	0.50	0.50	0.08	-	-	-	-	-	-
100	1126	County Counselor	-	-	-	-	-	1.00	1.50	1.50	1.50	1.60	0.10
100	1131	County Clerk	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	5.25	0.50
100	1132	Election and Registration	9.00	9.25	7.38	9.68	7.00	6.77	6.77	8.77	6.77	6.77	-
100	1140	Treasurer	3.00	3.00	3.00	3.00	3.00	3.05	3.45	3.45	3.45	3.45	-
100	1150	Collector	5.83	5.83	5.83	6.83	6.83	6.83	6.83	6.83	7.25	7.25	-
100	1160	Recorder	8.67	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	-
100 100	1170 1175	Information Technology	11.00	10.00	10.00	10.00	11.00 1.00	13.00 0.12	13.00	14.00	14.00	14.00	-
	1175	GIS - Consortium	1.00	2.00	2.00	2.00	1.00	1.88	2.00	2.00	2.00	2.00	-
100 100	1176	GIS - County Mail Services	0.65	1.15	1.30	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
100	1194	Records Management Services	0.05	0.36	0.36	0.75	0.75	0.75	0.75	0.75	0.75	0.75	-
100	1200	Public Administrator	3.00	3.00	3.00	3.00	3.50	3.50	3.50	3.50	3.50	4.50	1.00
100	1210	Circuit Court Services	19.50	19.50	20.50	21.50	21.50	21.50	21.00	21.40	21.40	22.67	1.27
100	1221	Circuit Clerk	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	-
100	1241	Juvenile Office	22.45	22.45	13.03 a	3.88 a	3.88	3.20	4.05	4.05	4.17	4.24	0.07
100	1242	Juvenile Justice Center	23.99	24.09	14.29 a	4.30 a	4.30	4.44	4.44	4.62	4.74	4.74	-
100	1243	Juvenile Justice Grants & Contracts	7.00	9.24	9.32	8.19	8.36	6.99 c	6.62 c	4.68 c	4.24 c	1.90 c	(2.34)
100	1251	Sheriff	51.55	53.89	55.09	56.09	57.09	62.09	61.09	61.09	61.09	63.09	2.00
100	1255	Corrections	41.51	41.48	54.48 b	57.55 b	59.51	59.26	59.26	59.31	60.31	60.31	-
100	1261	Prosecuting Attorney	19.75	20.50	21.25	21.25	21.85	21.85	21.75	22.32	22.32	22.32	-
100	1262	Victim Witness	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.75	(0.25)
100	1263	IV-D	6.00	6.00	6.00	7.00	7.00	7.00	7.00	7.00	8.00	9.00	1.00
100	1340	NID Administration	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	-
100	1360	Solid Waste Recycling	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	-
100	1370	BC Reg Sewer District Mgmt Service	-	-	-	-	1.00	1.00	1.00	1.00	-	-	-
100	1710	Planning and Zoning	4.42	4.42	4.42	4.42	4.42	4.42	4.42	4.42	5.42	5.42	-
100 100	1720 1750	Building Codes Bonne Femme Creek Watershed	5.33	5.33	5.33	5.33	5.33	5.33	6.33 1.00	6.33 1.00	6.33 1.00	6.33 1.00	-
100	1750								•				
		General Fund Total	272.52	279.24	274.33	264.52	268.40	272.98	274.26	276.52	276.74	280.04	3.30
201	2010	Assessment	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	16.00	1.00
204	2040	Public Works-R&B Maintenance	48.94	48.94	48.94	48.94	48.94	49.65	49.65	51.65	55.65	55.65	-
204	2045	Public Works-Design & Construction	13.16	13.16	13.16	13.16	12.78	12.96	13.63	13.63	13.63	13.63	-
	2110	Collector Tax Maintenance	-	-	-	-	-	-	-	-	0.08	0.08	-
250	2500	Sheriff Forfeiture Money	-	-	-	-	-	-	-	-	-	-	-
261	2610	PA Tax Collection	0.30	0.30	0.30	0.30	0.60	1.00	1.00	0.50	0.50	1.12	0.62
263	2630	PA Bad Check Collections	3.00	3.45	3.75	3.75	3.75	3.75	3.25	2.18	2.18	1.68	(0.50)
280	2800	Storage & Preservation	0.58	0.58	1.15	1.15	1.00	1.00	1.00	1.00	-		-
290	2901	Sheriff-Law Enf Sls Tax	-	-	-	-	-	-	14.00 d	14.00 d	14.00 d	14.75 d	0.75
290	2902 2903	Corrections-Law Enf Sls Tax	-	-	-	-	-	-	6.00 d	6.00 d 3.00 d	6.00 d	6.00 d	-
290 290	2903 2904	Prosecuting Attorney-Law Enf SIs Tax	-	-	-	-	-	-	2.00 d 3.00 d	3.00 d 3.50 d	3.00 d 4.00 d	3.00 d 4.00 d	-
290	2904	Alternate Sentencing-Law Enf SIs Tax							<u>5.00</u> d	<u>5.50</u> d	4.00 d	4.00 d	
		Special Revenue Funds Total	80.98	81.43	82.30	82.30	82.07	83.36	108.53	110.46	114.04	115.91	1.87
610	6100	Facilities and Grounds Maintenance	6.00	6.50	6.50	6.50	7.00	7.00	6.00	6.00	6.00	6.00	_
610	6101	Facilities and Grounds Housekeeping	7.00	7.00	7.00	7.00	7.00	7.00	7.00	8.00	8.00	8.00	-
		1.0							•				
		Internal Service Funds Total	13.00	13.50	13.50	13.50	14.00	14.00	13.00	14.00	14.00	14.00	-
		Grand Total	366.50	374.17	370.13	360.32	364.47	370.34	395.79	400.98	404.78	409.95	5.17

a House bill #971 became effective July 1, 1999. As a result, the State of Missouri assumed responsibility for most full-time Juvenile personnel.

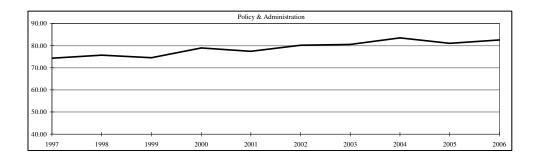
b Significant increase due to jail renovation project and subsequent increase in secured detention (10 FTE's in 1999, 3 FTE's in 2000) as well as addition of medical personnel (3 FTE's in 1999).

c Beginning in 2000, the initial budget for Dept. 1243 reflects personnel expenditures attributable to the current grant period only. Since most grants run from January to June, the FTE total shown above for the upcoming budget year primarily represents only the first half of the year.
 d Law Enforcement Sales Tax of 1/8 cent passed in general election in August 2002 - tax effective January 1, 2003.

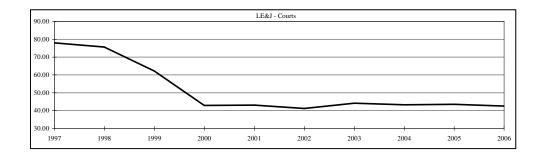


## **Summary of Personnel by Function—10 Years**

DEPT NO	DEPT NAME	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Policy & A	dministration										
1110	Auditor	4.12	4.25	4.25	4.25	4.50	4.50	4.50	4.50	4.50	4.50
1115	Human Resources	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
1118	Purchasing	2.00	2.00	2.00	2.00	2.50	2.50	2.50	2.50	2.50	2.50
1121	County Commission	6.00	6.00	6.00	6.00	6.00	6.00	5.50	5.50	5.50	5.45
1125	Centralia Office	-	0.50	0.50	0.50	0.08	-	-	-	-	-
1126	County Counselor	-	-	-	-	-	1.00	1.50	1.50	1.50	1.60
1131	County Clerk	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	5.25
1132	Election and Registration	9.00	9.25	7.38	9.68	7.00	6.77	6.77	8.77	6.77	6.77
1140	Treasurer	3.00	3.00	3.00	3.00	3.00	3.05	3.45	3.45	3.45	3.45
1150	Collector	5.83	5.83	5.83	6.83	6.83	6.83	6.83	6.83	7.25	7.25
1160	Recorder	8.67	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00
1170	Information Technology	11.00	10.00	10.00	10.00	11.00	13.00	13.00	14.00	14.00	14.00
1175	GIS - Consortium	1.00	2.00	2.00	2.00	0.50	0.12	-	-	-	-
1176	GIS - County	-	-	-	-	1.50	1.88	2.00	2.00	2.00	2.00
1194	Mail Services	0.65	1.15	1.30	2.00	2.00	2.00	2.00	2.00	2.00	2.00
1196	Records Management Services	0.75	0.36	0.36	0.75	0.75	0.75	0.75	0.75	0.75	0.75
2010	Assessment	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	16.00
2110	Collector Tax Maintenance	-	-	-	-	-	-	-	-	0.08	0.08
2800	Storage & Preservation	0.58	0.58	1.15	1.15	1.00	1.00	1.00	1.00	-	-
		74.35	75.67	74.52	78.91	77.41	80.15	80.55	83.55	81.05	82.60

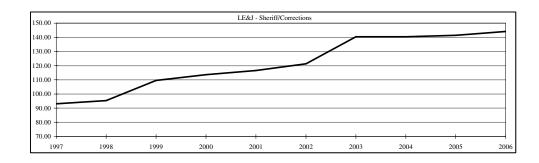


		1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
LE&J - C	<u>ourts</u>										
1210	Circuit Court Services	19.50	19.50	20.50	21.50	21.50	21.50	21.00	21.40	21.40	22.67
1220	Public Safety Grant Project (CJIS)	-	-	-	-	-	-	-	-	-	-
1221	Circuit Clerk	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
1241	Juvenile Office	22.45	22.45	13.03	3.88	3.88	3.20	4.05	4.05	4.17	4.24
1242	Juvenile Justice Center	23.99	24.09	14.29	4.30	4.30	4.44	4.44	4.62	4.74	4.74
1243	Juvenile Justice Grants & Contracts	7.00	9.24	9.32	8.19	8.36	6.99	6.62	4.68	4.24	1.90
2904	Alternate Sentencing-Law Enf Sls Tax	-	-	-	-	-	-	3.00	3.50	4.00	4.00
		77.94	80.28	62.14	42.87	43.04	41.13	44.11	43.25	43.55	42.55

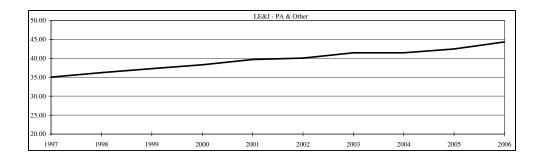


## **Summary of Personnel by Function—10 Years**

DEPT NO	DEPT NAME	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
<u>LE&amp;J - Sł</u>	eriff/Corrections										
1251	Sheriff	51.55	53.89	55.09	56.09	57.09	62.09	61.09	61.09	61.09	63.09
1255	Corrections	41.51	41.48	54.48	57.55	59.51	59.26	59.26	59.31	60.31	60.31
2500	Sheriff Forfeiture Money	-	-	-	-	-	-	-	-	-	-
2901	Sheriff-Law Enf Sls Tax	-	-	-	-	-	-	14.00	14.00	14.00	14.75
2902	Corrections-Law Enf Sls Tax	-	-	-	-	-	-	6.00	6.00	6.00	6.00
		93.06	95.37	109.57	113.64	116.60	121.35	140.35	140.40	141.40	144.15

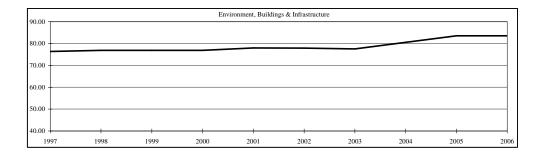


		1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
LE&J - PA	A & Other										
1200	Public Administrator	3.00	3.00	3.00	3.00	3.50	3.50	3.50	3.50	3.50	4.50
1261	Prosecuting Attorney	19.75	20.50	21.25	21.25	21.85	21.85	21.75	22.32	22.32	22.32
1262	Victim Witness	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.75
1263	IV-D	6.00	6.00	6.00	7.00	7.00	7.00	7.00	7.00	8.00	9.00
1280	Medical Examiner	-	-	-	-	-	-	-	-	-	-
2610	PA Tax Collection	0.30	0.30	0.30	0.30	0.60	1.00	1.00	0.50	0.50	1.12
2630	PA Bad Check Collections	3.00	3.45	3.75	3.75	3.75	3.75	3.25	2.18	2.18	1.68
2903	Prosecuting Attorney-Law Enf Sls Tax		-	-	-	-	-	2.00	3.00	3.00	3.00
		35.05	36.25	37.30	38.30	39.70	40.10	41.50	41.50	42.50	44.37

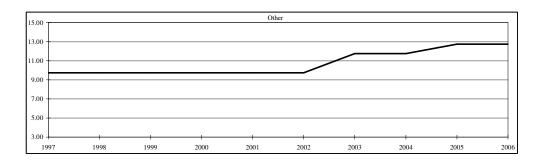


## **Summary of Personnel by Function—10 Years**

DEPT NO	DEPT NAME	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Environme	ent, Buildings & Infrastructure										
1340	NID Administration	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-
1360	Solid Waste Recycling	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
1370	BC Reg Sewer Dist Mgmt Service	-	-	-	-	1.00	1.00	1.00	1.00	-	-
2040	Public Works-R&B Maintenance	48.94	48.94	48.94	48.94	48.94	49.65	49.65	51.65	55.65	55.65
2045	Public Works-Design & Construction	13.16	13.16	13.16	13.16	12.78	12.96	13.63	13.63	13.63	13.63
6100	Facilities and Grounds Maintenance	6.00	6.50	6.50	6.50	7.00	7.00	6.00	6.00	6.00	6.00
6101	Facilities and Grounds Housekeeping	7.00	7.00	7.00	7.00	7.00	7.00	7.00	8.00	8.00	8.00
		76 35	76.85	76.85	76.85	77 97	77.86	77.53	80.53	83 53	83 53



		1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Other											
1610	Parks and Recreation	-	-	-	-	-	-	-	-	-	-
1710	Planning and Zoning	4.42	4.42	4.42	4.42	4.42	4.42	4.42	4.42	5.42	5.42
1720	Building Codes	5.33	5.33	5.33	5.33	5.33	5.33	6.33	6.33	6.33	6.33
1750	Bonne Femme Creek Watershed		-	-	-	-	-	1.00	1.00	1.00	1.00
		9.75	9.75	9.75	9.75	9.75	9.75	11.75	11.75	12.75	12.75

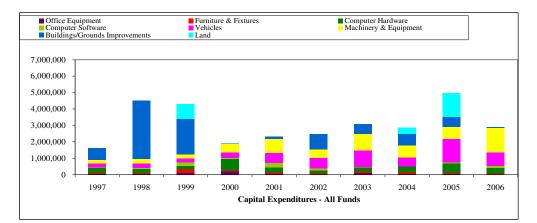


	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Grand Total	366.50	374.17	370.13	360.32	364.47	370.34	395.79	400.98	404.78	409.95

## **Capital Expenditures**

## Summary of Capital Expenditures-All Funds Combined—10 Years

	 1997 Actual	 1998 Actual	_	 1999 Actual		 2000 Actual	 2001 Actual
Office Equipment	\$ 39,403	\$ 31,377		\$ 119,420		\$ 181,422	\$ 49,759
Furniture & Fixtures	52,798	75,524		217,178		80,231	89,532
Computer Hardware	330,799	253,644		211,801		696,816	292,530
Computer Software	17,094	68,655		181,279		72,411	276,695
Vehicles	262,464	263,087		271,591		326,892	602,003
Machinery & Equipment	187,893	264,035		211,572		515,863	845,052
Buildings/Grounds Improvements	726,021	3,562,158	a	2,191,966	a	22,016	149,130
Land	 -	 -	_	 910,000		 -	 -
Total Capital Expenditures	\$ 1,616,472	\$ 4,518,481	=	\$ 4,314,807		\$ 1,895,651	\$ 2,304,701
	2002	2003		2004		2005	2006
	 Actual	 Actual	-	 Actual		 Projected	 Budget
Office Equipment	\$ 25,562	\$ 85,743		\$ 63,886		\$ 44,609	\$ 32,171
Furniture & Fixtures	49.210	87,387		69,305		61,268	43,113
Computer Hardware	199,060	249,563		351,291		576,085	339,279
Computer Software	97,547	62,086		29,337		72,171	106,054
Vehicles	662,650	996,667	b	533,746	b	1,422,927	821,905
Machinery & Equipment	523,080	1,008,282	b	<i>,</i>	b	719.622	1,508,435
Buildings/Grounds Improvements	921,042	609,582		708,183		630,495	50,000
Land	-	-		390,000		1,451,500	-
Total Capital Expenditures	\$ 2,478,151	\$ 3,099,310	-	\$ 2,872,932		\$ 4,978,677	\$ 2,900,957



Reconciliation of Total Capital Expenditures to schedule of Expenditures by Function

	1997 Actual	1998 Actual	1999 Actual	2000 Actual	2001 Actual
Total Capital Expenditures Less: Capital Expenditures in Non-Governmental Funds	\$ 1,616,472 (67,323)	\$ 4,518,481 (59,504)_	\$ 1,616,472 (26,501)	\$ 4,518,480 (156,740)	\$ 2,304,701 (51,250)
Capital Outlay per schedule of Expenditures by Function	\$ 1,549,149	\$ 4,458,977	\$ 1,589,971	\$ 4,361,740	\$ 2,253,451
	2002 Actual	2003 Actual	2004 Actual	2005 Projected	2006 Budget
Total Capital Expenditures Less: Capital Expenditures in Non-Governmental Funds	\$ 2,478,151 (132,200)	\$ 3,099,310 (94,585)	\$ 2,872,932 (154,093)	\$ 4,978,677 (24,062)	\$ 2,900,957 (15,610)
Capital Outlay per schedule of Expenditures by Function	\$ 2,345,951	\$ 3,004,725	\$ 2,718,839	\$ 4,954,615	\$ 2,885,347

(a) City/County public health facility (2090 84200 - \$750,000)

(b) Vehicles and law enforcement equipment for additional deputies and correction officers

## Summary of Capital Expenditures by Fund—2006 Budget

Fund	Dept No	Dept Name	Office Equ Addition	ipment Replacement	Furniture Addition	& Fixtures Replacement	Computer Addition	Hardware Replacement	Compute: Addition	r Software Replacement	Veł Addition	nicles Replacement	Machinery & Addition		Buildings/Ground Improvements
100	1110	Auditor	\$-	\$-	\$-	\$ -	\$-	\$ -	\$-	\$ -	\$-	\$-	\$-	\$ -	\$-
100	1115	Human Resources	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1118	Purchasing	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1121	County Commission	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1126	County Counselor	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1131	County Clerk	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1132	Election and Registration	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1140	Treasurer	-	2,500	-	-	-	-	-	-	-	-	-	-	-
100	1150	Collector	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1160	Recorder	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1170	Information Technology	-	-	-	-	52,535	129,079	51,509	4,615	-	-	-	-	-
100	1175	GIS - Consortium	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1176	GIS - County	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1191	Insurance & Safety	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1194	Mail Services	-	-	-	-	-	37,000	-	-	-	-	-	-	-
100	1196	Records Management Services	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1200	Public Administrator	600	2,885	-	-	-	-	-	-	-	-	-	-	-
100	1210	Circuit Court Services		9,150	8,000	1,300	3,770	9,250	1,650	-	-	-	700	-	-
100	1221	Circuit Clerk	2,800	1,500	2,900	1,500	-	6,900	-	-	-	-	-	-	-
100	1230	Jury Services & Court Costs	-	-	-	1,000	-	1,200	325	-	-	-	-	13,600	-
100	1241	Juvenile Office	-	800	-	-	-	9,600	-	-	-	-	-	-	-
100	1242	Juvenile Justice Center	-	300	-	8,050	-	2,400	-	-	-	-	-	1,780	-
100	1243	Juvenile Justice Grants	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1251	Sheriff	-	-	-	3,500	-	-	-	-	-	-	280	5,000	-
100	1255	Corrections	-	-	-	500	-	-	-	-	25,000	21,000	11,600	5,000	-
100	1261	Prosecuting Attorney	-	11,436	2,650	2,512	-	-	-	-	-	-	-	-	-
100	1262	Victim Witness	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1263	IV-D	200	-	4,346	2,855	-	-	625	-	-	-	-	-	-
100	1280	Medical Examiner	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1287	Emergency Services & Dispatch	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1288	Public Safety Grants/Spec Proj	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1340	NID Administration	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1360	Solid Waste Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1410	Community Health	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1610	Parks and Recreation	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1710	Planning and Zoning	-	-	-	-	-	-	-	-	-	-	-	-	-
100	1720	Building Codes	-	-	-	-	-	-	3,520	-	-	-	-	-	-
100	1730	Animal Control										25,000			
		General Fund Tota	1 \$ 3,600	\$ 28,571	\$ 17,896	\$ 21,217	\$ 56,305	\$ 195,429	\$ 57,629	\$ 4,615	\$ 25,000	\$ 46,000	\$ 12,580	\$ 25,380	\$ -

## Summary of Capital Expenditures by Fund—2006 Budget

Fund	Dept No	Dept Name	Of Additi	fice Equ	ipment Replacement	Furnitur Addition	e & Fixtures Replacement	Compute Addition	r Hardware Replacement	Compute Addition	er Software Replacement	Ve Addition	hicles Replacement	Machinery a Addition	& Equipment Replacement	Buildings/Groun Improvements
201	2010	Assessment	Addit	1011	Replacement	4,000	Replacement	16,000	13,800	Addition	Replacement	Addition	Replacement	Addition	Replacement	improvements
201	2010	E-911 Emergency Telephone		-	-	4,000	-	16,000	15,800	-	- 18,500	-	-	-	-	-
		•••		-	-	-	-	-	1 200	-	18,500	-	128 500	125.000	275 296	-
204 204	2040 2045	Public Works-R&B Maintenance Public Works-Design & Construction		-	-	-	-	10,845	1,200 2,840	5,000 3,660	-	-	438,500	135,000 1,000	275,386	50,000
		Local Emergency Planning Committee		-	-	-	-	3,000	2,840	5,000	-	-	-	1,000	-	-
210 212	2100 2120			-	-	-	-	3,000	-	-	-	-	-	-	-	-
		Fairgrounds Maintenance Fund		-	-	-	-	-	-	-	-	-	-	-	-	-
230	2300	Election Services		-	-	-	-	-	-	-	-	-	-	888,700	-	-
250	2500	Sheriff Forfeiture Money		-	-	-	-	-	-	-	-	-	-	1,150	-	-
261	2610	PA Tax Collection		-	-	-	-	-	-	-	-	-	-	-	-	-
263	2630	PA Bad Check Collections		-	-	-	-	-	-	-	-	-	-	-	-	-
280	2800	Storage & Preservation		-	-	-	-	3,000	27,960	4,000	-	-	-	-	-	-
283	2830	Circuit Drug Court		-	-	-	-	-	1,200	-	-	-	-	-	-	-
285	2850	Administration of Justice		-	-	-	-	2,000	-	325	-	-	-	-	-	-
290	2901	Sheriff-Law Enf Sls Tax		-	-	-	-	2,500	-	-	-	-	312,405	128,990	23,264	-
290	2902	Corrections-Law Enf SIs Tax		-	-	-	-	-	-	-	-	-	-	13,375	-	-
290	2903	Prosecuting Attorney-Law Enf SIs Tax		-	-	-	-	-	-	-	-	-	-	-	-	-
290	2904	Alternative Sentencing-Law Enf SIs Tax		-	-	-	-	2,000	1,200	325	-	-	-	-	-	-
290	2905	Judicial Information System-Law Enf Sls Tax				-				-	- <u>-</u>					-
		Special Revenue Funds Total	\$	-	\$ -	\$ 4,000	\$ -	\$ 39,345	\$ 48,200	\$ 13,310	\$ 18,500	\$ -	\$ 750,905	\$ 1,168,215	\$ 298,650	\$ 50,000
610	6100	Facilities and Grounds Maintenance		-	-	-	-	-	-	-	12,000	-	-	-	-	-
610	6101	Facilities and Grounds Housekeeping		-		-	-	-	-	-	-	-	-	2,140	1,470	-
620	6200	Capital Repairs & Replacements		-		-	-	-	-	-	-	-	-	-	-	-
			\$	-	s -	s -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ 2,140	\$ 1,470	\$ -
														. , .		
		Total	\$	3,600	\$ 28,571	\$ 21,896	\$ 21,217	\$ 95,650	\$ 243,629	\$ 70,939	\$ 35,115	\$ 25,000	\$ 796,905	\$ 1,182,935	\$ 325,500	\$ 50,00
				<u> </u>							·					
		Crond Total	\$ 2.00	0.057												

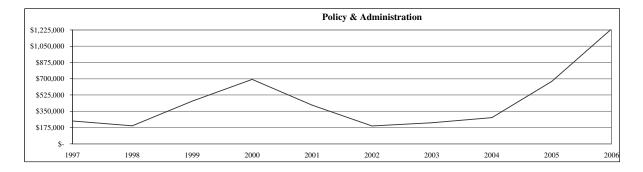
Grand Total \$ 2,900,957

## Summary of Capital Expenditures by Function—10 Years

Dept No	Dept Name	 1997 Actual	 1998 Actual	 1999 Actual		2000 Actual		2001 Actual
Policy & Ad	Iministration							
1110	Auditor	\$ 565	\$ -	\$ -	:	\$-	\$	2,689
1115	Human Resources	362	1,433	2,101		1,571		10,192
1118	Purchasing	562	285	-		-		1,054
1121	County Commission	-	-	3,436		-		2,585
1131	County Clerk	-	-	-		314		244
1132	Election and Registration	-	-	69,034	b	66,791	b	-
1140	Treasurer	794	-	574		1,055		20,000
1150	Collector	2,325	511	5,826		733		343
1160	Recorder	3,994	-	6,390		3		230
1170	Information Technology	194,845	132,508	326,001	а	411,032	0	242,328
1175	GIS - Consortium	9,770	13,646	4,139		15,702		-
1176	GIS - County	-	-	-		-		30,155
1191	Insurance & Safety	-	-	-		-		-
1194	Mail Services	-	-	18,810		-		-
1196	Records Management Services	-	28,575	5,564		-		-
2010	Assessment	14,684	16,387	16,842		77,287	s	51,863
2300	Election Services	-	-	-		818		-
2800	Storage & Preservation	 18,925	 1,071	 -		118,305	s	55,129
		\$ 246,826	\$ 194,416	\$ 458,717	_	\$ 693,611	\$	416,812

t

		 2002 Actual	 2003 Actual	 2004 Actual	F	2005 Projected		]	2006 Budget
1110	Auditor	\$ -	\$ -	\$ -	\$	-		\$	-
1115	Human Resources	-	-	649		496			-
1118	Purchasing	15,383	3,624	-		1,066			-
1121	County Commission	-	8,829	5,434		-			-
1126	County Counselor	-	275	-		-			-
1131	County Clerk	-	11,798	-		-			-
1132	Election and Registration	-	1,600	-		237,000	v		-
1140	Treasurer	2,578	-	14,000		-			2,500
1150	Collector	3,297	2,104	-		3,508			-
1160	Recorder	1,122	11,133	-		-			-
1170	Information Technology	127,615	126,182	173,072		178,920	v		237,738
1175	GIS - Consortium	-	-	14,571		10,588			-
1176	GIS - County	6,005	7,264	-		-			-
1191	Insurance & Safety	-	9,900	1,437		-			-
1194	Mail Services	-	1,034	-		-			37,000
1196	Records Management Services	-	-	-		-			-
1288	Public Safety Grants/Spec Proj	-	-	-		77,837			-
2010	Assessment	24,656	16,616	12,178		144,897			33,800
2110	Collector Tax Maint Activity	-	9,025	9,253		6,330			-
2300	Election Services	3,112	-	25,403		-			888,700
2800	Storage & Preservation	 8,460	18,482	 25,830		9,264			34,960
		\$ 192,228	\$ 227,866	\$ 281,827	\$	669,906		\$	1,234,698



a Dept 1170 - replaced the AS400 computer and mugshot system at the Sheriff/Jail, remediated and reengineered the computer network

b Dept 1132 - replaced ballot counters in Election and Registration

o Dept 1170 - replaced AS400 computer in Information Technology

s Dept 2010 and 2800 - upgraded Imaging system

t Dept 1140 - purchased investment tracing software

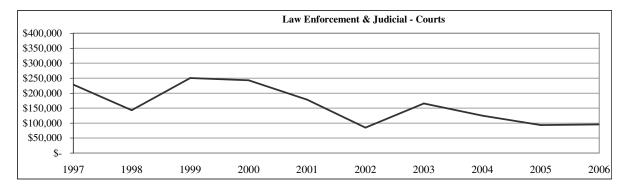
v Dept 1132 - purchased electronic voting equipment

Dept 1170 - implemented fiber optics connectivity between County-owned facilities

## Summary of Capital Expenditures by Function—10 Years

Dept No	Dept Name	 1997 Actual		1998 Actual		1999 Actual		2000 Actual		2001 Actual
Law Enforc	ement & Judicial - Courts									
1210	Circuit Court Services	\$ 86,373	с\$	84,611	c \$	38,695	\$	66,220	\$	56,236
1215	Public Safety & Judicial Project	80,971	с	-		-		-		-
1221	Circuit Clerk	25,136		23,751		15,687		38,920		27,927
1230	Jury Services & Court Costs	6,227		4,057		40,825	d	69,452	e	11,393
1241	Juvenile Office	13,493		12,397		20,256		48,375		34,271
1242	Juvenile Justice Center	16,543		14,920		131,428	d	10,677		10,213
1243	Juvenile Justice Grants	-		3,072		3,597		8,742		38,176
2830	Circuit Drug Court	-		-		-		406		-
2850	Administration of Justice	-		-		-		-		-
2904	Alternate Sentencing-Law Enf Sls Tax	-		-		-		-		-
2905	Judicial Information System-Law Enf Sls Tax	-		-		-		-		-
2907	Information System-Court Only	-		-		-		-		
		\$ 228,743	\$	142,808	\$	250,488	\$	242,792	\$	178,216

		 2002 Actual	 2003 Actual		2004 Actual	P	2005 rojected	2006 Budget
1210	Circuit Court Services	\$ 24,680	\$ 26,240	\$	22,567	\$	21,400	\$ 33,820
1215	Public Safety & Judicial Project	-	-		-		-	-
1221	Circuit Clerk	11,486	44,227		7,870		19,575	15,600
1230	Jury Services & Court Costs	12,361	39,479	У	20,428		9,632	16,125
1241	Juvenile Office	21,106	14,822		17,134		15,673	10,400
1242	Juvenile Justice Center	11,433	20,940		8,854		7,297	12,530
1243	Juvenile Justice Grants	3,854	2,365		13,091		12,638	-
2830	Circuit Drug Court	-	1,952		-		800	1,200
2850	Administration of Justice	-	-		-		250	2,325
2904	Alternate Sentencing-Law Enf Sls Tax	-	15,681		3,100		4,589	3,525
2905	Judicial Information System-Law Enf Sls Tax	-	-		9,771		1,674	-
2907	Information System-Court Only	 -	-		22,203		-	 -
		\$ 84,920	\$ 165,706	\$	125,018	\$	93,528	\$ 95,525



c Dept 1210 - upgraded the court automation/case management system : Dept 1215 - acquired and implemented video communications between the Jail and Courthouse

d Dept 1230 - purchased listening devices to bring courtrooms into compliance with Americans with Disabilities Act requirements

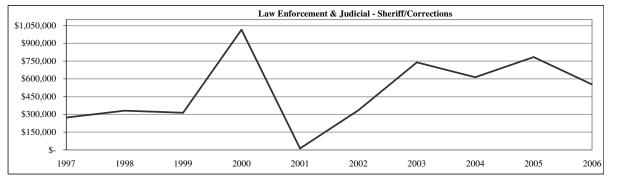
Dept 1242 - constructed a art/storage maintenance building (1,200 sq ft) at the Juvenvile Justice Center

e Dept 1230 - purchased listening devices to bring courtrooms into compliance with Americans with Disabilities Act requirements

y Dept 1230 - replaced Courthouse x-ray security equipment

## Summary of Capital Expenditures by Function—10 Years

Dept No	Dept Name		1997 Actual		1998 Actual		1999 Actual		2000 Actual		2001 Actual	
Law Enforce	ement & Judicial - Sheriff/Corrections											
1251	Sheriff	\$	207,517	\$	249,013	\$	256,779	\$	290,293	\$	264,173	
1255	Corrections		29,855		36,273		35,358		41,944		177,668	р
1287	Emergency Services & Dispatch		-		-		-		10,291		-	
2500	Sheriff Forfeiture Money		17,547		19,734		19,619		18,964		3,100	
2522	DARE Program		-		-		-		-		-	
2523	Sheriff K9 Program		-		-		-		-		8,000	
2530	Local Law Enforcement Grant		18,708		26,369		2,031		68,180		8,060	
2532	Local Law Enforcement Grant		-		-		-		-		-	
2533	Local Law Enforcement Grant										-	
2540	Sheriff Civil Charges		-		-		-		-		-	
2901	Sheriff-Law Enf Sls Tax		-		-		-		579,040		467,159	
2902	Corrections-Law Enf SIs Tax		-		-		-		6,515		13,375	
		\$	273,627	\$	331,389	\$	313,787	\$	1,015,227	\$	941,535	
			2002 Actual		2003 Actual		2004 Actual		2005 Projected		2006 Budget	
1251	Sheriff	\$	155,607	\$	43,559	\$	63,489	\$	98,170	\$	8,780	
1251	Corrections	¢	19,294	φ	31,465	þ	26,159	¢	34,020	φ	63,100	
1233	Emergency Services & Dispatch		19,294		26,050		30,781		34,020		05,100	
2500	Sheriff Forfeiture Money		21,912		31,137		22,289		8,580		1,150	
2500	DARE Program		21,912		51,157		22,209		8,580		1,150	
2522	Sheriff K9 Program		9,000		-		-		-		-	
2525	Local Law Enforcement Grant		73,567				3,800		_			
2530	Local Law Enforcement Grant		34,415		5,812		5,000		-		_	
2532	Local Law Enforcement Grant		54,415		5,012		26,460		10,308			
2535	Local Law Enforcement Grant		_		_		20,100		10,374		_	
2534	Sheriff Civil Charges		20,514		54,863		62,031		30,987		_	
2540	Sheriff Revolving Fund		- 20,314		54,005				6,270		_	
2901	Sheriff-Law Enf Sls Tax		_		497,192 x	,	379,196	v	579,040	v	467,159	
2901	Corrections-Law Enf SIs Tax		-		49,335 x		579,190	л	6,515	^	13,375	
2702	Concettono-Law Lin Dio Tax	\$	334,309	\$	739,413	` <u></u>	614,205	\$	784,264	\$	553,564	
		φ	554,509	φ	157,415	φ	014,205	φ	704,204	φ	555,504	

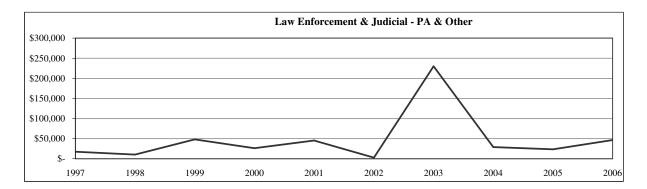


p Dept 1255 - purchased Corrections Management Software

x Dept 2901 - purchased vehicles and law enforcement equipment for additional deputies and correction officers

## Summary of Capital Expenditures by Function—10 Years

Dept No	Dept Name	 1997 Actual	 1998 Actual		1999 Actual		2000 Actual		2001 Actual
Law Enford	cement & Judicial - PA & Other								
1200	Public Administrator	\$ 290	\$ 570	\$	1,285	\$	1,705	\$	2,150
1261	Prosecuting Attorney	3,881	3,179		34,674		20,922		16,598
1262	Victim Witness	2,995	-		-				
1263	IV-D	1,182	-		-		1,721		8,026
2020	E-911 Emergency Telephone	-	-		-		:	r	18,500
2610	PA Tax Collections	-	-		-		-		-
2630	PA Bad Check Collections	9,116	6,624		11,827		2,003		-
2903	Prosecuting Attorney-Law Enf Sls Tax	 -	 -		-		-		-
		\$ 17,464	\$ 10,373	\$	47,786	\$	26,351	\$	45,274
		 2002 Actual	 2003 Actual		2004 Actual	P	2005 rojected		2006 Budget
1200	Public Administrator	\$ -	\$ -	\$	-	\$	553	\$	3,485
1261	Prosecuting Attorney	2,180	10,889		-		20,922		16,598
1262	Victim Witness	-	747		-		-		-
1263	IV-D	449	1,356		4,374		1,721		8,026
2020	E-911 Emergency Telephone	-	215,546	z	18,900		-		18,500
2610	PA Tax Collections	-	-		-		-		-
2630	PA Bad Check Collections	-	-		-		-		-
2903	Prosecuting Attorney-Law Enf Sls Tax	 -	 1,589		5,743		-		
		\$ 2,629	\$ 230,127	\$	29,017	\$	23,196	\$	46,609



r Dept 2020 - replaced E911 telephone data terminals

z Dept 2020 - mapping system interface with CAD and 911 system

## **Summary of Capital Expenditures by Function—10 Years**

Dept No	Dept Name	 1997 Actual	 1998 Actual	_	 1999 Actual		2000 Actual	 2001 Actual
Environmer	nt, Buildings & Infrastructure							
1340	NID Administration	\$ 400	\$ 592		\$ -	\$	252	\$ -
1360	Solid Waste Recycling	-	-		-		-	-
2040	Public Works-R&B Maintenance	-	1,193,997	i	34,305		36,093	1,015,415 q
2045	Public Works-Design & Construction	105,637	44,595		10,285		54,073	39,416
2120	Fairground Maintenance	-	-		-		-	-
4000	Jail/Crhse Expansion/Renovation		974,323	i	113,238		-	-
4010	Administration Building Construction	100	568		-		-	-
4011	Johnson Building	450	-		-		-	-
4020	JJC Expansion & Renovation	-	759,255	i	100,692		-	17,346
4021	JJC Sewer	-	-		-		-	-
4030	Courthouse Square Construction	56,301	55,365		4,929		-	-
4040	City/County Health Facility	-	-		-		-	-
6100	Facilities and Grounds Maintenance	55,964	25,561		35,220		50,815	6,290
6101	Facilities and Grounds Housekeeping	3,541	940		940		434	9,078
6200	Capital Repair & Replacement	 -	 -	_	 120,580		-	 116,832
		\$ 222,393	\$ 3,055,196	-	\$ 420,189	\$	141,667	\$ 1,204,377
		2002	2003		2004		2005	2006
		 Actual	 Actual	-	 Actual	I	rojected	 Budget
1340	NID Administration	\$ -	\$ -		\$ -	\$	-	\$ -
1360	Solid Waste Recycling	-	-		-		-	-
2040	Public Works-R&B Maintenance	951,277	914,384		669,647		1,215,000	905,086

			uildings & Ir	-			
		\$ 1,838,606	\$ 1,661,755	\$	1,820,999	\$ 3,368,822	\$ 939,041
6200	Capital Repair & Replacement	 93,073	 144,182		-	 -	 -
6101	Facilities and Grounds Housekeeping	1,512	858		4,576	2,300	3,610
6100	Facilities and Grounds Maintenance	-	9,053		546	21,762	12,000
4050	General Capital Fund Activity	-	-		932,605	2,050,000	-
+0+0	City/County Health Facility	724,074	-		-	-	-
4030 4040	Courthouse Square Construction	-	-		-	-	-

68,670

-

-

-

-

-

-

313,098 z

-

-

-

-

-

280,180

198,654

14,971

-

\_

-

79,760 z

-

18,345

-

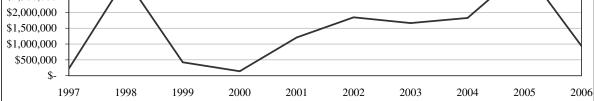
-

-

-

-

\_



i Dept 2040 - constructed snow and ice material facility at Public Works (shell only) : Dept 4000 - modified jail to increase secured detention

Dept 4020 - renovated old Juvenile Justice Center and leased to Reality House (a not-for-profit organization)

q Dept 2040 - replaced road maintenance equipment after not funding replacements during fiscal years 1997-2000

z Dept 2045 - Public Works south facility improvement (remodeling)

2045

2120

4000

4010

4011

4020

4021

Public Works-Design & Construction

Administration Building Construction

Jail/Crhse Expansion/Renovation

JJC Expansion & Renovation

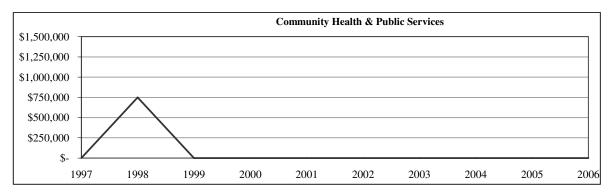
Fairground Maintenance

Johnson Building

JJC Sewer

## Summary of Capital Expenditures by Function—10 Years

Dept No	Dept Name	1997 Actual		998 ctual	1999 Actual		2000 Actual		2001 Actual		
<u>Communit</u> 1410 2090	y Health & Public Services Community Health Hospital Profit Share	\$ -	\$	750,000 w 750,000	\$	-	\$ \$	-	\$	-	
		2002 Actual		2003 Actual		2004 Actual		2005 Projected		2006 Budget	
1410 2090	Community Health Hospital Profit Share	\$ 	\$	- - -	\$	- - -	\$	- - -	\$	- -	

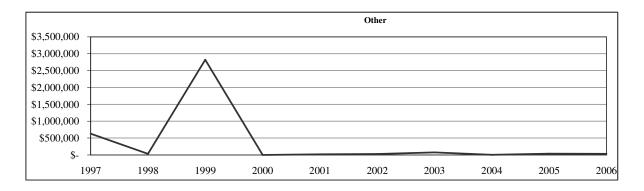


w Dept 2090 - City/County public health facility (account 84200); subsequently voided in FY2002 and the purchase was completed out of a Capital Project Fund

# **Capital Expenditures cont'd**

# Summary of Capital Expenditures by Function—10 Years

Dept No	Dept Name	 1997 Actual		1998 Actual		1999 Actual		2000 Actual		2001 Actual	
<u>Other</u>											
1190	Non-Departmental	\$ -	\$	-	\$	5 787,784	m	-		6,000	
2001	Roger B Wilson Memorial	-		-		-		-		7,668	u
2090	Hospital Profit Share	622,333	1	10,237	1	2,000,000	m		n	-	
2100	Local Emergency Planning Committee	-		3,525		-		-		-	
1610	Parks and Recreation	1,362		-		-		-		-	
1710	Planning and Zoning	1,976		-		-		-		1,816	
1720	Building Codes	1,748		20,536		36,056		-		-	
1730	Animal Control	-		-		-		-		17,411	
1750	Bonne Femme Creek Watershed	-		-		-		-		-	
		\$ 627,419	\$	34,298		2,823,840	\$	-	\$	32,895	•
		2002		2003		2004		2005		2006	
		 Actual	·	Actual		Actual		Projected		Budget	-
1190	Non-Departmental	-		-		-		-		-	
2001	Roger B Wilson Memorial	-		-		-		-		-	
2090	Hospital Profit Share	-		-		-		-		-	
2100	Local Emergency Planning Committee	-		2,358		-		1,000		3,000	
1610	Parks and Recreation	-		-		450		-		-	
1710	Planning and Zoning	9,263		1,666		-		10,928		-	
1720	Building Codes	16,196		68,308	aa	1,416		22,267		3,520	
1730	Animal Control	-		-		-		-		25,000	
1750	Bonne Femme Creek Watershed	 -		2,111		-	· —	4,766		-	•
		\$ 25,459	\$	74,443	5	\$ 1,866	\$	38,961	\$	31,520	



1 Dept 2090 - constructed Centralia satellite office (1,745 sq ft)

m Dept 1190 - purchased Boone County Fairgrounds and mail machine : Dept 2090 - purchased Boone County Fairgrounds

n Dept 2090 - purchased horse stalls, chairs, cattle panels and equipment from Boone County Fair Board

u Dept 2001 - purchased Roger B Wilson memorial bust and art sculpture

aa Dept 1720 - purchased vehicle and office furniture for Building Inspector added in 2003 Budget

	1997	1998	1999	2000	2001
	Actual	Actual	Actual	Actual	Actual
Total	\$ 1,616,472	\$ 4,518,480	\$ 4,314,807	\$ 2,119,648	\$ 2,819,109
	2002	2003	2004	2005	2006
	Actual	Actual	Actual	Projected	Budget
Total	\$ 2,478,151	\$ 3,099,310	\$ 2,872,932	\$ 4,978,677	\$ 2,900,957



# **Detailed Operating Budgets**—

# **General Fund and Special Revenue Funds**

This section contains the County's detailed operating budgets for activities, departments, and offices financed from the resources of the County's General Revenue Fund and the County's various special revenue funds. A description of each special revenue fund may be found in the General Information Section.

On the following pages, some of the budgets simply represent a cost center for specific activities, such as the Insurance and Safety budget. Other budgets reflect the costs and activities required to operate an entire elective office or department. The nature and extent of information presented for each budget varies accordingly.

The budgets have been grouped and presented by functional areas as follows:

- General Administration
- Courts (13th Judicial Circuit Court)
- Sheriff and Corrections
- Prosecuting Attorney
- Other Law Enforcement and Judicial
- Public Works
- Health and Community Services
- Other



# **County Auditor**

# **Department Number 1110**

## Mission

The Boone County Auditor is an elected official responsible for establishing, implementing, and monitoring the accounting and budgeting systems of Boone County. The Boone County Auditor is responsible for preparing the County's official financial statements and coordinating the annual financial audit. As budget officer, the County Auditor is responsible for preparing and submitting a proposed annual budget to the County Commission, and preparing all related budget documents and schedules.

The County Auditor also monitors compliance with internal control procedures, oversees accounts payable activities, monitors and evaluates the condition of County budgets and funds, and certifies contracts and expenditures. The Boone County Auditor also maintains property records and conducts physical inventories.

## **Budget Highlights**

There are no significant changes in this budget.

## **Goals and Objectives**

#### **Budget Year Objectives**

- Substantially complete the GASB 34 implementation for infrastructure assets (retroactive reporting). The County is required to comply with these provisions by FY 2007.
- Implement the pilot Procurement Card Program and develop the necessary administrative tools needed to support full roll-out of the program. This will entail modifying the Accounts Payable process, including design and development of programs required to support the program. IT will provide the necessary programmer support.

#### **Progress on Prior Year Objectives**

Finalize the plan for replacing the existing financial management system and begin implementation of this project. This is a significant project involving several offices (Treasurer, Clerk, Purchasing, Human Resources, and Information Technology), and will most likely be completed over the course of two to three years. The implementation plan is unknown at this time; therefore, the impact on overtime or other personnel resources is unknown and has not been incorporated into the budget
 **Response:** The review committee (comprised of representatives of the offices listed above) determined that the optimal solution is continued in-house development of software to run on the County's IBM i Series, and the Payroll System was identified as the highest priority for replacement. Planning and development of the replacement software is underway, with project management provided by the Information Technology (IT) Department working in conjunction with the County Clerk.

# **County Auditor**

- Begin a multi-year project of documenting the policy and procedures for the significant processes handled by office staff. The goal for the upcoming year is to document the procedures for capital assets, accounts payable, development and publishing of the budget document, and management of office records. (Note: Some documentation of these processes already exists which will provide a good basis on which to build. Additionally, some of the processes will most likely be changed with the design and implementation of a new financial management system; the scope and timetable of this objective will need to be adjusted accordingly. **Response:** Will be completed by the end of this year.
- Pending—with IT's assistance, develop and implement a bar-coding system for the fixed asset inventory system. The Auditor's Office and IT are gathering information and evaluating various approaches. This project will need to be coordinated with the financial management system.
   **Response:** This project has been deferred.

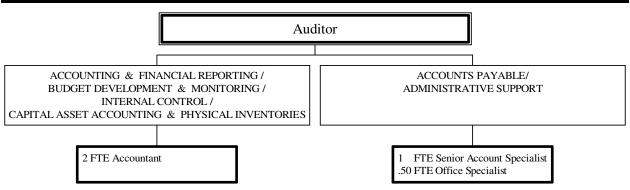
## **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of County Budgets Established and Monitored	130	132	134
Number of Budget Revisions/Amendments Processed	159	129	131
Number of Purchase Orders Processed	445	400	430
Number of Payment Requisitions Processed	11,023	10,141	10,000
Number of Detail Lines on Payment Requisitions	22,069	20,303	20,000
Number of Contracts Certified	235	229	223
Number of Departments Inventoried	(1)		
Recorded Value of Inventoried Assets (Millions)	\$54.7	\$56.5	\$58.5
Number of Assets Inventoried	6,561	6,900	6,800
Number of Personnel Action Forms Processed	942	900	850
Number of Employee Positions Monitored	427	435	437
Number of Federal/State Grants Monitored	33	35	33
Receipt of GFOA Certificate of Achievement for			
Excellence in Financial Reporting	Yes	Yes	Yes
Receipt of GFOA Distinguished Budget Presentation			
Award	Yes	Yes	Yes

## **Personnel Detail**

Position Title	2004 Full-time		2006 Full-time	2005-2006
	Equivaler	t Equivalent	t Equivalent	Change
Auditor (Elected) Accountant	1.0 2.0			-
Senior Account Specialist	1.0	0 1.00	1.00	-
Office Specialist	0.5	0 0.50	0.50	
Total FTEs	4.5	04.50	4.50	
Overtime	\$ 7,15	5 \$ 6,200	\$ 7,400	\$ 1,200

## **Organizational Chart**



# **County Auditor**

## Annual Budget

2004         BUDGET         2005         CORE         CORE SERVICES         CORE SERVICES         DUDGET           CHARGES FOR SERVICES         4         0         0         0         0         0           SUBTOTAL         4         0         0         0         0         0         0           TOTAL REFENDES         4         0         0         0         0         0         0           D1010         SALARTES * MACES         191,803         200,907         212,266         208,050         3,335         208,050           10110         SALARTES * MACES         191,803         200,907         212,266         208,050         3,335         208,050           10120         SALARTES * MACES         191,803         200,907         212,266         208,050         3,335         208,050           10130         GRARTES * MACES         191,803         200,907         212,266         208,050         3,335         208,050           10130         GRARTES * MACES         191,803         200,907         210,265         1,458         1,458           10330         LEE INSURANCE         10,155         1,575         1,675         1,458         1,458           10350	T 0 0	GENERAL FUND		2005		2006	2006	2006	%CHG FROM
ACCT DESCRIPTION ACTUAL REVISIONS PROJECTED REQUEST REQUEST NUCCES CHARGES FOR SERVICES 3510 COPIES A 0 0 0 0 0 0 TOTAL REVENUES 4 0 0 0 0 0 0 PERSONAL SERVICES 10100 SALARIES & MACES 191,003 10100 SALARIES & MACES 191,003 10100 GALARIES & MACES 191,003 10100 VERTHE 6,312 C,200,907 1022 ACL VARCES 191,003 10200 FICA 114,114 15,901 116,339 10300 FEALTH INFORMATE 20,127 10300 FEALTH INFORMATE 14,114 15,901 15,901 116,339 10350 IFE INFURENCE 160 10400 MORKERS COMP 764 10400 MORKERS COMP 764 10400 MORKERS COMP 764 10500 401(A) MATCH FLAN 2,700 238,995 252,738 10500 1010 ALARIES & SUPLIES 2500 0500 FOR SUPLIES 25000 0500 FUEL INFORMATE 1,330 1,500 1,500 1,500 1,500 1,500 1,500 1,600 0 1,500 1,500 1,500 0 1,500 1,500 1,500 0 1,500 1,500 0 1,500 1,500 0 1,500 1,500 0 1,500 1,500 0 1,500 1,500 0 1,500 0			2004		2005				F ROM PY
3510     COPIES     4     0     0     0     0     0       SUPTOTAL	ACCT								BUD
TOTAL REVENUES         4         0         0         0           FERSONAL SERVICES         191,803         200,907         212,266         208,050         3,335         208,050           10100         SALARES & MARES         191,803         750         600         7,400         0         7,400           10120         DELICAY WORKD         533         750         600         7,600         7,400           1020         DELICAY WORKD         14,114         15,901         15,901         16,539         225         16,539           10300         DEALTH INSURANCE         20,125         22,093         22,795         1,055         1         1,555           10305         DENTAL INSURANCE         1,575         1,575         1,625         0         1,655           10400         WORKERS COMP         764         844         900         900         900         1,625           2500         SUBSTOTAL         TENNALS & SUPPLIES         1,330         1,600         1,500         1,600         1,600         1,600         1,600         1,600         1,600         1,600         1,600         1,600         1,600         1,600         1,600         1,600         1,600         1,600	3510		4	0	0	0	0	0	0
FERSONAL SERVICES         191,803         200,907         212,266         208,050         7,335         208,050           1010 OVERTIME         5,333         750         600         7,400         0         7,400           10200 FICA         14,114         15,901         16,539         225         16,539         23,750         0         7,800           10300 ELALTH INSURANCE         20,225         22,095         22,795         1,058         17         1,068           10350 LIPE INSURANCE         1057         1,53         1,95		SUBTOTAL ************************************	4	0	0	0	0	0	0
10100 SALARTES & WAGES       191,803       200,907       212,266       208,950       3,335       208,050         10110 OVERNED       533       750       600       7,000       7,400         10120 OFICA       14,114       15,901       16,533       255       16,533         10300 HEALTH INSURANCE       20,125       22,095       23,750       0       23,750       0       23,750         10350 DISALTITY INSURANCE       15,751       1,575       1,575       1,575       1,575       1,575       1,575       1,575       1,575       1,625       0       1,625         10400 WORKERS COMP       764       844       844       910       14       910       1050       1,625       0       2,925       2,175       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       2,925       0       1,920       0       1,920       0       1,920       0       1,920       0       1,920		TOTAL REVENUES **********	4	0	0	0	0	0	0
10100 SALARTES & WAGES       191,003       200,907       212,266       208,050       3,335       208,050         10110 OVERTIME       6,312       6,200       7,000       7,400       7,400         10120 OFICA       14,114       15,901       16,533       255       16,533         10300 FICA       14,114       15,901       16,539       255       16,533         10300 FICA       14,114       15,901       15,901       16,539       255       16,533         10305 LIFE INSURANCE       12,757       1,575       1,575       1,575       1,575       1,575       1,575       1,575       1,575       1,575       1,525       0       1,625       0		DEDSONAL SERVICES							
10110 OVERTIME       6,312       6,200       7,000       7,000       7,400       0       7,400         10120 HOLTAN WORKED       533       750       600       7,501       16,539       255       16,539         10200 FICA       14,114       15,901       15,901       16,539       23,750       0       23,750       0       23,750       0       195       195       195       0       195       195       0       195       195       0	10100		191,803	200,907	212,266	208,050	3,335	208,050	3
10200 FICA INSURANCE 14,114 15,001 15,001 15,001 25,750 0 23,750 0 23,750 10325 DISABILITY INSURANCE 20,125 22,095 22,095 23,750 0 23,750 10325 DISABILITY INSURANCE 1827 946 975 1,058 17 1,058 17 1,058 1035 DIFT INSURANCE 1,575 1,575 1,575 1,625 0 1,625 0 1,625 0 0 1400 WORKENS COMP 764 884 884 910 14 910 10500 401(A) MATCH PLAN 2,700 2,925 2,175 2,925 0 2,925 0 2,925 0 0 2300 PENTAL INSURANCE 1,330 1,600 1,500 1,600 0 0 900 0 900 2000 OFTICE SUPPLIES 1,330 1,600 1,500 1,500 0 ,000 0 1,800 0 0 1,600 0,500 1,600 0 0 1,600 0 1,600 0 1,600 0 0 1,600 0 0 1,600 0 0 1,600 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0						,	,	,	19
10300 HEALTH INSURANCE 20,125 22,095 22,095 22,095 22,095 22,095 22,095 22,095 1,058 17 1,058 10350 LIFE INSURANCE 180 195 195 195 10 1050 1050 405 LIFE INSURANCE 180 195 195 195 195 0 1,625 10400 WORKERS COMP 764 884 854 910 14 910 1050 405 LIFE INSURANCE 238,936 25,378 263,666 263,202 3,621 263,202 3,925 2,925 0 2,925 2,925 0 2,925 2,925 0 2,925 2,925 0 2,925 0 2,925 0 0,000 FERTIAL	10120	HOLIDAY WORKED	533	750	600	750	0	750	0
10325 DISABLLITY INSURANCE       827       946       975       1,058       17       1,058         10350 LIFE INSURANCE       1,575       1,575       1,575       1,625       0       1,625         10400 NORKERS COMP       764       884       884       910       14       910         10500 401(A) MATCH PLAN       2,700       2,925       2,175       2,925       0       2,925         SUBTOTAL       238,936       252,378       263,666       263,202       3,621       263,202         MATERIALS & SUPPLIES       238,936       252,378       263,666       263,202       3,621       263,202         2500 SUBSCIPTIONS/PUBLICATION       628       900       800       900       0       900         23010 PRINTINS       1,330       1,800       1,500       1,800       1,800       1,600       1,800         23050 OTHER SUPPLIES       0       100       50       100       0       100       200         23050 OTHER SUPPLIES       0       2,000       200       200       200       200         2010 PRINTING       2,910       4,500       3,750       4,500       0       1,600         31000 DUES       577       680 </td <td>10200</td> <td>FICA</td> <td>14,114</td> <td>15,901</td> <td>15,901</td> <td>16,539</td> <td>255</td> <td>16,539</td> <td>4</td>	10200	FICA	14,114	15,901	15,901	16,539	255	16,539	4
10350 LIFE INSURANCE       180       195       195       195       0       195         10400 WORKERS COMP       764       884       884       910       14       910         10500 401(A) MATCH PLAN       2,700       2,925       2,175       2,925       0       2,925         SUBTOTAL       238,936       252,378       263,666       263,202       3,621       263,202         MATERIALS & SUPPLIES       23300       950       1,500       1,500       1,600       1,800         2000 OFFICE SUPPLIES       1,330       1,600       1,500       1,600       1,600         23000 OFFICE SUPPLIES       0       100       500       0       200       910       100         23001 OFFICE SUPPLIES       0       100       500       1,600       1,600       1,600         23001 OFFICE SUPPLIES       0       100       500       1,600       1,600       1,600         23000 OFFICE SUPPLIES       0       100       500       0       4,500       0       4,500       0       4,500         DUES TRAVEL & TRAINING       3700       2,910       4,500       3,750       4,500       1,400       1,400       1,400       1,400	10300	HEALTH INSURANCE	20,125	22,095	22,095	23,750	0	23,750	7
10375 DENTAL INSURANCE       1,575       1,575       1,575       1,625       0       1,625         10400 WORKERS COMP       764       884       884       910       14       910         10500 401(A) MATCH PLAN       2,700       2,925       2,175       2,925       0       2,925         SUBTOTAL       238,936       252,378       263,666       263,202       3,621       263,202         MATERIALS & SUPPLIES       1,330       1,800       1,600       0       900       2,925         23001 FRITTUNS/PUBLICATION       628       900       800       900       0       900         23010 FRITTUNS/PUBLICATION       628       900       1,600       1,800       0       1,600         23050 OTHER SUPPLIES       0       100       1,500       1,600       0       1,600         23050 OTHER SUPPLIES       0       2,910       4,500       3,750       4,500       0       4,500         SUBTOTAL       2,910       4,500       3,750       4,500       0       4,500         JUES TRAVEL & TRAINING       2,910       4,500       600       1,600       1,400         J1220 TRAVEL (AIRFARE, MIELAGE, ETC)       371       1,650       80	10325	DISABILITY INSURANCE	827	946	975	1,058	17	1,058	11
10400 WORKERS COMP       764       884       184       910       14       910         10500 401(A) MATCH PLAN       2,700       2,925       2,175       2,925       0       2,925         SUBTOTAL       238,936       252,378       263,666       263,202       3,621       263,202         MATERTALS & SUPPLIES       2380       900       900       900       0       900         23000 OFFICE SUPPLIES       1,330       1,600       1,500       1,600       1,600         23001 PRINTING       950       1,500       1,500       1,600       1,600         23050 OTHER SUPPLIES       0       100       5       100       0       100         23050 OTHER SUPPLIES       0       100       5       100       0       1,600         23050 MINGR COURTERLING       0       1,400       3,750       4,500       0       4,500         37200 SUBINARS/CONFRENI/MEETING       577       680       600       680       0       660         37200 TRAVEL (A TRARE, MILEAGE, ETC)       371       1,050       800       1,400       1,400       1,400         37200 TRAVEL (A TRARE, MILEAGE, ETC)       371       1,050       800       1,600       1,	10350	LIFE INSURANCE	180	195	195	195	0	195	0
10500       401 (A)       MATCH PLAN       2,700       2,925       2,175       2,925       0       2,925         SUBTOTAL       238,936       252,378       263,666       263,202       3,621       263,202         MATERIALS & SUPPLIES       1,330       1,600       1,500       1,800       0       900         2000       OFTICE SUPPLIES       1,330       1,600       1,500       1,600       0       1,600         2300       OFTICE SUPPLIES       1,330       1,600       1,500       1,600       0       1,600         2300       OFTICE SUPPLIES       0       100       50       100       0       100         2305       OTHER SUPPLIES       0       200       200       200       200       200         SUBTOTAL       TATALY       2,910       4,500       3,750       4,500       4,500       1,000         3000       DUES       TATALY       TATALY       1,000       0       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000       1,000	10375	DENTAL INSURANCE	1,575	1,575	1,575	1,625	0	1,625	3
SUBTOTAL *******         238,936         252,378         263,666         263,202         3,621         263,202           MATERIALS & SUPPLIES         2300         900         800         900         900         900           23000         DFINTING         528         900         1,500         1,600         0         900           23010         DFINTING         950         1,500         1,200         1,500         0         1,500           23050         OTHER SUPPLIES         0         100         50         100         0         1,500           23050         OTHER SUPPLIES         0         100         50         100         0         1,600           23050         OTHER SUPPLIES         0         200         <									2
MATERIALS & SUPPLIES         22500       SUBSCRIPTIONS/PUBLICATION       628       900       800       900       0       900         23000       OPFICE       SUPPLIES       1,330       1,800       1,500       1,800       0       1,800         23010       PRINTING       950       1,300       1,200       1,500       0       1,600         23010       DESCRIPTIONS/PUBLICS       0       100       50       100       0       100         23050       OTHOR SUPPLIES       0       100       50       100       0       200         SUBTOTAL       TRAVEL & TRAINING       2,910       4,500       3,750       4,500       0       4,500         37000       DUES       TRAVEL & TRAINING       577       680       600       680       0       6,600         37200       SUBNOS/COMPEREN/MEETING       874       1,400       800       1,400       0       1,400         37200       TRAVEL & TRAINING       244       1,250       700       1,200       0       1,200         SUBTOTAL       CONTRACTAL ******************       2,067       4,380       2,900       4,330       0       4,330         UTILITIE	10500	401(A) MATCH PLAN	2,700	2,925	2,175	2,925	0	2,925	0
22500         SUBSCRIPTIONS/PUBLICATION         628         900         800         900         0         900           23000         OFTICS SUPPLIES         1,330         1,800         1,500         1,500         0         1,800           23010         OFTICS SUPPLIES         0         100         50         1,600         0         1,600           23050         OTHER SUPPLIES         0         100         50         100         0         100           23850         MINOR EQUIPMENT 6 TOOLS         0         200		SUBTOTAL ************************************	238,936	252,378	263,666	263,202	3,621	263,202	4
23000 OFFICE SUPPLIES       1,330       1,800       1,500       1,800       0       1,800         23001 PRINTING       950       1,500       1,200       1,600       0       100         23050 OTHER SUPPLIES       0       100       50       100       0       100         23050 OTHER SUPPLIES       0       200       200       200       0       200         SUBTOTAL ************************       2,910       4,500       3,750       4,500       0       4,500         DUES TRAVEL & TRAINING       37200 DUES       SUBTOTAL ************************************									
23001       PRINTING       950       1,500       1,200       1,500       0       1,500         23550       OTHER SUPPLIES       0       100       200       200       200       200         SUBTOTAL       ****************************       2,910       4,500       3,750       4,500       0       4,500         DUES       TRAVEL & TRAINING       37000       DUES       577       680       600       660       680       0       1,400         37000       DUES       SEMINARS/CONFEREN/MEETING       874       1,400       800       1,400       0       1,400         37220       TRAVEL (ATERARE, MILEAGE, ETC)       371       1,500       0       1,200       1,200       1,200         37220       TRAVEL (ATERARE, MILEAGE, ETC)       371       1,400       800       1,400       0       1,200         37220       TRAVEL (ATERARE, MILEAGE, ETC)       371       1,500       0       1,200       1,200         SUBTOTAL       ***************************       2,067       4,380       2,900       4,330       0       4,330         UTILITIES       2,126       2,268       2,200       2,315       0       2,315         SUBTOT									0
23050 OTHER SUPPLIES       0       100       50       100       0       200         23350 MINOR EQUIPMENT & TOOLS       0       200       200       200       0       200         SUBTOTAL *****************       2,910       4,500       3,750       4,500       0       4,500         DUES TRAVEL & TRAINING       577       680       600       680       0       680         37200 SEMINARS/CONFEREN/MEETING       874       1,400       800       1,400       0       1,400         37220 REALE (ATRAPARE, MILEAGE, ETC)       371       1,650       800       1,650       0       1,200         SUBTOTAL ******************       2,067       4,380       2,900       4,330       0       4,330         UTILITIES       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL ************************       152       180       150       180       0       180         SUBTOTAL ************************************									0
23850 MINOR EQUIPMENT & TOOLS         0         200         200         200         0         200           SUBTOTAL **********************         2,910         4,500         3,750         4,500         0         4,500           DUES TRAVEL & TRAINING         577         680         600         680         0         680           37000 SEMINARS/CONFEREN/MEETING         874         1,400         800         1,400         0         1,650           37200 TRAVEL (AIRFARE, MILEAGE, ETC)         371         1,050         800         1,050         0         1,650           37230 MEALS & LODGING-TRAINING         244         1,250         700         1,200         0         1,200           SUBTOTAL *********         2,067         4,380         2,900         4,330         0         4,330           48000 TELEPHONES         2,126         2,268         2,200         2,315         0         2,315           SUBTOTAL ************         2,126         2,268         2,200         2,315         0         2,315           SUBTOTAL ***************         2,126         2,268         2,200         2,315         0         2,315           SUBTOTAL ************************         152         180									0
SUBTOTAL         2,910         4,500         3,750         4,500         0         4,500           DUES         TRAVEL & TRAINING         577         680         600         680         0         680           37200         DUES         TRAVEL & TRAINING         577         680         600         680         0         1,400           37200         SEMINARS/CONFEREN/MEETING         874         1,400         800         1,400         0         1,400           37200         TRAVEL (AIRFARE, MILEAGE, ETC)         371         1,050         800         1,050         0         1,050           37230         MEALS & LODGING-TRAINING         244         1,250         700         1,200         0         1,200           SUBTOTAL         THILEAGE, ETC)         371         1,050         800         2,900         4,330         0         4,330           48000         TELEPHONES         2,126         2,268         2,200         2,315         0         2,315           SUBTOTAL         THILEAGE         152         180         150         180         0         180           SUBTOTAL         SUBTOTAL         152         180         150         180         180 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0</td>									0
DUES TRAVEL & TRAINING       577       680       600       680       0       680         37000 DUES       STATUS SEMINARS/CONFEREN/MEETING       874       1,400       800       1,400       0       1,400         37220 TRAVEL (ATRAE, MILEAGE, ETC)       371       1,050       800       1,050       0       1,050         37230 MEALS & LODGING-TRAINING       244       1,250       700       1,200       0       1,200         SUBTOTAL ***********       2,067       4,380       2,900       4,330       0       4,330         48000 TELEPHONES       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL ***********       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL *********       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL *********       152       180       150       180       0       180         SUBTOTAL ************************************	23850								
37000       DUES       577       680       600       680       0       680         37200       SEMINARS/CONFEREN/MEETING       874       1,400       800       1,400       0       1,400         37200       SEMINARS/CONFEREN/MEETING       874       1,400       800       1,400       0       1,400         37200       MEALS & LODGING-TRAINING       244       1,250       700       1,200       0       1,200         SUBTOTAL       ***************************       2,067       4,380       2,900       4,330       0       4,330         48000       TELEPHONES       2,126       2,268       2,200       2,315       0       2,315         59200       LOCAL MILEAGE       152       180       150       180       0       180         SUBTOTAL       ********************************       152       180       150       180       0       180         SUBTOTAL       *****************************       152       180       150       180       0       180         SUBTOTAL       ************************************		SUBTOTAL **********************	2,910	4,500	3,750	4,500	0	4,500	0
37200       SEMINARS/CONFEREN/MEETING       874       1,400       800       1,400       0       1,400         37220       TRAVEL (AIRFARE, MILEAGE, ETC)       371       1,050       800       1,050       0       1,050         37230       MEALS & LODGING-TRAINING       244       1,250       700       1,200       0       1,200         SUBTOTAL ************************       2,067       4,380       2,900       4,330       0       4,330         48000       TELEPHONES       2,126       2,268       2,200       2,315       0       2,315         5UBTOTAL **********************       2,126       2,268       2,200       2,315       0       2,315         59200       LOCAL MILEAGE       152       180       150       180       0       180         SUBTOTAL ************************************		DUES TRAVEL & TRAINING							
37220       TRAVEL (AIRFARE, MILEAGE, ETC)       371       1,050       800       1,050       0       1,050         37230       MEALS & LODGING-TRAINING       244       1,250       700       1,200       0       1,200         SUBTOTAL ***********************       2,067       4,380       2,900       4,330       0       4,330         48000       TELEPHONES       2,126       2,268       2,200       2,315       0       2,315         59200       LOCAL MILEAGE       152       180       150       180       0       180         60050       EQUIP & BLDG MAINTENANCE       0       150       180       0       150       150       160         60050       EQUIP & BLDG MAINTENANCE       0       150       0       150       150       160       150         50200       CONTRACTUAL SERVICES       291       520       350       520       0       150       150         50200       CONTRACTUAL SERVICES       910       955       860       955       0       150         50200       CONTRACTUAL SERVICES       910       955       860       955       0       150         5000       GUID & GUISE/RENT CHARGE	37000	DUES		680	600	680	0	680	0
37230       MEALS & LODGING-TRAINING       244       1,250       700       1,200       0       1,200         SUBTOTAL ************************       2,067       4,380       2,900       4,330       0       4,330         48000       TELEPHONES       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL ***********************       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL *******************       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL ******************       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL ******************       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL ************************       152       180       150       180       0       180         G0050       EQUIP & ELIG MAINTENANCE       150       180       0       180       180         G0200       EQUIP REPAIRS/MAINTENANCE       0       150       0       150       150         SUBTOTAL ************************************	37200	SEMINARS/CONFEREN/MEETING	874	1,400	800	1,400	0	1,400	0
SUBTOTAL ******************         2,067         4,380         2,900         4,330         0         4,330           48000         TELEPHONES         2,126         2,268         2,200         2,315         0         2,315           SUBTOTAL ********************************         2,126         2,268         2,200         2,315         0         2,315           SUBTOTAL *******************         2,126         2,268         2,200         2,315         0         2,315           59200         LOCAL MILEAGE         152         180         150         180         0         180           SUBTOTAL ************************************				1,050		1,050		1,050	0
UTILITIES       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL *************************       2,126       2,268       2,200       2,315       0       2,315         59200       LOCAL MILEAGE       152       180       150       180       0       180         SUBTOTAL ************************************	37230	MEALS & LODGING-TRAINING	244	1,250	700	1,200	0	1,200	4
48000       TELEPHONES       2,126       2,268       2,200       2,315       0       2,315         SUBTOTAL ************************************		SUBTOTAL ************************************	2,067	4,380	2,900	4,330	0	4,330	1
SUBTOTAL ***********       2,126       2,268       2,200       2,315       0       2,315         59200       LOCAL MILEAGE       152       180       150       180       0       180         SUBTOTAL **************************       152       180       150       180       0       180         SUBTOTAL **************************       152       180       150       180       0       180         60050       EQUIP & BLDG MAINTENANCE       291       520       350       520       0       520         60200       EQUIP REPAIRS/MAINTENANCE       0       150       0       150       0       150         SUBTOTAL ************************************									
VEHICLE EXPENSE       152       180       150       180       0       180         SUBTOTAL ************************************	48000	TELEPHONES	2,126	2,268	2,200	2,315	0	2,315	2
59200       LOCAL MILEAGE       152       180       150       180       0       180         SUBTOTAL ************************************		SUBTOTAL *******************	2,126	2,268	2,200	2,315	0	2,315	2
SUBTOTAL ************************************		VEHICLE EXPENSE							
EQUIP & BLDG MAINTENANCE         60050       EQUIP SERVICE CONTRACT       291       520       350       520       0       520         60200       EQUIP REPAIRS/MAINTENANCE       0       150       0       150       0       150         SUBTOTAL *******************************       291       670       350       670       0       670         CONTRACTUAL SERVICES       910       955       860       955       0       955         71100       OUTSIDE SERVICES       910       955       860       955       0       955         71500       BUILDING USE/RENT CHARGE       11,866       14,385       14,385       15,092       0       15,092         SUBTOTAL **************************       12,776       15,340       15,245       16,047       0       16,047	59200	LOCAL MILEAGE	152	180	150	180	0	180	0
60050 EQUIP SERVICE CONTRACT       291       520       350       520       0       520         60200 EQUIP REPAIRS/MAINTENANCE       0       150       0       150       0       150         SUBTOTAL ***********************       291       670       350       670       0       670         CONTRACTUAL SERVICES       910       955       860       955       0       955         71100       OUTSIDE SERVICES       910       955       860       955       0       955         71500       BUILDING USE/RENT CHARGE       11,866       14,385       14,385       15,092       0       15,092         SUBTOTAL **************************       12,776       15,340       15,245       16,047       0       16,047		SUBTOTAL ************************************	152	180	150	180	0	180	0
60050       EQUIP       SERVICE CONTRACT       291       520       350       520       0       520         60200       EQUIP       REPAIRS/MAINTENANCE       0       150       0       150       0       150         SUBTOTAL **************       291       670       350       670       0       670         CONTRACTUAL SERVICES       910       955       860       955       0       955         71500       BUILDING USE/RENT CHARGE       11,866       14,385       14,385       15,092       0       15,092         SUBTOTAL ************************       12,776       15,340       15,245       16,047       0       16,047		FOULD & BLDG MAINTENANCE							
60200 EQUIP REPAIRS/MAINTENANCE       0       150       0       150       0       150         SUBTOTAL ************************************	60050		291	520	350	520	0	520	0
CONTRACTUAL SERVICES       910       955       860       955       0       955         71100 OUTSIDE SERVICES       910       955       860       955       0       955         71500 BUILDING USE/RENT CHARGE       11,866       14,385       14,385       15,092       0       15,092         SUBTOTAL ************************************									0
71100 OUTSIDE SERVICES       910       955       860       955       0       955         71500 BUILDING USE/RENT CHARGE       11,866       14,385       14,385       15,092       0       15,092         SUBTOTAL *************************       12,776       15,340       15,245       16,047       0       16,047		SUBTOTAL ************************************	291	670	350	670	0	670	0
71100 OUTSIDE SERVICES       910       955       860       955       0       955         71500 BUILDING USE/RENT CHARGE       11,866       14,385       14,385       15,092       0       15,092         SUBTOTAL **************************       12,776       15,340       15,245       16,047       0       16,047		CONTRACTUAL SERVICES							
71500 BUILDING USE/RENT CHARGE       11,866       14,385       14,385       15,092       0       15,092         SUBTOTAL ************************************	71100		010	0 E E	0 < 0	0	0	0	0
SUBTOTAL ************************************									4
	, 1000								
		SUBTOTAL **********************	12,776	15,340	15,245	16,047	0	16,047	4
TOTAL EXPENDITURES ****** 259,260 279,716 288,261 291,244 3,621 291,244		TOTAL EXPENDITURES ******	259,260	279,716	288,261	291,244	3,621	291,244	4

# **Department Number 1115**

## Mission

The County Commission in 1994 created the Human Resources Department. This department provides support services to elected officials, department heads, and staff as it relates to human resource issues (excluding the Thirteenth Judicial Circuit). Services include, but are not limited to, ongoing evaluation of the job classification system, applicant screening, development and coordination of the County's Affirmative Action Plan, insuring compliance with federal and state employment laws, review and development of the County's Personnel Policy Manual, and coordination of training programs for County employees.

## **Budget Highlights**

There are no significant changes in the budget.

## **Goals and Objectives**

#### **Budget Year Objectives**

- Centralized Recruitment Activities: Continue to coordinate the posting and advertising of positions, screening of applications, scheduling of interviews and checking references. Maintain documentation on selection and nonselection of candidates and communicate the results of hiring decisions to applicants. In addition, the Human Resources (HR) Department will continue to review recruitment activities and seek additional opportunities to increase awareness of the County's job openings to attract a larger pool of well-qualified applicants.
- Comprehensive Classification and Compensation Study: Coordinate review of County positions to ensure that employees are properly classified and pay ranges are appropriate for assigned functions. Provide information to County Commission so that employees are compensated at a competitive rate. Continue to monitor retention and recruitment to assess the short and longterm results; update/revise and create job descriptions for new positions as necessary.
- Employee Retention Strategy: Develop an employee retention strategy to retain valued employees reducing turnover and associated training costs. Compare the turnover rate of Boone County employees with other comparable employers. Analyze exit questionnaires to determine what issues have the greatest impact on employee turnover. Recommend actions to reduce turnover and its associated costs.
- Affirmative Action Plan Update: Complete EEO-4 Report and update the Affirmative Action Plan as necessary.
- Personnel Policy Manual Update: Continue to review and update the manual in order to ensure legal compliance and the desire of elected officials and

department heads. Published updates will be on an estimated semi-annual basis.

- Centralized Training: Continue to provide training to employees to better prepare them for their role in the workforce.
- Staff Development: Participate in HR professional associations (i.e., Society for Human Resources Management, Human Resource Association of Central Missouri, Missouri Public Employers Labor Relations Association, etc.) to continuously improve HR knowledge, skills and abilities and to enhance HR services.

#### **Progress on Prior Year Objectives**

Centralized Recruitment Activities: Continue to coordinate the posting and advertising of positions, screening of applications, scheduling of interviews and checking references. Maintain documentation on selection and nonselection of candidates and communicate the results of hiring decisions to applicants. In addition, the Human Resources (HR) department will continue to review recruitment activities and seek additional opportunities to increase awareness of the County's job openings to attract a larger pool of wellqualified applicants.

**Response:** As of July 31, 2005, the Human Resources (HR) Department has processed 601 applications in FY 2005. HR continues to use radio ads to announce the Employee of the Quarter for Boone County, and a brief interview with that employee serves as a lead in to a recruitment ad to increase awareness of the County's job openings. These radio ads also publicize the County's website.

Comprehensive Classification and Compensation Study: Coordinate review of County positions to ensure that employees are properly classified and pay ranges are appropriate for assigned functions. Provide information to County Commission so that employees are compensated at a competitive rate. Continue to monitor retention and recruitment to assess the short and longterm results; update/revise and create job descriptions for new positions as necessary.

**Response:** Position reclassification requests were received in FY 2005 from the following departments: Assessor, Auditor, Purchasing, Planning & Building Inspection, and Sheriff. These requests were reviewed by the Job Classification Committee and then referred to the Consultant for recommendations. The Job Classification Committee submitted the Assessor's request along with the Consultant's recommendations to the Commission for approval. The Commission approved the Assessor's request to change his Office Specialist position to Personal Property Clerk. The Job Classification Committee is reviewing the Consultant's recommendations for the other position reclassification requests. Monitoring retention and recruitment to assess the short and long-term results is ongoing as is updating or revising job descriptions and creating job descriptions for new positions.

Employee Retention Strategy: Develop an employee retention strategy to retain valued employees reducing turnover and associated training costs. Compare the turnover rate of Boone County employees with other

comparable employers. Analyze exit questionnaires to determine what issues have the greatest impact on employee turnover. Administer an employee satisfaction survey to determine areas that need improvement. Recommend actions to reduce turnover and its associated costs.

**Response:** Turnover information has been compiled for Boone County over the last five years. Exit questionnaires are completed by employees who are leaving county government and the HR director interviews those employees to ascertain reason(s) for resignation.

- Affirmative Action (AA) Plan Update: Update the plan to reflect the most current workforce profile.
   **Response:** Ethnic/race information is collected on an ongoing basis and will be utilized to complete the EEO-4 Report and to update the Affirmative Action Plan. EEO codes and job codes were updated in the Class Code Screens of the AS400.
- Personnel Policy Manual Update: Continue to review and update the manual in order to ensure legal compliance and the desire of elected officials and department heads. Published updates will be on an estimated semi-annual basis.

**Response:** The following sections of the Personnel Policy Manual have been added or revised in FY 2005: Section 5.1 Family Medical Leave, Section 5.9 Adoption Leave, Section 6.16 Anti-Fraud Policy, Section 4.6 Business & Travel Expenses (in process of revision).

- Centralized Training: Continue to provide training to employees to better prepare them for their role in the workforce.
   **Response:** HR staff coordinated the following training as directed by the Training Committee: *New Employee Orientation* in March and June 2005, *Handling Emotions Under Pressure* scheduled for October 2005, *Giving & Receiving Constructive Feedback*, and *Helping Your Team Manage Customer Expectations*. *Generational Differences in the Workplace* training was offered to non-supervisory personnel, but cancelled due to low participation signup.
- Staff Development: Participate in HR professional associations (i.e., Society for Human Resources Management, Human Resource Association of Central Missouri, Missouri Public Employers Labor Relations Association, etc.) to continuously improve HR knowledge, skills and abilities and to enhance HR services.

**Response:** HR staff continues to participate in meetings and training provided by the Human Resource Association of Central Missouri. The HR Director is serving as Board Secretary for the Missouri Public Employer's Labor Relations Association. The HR Director attended the National Public Employer's Labor Relations conference in Fort Lauderdale, Florida in April 2005, and the Missouri Society for Human Resource Management conference at Lake Ozark in August 2005.

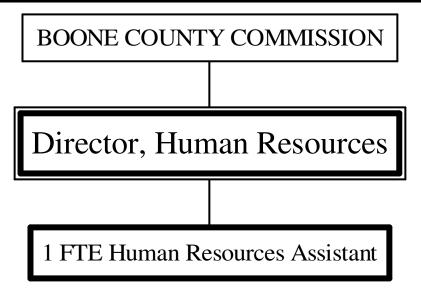
# Performance Measures

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Applications Received/Processed	1,385	1,030	1,300
Number of Job Postings	53	42	58
Number of Typing Tests Administered	378	253	315
Number of Job Announcements Mailed/Emailed	4,505	3,444	4.756
Number of Phone Calls Received by HR Asst (Approx)	2,224	2,389	2,400
Number of Visitors /Cust Greeted by HR Asst (Approx)	2,271	1,858	2,100
Number of Interviews Scheduled Through HR Office	161	112	136
Number of Criminal Background Searches Initiated	60	70	65
Number of Driving Record Searches Initiated	28	44	36
Number of 'Random PW Drug Screens Coordinated	24	24	24
Number of Random PW Alcohol Screens Coordinated	12	12	12
Number of Pre-Employment PW Drug Screens Coordinated	9	16	13
Number of Training Committee Meetings Facilitated	3	3	5
Number of Personal Advisory Committee Mtgs Facilitated	4	5	5
Number of Job Classification Committee Mtgs Facilitated	2	6	6
Number of New Employee Orientations Facilitated	2	2	2
Number of Exit Interviews Performed	15	15	15
Number of Interns Trained/Supervised	3	1	1

## **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Director, Human Resources Human Resources Assistant	1.00 1.00	1.00 1.00	1.00 1.00	-
Total FTEs	2.00	2.00	2.00	
Overtime	\$ 1,800	\$ 1,900	\$ 2,000	\$ 100

# Organizational Chart



%CHG

## Annual Budget

1115	HIIMAN	RESOURCES
T T T O	11011111	TCD000TCDD

100	GENERAL FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PERSONAL SERVICES							
	0 SALARIES & WAGES	88,848	93,641	91,178	99,297	0	99,297	6
	0 OVERTIME 0 HOLIDAY WORKED	1,913	1,900	1,800 100	2,000	0	2,000	5 0
	0 FICA	6,898	7,308	7,074	7,749	0	7,749	6
	0 HEALTH INSURANCE	8,050	8,838	8,838	9,500	0	9,500	7
	5 DISABILITY INSURANCE	387	431	431	489	0	489	13
1035	0 LIFE INSURANCE	72	78	78	78	0	78	0
	5 DENTAL INSURANCE	630	630	630	650	0	650	3
	0 WORKERS COMP	344	403	403	420		420	4
1050	0 401(A) MATCH PLAN	1,350	1,170	1,300	1,170	0	1,170	0
		108,493	114,399	111,832	121,353	0	121,353	6
	MATERIALS & SUPPLIES							
	0 SUBSCRIPTIONS/PUBLICATION	1,331	1,478	1,400	1,660	0	1,660	12
	0 OFFICE SUPPLIES	708	592	600	1,400	0	1,400	136
	1 PRINTING 0 OTHER SUPPLIES	1,593 430	429 605	500 600	1,000 950	0	1,000 950	133 57
2000	SUBTOTAL ************************************	4,064	3,104	3,100	5,010	0	5,010	61
		4,004	5,104	5,100	5,010	0	5,010	01
2700	DUES TRAVEL & TRAINING 0 DUES	405	545	320	550	0	550	0
	0 DUES 0 SEMINARS/CONFEREN/MEETING	405	1,825	1,822	5,000	0	5,000	173
	0 TRAINING/SCHOOLS	548	800	565	800	505	1,305	63
	0 TRAVEL (AIRFARE, MILEAGE, ETC)	640	450	659	450	0	450	0
	0 MEALS & LODGING-TRAINING	1,291	1,185	1,257	1,185	0	1,185	0
		7,604	4,805	4,623	7,985	505	8,490	76
	UTILITIES							
4800	0 TELEPHONES	943	926	1,050	1,050	0	1,050	13
	0 CELLULAR TELEPHONES	319	335	350	350	0	350	4
		1,262	1,261	1,400	1,400	0	1,400	11
	VEHICLE EXPENSE							
5920	0 LOCAL MILEAGE	40	37	100	100	0	100	170
		40	37	100	100	0	100	170
	SUBIDIAL ANALASAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA	40	37	100	100	0	100	170
	EQUIP & BLDG MAINTENANCE							
6005	0 EQUIP SERVICE CONTRACT	300	1,061	1,060	645	0	645	39-
	SUBTOTAL ***********************	300	1,061	1,060	645	0	645	39-
	CONTRACTUAL SERVICES							
7110	0 OUTSIDE SERVICES	17,261	685	900	3,900	0	5,400	688
	0 BUILDING USE/RENT CHARGE	3,678	4,958	4,958	4,855		4,855	2-
	SUBTOTAL ************************************	20,939	5,643	5,858	8,755	0	10,255	81
0210	OTHER 0 AWARDS	407	1,000	500	1,000	0	1,000	0
	0 RECEPTION/MEETINGS	536	500	400	500	0	500	0
	0 ADVERTISING	27,393	38,201	40,000	30,000	0	30,000	21-
	=							
	SUBTOTAL **********************	28,338	39,701	40,900	31,500	0	31,500	20-
	FIXED ASSET ADDITIONS							
9210	0 REPLCMENT FURN & FIXTURES	649	500	496	0	500	0	0
9230	0 REPLCMENT MACH & EQUIP	0	0	0	0	700	0	0
		649	500	496	0	1,200	0	0
	TOTAL EXPENDITURES ******	171,692	170,511	169,369	176,748	1,705	178,753	4

# Purchasing

# **Department Number 1118**

## Mission

The Purchasing Department strives to establish formal criteria and purchasing regulations establishing equality and protection of public interest while, at the same time, assuring that regulations are not excessive, conflicting, or do not impose undue costs. The development, content, and approval of all purchasing policies, regulations and procedures, as established by the Department, shall be common among departments, where possible, and shall be consistent with commonly accepted purchasing principles. All purchasing shall acquire the benefits of competition to the maximum extent practical, through the use of formal advertising or sealed bids, where applicable, with the intent to encourage submission of bids by any and all qualified suppliers. The Department of Purchasing shall establish and maintain ethical and impartial relations with all suppliers to enhance prestige, while achieving the goals and objectives regarding purchasing activities.

## **Budget Highlights**

There are no significant changes to this budget.

## **Goals and Objectives**

#### **Budget Year Objectives**

- Compare bid pricing received during the bid process to any available cooperative contract prior to award ensuring the most competitive price possible, as well as bringing the best value to and maximizing procurement effectiveness.
- Improve term and supply contract information sharing among user departments.
- Implement the Procurement Card Pilot Program.

#### **Progress on Prior Year Objectives**

- Procurement Card Pilot Program Implement a purchasing card system for County use for low-cost goods and services.
   **Response:** The Purchasing Department issued a Request for Proposal for procurement cards. Work with a vendor on a contract is currently underway with an expected start date of the pilot program by October 2005.
- Surplus Disposal Internet Pilot Program Utilize an auction web-based hosting company to sell unneeded, obsolete, or unfit County personal property.

**Response:** Previously, the County has averaged \$416 annually for the sale of miscellaneous surplus (not including vehicles). For the period, January 1, 2005 through June 30, 2005, surplus net was \$4,133 (reflects 7.5% commission subtracted from original total). This is approximately a 1000% increase in revenue for the County in just a six month period. In addition, vehicles for Public Works during this same time frame sold for a total of

\$8,204 after commission, which is an estimated \$3,800 more than they would have brought at the local auction. This reflects an increase in revenue of 47%. In addition to the obvious benefits of generating more revenue for the County, other benefits include minimizing costs associated with disposal for the Facilities Maintenance Department, improving taxpayer accountability through clear reports, and generating a clear audit trail as follows: Surplus Disposal Forms→Web Posting of Item→Actual Sale of Item→Deposit of Funds. This also offers a positive service to the community, the opportunity for citizens to acquire surplus.

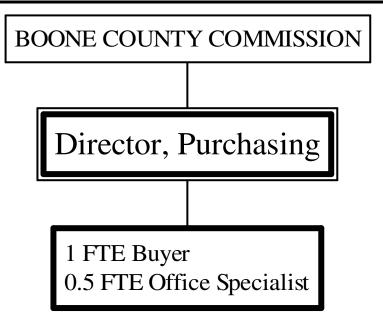
### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Yr to Date	Projected
Number of Bids Prepared	80	55	85
Number of Proposals Prepared	3	3	4
Number of Contracts Completed	100	53	95
Number of Term & Supply Contracts Issued	20	18	15
Number of Purchase Requisitions Processed			
(Includes fixed asset purchases not acquired			
through sealed bids)	55	52	55
Number of Contracts Renewed	49	70	60

## **Personnel Detail**

	2004	2005	2006	2005-2006
<b>Position Title</b>	<b>Full-time</b>	Full-time	Full-time	
	Equivalent	Equivalent	Equivalent	Change
Director, Purchasing	1.00	1.00	1.00	-
Buyer	1.00	1.00	1.00	-
Office Specialist	0.50	0.50	0.50	
Total FTE	s 2.50	2.50	2.50	_

# **Organizational Chart**



## Annual Budget

	GENERAL FUND	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
	CHARGES FOR SERVICES COPIES	50	0	0	0	0	0	0
	SUBTOTAL ************************************	50	0	0	0	0	0	0
	TOTAL REVENUES **********	50	0	0	0	0	0	0
	PERSONAL SERVICES							
	SALARIES & WAGES	104,116	108,888	107,528	120,489	6,672	120,489	10
10110	OVERTIME	0 7,722	0 8,329	0 7,981	0 9,217	1,500 510	1,500 9,217	0 10
	HEALTH INSURANCE	8,050	8,838	8,838	9,500	4,750	9,500	7
	DISABILITY INSURANCE	371	438	438	514	33	514	17
	LIFE INSURANCE	72	78	78	78	39	78	0
	DENTAL INSURANCE WORKERS COMP	630 394	630 460	630 460	650 500	325 29	650 500	3
	401(A) MATCH PLAN	1,175	1,170	1,300	1,170	585	1,170	0
	SUBTOTAL ************************************	122,531	128,831	127,253	142,118	14,443	143,618	11
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	336	295	295	165	0	165	44-
	OFFICE SUPPLIES	1,100	700	700	700	0	700	0
	PRINTING OTHER SUPPLIES	209 116	300 400	300 400	300 400	0	300 400	0
	MINOR EQUIPMENT & TOOLS	0	100	100	100	0	100	0
	SUBTOTAL ************************************	1,762	1,795	1,795	1,665	0	1,665	7-
	DUES TRAVEL & TRAINING							
37000	DUES	540	430	430	430	0	430	0
	SEMINARS/CONFEREN/MEETING	1,000	980	980	980	0	980	0
	TRAINING/SCHOOLS	331	500	775	500	0	500	0
	TRAVEL (AIRFARE, MILEAGE, ETC) MEALS & LODGING-TRAINING	467 1,136	724 1,969	775 1,807	733 2,160	0 0	733 2,160	1 9
	SUBTOTAL ************************************	3,475	4,603	4,767	4,803	0	4,803	4
	UTILITIES							
48000	TELEPHONES	1,511	1,629	1,629	1,629	0	1,629	0
	SUBTOTAL ************************************	1,511	1,629	1,629	1,629	0	1,629	0
59200	VEHICLE EXPENSE LOCAL MILEAGE	376	1,159	1,159	1,159	0	1,159	0
	SUBTOTAL ************************************	376		1,159		0	1,159	0
		376	1,159	1,159	1,159	0	1,159	U
60050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	682	1,168	1,168	880	0	880	24-
	SUBTOTAL ************************************	682	1,168	1,168	880	0	880	24-
71500	CONTRACTUAL SERVICES BUILDING USE/RENT CHARGE	5,417	7,298	7,298	7,148	0	7,148	2-
	SUBTOTAL ************************************	5,417	7,298	7,298	7,148	0	7,148	2-
0.4200	OTHER	000	1 1 6 4	1,000	1 000	0	1 000	14-
04300	ADVERTISING	999	1,164	· · · · · · · · · · · · · · · · · · ·	1,000		1,000	
	SUBTOTAL ************************************	999	1,164	1,000	1,000	0	1,000	14-
	FIXED ASSET ADDITIONS MACHINERY & EQUIPMENT REPLCMENT FURN & FIXTURES	0 0	399 700	387 679	0 0	0 0	0 0	0 0
	SUBTOTAL ************************************	0	1,099	1,066	0	0	0	0

# **Department Number 1121**

## Mission

The County Commission is an elected three-member governing body consisting of a District I (Southern) Commissioner, a District II (Northern) Commissioner, and the Presiding Commissioner. The Commission establishes County policy; approves and adopts the annual budget for all County operations; approves actual expenditures for each department; supervises the operations of Public Works which includes Facilities and Grounds Maintenance, Planning and Building Inspections, Human Resources, Purchasing, Information Technology; ensures County-wide compliance with numerous statutory requirements; and, acts as liaison with County boards, commissions, and other governmental entities.

## **Budget Highlights**

There are no significant changes to this budget.

## **Goals and Objectives**

#### **Budget Year Objectives**

- Capital Projects: Building and Space Needs Plans are under development to complete renovation of the third floor of the Roger B. Wilson Boone County Government Center. Butler Rosenbury Architects are creating the architectural renderings for the Courthouse expansion project. The Commission plans to submit to voters in April 2006, a tax initiative to cover the first phase for expansion of the Boone County Courthouse.
- Management of the Fairgrounds The County Commission is reviewing several options for the Boone County Fairgrounds. The plan is to develop a management strategy that provides opportunity for the fairgrounds to become a self-sustaining entity under direction of the County Commission.
- Intergovernmental The Commission will make a concerted effort to work with the new Columbia City Manager, and new department heads to develop coordinated efforts relating to growth and infrastructure.
- Storm Water Implementation of the Environmental Protection Agency (EPA) Phase II regulations will continue with development of ordinances relating to a storm water utility and post-construction storm water controls.

#### **Progress on Prior Year Objectives**

Courthouse Space Needs – Boone County will finalize the space needs analysis of the Courts, Prosecutor, Juvenile Office, and Public Administrator by December 2004. This analysis will be in conjunction with results submitted from the Space Needs Committee appointed in September 2004, which was asked to explore all financing options as well as recommendations for space needs for these departments.
 **Response:** The Space Needs Committee made their final recommendations to the Commission on July 05, 2005. Architects are currently developing a

three phase plan to accommodate forty-five years of growth. The Commission plans to submit a tax initiative to voters of Boone County in April 2006 to fund the first phase.

- Fairgrounds Boone County and the City of Columbia jointly adopted a master plan for the development of the Fairgrounds/Atkins Tract. The County received approval for a \$84,500 Land and Water Conservation Fund (LWCF) Grant to assist in the development of two youth baseball and softball fields. The Commission will continue to work with the fair board in developing a plan to manage the day to day operations of the Fairgrounds.
   **Response:** The Commission will continue development of two youth baseball and softball fields seeking voluntary services to properly grade land as part of the grant match. The Commission has started working with the fair board to develop a plan for taking over day to day operations in FY 2006. The Commission will be discussing different alternatives relating to management of the Boone County Fairgrounds. The goal is to adopt a plan that will help the fairgrounds be self-sustaining and accountable to the Boone County Commission.
- Roads, Systems, and Intergovernmental Agreements The Commission will utilize 2005 to analyze and develop the intergovernmental road agreements with the City of Columbia, City of Ashland, etc. An intergovernmental effort is being made to develop a capital funding source for major joint projects. The County is involved with the City of Columbia's study of the impact of new development. The County will start working on developing a long range plan proposal for the continuation of Prop 2, which expires in 2007. Response: The Commission has made some progress coordinating efforts with other governmental entities, including the City of Columbia through the Planning Department, Sewer District and Public Works Department. A resolution in draft stage between Boone County and City of Columbia would allow future intergovernmental road and operation plans to be performed as a joint effort. The Commission plans to continue working with administrative department heads in the City of Columbia to streamline inspections, processes and projects.
- Storm Water The Boone County/City of Columbia joint task force charged with developing the components to be included in the plan to implement the Environmental Protection Agency Phase II regulations continues to work. The plan will include: Best Management Practices (BMP), proposed ordinances, etc. The first phase is to be implemented in FY 2005.
   **Response:** The erosion control ordinance includes review of land disturbance plans, inspection of land disturbance sites, and training for contractors and inspectors. Review and enforcement procedures are under development with a plan to adopt by the Commission in 2005. The public education and public involvement components of the EPA regulations are already being implemented.
- Records Management The Records Storage Department of County government will be going through a major reconstruction with the way future records will be handled. Today the hard copy records are stored inhouse; however, the space currently used is being identified for a change of use in the capital plan. The records committee will evaluate all of the desired

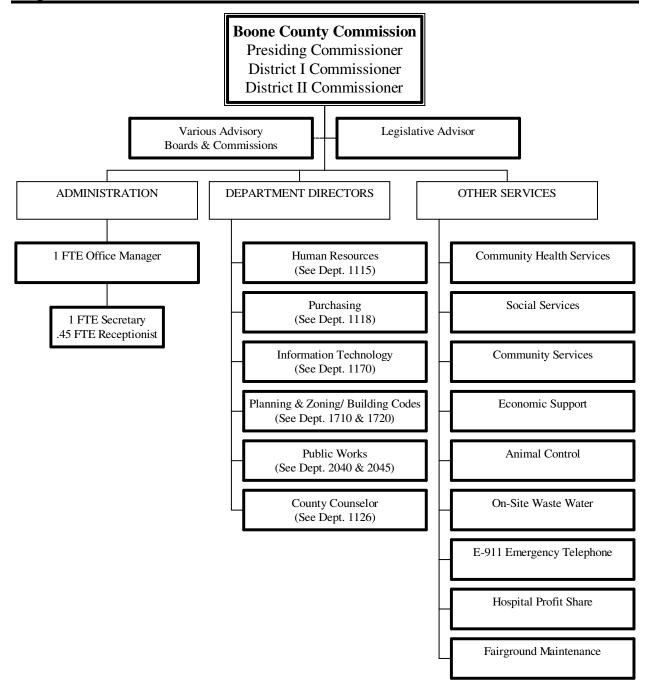
options needed to create an RFP for moving the hard copy records to a private vendor. The timeline for moving the records depends on capital plans.

**Response:** The Purchasing Department is in the process of developing a Request for Proposals to outsource hard copy records as a term and supply contract. The Boone County Circuit Clerk's records will be the first to outsource, freeing up space in the Johnson Building Record Storage Facility and removing records from the third floor of the Government Center. Once the capital facility plans are adopted, the rest of the records for County government would be moved on an as needed basis.

#### **Performance Measures**

Performance Measure		2004		2006
Unavailable		Actua	l Estimate	ed Projected
Personnel Detail				
Position Title	2004 Full-time	2005 Full-time	2006 Full-time	2005-2006
	Equivalent	Equivalent	Equivalent	Change
Presiding Commissioner (Elected)	1.00	1.00	1.00	-
Commissioner District I (Elected)	1.00	1.00	1.00	-
Commissioner District II (Elected)	1.00	1.00	1.00	-
Office Manager	1.00	1.00	1.00	-
Secretary	1.50	1.00	1.00	-
Receptionist		0.50	0.45	(0.05)
Total FTEs	5.50	5.50	5.45	(0.05)

## **Organizational Chart**



# Annual Budget

			2005		2006	2006	2006	FROM
ΔССТ	DESCRIPTION	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
	CHARGES FOR SERVICES				_	-		
3510	COPIES	191	0	0	0		0	0
	SUBTOTAL *********************	191	0	0	0	0	0	0
	INTEREST							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	MISCELLANEOUS							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	TOTAL REVENUES **********	191	0	0	0	0	0	0
	PERSONAL SERVICES							
	SALARIES & WAGES FICA	291,868 22,565	307,039 24,384	297,931 23,316	314,308 25,028	0	314,308 25,028	2
	HEALTH INSURANCE	20,125	22,095	22,095	23,750	0	23,750	2
	DISABILITY INSURANCE	1,222	1,346	1,346	1,505	0	1,505	
	LIFE INSURANCE	180	195	195	195	0	195	
0375	DENTAL INSURANCE	1,575	1,575	1,575	1,625	0	1,625	3
	WORKERS COMP	1,177	1,364	1,364	1,395	0	1,395	2
	401(A) MATCH PLAN	2,025	2,925	2,000	2,925	0	2,925	0
0850	VEHICLE ALLOWANCE	10,842	11,710	11,710	12,866	0	12,866	9
	SUBTOTAL *********************	351,581	372,633	361,532	383,597	0	383,597	2
	MATERIALS & SUPPLIES	0.07	400	100		<u>^</u>		
	SUBSCRIPTIONS/PUBLICATION OFFICE SUPPLIES	307 714	480 950	480 550	480 850	0	480 850	( 1(
	PRINTING	1,206	600	600	1,000	0	1,000	
	OTHER SUPPLIES	170	150	50	100	0	100	33
	MINOR EQUIPMENT & TOOLS	344	750	300	750	0	750	0
	SUBTOTAL ************************************	2,744	2,930	1,980	3,180	0	3,180	8
	DUES TRAVEL & TRAINING							
37000		215	250	165	200	0	200	20
	SEMINARS/CONFEREN/MEETING	1,169	1,600	1,600	2,400	0	2,400	50
	TRAINING/SCHOOLS TRAVEL (AIRFARE, MILEAGE, ETC)	0 45	500 750	0 1,100	500 1,200	0	500 1,200	C 6 C
	MEALS & LODGING-TRAINING	968	1,500	1,500	2,000	0	2,000	33
	MEALS & LODGING - OTHER	0	1,300	1,300	2,000	0	2,000	C
	SUBTOTAL ************************************	2,397	4,600	4,376	6,300	0	6,300	36
	UTILITIES							
	TELEPHONES	3,139	3,900	3,300	3,660	0	3,660	6
18050	CELLULAR TELEPHONES	966	2,050	2,050	2,600	0	2,600	26
	SUBTOTAL *********************	4,105	5,950	5,350	6,260	0	6,260	5
59000	VEHICLE EXPENSE MOTORFUEL/GASOLINE	1,076	900	900	1,125	0	1,125	25
	VEHICLE REPAIRS	844	1,500	1,000	1,123		1,125	
	LOCAL MILEAGE	617	1,000	800	1,000		1,000	
	SUBTOTAL ************************************	2,538	3,400	2,700	3,625	0	3,625	6
	EQUIP & BLDG MAINTENANCE							
	EQUIP SERVICE CONTRACT EQUIP REPAIRS/MAINTENANCE	742 0	775 200	775 200	775 200		775 200	
	SUBTOTAL ************************************	742	975	975	975	0	975	0
	CONTRACTINI SERVICES							
	CONTRACTUAL SERVICES INSURANCE AND BONDS	100	0	0	0	0	0	0
	OUTSIDE SERVICES	527	100	200	200	0	200	
	PROFESSIONAL SERVICES	22,500	24,500	24,500	25,235		25,235	
71101				23,189	24,330	0	24,330	
	BUILDING USE/RENT CHARGE	19,129	23,189	23,109	24,550	0	24,550	
71500	BUILDING USE/RENT CHARGE EQUIP LEASES & METER CHRG	19,129	23,189	23,189	24,330	0	24,550	

# Dept. No. 1121

1121 COUNTY COMMISSION 100 GENERAL FUND

	COUNTI COMMISSION							0.0110
100	GENERAL FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	OTHER							
83100	AWARDS	181	350	350	350	0	350	0
84010	RECEPTION/MEETINGS	1,107	2,000	1,800	2,500	0	2,500	25
84300	ADVERTISING	0	500	100	250	0	250	50-
84400	PUBLIC NOTICES	0	250	250	250	0	250	0
86900	MISCELLANEOUS	30	0	0	0	0	0	0
	SUBTOTAL ************************************	1,318	3,100	2,500	3,350	0	3,350	8
91100	FIXED ASSET ADDITIONS FURNITURE AND FIXTURES	5,433	0	0	0	0	0	0
		5,433	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	413,239	441,627	427,302	457,052	0	457,052	3

# **County Association Dues**

# **Department Number 1122**

#### Mission

The County Commission is responsible for the County Association Dues budget. The purpose of this budget is to provide payment of dues for Boone County's membership in the following associations and organizations:

- National Association of Counties (NACO)
- Missouri Association of Counties (MAC)
- City of Columbia Chamber of Commerce
- City of Centralia Chamber of Commerce
- City of Ashland Chamber of Commerce
- City of Sturgeon Chamber of Commerce
- City of Hallsville Chamber of Commerce
- Mid Missouri Tourism Council
- Mid Missouri Regional Planning Committee

The budget also provides appropriations for elected official attendance at the following events:

- NACO Annual Conference (2-4 attendees, depending on cost)
- NACO Legislative Conference (1-2 attendees, depending on cost)
- MAC Annual Conference (4-6 County officials, based on historical experience)
- MAC Legislative Conference (3-5 County officials, based on historical experience)

## **Budget Highlights**

There are no significant changes to this budget.

## **Annual Budget**

1122 COUNTY ASSOCIATION DUES 100 GENERAL FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 Adopted	%CHG FROM PY
ACCT DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
DUES TRAVEL & TRAINING							
37000 DUES	25,998	26,985	26,100	27,000	0	27,000	0
37200 SEMINARS/CONFEREN/MEETING	1,790	2,920	1,300	3,400	0	3,400	16
37220 TRAVEL (AIRFARE, MILEAGE, ETC)	1,625	4,380	500	2,200	0	2,200	49-
37230 MEALS & LODGING-TRAINING	2,398	6,517	1,440	6,802	0	6,802	4
SUBTOTAL ************************************	31,812	40,802	29,340	39,402	0	39,402	3-
TOTAL EXPENDITURES ******	31,812	40,802	29,340	39,402	0	39,402	3-

# **Emergency and Contingency**

## **Department Number 1123**

### Mission

The County Commission administers this budget. It reflects the statutorily required appropriation equal to 3% of General Fund expenditures. This appropriation is to be used for unforeseen emergencies and requires a unanimous vote of the County Commission. The original appropriation is reflected in this budget with amounts being transferred to the appropriate departmental budget throughout the year, as approved by the Commission. Therefore, the amounts appearing for prior years reflect unspent emergency appropriations.

## **Budget Highlights**

This budget includes \$700,000 for the statutorily required emergency appropriation. The amount included for emergency is funded from accumulated resources (i.e., fund balance) rather than from current revenues.

The budget also includes \$205,400 in contingency funds for various potential needs including funding for a pilot mobile office project for Building Inspection, various election-related needs, and potential contractual services to support Information Technology Department's re-write of the payroll programs.

## **Annual Budget**

	GENCY & CONTINGENCY RAL FUND		2005		2006	2006	2006	%CHG FROM
	CRIPTION S TRAVEL & TRAINING	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
SUB	TOTAL ************************	0	0	0	0	0	0	0
OTH	ER							
86800 EME	RGENCY	0	639,207	0	700,000	0	700,000	9
86850 CON	TINGENCY	0	101,000	0	0	0	205,400	103
SUB	TOTAL ************************	0	740,207	0	700,000	0	905,400	22
T	OTAL EXPENDITURES ******	0	740,207	0	700,000	0	905,400	22

# **Centralia Office**

# **Department Number 1125**

#### **Mission**

Several years ago, the County Commission entered into an agreement with the Boone Hospital Board of Trustees for the joint construction of a medical clinic in the City of Centralia. The County Commission authorized capital improvement appropriations to fund one-half of the construction costs. Upon completion, the County Commission assumed occupancy of a portion of the building along with a pro-rata share of utilities, maintenance, and other shared costs. The County-owned and occupied space is used for County Administrative functions.

## **Budget Highlights**

There are no significant changes to this budget.

## **Annual Budget**

	CENTRALIA OFFICE GENERAL FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 Adopted	%CHG FROM PY
ACCT	DESCRIPTION UTILITIES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
48000	TELEPHONES _	640	800	800	800	0	800	0
	SUBTOTAL *********************	640	800	800	800	0	800	0
	EQUIP & BLDG MAINTENANCE							
60150	PEST CONTROL	0	60	0	0	0	0	0
60200	EQUIP REPAIRS/MAINTENANCE	0	200	0	0	0	0	0
60400	GROUNDS MAINTENANCE	0	1,200	0	0	0	0	0
		0	1,460	0	0	0	0	0
	CONTRACTUAL SERVICES							
71500		8,302	8,224	8,224	7,525	0	7,525	8-
		8,302	8,224	8,224	7,525	0	7,525	-8
	TOTAL EXPENDITURES ******	8,942	10,484	9,024	8,325	0	8,325	20-

# **County Counselor**

# **Department Number 1126**

## Mission

The County Counselor is appointed by the County Commission and serves as lawyer for the government of Boone County. State statutes authorize the appointment of a County Counselor in first class counties operating without a special charter. The County Counselor is responsible for providing the government of Boone County and its elected and appointed officials with general legal representation on civil law matters as prescribed by Missouri state statutes.

## **Budget Highlights**

There are no significant changes to this budget.

## **Goals and Objectives**

#### **Budget Year Objectives**

- Continue the conversion of paper file archive into an image file archive. This project is ongoing from year to year.
- Continue, to the extent requested, to provide County officials and departments with summaries of statutes and case interpretation applicable to their duties and functions.
- Continue, to the extent requested, to provide County officials and departments with legal review and analysis of internal operating policies and procedures for the purpose of preventing legal problems and claim avoidance.
- Continue to assist Planning & Building Inspection and Public Works departments with completion and codification of storm water control regulations.

#### **Progress on Prior Year Objectives**

- Continue the conversion of paper file archive into an image file archive. **Response:** Progress continues on this objective.
- Continue, to the extent requested, to provide County officials and departments with summaries of statutes and case interpretation applicable to their duties and functions. As a long term goal, this would evolve into a basic reference manual on the legal duties and responsibilities of the various County officials.

**Response:** This is an ongoing process.

Continue, to the extent requested, to provide County officials and departments with legal review and analysis of internal operating policies and procedures for the purpose of preventing legal problems and claim avoidance.

**Response:** This is an ongoing, continual function.

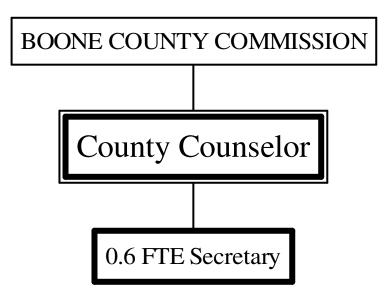
# **County Counselor**

- Assist Planning & Building Inspection and Public Works departments with completion and codification of storm water control regulations.
   **Response:** This is an ongoing process.
- Codify various land use regulations into a single code.
   **Response:** Time constraints have not allowed considerable progress, but this remains a long term goal.

#### **Performance Measures**

Performance M	easure		2004 Actual	2005 Estimated	2006 Projected
Unavailable			Actual	Estimateu	Projecteu
Personnel Det	tail				
		2004	2005	2006	2005-2006
<b>Position Title</b>		<b>Full-time</b>	<b>Full-time</b>	Full-time	
		Equivalent	Equivalent	Equivalent	Change
County Counselor		1.00	1.00	1.00	-
Secretary		0.60	0.60	0.60	-
	Total FTEs	1.60	1.60	1.60	

## **Organizational Chart**



# **County Counselor**

# Annual Budget

1126 COUNTY COUNSELOR OFFICE
------------------------------

	GENERAL FUND	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
3528	CHARGES FOR SERVICES REIMB PERSONNEL/PROJECTS	20,040	15,000	15,000	15,000	0	15,000	0
	SUBTOTAL ************************************	20,040	15,000	15,000	15,000	0	15,000	0
	TOTAL REVENUES **********	20,040	15,000	15,000	15,000	0	15,000	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	105,757	108,971	109,425	113,296	0	113,296	3
10200	FICA	7,493	8,336	8,370	8,667	0	8,667	3
10300	HEALTH INSURANCE	8,050	8,838	8,838	9,500	0	9,500	7
10325	DISABILITY INSURANCE	453	493	493	548	0	548	11
10350	LIFE INSURANCE	72	78	78	78	0	78	0
10375	DENTAL INSURANCE	630	630	630	650	0	650	3
10400	WORKERS COMP	461	552	552	565	0	565	2
10500	401(A) MATCH PLAN	675	1,170	650	1,170	0	1,170	0
	SUBTOTAL ************************************	123,593	129,068	129,036	134,474	0	134,474	4
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	4,598	4,223	4,223	4,223	0	4,223	0
23000	OFFICE SUPPLIES	424	750	750	750	0	750	0
23001	PRINTING	145	300	300	300	0	300	0
23850	MINOR EQUIPMENT & TOOLS	272	440	440	500	0	500	13
	SUBTOTAL ************************************	5,440	5,713	5,713	5,773	0	5,773	1
	DUES TRAVEL & TRAINING							
37000		110	223	223	223	0	223	0
	TRAINING/SCHOOLS	0	500	500	500	0	500	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	178	200	200	250	0	250	25
	SUBTOTAL ************************************	288	923	923	973	0	973	5
	UTILITIES							
48000	TELEPHONES	836	900	900	900	0	900	0
	SUBTOTAL ***********************	836	900	900	900	0	900	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	16	110	80	115	0	115	4
	SUBTOTAL ************************************	16	110	80	115	0	115	4
	CONTRACTUAL SERVICES							
71000	INSURANCE AND BONDS	100	0	0	0	0	0	0
	PROFESSIONAL SERVICES	0	0	707	850	0	850	Ő
	LEGAL SERVICES	8,008	11,750	11,000	12,000	0	12,000	2
	BUILDING USE/RENT CHARGE	3,740	5,041	5,041	4,936	Ő	4,936	2-
12000	_							
	SUBTOTAL **********************	11,848	16,791	16,748	17,786	0	17,786	5
01001	OTHER TRANSCRIPTS_CIVIL	0	250	250	250	0	250	0
04001	TRANSCRIPTS-CIVIL	U		200	250		250	
	SUBTOTAL ********************	0	250	250	250	0	250	0
	TOTAL EXPENDITURES ******	142,022	153,755	153,650	160,271	0	160,271	4

# **County Clerk Summary**

**Department Numbers 1131, 1132, 2300** 

## **Description**

The Boone County Clerk provides services that are primarily funded with appropriations from the General Fund and supplemented with additional revenues derived from a 5% election fee. These fees are accounted for in the Election Services Fund, a statutory special revenue fund. The General Fund appropriations are included in two separate budgets: County Clerk, department number 1131, and Election and Registration, department number 1132. The Election Services Fund appropriations are included in the Election Services budget, department number 2300. Detailed information is presented for each of these budgets on the following pages.

The County Commission establishes and approves the appropriations for department number 1131 and department number 1132; the County Clerk establishes and approves the appropriations for department number 2300.

## **Budget Summary**

Fund	Dept	Department Name	2004 Actual	2005 Projected	2006 Class 1 Personal Services	2006 Classes 2-8 Other Services and Charges	2006 Class 9 Capital Outlay	2006 Total
100	1131	County Clerk	\$ 259,613	\$ 273,644	\$ 269,408	\$ 28,695	\$-	\$ 298,103
100	1132	Election & Registration	788,189	547,549	265,960	714,345	-	980,305
230	2300	Election Services	26,647	19,700	-	49,000		49,000
231	2310	Federal HAVA Project	-				888,700	888,700
		Total	\$ 1,074,449	\$ 840,893	\$ 535,368	\$ 792,040	\$ 888,700	\$ 2,216,108

## **Personnel Summary**

Fund	Dept	Department Name	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent
100	1131	County Clerk	4.75	4.75	5.25
100	1132	Election & Registration	8.77	6.77	6.77
230	2300	Election Services	-	-	-
231	2310	Federal HAVA Project			
		<b>Total FTEs</b>	13.52	11.52	12.02

# **County Clerk**

## **Department Number 1131**

### Mission

The County Clerk is an elected official responsible for keeping accurate records of the orders, rules, and proceedings of the County Commission. In addition, the County Clerk is responsible for inspecting and reviewing all voter precinct boundaries within the County and conducting elections (refer to department number 1132 to review the operating budget for Elections and Voter Registration). Other administrative responsibilities of the Clerk include maintaining payroll files, administering employee benefits, administering the Records Management budget (refer to department number 1196), and procuring adequate insurance and bonding for the County's assets and elected officials (refer to department number 1191—Insurance and Safety).

## **Budget Highlights**

There are no significant changes in this budget.

## **Goals and Objectives**

#### **Budget Year Objectives**

■ Unavailable.

#### **Progress on Prior Year Objectives**

Unavailable.
 Response: Unavailable.

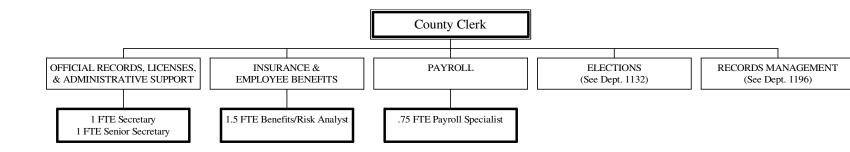
#### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Unavailable			

#### Unavailable

#### **Personnel Detail**

	2004	2005	2006	2005-2006	
<b>Position Title</b>	<b>Full-time</b>	<b>Full-time</b>	Full-time		
	Equivalent	Equivalent	Equivalent	Change	
County Clerk (Elected)	1.00	1.00	1.00	-	
Benefits/Risk Analyst	1.00	1.00	1.50	0.50	
Secretary	1.00	1.00	1.00	-	
Payroll Specialist	0.75	0.75	0.75	-	
Senior Secretary	1.00	1.00	1.00		
Total FTEs	4.75	4.75	5.25	0.50	



# **County Clerk**

# Annual Budget

ACCT	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
	LICENSES AND PERMITS LICENSES OTHER	2,970	2,900	3,000	3,000	0	3,000	3
	SUBTOTAL ************************************	2,970	2,900	3,000	3,000	0	3,000	3
	CHARGES FOR SERVICES							
3510	COPIES	69	150	150	150	0	150	0
	OTHER FEES	2,660	2,300	2,600	2,600		2,600	
3580	TAX SUPPLEMENT FEES	17,376	12,000	17,000	17,000	0	17,000	41
	SUBTOTAL ************************************	20,106	14,450	19,750	19,750	0	19,750	36
	MISCELLANEOUS							
3887	ADMIN & INDIRECT COST REIMB	256	0	0	0	0	0	0
	SUBTOTAL ************************************	256	0	0	0	0	0	0
	TOTAL REVENUES **********	23,333	17,350	22,750	22,750	0	22,750	31
	PERSONAL SERVICES							
10100	SALARIES & WAGES	192,520	190,829	199,795	198,267	18,398	216,665	13
	OVERTIME	1,460	0	1,000	0	10,050	0	0
	HOLIDAY WORKED	208	0	300	0	0	0	0
10200		13,753	14,598	15,284	15,167	1,407	16,574	13
	HEALTH INSURANCE	24,150	26,514	26,514	28,500	0	28,500	7
10325	DISABILITY INSURANCE	830	868	868	970	92	1,062	22
10350	LIFE INSURANCE	216	234	234	234	0	234	
	DENTAL INSURANCE	1,890	1,890	1,890	1,950	0	1,950	3
10400	WORKERS COMP	702	812	812	834	79	913	
10500	401(A) MATCH PLAN	3,375	3,510	3,250	3,510	0	3,510	0
		239,105	239,255	249,947	249,432	19,976	269,408	12
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	581	1,100	800	1,100	0	1,100	0
23000	OFFICE SUPPLIES	3,524	2,200	1,600	3,600	0	3,600	63
23001	PRINTING	344	750	500	750	0	750	0
23050	OTHER SUPPLIES	0	500	500	500	0	500	0
	SUBTOTAL ***********************	4,451	4,550	3,400	5,950	0	5,950	30
	DUES TRAVEL & TRAINING							
37000	DUES	166	400	50	400	0	400	0
37200	SEMINARS/CONFEREN/MEETING	325	1,200	750	1,200	0	1,200	0
37210	TRAINING/SCHOOLS	250	250	250	250	0	250	0
37230	MEALS & LODGING-TRAINING	0	0	800	0	0	0	0
	SUBTOTAL ************************************	741	1,850	1,850	1,850	0	1,850	0
	UTILITIES							
48000	TELEPHONES	2,212	2,700	2,300	2,700	0	2,700	0
	SUBTOTAL ************************************	2,212	2,700	2,300	2,700	0	2,700	0
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	93	700	400	700	0	700	0
	SUBTOTAL ************************************	93	700	400	700	0	700	0
	EQUIP & BLDG MAINTENANCE							
60050		2.66	2.500	900	900	0	900	64
	EQUIP SERVICE CONTRACT EQUIP REPAIRS/MAINTENANCE	266 683	2,500 100	900 0	900 100	0 0	900 100	64 0

# **County Clerk**

# Dept. No. 1131

						%CHG
	2005		2006	2006	2006	FROM
2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
0	50	0	50	0	50	0
11,163	13,532	13,532	14,195	0	14,195	4
90	100	115	150	0	150	50
11,253	13,682	13,647	14,395	0	14,395	5
806	1,500	1,200	2,100	0	2,100	40
	,	,	,		,	
806	1,500	1,200	2,100	0	2,100	40
050 610	0.00 0.00	070 644	070 107	10.076	000 100	1 1
239,612	200,837	2/3,644	2/8,12/	19,976	298,103	11
	ACTUAL 0 11,163 90 11,253 806	2004 ACTUAL         BUDGET + REVISIONS           0         50           11,163         13,532           90         100           11,253         13,682           806         1,500           806         1,500	2004 ACTUAL         BUDGET + REVISIONS         2005 PROJECTED           0         50         0           11,163         13,532         13,532           90         100         115           11,253         13,682         13,647           806         1,500         1,200           806         1,500         1,200	2004 ACTUAL         BUDGET + REVISIONS         2005 PROJECTED         CORE REQUEST           0         50         0         50           11,163         13,532         13,532         14,195           90         100         115         150           11,253         13,682         13,647         14,395           806         1,500         1,200         2,100           806         1,500         1,200         2,100	2004 ACTUAL         BUDGET + REVISIONS         2005 PROJECTED         CORE REQUEST         SUPPLMENTAL REQUEST           0         50         0         50         0           11,163         13,532         13,532         14,195         0           90         100         115         150         0           11,253         13,682         13,647         14,395         0           806         1,500         1,200         2,100         0           806         1,500         1,200         2,100         0	2004 ACTUAL         BUDGET + REVISIONS         2005 PROJECTED         CORE REQUEST         SUPPLMENTAL REQUEST         ADOPTED BUDGET           0         50         0         50         0         50         14,195         0         14,195           11,163         13,532         13,532         14,195         0         14,195         150         14,195           11,253         13,682         13,647         14,395         0         14,395           806         1,500         1,200         2,100         0         2,100           806         1,500         1,200         2,100         0         2,100

# **Elections and Registration**

# **Department Number 1132**

### Mission

This budget is administered by the County Clerk and includes appropriations for the operations of the County Election and Voter Registration Office.

## **Budget Highlights**

The FY 2006 budget includes appropriations to cover the costs of the August primary election and the November general election as well as costs associated with an April county election for a capital improvement tax related to the courthouse expansion.

## **Goals and Objectives**

#### **Budget Year Objectives**

■ Unavailable.

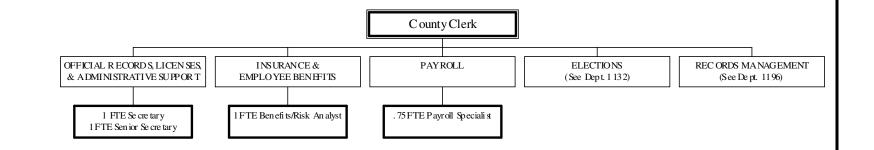
#### **Progress on Prior Year Objectives**

Unavailable.Response: Unavailable.

#### **Performance Measures**

Performance Measure		2004 Actual	2005 Estimated	2006 Brojectod
Unavailable		Actual	Estimated	Projected
Personnel Detail				
	2004	2005	2006	2005-2006
Position Title	Full-time	<b>Full-time</b>	<b>Full-time</b>	
	Equivalent	Equivalent	Equivalent	Change
Elections Manager	1.00	1.00	1.00	-
Senior Elections Specialist	1.00	1.00	1.00	-
Principal Elections Specialist	1.00	1.00	1.00	-
Elections Specialist	2.00	2.00	2.00	-
Office Specialist	1.00	1.00	1.00	-
Elections Clerk Part-time Pool	0.77	0.77	0.77	-
Elections Office Specialist Part-time Pool	2.00			
Total FTEs	8.77	6.77	6.77	

# **Organizational Chart**



## Annual Budget

1132 ELECTION & REGISTRATION

100 GENERAL	L FUND
-------------	--------

	ELECTION & REGISTRATION GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
1000	DECODEDETAN	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION INTERGOVERNMENTAL REVENUE	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3411	FEDERAL GRANT REIMBURSE	25,675	0	0	0	0	0	0
	STATE REIMB-GRANT/PROGRAM/OTHR		237,000	237,000	0	0	0	0
	SUBTOTAL ******************	25,675	237,000	237,000	0	0	0	0
054.0	CHARGES FOR SERVICES	1.00		5.0	5.0	0	5.0	5.0
	COPIES REIMBURSEMENT FOR ELECT	132 35,545	100 8,000	50 13,000	50 22,000	0	50 22,000	50- 175
3320	REIMBURSEMENT FOR ELECT	55,545	8,000	13,000	22,000	0	22,000	1/5
	SUBTOTAL ************************************	35,677	8,100	13,050	22,050	0	22,050	172
		,		-,	,		,	
	MISCELLANEOUS							
	SALES	1,770	700	500	500	0	500	28-
	ADMIN & INDIRECT COST REIMB	14,288	2,500	2,500	7,000		7,000	180
3890	MISCELLANEOUS	2,922	200	200	1,500	0	1,500	650
	SUBTOTAL ************************************	10 000	2 400	2 200	9,000	0	9,000	164
	SUBIUIAL ANALASSA ANALASSA	18,980	3,400	3,200	9,000	0	9,000	104
	TOTAL REVENUES **********	80,333	248,500	253,250	31,050	0	31,050	87-
		00,000	210,000	200,200	01,000	0	01,000	0,
	PERSONAL SERVICES							
10100	SALARIES & WAGES	208,959	206,024	172,422	213,586	58,000	213,586	3
10110	OVERTIME	20,657	0	50	0	0	0	0
10120	HOLIDAY WORKED	802	0	0	0	0	0	0
10200	FICA	15,875	15,760	11,749	16,339	4,440	16,339	3
10300	HEALTH INSURANCE	24,150	26,514	26,514	28,500	4,860	28,500	7
10325	DISABILITY INSURANCE	811	857	857	952	147	952	11
10350	LIFE INSURANCE	216	234	234	234	39	234	0
	DENTAL INSURANCE	1,890	1,890	1,890	1,950		1,950	
	WORKERS COMP	895	872	872	889		889	1
	401(A) MATCH PLAN	3,945	3,510	3,500	3,510		3,510	0
	UNEMPLOYMENT BENEFITS	0	1,578	0	0,010		0,010	0
	SUBTOTAL ********************	278,202	257,239	218,088	265,960	68,601	265,960	3
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	556	500	600	0	0	0	0
	OFFICE SUPPLIES	5,619	5,860	7,000	10,500	0	10,500	
	PRINTING	8,045	5,000	5,000	12,000		12,000	
	ELECTION SUPPLIES	12,220	8,000	8,000	16,000		16,000	
	OTHER SUPPLIES	12,220	1,500	1,500	1,500		1,500	0
		-	_,	_,	_,	-	_,	-
	SUBTOTAL ************************************	26,441	20,860	22,100	40,000	0	40,000	91
	DUES TRAVEL & TRAINING							
37000		910	1,200	1,100	1,200	0	1,200	0
	SEMINARS/CONFEREN/MEETING	600	1,200	500	2,000		2,000	66
	TRAINING/SCHOOLS	530	1,200	400	2,000	0	2,000	0
	TRAVEL (AIRFARE, MILEAGE, ETC)	1,714	1,200	1,600	1,700		1,700	41
	MEALS & LODGING-TRAINING	1,849	1,100	1,100	1,800	0	1,800	63
	SUBTOTAL ************************************	5,604	4,700	4,700	6,700	0	6,700	42
	002101112	0,001	1,,000	1,,,00	0,,,00	Ū	0,,,00	12
	UTILITIES							
48000	TELEPHONES	5,216	6,000	6,000	9,000	0	9,000	50
48050	CELLULAR TELEPHONES	11,680	1,715	2,000	2,000	0	2,000	16
	SUBTOTAL ************************************	16,896	7,715	8,000	11,000	0	11,000	42
		20,000	,,,±0	0,000	11,000	0	11,000	12
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	63	850	400	850	0	850	0
	_							
	SUBTOTAL *********************	63	850	400	850	0	850	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	422	3,800	3,500	0	0	0	0
	EQUIP REPAIRS/MAINTENANCE	279	250	0	250	0	250	0
	_							
	SUBTOTAL *******************	701	4,050	3,500	250	0	250	93-

# **Elections and Registration**

# Dept. No. 1132

1132 ELECTION & REGISTRATION 100 GENERAL FUND

	ELECTION & REGISTRATION							
100	GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
CONT	RACTUAL SERVICES							
71000	INSURANCE AND BONDS	0	100	50	0	0	0	0
71100	OUTSIDE SERVICES	11,768	0	0	0	0	0	0
71101	PROFESSIONAL SERVICES	16,511	0	0	0	0	0	0
71500	BUILDING USE/RENT CHARGE	42,919	50,777	50,777	52,645	0	52,645	3
71525	STORAGE CHARGES	2,700	2,700	2,700	2,700	180,000	2,700	0
71600	EQUIP LEASES & METER CHRG	171	200	172	200	0	200	0
71700	EQUIPMENT RENTALS	0	125	62	0	0	0	0
		74,070	53,902	53,761	55,545	180,000	55,545	3
	OTHER							
84400	PUBLIC NOTICES	1,265	0	0	0	0	0	0
85900	COUNTY ELECTION EXPENSE	384,942	60,000	0	600,000	0	600,000	900
86850	CONTINGENCY	0	0	0	0	100,000	0	0
	SUBTOTAL ************************************	386,207	60,000	0	600,000	100,000	600,000	900
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	0	237,000	237,000	0	480,000	0	0
	REPLCMENT MACH & EQUIP	0	237,000	237,000	0		0	0
12300	HELBOHENI PACH & EQUIP	0				50,000		
	SUBTOTAL ********************	0	237,000	237,000	0	576,000	0	0
	TOTAL EXPENDITURES ******	788,188	646,316	547,549	980,305	924,601	980,305	51

# **Election Services**

# **Department Number 2300**

#### Mission

This budget was established mid-year 1999 to account for revenues received pursuant to the provisions of RSMo 115.065. It accounts for a charge, not to exceed 5%, which is levied to all entities participating in any election, as well as transaction fees paid to the County by the State of Missouri. The revenues may be used for training programs, election supplies and equipment, and any other costs incurred for the general improvement of elections. The County Clerk administers this fund.

#### **Budget Highlights**

Transaction fee revenue paid by the State is subject to annual appropriation and the County does not expect to receive this revenue. Revenues from the 5% charge are estimated to be \$12.000. Appropriations are established for training, travel, and contingencies.

# **Election Services**

## Annual Budget

	ELECTION SERVICES ELECTION SERVICES FUND							%CHG
			2005	0005	2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION INTERGOVERNMENTAL REVENUE	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	CHARGES FOR SERVICES							
3526	REIMBURSEMENT FOR ELECT	34,475	8,000	9,000	12,000	0	12,000	50
	SUBTOTAL ********************	34,475	8,000	9,000	12,000	0	12,000	50
	INTEREST							
	INT-OVERNIGHT	41	0	100	0	0	0	0
	INT-LONG TERM INVEST	742	0	1,000	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	53-	0	0	0	0	0	0
	SUBTOTAL ************************************	730	0	1,100	0	0	0	0
	TOTAL REVENUES *********	35,206	8,000	10,100	12,000	0	12,000	50
	DUES TRAVEL & TRAINING							
	SEMINARS/CONFEREN/MEETING	878	13,000	3,500	3,000	0	3,000	76-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	0	2,000	5,000	2,000	0	2,000	0
37230	MEALS & LODGING-TRAINING	0	800	8,500	800	0	800	0
37235	MEALS & LODGING - OTHER	0	2,000	0	2,000	0	2,000	0
	SUBTOTAL ************************************	878	17,800	17,000	7,800	0	7,800	56-
	UTILITIES							
10050	CELLULAR TELEPHONES	364	2,700	2,700	1,200	0	1,200	55-
40000	=		·		·		·	
	SUBTOTAL ************************************	364	2,700	2,700	1,200	0	1,200	55-
	CONTRACTUAL SERVICES							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	OTHER							
86850	CONTINGENCY	0	27,500	0	40,000	0	40,000	45
000000	CONTINGENCI	0	27,300	0	40,000	0	40,000	40
	SUBTOTAL ************************************	0	27,500	0	40,000	0	40,000	45
	FIXED ASSET ADDITIONS							
91000	OFFICE EQUIPMENT	449	0	0	0	0	0	0
91301	COMPUTER HARDWARE	24,953	0	0	0	0	0	0
	SUBTOTAL ************************************	25,403	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	26,646	48,000	19,700	49,000	0	49,000	2

# **Federal HAVA Election Project**

# **Department Number 2310**

#### **Mission**

The County Clerk administers this budget. It accounts for grant funding received pursuant to the Help Americans Vote Act.

#### **Budget Highlights**

The budget includes equal revenue and expenditures in the amount of \$888,700. This amount represents the expected federal monies to be allocated to Boone County to be used for acquisition of electronic election equipment.

#### **Annual Budget**

2310 FEDERAL HAVA ELECTION PROJECT 231 FEDERAL HAVA ELECTION FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 Adopted	%CHG FROM PY
ACCT DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
INTERGOVERNMENTAL REVENUE	110101111	10010100	110020122	1000001	11200201	202021	202
3465 FED-STATE REIMB EXPENSES	0	0	0	0	0	888,700	0
SUBTOTAL *********************	0	0	0	0	0	888,700	0
TOTAL REVENUES **********	0	0	0	0	0	888,700	0
FIXED ASSET ADDITIONS 91300 MACHINERY & EQUIPMENT	0	0	0	0	0	888,700	0
SUBTOTAL **********************	0	0	0	0	0	888,700	0
TOTAL EXPENDITURES *******	0	0	0	0	0	888,700	0

# **Department Number 1140**

#### Mission

The County Treasurer is an elected official responsible for receiving, disbursing and investing all funds for the County and ensuring that monies are correctly segregated into separate funds as required by law. Electronic funds receipts and disbursements are handled by the County Treasurer. All general obligation bonds and revenue bonds for Boone County are issued by the County Treasurer. The County Treasurer is also responsible for disbursing tax dollars to various political subdivisions and tracking said information for audit purposes. The County Treasurer provides oversight for several non-financial projects including the Community Art Displays for public buildings.

#### **Budget Highlights**

There are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Continue working with Information Technology (IT) to clean up old programs and tweak new programs.
- Work with IT, the Collector, and the Neighborhood Improvement District (NID) project manager to automate the NID tracking process.
- Evaluate the Treasurer's Office participation in rewrite of payroll and finance system.
- Continue participation in scheduling art exhibits for Government Center and Johnson Building.
- Participate in getting the Purchasing Card Program up and running.
- Continue working with space needs in the Courthouse and Government Center.
- Work on a balancing system for Self-Insured Worker's Compensation Fund.

#### **Progress on Prior Year Objectives**

- Work with Information Technology (IT) to clean up old programs and tweak new programs.
   Bespense: This project has been started, but remains a work in progress.
  - **Response:** This project has been started, but remains a work in progress.
- Evaluate Jury Service check process. Jury checks are currently written in the Court Security Office. The Treasurer's Office helps balance this account with the County bank account each month. This process could possibly be done more efficiently, and booked directly to the General Ledger.
   **Response:** Complete. IT helped write a program similar to the Manual Check Program. Names and addresses of citizens having served on a jury can now

be downloaded for the purpose of issuing a manual check written on the manual check system. This puts the jury service expenses directly on the General Ledger and makes balancing the account less labor intensive. The entire process is automated resulting in less human error as well. Number of miles submitted is also checked for accuracy. This has resulted in a savings of a couple of hundred dollars.

- Evaluate Electronic Funds Transfers (EFTs), and work on a policy to facilitate this process.
   **Response:** At this time there is no established policy, but EFTs are performed for both the Collector and Recorder. All federal money and most state funds due to Boone County are received via EFTs.
- Evaluate Treasurer's Office participation in a new finance system.
   Response: Ongoing.
- Address Neighborhood Improvement District (NID) Bond and GO Bond issues.

**Response:** Procedures are in place to verify every NID bill paid from each NID fund, and move that amount to the Debt Service fund. Since inception of the NID program, three NIDs have been completed and paid in full. Procedures to verify that funds have been correctly deposited, and sufficient cash to pay the bond debt in full, are also in place.

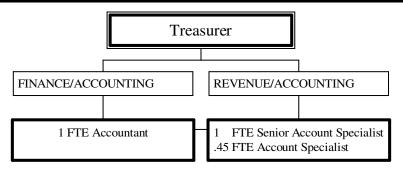
## **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Receipts Issued	4,175	4,600	4,700
Number of Manual Non-Vendor Checks	104	134	160
Number of Manual Vendor Checks	294	441	500
Number of Prosecuting Attorney Bad Checks	2,819	2,650	2,800
Number of Criminal Cost Checks	12	8	10
Number of Out of County Cash Bonds	378	380	385
Number of Restitution Checks	65	89	95
Number of Worker's Compensation Checks	0	8	24
Number of Jury Service Checks	0	2,220	2,300
Number of Accounts Payable Checks	9,054	10,000	9,900
Number of Payroll Checks	11,034	10,506	10,600
Number of Funds	98	100	102
Interest Received (All Funds)	\$618,638	\$650,000	\$670,000
Number of General/Special Obligation Bonds	7	8	9
Number of Travel Credit Cards	24	25	26
Number of Active NIDS	17	18	20

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Treasurer (Elected)	1.00	1.00	1.00	-
Accountant	1.00	1.00	1.00	-
Senior Account Specialist	1.00	1.00	1.00	-
Account Specialist	0.45	0.45	0.45	
Total FTEs	3.45	3.45	3.45	
Overtime	\$ 500	\$ 200	\$ 200	\$ -

# **Organizational Chart**



# Annual Budget

		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
	DESCRIPTION CHARGES FOR SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3510	COPIES	1	10	1	10	0	10	0
	SUBTOTAL ************************************	1	10	1	10	0	10	0
	INTEREST	0		0	0	<u>_</u>	0	0
	INT-CRIMINAL COSTS	0	1	0	0	0	0	0
	INTEREST INT-OVERNIGHT	3,988	4,000	339 9,000	10,000	0	0 10,000	150
	INT-LONG TERM INVEST	70,252	80,000	80,000	85,000	0	85,000	130
	INT-SPEC ELEC FUND	0	1	0	0	0	0	0
3720	INT- UNCLAIMED FEES	385	0	0	0	0	0	0
3723	INT - NIDS	2,427	1,000	2,500	1,000		1,000	0
	INT - OTHER ENTITIES	564	700	500	500	0	500	28
3798	INC/DEC IN FV OF INVESTMENTS	11,390-	15,000-	0	0	0	0	0
	SUBTOTAL ************************************	66,227	70,702	92,339	96,500	0	96,500	36
	TOTAL REVENUES **********	66,228	70,712	92,340	96,510	0	96,510	36
	PERSONAL SERVICES							
	SALARIES & WAGES	148,253	161,893	161,893	167,951		167,951	3
	OVERTIME	412	200	175	200	0	200	0
	HOLIDAY WORKED FICA	273 10,969	0 12,400	0 12,400	12 962		0 12,863	0 3
	HEALTH INSURANCE	12,075	13,257	13,257	12,863 14,250		14,250	
	DISABILITY INSURANCE	609	684	684	764		764	11
	LIFE INSURANCE	108	117	117	117		117	 C
	DENTAL INSURANCE	945	945	945	975	0	975	3
0400	WORKERS COMP	600	691	691	710	0	710	2
0500	401(A) MATCH PLAN	1,350	1,755	1,775	1,755	0	1,755	0
0600	UNEMPLOYMENT BENEFITS	0	1,406	703	0	0	0	0
	SUBTOTAL ************************************	175,597	193,348	192,640	199,585	0	199,585	3
	MATERIALS & SUPPLIES							
	SUBSCRIPTIONS/PUBLICATION	1,067	920	950	870		870	5
	OFFICE SUPPLIES	401	400	350	350		350	12
	PRINTING OTHER SUPPLIES	1,480 1,001	2,600 1,200	2,600 1,200	2,600 1,200		2,600 1,200	0
	MINOR EQUIPMENT & TOOLS	53	1,200	166	1,200		1,200	C
	SUBTOTAL ************************************	4,003	5,270	5,266	5,170	0	5,170	1
	DUES TRAVEL & TRAINING	.,	-,	-,	-,	-	-,	-
7000		407	500	450	480	0	480	4
	SEMINARS/CONFEREN/MEETING	300	1,100	1,184	1,000	0	1,000	9
	TRAINING/SCHOOLS	0	100	100	100	0	100	0
7220	TRAVEL (AIRFARE, MILEAGE, ETC)	60	1,500	800	1,100	0	1,100	26
7230	MEALS & LODGING-TRAINING	0	500	900	900	0	900	80
	SUBTOTAL ************************************	767	3,700	3,434	3,580	0	3,580	3
	UTILITIES							
8000	TELEPHONES	1,898	2,000	1,600	2,000	0	2,000	0
	SUBTOTAL ********************	1,898	2,000	1,600	2,000	0	2,000	0
9200	VEHICLE EXPENSE LOCAL MILEAGE	26	50	50	50	0	50	0
0 0	SUBTOTAL ************************************	26	50	50		0	50	0
		20	50	50	50	U	50	0
	EQUIP & BLDG MAINTENANCE	500		500	F ~ F	0.5		~
	EQUIP SERVICE CONTRACT EQUIP REPAIRS/MAINTENANCE	536 0	550 100	500 100	535 100	95 0	535 100	2 0
0200								

# Dept. No. 1140

1140 TREASURER

%CHG 100 GENERAL FUND 2005 2006 2006 2006 FROM BUDGET + 2004 2005 CORE SUPPLMENTAL ADOPTED ΡY ACCT DESCRIPTION ACTUAL REVISIONS PROJECTED REQUEST REQUEST BUDGET BUD CONTRACTUAL SERVICES 70050 SOFTWARE SERVICE CONTRACT 5,980 6,400 7 5,980 5,980 6,400 0 71100 OUTSIDE SERVICES 25 0 0 0 0 0 0 34,700 35,199 35,000 35,100 35,100 71107 BANK/CREDIT CARD SERVICE FEES 0 1 71108 CHECK PRINTING CHARGES 1,775 2,500 2,400 2,400 0 2,400 4-4 71500 BUILDING USE/RENT CHARGE 11,290 13,687 13,687 14,359 0 14,359 0 54,269 56,867 57,067 58,259 58,259 2 FIXED ASSET ADDITIONS 14,000 0 91302 COMPUTER SOFTWARE 0 0 0 0 0 92000 REPLCMENT OFFICE EQUIP 92100 REPLCMENT FURN & FIXTURES 2,109 2,500 0 0 0 0 0 0 10,000 0 0 0 0 0 0 0 0 0 SUBTOTAL \* 12,109 2,500 14,000 TOTAL EXPENDITURES \*\*\*\*\*\* 251,099 261,885 260,657 269,279 12,204 271,779 3

# **Collector of Revenue Summary**

## **Department Numbers 1150 and 2110**

#### Description

The Boone County Collector of Revenue provides services that are primarily funded with appropriations from the General Fund and supplemented with additional revenues derived from delinquent fees and commissions. These fees are accounted for in the Tax Maintenance Fund, a statutory special revenue fund. The General Fund appropriations are included in the Collector budget, department number 1150, and the Tax Maintenance Fund appropriations are included in the Tax Maintenance budget, department number 2110. Detailed information is presented for each of these budgets on the following pages.

The County Commission establishes and approves the appropriations for department number 1150; the Collector of Revenue establishes and approves the appropriations for department number 2110.

#### **Budget Summary**

Fund	Dept	Department Name	2004 Actual	2005 ojected	P	2006 Class 1 ersonal ervices	Cla Othe	2006 Isses 2-8 Ir Services I Charges	20 Clas Cap Out	ital	2006 Total
100 211	1150 2110	Collector Tax Maintenance	\$ 356,287 83,072	\$ 384,853 77,503	\$	346,835 1,959	\$	57,992 123,273	\$	-	\$ 404,827 125,232
		Total	\$ 439,359	\$ 462,356	\$	348,794	\$	181,265	\$	-	\$ 530,059

#### **Personnel Summary**

Fund	Dept	Department Name	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent
100	1150	Collector	6.83	7.25	7.25
211	2110	Tax Maintenance	<u> </u>	-	a <u>0.08</u> a
		<b>Total FTEs</b>	6.83	7.25	7.33

a 1 Full-time Equivalent Sr. Programmer Analyst was added to the Information Technology Department (No. 1170) to be reimbursed from the Tax Maintenance Fund.

# **Department Number 1150**

#### Mission

The Boone County Collector of Revenue is the elected official responsible for collecting current and delinquent property taxes for the State, County, and the various political subdivisions having authorized property tax levies within the County. The Collector is responsible for the accounting and distribution of all collections to the various taxing entities. The Collector of Revenue for Boone County collects, accounts for, and distributes more than 74 different taxes, licenses, and levies for more than 34 separate taxing entities. Beginning mid year, 2001, the Collector began collecting property taxes for the City of Centralia. With that addition, property taxes for all the cities in Boone County are now collected by the County Collector. In addition to property taxes, the Collector collects liquor, auctioneer, and merchant licensing fees, and special assessments imposed by flood levee districts, watershed districts, and neighborhood improvement districts. By law, the Collector must use any legal means to collect delinquent taxes, fees, and special assessments.

The Collector's Office provides services relating to processing tax payments from escrowed accounts held by mortgage holders on behalf of real estate owners. Primary tax records are maintained and held for public use within the Collector's Office and on public terminals located within the Boone County Government Center. Complete records for 1993 and prior years are available on microfilm. Upon request, tax record searches are performed by the Collector's Office for a nominal fee.

By law, the Collector shall coordinate the purification of tax data flows from the offices of the Recorder, Clerk and Assessor with that of the Collector of Revenue in cooperation with the data processing center.

#### **Budget Highlights**

There are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Automate installment plan letters, coupons, receipts, and other correspondences. Currently all correspondences are created manually using Word or Excel documents and spreadsheets. With installment data moving to the AS400 platform, using the AS400 to generate installment plan confirmation letters, coupons, balance due letters, and possibly even final bills would be beneficial, reducing the amount of staff time needed to create taxpayer databases and prepare individual installment letters and coupons. Automation of these procedures will also benefit the accuracy and timeliness of this process as the number of parcels enrolled on the installment plan is expected to increase annually.
- Organize AS400 queries and files frequently used by the Collector's Office.
   AS400 queries and files are currently spread out among several different

libraries, and many are not labeled properly. Many queries and files may be deleted or replaced with current versions as well. Combining the queries and files into one central library will aid in responding to public requests, outside auditor inquiries, taxing entity requests, and the Collector's annual settlement, among other things. Many of the most frequently used queries may potentially be added as an item under the reports menu allowing generation by all office staff.

- Train office staff on procedures relating to real estate installment plans. Placing the installment plan process on the AS400 platform has opened up the ability to train additional staff on the procedures relating to enrolling parcels on the plans, accepting monthly payments, and completing the necessary correspondences. Currently the duties relating to the monthly installment plans are handled by one staff member in the office. Training additional staff provides for the acceptance of payments in times of absences, and assistance to taxpayers with questions and concerns.
- Implement a more efficient and effective process for developing legal descriptions to be published in the annual tax certificate sale. The decision issued by the 13<sup>th</sup> Circuit Court and upheld by the Missouri Court of Appeals, Western District, requires that a more detailed legal description than contained on the property file records be published on properties subject to the annual delinquent tax certificate sale. Legal descriptions are currently obtained from the warranty deed and reformatted for the tax sale ad.

#### **Progress on Prior Year Objectives**

- Update and modify the bill entity records on-line on the AS400. New programming changes and layout design are needed for the on-line display of the bill entity file. Current programming and displaying of the records does not meet the desired needs and objectives of the office. By modifying these programs, it will provide much needed help in preparing the annual collector's settlement. In addition to this, it will provide faster response time and more accurate 'live' data to external inquiries of this data. It has yet to be determined whether this task will be a complete rewrite of the program, or if modifications to the existing program will be sufficient. **Response:** This objective was put on hold this year due to other priorities such as the NID system rewrite and automation of the real estate installment plan. It is still a necessity to be addressed at a future time.
- Redesign the Monthly Statement of Collections reports for distribution. The monthly distribution reports are in need of being redesigned to provide more detail about the monthly collections and distributions to the taxing entities. Currently, only the net collections are displayed in two categories, current taxes and back taxes. The goal is to show monthly collections broken down by bill year and by bill type. Reporting the gross tax collected as well as the deductions taken to derive at net tax distributed is also planned. This will aid in providing more detailed reports to use internally and externally. **Response:** This goal was completed. The reports have been modified to reflect more detailed reporting information regarding collections, refunds, and other withholdings. Also, collections are now displayed by bill year instead of showing as lump totals under the respective bill types.

Automate the real estate installment plan process. All installment plan payments are currently handled through a manual process using significant staff resources. Payments are receipted in and tracked using an Excel spreadsheet. Automation of this process so it can be handled on the AS400 is needed. This will provide a more stable and reliable method of tracking the payments and the plans. Also, by moving these records to the AS400 platform, this information will be kept more secure and safeguarded from possible data loss as opposed to being maintained on PC files. Since the number of parcels to be paid using the installment plan is expected to increase steadily, having these measures put in place is even more important.

**Response:** This goal should be completed by the end of FY 2005. The installment plan has been automated to select parcels for an installment plan. Payments received monthly will be processed and tracked through the AS400 instead of manually tracking using a spreadsheet. All installment plan information will be located in a library separate from that of the Collector's tax file. Amounts collected in the installment library will be transferred to the tax file once the tax bills are created. Procedures should also be in place to allow automatic printing of installment plan letters, coupons, and various other correspondences by the end of the year or in 2006.

Redesign or relocate the microfilm area to hold additional cabinets for microfilm rolls. When the records on film relating to the Collector's Office moved from the Clerk's Office and a reader/printer was "borrowed" from the Sheriff's Department, two file cabinets and the reader/printer were packed into a small area holding the refrigerator and coat tree. Now, with completion of the microfilming project, and annual filming of records beginning, there is not enough space.

**Response:** This has been temporarily taken care of by moving an additional filing cabinet into the microfilm area. The space is extremely crowded making it difficult to provide much assistance to anyone trying to search records.

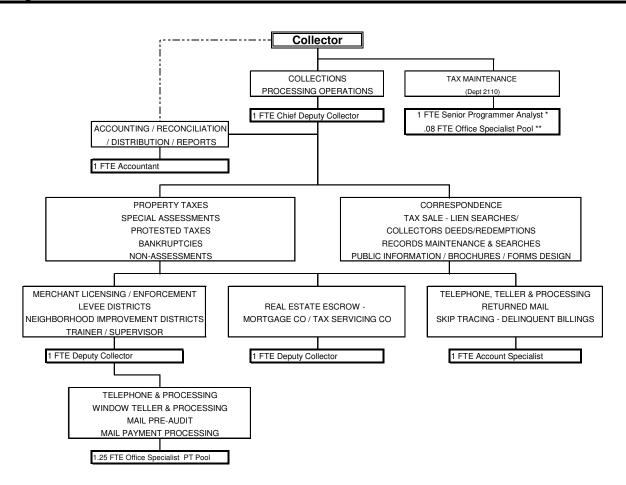
## **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Real Estate Property Tax Bills Collected	54,490	55,900	57,000
Number of Real Estate Parcels on Installment Payments	287	450	525
Number of Delinquent Real Estate Prop. Tax Bills Mailed	10,185	9,850	10,000
Number of Personal Property Tax Bills Collected	57,636	58,790	59,500
Number of Merchant Licenses Collected	2,455	2,100	2,300
Number of Cash Drawers Balanced	1,442	1,650	1,700
Number of In-Person Customers	37,908	36,747	37,000
Number of Statements of Non-Assessment	10,421	10,450	10,500
Number of Bankruptcy Claims, Notices, Filings & Dischgs	1,098	1,100	1,200
Number of Telephone Calls	21,743	20,975	20,000
Number of Searches & Parcel Verifications			
Number of Address Changes	13,815	13,900	13,950
Number of Rejection Notices Generated	911	1,139	1,000
Number of Properties Subject to Tax Sale/Number Sold	166/6	163/5	160/5
Number of Checks Generated	804	710	750
Number of Credit Card Transactions	1,883	2,100	2,500
Number of Returned Mail Records	889	1,500	1500
Number of Returned Checks	121	100	110
Number of Duplicate Receipts Issued	9,797	9,800	9,800
Number of Bills Collected (All Types)	115,087	116,500	118,000
Number of M.O.R.E. Program Verifications	1,182	2,460	2,700
Number of Bills Collected by IVR (6 months only)	298	600	750
Number of Bills Paid On-line	849	1,600	1,750
Total Collections By IVR	\$66,458	\$105,000	\$150,000
Total Collections On-line	\$367,536	\$650,000	\$850,000
Total Collections (In Millions)	\$108.3	\$110.5	\$112.0

## **Personnel Detail**

Position Title		2004 Full-tin Equivalo	ne	 05 time alent	Full-	06 time valent	2005-) Chai	
Collector (Elected)			1.00	1.00		1.00		-
Chief Deputy Collector			1.00	1.00		1.00		-
Accountant			1.00	1.00		1.00		-
Deputy Collector			2.00	2.00		2.00		-
Account Specialist			1.00	1.00		1.00		-
Office Specialist Pool			0.83	1.25		1.25		-
	Total FTEs		6.83	 7.25		7.25		-
Overtime		\$ 3	,825	\$ 3,825	\$	3,825	\$	-

## **Organizational Chart**



\* 1 FTE Sr. Programmer Analyst was added to Information Technology (department number 1170) to be reimbursed from the Tax Maintenance Fund (department number 2110)

\*\* .08 FTE Office Specialist Pool is funded from the Tax Maintenance Fund (department number 2110)

# Annual Budget

ACCT         DECKRFTOD         ACTUAL         REVISIONE         PROJECTED         REQUEST         REQUEST         DEDGET         DEDGET <t< th=""><th>TOO (</th><th>GENERAL FUND</th><th></th><th>2005</th><th></th><th>2006</th><th>2006</th><th>2006</th><th>%CHG FROM</th></t<>	TOO (	GENERAL FUND		2005		2006	2006	2006	%CHG FROM
311 LIDDOR       91,036       95,720       95,427       95,720       0       95,720         313 MERCHANTS AND MANUFACTURE       14,595       11,625       11,625       0       11,625         SUBJOTAL       06,311       107,845       107,845       0       107,845         343 FOREST CROFFANDENTAL REVENUE       106,511       107,845       0       420         343 FOREST CROFFANDENTAL REVENUE       11       415       420       420       0       420         SUBTOTAL       SUBTOTAL       REVENTES       106,517       107,845       0       420       0       420         SUBTOTAL       SUBTOTAL       REDEVITES       10       0       10       0       10 <t< th=""><th>ACCT</th><th></th><th>2004 ACTUAL</th><th>BUDGET + REVISIONS</th><th>2005 PROJECTED</th><th>CORE REQUEST</th><th>SUPPLMENTAL REQUEST</th><th></th><th>PY BUD</th></t<>	ACCT		2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST		PY BUD
3133       MRECHANTS NIG MANUPERCTORE       14,955       11,625       0       11,625       0       11,625         SUBTOTAL.       106,311       107,845       107,845       0       420       420       0       420         SUBTOTAL.       418       420       420       420       0       420       0       420         SUBTOTAL.       418       420       420       420       0       420       0       420         SUBTOTAL.       60       1       1       0       1       1       0       1       1         SUBTOTAL.       418       420       420       420       0       420       0       420         SUBTOTAL.       50 <td< td=""><td></td><td>LIQUOR</td><td></td><td></td><td></td><td></td><td></td><td></td><td>0</td></td<>		LIQUOR							0
INTERGOVERNMENTAL REVENUS         418         420 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0 0</td>									0 0
3493 FOREST CROPLAND FILT       418       420       420       420       420       420         SUBTOTAL       418       420       420       420       420       6       420         SUBTOTAL       500       SUBTOTAL       418       420       420       420       6       420         SUBTOTAL       SUBTOTAL       SUBTOTAL       SUBTOTAL       1       1       0       1       0       1       0       1       0       1       0       1       0       1       0       1       0       1       1       0       1       0       1       1       0       1       1       0       1       1       0       1       1       0       1       1       0       1       1       0       1       2.00       0       1.23       0       1.23       0       1.24       850       1       1.21       0       1.24       850       1       1.21       0       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24       1.24 <td< td=""><td></td><td>SUBTOTAL ************************************</td><td>106,311</td><td>107,845</td><td>105,557</td><td>107,845</td><td>0</td><td>107,845</td><td>0</td></td<>		SUBTOTAL ************************************	106,311	107,845	105,557	107,845	0	107,845	0
CHARGES FOR SERVICES 3506 CERTIFICATE OF RECEMPTION FEE 1 1 1 1 1 0 0 1 3600 DEEL FEE 5 6 1 3 2.0 1 0 0 8,000 1 0 0 1,000 1 3600 DEED FEE 5 6 1 3 2.0 1 0 0 1,000 1 3600 DEED FEE 5 6 1 3 2.0 1 0 0 1,000 1 3510 CONTON TAX SALE FEINBURS 9,204 9,000 9,391 1,3550 0 1,3550 0 1,3550 5 3550 CONMISSIONS 1,108,666 1,211,100 1,190,287 1,239,860 0 1,243,850 1 3577 COLL DEL FEES 6 COMM 111,134 125,800 111,850 120,000 0 120,000 1 SUBTOTAL ************************************	3493		418	420	420	420	0	420	0
3506       CENTIFICATE OF RECENTION FEE       1		SUBTOTAL ************************************	418	420	420	420	0	420	0
3509 DEED FEE       6       17       9       15       0       15       0       15       0       15       0       15       0       15       0       15       0       250       0       250       0       250       0       250       0       250       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       0       14,416       14,111       0       14,317       0       14,316       14,316       14,316       14,316       14,316       14,316       14,316       14,316       14,316       14	3506		1	1	1	1	0	1	0
3510 COPTES       364       250       250       0       250       0       250         3550 COLDECTOR TAX SALE REINBURGS       9,264       9,000       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       13,500       0       1,456       0       1,456       0       1,456       0       1,416       0       1,416       0       1,416       0       1,416       0       1,416       0       1,437,900       0       1387,032       0       1,387,533       0       0       0       0<	3508	DUPLICATE TAX RECEIPT	8,209	8,000	7,700	8,000	0	8,000	0
3511 COST OF TAX SALE REINBURS       9,294       9,000       9,391       12,300       0       13,500       0       143,500       0       1,43,850       0       1,43,850       0       1,43,850       0       1,43,850       0       1,43,850       0       1,43,850       0       1,43,850       0       1,43,850       0       1,43,850       0       1,43,850       0       1,357,032       0       1,387,032       0	3509	DEED FEE	6	17	9	15	0	15	11-
3550 CONMERSIONS       1,108,666       1,21,100       1,289,2850       0       1,243,850         3577 COLL DL PEES       1,340       11,181       125,800       111,850       120,000       0       120,000         SUBTOTAL       ********************       1,239,026       1,355,528       1,320,863       1,367,032       0       1,387,032       7         3710       INTEREST       3,730       3,730       4,365       4,365       0       4,365       1         SUBTOTAL       ********************       3,730       3,730       4,365       4,365       0       4,365       1         SUBTOTAL       *********************       3,730       3,730       4,365       4,365       0       2,50	3510	COPIES	364	250	250	250	0	250	0
3560       COLLECTION FERS       1,349       1,360       1,375       1,416       0       1,416         3577       COLL DEL FERS 4 COMM       11,434       125,800       11,850       120,000       0       120,000         SUBTOTAL       1,239,026       1,355,528       1,320,863       1,387,032       0       1,385,032       0       1,385,032       0       1,385,032       0       1,385,032       0       1,385,032       0       1,385,033       0       0	3511	COST OF TAX SALE REIMBURS	9,294	9,000	9,391	13,500	0	13,500	50
3577 COLL DEL FEES 4 COMM       111,134       125,800       111,850       120,000       0       120,000         SUBTOTAL       1,239,026       1,355,528       1,320,863       1,387,032       0       1,387,032       0       1,387,032         3710       INTEREST       3,730       3,730       4,365       4,365       0       4,365       1         SUBTOTAL       3,730       3,730       4,365       4,365       0       2,500       2,525       0       3,255       1,325,52,520       2,749       0       2,52,749       0       2,525       0       3,255       1,228,128       1,281,128       1,258,1	3550	COMMISSIONS	1,108,666	1,211,100	1,190,287	1,243,850	0	1,243,850	2
SUBTOTAL         Image: Subtroad in the subtread in the subtroad in the subtroad in the subtroad in the subtro	3560	COLLECTION FEES	1,349	1,360	1,375	1,416	0	1,416	4
INTEREST         3,730         3,730         4,365         4,365         0         4,365         1           3710         INTEREST         3,730         3,730         4,365         4,365         0         4,365         1           SUBTOTAL         3,730         3,730         4,365         4,365         0         4,365         1           SUBTOTAL         1,675         2,500         2,500         0         2,500         0         2,500           SUBTOTAL         1,675         2,500         2,500         0         2,500         0         2,500           TOTAL REVENUES         1,351,161         1,470,023         1,433,705         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,162         0         1,502,02         0         1,263         0         1,263         0         1,260         0	3577	COLL DEL FEES & COMM	111,134	125,800	111,850	120,000	0	120,000	4-
3710       INTEREST       3,730       3,730       4,365       4,365       0       4,365       1         SUBTOTAL       3,730       3,730       4,365       4,365       0       4,365       1         MISCELLANEOUS       3894       RETURNED CHECK FENALTY       1,675       2,500       2,500       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       0       1,502,162       1,502,162       0       1,502,162       1,502,162       1,502,162       1,502,162       1,502,162       1,502,16			1,239,026	1,355,528	1,320,863	1,387,032	0	1,387,032	2
SUBTOTAL ************************************	3710		3,730	3,730	4,365	4,365	0	4,365	17
MISCELLANEOUS         3894         RETURNED CHECK PENALTY         1,675         2,500         2,500         2,500         0         2,500           SUBTOTAL *******************         1,675         2,500         2,500         0         2,500         0         2,500           TOTAL REVENUES **********         1,351,161         1,470,023         1,433,705         1,502,162         0         1,502,162           PERSONAL SERVICES         2,185         3,225         3,225         3,225         3,225         3,225         0         3,250           10100         OKRAD         469         0         0         500         0         500           10300         IFALTH INSURANCE         19,508         20,484         21,961         21,961         21,961           10350         IFALTH INSURANCE         1,026         1,128         1,228         1,258         1,259         1           10350         IFALTH INSURANCE         1,090         1,990         1,950         1,950         1,950           10350         IFALTH INSURANCE         1,268         1,258         1,258         1,258         1,258           10350         IFALTH INSURANCE         1,990         1,990         1,950         1,258		SUBTOTAL ************************************							
3894 RETURNED CHECK PENALTY       1,675       2,500       2,500       2,500       0       2,500         SUBTOTAL ***********************************       1,351,161       1,470,023       1,433,705       1,502,162       0       2,500         TOTAL REVENUES **************************       1,351,161       1,470,023       1,433,705       1,502,162       0       1,502,162         PERSONAL SERVICES       2,185       3,825       3,825       3,825       0       3,825         1010 OVERTIME       2,185       3,825       3,825       0       3,825       0       3,825         10200 FICA       19,508       20,484       20,484       21,961       0       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       23,40       2,200       1,258       1       1,030       1,950       1,950       1,950       1,950       1,950       1,950       1,950       1,950       1,950       1,950       1,950       1,258       1       1,040       1,255       1,100       1,200       1,200       1,200       1,255       1,010 <td></td> <td></td> <td>-,</td> <td>-,</td> <td>-,</td> <td>-,</td> <td></td> <td>-,</td> <td></td>			-,	-,	-,	-,		-,	
TOTAL REVENUES *********         1,351,161         1,470,023         1,433,705         1,502,162         0         1,502,162           PERSONAL SERVICES         1010         SALARIES & WAGES         255,230         271,808         271,808         282,749         0         282,749         0         282,749         0         282,749         0         282,749         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         500         0         21,961         0         21,961         0         21,961         0         21,961         0         21,961         1,258         1         1,258         1         1,258         1         1,258         1         1,258         1         1,265         1,265         1,265         0         1,950         1,361         1,361         1,361         1,269         1,268         1,208         1,208         1,208         1,208         1,208	3894		1,675	2,500	2,500	2,500	0	2,500	0
PERSONAL SERVICES           10100 SALARIES 6 WAGES         255,230         271,808         271,808         282,749         0         282,749           10110 OVERTIME         2,185         3,825         3,825         0         3,825           10100 OVERTIME         19,508         20,484         20,484         21,961         0         21,961           10300 HEALTH INSURANCE         1,026         1,128         1,128         1,258         0         1,258         1           10350 LIFE INSURANCE         1,890         1,890         1,990         1,950         0         1,950           10400 WORKERS COMP         984         1,138         1,138         1,208         0         3,510           10500 401 (A) MATCH PLAN         2,700         3,510         2,625         3,510         0         3,70           10500 400 (A) MATCH PLAN         2,005         1,800         1,800         2,000         0		SUBTOTAL ************************************	1,675	2,500	2,500	2,500	0	2,500	0
10100 SALARIES & WAGES 255,230 271,808 271,808 282,749 0 282,749 10110 OVERTIME 2,185 3,825 3,825 0 3,825 0 3,825 10200 FUCA 19,508 20,484 20,484 21,961 0 21,961 10300 HEALTH INSURANCE 24,150 26,514 26,514 28,500 0 228,500 10325 DISABILITY INSURANCE 1,026 1,128 1,128 1,258 0 1,258 1 10355 DIFAL INSURANCE 216 234 234 0 234 10355 DIFAL INSURANCE 1,890 1,890 1,950 1 ,950 0 1,950 10400 WORKERS COMP 984 1,138 1,138 1,208 0 1,208 10500 401(A) MACH PLAN 2,700 3,510 2,625 3,510 0 3,510 10510 CERF-EMPLOYER PD CONTRIBUTION 1,096 1,444 1,125 0 0 1,140 2 10600 UNEMPLOYMENT BENEFITS 0 305 0 0 0 0 0 SUBTOTAL ************************************		TOTAL REVENUES **********	1,351,161	1,470,023	1,433,705	1,502,162	0	1,502,162	2
10110 OVERTIME 2,185 3,825 3,825 0 3,825 0 500 10120 HOLIDAY WORKED 469 0 500 500 500 500 500 1020 FTCA 19,508 20,484 20,484 21,961 0 21,961 0325 DISABLITY INSURANCE 24,150 26,514 26,514 26,500 0 28,500 10325 DISABLITY INSURANCE 1,026 1,128 1,128 1,258 0 1,258 1 10350 LIFE INSURANCE 1,800 1,800 1,890 1,950 0 1,950 10400 WORKERS COMP 984 1,138 1,138 1,208 0 1,208 10500 401(A) MATCH PLAN 2,700 3,510 2,625 3,510 0 3,510 10510 CERF=EMPLOYER PD CONTRIBUTION 1,096 1,444 1,125 0 0 1,140 2 10600 UNEMPLOYMENT BENEFITS 0 305 0 0 0 0 0 0 0 1,140 2 10600 UNEMPLOYMENT BENEFITS 0 305 0 0 0 0 0 0 0 1,200 11,000 11,23350 BMINARS/COMFREEN/MEETING 686 745 745 745 0 745 37220 TAAVEL & TRAINING 480 570 401 570 0 570 370 370 370 370 370 372 372 37230 MEALS & LODGING-TRAINING 480 570 401 570 0 1,740 0 1,740 UTILITIES 4800 TELEPHONES 3,165 3,500 3,500 3,500 0 3,500 0 3,500 0 3,500 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10100		255 230	271 000	271 000	202 7/0	0	202 7/0	4
10120 HOLLDAY WORKED       469       0       0       500       500         10200 FICA       19,508       20,464       20,484       21,961       0       21,961         10300 HEALTH INSURANCE       1,026       1,128       1,128       1,258       0       1,258       1         10350 LIFE INSURANCE       1,026       1,128       1,128       1,258       0       1,258       1         10350 LIFE INSURANCE       1,890       1,890       1,890       1,950       0       1,950         10400 WORKERS COMP       984       1,138       1,138       1,208       0       1,208         10500 LIFE INSURANCE       2,700       3,510       2,625       3,510       0       3,510         10500 401(A) MATCH PLAN       2,700       3,510       2,625       0       0       1,140       2         10600 UNEMPLOYMENT BENEFITS       0       305       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       1,140       2       2,000       1,140       2       0       0       0       0       0       0       0       1,200       1,200									4
10200 FICA       19,508       20,484       20,484       21,961       0       21,961         10300 HEALTH INSURANCE       1,226       1,128       1,128       1,258       0       28,500         10325 DISABLITT INSURANCE       1,026       1,128       1,128       1,258       0       2,34         10355 DISABLITT INSURANCE       1,890       1,890       1,890       1,950       0       2,34         10375 DENTAL INSURANCE       1,890       1,890       1,950       0       1,208       1,208         10400 WORKERS COMP       984       1,138       1,138       1,208       0       1,208         10510 CERF-EMPLOYER PD CONTRIBUTION       2,960       1,444       1,125       0       0       1,140       2         10600 UNEMPLOYMENT BENEFITS       309,457       332,280       330,771       345,695       0       346,835         22500 SUBSCRIPTIONS/PUBLICATION       295       350       354       370       0       370         23001 PRINTING       10,319       10,750       10,750       11,000       1,200       1,200         232001 SUBTOTAL ************************************					,				0
10300       HEALTH INSURANCE       24,150       26,514       26,514       28,500       0       28,500         10325       DISABILITY INSURANCE       1,026       1,128       1,128       1,258       0       1,258       1         10350       LIFE INSURANCE       1890       1,890       1,890       1,950       0       1,950       1,950         10400       WORKERS COMP       984       1,138       1,138       1,208       0       1,208         10500       401 (A) MATCH PLAN       2,700       3,510       2,625       3,510       0       3,510         10500       CERF-EMPLOYER PD CONTRIBUTION       1,096       1,444       1,125       0       0       0       0         10600       UNEMPLOYMENT BENEFITS       0       309,457       332,280       330,771       345,695       0       346,835         NATERIALS & SUPPLIES       2,005       1,800       1,800       2,000       2,000       1,200         23000       OFFICE SUPPLIES       2,005       1,800       1,800       2,000       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200									7
10325 DISABILITY INSURANCE       1,026       1,128       1,28       1,258       0       1,258       1         10350 LIFE INSURANCE       216       234       234       0       234       0       1,950         10400 WORKERS COMP       984       1,138       1,138       1,208       0       1,208         10510 CERT-EMPLOYER PD CONTRIBUTION       1,096       1,444       1,125       0       0       1,140       2         10600 UNEMPLOYMENT BENEFITS       0       305       0									
10350       LIFE       INSURANCE       216       234       234       234       0       234         10375       DENTAL       INSURANCE       1,890       1,890       1,890       1,950       0       1,950         10400       WORKERS COMP       984       1,138       1,138       1,208       0       1,950         10500       401 (A)       MATCH PLAN       2,700       3,510       2,625       3,510       0       3,510         10500       CERF-EMPLOYER PD CONTRIBUTION       1,096       1,444       1,125       0       0       1,140       2         10600       UNEMPLOYMENT BENEFITS       0       305       0       1,140       2       2300       0       0       1,464       1,200       0       1,464       1,200       1,464       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200       1,200<									7
10375 DENTAL INSURANCE 1,890 1,890 1,890 1,950 0 1,950 10400 WORKERS COMP 984 1,138 1,138 1,208 0 1,208 10500 401(A) MATCH PLAN 2,700 3,510 2,625 3,510 0 3,510 10510 CERF-EMPLOYER PD CONTRIBUTION 1,096 1,444 1,125 0 0 1,140 2 10600 UNEMPLOYMENT BENEFITS 0 305 0 0 0 0 0 SUBTOTAL ************************************									11
10400       WORKERS COMP       984       1,138       1,138       1,208       0       1,208         10500       401 (A) MATCH PLAN       2,700       3,510       2,625       3,510       0       3,510         10500       CERF=EMPLOYER PD CONTRIBUTION       1,096       1,444       1,125       0       0       1,140       2         10600       UNEMPLOYMENT BENEFITS       0       305       0       0       0       0       0       0         SUBTOTAL ************************************									3
10500       401 (A)       MATCH PLAN       2,700       3,510       2,625       3,510       0       3,510         10510       CERF-EMPLOYER PD CONTRIBUTION       1,096       1,444       1,125       0       0       1,140       2         10600       UNEMPLOYMENT BENEFITS       0       305       0									
10510       CERF-EMPLOYER PD CONTRIBUTION       1,096       1,444       1,125       0       0       1,140       2         10600       UNEMPLOYMENT BENEFITS       0       305       0									0
10600       UNEMPLOYMENT BENEFITS       0       305       0       0       0       0         SUBTOTAL ************************************								,	21-
MATERIALS & SUPPLIES         22500       SUBSCRIPTIONS/PUBLICATION       295       350       354       370       0       370         23000       OFFICE SUPPLIES       2,005       1,800       1,800       2,000       0       2,000       1         23001       PRINTING       10,319       10,750       10,750       11,000       0       11,000         23850       MINOR EQUIPMENT & TOOLS       1,209       1,200       1,200       1,200       0       1,200         SUBTOTAL ************************************									0
22500       SUBSCRIPTIONS/PUBLICATION       295       350       354       370       0       370         23000       OFFICE       SUPPLIES       2,005       1,800       1,800       2,000       0       2,000       1         23001       PRINTING       10,319       10,750       10,750       11,000       0       11,000       11,000         23850       MINOR EQUIPMENT & TOOLS       1,209       1,200       1,200       1,200       0       14,570         SUBTOTAL       *******************************       13,829       14,100       14,104       14,570       0       14,570         DUES       TRAVEL & TRAINING       325       494       425       0       425       3         37200       SEMINARS/CONFEREN/MEETING       686       745       745       745       0       745         37230       MEALS & LODGING-TRAINING       480       570       401       570       570       570         SUBTOTAL       ****************************       1,717       1,640       1,640       1,740       1,740         UTILITIES       3,165       3,500       3,500       3,500       3,500       3,500       3,500       3,500		SUBTOTAL ************************************	309,457	332,280	330,771	345,695	0	346,835	4
23000 OFFICE SUPPLIES       2,005       1,800       1,800       2,000       0       2,000       1         23001 PRINTING       10,319       10,750       10,750       11,000       0       11,000         23850 MINOR EQUIPMENT & TOOLS       1,209       1,200       1,200       1,200       0       1,200         SUBTOTAL ****************************       13,829       14,100       14,104       14,570       0       14,570         DUES TRAVEL & TRAINING       37200 SEMINARS/CONFEREN/MEETING       686       745       745       745       0       745         37220 TRAVEL (AIRFARE, MILEAGE, ETC)       550       325       494       425       0       425       3         37230 MEALS & LODGING-TRAINING       480       570       401       570       570       570         SUBTOTAL *******************************       1,717       1,640       1,640       1,740       1,740         UTILITIES       3,165       3,500       3,500       3,500       3,500       3,500			0.05	250	254	0.5.0	<u>_</u>	0.7.0	-
23001 PRINTING       10,319       10,750       10,750       11,000       0       11,000         23850 MINOR EQUIPMENT & TOOLS       1,209       1,200       1,200       1,200       0       1,200         SUBTOTAL ************************       13,829       14,100       14,104       14,570       0       14,570         DUES TRAVEL & TRAINING       3829       14,100       14,104       14,570       0       14,570         DUES TRAVEL & TRAINING       686       745       745       745       0       745         37220 TRAVEL (AIRFARE, MILEAGE, ETC)       550       325       494       425       0       425       3         37230 MEALS & LODGING-TRAINING       480       570       401       570       0       1,740         SUBTOTAL ***************************       1,717       1,640       1,640       1,740       0       1,740         UTILITIES       3,165       3,500       3,500       3,500       3,500       3,500       3,500									5
23850 MINOR EQUIPMENT & TOOLS       1,209       1,200       1,200       1,200       0       1,200         SUBTOTAL ************************************						,			11
DUES TRAVEL & TRAINING         37200 SEMINARS/CONFEREN/MEETING       686       745       745       0       745         37220 TRAVEL (AIRFARE, MILEAGE, ETC)       550       325       494       425       0       425       3         37230 MEALS & LODGING-TRAINING       480       570       401       570       0       570         SUBTOTAL ************       1,717       1,640       1,640       1,740       0       1,740         UTILITIES       3,165       3,500       3,500       3,500       0       3,500									2 0
37200       SEMINARS/CONFEREN/MEETING       686       745       745       0       745         37200       TRAVEL (AIRFARE, MILEAGE, ETC)       550       325       494       425       0       425       3         37230       MEALS & LODGING-TRAINING       480       570       401       570       0       570         SUBTOTAL       ************************************		SUBTOTAL ************************************	13,829	14,100	14,104	14,570	0	14,570	3
37200       SEMINARS/CONFEREN/MEETING       686       745       745       0       745         37200       TRAVEL (AIRFARE, MILEAGE, ETC)       550       325       494       425       0       425       3         37230       MEALS & LODGING-TRAINING       480       570       401       570       0       570         SUBTOTAL       ************************************		DUES TRAVEL & TRAINING							
37220 TRAVEL (AIRFARE, MILEAGE, ETC)       550       325       494       425       0       425       3         37230 MEALS & LODGING-TRAINING       480       570       401       570       0       570       3         SUBTOTAL ************************************	37200		686	745	745	745	0	745	0
SUBTOTAL ************************************	37220	TRAVEL (AIRFARE, MILEAGE, ETC)							30 0
UTILITIES 48000 TELEPHONES 3,165 3,500 3,500 0 3,500		_							6
48000 TELEPHONES 3,165 3,500 3,500 0 3,500 0 3,500			-1 / - /	1,010	1,010	1, 10	0	1, 10	5
SUBTOTAL ************************************	48000		3,165	3,500	3,500	3,500	0	3,500	0
		SUBTOTAL **********************	3,165	3,500	3,500	3,500	0	3,500	0

# Dept. No. 1150

1150 COLLECTOR

	COLLECTOR							
100	GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	863	905	905	1,184	0	1,184	30
60200	EQUIP REPAIRS/MAINTENANCE	207	200	200	200	0	200	0
		1,070	1,105	1,105	1,384	0	1,384	25
	CONTRACTUAL SERVICES							
71000	INSURANCE AND BONDS	0	100	100	100	0	100	0
71100	OUTSIDE SERVICES	298	500	500	550	0	550	10
71500	BUILDING USE/RENT CHARGE	14,661	17,773	17,773	18,648	0	18,648	4
		14,959	18,373	18,373	19,298	0	19,298	5
	OTHER							
84400	PUBLIC NOTICES	3,515	3,500	3,500	4,000	0	4,000	14
84500	TITLE SEARCH	8,065	11,202	8,352	13,500	0	13,500	20
86898	OVER AND SHORT	505	0	0	0	0	0	0
		12,087	14,702	11,852	17,500	0	17,500	19
	FIXED ASSET ADDITIONS							
92000	REPLCMENT OFFICE EQUIP	0	3,509	3,508	0	0	0	0
		0	3,509	3,508	0	0	0	0
	TOTAL EXPENDITURES ******	356,287	389,209	384,853	403,687	0	404,827	4

# **Collector Tax Maintenance**

# **Department Number 2110**

#### Mission

The Collector Tax Maintenance fund was created pursuant to RSMo 52.312-317 and it accounts for additional delinquent fees and commissions authorized by state statute. The Boone County Collector of Revenue approves the budget and administers the fund.

#### **Budget Highlights**

This budget includes reimbursement to the General Fund for the payroll and benefit costs pertaining to one Senior Programming Analyst position in the Information Technology (IT) Department (department number 1170). The additional programmer position was added to the IT budget mid-year 2002, pursuant to a contract between the Collector and the County Commission. The budget includes appropriations for a variety of operating expenses as well.

Please refer to department number 1150, Collector of Revenue, for Goals and Objectives, Progress on Prior Year Objectives, Performance Measures, and the Organizational Chart.

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Senior Programmer Analyst Office Specialist Pool	_ ×	« , 	*	*
Total FTEs		-	0.08	0.08

\* 1 FTE Sr. Programmer Analyst was added to Information Technology (department number 1170) to be reimbursed from the Tax Maintenance Fund (department number 2110)

# Annual Budget

	COLLECTOR TAX MAINI ACTIVITY COLLECTOR TAX MAINTENANCE FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION CHARGES FOR SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3577	COLL DEL FEES & COMM	114,977	125,000	114,530	120,000	0	120,000	4-
	SUBTOTAL ************************************	114,977	125,000	114,530	120,000	0	120,000	4-
2710	INTEREST INTEREST	0	0	1,061	1,061	0	1 0 ( 1	0
	INTEREST INTEREST	86	39	230	230	0	1,061 230	489
	INT-LONG TERM INVEST	1,449	1,230	1,982	1,982	0	1,982	61
	INC/DEC IN FV OF INVESTMENTS	108-	0	0	0	0	0	0
	SUBTOTAL ************************************	1,426	1,269	3,273	3,273	0	3,273	157
	TOTAL REVENUES *********	116,404	126,269	117,803	123,273	0	123,273	2-
	PERSONAL SERVICES							
	SALARIES & WAGES	0	1,452	0	1,814		1,814	24
10200		0	112	0	138	0	138	23
10400	WORKERS COMP	0	7	0	7	0	7	0
	SUBTOTAL *********************	0	1,571	0	1,959	0	1,959	24
	MATERIALS & SUPPLIES							
23000	OFFICE SUPPLIES	272	300	300	300	0	300	0
	COMPUTER SUPPLIES	0	200	200	200	0	200	0
	OTHER SUPPLIES	156	200	200	200	0	200	0
23850	MINOR EQUIPMENT & TOOLS	0	200	200	200	0	200	0
	SUBTOTAL ************************************	428	900	900	900	0	900	0
	DUES TRAVEL & TRAINING							
37000		175	250	250	250	0	250	0
	SEMINARS/CONFEREN/MEETING	130	750	1,735	750	0	750	0
	TRAINING/SCHOOLS	0	2,100	0	0	0	0	0
	TRAVEL (AIRFARE, MILEAGE, ETC) MEALS & LODGING-TRAINING	841 1,749	1,850	865	1,850 2,100	0	1,850 2,100	0 36-
	MEALS & LODGING - IRAINING MEALS & LODGING - OTHER	1,749	3,300 200	3,300 200	2,100	0	2,100	0
	REGISTRATION/TUITION	0	1,750	1,750	1,750	0	1,750	0
	SUBTOTAL ************************************	2,896	10,200	8,100	6,900	0	6,900	32-
	CONTRACTUAL SERVICES							
	INSURANCE AND BONDS	0	25	25	25	0	25	0
	OUTSIDE SERVICES	12,135	1,625	1,625	1,800	0	1,800	10
	PROFESSIONAL SERVICES	58,358 0	57,215 0	60,523 0	62,000	0	62,000	8 0
/1105	LEGAL SERVICES				10,000		10,000	
	SUBTOTAL *********************	70,493	58,865	62,173	73,825	0	73,825	25
	OTHER							
86850	CONTINGENCY	0	44,329	0	41,648	0	41,648	6-
	SUBTOTAL **********************	0	44,329	0	41,648	0	41,648	6-
01000	FIXED ASSET ADDITIONS	1 470	1 200	<u>^</u>	^	^	^	0
	OFFICE EQUIPMENT	1,479	1,338	0	0	0	0	0
	FURNITURE AND FIXTURES MACHINERY & EQUIPMENT	2,305 0	5,255 4,352	3,891	0	0	0	0
	COMPUTER HARDWARE	4,698	4,352	3,891	0	0	0	0
	REPLCMENT FURN & FIXTURES	769	0	0	0	0	0	0
	REPLCMENT MACH & EQUIP	0	2,616	2,439	0	0	0	0
	SUBTOTAL ************************************	9,253	13,561	6,330	0	0	0	0
	TOTAL EXPENDITURES ******	83,072	129,426	77,503	125,232	0	125,232	3-

# **Recorder of Deeds Summary**

# **Department Numbers 1160 and 2800**

#### Description

The Boone County Recorder of Deeds provides services that are primarily funded with appropriations from the General Fund and supplemented with additional revenues derived from special fees authorized by statute. These fees are accounted for in the Record Preservation Fund, a statutory special revenue fund. The General Fund appropriations are included in the Recorder of Deeds budget, department number 1160, and the Record Preservation Fund appropriations are included in the Record Preservation Fund the Record Preservation budget, department number 2800. Detailed information is presented for each of these budgets on the following pages.

The County Commission establishes and approves the appropriations for department number 1160; the Recorder of Deeds establishes and approves the appropriations for department number 2800.

#### **Budget Summary**

Fund	Dept	Department Name		004 :tual	2005 ojected	P	2006 Class 1 ersonal ervices	Clas Other	2006 sses 2-8 <sup>.</sup> Services Charges	C C	2006 lass 9 apital Jutlay		2006 Total
100 280	1160 2800	Recorder Storage & Preservation		78,379 .55,425	\$ 490,624 144,277	\$	416,699	\$	121,380 454,680	\$	- 34,960	\$	538,079 489,640
		Total	\$ 6	533,804	\$ 634,901	\$	416,699	\$	576,060	\$	34,960	\$ 1	,027,719

#### **Personnel Summary**

Fund	Dept	Department Name	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent
100	1160	Recorder	9.00	9.00	9.00
280	2800	Storage & Preservation	1.00		
		<b>Total FTEs</b>	10.00	9.00	9.00

# **Recorder of Deeds**

## **Department Number 1160**

#### Mission

The Recorder of Deeds is an elected official mandated to provide a timely and efficient process for public users to record documents, and to preserve them for historical retrieval and legal review.

The records archived include real estate, uniform commercial code, marriage license, tax liens, servicemen's discharge papers, and other miscellaneous filing systems. The Recorder functions as the collector of data that is the basis for the assessment and property tax revenue system in the County. In addition to general revenue, the Recorder's Office acts as a fee agent for several special funds and user's fees for both the County and State.

#### **Budget Highlights**

There are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

Unavailable

#### **Progress on Prior Year Objectives**

Unavailable
 Response: Unavailable

#### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected

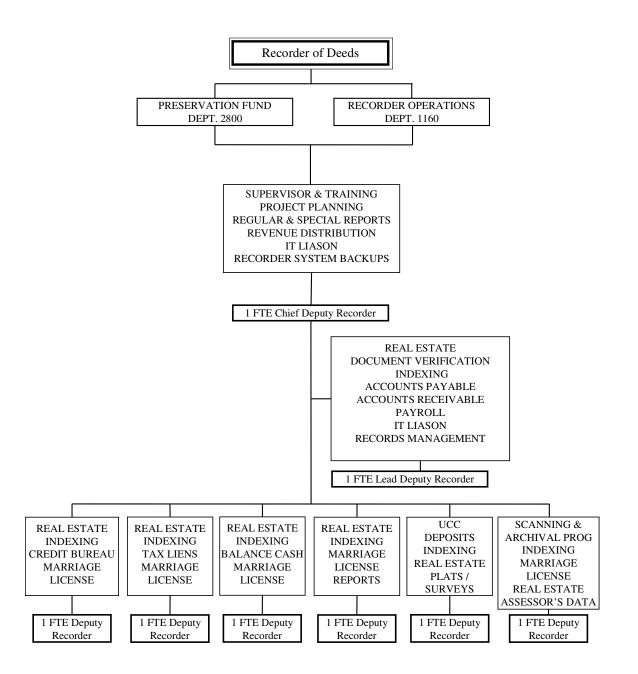
Unavailable

#### Personnel Detail

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change	
Recorder (Elected)	1.00	1.00	1.00	-	
Chief Deputy Recorder	1.00	1.00	1.00	-	
Lead Deputy Recorder	1.00	1.00	1.00	-	
Deputy Recorder	6.00	6.00	6.00		
Total FTEs	9.00	9.00	9.00		
Overtime	\$ 5,500	\$ 2,500	\$ 2,500	\$-	

# **Recorder of Deeds**

#### **Organizational Chart**



# **Recorder of Deeds**

# Annual Budget

	GENERAL FUND DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
3315	LICENSES AND PERMITS MARRIAGE	17,765	18,500	19,750	21,500	0	21,500	16
	SUBTOTAL ************************************	17,765	18,500	19,750	21,500	0	21,500	16
	CHARGES FOR SERVICES							
	COPIES	68,071	40,500	65,443	62,170	0	62,170	53
	UCC FEES	297	300	200	200		200	
3562	REAL ESTATE FEES	841,968	732,000	815,000	816,400	0	816,400	11
	SUBTOTAL ************************************	910,336	772,800	880,643	878,770	0	878,770	13
	TOTAL REVENUES **********	928,101	791,300	900,393	900,270	0	900,270	13
	PERSONAL SERVICES							
	SALARIES & WAGES	313,482	323,398	300,000	334,107		334,107	
	OVERTIME	2,120	2,500	2,500	2,500	0	2,500	
	HOLIDAY WORKED	15	0	336	0		0	
	FICA	22,615	24,931	21,365	25,750	0	25,750	
	HEALTH INSURANCE	36,225	39,771	39,771	42,750	0	42,750	1
	DISABILITY INSURANCE	1,352	1,479	1,479	1,640	0	1,640	
	LIFE INSURANCE	324	351	351	351		351	
	DENTAL INSURANCE WORKERS COMP	2,835 1,392	2,835 1,383	2,835 1,383	2,925 1,411		2,925 1,411	
	401(A) MATCH PLAN	4,745	5,265	1,383 5,265	5,265		1,411 5,265	
	SUBTOTAL ************************************	385,109	401,913	375,285	416,699	0	416,699	
	MATERIALS & SUPPLIES							
2500	SUBSCRIPTIONS/PUBLICATION	484	640	640	680	0	680	
	OFFICE SUPPLIES	7,615	13,450	12,900	13,450	0	13,450	
8001	PRINTING	1,382	1,500	1,500	1,500	0	1,500	
8850	MINOR EQUIPMENT & TOOLS	110	0	0	0	0	0	
	SUBTOTAL ************************************	9,593	15,590	15,040	15,630	0	15,630	
	DUES TRAVEL & TRAINING							
	DUES	325	350	535	350	0	350	
	SEMINARS/CONFEREN/MEETING	680 829	650	825 970	650	-	650 1,600	
	TRAVEL (AIRFARE, MILEAGE, ETC)		1,800		1,600	0	,	
	MEALS & LODGING-TRAINING REGISTRATION/TUITION	3,374 750	2,700 835	3,180 825	2,800 875	0	2,800 875	
	SUBTOTAL ************************************	5,958	6,335	6,335	6,275	0	6,275	
	UTILITIES							
3000	TELEPHONES	4,547	5,100	4,700	5,100	0	5,100	
	SUBTOTAL ************************************	4,547	5,100	4,700	5,100	0	5,100	
0050	EQUIP & BLDG MAINTENANCE	10 071	17 105	1.6 000	10 150	0	10 150	
1030	EQUIP SERVICE CONTRACT	12,071	17,195	16,900	18,150		18,150	
		12,071	17,195	16,900	18,150	0	18,150	
	CONTRACTUAL SERVICES	10 110				<u>^</u>	50 005	
	BUILDING USE/RENT CHARGE EQUIP LEASES & METER CHRG	47,116 13,982	57,114 15,250	57,114 15,250	59,925 16,300	0 0	59,925 16,300	
	SUBTOTAL ************************************	61,098	72,364	72,364	76,225	0	76,225	
	OTHER							
	SUBTOTAL ************************************	0	0	0	0	0	0	
	FIXED ASSET ADDITIONS							
2000	REPLCMENT OFFICE EQUIP	0	5,000	0	0	0	0	
	SUBTOTAL ************************************	0	5,000	0	0	0	0	

# **Record Preservation**

# **Department Number 2800**

#### Mission

This special revenue fund accounts for fees collected pursuant to RSMo 59.319 for record storage, microfilming, and preservation activities and projects. The Recorder of Deeds is the appropriating authority for this fund.

#### **Budget Highlights**

This budget includes appropriations related to record storage and preservation including amounts for training and travel, annual maintenance and support of the Recorder's operating software, archival restoration, disaster recovery and business continuity planning, and conversion of microfilm records to imaged records. The budget from this special revenue fund provides supplemental funding to the budget for the Recorder of Deeds established by the County Commission in the General Fund (see department number 1160).

Please refer to department number 1160, Recorder of Deeds, for Goals and Objectives, Progress on Prior Year Objectives, and Performance Measures.

# **Record Preservation**

# Annual Budget

	STORAGE & PRESERVATION RECORD PRESERVATION FUND							%CHG
200		2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	FROM
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3569	CHARGES FOR SERVICES OTHER FEES	142,407	117,500	145,000	137,900	0	137,900	17
	SUBTOTAL ************************************	142,407	117,500	145,000	137,900	0	137,900	17
	INTEREST							
3711	INT-OVERNIGHT	289	100	600	300	0	300	200
3712	INT-LONG TERM INVEST	4,838	2,200	7,095	4,200	0	4,200	90
3798	INC/DEC IN FV OF INVESTMENTS	149-	0	0	0	0	0	0
	SUBTOTAL ************************************	4,979	2,300	7,695	4,500	0	4,500	95
	TOTAL REVENUES **********	147,386	119,800	152,695	142,400	0	142,400	18
	PERSONAL SERVICES							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	MATERIALS & SUPPLIES							
22000	POSTAGE	40	0	0	0	0	0	0
23000	OFFICE SUPPLIES	11,514	10,500	10,500	10,500	0	10,500	0
23020	MICROFILM/FILM	1,339	1,400	1,400	1,400	0	1,400	0
	SUBTOTAL ************************************	12,894	11,900	11,900	11,900	0	11,900	0
	DUES TRAVEL & TRAINING							
37000		755	800	510	775	0	775	3-
	SEMINARS/CONFEREN/MEETING	1,590	750	800	800		800	6
	TRAVEL (AIRFARE, MILEAGE, ETC)	2,320	2,800	2,400	3,100		3,100	10
	MEALS & LODGING-TRAINING REGISTRATION/TUITION	4,654 138	7,780 2,350	8,872 1,798	7,360 3,245		7,360 3,245	5- 38
37240	EGISTRATION/TOTITON	130	2,350	1,790				
	SUBTOTAL *********************	9,458	14,480	14,380	15,280	0	15,280	5
	CONTRACTUAL SERVICES							
	SOFTWARE SERVICE CONTRACT	0	30,000	0	30,000	0	30,000	0
	OUTSIDE SERVICES	24,838	105,500	38,733	65,500	0	65,500	37-
/1101	PROFESSIONAL SERVICES	82,403	77,000	70,000	92,000	0	92,000	19
	SUBTOTAL *********************	107,242	212,500	108,733	187,500	0	187,500	11-
	OTHER							
86850	CONTINGENCY	0	155,911	0	240,000	0	240,000	53
	SUBTOTAL ************************************	0	155,911	0	240,000	0	240,000	53
	FIXED ASSET ADDITIONS							
	FURNITURE AND FIXTURES	21,475	0	0	0	0	0	0
	COMPUTER HARDWARE	4,354	8,600	5,275	3,000	0	3,000	65-
	COMPUTER SOFTWARE	0	4,000	0	4,000	0	4,000	0
92301	REPLC COMPUTER HDWR	0	3,989	3,989	0	27,960	27,960	600
	SUBTOTAL ************************************	25,829	16,589	9,264	7,000	27,960	34,960	110
	TOTAL EXPENDITURES ******	155,424	411,380	144,277	461,680	27,960	489,640	19

# **Department Number 1170**

#### Mission

The Information Technology (IT) Department implements Boone County's adopted Strategic Information Technology Plan. The Information Technology Advisory Committee (ITAC) in conjunction with the IT staff develops the vision and desired direction of information technology and provides a plan with recommendations to the County Commissioners for consideration and adoption. In addition, the Department conducts research to identify new cost saving developments resulting in improved operational efficiencies. Also, the Department provides critical tactical information technology solutions, systems design, programming services and support to County offices.

The Thirteenth Judicial Circuit Court provides its own information technology support services as part of the Court Services budget (department number 1210).

#### **Budget Highlights**

The budget contains all appropriations necessary to accomplish the goals and objectives set forth below. This budget includes approximately \$238,000 for computer-related capital purchases and \$1.28 million for routine personnel and operations appropriations for a total budget of \$1.52 million. Additional funding for some of the projects identified below is provided through various special revenue funds such as the Assessment Fund, the Record Preservation Fund, and the Road and Bridge Fund.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Continue on-going core operations and technical support of all offices and departments throughout the County.
- Continue on-going core programming and programming maintenance for all offices and departments throughout the County.
- Consolidate old individual Uninterruptible Power Supply (UPS) units in the Government Center computer equipment room into one modular and expandable unit. FY 2006 will be year two of a three-year implementation plan.
- Expand network at Sheriff's Department by adding a 48-port switch.
- Purchase master console switches, keyboards and fold-down LCD monitors in server racks for administration of growing server farm.
- Purchase second GroupWise server to separate GroupWise tasks for more independence and reliability as remote sites are integrated into the main server at the Government Center.
- Replace old Structured Query Language (SQL) server.

- Purchase server switch to separate network backup traffic from user traffic.
- Add backup disk capacity to support AS400 and server normal growth.
- Replace old Mugshot server.
- Add SQL license to Mugshot server for serving mugshots to the Web and Mobile Data Terminals (MDTs).
- Add Logical PARtitioning (LPAR) to the Government Center AS400 along with installation services and backup system hardware. This is to support migration of the Sheriff's Department AS400 applications from their AS400 to downtown. The Sheriff's Department AS400 will then be shut down, and on-going cost savings will result in eliminated AS400 hardware and operating system software.
- Complete the replacement of all old 3477 AS400 terminals with 3488 terminals. This will be year two of a two-year replacement plan.
- Complete the replacement of old terminal-only, hand-held scanners with Personal Computer (PC) compatible scanners. This will be year two of a two-year replacement plan.
- Replace three old laptop computers and purchase one new one.
- Replace old InfoPrint 40 production printer.
- Replace thirteen old black and white laser printers and purchase three new ones.
- Replace one black and white laser printer with a color laser.
- Replace forty-three old PCs and purchase two new ones.
- Replace four PCs with Geographic Information System (GIS) mapping workstations.
- Purchase and upgrade GIS software.
- Purchase critical modifications to the Sheriff's Department AS400 Howard Technical Enterprises (HTE) software.
- Purchase Sanction laptop software for the Prosecuting Attorney's Office.
- Replace an old fax machine in the Information Technology Department.
- Upgrade AS400 and backup software to support imaging at Public Works.
- Purchase and install hardware to support mobile offices for Planning and Building.
- Purchase a Global Positioning System (GPS) device and software for mapping GIS features in the field.

- Continue development of a new payroll system.
- Fully implement the new AS400 change management system.
- Continue participation in the Criminal Justice Information System (CJIS05) project.

#### **Progress on Prior Year Objectives**

Consolidate old individual Uninterruptible Power Supply (UPS) units in the Government Center computer equipment room into one modular and expandable unit.

**Response:** Anticipate completion of year one of a three-year implementation by year-end.

- Replace the UPS for the Sheriff's Department AS400.
   **Response:** Anticipate moving the Sheriff's Department AS400 applications downtown to the Government Center in FY 2006, and shutting down the Sheriff's Department AS400. Therefore, this funding will be used to complete year one of a three-year implementation to upgrade to a modular UPS system in the Government Center.
- Upgrade the Demilitarized Zone (DMZ) switch.
   Response: Completed.
- Establish funds for unanticipated hardware emergencies.
   Response: Completed. Five thousand dollars was budgeted for this in FY 2005.
- Implement virus protection for the AS400 (to be purchased with Federal Homeland Security Grant).
   Response: Completed.
- Replace the Intrusion Detection System Module (IDSM) security server to enable a software upgrade (to be purchased with Federal Homeland Security Grant).
   Response: Completed

**Response:** Completed.

- Implement Backup Recovery and Media Services (BRMS) on the Government Center and Sheriff's Department AS400s to handle backup and recovery (to be purchased with Federal Homeland Security Grant).
   **Response:** Anticipate purchasing GuardianSave in place of BRMS by yearend, and budgeting installation and training for FY 2006.
- Replace the current imaging system with Real Vision Imaging (RVI) on the AS400 platform, including a Linear Tape Open (LTO) tape drive for faster and more reliable backups. (Costs to be shared with other funds.)
   Response: Anticipate completion by year-end.
- Replace AS400 terminals that are in poor condition. **Response:** Anticipate completion by year-end.

- Purchase multi-media courses for Microsoft Office and Novell GroupWise to be used for county-wide training.
   **Response:** Anticipate completion by year-end.
- Purchase critical Howard Technical Enterprises (HTE) software modifications for the Sheriff's Department.
   **Response:** Not funded in FY 2005. Anticipate budgeting in FY 2006.
- Purchase in-house training for the Sheriff's Department HTE system.
   **Response:** Anticipate completion by year-end.
- Implement a Storage Area Network (SAN) to consolidate and integrate server storage on the network, including an LTO tape drive for faster and more reliable backups. (Costs to be shared with other funds.)
   **Response:** Completed.
- Replace WEB application and Internet Information Services (IIS) servers. **Response:** Anticipate completion by year-end.
- Purchase Geographic Information System (GIS) Arc Internet Map Server (IMS) and Arc Spatial Data Server (SDE) servers.
   Response: Completed.
- Implement the first year of a five year Personal Computer (PC) replacement plan based on PC age.
   Response: Completed.
- Replace printers that are maintenance problems.
   Response: Completed
- Purchase PC for a new planner in Planning and Building.
   **Response:** Completed.
- Replace Voter Registration printer for high capacity card stock feeder capability.
   Response: On hold pending federal requirements for election equipment.
- Purchase WEB tools for application development.
   **Response:** Completed.
- Install Arc Editor GIS software for Planning and Building.
   Response: Completed.
- Purchase network analysis tool for diagnosing network problems (to be purchased with Federal Homeland Security Grant).
   Response: Anticipate using this funding for GuradianSave instead.
- Purchase cable tester for network wiring.
   **Response:** Completed.

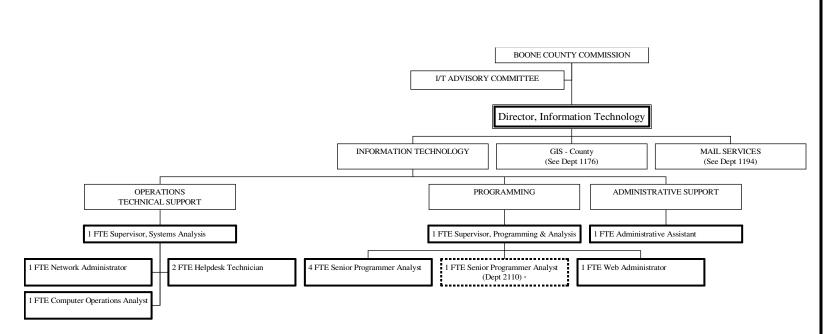
## Performance Measures

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Pieces of Email SPAM	NA	498,228	550,000
Number of Email Viruses Stopped	NA	19,983	22,000
Inbound Pieces of Email	NA	787,905	827.300
Outbound Pieces of Email	NA	194,606	204,300
Number of Times 0700 Report Viewed on Web	NA	71,472	75,000
Number of Times Active Felony Warrants Viewed on Web	NA	17,172	18,000
Number of Times Current Inmate Roster Viewed on Web	NA	50,640	53,000
Number of Times Registered Offenders List Viewed on Web	NA	36,768	38,600
Number of Internet Maps Served on the Web	NA	1,588,936	1,747,800
Work Orders Completed–Helpdesk Emergencies	1,458	1,232	1,150
Work Orders Completed–Helpdesk Non-Emergencies	1,296	2,261	2,400
Work Orders Completed–Operations	108	828	870
Work Orders Completed–Programming Projects	473	524	550
Number of Personal Computers Supported	NA	262	262

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Director, Information Technology	1.00	1.00	1.00	-
Supervisor, Systems Analysis	1.00	1.00	1.00	-
Network Administrator	1.00	1.00	1.00	-
Supervisor, Programming & Analysis	1.00	1.00	1.00	-
Computer Operations Analyst	1.00	1.00	1.00	-
Senior Programmer Analyst	5.00	a 5.00	a 5.00	a -
Web Administrator	1.00	1.00	1.00	-
Helpdesk Technician	2.00	2.00	2.00	-
Administrative Assistant	1.00	1.00	1.00	
Total FTEs	14.00	14.00	14.00	
Overtime	\$ 4,500	\$ 1,500	\$ 2,500	\$ 1,000

a 1 FTE Sr. Programmer Analyst was added to Information Technology (department number 1170) to be reimbursed from the Tax Maintenance Fund (department number 2110)



\* 1 FTE Sr. Programmer Analyst was added to Information Technology (department number 1170) to be reimbursed from the Tax Maintenance Fund (department number 2110)

- 181 -

# **Organizational Chart**

Information Technology

## Annual Budget

1170 INFORMATION TECHNOLOGY

ACCT	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	FROM PY BUD
11001	CHARGES FOR SERVICES	noroni	100101010	TROOBCIED	10020001	ILLQ0101	DODGET	DOD
	COPIES	35	0	0	0	0	0	0
	REIMB. SPECIAL PROJECTS	0	0	40	0	0	0	0
	REIMB PERSONNEL/PROJECTS DIRECT DIAL ACCESS	58,358 45	56,123 0	60,523 0	60,900 0	0	60,900 0	8 0
2222	_	45						
	SUBTOTAL *********************	58,438	56,123	60,563	60,900	0	60,900	8
	MISCELLANEOUS							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	TOTAL REVENUES *********	58,439	56,123	60,563	60,900	0	60,900	8
	PERSONAL SERVICES							
	SALARIES & WAGES OVERTIME	639,084 2,360	753,230 1,500	703,670 2,500	764,958 2,500		764,958 2,500	
	FICA	48,450	57,736	53,451	58,710	0	58,710	1
	HEALTH INSURANCE	52,660	66,285	66,285	66,500	0	66,500	0
	DISABILITY INSURANCE	2,734	3,411	3,633	3,706		3,706	8
	LIFE INSURANCE	456	585	585	546		546	6-
	DENTAL INSURANCE	4,121	4,725	4,725	4,550		4,550	3-
	WORKERS COMP	2,482	3,188	3,188	3,187		3,187	
	401(A) MATCH PLAN	5,980	8,775	4,845	8,190		8,190	
	CERF-EMPLOYER PD CONTRIBUTION UNEMPLOYMENT BENEFITS	2,131 1,750	3,630 0	3,059 0	0		3,485 0	3- 0
10000	SUBTOTAL ************************************	762,211	903,065	845,941			916,332	
	MATERIALS & SUPPLIES	/02,211	903,003	043,941	912,047	0	910, 332	1
22500	SUBSCRIPTIONS/PUBLICATION	1,716	5,565	5,565	2,294	0	2,294	58-
	OFFICE SUPPLIES	2,047	3,000	3,000	3,000	0	3,000	0
	PRINTING	470	300	300	300	0	300	0
23015	COMPUTER SUPPLIES	2,111	3,000	3,000	3,000	0	3,000	0
23016	MAGNETIC MEDIA	8,346	5,040	5,040	8,560	0	8,560	69
	COMPUTER PAPER	2,935	4,300	4,300	4,500	0	4,500	
	PRINTER SUPPLIES	50,764	43,600	43,600	45,700		45,700	
	OTHER SUPPLIES MINOR EQUIPMENT & TOOLS	5,696 1,222	6,000 2,000	6,000 3,000	2,000 2,000		2,000 2,000	
	SUBTOTAL ************************************	75,312	72,805	73,805	71,354		71,354	
	DUES TRAVEL & TRAINING	,0,012	, 2, 000	10,000	12,001	Ū	, 1, 001	-
37000		11,820	12,175	12,175	12,175	0	12,175	0
37200	SEMINARS/CONFEREN/MEETING	6,049	7,536	7,536	7,499		7,499	0
37210	TRAINING/SCHOOLS	10,454	8,601	8,601	7,500	0	7,500	12-
	TRAVEL (AIRFARE, MILEAGE, ETC)		5,401	5,401	6,051	500	6,051	12
37230	MEALS & LODGING-TRAINING	7,322	11,935	11,935	10,528	1,306	10,528	11-
	SUBTOTAL ************************************	39,853	45,648	45,648	43,753	3,201	43,753	4-
48000	UTILITIES TELEPHONES	23,800	14,871	14,871	8,388	0	8,388	43-
	DATA COMMUNICATIONS	23,000	0	14,071	11,104	4,285	11,105	0
	SUBTOTAL ************************************	23,800	14,871	14,872	19,492	4,285	19,493	31
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	220	1,135	1,135	1,000	0	1,000	11-
	SUBTOTAL *********************	220	1,135	1,135	1,000	0	1,000	11-
	EQUIP & BLDG MAINTENANCE							
	EQUIP SERVICE CONTRACT	64,071	55,694	54,565	56,923		58,052	4
60200	EQUIP REPAIRS/MAINTENANCE	2,839	5,000	5,000	5,000	0	5,000	0
	SUBTOTAL *********************	66,910	60,694	59,565	61,923	0	63,052	3
	CONTRACTUAL SERVICES							
	SOFTWARE SERVICE CONTRACT	87,876	56,673	51,313	81,339		86,699	52
	OUTSIDE SERVICES	23,184	34,500	34,500	22,788	1,050	22,788	33-
	PROFESSIONAL SERVICES BUILDING USE/RENT CHARGE	7,282 24,211	28,004	17,504 29,349	8,900 30,792	57,540 0	26,640 30,792	4- 4
	EQUIP LEASES & METER CHRG	24,211 924	29,349 1,056	29,349 1,056	30,792 1,344	0	30,792 1,344	4 27
	SUBTOTAL ************************************	143,478	149,582	133,722				12
	SUDIUIAL COCCOCATA AAAAAAAAAAA	143,4/8	149,582	133,122	145,163	58,59U	168,263	12

# Dept. No. 1170

1170 INFORMATION TECHNOLOGY 100 GENERAL FUND

	GENERAL FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION OTHER	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	3,725	0	0	0	1,272	0	0
91301	COMPUTER HARDWARE	28,684	81,565	76,494	0	81,538	52,535	35-
91302	COMPUTER SOFTWARE	5,282	3,004	3,004	0	8,869	51,509	614
92301	REPLC COMPUTER HDWR	130,418	99,422	99,422	0	124,819	129,079	29
92302	REPLC COMPUTER SOFTWARE	4,960	2	0	0	4,615	4,615	650
	SUBTOTAL ************************************	173,072	183,993	178,920	0	221,113	237,738	29
	TOTAL EXPENDITURES ******	1,284,860	1,431,793	1,353,608	1,255,532	287,189	1,520,985	6

# GIS – Consortium

# **Department Number 1175**

#### Mission

The Geographic Information System (GIS) was the outgrowth of a multi-year research and development effort of a consortium comprised of Boone County, the City of Columbia, and Boone Electric Cooperative. All phases of the initial consortium project have been completed. The Consortium jointly funded the development of digital base maps which provide the foundational framework for a county-wide GIS system. The Boone County Information Technology Department serves as project manager and fiscal agent for the GIS project. The GIS Department's mission is to maintain the Consortium GIS server, maintain the "master" address database, and support Consortium members in their GIS efforts. Please refer to department of GIS applications specific to Boone County offices.

#### **Budget Highlights**

This budget includes funding for supplies, maintenance and support contracts, and consulting services. There are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Maintain continued access to Consortium shared data.
- Develop and maintain standards for GIS data development and accuracy throughout the Consortium.
- Train and advise Consortium members on the use of GIS.

#### **Progress on Prior Year Objectives**

- Maintain continued access to Consortium shared data.
   **Response:** A GIS Program Manager was needed to maintain the GIS Consortium server. Alternative methods were used to transfer GIS information to entities outside the Consortium. This included the creation of CD-ROMs and the use of an external hard drive.
- Develop and maintain standards for GIS data development and accuracy throughout the Consortium.
   **Response:** The Boone County GIS Program Manager developed standards for GIS data development to ensure ease of use and accuracy for all Consortium members. The Boone County GIS Program Manager oversees these standards.
- Train and advise Consortium members on the use of GIS data. **Response:** Consortium members were trained on how to use the GIS data and how to create individual layers using GIS standards. The Boone County GIS Program Manager created maps and manuals to aid in the training process.

#### **GIS – Consortium**

#### Performance Measures

Performance Measure	2004 Actual	2005 Estimated	2006 Projected
Work Orders Completed for Consortium Users	N/A	60	75
Number of Consortium Members Supported	N/A	29	32
Number of Consortium Server Dataset Updates	N/A	142	365

#### **GIS – Consortium**

#### Annual Budget

	GIS - CONSORTIUM GENERAL FUND DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
11001	CHARGES FOR SERVICES		100101010	TROOLCIED	1000001	ILLQ0101	DODGET	DOD
3525	REIMB. SPECIAL PROJECTS	14,571	7,500	7,500	0	0	0	0
	SUBTOTAL ************************************	14,571	7,500	7,500	0	0	0	0
	TOTAL REVENUES **********	14,571	7,500	7,500	0	0	0	0
23016	MATERIALS & SUPPLIES MAGNETIC MEDIA	0	1,000	1,000	1,728	0	1,728	72
	SUBTOTAL ************************************	0	1,000	1,000	1,728	0	1,728	72
60050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	0	2,300	1,650	3,000	0	3,000	30
	SUBTOTAL ************************************	0	2,300	1,650	3,000	0	3,000	30
71100	CONTRACTUAL SERVICES OUTSIDE SERVICES	0	1,051	1,051	4,000	0	4,000	280
	SUBTOTAL ************************************	0	1,051	1,051	4,000	0	4,000	280
	OTHER							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
92301	FIXED ASSET ADDITIONS REPLC COMPUTER HDWR	14,571	15,000	10,588	0	0	0	0
	SUBTOTAL ************************************	14,571	15,000	10,588	0	0	0	0
	TOTAL EXPENDITURES ******	14,571	19,351	14,289	8,728	0	8,728	54-

#### **Department Number 1176**

#### Mission

The Geographic Information System (GIS) is the outgrowth of a multi-year research and development effort of Boone County, the City of Columbia, and Boone Electric Cooperative. Boone County's Information Technology Department serves as project manager and fiscal agent for the GIS project. (Please refer to department number 1175 for a review of the GIS-Consortium budget.) The GIS – County Department's mission is to create new GIS layers and develop applications to use in conjunction with the newly created layers. The GIS – County Department will provide continued support of the current and future GIS layers and will train the end users of the applications created.

#### **Budget Highlights**

There are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Develop GIS layers according to a prioritized list.
- Develop applications to use in conjunction with the newly created GIS layers.
- Develop and maintain standards for GIS data development and accuracy throughout the County.
- Train county employees on the use of GIS.

#### **Progress on Prior Year Objectives**

- Develop new GIS layers as user departments identify needs.
   **Response:** The development of GIS layers is ongoing. Development of a "Master" Address Database is underway and will be complete by the end of the year 2005. The development of a Voter District map for the County Clerk's Office is complete. The development of a zoning layer (map) will be completed by the end of the year 2005, but this project is highly dependant upon Planning & Zoning interaction.
- Develop applications to use in conjunction with the newly created GIS layers.

**Response:** Research is ongoing on application development. Multiple Internet Mapping applications have been developed at this time. An ArcReader application with custom map projects has been developed to give end users access to GIS data. This is a free GIS viewer application that can be used as an alternative to the Intranet mapping.

- Develop and maintain standards for GIS data development and accuracy throughout the County.
   **Response:** The development of GIS standards is still ongoing. This included the development of Federal Geographic Data Committee metadata for all GIS datasets and building a custom Dataset Catalog for the GIS website.
- Train county employees on the use of GIS.
   **Response:** The training of county employees on how to use the GIS data and how to create individual layers is needed for the development of a GIS system and its standards. The GIS Program Manager needs to have map and manual printing capabilities to aid in the training process. All printing capabilities were met. There are various mapping supplies needed to help train Consortium members. All mapping supplies needed for training were purchased and used in training.

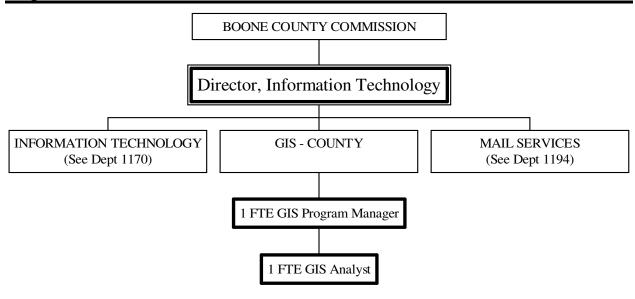
#### **Performance Measures**

Performance Measure	2004 Actual	2005 Estimated	2006 Projected
Number of Internet Maps Served on the Web	919,157	1,588,936	1,747,800
Work Orders Completed–GIS Users	N/A	241	260
Word Orders Completed–Consortium Users	N/A	60	75
Word Orders Completed–Miscellaneous Users	N/A	55	60
Number of Desktop GIS Users Supported	10	17	21

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
GIS Program Manager	1.00	1.00	1.00	-
GIS Analyst	1.00	1.00	1.00	
<b>Total FTEs</b>	2.00	2.00	2.00	<u> </u>

#### **Organizational Chart**



#### Annual Budget

2004         BUDGET         2005         CORE         SUPLEXENTIAL         ADOPTED           3669         OTRER FRES         85         0         35         0         0         0           S169         OTRER FRES         85         0         35         0         0         0           S169         OTRER FRES         85         0         35         0         0         0           S1010         SALALS         85         0         35         0         0         0           TOTAL REVENUES         85         0         35         0         0         0           S1010         SALALS         800619         85,404         91,281         91,281         91,281           S1010         SALALS         800         591         6,333         6,433         6,433         6,433           S10300         IFELTY INSURANCE         72         78	_ ~ ~	GENERAL FUND		2005		2006	2006	2006	%CH( FROI
3569 OTHER FEES     85     0     35     0     0       SUBTOTAL ************************************	ACCT	DESCRIPTION							P' BUI
SUBTOTAL         85         0         35         0         0           TOTAL REVENUES         85         0         35         0         0           PERSONAL SERVICES         80,619         85,404         85,404         91,281         0         91,281           1010 SALARLES & MARES         80,619         6,533         6,533         6,533         6,983         0         6,983           1030 BEALTH INTENDENCE         6,505         6,633         6,636         640         0         4           1030 DER NUTHANCE         6,50         630         650         578         0         100,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         100         150         150         150         150         150         125         <						-	_		
TOTAL REVEnues         85         0         35         0         0           PERSONAL SERVICES         80,619         85,404         85,404         91,281         0         91,281           10300 PICA         5,972         6,533         6,538         9,500         9,500           10301 Dizz DISALATES & WARES         80,619         364         368         440         440         0         440           10305 Dizz DISALTY INSURANCE         346         368         440         440         0         440           10305 Dizz DISALTY INSURANCE         346         368         440         440         0         440           10305 DIZZ DISALTY INSURANCE         346         368         440         440         0         440           10300 WORKER COMP         366         960         50         578         0         579           10400 WORKER COMP         96,672         103,398         102,933         110,480         0         110,480         0         110,480         0         104.480         0         104.480         0         104.480         0         104.480         0         104.480         0         104.480         0         10.0         10.0         10.0	3569	OTHER FEES	85	0	35	0	0	0	
PERSONAL SERVICES         80,619         85,404         91,281         0         91,281           10100 SALAREE & WAGES         80,619         85,404         91,281         0         6,933         6,933         0         6,933         0         6,933         0         9,500         0         9,500           10300 ELALTH INSURANCE         346         385         4440         0         440         0         440           10350 DILFE INSURANCE         72         78		SUBTOTAL ************************************	85	0	35	0	0	0	
10100 SALARLES & MAGES 80,619 85,404 95,404 95,404 91,221 0 6,933 10300 HEALTH INSURANCE 8,050 6,833 6,833 6,983 0 9,500 10325 DISABLITY INSURANCE 72 78 78 78 78 0 78 10350 EVENTLITY INSURANCE 72 78 78 78 78 0 78 10350 WORKERS COMP 308 360 350 378 0 378 0 378 10500 4016, MATCH FLAN 675 1,170 650 1,7170 0 110,480 MATERIALS & SUPPLIES 300 100 75 200 0 200 2000 FFICE SUPPLIES 300 100 75 200 0 200 2001 FRINTING IN ACC 598 125 100 55 40 55 0 55 2010 FRINT PRINT PRINT 9 96,672 103,398 102,933 110,480 0 110,480 MATERIALS & SUPPLIES 300 100 75 200 0 200 2001 FRINT NO IN 599 125 100 150 0 55 2010 FRINT PRINT PRINT 9 93 2,050 550 0 2,055 0 55 2010 FRINT PRINT PRINT 9 93 2,055 50 2,055 0 2,055 2010 FRINT PRINT PRINT 9 12,127 0 0 0 0 0 0 0 SUETOTAL ******* 2,114 2,525 745 2,625 0 2,625 DUES TRAVEL & TRAINING 0 150 150 150 0 150 37200 EXEMINARS/CONFEREN/MEETING 0 2,000 1,500 0 2,000 37230 EXMINARS/CONFEREN/MEETING 0 150 150 0 1,500 0 2,000 37230 EXMINARS/CONFEREN/MEETING 0 1,000 1,000 0 2,000 37230 EXMINARS/CONFEREN/MEETING 0 2,000 1,500 0 2,000 37230 EXMINARS/CONFEREN/MEETING 0 50 50 50 50 50 50 SUETOTAL ************************************		TOTAL REVENUES **********	85	0	35	0	0	0	
10200 FICA       5,972       6,533       6,933       0,930       6,983       0,930       6,983       0,930       9,500         10300 HEALTI INSURANCE       346       385       440       440       0       440         10350 LIFE INSURANCE       72       78       78       78       0       78         10350 LIFE INSURANCE       630       630       630       630       650       0       650         10400 WORKERS COMP       308       360       360       378       0       378       0       378         10500 401(A) MATCH PLAN       675       1,170       650       1,170       0       1,000		PERSONAL SERVICES							
10300       DEALTH INSURANCE       8,050       6,938       8,838       9,500       0       9,500         10325       DIABLETITY INSURANCE       366       385       440       440       0       440         10350       DIFE INSURANCE       72       78       78       78       78       0       78         10305       DIFTAL INSURANCE       630       650       0       650       0       78 <t< td=""><td>10100</td><td>SALARIES &amp; WAGES</td><td>80,619</td><td>85,404</td><td>85,404</td><td>91,281</td><td>0</td><td>91,281</td><td></td></t<>	10100	SALARIES & WAGES	80,619	85,404	85,404	91,281	0	91,281	
01225 DISABILITY INSURANCE       346       385       440       440       0       440         01305 DEFTAL INSURANCE       72       78       78       78       78       0       78         01305 DETTAL INSURANCE       630       630       630       630       650       0       378       0       378         01400 WORKERS COMP       308       360       378       0       370       1       1       1       1       1       1       0       1<			,						
0350       Life INSURANCE       72       78<									
10375       DENTAL INSURANCE       630       630       630       650       0       650         10400       WORDERS COMP       308       360       378       0       378       0       378         10500       401(A)       MATCH FLAN       675       1,170       650       1,170       0       1,170         SUBTOTAL       96,672       103,398       102,933       110,480       0       110,480         MATERIALS & SUPPLIES       300       000       75       200       0       200         33010       PRINTING       0       50       40       50       0       200         33011       PRINTING       0       2,050       530       2,050       0       200         33011       PRINTER SUPPLIES       0       200       0       0       0       200         33012       PRINTER SUPPLIES       0       2,050       530       2,050									1
0.400 MCRKERS COMP       308       360       360       360       378       0       378         0.500 401 (A) MATCH FLAN       675       1,170       650       1,170       0       1,170         SUBTOTAL *******************       96,672       103,398       102,933       110,480       0       110,480         MATERIAS & SUPPLIES       3000       000       75       200       0       200         3001 PRINTING       598       125       100       125       0       125         3017 COMPUTER PARER       939       2,050       530       2,050       0       200         3018 PRINTER SUPPLIES       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0									
10500         401 (A)         MATCH PLAN         675         1,170         650         1,170         0         1,170           SUBTOTAL         96,672         103,338         102,933         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         110,480         0         100         75         200         0         2000         2000 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>									
SUBTOTAL ************************************	.0400	WORKERS COMP		360		378			
MATERIALS & SUPPLIES         300         100         75         200         0         200           33001         PRINTING         0         50         40         50         0         50           33011         PARNTIC MEDIA         598         125         100         125         0         125           33017         COMPUTER PAPER         939         2,050         530         2,050         0         200         0         200         0         200         200         0         200         0         200         0         200         200         200         200         0 <td>.0500</td> <td>401(A) MATCH PLAN</td> <td>675</td> <td>1,170</td> <td>650</td> <td>1,170</td> <td>0</td> <td>1,170</td> <td></td>	.0500	401(A) MATCH PLAN	675	1,170	650	1,170	0	1,170	
3300 OFFICE SUPPLIES       300       100       75       200       0       200         33001 PRINTING       598       125       100       125       0       125         3301 PRINTING       598       125       100       125       0       200         3301 PRINTING       0       200       0       0       0       0       200         3301 PRINTER SUPPLIES       0       200       0       0       0       0       200         3015 PRINTER SUPPLIES       0       200       0		SUBTOTAL ************************************	96,672	103,398	102,933	110,480	0	110,480	
3001 PRINTING       0       50       40       50       0       50         3016 MAGNETC MEDIA       598       125       100       125       0       225       0       2200       0       2200       0       2200       0       2200       0       2200       0		MATERIALS & SUPPLIES							
3301 PRINTING       0       50       40       50       0       50         33016 MAGNETIC MEDIA       598       125       100       125       0       125         33017 COMPUTER PAPER       939       2,050       530       2,050       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0	3000	OFFICE SUPPLIES	300	100	75	200	0	200	10
33017 COMPUTER PAPER       939       2,050       530       2,050       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0	3001	PRINTING	0	50	40	50	0	50	
3018 PRINTER SUPPLIES       0       200       0       200       0<	3016	MAGNETIC MEDIA	598	125	100	125	0	125	
3850 MINOR EQUIPMENT & TOOLS       276       0       0       0       0       0         SUBTOTAL ***********************************       2,114       2,525       745       2,625       0       2,625         DUES TRAVEL & TRAINING       0       150       150       0       2,625         7200 SEMINARS/CONFEREN/MEETING       0       2,000       700       2,000       0       2,000         7220 TRAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       2,000       2,000       2,000         7220 TRAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       2,000       1,500       2,000         7220 TRAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       2,000       1,500       2,000         7230 MEALS & LODGING-TRAINING       1,287       1,500       600       1,500       0       1,500         SUBTOTAL ************************************	3017	COMPUTER PAPER	939	2,050	530	2,050	0	2,050	
SUBTOTAL *********         2,114         2,525         745         2,625         0         2,625           DUES TRAVEL & TRAINING         0         150         150         150         0         150           7000 DUES         0         2,000         700         2,000         0         2,000           7200 SEMINARS/CONFEREN/MEETING         0         2,000         700         2,000         0         2,000           7230 TRAVEL (AIFFARE, MILEAGE, ETC)         834         2,000         1,500         2,000         0         2,000           7230 MEALS & LODGING-TRAINING         1,287         1,500         600         1,500         0         1,500           SUBTOTAL *********         2,122         5,650         2,950         5,650         0         5,650           0UTILITIES         0         155         632         632         632         632         632           SUBTOTAL ************************************	3018	PRINTER SUPPLIES	0	200	0	200	0	200	
DUES TRAVEL & TRAINING           7000 DUES         0         150         150         150         0         150           7200 SEMINARS/CONFEREN/MEETING         0         2,000         700         2,000         0         2,000           7200 TRAVEL (AIRFARE, MILEAGE, ETC)         834         2,000         1,500         2,000         0         2,000           7200 TRAVEL (AIRFARE, MILEAGE, ETC)         834         2,000         1,500         0         1,500           7200 TRAVEL & CORDING-TRAINING         1,227         1,500         600         1,500         0         1,500           SUBTOTAL *************************         2,122         5,650         2,950         5,650         0         5,650           8000 TELEPHONES         615         632         632         632         0         632           9200 LOCAL MILEAGE         0         50         50         50         0         50           9200 LOCAL MILEAGE         0         50         50         50         50         50           9200 LOCAL MILEAGE         0         50         50         50         50         50         50           9200 LOCAL MILEAGE         0         50         50			276	0	0		0	0	
77000       DUES       0       150       150       150       150       150         77000       SEMINARS/CONFEREN/MEETING       0       2,000       700       2,000       0       2,000         7220       RAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       2,000       0       2,000         7220       RAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       0       1,500         7220       TAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       0       1,500         7200       MEALS & LODGING-TRAINING       1,287       1,500       600       1,500       0       1,500         SUBTOTAL       ************************       2,122       5,650       2,950       5,650       0       5,650         UTILITIES       615       632       632       632       0       632       0       632         9200       LOCAL MILEAGE       0       50       50       50       50       50       50       50       50         9200       LOCAL MILEAGE       0       50       50       50       50       50       50       50       50       50       50       50 <td></td> <td>SUBTOTAL ************************************</td> <td>2,114</td> <td>2,525</td> <td>745</td> <td>2,625</td> <td>0</td> <td>2,625</td> <td></td>		SUBTOTAL ************************************	2,114	2,525	745	2,625	0	2,625	
17000 DUES       0       150       150       150       150       0       150         17200 SEMINARS/CONFEREN/MEETING       0       2,000       700       2,000       0       2,000         17220 TRANS/CONFEREN/MEETING       1,287       1,500       600       1,500       0       2,000         17230 MEALS & LODGING-TRAINING       1,287       1,500       600       1,500       0       1,500         SUBTOTAL       ***************************       2,122       5,650       2,950       5,650       0       5,650         UTILITIES       615       632       632       632       0       632         SUBTOTAL       ****************************       615       632       632       632       0       632         9200 LOCAL MILEAGE       0       50       50       50       50       50       50         SUBTOTAL       ************************************		DUES TRAVEL & TRAINING							
17200       SEMINARS/CONFEREN/MEETING       0       2,000       700       2,000       0       2,000         17220       TRAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       0       2,000         17220       TRAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       0       2,000         SUBTOTAL       ************************************	7000		0	150	150	150	0	150	
7220 TRAVEL (AIRFARE, MILEAGE, ETC)       834       2,000       1,500       2,000       0       2,000         7220 MEALS & LODGING-TRAINING       1,287       1,500       600       1,500       0       1,500         SUBTOTAL ******************       2,122       5,650       2,950       5,650       0       5,650         WTILITIES       615       632       632       632       0       632         SUBTOTAL **********************************       615       632       632       632       0       632         9200 LOCAL MILEAGE       0       50       50       50       0       50       50         SUBTOTAL ************************************									
77230       MEALS & LODGING-TRAINING       1,287       1,500       600       1,500       0       1,500         SUBTOTAL *******************************       2,122       5,650       2,950       5,650       0       5,650         8000       TELEPHONES       615       632       632       632       0       632         SUBTOTAL ************************       615       632       632       632       0       632         SUBTOTAL **************************       615       632       632       632       0       632         9200       LOCAL MILEAGE       0       50       50       50       0       50         SUBTOTAL ************************************									
SUBTOTAL ************************************					,				
UTILITIES       615       632       632       632       0       632         SUBTOTAL ************************************		_							
8000 TELEPHONES       615       632       632       632       0       632         SUBTOTAL ************************************		SUBIOIAL	2,122	5,650	2,950	5,650	U	5,650	
SUBTOTAL ************************************			6 A F	600	600		<u>_</u>		
VEHICLE EXPENSE       0       50       50       50       0       50         SUBTOTAL ************************************	8000	TELEPHONES	615	632	632	632	U	632	
59200 LOCAL MILEAGE       0       50       50       50       0       50         SUBTOTAL ************************************		SUBTOTAL ************************************	615	632	632	632	0	632	
SUBTOTAL ************************************		VEHICLE EXPENSE							
EQUIP & BLDG MAINTENANCE         50050       EQUIP SERVICE CONTRACT       32       100       0       100       0       100         SUBTOTAL ************************************	9200	LOCAL MILEAGE	0	50	50	50	0	50	
X0050 EQUIP SERVICE CONTRACT       32       100       0       100       0       100         SUBTOTAL ************************************		SUBTOTAL ************************************	0	50	50	50	0	50	
SOUDD EQUIP SERVICE CONTRACT       32       100       0       100       0       100         SUBTOTAL ************************************		FOULD & BLDG MAINTENANCE							
CONTRACTUAL SERVICES           0050 SOFTWARE SERVICE CONTRACT         11,633         14,300         12,935         14,400         0         14,400           1100 OUTSIDE SERVICES         0         1,000         1,000         1,000         1,000           1500 BUILDING USE/RENT CHARGE         3,009         3,649         3,649         3,828         0         3,828           1600 EQUIP LEASES & METER CHRG         132         132         132         175         0         175	0050	=	32	100	0	100	0	100	
0050 SOFTWARE SERVICE CONTRACT         11,633         14,300         12,935         14,400         0         14,400           1100 OUTSIDE SERVICES         0         1,000         1,000         1,000         0         1,000           1500 BUILDING USE/RENT CHARGE         3,009         3,649         3,828         0         3,828           1600 EQUIP LEASES & METER CHRG         132         132         132         175         0         175		SUBTOTAL ***********************	32	100	0	100	0	100	
0050 SOFTWARE SERVICE CONTRACT         11,633         14,300         12,935         14,400         0         14,400           1100 OUTSIDE SERVICES         0         1,000         1,000         1,000         0         1,000           1500 BUILDING USE/RENT CHARGE         3,009         3,649         3,828         0         3,828           1600 EQUIP LEASES & METER CHRG         132         132         132         175         0         175		CONTRACTUAL SERVICES							
1100 OUTSIDE SERVICES         0         1,000         1,000         1,000         0         1,000           1500 BUILDING USE/RENT CHARGE         3,009         3,649         3,649         3,828         0         3,828           1600 EQUIP LEASES & METER CHRG         132         132         132         175         0         175	0050		11,633	14,300	12,935	14,400	0	14,400	
1500 BUILDING USE/RENT CHARGE         3,009         3,649         3,649         3,828         0         3,828           1600 EQUIP LEASES & METER CHRG         132         132         132         175         0         175				,				,	
1600 EQUIP LEASES & METER CHRG 132 132 132 175 0 175									
SUBTOTAL ************************************									
		SUBTOTAL ************************************	14,774	19,081	17,716	19,403	0	19,403	
TOTAL EXPENDITURES ****** 116,331 131,436 125,026 138,940 0 138,940									

# **Non-Departmental**

#### **Department Number 1190**

#### Mission

The County Auditor and County Treasurer administer this budget. It reflects revenues and expenditures that are not directly traceable to specific departments or programs. This budget includes appropriations for items such as parking leases, outside audit services, cost allocation services, debt retirement for the Government Center, and operating transfers to or from the General Fund.

#### **Budget Highlights**

The property tax rate for the General Fund was voluntarily reduced from \$0.13 per \$100 assessed valuation to \$0.12 per \$100 assessed valuation for fiscal year 2005. Property tax revenues assume no change in the tax levy. The budget assumes 4% growth in assessed valuation, resulting from new construction. Sales tax revenues have grown at approximately 4-5% during FY 2004 and 2005 and the FY 2006 budget assumes a 4% growth rate over the current year projection, which translates into a 5.8% budgetary increase.

In April 2001, the County Commission and the Boone Hospital Board of Trustees approved an operating lease for Boone Hospital Center. The annual lease payments paid to the County pursuant to the terms of the lease are included in this budget.

This budget accounts for the cost of the County's annual external financial audit and the annual cost allocation plan, which is used to document the County's indirect costs and serve as a basis for claiming reimbursement for indirect costs. It also accounts for downtown parking lot rental fees.

This budget accounts for the debt service required by the Series 2003 Refunding and Improvement Special Obligation Bond. These bonds, issued in 2003, retired the outstanding principle and interest on the Series 1993 Government Center Bonds (approximately \$1.9 million) and provided new construction funds in the amount of \$3.19 million. The construction funds will be used for the City-County Health Facility, the Juvenile Justice Center Expansion, and the Government Center expansion project. Annual principle and interest payments total approximately \$420,000 with a final payment of \$774,800 to be made in 2018. The annual debt service requirement is largely unchanged from the Series 1993 issue; however, the final maturity was extended from 2007 to 2018.

There are no significant changes to this budget.

#### **Non-Departmental**

#### Annual Budget

	NON-DEPARTMENTAL GENERAL FUND							۶C
		2004	2005 BUDGET +	2005	2006 Core	2006 SUPPLMENTAL	2006 ADOPTED	FR
CCT	DESCRIPTION PROPERTY TAXES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	В
3001	REAL ESTATE CY	1,630,260	1,730,000	1,786,000	1,850,000		1,850,000	
	PERSONAL PROPERTY CY	362,837	391,000	385,000		0	388,000	
	RAILROAD AND UTILITY CY	84,141	81,000	81,000	84,000 160,000	0	84,000	
	REPLACEMENT SURTAX/GEN CY REAL ESTATE PY	158,465	143,000				160,000	
	PERSONAL PROPERTY PY	33,930 37,140	42,000 37,000	37,000	34,000 37,000	0	34,000 37,000	
	RAILROAD & UTILITY PY	631	0	0	0	0	0	
	SUBTOTAL ************************************	2,307,406	2,424,000	2,483,000	2,553,000	0	2,553,000	
110	SALES TAXES SALES TAXES	10,297,637	10,585,000	10,780,000	11,200,000	0	11,200,000	
	SUBTOTAL ************************************	10,297,637	10,585,000	10,780,000	11,200,000	0	11,200,000	
	FRANCHISE TAXES							
	MEDIACOM	93,036	94,000		94,000		94,000	
220	CHARTER COMUNICATIONS	50,655	41,900	68,000	68,000	0	68,000	_
	SUBTOTAL ************************************	143,691	135,900	162,000	162,000	0	162,000	
	INTERGOVERNMENTAL REVENUE							
	FINANCIAL INSTITUTION TAX	4,965	3,000	4,500	4,500	0	4,500	
	COUNTY STOCK INSURANCE FISH & WILDLIFE PILT	12,521 0	12,000 400	10,600 2,024	12,500 500		12,500 500	
	NATL FOREST PILT	7,046	3,000	4,000	4,000		4,000	
	BUREAU OF LAND MGMT PILT	5,169			5,100		5,100	
	SUBTOTAL ************************************	29,703	23,400	26,524	26,600	0	26,600	_
	CHARGES FOR SERVICES							
	COMMISSIONS	0	0	10	0	0	0	
576	NEIGHBRHD IMPVMT DIST FEE	4,437	0	8,000	0	0	0	
	SUBTOTAL ************************************	4,437	0	8,010	0	0	0	
710	INTEREST	2 000	1 400	11 000	10 000	0	10 000	
	INTEREST INT-SALES TAX	3,086 4,738	1,400 3,000	12,500	10,800 12,500		10,800 12,500	
			3,000	12,500	12,500		50	
724	INT-FINANCIAL INST TAX INT - OTHER ENTITIES	21,872		19,140			16,240	
	SUBTOTAL ************************************	29,697	23,575	42,690	39,590	0	39,590	_
	MISCELLANEOUS							
	LAND & BLDG RENT/LEASE	139,600	191,082	187,800	180,412		180,412	
	BLDG RENT	0	28,927				32,000	
	HOSPITAL LEASE SALE OF COUNTY FIXED ASSET	1,430,923 13,013	1,452,000 1,000	1,4//,5/1	1,507,000 5,000		1,507,000 5,000	
	UNCLAIMED FEES	4,308	1,000	22,000	1,000	0	1,000	
	ADMIN & INDIRECT COST REIMB	157,664	158,000	156,000	157,000	0	157,000	
	MISCELLANEOUS	4,199	0	600	0	0	0	
	SUBTOTAL ************************************	1,749,709	1,831,009	1,902,310	1,882,412	0	1,882,412	_
941	OTHER FINANCING SOURCES PROCEEDS OF SALE OF CAP ASSET	0	0	355,130	0	0	0	
	SUBTOTAL ************************************	0	0	355,130	0	0	0	_
	TOTAL REVENUES **********	14,562,283	15,022,884	15,759,664	15,863,602	0	15,863,602	
050	MATERIALS & SUPPLIES OTHER SUPPLIES	0	750	400	750	0	750	
		0	750	400	750	0	750	
	UTILITIES							
	NATURAL GAS	154	1,200	1,500	0	0	0	
	ELECTRICITY	51	1,250	1,500	0	0	0	
	WATER	10	100	150	0	0	0	
	SOLID WASTE	8	61	100	0	0	0	
600	SEWER USE	17	175	150	0	0	0	
	SUBTOTAL ************************************	242	2,786	3,400	0	0	0	

#### **Non-Departmental**

#### Dept. No. 1190

1190 NON-DEPARTMENTAL 100 GENERAL FUND

%CHG 2005 2006 2006 2006 FROM BUDGET + 2005 SUPPLMENTAL 2004 CORE ADOPTED ΡY ACCT DESCRIPTION ACTUAL REVISIONS PROJECTED REQUEST REQUEST BUDGET BUD VEHICLE EXPENSE 59300 PARKING 17,430 19,140 16,000 19,140 0 19,140 0 SUBTOTAL \* 17,430 19,140 16,000 19,140 0 19,140 0 CONTRACTUAL SERVICES 71100 OUTSIDE SERVICES 540 750 520 750 750 0 0 101,000 71101 PROFESSIONAL SERVICES 101,445 101,600 106,900 0 106,900 5 5,700 5,000 71105 LEGAL SERVICES 5,000 5,000 0 0 0 71500 BUILDING USE/RENT CHARGE 0 31,605 31,605 48,534 0 48,534 53 101,985 138,955 138,825 161,184 0 161,184 15 OTHER 83919 OTO: CAPITAL PROJECT FUND 932,605 300,000 300,000 350,000 0 350,000 16 84050 DEBT RETIREMENT-PRINCIPLE 310,000 270,000 270,000 270,000 0 270,000 0 84100 INTEREST EXPENSE 182,650 150,315 150,315 144,915 0 144,915 3-86897 FICA/FED W/H OVER AND SHORT 0 50 0 0 0 0 0 127 100 86898 OVER AND SHORT 100 50 0 100 0 86900 MISCELLANEOUS 2,902 3,500 3,500 3,500 3,500 0 0 1,000-86910 PY ENCUMBRANCES NOT USED 7,160-0 0 0 0 0 723,915 722,915 768,515 0 768,515 6 1,421,124 FIXED ASSET ADDITIONS 0 0 0 0 0 0 0 TOTAL EXPENDITURES \*\*\*\*\*\*\* 1,540,781 881,540 949,589 0 949,589 7 885,546

## **Insurance and Safety**

#### **Department Number 1191**

#### Mission

The County maintains broad form insurance coverage for property and casualty, general liability, public official's errors and omissions, law enforcement errors and omissions, and other insurance as necessary. Boone County is a member of the Mid America Regional Council Insurance Trust (MARCIT), a self-insured group of Missouri and Kansas governmental entities. Insurance policies are purchased for coverage not available through the trust.

The County Clerk administers this budget, and it includes appropriations for safety programs as well as the portion of insurance premiums allocated to the General Fund. Insurance premiums are also allocated to the Road and Bridge Fund (2040 and 2045) and the Assessment Fund (2010). Safety appropriations are used to promote safe work-sites for Boone County employees through the purchase and maintenance of safety equipment, programs, and protective gear. A Loss Control Committee comprised of County employees, meets quarterly to review accident reports and to discuss ways in which hazards in the work environment can be reduced.

#### **Budget Highlights**

There are no significant changes in appropriations from the previous year.

The County self-insures workers compensation risk. Amounts for worker's compensation premium are included in the personnel appropriations in the respective budgets and paid to the county's internal service fund for workers' compensation (see department number 6020).

#### **Insurance and Safety**

#### Annual Budget

	INSURANCE & SAFETY GENERAL FUND							%CHG
		2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	FROM PY
ACCT	DESCRIPTION MISCELLANEOUS	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3891	DIVIDENDS/REBATES	25,123	25,000	25,000	0	0	0	0
	SUBTOTAL ************************************	25,123	25,000	25,000	0	0	0	0
	TOTAL REVENUES **********	25,123	25,000	25,000	0	0	0	0
	MATERIALS & SUPPLIES							
	OTHER SUPPLIES MINOR EQUIPMENT & TOOLS	0 5,602	0 8,000	900 7,000	900 5,600	0	900 5,600	0 30-
	SUBTOTAL ************************************	5,602	8,000	7,900	6,500	0	6,500	18-
		-,	-,	,	-,		.,	
37200	DUES TRAVEL & TRAINING SEMINARS/CONFEREN/MEETING	293	1,200	600	600	0	600	50-
	TRAINING/SCHOOLS	964	4,500	3,000	3,000	0	3,000	33-
		1,258	5,700	3,600	3,600	0	3,600	36-
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	45	0	0	0	0	0	0
		45	0	0	0	0	0	0
	EQUIP & BLDG MAINTENANCE							
60200	EQUIP REPAIRS/MAINTENANCE	3,108	0	0	0	0	0	0
	SUBTOTAL ************************************	3,108	0	0	0	0	0	0
	CONTRACTUAL SERVICES	15 010				<u>^</u>	1.4. 000	1.0
	AUTO PHYSICAL DAMAGE INS AUTO LIABILITY INS	15,819 29,885	16,000 30,000	12,400 24,000	14,000 23,200	0	14,000 23,200	12- 22-
	INLAND MARINE INS	1,590	4,100	3,200	3,600	0	3,600	12-
	PROPERTY INSURANCE	56,072	58,000	49,800	54,000	0	54,000	6-
	BOILER & MACHINERY INS	0	6,400	0	0	0	0	0
71006	ERRORS & OMISSIONS INS	73,599	78,000	60,300	65,000	0	65,000	16-
71007	LAW ENFORCEMENT INS	37,914	42,000	32,500	35,000	0	35,000	16-
	GENERAL LIABILITY INS	111,787	105,000	86,000	88,000	0	88,000	16-
	D.P. EQUIP-INSURANCE	3,443	4,800	3,800	4,000	0	4,000	16-
	CRIME INSURANCE	2,118	2,100	1,630	2,000	0	2,000	4-
	PUBLIC OFFICIALS BOND	5,921	5,500	5,500	5,500	0	5,500 15,000	0
	AUTO CLAIMS DEDUCTIBLE OTHER CLAIMS DEDUCTIBLE	20,746 27,612	15,000 50,000	30,000 25,000	15,000 25,000	0	25,000	50-
	PA'S E&O POLICY	12,363	11,500	1,200	23,000	0	23,000	0
	UNINSURED CLAIMS	,	2,000	-, 0	2,000	0	2,000	0
71100	OUTSIDE SERVICES	0	0	250	0	0	0	0
		398,874	430,400	335,580	336,300	0	336,300	21-
	OTHER							
		0	0	0	0	0	0	0
01100	FIXED ASSET ADDITIONS FURNITURE AND FIXTURES	1 400	0	0	0	0	0	0
21100	_	1,436						
	SUBTOTAL *********************	1,436	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	410,325	444,100	347,080	346,400	0	346,400	21-

Decimal values have been truncated.

- 195 -

# **Employee Benefits**

#### **Department Number 1192**

#### **Mission**

This budget contains appropriations for employee benefits that are not otherwise included in individual departmental budgets. This budget includes amounts for (1) administrative fees for the County's Cafeteria Plan, and (2) unemployment benefits. Boone County reimburses the State for the actual cost of the unemployment benefits it provides to former County employees. A lump sum is appropriated in this budget and is subsequently transferred to the applicable departmental budget as actual costs are incurred.

#### **Budget Highlights**

There are no significant changes to this budget.

#### **Annual Budget**

	EMPLOYEE BENEFITS GENERAL FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
ACCI	MISCELLANEOUS	ACIOAL	KEVIJIONJ	FROOLCIED	KEQUESI	KEQUES I	DODGET	BOD
2000	MISCELLANEOUS	0	0	10,361	0	0	0	0
2020	MISCELLANEOUS	0	0	10,301	0	0	0	0
		0	0	10,361	0	0	0	0
	SUBIDIAL	U	0	10,361	0	0	0	U
		0	<u>^</u>	10 0 0 1	0	<u>^</u>	0	0
	TOTAL REVENUES **********	0	0	10,361	0	0	0	0
	PERSONAL SERVICES							
10600	UNEMPLOYMENT BENEFITS	0	6,466	7,000	0	0	15,000	131
	-							
	SUBTOTAL ********************	0	6,466	7,000	0	0	15,000	131
	CONTRACTUAL SERVICES							
71101	PROFESSIONAL SERVICES	0	0	0	0	0	12,000	0
71104	ADMINISTRATIVE SERVICES	8,296	9,000	9,000	9,200	0	9,200	2
	_							
	SUBTOTAL *******************	8,296	9,000	9,000	9,200	0	21,200	135
	OTHER							
86900	MISCELLANEOUS	0	0	2,749	0	0	0	0
				,				
	SUBTOTAL ************************************	0	0	2,749	0	0	0	0
				,				
	TOTAL EXPENDITURES ******	8,296	15,466	18,749	9,200	0	36,200	134
		-,250	_0,100	_0, 10	57200	0	50,200	

## **Mail Services**

#### **Department Number 1194**

#### Mission

The Director of Information Technology administers this department and its budget. This budget accounts for the costs incurred in providing centralized mail services for all County offices. The Department collects and delivers interoffice correspondence and U.S. Postal Services mail.

#### **Budget Highlights**

This budget reflects increased appropriations for postage due to volume and rate increases. It also includes appropriations for replacing postage meters in order to comply with United Postal Service digital meter requirements. However, the scheduled capital lease payments are completed and the budget reflects a reduction in this category.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Continue on-going mail services support of all offices and departments throughout the County.
- Improve the integrity of bulk mailings by adding equipment to the inserter which will automate the detection of problems with the contents of envelopes. Use of this additional equipment will also involve programming changes to the documents which the equipment will scan.

#### **Progress on Prior Year Objectives**

- Collect detail information on actual postage costs by office. Consider charging postage usage back to the originating offices.
   **Response:** Collection of mail volume and postage cost by office began in June. After consideration, the decision to not charge postage back to originating offices has been made. Statistics collection and reporting, however, will continue.
- Replace Paragon postage machine with machine capable of new requirements for digital technology.
   Response: Anticipate completion by year-end.

#### **Performance Measures**

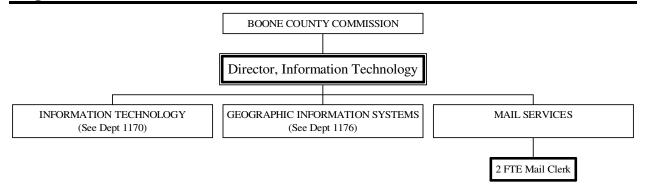
Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Pieces of Out-Going Mail Processed	n/a	578,000	607,000

#### **Mail Services**

#### Personnel Detail

Position Title		2004 Full-time Equivalent		2005 Full-time Equivalent		2006 Full-time t Equivalent		2005-2006 Change	
Mail Clerk			2.00		2.00		2.00		-
	Total FTEs		2.00		2.00		2.00		-
Overtime		\$	1,000	\$	-	\$	500	\$	500

#### **Organizational Chart**



#### **Mail Services**

%CHG

#### Annual Budget

100	GENERAL	FUND	

100	GENERAL FUND							%CHG
			2005	0005	2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
10100	PERSONAL SERVICES	40 407	4.4 5.65			0		
	SALARIES & WAGES	43,137	44,595	44,595	46,752	0	46,752	4
	OVERTIME	321	0	800	500		500	0
10200		3,324	3,411	3,411	3,614	0	3,614	5
	HEALTH INSURANCE	8,050	8,838	8,838	9,500	0	9,500	7
10325	DISABILITY INSURANCE	185	201	275	228	0	228	13
10350	LIFE INSURANCE	72	78	78	78	0	78	0
10375	DENTAL INSURANCE	630	630	630	650	0	650	3
10400	WORKERS COMP	838	908	908	1,102	0	1,102	21
10500	401(A) MATCH PLAN	405	1,170	820	1,170	0	1,170	0
	SUBTOTAL ************************************	56,965	59,831	60,355	63,594	0	63,594	6
	MATERIALS & SUPPLIES							
22000	POSTAGE	235,632	240,000	240,000	260,600	0	260,600	8
	SUBSCRIPTIONS/PUBLICATION	39	180	24	180	0	180	0
	OFFICE SUPPLIES	955	400	400	400	0	400	0
	MINOR EQUIPMENT & TOOLS	312	0	156	0	0	0	0
20000	_							
	SUBTOTAL **********************	236,940	240,580	240,580	261,180	0	261,180	8
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	140	200	200	1	0	1	99-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	104	85	150	400	0	400	370
	MEALS & LODGING-TRAINING	0	400	400	60	0	60	85-
	SUBTOTAL ************************************	244	685	750	461	0	461	32-
	UTILITIES		2.65	2.0.0		0		
	TELEPHONES	303	365	300	300	0	300	17-
48050	CELLULAR TELEPHONES	39	50	50	50	0	50	0
	SUBTOTAL ************************************	342	415	350	350	0	350	15-
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	1,338	1,500	1,500	1,500	0	1,500	0
	VEHICLE REPAIRS	78	600	600	600	0	600	0
	TIRES	93	600	600	600	0	600	0
	_							
	SUBTOTAL *********************	1,510	2,700	2,700	2,700	0	2,700	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	16	0	17	20,570	0	20,570	0
00000	byoti billyich contract	10	0	11	20,070	0	20,010	0
	SUBTOTAL **********************	16	0	17	20,570	0	20,570	0
	CONTRACTUAL SERVICES							
	SOFTWARE SERVICE CONTRACT	3,737	4,500	3,900	4,200		4,200	6-
	BUILDING USE/RENT CHARGE	5,864	7,110	7,110	7,458	0	7,458	4
71600	EQUIP LEASES & METER CHRG	56,693	56,985	56,985	2,092	0	2,092	96-
	SUBTOTAL ************************************	66,295	68,595	67,995	13,750	0	13,750	79-
	ETVED ACCET ADDITIONS							
01201	FIXED ASSET ADDITIONS	0	<u>^</u>	^	^	E 4 E 0 0	^	~
	COMPUTER HARDWARE	0	0	0	0	54,500	0	0
92301	REPLC COMPUTER HDWR	0	0	0	0	37,000	37,000	0
	SUBTOTAL ************************************	0	0	0	0	91,500	37,000	0
		262 215	272 000	270 747	262 605	01 500	200 605	7
	TOTAL EXPENDITURES ******	362,315	372,806	372,747	362,605	91,500	399,605	/

# **Records Management Services**

#### **Department Number 1196**

#### Mission

The County Clerk administers this budget and it accounts for the costs incurred in providing centralized records storage and management services to all County offices.

#### **Budget Highlights**

This budget was new in 1996. Its creation followed the completion of the construction of the Records Storage Facility, which is located in the remodeled Johnson Building.

The budget includes \$5,000 for off-site record storage. This is needed in order to facilitate the relocation of records out of various county-owned buildings. This will allow for conversion of record storage space in the various buildings to other operational uses.

#### **Goals and Objectives**

#### **Budget Year Objectives**

Unavailable

#### **Progress on Prior Year Objectives**

UnavailableResponse: Unavailable

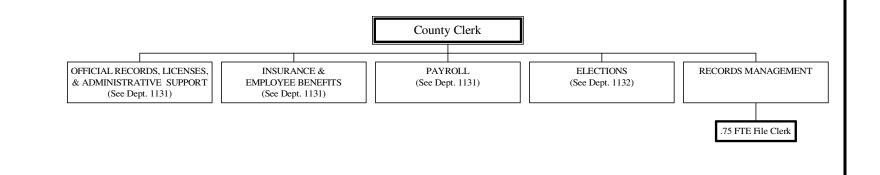
#### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Unavailable			-

#### **Personnel Detail**

Position Title		2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
File Clerk		0.75	0.75	0.75	
	Total FTEs	0.75	0.75	0.75	

# **Organizational Chart**



#### **Records Management Services**

%CHG

#### Annual Budget

1196 RECORDS MANAGEMENT SERVICES

100	GENERAL	FUND

1	.00	GENERAL FUND							SCHG
				2005		2006	2006	2006	FROM
			2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
P	ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
		PERSONAL SERVICES							
1	0100	SALARIES & WAGES	7,590	16,723	11,171	17,438	0	17,438	4
1	0120	HOLIDAY WORKED	18	0	0	0	0	0	0
1	0200	FICA	582	1,279	854	1,334	0	1,334	4
1	0300	HEALTH INSURANCE	0	4,419	0	4,750	0	4,750	7
1	0325	DISABILITY INSURANCE	0	75	0	84	0	84	12
1	0350	LIFE INSURANCE	0	39	0	39	0	39	0
1	0375	DENTAL INSURANCE	0	315	0	325	0	325	3
1	0400	WORKERS COMP	61	70	70	72	0	72	2
1	0500	401(A) MATCH PLAN	0	585	0	585	0	585	0
			8,252	23,505	12,095	24,627	0	24,627	4
		MATERIALS & SUPPLIES							
2	23000	OFFICE SUPPLIES	25	900	300	900	0	900	0
			25	900	300	900	0	900	0
		UTILITIES							
4	8000	TELEPHONES	311	400	360	400	0	400	0
			311	400	360	400	0	400	0
		EQUIP & BLDG MAINTENANCE	295	200	0	200	0	200	0
e	0200	EQUIP REPAIRS/MAINTENANCE	295	200	0	200	0	200	0
		SUBTOTAL ************************************	295	200	0	200	0	200	0
		CONTRACTUAL SERVICES							
7	1500	BUILDING USE/RENT CHARGE	25,738	27,779	27,779	27,434	0	27,434	1-
7	1525	STORAGE CHARGES	0	5,000	0	5,000	0	5,000	0
			25,738	32,779	27,779	32,434	0	32,434	1-
		OTHER							
8	3160	RECYCLING & DUMP FEES	446	5,700	5,700	5,000	0	5,000	12-
			446	5,700	5,700	5,000	0	5,000	12-
		TOTAL EXPENDITURES ******	35,069	63,484	46,234	63,561	0	63,561	0

# Special Projects Citizen Contributions

#### **Department Numbers 2000, 2001, 2002**

#### Mission

This budget was established to account for citizen contributions received by the County and to be used for various facility projects that would not otherwise have been funded. Projects that have been funded in the past include the courthouse mural project and the Roger B. Wilson Memorial. The County Commission administers this budget.

#### **Budget Highlights**

During FY 2005, the County Commission amended the Courthouse Square-Miscellaneous Projects budget (department number 2002) to account for the expenses and revenue related to the additional sales of Blocks of Time. Completion of this project is expected by the end of FY 2006.

There are no appropriations for department numbers 2000 and 2001 for FY 2006.

#### **Annual Budget**

200	CH SQUARE-MISC. PROJECTS SPEC BLDG PROJ-CITIZEN CONTRIB	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION INTEREST	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3711	INT-OVERNIGHT	3	0	10	0	0	0	0
3712	INT-LONG TERM INVEST	68	0	70	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	9-	0	0	0	0	0	0
		63	0	80	0	0	0	0
	MISCELLANEOUS							
3830	SALES	465	0	500	0	0	0	0
		465	0	500	0	0	0	0
	TOTAL REVENUES **********	528	0	580	0	0	0	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	1,550	2,000	1,291	1,000	0	1,000	50-
		1,550	2,000	1,291	1,000	0	1,000	50-
	OTHER							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	1,550	2,000	1,291	1,000	0	1,000	50-

# **County Assessor**

#### **Department Number 2010**

#### Mission

The Assessor is an elected official responsible for developing and maintaining a current list of all taxable real and tangible personal property in Boone County and assessing the property annually. Assessed valuation provides the tax base for property taxes levied by the County and its various political subdivisions. The Assessor's Office processes annual declaration forms for all tangible personal property to Boone County residents. The Assessor also performs tax mapping by maintaining and updating property lines based upon warranty deeds received from the Boone County Recorder of Deeds.

#### **Budget Highlights**

The State of Missouri has significantly reduced the reimbursement revenue to counties over the past few years; however, the FY 2005 budget reflects a slight improvement in state funding. Prior to 2002, the reimbursement rate was \$6.20 per parcel. It was reduced to \$5.50 during 2002 and further reduced to \$5.00 per parcel during 2003. In FY 2005, the rate was increased to \$5.90 per parcel and is expected to continue in FY 2006. Additionally, the State Tax Commission approved an increase in the parcel count to 57,145, an increase of approximately 3,000 parcels.

The FY 2006 budget includes funding for one additional real estate appraiser. It also includes funding for routine replacement of computer equipment as well as conversion costs related to the replacement imaging system (re-budgeted from FY 2005).

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Provide outstanding service in the most cost efficient manner possible.
- Compensate staff at current market rates, and fill new personnel position.
- Devote resources to defending tax appeals.

#### **Progress on Prior Year Objectives**

- Attract and retain competent staff. **Response:** The salary plan will be fully funded during FY 2006. Growth and an extremely strong real estate market have driven the need for additional personnel.
- Implement a third generation document management system (cost estimate \$70,000 to \$100,000) in an effort to continue minimizing personnel cost and enhancing efficiency of operation.
   Response: Continuing.

#### **County Assessor**

■ Utilize Unreserved Fund Balance to upgrade technology (Real Vision Imaging Software) and defend a large commercial property tax appeal that will carry over into FY 2005.

**Response:** These objectives are in progress, and will continue into FY 2006.

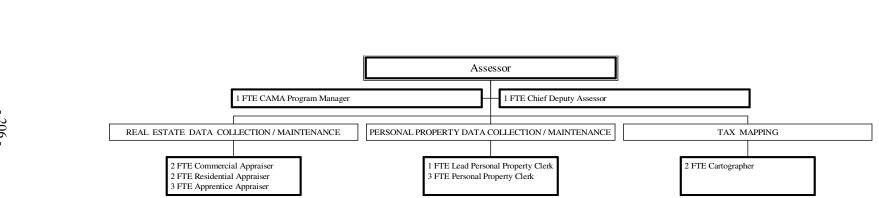
#### **Performance Measures**

Performance Measure	1995	2005
	Actual	Actual
Amount of Total Assessed Value Assessment Fund Balance	\$946,101,669 \$214,567	\$1,968,612,568 \$994,111

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Assessor (Elected)	1.00	1.00	1.00	-
CAMA Program Manager	1.00	1.00	1.00	-
Appraiser/Commercial	2.00	2.00	2.00	-
Appraiser/Residential	2.00	2.00	2.00	-
Appraiser/Apprentice	2.00	2.00	3.00	1.00
Cartographer	2.00	2.00	2.00	-
Chief Deputy	1.00	1.00	1.00	-
Lead Personal Property Clerk	1.00	1.00	1.00	-
Personal Property Clerk	2.00	2.00	3.00	a 1.00
Office Specialist	1.00	1.00	;	a (1.00)
Total FTEs	15.00	15.00	16.00	1.00
Overtime	\$ 20,000	\$ 20,000	\$ 25,000	\$ 5,000

a The Office Specialist position was reclassified to Personal Property Clerk



# **Organizational Chart**

- 206 -

#### **County Assessor**

#### Annual Budget

	ASSESSMENT ASSESSMENT FUND							%CHG
		0004	2005	0005	2006	2006	2006	FROM
ACCT	DESCRIPTION	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
ACCI	INTERGOVERNMENTAL REVENUE	ACIUAL	REVISIONS	PROJECIED	REQUEST	REQUESI	BUDGEI	BUD
3461	STATE REIMBURS-ASSESSMENT	327,703	332,429	332,429	337,155	0	337,155	1
	SUBTOTAL ************************************	327,703	332,429	332,429	337,155	0	337,155	1
3550	CHARGES FOR SERVICES COMMISSIONS	647,659	674,157	700,000	715,000	0	715,000	6
	SUBTOTAL ************************************	647,659	674,157	700,000	715,000	0	715,000	
	SUBIUIAL SAME AND	047,009	0/4,13/	700,000	/15,000	0	/13,000	0
	INTEREST							
	INTEREST	0	0	671	0	0	0	0
	INT-OVERNIGHT INT-LONG TERM INVEST	349	300	1,100	700		700	
	INI-LONG IERM INVEST INC/DEC IN FV OF INVESTMENTS	6,165 1,040-	4,000	13,380	5,000	0	5,000	25 0
2190								
	SUBTOTAL ********************	5,475	4,300	15,151	5,700	0	5,700	32
	MISCELLANEOUS							
3830	SALES	10,381	8,000	11,000	8,000	0	8,000	0
	SUBTOTAL ************************************	10,381	8,000	11,000	8,000	0	8,000	0
	TOTAL REVENUES **********	991,220	1,018,886	1,058,580	1 065 955	0	1,065,855	4
	IUIAL REVENUES	991,220	1,018,886	1,058,580	1,005,855	0	1,065,855	4
	PERSONAL SERVICES							
	SALARIES & WAGES	526,682	589,576	554,269	617,423		617,423	4
	OVERTIME	14,273	20,000	23,325	25,000		25,000	25
	HOLIDAY WORKED	973	0	0	0		0	0
	FICA	38,588	46,632	43,932	49,145	2,613	49,145	5
	HEALTH INSURANCE	60,375	66,285	66,285	71,250 3,120	4,750	71,250	7
	DISABILITY INSURANCE LIFE INSURANCE	2,250 501	2,762 585	2,762 585	585		3,120 585	12 0
	DENTAL INSURANCE	4,725	4,725		4,875	325	4,875	
	WORKERS COMP	13,551	14,926	14,926	18,079		18,079	
	401(A) MATCH PLAN	9,025	8,775	8,775	8,775		8,775	
	CERF-EMPLOYER PD CONTRIBUTION	1,157	0	1,265	0		1,300	
	SUBTOTAL ************************************	672,104	754,266	720,849	798,252	44,203	799,552	6
	MATERIALS & SUPPLIES							
22000	POSTAGE	14,227	50,550	36,000	25,000	0	25,000	50-
22500	SUBSCRIPTIONS/PUBLICATION	18,798	3,020	3,020	3,020	0	3,020	0
23000	OFFICE SUPPLIES	1,895	2,650	3,100	3,100	0	3,100	16
	PRINTING	5,682	9,000	9,000	9,000		9,000	0
	COMPUTER PAPER	951	5,000	5,000	5,000	0	5,000	0
	PRINTER SUPPLIES	291	3,600	3,000	3,600		3,600	0
	MAPPING SUPPLIES	3,988 501	3,500	3,500 500	3,500 500		3,500 500	0
	OTHER SUPPLIES MINOR EQUIPMENT & TOOLS	501	500 250	250	250	0	250	0
		46.227						
	SUBTOTAL ************************************	46,337	78,070	63,370	52,970	0	52,970	32-
	DUES TRAVEL & TRAINING	0 000						
37000		2,325	2,000	2,000	2,800	0	2,800	40
	SEMINARS/CONFEREN/MEETING	715	4,285	4,285 8,190	4,285	0	4,285	0
	TRAINING/SCHOOLS TRAVEL (AIRFARE, MILEAGE, ETC)	853 683	8,190 800	8,190	8,190 1,500	0	8,190 1,500	87
	MEALS & LODGING-TRAINING	980	1,500	1,500	4,000	0	4,000	166
	SUBTOTAL ************************************	5,557	16,775	16,775	20,775	0	20,775	23
		5,557	10,//3	U, 110	20,113	0	20,113	23
40000	UTILITIES	F 503		F 000		<u>_</u>		^
	TELEPHONES CELLULAR TELEPHONES	5,501 1,007	5,800 1,200	5,800 1,200	5,800 1,200	0	5,800 1,200	0
40030	_	1,007	1,200	1,200	1,200		1,200	
	SUBTOTAL **********************	6,509	7,000	7,000	7,000	0	7,000	0
59000	VEHICLE EXPENSE MOTORFUEL/GASOLINE	1,195	1,772	2,000	3,000	0	3,000	69
	VEHICLE REPAIRS	1,343	3,650	3,650	3,650	0	3,650	09
	LOCAL MILEAGE	724	1,750	1,750	1,750		1,750	0
	_							
	SUBTOTAL ********************	3,263	7,172	7,400	8,400	0	8,400	17

#### **County Assessor**

#### Dept. No. 2010

2010	ASSESSMENT	
201	ASSESSMENT	FUND

	ASSESSMENT ASSESSMENT FUND							%CHG
201	ASSESSMENT FORD		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	EQUIP & BLDG MAINTENANCE							
	EQUIP SERVICE CONTRACT	1,743	6,615	6,615	6,615		6,615	0
60200	EQUIP REPAIRS/MAINTENANCE	0	3,320	3,320	3,320	0	3,320	0
	SUBTOTAL ************************************	1,743	9,935	9,935	9,935	0	9,935	0
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	6,730	16,893	16,893	16,893		16,893	0
	INSURANCE AND BONDS	13,462	15,000	15,000	15,000		15,000	0
	OUTSIDE SERVICES	70	60,950	18,000	18,000		48,000	21-
	PROFESSIONAL SERVICES	0	90,000	50,000	100,000		100,000	11
	LEGAL SERVICES	0	8,000	8,000	8,000		8,000	0
	BUILDING USE/RENT CHARGE	34,406	41,709	41,709	43,760		43,760	4
	EQUIP LEASES & METER CHRG	0	60	60	60	-	60	0
71700	EQUIPMENT RENTALS	750	0	0	0	0	0	0
	SUBTOTAL ************************************	55,418	232,612	149,662	201,713	0	231,713	0
	OTHER							
	PUBLIC NOTICES	973	3,193	3,193	3,193		3,193	0
	EMERGENCY	0	5,000	0	5,000		5,000	0
86850	CONTINGENCY	0	0	0	0	0	61,400	0
	SUBTOTAL ************************************	973	8,193	3,193	8,193	0	69,593	749
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	395	0	0	0	15,000	4,000	0
91300	MACHINERY & EQUIPMENT	0	600	600	0	500	0	0
	COMPUTER HARDWARE	0	45,000	44,859	0	1,000	16,000	64-
	REPLCMENT OFFICE EQUIP	0	15,000	12,130	0	0	0	0
	REPLCMENT FURN & FIXTURES	0	18,950	15,858	0		0	0
	REPLC COMPUTER HDWR	11,783	40,850	40,850	0	,	13,800	66-
92302	REPLC COMPUTER SOFTWARE	0	30,600	30,600	0	0	0	0
	SUBTOTAL ************************************	12,178	151,000	144,897	0	31,000	33,800	77-
	TOTAL EXPENDITURES ******	804,086	1,265,023	1,123,081	1,107,238	75,203	1,233,738	2-

# **Circuit Court Clerk**

#### **Department Number 1221**

#### Mission

The Circuit Clerk is an elected official who has administrative control and responsibility for maintaining the records for all cases filed in the Circuit Court of Boone County. The Circuit Clerk's Office is comprised of five divisions which include: Civil Division, Family Court Division, Criminal Division, Accounting Division and the Probate Division. All cases filed in the Court system are filed in this office. All warrants, writs, garnishments, summonses and show cause orders are prepared and issued from the Clerk's Office and forwarded to the Sheriff for service unless service is to be obtained by the appointment of a special process server. Responsibilities also include notifying all parties of trials or any action taken by the Court, entering all judgments, receiving and disbursing all monies paid into the registry of the Court for bonds, fines, costs, filing fees, executions, garnishments, condemnation suits and sheriff sales. All funds collected are deposited into the registry of the Court in interest-bearing accounts. The interest is paid over to the County General Revenue Fund. The State of Missouri pays the salaries of 36 permanent FTEs (including the Circuit Clerk). The County pays for five additional positions (as shown on the Personnel Detail information) for a total of 41 FTEs. The County also provides funding for all non-personnel operating costs.

#### **Budget Highlights**

There are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Analyze current methods of case processing to insure efficiency addressing increasing case filings and additional work loads.
- Work with the Court and Court Administrator preparing for changes in docket distribution and work demands as a result of the addition of a new judge effective January 1, 2007.

#### **Progress on Prior Year Objectives**

■ Go "live" with the Juvenile Case Management portion of our statewide system, Justice Integrated Systems (JIS); and continue to meet to define and outline the work responsibilities for both the Juvenile Office and the Family Court Clerks in preparation for going "live" with the juvenile automated portion of JIS.

Response: Accomplished.

Use the Tax Offset Program for the collection of past due fines and court costs. The tax intercept program has proven to be an effective method for the collection of outstanding fines and costs for the County.
 Response: Accomplished.

#### **Circuit Court Clerk**

 Join the Debt Offset Program, which is another avenue for collection of delinquent fines, costs and restitution. This program has been tested in other courts and has proven to be very successful in collections of past due funds due the court.

**Response:** Accomplished.

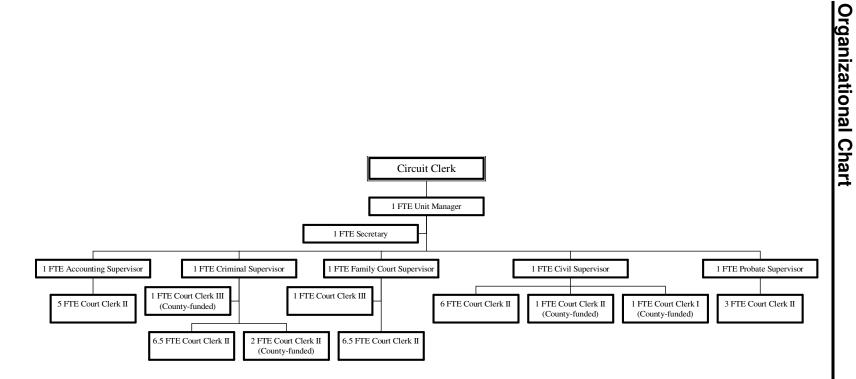
#### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Cases Filed	24,005	26,000	27,500
Number of Cases Disposed	22,500	24,500	25,250
Number of Cases Pending	8,030	7,800	8,250
Funds Collected for Civil, Criminal, Traffic and Probate Cases	\$5,000,500	\$5,169,511.93	\$5,300,000

#### Personnel Detail

		2004	2005	2006	2005-2006
Position Title		Full-time	Full-time	Full-time	
		Equivalent	Equivalent	Equivalent	Change
Court Clerk III		1.00	1.00	1.00	-
Court Clerk II		3.00	3.00	3.00	-
Court Clerk I		1.00	1.00	1.00	
	Total FTEs	5.00	5.00	5.00	





All positions are state-funded unless otherwise noted.

FTE's funded by State of Missouri:	36	
FTE's funded by Boone County:	5	
Total FTE's:	41	

#### **Circuit Court Clerk**

#### Annual Budget

3465		2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CH FRC F
	DESCRIPTION INTERGOVERNMENTAL REVENUE	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BU
0 4 5 5	FED-STATE REIMB EXPENSES	17,230	12,000	16,000	16,000	0	16,000	3
3469	STATE REIM-CRIMINAL COSTS	5,523	5,000	5,000	4,200	0	4,200	1
	SUBTOTAL ************************************	22,753	17,000	21,000	20,200	0	20,200	1
	CHARGES FOR SERVICES							
	COPIES	26,851	8,000	20,000	20,000	0	20,000	15
	PROBATE FEES OTHER FEES	7,305 0	14,000	9,000 50	9,000	0	9,000 0	2
	CIRCUIT CLERK FEES	64,309	70,000	70,000	75,000	0	75,000	
	CRIME VICTIM COMPENSATION	14,480	13,000	2,383	0,000	0	0	
8594	CREDIT CARD TRANSACTION FEE	3,703	2,600	4,500	3,000	0	3,000	
	SUBTOTAL ************************************	116,650	107,600	105,933	107,000	0	107,000	
	INTEREST							
3710	INTEREST	12,981	7,000	22,000	20,000	0	20,000	1
	SUBTOTAL *********************	12,981	7,000	22,000	20,000	0	20,000	1
	TOTAL REVENUES **********	152,385	131,600	148,933	147,200	0	147,200	
100	PERSONAL SERVICES SALARIES & WAGES	111,658	115,712	108,365	119,765	0	119,765	
	FICA	7,990	8,851	7,501	9,162	0	9,162	
	HEALTH INSURANCE	20,125	22,095	22,095	23,750	0	23,750	
	DISABILITY INSURANCE	468	512	512	573	0	573	
350	LIFE INSURANCE	177	195	195	195	0	195	
	DENTAL INSURANCE	1,575	1,575	1,575	1,625	0	1,625	
	WORKERS COMP 401(A) MATCH PLAN	402 1,350	479 2,925	479 1,300	492 2,925	0	492 2,925	
500	_							
	SUBTOTAL ************************************	143,746	152,344	142,022	158,487	0	158,487	
	MATERIALS & SUPPLIES							
	SUBSCRIPTIONS/PUBLICATION	1,017	850	850	850	0	850	
	OFFICE SUPPLIES PRINTING	41,665 8,066	36,906 12,000	37,500 12,000	37,500 12,500	0	37,500 12,500	
	MICROFILM/FILM	4,392	3,500	3,500	6,300	0	6,300	
	MINOR EQUIPMENT & TOOLS	1,517	1,000	1,000	1,000	0	1,000	
	SUBTOTAL ************************************	56,660	54,256	54,850	58,150	0	58,150	
	DUES TRAVEL & TRAINING							
000	DUES	75	400	400	400	0	400	
200	SEMINARS/CONFEREN/MEETING	593	3,000	3,000	3,300	0	3,300	
	TRAINING/SCHOOLS	0	1,000	1,000	1,200	0	1,200	
	TRAVEL (AIRFARE, MILEAGE, ETC)	265	1,000	1,000	1,000	0	1,000	
230	MEALS & LODGING-TRAINING	856	2,200	2,200	2,100	0	2,100	
	SUBTOTAL *********************	1,790	7,600	7,600	8,000	0	8,000	
000	UTILITIES TELEPHONES	13,572	15,500	11,000	14,500	0	14,500	
	SUBTOTAL ************************************	13,572	15,500	11,000	14,500	0	14,500	
	VEHICLE EXPENSE							
200	LOCAL MILEAGE	255	250	250	250	0	250	
	SUBTOTAL ************************************	255	250	250	250	0	250	
	EQUIP & BLDG MAINTENANCE							
	EQUIP SERVICE CONTRACT	11,721	12,445	12,445	12,550		12,550	
		0	700	700	725	0	725	
	EQUIP REPAIRS/MAINTENANCE							
		11,721	13,145	13,145	13,275	0	13,275	
0200	EQUIP REPAIRS/MAINTENANCE SUBTOTAL ************************************							
.500	EQUIP REPAIRS/MAINTENANCE SUBTOTAL ************************************	124,844	158,212	158,212	167,083	0	167,083	
.500	EQUIP REPAIRS/MAINTENANCE SUBTOTAL ************************************					0		

#### **Circuit Court Clerk**

#### Dept. No. 1221

1221 CIRCUIT CLERK 100 GENERAL FUND

TZZT (	JIRCUII CLERK							
100 0	GENERAL FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
ACCI	OTHER	ACIUAL	REVISIONS	FRODECIED	KEQ0E31	KEQUES I	BODGEI	BOD
84300	ADVERTISING	730	1,674	1,200	1,200	0	1,200	28-
	SUBTOTAL ************************************	730	1,674	1,200	1,200	0	1,200	28-
	FIXED ASSET ADDITIONS							
91000	OFFICE EQUIPMENT	931	120	120	2,800	0	2,800	233
91100	FURNITURE AND FIXTURES	1,726	900	735	2,900	0	2,900	222
91301	COMPUTER HARDWARE	695	3,200	2,414	0	0	0	0
92000	REPLCMENT OFFICE EQUIP	1,975	12,000	10,300	1,500	0	1,500	87-
92100	REPLCMENT FURN & FIXTURES	0	108	0	1,500	0	1,500	288
92301	REPLC COMPUTER HDWR	2,541	3,600	6,006	6,900	0	6,900	91
	SUBTOTAL ************************************	7,869	19,928	19,575	15,600	0	15,600	21-
	TOTAL EXPENDITURES ******	361,248	422,996	407,941	436,645	0	436,645	3

# **Circuit Court Summary**

# **Department Numbers 1210, 1230, 1241, 1242, 1243, 2820, 2830, 2850, 2904, and 2907**

#### Description

The Thirteenth Judicial Circuit Court provides services that are primarily funded with appropriations from the General Fund and supplemented with additional revenues derived from various special revenue funds. The General Fund appropriations are included in the budgets for department number 1210, 1230, 1241, 1242, and 1243. Appropriations from the Family Services and Justice Fund, the Circuit Drug Court Fund and the Law Enforcement Services Fund are included in the budgets for department number 2820, 2830, and 2904, respectively. Detailed information is presented for each of these budgets on the following pages.

Special statutory provisions govern the development and adoption of the Circuit Court's budgets. These provisions are described on page 5 of this document and apply to the budgets for department number 1210, 1241, 1242, and portions of 1230. The budget for department number 1243 reflects judicial grants and contracts and the County is not obligated to fund any portion of these programs beyond the grant or contract term. The Circuit Court establishes and approves the appropriations for department number 2820 and 2830. The County Commission establishes and approves the appropriations for department number 2820 and 2830.

The Circuit Court Clerk is an independent elected official whose budget is governed by the same statutory provisions applicable to the Circuit Court described above. However, the Circuit Court does not exercise oversight or control over the Circuit Court Clerk's budget. As a result, the Circuit Court Clerk's budget is excluded from this summary.

# Circuit CourtDept Nos. 1210, 1230, 1241, 1242,Summary1243, 2820, 2830, 2850 2904 and 2907

#### Budget Summary

Fund	Dept	Department Name	2004 Actual	2005 Projected	2006 Class 1 Personal Services	2006 Classes 2-8 Other Services and Charges	2006 Class 9 Capital Outlay	2006 Total
100	1210	Circuit Court Services	\$ 1,209,105	\$ 1,260,452	\$ 968,893	\$ 377,389	\$ 33,820	\$ 1,380,102
100	1230	Jury Services and Court Costs	198,106	207,837	-	209,635	16,125	225,760
100	1241	Juvenile Office	366,540	393,502	110,626	305,959	10,400	426,985
100	1242	Juvenile Justice Center	271,888	305,285	130,817	196,477	12,530	339,824
100	1243	Juvenile Justice Grants	247,682	233,195	68,641	39,709	-	108,350
282	2820	Family Services and Justice	115,918	122,925	-	129,150	-	129,150
283	2830	Circuit Drug Court	4,408	14,470	-	17,190	1,200	18,390
285	2850	Administration of Justice	1,490	7,750	-	15,950	2,325	18,275
		Alternative Sentencing-						
290	2904	Law Enf Sales Tax	138,304	174,906	155,905	46,545	3,525	205,975
	2907	Information System-Court	22,204	2,550		2,640		2,640
		Total	\$ 2,575,645	\$ 2,722,872	\$ 1,434,882	\$ 1,340,644	\$ 79,925	\$ 2,855,451

#### **Personnel Summary**

Fund	Dept	2004 Department Name Full-time Equivalent		2005 Full-time Equivalent	2006 Full-time Equivalent
100	1210	Circuit Court Services	21.40	21.40	22.67
100	1230	Jury Services and Court Costs	-	-	-
100	1241	Juvenile Office	4.05	4.17	4.24
100	1242	Juvenile Justice Center	4.62	4.74	4.74
100	1243	Juvenile Justice Grants	4.68	4.24 a	1.90 a
282	2820	Family Services and Justice	-	-	-
283	2830	Circuit Drug Court	-	-	-
285	2850	Administration of Justice	-	-	-
290	2904	Alternative Sentencing-Law E	3.50	4.00	4.00
		<b>Total FTEs</b>	38.25	38.55	37.55

a Grant-funded positions will be added to the budget after the granting agency approves the grant and the County Commission amends the budget.

# **Circuit Court Services**

#### **Department Number 1210**

#### Mission

The mission of Court Services is to provide services necessary and essential to achieve efficient operation of the 13th Judicial Circuit Court.

The 13th Judicial Circuit Court, comprised of Boone and Callaway Counties, is a state trial court of general jurisdiction. The Court hears the following types of matters: misdemeanor, felony, traffic, civil, small claims, juvenile, domestic relations, probate, and mental health.

The State provides salaries for the judges, court reporters, and the clerks. Boone and Callaway Counties provide funding for the operations and fixed asset expenses of the Court, as well as salaries of other personnel (court administration, technology services, court marshal, and court services).

#### **Budget Highlights**

The budget includes funding for a new position, a Jury Supervisor. Funding for this position was obtained primarily through reallocation of existing personnel appropriations and expected reimbursement revenue from Callaway County.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Maintain fair, reasonable, and competitive compensation schedule for court employees.
- Maximize efficiency of facility and staff resources.
- Enhance court security and monitoring capabilities.
- Improve officer safety.
- Improve jury administration.

#### **Progress on Prior Year Objectives**

- Maintain a fair, reasonable, and competitive compensation schedule for court employees.
   Response: Salary increases were provided as budgeted.
- Develop an automated setting system.
   **Response:** Study of scheduling process and alternative methods of scheduling is on-going. Technology considerations are being evaluated to determine what technologies are available that will integrate with the Justice Information System (JIS) and be supported by the Office of the State Courts Administrator (OSCA).
- Maximize efficiency of facility and staff resources.
   Response: On-going.

#### **Circuit Court Services**

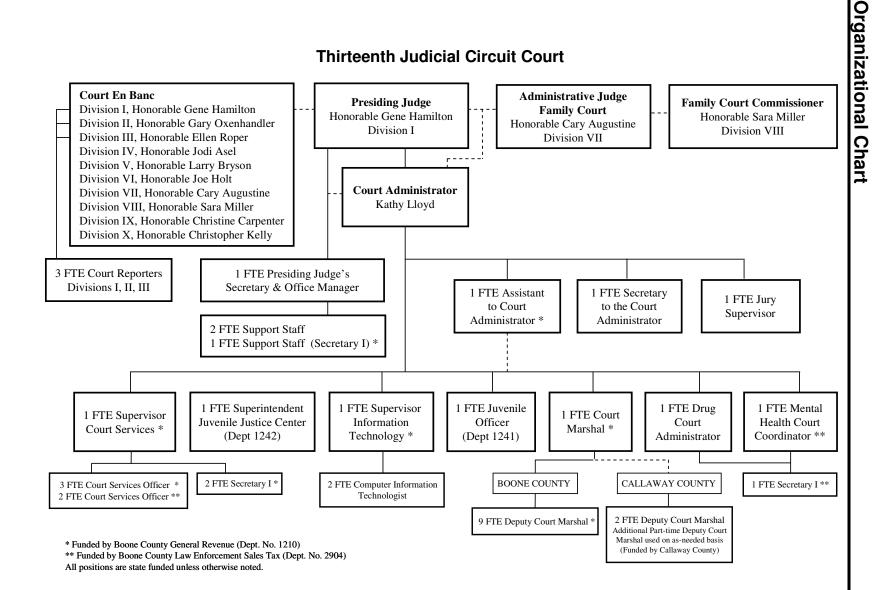
#### Performance Measures

Performance Measure	2004 Actual	2005 Estimated	2006 Projected
General			
Juries Reporting	36	54	60
Jury Trial Days	75	90	95
Court Time Covered by Court Security	98.8%	98.8%	98%
Court Security Arrests	430	504	575
Court Security Commits	279	240	260
Number of Persons Through Security Screening	214,943	219,476	225,000
Technology Services	)	- )	- ,
Users Supported	175	175	180
New Software Programs Implemented	3	3	
Court Services			
Bond Investigations Initiated	3,260	3,274	3,290
Bond Supervision Cases Assigned	264	190	200
Community Service Hours Worked	5,645	9,100	9,200
Fines and Costs Collected	\$578,904	\$650,000	\$700,000
Home Detention Days	15,942	13,900	15,000
VIP Program Participants	991	1,100	1,200
Probation Cases Assigned	106	168	170
Parole Cases Assigned	6	8	10
Adult Drug Court			
Total Number of Participants	115	102	120
Diversion Program	57	42	45
Probation Program	21	20	35
Re-Entry Program	37	40	40
Mental Health Court			
Total Number of Participants	31	33	38
Diversion Program	13	17	19
Probation Program	18	15	18
Re-Entry Program	0	1	1

#### **Circuit Court Services**

#### Personnel Detail

Position Title	Full	004 -time valent	Fu	2005 Il-time ivalent	Ful	006 I-time ivalent	 5-2006 ange
Assistant to Court Administrator		1.00		1.00		1.00	-
Court Marshal		1.00		1.00		1.00	-
Deputy Court Marshal-Sergeant		1.00		1.00		1.00	-
Deputy Court Marshal		8.00		8.00		8.00	-
Supervisor, Court Services		1.00		1.00		1.00	-
Court Services Officer		3.00		3.00		3.00	-
Jury Supervisor		-		-		1.00	1.00
Supervisor, Information Technology		1.00		1.00		1.00	-
Computer Information Technologist		2.00		2.00		2.00	-
Secretary I		3.00		3.00		3.00	-
Deputy Court Marshal Pool		0.40		0.40		0.67	 0.27
Total FTEs		21.40		21.40		22.67	 1.27
Overtime	\$	31,650	\$	22,624	\$	22,000	\$ (624)



219

# **Circuit Court Services**

#### Annual Budget

1210 CIRCUIT COURT SERVICES 100 GENERAL FUND

	CIRCUIT COURT SERVICES							
100	GENERAL FUND		0005		0000	0000	0000	%CHG
		0004	2005	0005	2006	2006	2006	FROM
ACCT	DESCRIPTION	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
ACCI	INTERGOVERNMENTAL REVENUE	ACIUAL	KEV1510N5	FRODECIED	KEQ0E31	KEQ0E31	DODGEI	BOD
3465	FED-STATE REIMB EXPENSES	2,129	3,000	2,000	2,500	0	2,500	16-
	REIMBURSEMENT CALLAWAY	44,113	39,000	39,000	40,000	0	45,000	15
3473	CHG. OF VENUE REIMBI.G.	1,114	5,000	5,000	5,000	0	5,000	0
	SUBTOTAL ********************	47,356	47,000	46,000	47,500	0	52,500	11
	CHARGES FOR SERVICES							
	HOME DETENTION PER DIEM	94,625	100,000	95,000	100,000	0	100,000	0
	REIMB PERSONNEL/PROJECTS OTHER FEES	165 4,785	225	225	225 5,500	0	225 5,500	0
3209	OTHER FEES	4,/85	5,500	5,500	5,500	U	5,500	0
	SUBTOTAL ************************************	99 575	105,725	100,725	105,725	0	105,725	0
	Sobioini	55,575	100,120	100,720	100,720	0	100,720	0
	MISCELLANEOUS							
3890	MISCELLANEOUS	138	165	400	200	0	200	21
	_							
	SUBTOTAL *******************	138	165	400	200	0	200	21
	TOTAL REVENUES **********	147,069	152,890	147,125	153,425	0	158,425	3
10100	PERSONAL SERVICES SALARIES & WAGES	664,020	704,530	680,539	764,147	0	736,857	4
	OVERTIME	23,703	22,624		23,416	0	22,000	4 2-
	HOLIDAY WORKED	1,188	22,024	1,000	23,410		22,000	
	FICA	51,356	55,627		60,248		58,053	
	HEALTH INSURANCE	84,525	92,799		99,750		104,500	
	DISABILITY INSURANCE	2,885	3,126	3,126	3,468		3,592	
10350	LIFE INSURANCE	744	819	819	819	0	858	4
10375	DENTAL INSURANCE	6,615	6,615	6,615		0	7,150	8
10400	WORKERS COMP	22,842	22,426	22,426	21,907		22,013	
	401(A) MATCH PLAN	8,800		8,075	12,285		12,870	
10510	CERF-EMPLOYER PD CONTRIBUTION	3,083	2,600	4,600-	0	0	1,000	61-
	SUBTOTAL ************************************							
	SUBIOIAL	869,763	923,451	885,137	992,865	0	968,893	4
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	607	850	850	850	0	850	0
	OFFICE SUPPLIES	8,536	9,022	9,225	9,225		9,225	
	PRINTING	995	1,250	1,250	1,250	0	1,250	0
	COURT REPORTER SUPPLIES	1,392	2,200	2,200	2,200	0	2,200	0
23015	COMPUTER SUPPLIES	51	220	220	220		220	
23016	MAGNETIC MEDIA	0	100	0	100	0	100	0
23018	PRINTER SUPPLIES	3,309	4,000	4,000	4,000	0	4,000	0
	OTHER SUPPLIES	2,063	1,500	1,500	1,500	0	1,500	0
	AMMUNITION	401	600	600	600		600	
	UNIFORMS	6,781	7,500	7,200	7,500		7,500	
23850	MINOR EQUIPMENT & TOOLS	610	650	950	850	0	850	30
	SUBTOTAL ************************************	24,751	27,892	27,995	28,295	0	28,295	1
	SUBIOIAL CARACTERISTICS	24,731	21,092	21,995	20,293	0	20,293	1
	DUES TRAVEL & TRAINING							
37000		235	500	500	525	0	525	5
	TRAVEL (AIRFARE, MILEAGE, ETC)	1,531	1,600	1,600	1,600	0	1,600	0
37230	MEALS & LODGING-TRAINING	1,985	3,200	3,200	3,200	0	3,200	0
37235	MEALS & LODGING - OTHER	169	300	300	300	0	300	0
37240	REGISTRATION/TUITION	3,783	4,500	4,500	4,500	0	4,500	0
	—							
	SUBTOTAL ********************	7,704	10,100	10,100	10,125	0	10,125	0
10000	UTILITIES TELEPHONES	19,452	20.000	20.000	20 000	0	20 000	0
	CELLULAR TELEPHONES		20,000 1,400	20,000 1,400	20,000	0	20,000 1,400	0
40000	CELLULAR IELEPHONES	1,217	1,400	1,400	1,400	0	1,400	0
	SUBTOTAL ************************************	20,670	21,400	21,400	21,400	0	21,400	0
		20,010	21,100	21,100	21,100	Ŭ	21,100	0
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	127	400	400	500	0	500	25
	VEHICLE REPAIRS	16	500	500	500	0	500	0
	LOCAL MILEAGE	5,715	5,350	5,350	5,500	0	5,500	2
59300	PARKING	1	25	25	25	0	25	0
	SUBTOTAL ********************	5,860	6,275	6,275	6,525	0	6,525	3

# **Circuit Court Services**

# Dept. No. 1210

100 GENERAL FUND	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REOUEST	2006 SUPPLMENTAL REOUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
EQUIP & BLDG MAINTENANCE	ACIUAL	REVISIONS	PROJECIED	REQUEST	REQUEST	DODGEI	POD
60050 EQUIP SERVICE CONTRACT	4,772	6,275	6,275	6,275	0	6,275	0
60200 EQUIP REPAIRS/MAINTENANCE	225	1,500	1,500	1,500	0	1,500	0
	4,997	7,775	7,775	7,775	0	7,775	0
CONTRACTUAL SERVICES							
70050 SOFTWARE SERVICE CONTRACT	1,600	3,490	3,490	4,400	0	4,400	26
71100 OUTSIDE SERVICES	404	2,500	2,500	3,600	0	3,600	44
71101 PROFESSIONAL SERVICES	101,823	100,000	100,000	103,500	0	103,500	3
71500 BUILDING USE/RENT CHARGE	96,964	122,880	122,880	129,769	0	129,769	5
71600 EQUIP LEASES & METER CHRG	50,800	62,500	50,000	60,500	0	60,500	3-
SUBTOTAL ************************************	251,592	291,370	278,870	301,769	0	301,769	3
OTHER							
34300 ADVERTISING	1,197	1,703	1,500	1,500	0	1,500	11-
SUBTOTAL ************************************	1,197	1,703	1,500	1,500	0	1,500	11-
FIXED ASSET ADDITIONS							
91000 OFFICE EQUIPMENT	408	0	0	0	0	0	0
91100 FURNITURE AND FIXTURES	2,384	650	650	8,000	0	8,000	130
91300 MACHINERY & EQUIPMENT	0	0	0	700	0	700	0
91301 COMPUTER HARDWARE	765	2,450	1,900	3,770	0	3,770	53
91302 COMPUTER SOFTWARE	780	1,925	1,925	1,650	0	1,650	14-
92000 REPLCMENT OFFICE EQUIP	3,417	4,100	4,100	9,150	0	9,150	123
92100 REPLCMENT FURN & FIXTURES	227	825	825	1,300	0	1,300	57
92301 REPLC COMPUTER HDWR	11,736	12,000	12,000	9,250	0	9,250	22-
92302 REPLC COMPUTER SOFTWARE	2,847	0	0	0	0	0	0
SUBTOTAL ************************************	22,566	21,950	21,400	33,820	0	33,820	54
TOTAL EXPENDITURES ******	1,209,105	1,311,916	1,260,452	1.404.074	0	1,380,102	5

# **Jury Services and Court Costs**

# **Department Number 1230**

#### Mission

This budget, which is administered by the Circuit Court, is directed toward the cost of selecting, summoning, accommodating and orienting jurors who are selected for jury duty. In addition, this budget covers costs of equipment and supplies to equip the courtrooms, hearing rooms and jury rooms to ensure compliance with the Americans with Disabilities Act (ADA), and to hear and determine cases pursuant to statutory law and rules of practice and procedure. This budget also provides for the cost of Alternative Dispute Resolution (ADR)/mediation, interpreter services for hearing impaired and Limited English Proficiency (LEP) persons, and legal representation required by law for indigents, witnesses, and victims, and pays for court costs which are set by State law, but which are not paid by the State or parties to a case.

#### **Budget Highlights**

There are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Enhance court security and monitoring capabilities.
- Reduce the cost of services for Guardian Ad Litem (GAL) services in Child Order of Protection (COP) cases by combining resources to fund one contract for these services.

#### **Progress on Prior Year Objectives**

 Evaluate and enhance provision of hearing impaired and LEP interpreter services.

**Response:** Interpreter database was updated to improve the collection and assessment of information on interpreter usage.

Enhance court security and monitoring capabilities.

**Response:** On-going court staff has consulted with Alarm Communication Center (ACC), and an upgrade to the Court's Closed Circuit Television (CCTV) system is planned for the fourth quarter in order to coordinate installation with a new system being purchased for the Juvenile Office with 2006 Juvenile Accountability Incentive Block Grant (JABG) funds.

# **Jury Services and Court Costs**

# Performance Measures

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Juries Reporting	36	54	60
Number of Jury Trial Days	75	90	95
Number of Jurors Assigned to Week of Service	6,689	6,700	6,800
Number of Jurors Reporting to Courthouse for Service	1,987	2,420	2,500
Number of Grand Jurors Reporting to Courthouse for			
Service	344	350	360
Number of Hearings Conducted by Closed Circuit			
Television	1,962	1,958	2,000

# **Jury Services and Court Costs**

#### **Annual Budget**

1230 JURY SERVICES & COURT COSTS

	GENERAL FUND DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
	INTERGOVERNMENTAL REVENUE STATE REIM-CRIMINAL COSTS CHG. OF VENUE REIMBI.G.	6,993 3,841	6,000 4,000	6,000 4,000	6,750 4,000	0 0	6,750 4,000	12 0
	SUBTOTAL ************************************	10,834	10,000	10,000	10,750	0	10,750	7
	CHARGES FOR SERVICES							
3540	DEFENDANT CRT COSTS&RECOUPMENT	802	600	4,000	800	0	800	33
	SUBTOTAL ************************************	802	600	4,000	800	0	800	33
	TOTAL REVENUES **********	11,637	10,600	14,000	11,550	0	11,550	8
	MATERIALS & SUPPLIES							
	OFFICE SUPPLIES	1,121	1,400	1,400	1,400	0	1,400	0
	PRINTING	4,722	1,850	5,700	5,850	0	5,850	216
	MAGNETIC MEDIA OTHER SUPPLIES	0 220	0 300	0 300	50 300	0	50 300	0
	MINOR EQUIPMENT & TOOLS	407	625	625	600	0	600	4-
	SUBTOTAL ************************************	6,471	4,175	8,025	8,200	0	8,200	96
	DUES TRAVEL & TRAINING							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	UTILITIES							
48000	TELEPHONES	13,957	8,500	8,500	8,800	0	8,800	3
	SUBTOTAL ************************************	13,957	8,500	8,500	8,800	0	8,800	3
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	8,969	9,780	9,780	9,700	0	9,700	0
60200	EQUIP REPAIRS/MAINTENANCE	105	100	100	100	0	100	0
	SUBTOTAL ************************************	9,074	9,880	9,880	9,800	0	9,800	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	53,397	58,691	50,000	50,000	0	50,000	14-
	SUBTOTAL ************************************	53,397	58,691	50,000	50,000	0	50,000	14-
	OTHER							
84000	FOOD/LODGING JURIES	9,709	23,809	27,000	25,000	0	25,000	5
	JURORS PARKING	6,839	7,500	7,000	7,000	0	7,000	6-
	ADVERTISING	2,851	1,900	2,000	3,200	0	3,200	68
	COURT COSTS	74,250	87,500	85,000	97,000	0	97,000	10
	WITNESS EXPENSES	0	600	300	300	0	300	50-
84801	TRANSCRIPTS-CIVIL	1,126	335	500	335	0	335	0
	SUBTOTAL *********************	94,777	121,644	121,800	132,835	0	132,835	9
	FIXED ASSET ADDITIONS							-
	OFFICE EQUIPMENT	409	0	0	0	0	0	0
	FURNITURE AND FIXTURES	470	0	0	0	0	0	0
	COMPUTER SOFTWARE	849	325	316	325	0	325	0
	REPLCMENT FURN & FIXTURES REPLCMENT MACH & EQUIP	0	300 23,150	416 8,900	1,000	0	1,000	233 41-
	REPLCMENT MACH & EQUIP REPLC COMPUTER HDWR	18,700	23,150	8,900	13,600 1,200	0	13,600 1,200	41-
J_JUI	_	10,100			±,200		1,200	
	SUBTOTAL *********************	20,428	23,775	9,632	16,125	0	16,125	32-
	TOTAL EXPENDITURES ******	198,106	226,665	207,837	225,760	0	225,760	0

# **Juvenile Office**

# **Department Number 1241**

#### Mission

Pursuant to Section 211.011 RSMo., the Juvenile Division of Family Court facilitates the care, protection, and discipline of children who come within the jurisdiction of Family Court. Each child coming within the jurisdiction of Family Court receives such care, guidance, and control, preferably in his or her own home, as will promote the child's welfare and the best interests of the State. If such child is removed from the control of his parents, the Court secures for him or her care as nearly as possible equivalent to that which should have been given him or her by them.

The State of Missouri provides funding for most of the personnel positions and the County provides funding for the operations, including office space.

#### **Budget Highlights**

There are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Maximize and update office space and equipment for Juvenile Office staff by replacing outdated computer equipment.
- Replace television and VCR by purchasing an updated, larger television with VCR and DVD capabilities and a portable cart to assist in programming options for youth and family served and training staff development.
- Continue services to youth, family members and the community by assuming a previously grant funded position of a three quarter time legal assistant to provide daily support to the Juvenile Officer's legal counsel. Due to decrease of grant funds from the Department of Public Safety, the Juvenile Officer will be assuming this position in the County budget by reducing the number of Family Counselor's hours to offset the salary costs.
- Increase services to youth and families in the areas of substance abuse, young offenders, parent education, and aggressive offender by utilizing agencies within the community such as University Behavioral Health, The Communications Center, Inc., and Jennifer Patrick and Nicole Salmons, licensed clinical social workers.

#### **Progress on Prior Year Objectives**

 Replace 2000 Gestetner Digital Copier due to frequent repairs and periods of time out of service.
 Response: Durabased a Kussera KM 5025 in June 2005

**Response:** Purchased a Kyocera KM-5035 in June 2005.

# **Juvenile Office**

Increase services to youth, family members and school by utilizing program assistant's hours to assist deputy juvenile officers in overseeing large caseload sizes.

**Response:** Program assistant staff spent 4,915 hours assisting Deputy Juvenile Officers with their day to day duties.

Maximize office space for Juvenile Office staff and replace outdated computer equipment by purchasing flat screen monitors and personal computers.

**Response:** Accomplished by purchasing six new computers with flat screen monitors.

■ Increase services to youth and families in the areas of substance abuse, young offenders, parent education, and aggressive offender by utilizing agencies within the community such as University Behavioral Health, The Crossroads Program and The Communications Center, Inc.

**Response:** Accomplished by utilizing University Behavioral Health to provide four intensive anger management programs, arranging for Sara Read from the Communications Center, Inc. to provide staff development training to Deputy Juvenile Officers, and by purchasing through a grant additional resources to allow Deputy Juvenile Officers to develop and run anger management and substance abuse classes.

#### **Performance Measures**

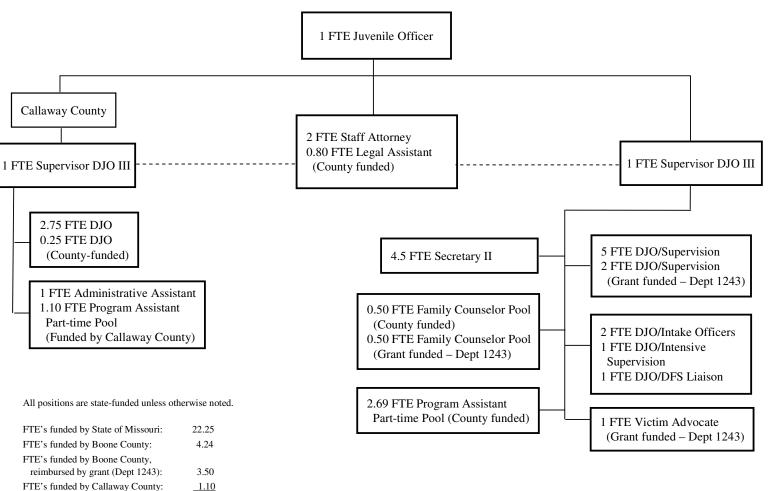
Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Total Referrals	4,240	4,300	4,350
Number of New And Supplemental Filings	1,412	1,450	1,500
Number of Cases Disposed	1.488	1,500	1,510
Number of Child Orders of Protection Filed (Family Court)	342	340	340
Average Supervision Caseload Per Officer (Boone County) a	39	40	40

a A national standard for average caseload has been set at 35 cases for suburban courts.

#### **Personnel Detail**

	2004	2005	2006	2005-2006
<b>Position Title</b>	<b>Full-time</b>	Full-time	Full-time	
	Equivalent	Equivalent	Equivalent	Change
Deputy Juvenile Officer I	0.25	0.25	0.25	-
Family Counselor Pool	1.50	1.28	0.50	(0.78)
Program Assistant Pool	2.30	2.64	2.69	0.05
Legal Assistant			0.80	0.80
Total FTEs	4.05	4.17	4.24	0.07





Total FTE's:

<u>31.09</u>

# Annual Budget

1041		000100
1241	JUVENILE	OFFICE

100 GENERAL FUN	ID
-----------------	----

	JUVENILE OFFICE							
100	GENERAL FUND							%CHG
		2004	2005	2005	2006	2006	2006	FROM
ACCT	DESCRIPTION	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
ACCI	INTERGOVERNMENTAL REVENUE	ACIOAL	KEV1510N5	FROOLCIED	KEQUES I	KEQ0E31	BODGEI	DOD
3471	REIMBURSEMENT CALLAWAY	2,439	4,800	3,700	4,900	0	4,900	2
	SUBTOTAL ************************************	2,439	4,800	3,700	4,900	0	4,900	2
	CUARCES FOR SERVICES							
3510	CHARGES FOR SERVICES COPIES	88	50	0	0	0	0	0
	HOME DETENTION PER DIEM	2,770	5,000	5,000	5,000	0	5,000	0
	OTHER FEES	955	800	900	800	0	800	0
	SUBTOTAL ************************************	3,813	5,850	5,900	5,800	0	5,800	0
	TOTAL REVENUES **********	6,252	10,650	9,600	10,700	0	10,700	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	79,739	98,494	84,948	97,368	0	97,368	1-
	FICA	6,100	7,534	6,498	7,448	0	7,448	1-
	HEALTH INSURANCE	0	0	0	4,750	0	4,750	0
	DISABILITY INSURANCE	0	0	26	111	0	111	0
	LIFE INSURANCE	0	0	9	39	0	39	0
	DENTAL INSURANCE	0	0	0	325	0	325	0
	401(A) MATCH PLAN	0	0	0	585	0	585	0
	SUBTOTAL ************************************	85,840	106,028	91,481	110,626	0	110,626	4
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	1,085	950	1,100	1,100	0	1,100	15
	OFFICE SUPPLIES	7,264	7,000	7,000	7,300	0	7,300	4
	PRINTING	1,297	1,500	1,350	1,500	0	1,500	0
	COMPUTER SUPPLIES	1,502	2,700	2,700	2,700	0	2,700	0
	OTHER SUPPLIES	478	450	450	450	0	450	0
	MINOR EQUIPMENT & TOOLS	0	100	100	100	0	100	0
	SUBTOTAL ************************************	11,628	12,700	12,700	13,150	0	13,150	3
	DUES TRAVEL & TRAINING							
37000		885	1,050	1,000	1,050	0	1,050	0
	TRAVEL (AIRFARE, MILEAGE, ETC)	1,339	1,800	1,500	1,800	0	1,800	0
	MEALS & LODGING-TRAINING	2,141	1,950	1,950	1,950	0	1,950	0
	MEALS & LODGING - OTHER	2,141	350	350	350	0	350	0
	REGISTRATION/TUITION	2,835	2,900	3,200	2,900	0	2,900	0
	SUBTOTAL ************************************	7,200	8,050	8,000	8,050	0	8,050	0
		.,	-,	-,	-,		-,	
49000	UTILITIES TELEPHONES	10,520	10,000	10,000	10,000	0	10,000	0
	CELLULAR TELEPHONES	494	650	432	500	0	500	23-
	SUBTOTAL *********************	11,014	10,650	10,432	10,500	0	10,500	1-
E 0 0 0 0	VEHICLE EXPENSE MOTORFUEL/GASOLINE	750	1 500	1 500	2 500	0	2 500	6.6
		752	1,500	1,500	2,500	0	2,500	66
	VEHICLE REPAIRS TIRES	10 0	600 750	350 500	350 250	0	350 250	41- 66-
	LOCAL MILEAGE	4,048	5,117	4,750	4,000	0	4,000	21-
	SUBTOTAL ************************************	4,811	7,967	7,100	7,100	0	7,100	10-
	DOUTD & DIDO MAINTENANOD							
60050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	2,588	3,580	3,580	3,700	0	3,700	3
60200	EQUIP REPAIRS/MAINTENANCE	0	150	150	150	0	150	0
	SUBTOTAL ************************************	2,588	3,730	3,730	3,850	0	3,850	3
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	23,548	29,133	25,000	30,000	0	30,000	2
71500	BUILDING USE/RENT CHARGE	90,395	114,556	114,556	120,979	0	120,979	5
71600	EQUIP LEASES & METER CHRG	4,277	7,000	5,500	8,500	0	8,500	21
	SUBTOTAL ************************************	118,221	150,689	145,056	159,479	0	159,479	5

# **Juvenile Office**

# Dept. No. 1241

1241 JUVENILE OFFICE 100 GENERAL FUND

1241	JUVENILE OFFICE							
100	GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	OTHER							
84300	ADVERTISING	1,621	1,330	1,330	1,330	0	1,330	0
84600	COURT COSTS	105,708	97,000	97,000	100,000	0	100,000	3
85620	OTHER MEDICAL	770	2,500	1,000	2,500	0	2,500	0
		108,100	100,830	99,330	103,830	0	103,830	2
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	1,223	0	0	0	0	0	0
91301	COMPUTER HARDWARE	0	1,100	1,389	0	0	0	0
92000	REPLCMENT OFFICE EQUIP	0	10,350	8,134	800	0	800	92-
92100	REPLCMENT FURN & FIXTURES	6,260	0	0	0	0	0	0
92301	REPLC COMPUTER HDWR	9,650	7,200	6,150	9,600	0	9,600	33
		17,133	18,650	15,673	10,400	0	10,400	44-
	TOTAL EXPENDITURES ******	366,539	419,294	393,502	426,985	0	426,985	1

# **Juvenile Justice Center**

# **Department Number 1242**

#### Mission

The Missouri Juvenile Code, Section 211.331, sets forth that in each County of the first and second classes, is the duty of the County Court to provide a place of detention for children coming within the provisions of the code. The code further states, "... detention should approximate as closely as possible the care of children in good homes." The Boone County Juvenile Justice Center (JJC) is a facility designated by the Court of the Thirteenth Judicial Circuit to provide detention, evaluation services, and temporary care to juveniles found to be in need by order of the Court.

It is the mission of the Boone County Juvenile Justice Center to maintain the highest standards of performance by helping to facilitate access to justice for juveniles in placement, and the families of those youths, by aiding them in their effective participation in the juvenile justice system; by ensuring that staff members treat all clients in a courteous, responsive, and respectful manner; by completing reports to the Court and responding to requests for information in a timely manner; by prompt incorporation of changes in the law and/or policies and procedures into Center policy and procedures; by making certain that facility procedures are consistent with laws, rules and policies; by enforcing orders of the Court regarding juveniles in placement at the facility; by maintaining and preserving accurate records; by ensuring fair employment practices; by demonstrating consistent institutional integrity; and by seeking to increase the level of public trust and confidence, demonstrated by consistent fairness, efficiency, and accountability.

The State of Missouri provides funding for most of the personnel positions and the County provides funding for the operations, including the facility.

#### **Budget Highlights**

Effective July 1, 2003, the State of Missouri reduced the per diem rate of reimbursement from \$17 per day to \$14 per day, a 17% decrease, resulting in an annual reduction in revenue of approximately \$35,000. The FY 2006 assumes this reduction will continue.

There are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Replace two old desks with workstations better equipped for computers and providing more work space in the front office. This is an ongoing process to improve the efficiency of the workspaces and to provide a more professional environment.
- Replace cabinets and countertops in the front office concluding the upgrade of cabinets and countertops at JJC.

# **Juvenile Justice Center**

- Purchase one washer and one dryer to replace one washer purchased in 2000 and one dryer purchased in 2001, both of which are beginning to require costly repairs.
- Purchase two computer workstations as part of our systematic plan to keep computer hardware current with technology.
- Meet or exceed budgeted revenue figure of \$392,620.

#### **Progress on Prior Year Objectives**

- Upgrade Ansul System. This is the fire suppression system in the kitchen. The upgrade is needed to meet code.
   **Response:** Upgrade of the fire suppression system in the kitchen has been completed.
- Upgrade XP Software for one computer making the computer compatible with the other computers at the Center.
   **Response:** Upgrade software for one computer has been received, and a second one is on order.
- Replace an old desk with a workstation that is better equipped for computers and has more workspace. This is an ongoing process to improve the efficiency of the workspaces and to provide a more professional environment.

**Response:** A workstation for the Programs and Services Coordinator's Office has been purchased and installed.

- Purchase two computer workstations as part of our systematic plan to keep computer hardware current with technology.
   **Response:** Two computer workstations have been purchased and are currently being configured for the system.
- Purchase seven flat screen monitors. These monitors offer increased desk space, which is at a premium, and the flat monitors are less strenuous on the eyes as there is less flickering, less glare, and they're slightly larger.
   **Response:** The flat screen monitors purchase plan for 2005 was removed from the budget.

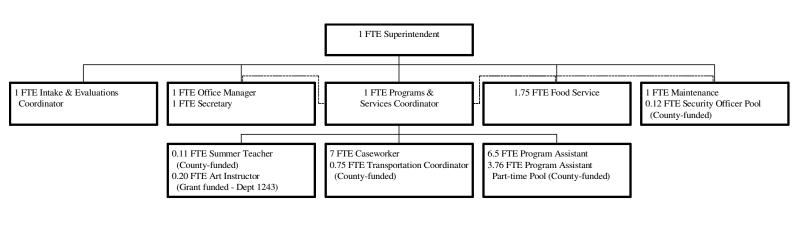
# Performance Measures

Performance Measure	2004 Actual	2005 Estimated	2006 Projected
Detention			
Number of Admissions	366	441	500
Number of Resident Days	2,596	3,859	4,400
Average Length of Stay	7.1	8.8	8.8
Evaluation			
Number of Evaluations Completed	170	170	170
Number of Resident Days	6,172	5,220	5,500
Average Length of Stay	36.3	34.0	35.0
Short Term/Placement			
Number of Placements	56	70	75
Number of Resident Days	947	1,300	1,300
Average Length of Stay	16.9	17.3	17.3
Average Length of Stay for all Placements Combined	15.8	21	21
Average Daily Population	26.5	32	32

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	Full-time Full-time		2005-2006 Change
	Equivalent	Equivalent	Equivalent	Change
Program Assistant Pool	4.20	3.76	3.76	-
Teacher	0.11	0.11	0.11	-
Security Officer Pool	0.12	0.12	0.12	-
Transportation Coordinator	0.19	0.75	0.75	
Total FTEs	4.62	4.74	4.74	
Holiday Pay	\$ 16,614	\$ 17,520	\$ 17,520	\$ -





FTE's funded by State of Missouri:21.25FTE's funded by Boone County:4.74FTE's funded by Boone County<br/>reimbursed by grant (Dept. 1243):0.20Total FTE's:26.19

- 233 -

## Annual Budget

1242 JUVENILE JUSTICE CENTER

	GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
ACCT	DESCRIPTION	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
ACCI	INTERGOVERNMENTAL REVENUE	ACIONE	10101010	INCOLCIED	1020151	1000001	DODGET	DOD
3410	FED REIMB USDA	34,192	40,500	36,000	36,000	0	36,000	11-
	FEDERAL GRANT REIMBURSE	88,390	60,000	50,000	70,000	0	70,000	16
	REIMB OTHER CIRCUITS/GOVTS	11,600	82,125	46,000	46,000	0	46,000	43-
	REIMBURSEMENT CALLAWAY	20,463	42,000	30,108	38,000	0	38,000	9-
	DYS CONTRACTS	15,850	5,000	7,500	7,500	0	7,500	50 0
3477	STATE REIMB-DEL CHIL HOME	135,982	163,520	147,192	163,520		163,520	
	SUBTOTAL ************************************	306,478	393,145	316,800	361,020	0	361,020	8-
	CHARGES FOR SERVICES							
	PER DIEM PARENTAL PAYMENT MEAL REIMBURSEMENT	34,466 420	24,000 600	33,000 522	31,000 600	0 0	31,000 600	29 0
	SUBTOTAL ************************************	34,886	24,600	33,522	31,600	0	31,600	28
	TOTAL REVENUES *********	341,365	417,745	350,322	392,620	0	392,620	6-
	PERSONAL SERVICES	,	, -	,			,	
10100	SALARIES & WAGES	90,949	98,166	101,706	98,556	0	98,556	0
	OVERTIME	158	0	52	0	0	0	Ő
10120	HOLIDAY WORKED	4,011	17,520	3,524	17,520	0	17,520	0
	FICA	7,244	8,849	8,065	8,879	0	8,879	0
	HEALTH INSURANCE	1,006	4,419	4,419	4,750	0	4,750	7
	DISABILITY INSURANCE	7	148	148	163	0	163	10
	LIFE INSURANCE DENTAL INSURANCE	6 79	39 315	39 315	39 325	0	39 325	3
	401(A) MATCH PLAN	175	585	650	585	0	585	0
10000	=							
	SUBTOTAL ************************************	103,638	130,041	118,918	130,817	0	130,817	0
	MATERIALS & SUPPLIES							
	SUBSCRIPTIONS/PUBLICATION	272	600	600	600	0	600	0
	OFFICE SUPPLIES PRINTING	3,671 1,447	3,200	3,200 1,300	3,200 1,504	0	3,200 1,504	0 36
	COMPUTER SUPPLIES	2,600	1,100 2,000	2,200	1,504	0	1,945	2-
	RESIDENT SUPPLIES	2,000	2,000	2,200	2,750	0	2,750	0
	KITCHEN SUPPLIES	635	500	500	500	Ő	500	Ő
	MAINTENANCE SUPPLIES	5,475	5,400	5,400	5,400	0	5,400	0
23050	OTHER SUPPLIES	783	750	750	750	0	750	0
23400	FOOD	40,449	55,000	42,000	51,000	0	51,000	7-
	NON-PRES. MED. SUPPLIES	220	375	300	375	0	375	0
23850	MINOR EQUIPMENT & TOOLS	1,803	595	550	595	0	595	0
	SUBTOTAL *********************	59,824	72,270	59,550	68,619	0	68,619	5-
	DUES TRAVEL & TRAINING							-
	TRAVEL (AIRFARE, MILEAGE, ETC)	308	500	500	500	0	500	0
	MEALS & LODGING-TRAINING MEALS & LODGING - OTHER	1,324 19	1,200 200	1,200 150	1,200 100	0	1,200 100	0 50-
	REGISTRATION/TUITION	1,423	2,500	2,000	2,000	0	2,000	20-
		3,074	4,400	3,850	3,800	0	3,800	13-
	UTILITIES			, · ·	•			
48000	TELEPHONES	3,741	4,684	4,657	4,330	0	4,330	7-
	CELLULAR TELEPHONES	13	100	20	80	0	80	20-
	NATURAL GAS	13,227	16,142	16,000	16,500	0	16,500	2
	ELECTRICITY	22,646	25,500	25,500	26,000	0	26,000	1
	WATER	2,075	2,400	2,100	2,400	0	2,400	0
	SOLID WASTE SEWER USE	1,332 1,615	1,782 1,660	1,103 1,340	1,740 1,500	0	1,740 1,500	2- 9-
	SUBTOTAL ************************************	44,653	52,268	50,720	52,550	0	52,550	0
	VEHICLE EXPENSE						,	
59000	MOTORFUEL/GASOLINE	769	1,250	1,190	1,250	0	1,250	0
	VEHICLE REPAIRS	70	300	300	300	0	300	0
	TIRES	0	350	300	300	0	300	14-
59200	LOCAL MILEAGE	0	100	70	50	0	50	50-
	SUBTOTAL ************************************	840	2,000	1,860	1,900	0	1,900	5-

# **Juvenile Justice Center**

# Dept. No. 1242

	JUVENILE JUSTICE CENTER GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	EQUIP & BLDG MAINTENANCE							
	EQUIP SERVICE CONTRACT	3,751	4,900	4,780	4,785	0	4,785	2-
	BLDG REPAIRS/MAINTENANCE	8,472	3,000	2,800	3,750	0	3,750	25
	PEST CONTROL	552	720	558	792	0	792	10
	EQUIP REPAIRS/MAINTENANCE	2,639	1,360	1,360	1,360	0	1,360	0
60400	GROUNDS MAINTENANCE	497	400	264	300	0	300	25-
		15,911	10,380	9,762	10,987	0	10,987	5
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	498	1,000	990	990	0	990	1-
71101	PROFESSIONAL SERVICES	11,103	15,865	14,000	15,295	0	15,295	3-
71500	BUILDING USE/RENT CHARGE	22,527	37,113	37,113	40,536	0	40,536	9
71600	EQUIP LEASES & METER CHRG	59	134	0	0	0	0	0
		34,188	54,112	52,103	56,821	0	56,821	5
	OTHER							
84300	ADVERTISING	891	1,200	1,200	1,200	0	1,200	0
85620	OTHER MEDICAL	10	600	25	600	0	600	0
	SUBTOTAL ************************************	902	1,800	1,225	1,800	0	1,800	0
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	24	0	0	0	0	0	0
92000	REPLCMENT OFFICE EQUIP	0	0	0	300	0	300	0
92100	REPLCMENT FURN & FIXTURES	0	4,000	3,145	8,050	0	8,050	101
92300	REPLCMENT MACH & EQUIP	8,829	900	852	1,780	0	1,780	97
92301	REPLC COMPUTER HDWR	. 0	3,000	2,500	2,400	0	2,400	20-
92302	REPLC COMPUTER SOFTWARE	0	400	800	. 0	0	0	0
	SUBTOTAL ************************************	8,853	8,300	7,297	12,530	0	12,530	50
	TOTAL EXPENDITURES ******	271,887	335,571	305,285	339,824	0	339,824	1

# **Judicial Grants and Contracts**

# **Department Number 1243**

#### Mission

The Thirteenth Judicial Court administers this budget and it is used to account for grant and contract funding obtained by the Court. The number and nature of grants and contracts contained in this budget will vary over time. The following tables present an overview of the grants and contracts currently included in this budget.

#### **Budget Highlights**

The budget for Department 1243 reflects personnel expenditures attributable to the current grant period only. The revenue and expenditure budgets are amended during the year as each grant is renewed or as new grants are obtained.

The Grants Table below includes the FTE amounts funded by each grant, presented on an annualized basis. However, the data presented for FY 2006 in the Personnel Detail reflects only the FTE level authorized by current grants and contracts which corresponds to the FTE level reflected in the budgetary appropriations. The data presented for the previous two years includes all grant renewals and extensions approved during those years; therefore, the resulting amounts differ significantly when compared to the partial-year amounts included for FY 2006.

#### Grants

<ul> <li>Title</li> <li>Intensive Intervention Model Grant – DYS</li> <li>Diversion Program</li> <li>Funds .50 FTE Family Counselor Pool, position #536</li> </ul>	<b>Current Term</b> July 1, 2005 to June 30, 2006	<b>Required Match</b> No required match.
<ul> <li>Probation Services Program – DYS Diversion</li> <li>Program</li> <li>Funds 2.0 FTE DJO, Position #560 &amp; 561</li> </ul>	July 1, 2005 to June 30, 2006	No required match.
<ul> <li>State Services to Victims Grant – Mo. Dept. of</li> <li>Public Safety</li> <li>Funds 1.0 FTE Victim Advocate, Position #582</li> </ul>	July 1, 2005 to June 30, 2006	No required match

# **Judicial Grants and Contracts**

Required match for current grant period includes \$1,249 for personnel and supplies.

September 30, 2006 Dept. of Justice, Mo. Dept. of Public Safety

Funds 0.20 FTE Art Instructor, Position #602

Juvenile Accountability Incentive Block Grant -

- Funds supplies, drug tests, and equipment
- Mental Health Court Grant U.S. Dept. of Justice, April 1, 2003 to County match includes Bureau of Justice Assistance February 28, 2006 salary for Mental Funds travel and training for Mental Health (May be extended to Health Court Court staff, program evaluations prepared December 31,2006) Coordinator. by University of Missouri School of Social Work. community support/counseling, medication services, and alternative therapeutic

October 1, 2005 to

housing.

U.S

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
DJO (Probation Services Grant,	-	-	-	-
#560 & 561)	2.00	1.83	1.00	(0.83)
Family Counselor Pool (Intensive				(0102)
Intervention Grant, #536)	0.50	0.50	0.25	(0.25)
Victim Advocate (State Services to Victims				
Grant, #582)	0.90	0.90	0.50	(0.40)
Art Instructor (Juvenile Accountability				
Incentive Block Grant, #602)	0.48	0.42	0.15	(0.27)
Legal Assistant (Juvenile Accountability				
Incentive Block Grant, #616)	0.80	0.60		(0.60)
Total FTEs	4.68	4.24	<u> </u>	(2.34)

The original 2006 budget reflects personnel expenditures attributable to the current grant period only. As noted in the budget highlights, most grants included in this department run from July 1 to June 30. Therefore, most FTE amounts listed in the column for 2006 above represent totals for January through June only. A significant portion of the total reduction in FTE's from 2005 to 2006 is due to this budgeting procedure rather than an actual reduction in personnel. The budget will be amended during the year as each grant is renewed.

# **Organizational Chart**

Refer to department number 1241 and 1242.

# **Dept. No. 1243**

## Annual Budget

1243 JUDICIAL GRANTS/CONTRACTS

	100	GENERAL	
--	-----	---------	--

	JUDICIAL GRANTS/CONTRACTS							
100	GENERAL FUND		0005		2000	0000	0000	%CHG
		0004	2005	0005	2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	INTERGOVERNMENTAL REVENUE							
	FEDERAL GRANT REIMBURSE	99,489	152,472	109,354	44,133	0	44,133	71-
3451	STATE REIMB-GRANT/PROGRAM/OTHR	130,826	129,751	129,751	62,235	0	62,235	52-
	SUBTOTAL ************************************	230,316	282,223	239,105	106,368	0	106,368	62-
	555101ml	200,010	202,223	200,100	100,000	0	100,000	02
	TOTAL REVENUES **********	230,316	282,223	239,105	106,368	0	106,368	62-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	127,440	122,846	112,234	55,617	0	55,617	54-
10120	HOLIDAY WORKED	99	0	0	0	0	0	0
10200	FICA	9,425	9,397	8,408	4,254	0	4,254	54-
10300	HEALTH INSURANCE	16,100	16,574	16,574	14,250	0	7,125	57-
	DISABILITY INSURANCE	398	434	434	431	0	217	50-
10350	LIFE INSURANCE	132	149	149	117	0	60	59-
	DENTAL INSURANCE	1,260	1,184	1,184	975	0	489	58-
	401(A) MATCH PLAN	0	2,197	0	1,755	0	879	59-
	SUBTOTAL ************************************	154,856	152,781	138,983	77,399	0	68,641	
		101,000	102,701	100,000		Ū	00,011	00
00-0-	MATERIALS & SUPPLIES			-	-		-	-
	SUBSCRIPTIONS/PUBLICATION	1,929	0	0	0	0	0	0
	OFFICE SUPPLIES	24	0	0	0	0	0	0
	RESIDENT SUPPLIES	1,455	0	0	0	0	0	0
	KITCHEN SUPPLIES	99	0	0	0	0	0	0
	OTHER SUPPLIES	1,489	2,002	2,002	0	0	0	0
23850	MINOR EQUIPMENT & TOOLS	596	0	0	0	0	0	0
	SUBTOTAL ************************************	5,594	2,002	2,002	0	0	0	0
	DUES TRAVEL & TRAINING							
37210	TRAINING/SCHOOLS	1,889	0	0	0	0	0	0
	TRAVEL (AIRFARE, MILEAGE, ETC)	3,374	3,500	1,708	1,050	0	1,050	70-
	MEALS & LODGING-TRAINING	4,028	3,900	2,816	2,750	0	2,750	29-
	REGISTRATION/TUITION	1,190	1,100	135	1,050	0	1,050	4-
	SUBTOTAL ************************************	10,482	8,500	4,659	4,850	0	4,850	42-
59200	VEHICLE EXPENSE LOCAL MILEAGE	0	966	200	200	0	200	79-
09200								
	SUBTOTAL ********************	0	966	200	200	0	200	79-
	CONTRACTUAL SERVICES							
	OUTSIDE SERVICES	30,497	96,711	58,200	29,784	0	29,784	69-
71101	PROFESSIONAL SERVICES	30,000	15,000	15,000	0	0	0	0
	SUBTOTAL ***********************	60,497	111,711	73,200	29,784	0	29,784	73-
	OTHER							
85620	OTHER MEDICAL	3,160	1,513	1,513	4,875	0	4,875	222
	SUBTOTAL ************************************	3 160	1,513	1 513	4 875	0	4,875	222
		0,100	1,010	1,010	1,010	Ū	1,0,0	
	FIXED ASSET ADDITIONS							-
	FURNITURE AND FIXTURES	1,190					0	0
	MACHINERY & EQUIPMENT	2,336		,			0	
	COMPUTER HARDWARE	173	0	0	0		0	
	REPLCMENT FURN & FIXTURES	840	0	0	0		0	
92300	REPLCMENT MACH & EQUIP	8,551	0	0	0	0	0	0
	SUBTOTAL ************************************	13,091	12,815	12,638	0	0	0	0
	TOTAL EXPENDITURES ******	217 601	290 200	233 105	117 100	0	100 350	62-
	IVIAL EVLENDIIOKES	247,681	290,288	203,195	117,108	U	108,350	02-

# **Family Services and Justice**

# **Department Number 2820**

#### Mission

This special revenue fund provides additional funding to support the operation of the Family Court divisions of the Thirteenth Judicial Circuit and the services provided by those divisions. Statutory authority for assessment and collection of a special court fee and the related expenditure of the funds is found in RSMo 587.170. The Circuit Court administers this fund.

#### **Budget Highlights**

This budget includes appropriations to reimburse the State of Missouri for the salary and benefits of the family court commissioner. It also provides funding for the Focus on Kids Parent Education Program. There are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

■ Increase collection rate of Boone County Family Court Fees to \$90,000.

#### **Progress on Prior Year Objectives**

Increase collection rate of Boone County Family Court Fees to \$87,000.
 **Response:** Year to date collection rate indicates that this goal will be exceeded.

#### **Performance Measures**

Performance Measure	2004	2005	2006	
	Actual	Estimated	Projected	
Number of Participants for Focus on Kids Parent Education Program	n 802	825	825	

# **Family Services and Justice**

## Annual Budget

	FAMILY SERVICES & JUSTICE FAMILY SERVICES & JUSTICE FUND		2005		2006	2006	2006	%CHG FROM
ACCT	DESCRIPTION INTERGOVERNMENTAL REVENUE	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
3471	REIMBURSEMENT CALLAWAY	25,531	28,000	28,000	29,000	0	29,000	3
	SUBTOTAL ************************************	25,531	28,000	28,000	29,000	0	29,000	3
3575	CHARGES FOR SERVICES FAMILY COURT FEES	86,582	85,000	85,000	94,000	0	94,000	10
	SUBTOTAL ************************************	86,582	85,000	85,000	94,000	0	94,000	10
3712	INTEREST INT-OVERNIGHT INT-LONG TERM INVEST INC/DEC IN FV OF INVESTMENTS	60 1,024 57-	50 1,350 0	150 1,200 0	75 1,000 0	0 0 0	75 1,000 0	50 25- 0
	SUBTOTAL ************************************	1,028	1,400	1,350	1,075	0	1,075	23-
3890	MISCELLANEOUS MISCELLANEOUS	1,427	1,500	1,500	1,500	0	1,500	0
	SUBTOTAL ************************************	1,427	1,500	1,500	1,500	0	1,500	0
	TOTAL REVENUES **********	114,570	115,900	115,850	125 <b>,</b> 575	0	125,575	8
	MATERIALS & SUPPLIES PRINTING OTHER SUPPLIES	485 23	500 100	525 75	750 100	0 0	750 100	50 0
	SUBTOTAL ************************************	508	600	600	850	0	850	41
	CONTRACTUAL SERVICES OUTSIDE SERVICES PROFESSIONAL SERVICES	23,469 91,940	24,500 97,825	24,500 97,825	29,500 98,800	0 0	29,500 98,800	20 0
	SUBTOTAL ************************************	115,409	122,325	122,325	128,300	0	128,300	4
	TOTAL EXPENDITURES ******	115,918	122,925	122,925	129,150	0	129,150	5

# **13th Judicial Circuit Drug Court**

# **Department Number 2830**

#### Mission

This budget was established to account for fees received from defendants who participate in the Drug Court program. The Boone County Drug Court program is a court-supervised, comprehensive treatment program for non-violent, felony offenders with a minimal history of prior criminal convictions. The fees are used for program costs. The Circuit Court administers this budget.

#### **Budget Highlights**

There are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Maintain an average participation of 115 active participants by December 31, 2006.
- Increase balance in the Drug Court Fund to \$74,000 by December 31, 2006.

#### **Progress on Prior Year Objectives**

Increase average participation to 114 active participants by December 31, 2005.

**Response:** This goal was reached in the first five months of 2005. Currently, the average number of active participants is 115.

■ Increase fund balance in the Drug Court Fund to \$64,000 by December 31, 2005.

**Response:** This goal will be exceeded. As of May, 16, 2005, the Drug Court Fund balance was \$62,267.

#### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Diversion Program	59	52	55
Probation Program	32	26	40
Re-Entry Program	39	42	45
Total Adult Drug Court Participants	130	120	140

# **13th Judicial Circuit Drug Court**

# Annual Budget

283 CIRCUIT DRUG COURT       2005       2006       2006       2000         2004       BUDGET +       2005       CORE       SUPPLMENTAL       ADOPTI         ACCT DESCRIPTION       ACTUAL       REVISIONS       PROJECTED       REQUEST       REQUEST       BUDGI         CHARGES FOR SERVICES       0       0       100       3,000       0       3,00         3581 DRUG COURT FEES       17,734       19,000       19,000       19,000       0       19,00         SUBTOTAL ******************       17,734       19,000       19,100       22,000       0       22,00         INTEREST       38       25       120       75       0	BUD 0 0 0 0 0 15 5 200 0 50 0 0 5 57
ACCT         DESCRIPTION CHARGES FOR SERVICES         ACTUAL         REVISIONS         PROJECTED         REQUEST         REQUEST         BUDGI           3569         OTHER FEES         0         0         100         3,000         0         3,           3581         DRUG COURT FEES         17,734         19,000         19,000         19,000         0         19,0           SUBTOTAL         **************************         17,734         19,000         19,100         22,000         0         22,0           INTEREST         17,734         19,000         19,100         22,000         0         22,0	BUD 0 0 0 0 0 15 5 200 0 50 0 0 5 57
ACCT         DESCRIPTION CHARGES FOR SERVICES         ACTUAL         REVISIONS         PROJECTED         REQUEST         REQUEST         BUDGI           3569         OTHER FEES         0         0         100         3,000         0         3,           3581         DRUG COURT FEES         17,734         19,000         19,000         19,000         0         19,0           SUBTOTAL         **************************         17,734         19,000         19,100         22,000         0         22,0           INTEREST         17,734         19,000         19,100         22,000         0         22,0	BUD 0 0 0 0 0 15 5 200 0 50 0 0 5 57
CHARGES FOR SERVICES       0       0       100       3,000       0       3,00         3569 OTHER FEES       0       0       100       19,000       19,000       0       19,00         3581 DRUG COURT FEES       17,734       19,000       19,000       19,000       0       19,00         SUBTOTAL **************************       17,734       19,000       19,100       22,000       0       22,000         INTEREST       1000       1000       1000       1000       1000       1000       1000	$ \begin{array}{c} 0 & 0 \\ \hline 0 & 15 \\ 5 & 200 \\ 0 & 50 \\ 0 & 0 \\ \hline 5 & 57 \\ \end{array} $
3569 OTHER FEES       0       0       100       3,000       0       3,1         3581 DRUG COURT FEES       17,734       19,000       19,000       19,000       0       19,0         SUBTOTAL **************************       17,734       19,000       19,100       22,000       0       22,0         INTEREST       17,734       19,000       19,100       22,000       0       22,0	$ \begin{array}{c} 0 & 0 \\ \hline 0 & 15 \\ 5 & 200 \\ 0 & 50 \\ 0 & 0 \\ \hline 5 & 57 \\ \end{array} $
3581 DRUG COURT FEES       17,734       19,000       19,000       19,000       0       19,0         SUBTOTAL ************************************	$ \begin{array}{c} 0 & 0 \\ \hline 0 & 15 \\ 5 & 200 \\ 0 & 50 \\ 0 & 0 \\ \hline 5 & 57 \\ \end{array} $
SUBTOTAL ************************************	0 15 5 200 0 50 0 0 5 57
INTEREST	$5 200 \\ 0 50 \\ 0 0 \\ 5 5 57$
	0 50 0 0 5 57
	0 50 0 0 5 57
	0 50 0 0 5 57
	0 0
3798 INC/DEC IN FV OF INVESTMENTS 19- 0 0 0 0	5 57
5796 INC/DEC IN FV OF INVESTIGATS 19- 0 0 0 0 0	
SUBTOTAL ************************************	5 16
TOTAL REVENUES ********* 18,391 19,525 20,070 22,825 0 22,5	
MATERIALS & SUPPLIES	
23000 OFFICE SUPPLIES 2,051 2,500 2,500 0 2,5	0 0
23001 PRINTING 90 300 300 0 3	0 0
23015 COMPUTER SUPPLIES 0 300 300 150 0	0 50-
SUBTOTAL         ******************************         2,141         3,100         3,100         2,950         0         2,141	0 4-
DUES TRAVEL & TRAINING	
	0 16
37220 TRAVEL (AIRFARE, MILEAGE, ETC) 612 1,400 1,600 1,600 0 1,	
37230 MEALS & LODGING-TRAINING 861 2,500 2,390 2,600 0 2,	
37240 REGISTRATION/TUITION 0 2,000 1,900 1,500 0 1,5	
SUBTOTAL ************************************	0 2-
VEHICLE EXPENSE	
59200 LOCAL MILEAGE 0 1,000 1,000 0 1,	0 0
SUBTOTAL ************************************	0 0
CONTRACTUAL SERVICES	
	0 0
71100 OUTSIDE SERVICES 792 1,000 1,000 1,000 0 1,	
71101 PROFESSIONAL SERVICES 0 1,000 1,000 0 1,	
	0 0
SUBTOTAL *********************************         792         2,000         2,000         2,150         0         2,200	0 7
OTHER	
	0 0
86300 TESTING 0 1,300 1,300 5,000 0 5,0	0 284
SUBTOTAL ************************************	0 238
FIXED ASSET ADDITIONS	
91000 OFFICE EQUIPMENT 0 400 0 0	0 0
91301 COMPUTER HARDWARE 0 400 400 0 0	0 0
92301 REPLC COMPUTER HARDWARE 0 400 400 0 0 1,200 0 1,2	
$\frac{1}{22501}$ Reflector for the number of the second seco	0 0
SUBTOTAL ************************************	0 50
TOTAL EXPENDITURES ****** 4,408 14,470 14,470 18,390 0 18,	0 27

# **Administration of Justice**

# **Department Number 2850**

#### Mission

This fund is established pursuant to 488.5025 RSMo, with the purpose to improve, maintain and enhance the ability to collect and manage moneys assessed or received by the courts, to improve case processing, enhance court security and preservation of the record, and to improve the administration of justice.

#### **Budget Highlights**

The fund was established mid-year 2003. The annual appropriations generally support training and related travel costs. The FY 2006 budget also includes appropriations for bullet-proof vests for court security officers.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Provide training for judicial and administrative staff to enhance the administration of justice.
- Provide training for Court Marshals to enhance court security.
- Provide resources for judicial and administrative staff to enhance the administration of justice and to enhance the collection of moneys assessed by the courts.

#### **Progress on Prior Year Objectives**

Provide training for administrative staff to enhance the administration of justice.

**Response:** Training was provided for the Court Services Supervisor and one officer to attend an Accounts Receivable Collection Seminar in 2005.

- Provide training for Court Marshals to enhance court security.
   **Response:** Registration fees for access to Web based training were provided for three deputy marshals in 2005.
- Provide resources for the collection of moneys assessed by the courts.
   **Response:** No expenditures have been made to date for additional resources for collection efforts.

#### **Performance Measures**

Performance Measure	2004	2005	2006	
	Actual	Estimated	Projected	
Funds Deposited from Time Payment Fee Collections	N/A	\$15,000	\$15,000	

# Annual Budget

	ADMINISTRATION OF JUSTICE ADMINISTRATION OF JUSTICE FUND							%CHG
		2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	FROM PY
ACCT	DESCRIPTION CHARGES FOR SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3560	COLLECTION FEES	14,749	12,000	20,000	15,000	0	15,000	25
	SUBTOTAL ************************************	14,749	12,000	20,000	15,000	0	15,000	25
	INTEREST							
3711	INT-OVERNIGHT	6	50	40	50	0	50	0
3712	INT-LONG TERM INVEST	98	50	300	100	0	100	100
3798	INC/DEC IN FV OF INVESTMENTS	14	0	0	0	0	0	0
	SUBTOTAL ************************************	119	100	340	150	0	150	50
	TOTAL REVENUES **********	14,869	12,100	20,340	15,150	0	15,150	25
	MATERIALS & SUPPLIES							
23300	UNIFORMS	0	0	0	8,450	0	8,450	0
	SUBTOTAL ************************************	0	0	0	8,450	0	8,450	0
	DUES TRAVEL & TRAINING							
	TRAVEL (AIRFARE, MILEAGE, ETC)	410	2,000	2,000	2,000	0	2,000	0
	MEALS & LODGING-TRAINING	329	2,000	2,000	2,000	0	2,000	0
37240	REGISTRATION/TUITION	750	2,500	2,500	2,500	0	2,500	0
	SUBTOTAL ************************************	1,490	6,500	6,500	6,500	0	6,500	0
	CONTRACTUAL SERVICES							
71101	PROFESSIONAL SERVICES	0	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL ************************************	0	1,000	1,000	1,000	0	1,000	0
	FIXED ASSET ADDITIONS							
91301	COMPUTER HARDWARE	0	0	0	2,000	0	2,000	0
91302	COMPUTER SOFTWARE	0	250	250	325	0	325	30
	SUBTOTAL ************************************	0	250	250	2,325	0	2,325	830
	TOTAL EXPENDITURES ******	1,490	7,750	7,750	18,275	0	18,275	135

# **Department Number 2904**

#### Mission

The mission of this department is to address the unique needs of both the mentally ill, and the mentally ill with a coexisting disorder of substance abuse that are in the criminal justice system. The intent is to serve as a bridge between the mental health system and the criminal justice system for the benefit of both systems and the clients they share.

This department accounts for the appropriations from the Law Enforcement Services Fund (fund number 290) for expanding and implementing alternative correction programs. Revenues of the Law Enforcement Services Fund are derived from a one-eighth cent sales tax approved by voters, which became effective January 1, 2003.

Please refer to department number 1210, Circuit Court Services, for Organizational Chart.

#### **Budget Highlights**

The budget includes appropriations to continue implementation of Mental Health Court (MHC) and expansion of Adult Court Services for bond investigations and home detention. There are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Work with Bureau of Justice Administration to extend grant through 2006.
- Establish linkages with other county agencies and programs that target the mentally ill population in order to maximize the delivery of services—with the emphasis being placed on housing needs.
- Coordinate efforts with the Columbia Police Department, Sheriff's Department and Jail to improve case processing time and access to public mental health treatment services.
- Establish linkages with Columbia area businesses in order to obtain hygiene items, clothing items and individualized personal items for clients participating in the Mental Health Court (MHC) Program.
- Maintain 16% to 18% of Boone County in custody population on Electronic Home Detention (EHD) supervision with a capacity of 60 participants in the program.
- Maintain, on average, 90 participants per month on Adult Court Services (ACS) Supervised Probation or Judicial Parole.

#### **Progress on Prior Year Objectives**

- Continue work on the development of Transitional Housing resources for program participants which address issues of income and support.
   **Response:** Reality House has been used as the primary resource for transitional housing for Mental Health Court Participants.
- Work with Bureau of Justice Administrations to extend grant through 2005. **Response:** Accomplished.
- Participate in a process evaluation of the MHC program to be conducted by the University of Missouri-Columbia (UMC) Department of Social Work evaluators.

**Response:** The process and outcome evaluations have been received from UMC School of Social Work.

 Team members attend annual Bureau of Justice Assistance Grantee's Training.

**Response:** Accomplished.

- MHC visit to a site with an established housing program.
   **Response:** Accomplished.
- Increase capacity for EHD to 60 participants per day, and maintain an average daily population of 55 on EHD, or 16%-18% of Boone County in custody population, on EHD supervision.
   **Response:** An average of 16% of the Boone County in custody population was on EHD supervision January through June of 2005.
- Maintain, on average, 50 participants per month on ACS Supervised Probation or Judicial Parole.
   **Response:** ACS Supervised Probation has averaged 95 cases per month. Judicial Parole has averaged 6 cases per month.

#### **Performance Measures**

Performance Measure	2004 Actual	2005 Estimated	2006 Projected
Diversion Program	14	17	19
Probation Program	12	15	18
Re-Entry Program	1	1	1
Total Participants	27	33	38

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Mental Health Coordinator	1.00	1.00	1.00	-
Court Services Officer	1.50 a	a 2.00	2.00	-
Secretary I	1.00	1.00	1.00	
Total FTEs	3.50	4.00	4.00	

a Mid-year 2004, 1 FTE Court Services Officer position was added. The full impact of this change is reflected in the 2005 and 2006 budget.

## Annual Budget

#### 2904 ALT SENTENCING PGMS-LE SALESTX

	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	FROM PY BUD
	CHARGES FOR SERVICES							
3569	OTHER FEES	0	0	0	600	0	600	0
	SUBTOTAL ************************************	0	0	0	600	0	600	0
	TOTAL REVENUES **********	0	0	0	600	0	600	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	91,089	113,020	111,561	116,976	0	116,976	3
10110	OVERTIME	205	750	461	775	0	775	3
0200	FICA	6,972	8,703	8,400	9,007	0	9,007	3
0300	HEALTH INSURANCE	13,752	17,676	17,676	19,000	0	19,000	7
0325	DISABILITY INSURANCE	379	496	496	562	0	562	13
0350	LIFE INSURANCE	114	156	156	156	0	156	0
	DENTAL INSURANCE	1,076	1,260	1,260	1,300		1,300	3
	WORKERS COMP	2,950	4,357	4,357	4,289		4,289	1-
	401(A) MATCH PLAN	0	2,340	0	2,340	0	2,340	0
0510	CERF-EMPLOYER PD CONTRIBUTION	1,335	1,430	1,455	0	0	1,500	4
	SUBTOTAL ************************************	117,874	150,188	145,822	154,405	0	155,905	3
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	293	300	305	300	0	300	0
	OFFICE SUPPLIES	922	720	491	720	0	720	0
3001	PRINTING	443	250	350	250	0	250	0
3015	COMPUTER SUPPLIES	0	100	50	100	0	100	0
3018	PRINTER SUPPLIES	0	200	100	200	0	200	0
3050	OTHER SUPPLIES	0	50	50	50	0	50	0
3850	MINOR EQUIPMENT & TOOLS	0	0	274	0	0	0	0
	SUBTOTAL ************************************	1,659	1,620	1,620	1,620	0	1,620	0
	DUES TRAVEL & TRAINING							
7000	DUES	0	250	125	250	0	250	0
	TRAVEL (AIRFARE, MILEAGE, ETC)	0	1,500	750	1,500	0	1,500	0
	MEALS & LODGING-TRAINING	0	1,000	500	1,000	0	1,000	0
7240	REGISTRATION/TUITION	295	750	375	750	0	750	0
	SUBTOTAL ************************************	295	3,500	1,750	3,500	0	3,500	0
	UTILITIES							
8000	TELEPHONES	1,033	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL ************************************	1,033	1,000	1,000	1,000	0	1,000	0
	VEHICLE EXPENSE							
	MOTORFUEL/GASOLINE	0	100	100	100	0	100	0
	LOCAL MILEAGE	126	600	600	600	0	600	0
9300	PARKING	0	25	25	25	0	25	0
	SUBTOTAL ********************	126	725	725	725	0	725	0
	EQUIP & BLDG MAINTENANCE							
0050	EQUIP SERVICE CONTRACT	821	1,000	600	650	0	650	35
0200	EQUIP REPAIRS/MAINTENANCE	0	0	0	250	0	250	0
	SUBTOTAL ************************************	821	1,000	600	900	0	900	10
	CONTRACTUAL SERVICES							
	AUTOTOD ADDITOD -	2,753	17,240	3,500	20,000	0	20,000	16
	OUTSIDE SERVICES		0 500			0	2 500	
1101	PROFESSIONAL SERVICES	0	2,500	0	2,500		2,500	
1101			2,500	0	1,000	0	1,000	0
1101	PROFESSIONAL SERVICES	0						
71101 71600	PROFESSIONAL SERVICES EQUIP LEASES & METER CHRG SUBTOTAL ************************************	0 0 2,753	20,740	0	1,000	0	1,000	0
1101 1600	PROFESSIONAL SERVICES EQUIP LEASES & METER CHRG SUBTOTAL ************************************	0 0 2,753 488	1,000 	0 3,500 300	1,000 23,500 300	0 0 0	1,000 23,500 300	0
4300	PROFESSIONAL SERVICES EQUIP LEASES & METER CHRG SUBTOTAL ************************************	0 0 2,753	20,740	0	1,000	0 0 0	1,000	0

Dept. No. 2904

2904 ALT SENTENCING PGMS-LE SALESTX 290 LAW ENFORCEMENT SERVICES FUND

2904	LAW ENFORCEMENT SERVICES FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	FIXED ASSET ADDITIONS							
91100	) FURNITURE AND FIXTURES	0	2,100	2,039	0	0	0	0
91301	COMPUTER HARDWARE	2,783	2,000	1,625	2,000	0	2,000	0
91302	2 COMPUTER SOFTWARE	316	925	925	325	0	325	64-
92301	REPLC COMPUTER HDWR	0	0	0	1,200	0	1,200	0
		3,100	5,025	4,589	3,525	0	3,525	29-
	TOTAL EXPENDITURES ******	138,304	199,098	174,906	204,475	0	205,975	3

# Information System-Court Only Law Enforcement Sales Tax

## **Department Number 2907**

#### Mission

This department accounts for the appropriations from the Law Enforcement Services Fund (fund number 290) for specific costs related to developing and implementing a law enforcement/judicial information system which are administered by the Court. Revenues of the Law Enforcement Services Fund are derived from a one-eighth cent sales tax approved by voters, which became effective January 1, 2003.

#### **Budget Highlights**

This budget accounts for appropriations for court-related fiber optics communications costs.

#### **Annual Budget**

	INFORMATION SYSTEM-COURT ONLY LAW ENFORCEMENT SERVICES FUND		2005		2006	2006	2006	%CHG FROM
ACCT	DESCRIPTION	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REOUEST	SUPPLMENTAL REOUEST	ADOPTED BUDGET	PY BUD
ACCI	MATERIALS & SUPPLIES	ACIUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BODGEI	вор
23018	PRINTER SUPPLIES	0	300	300	300	0	300	0
		0	300	300	300	0	300	0
	UTILITIES							
48000	TELEPHONES	0	2,100	2,100	2,100	0	2,100	0
		0	2,100	2,100	2,100	0	2,100	0
60050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	0	150	150	240	0	240	60
		0	150	150	240	0	240	60
91301	FIXED ASSET ADDITIONS COMPUTER HARDWARE	22,203	0	0	0	0	0	0
		22,203	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	22,203	2,550	2,550	2,640	0	2,640	3

# **Sheriff & Corrections Summary**

# Department Numbers 1251, 1254, 1255, 2500, 2510, 2520, 2521, 2522, 2530, 2540, 2550 2901, 2902, and 2906

#### Description

budget (department number 2540).

The Boone County Sheriff provides law enforcement services and operates the Boone County Jail. These services are primarily funded with appropriations from the General Fund and supplemented with additional revenues derived from special fees authorized by statute, forfeiture proceeds, block grant funds, designated taxes, and citizen contributions. These additional revenues are accounted for in various special revenue funds. The General Fund appropriations are included in the budgets for department number 1251-1255. The other appropriations are included in the special revenue budgets for department number 2500-2523, 2530, 2540, 2901, and 2902. Detailed information is presented for each of these budgets on the following pages. The County Commission establishes and approves the appropriations for all General Fund budgets (department numbers 1251-1255), the various citizen contribution budgets (department numbers 2520-2523), the local law enforcement block grant budget (department number 2530), and the budgets funded from the Law Enforcement Services Fund (department numbers 2901 and 2902). The Sheriff establishes and approves the appropriations for the Sheriff Forfeiture Fund budget (department number 2500), the Sheriff Training Fund budget (department number 2510), and the Sheriff Civil Charges Fund

# Sheriff & CorrectionsDept. Nos. 1251, 1254, 1255,Summary2500, 2510, 2520, 2521, 2522,2530, 2540, 2550, 2901, 2902, and 2906

# Budget Summary

Fund	Dept	Department Name	2004	2005	2006 Class 1	2006 Classes 2-8	2006 Class 9 Conitel	2006
	•		Actual	Projected	Personal Services	Other Services and Charges	Capital Outlay	Total
100	1251	Sheriff	\$ 3,282,340	\$ 3,522,152	\$ 3,190,813	\$ 571,039	\$ 8,780	\$ 3,770,632
100	1254	Alternative Correction Program	193,470	59,055	-	-	-	-
100	1255	Corrections	3,752,869	3,711,607	2,775,922	1,350,264	63,100	4,189,286
250	2500	Sheriff Forfeiture Money	44,948	25,594	-	19,037	1,150	20,187
251	2510	Sheriff Training	27,092	30,000	-	31,500	-	31,500
252	2520	Neighborhood Watch	-	-	-	-	-	-
252	2521	Community Traffic Safety	150	150	-	150	-	150
252	2522	DARE Program	828	1,470	-	1,450	-	1,450
252	2523	Sheriff K9 Program	-	-	-	-	-	-
253	253x	Local Law Enforcement Grant	30,922	20,682	-	-	-	-
254	2540	Sheriff Civil Charges	59,810	38,213	-	8,546	-	8,546
255	2550	Sheriff Revolving Fnd Activity	18,500	17,470	-	5,000	-	5,000
290	2901	Sheriff-Law Enf SlsTax	1,297,676	1,584,046	1,041,404	116,922	467,159	1,625,485
290	2902	Corrections-Law Enf SlsTax	553,009	612,705	591,105	32,050	13,375	636,530
290	2906	Contract Inmate Housing	85,781	36,000		180,000		180,000
		Total	\$ 9,347,395	\$ 9,659,144	\$ 7,599,244	\$ 2,315,958	\$ 553,564	\$10,468,766

#### Personnel Summary

Dept	Department Name	2004 Full-time	2005 Full-time	2006 Full-time
		Equivalent	Equivalent	Equivalent
1251	Sheriff	61.09	61.09	63.09
1254	Alternative Correction Program	-	-	-
1255	Corrections	59.31	60.31	60.31
2500	Sheriff Forfeiture Money	-	-	-
2510	Sheriff Training	-	-	-
2520	Neighborhood Watch	-	-	-
2521	Community Traffic Safety	-	-	-
2522	DARE Program	-	-	-
2523	Sheriff K9 Program	-	-	-
253x	Local Law Enforcement Grant	-	-	-
2540	Sheriff Civil Charges	-	-	-
2550	Sheriff Revolving Fnd Activity			
2901	Sheriff-Law Enf SlsTax	14.00	14.00	14.75
2902	Corrections-Law Enf Sls Tax	6.00	6.00	6.00
2906	Contract Inmate Housing	-	-	
	Total FTEs	140.40	141.40	144.15
	1251 1254 1255 2500 2510 2520 2521 2522 2523 253x 2540 2550 2901 2902	<ul> <li>1251 Sheriff</li> <li>1254 Alternative Correction Program</li> <li>1255 Corrections</li> <li>2500 Sheriff Forfeiture Money</li> <li>2510 Sheriff Training</li> <li>2520 Neighborhood Watch</li> <li>2521 Community Traffic Safety</li> <li>2522 DARE Program</li> <li>2523 Sheriff K9 Program</li> <li>253x Local Law Enforcement Grant</li> <li>2540 Sheriff Civil Charges</li> <li>2550 Sheriff Revolving Fnd Activity</li> <li>2901 Sheriff-Law Enf SlsTax</li> <li>2902 Corrections-Law Enf Sls Tax</li> <li>2906 Contract Inmate Housing</li> </ul>	DeptDepartment NameFull-time Equivalent1251Sheriff61.091254Alternative Correction Program-1255Corrections59.312500Sheriff Forfeiture Money-2510Sheriff Training-2520Neighborhood Watch-2521Community Traffic Safety-2522DARE Program-2533Local Law Enforcement Grant-2540Sheriff Civil Charges-2550Sheriff Revolving Fnd Activity22901Sheriff-Law Enf SIsTax14.002902Corrections-Law Enf SIs Tax6.002906Contract Inmate Housing-	DeptDepartment NameFull-time EquivalentFull-time Equivalent1251Sheriff61.0961.091254Alternative Correction Program1255Corrections59.3160.312500Sheriff Forfeiture Money2510Sheriff Training2520Neighborhood Watch2521Community Traffic Safety2522DARE Program2533Local Law Enforcement Grant2540Sheriff Civil Charges2550Sheriff Revolving Fnd Activity2901Sheriff-Law Enf SIs Tax14.0014.002902Corrections-Law Enf SIs Tax6.006.002906Contract Inmate Housing

# Sheriff

## **Department Number 1251**

#### Mission

The primary function of the Sheriff's Department is to protect and preserve the general safety and welfare of the Boone County residents through effective law enforcement. Duties include patrol of 684 square miles; responding to approximately 45,000 calls for service per year from the citizens of Boone County; investigation of reported crimes; service to the 13th Judicial Court system which includes: transporting inmates to court and guarding them while there; service of criminal warrants and all civil process papers issued to the department. Detention operations are described in a separate section.

#### **Budget Highlights**

The budget includes a new appropriation for employee applicant psychiatric testing as well as increased appropriations related to higher fuel costs.

Most of the Sheriff's operating costs are accounted for in this budget. However, supplemental funding is provided from a one-eighth cent sales tax for law enforcement services, which was approved by voters and became effective January 1, 2003. Additional FTE's, vehicles, equipment and final implementation of the salary plan are funded with the sales tax proceeds. Please refer to department number 2901 to review a detailed budget for these items.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Continue to improve radio communications between officers and Joint Communications.
- Follow the 2001 department Staff Study conducted by an outside consulting firm so as to be more effective in the use of staff, and work to improve staff retention.
- Train officer staff in excess of 470 State certified hours through training by certified instructors held at the Sheriff Department. The costs associated with this training will be in officer's straight time and time and one-half. Sixteen hours of continuing education is required per year for all certified officers in this department. Monthly training for officers selected to be members of the Boone County Emergency Response Team is also provided. Boone County Emergency Response Team members train sixteen hours per month to maintain tactical proficiency. Staff must also be trained in safety issues as required by the County's insurance coverage.
- Improve and expand the County's Neighborhood Watch Program through newsletters and personal visitations by D.A.R.E./Crime Prevention/School Resource Officers (SROs). Two of the D.A.R.E./SROs have been provided by a Department of Justice grant and two are provided by County funding.

# Sheriff

- Equip and train officers to ensure optimum safety for both the officer and citizens of Boone County by continuing to add emergency equipment to the department fleet. Implement mobile data terminals in officer's vehicles and equip officers with Tasers for less lethal control.
- Operate in such a manner as to minimize exposure to civil lawsuits. Provide training for staff in areas such as hiring procedures, sexual harassment and cultural diversity.
- Provide law enforcement and traffic control for weekend event in Hartsburg (Pumpkin Festival) and other community activities within Boone County with paid officer staff and the Reserve Division.
- Research and explore state, federal and other grants for financial assistance.
- Provide increased traffic enforcement in Boone County.
- Provide faster response to calls for service by operating in north and south district offices
- Train citizens between the ages of 14 and 20 years of age as an Explorer Post, a program within the Reserve Division, to assist with traffic control for the Pumpkin Festival in Hartsburg, Boone County Fair, and other special Boone County events as appropriate.
- Complete necessary training to comply with National Incident Management System/Incident Command System.
- Update and initiate additional firearms/use of force training to be current with state/federal/court rulings/guidelines for training to minimize liability and maintain proficiency.

#### **Progress on Prior Year Objectives**

Radio communications will continue to be a priority in 2005. Proposition L funding has been included to enhance radio communications. This goal was not accomplished in FY 2003 or FY 2004, but work with Joint Communications will continue in FY 2005 in an attempt to get coverage over the entire Boone County area.

**Response:** This goal was not completed in FY 2005, however meetings have been held with County Commissioners and the Joint Communications Director. Plans are in place to implement changes to equipment for radio coverage of the entire Boone County area. The cost for this equipment is estimated to be \$100,000.

■ Follow the 2001 department Staff Study conducted by an outside consulting firm so as to be more effective in the use of staff. Eleven new officers and three support staff have been hired; however, training and retention will be an on-going effort.

**Response:** The Sheriff Department continues to follow the 2001 department Staff Study. Turnover continues as well. Completion of the testing process and background investigation is underway to fill three officer positions. As

## Sheriff

recommended by the staff study on 11/01/03, a Minimum Staffing Policy was adopted for Operations.

- Train officer staff in excess of 470 State certified hours through training by certified instructors held at our department. The costs associated with this training will be in officer's straight time and time and one-half. Sixteen hours of continuing education is required per year for all certified officers in this department. Monthly training for officers selected to be members of the Boone County Emergency Response Team is also provided. The Boone County Emergency Response Team members train sixteen hours per month to maintain tactical proficiency. Staff must also be trained in safety issues as required by the County's insurance coverage. **Response:** Accomplished.
- Improve and expand the County's Neighborhood Watch Program through newsletters and personal visitations by D.A.R.E./Crime Prevention/School Resource Officers (SROs). Two of the D.A.R.E./SROs. are provided by a Department of Justice grant and two are provided by County funding.
   **Response:** On-going. During the summer of 2005, the four DARE/SRO employees were utilized for bike patrol in County subdivisions and problem areas. Success was achieved in making drug arrests, apprehending suspects in burglaries, canvassing the neighborhoods, and ticketing speeders and stop sign violators.
- Equip and train officers to ensure optimum safety for both the officer and citizens of Boone County. Continue to add emergency equipment to department fleet, implement mobile data terminals in officer's vehicles and equip officers with Tasers for less lethal control.
   **Response:** The addition of emergency equipment to the department fleet was ongoing in FY 2005. The majority of officers have been equipped with tasers for less lethal control, however the process of acquiring and installing all mobile data terminals has not yet been accomplished. If it is not completed by the end of FY 2005, it will be an ongoing goal for FY 2006.
- Operate in such a manner as to minimize exposure to civil lawsuits. Provide training for staff in areas such as hiring procedures, sexual harassment and cultural diversity.

**Response:** Accomplished. This training is provided to officers on a yearly basis.

- Provide law enforcement and traffic control for weekend event in Hartsburg (Pumpkin Festival) and other community activities within Boone County.
   **Response:** Patrol was provided by regular enforcement staff as well as the Reserve Unit and new Explorer Post.
- Research and explore state, federal and other grants for financial assistance.
   **Response:** Funding for a Traffic Unit from the Missouri Department of Transportation–Highway Safety was awarded.
- Provide increased traffic enforcement in Boone County.
   **Response:** During 2005, the Sheriff Department worked to be much more proactive in Boone County patrolling in response to requests by Boone

County citizens for more patrol, more traffic enforcement, more presence, and visibility in all areas of Boone County. Funding for a Traffic Unit from the Missouri Department of Transportation (MDOT)–Highway Safety allowed additional traffic enforcement. Conducting Driving While Intoxicated (DWI) checkpoints, DWI saturations, and Operation Slowdown-Hazardous Moving Violation enforcement was accomplished with grant monies provided by the same organization.

- Establish a north and south district office in Boone County to allow officers faster response to calls for service.
   **Response:** Accomplished.
- Operate a staff from the north and south district offices to provide greater service to Boone County citizens.
   **Response:** Accomplished.

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Calls for Service	53,324	55,000	57,000
Self-Initiated Calls for Service	22,192	16,696	18,000
Accidents Investigated	238	215	230
Traffic Citations	2,736	3,426	5,000
DWI Arrests	121	125	175
Homicides	0	1	0
Rapes	8	8	8
Assaults	635	712	665
Domestic Violence	510	536	540
Sexual Assaults/Child	35	56	75
Sexual Assaults/Adult	14	18	22
Robberies	12	14	16
Burglaries	177	222	270
Larcenies	641	666	691
Vandalisms	420	444	468
Auto Thefts	45	56	67
Value of Property Stolen	\$774,262	\$808,633	\$838,000
Value of Property Recovered	\$56,118	\$144.516	\$83,800
Probate Transports	590	710	830
Ex-Partes Served	1,216	1,186	1,200
Number of Civil Papers Received	13,088	15,000	16,900
Number of Civil Papers Served	12,959	14,000	15,041
Warrants Received	6,712	6,638	6,700
Warrants Served	6,127	6,210	6,300
Gun Permits Issued	1,762	1,992	2,190
D.A.R.E./SRO Hours	6,560	6,560	6,560
Crime Prevention/Community Policing Hours	440	440	440
K-9 Program Hours – Total Deployments	500	550	475
This includes warrant arrests, vehicle searches,			
building searches, apprehensions, tracking,			
drugs located, and cash recovered.			

#### **Performance Measures**

# Sheriff

#### **Personnel Detail**

Position Title	Fu	2004 Ill-time uivalent		2005 Full-time Equivalent		2006 Full-time Equivalent		2005-2006 Change
Sheriff (Elected)		1.00		1.00		1.00		-
Major		1.00		1.00		1.00		-
Captain		2.50	а	2.50	а	2.50	а	-
Sergeant		6.00		6.00		7.00		1.00
Deputy		29.00		29.00		30.00		1.00
Investigator		7.00		7.00		7.00		-
Administrative Assistant		1.00		1.00		1.00		-
Senior Account Specialist		0.50	a	0.50	a	0.50	a	-
Account Specialist		0.50	a	0.50	a	0.50	а	-
Warrant Supervisor		1.00		1.00		1.00		-
Warrant Specialist		6.20		6.20		-	b	(6.20)
Records Specialist		3.00		3.00		-	b	(3.00)
Office Specialist		-		-		9.20	b	9.20
Evidence Technician		1.00		1.00		1.00		-
Receptionist		1.00		1.00		1.00		-
Warrant Specialist Pool		0.17		0.17		0.17		-
Records Specialist Pool		0.10		0.10		0.10		-
Crossing Guard Pool		0.12	-	0.12	-	0.12		-
Total FTEs		61.09		61.09		63.09		2.00
Overtime-(excluding grant reimbursement)	\$	110,070		\$ 107,559		\$ 139,490		\$ 31,931
Holiday	\$	36,004		\$ 39,174		\$ 43,261		\$ 4,087

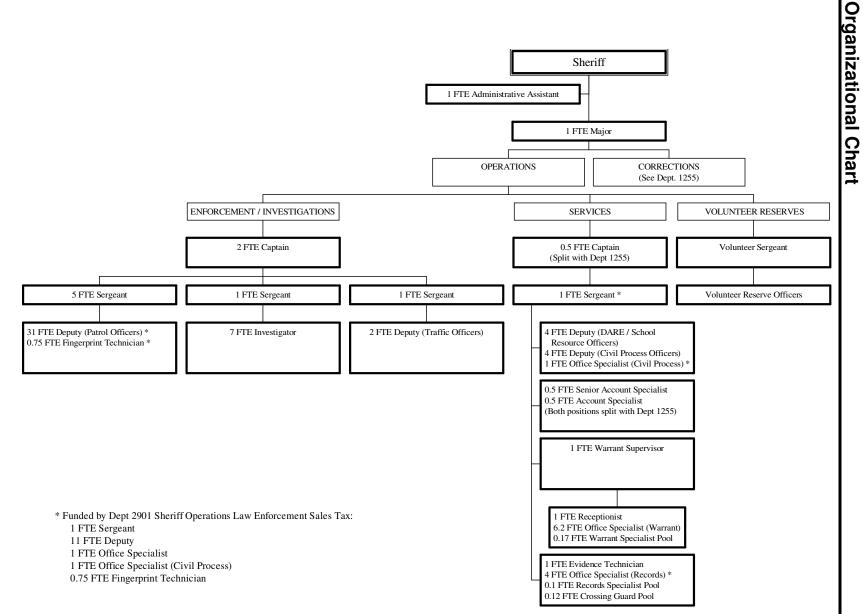
a 0.50 FTE in Corrections (department number 1255)

b Effective 1/1/2006, all Warrant Specialist and Records Specialist postions were changed to Office Specialist.

In years prior to 1999, some overtime expense to be reimbursed through grants was included in the original overtime expense and grant revenue appropriations. A new procedure was implemented in 1999. The original appropriations do not include amounts to be reimbursed from grants. Instead, the expenditure and revenue accounts are amended, as necessary, as grant reimbursement is received.

From 1996 to present, the following new positions have been added to the Sheriff's operations:

1 /	
2 Deputies	COPS Ahead Grant awarded mid-year 1996
2 Deputies	COPS Ahead Grant awarded mid-year 1997
1 Warrant Clerk	1998 Approved supplemental request
1 Investigator I	DOVE grant awarded early 1998
1 Warrant Clerk	One existing 1.0 FTE position converted to two 0.6 FTE positions
1 Deputy	2001 Approved supplemental request
1 Investigator I	MOSMART Methamphetamine Hot Spots grant awarded mid-year 2001
	(Grant ended 12/31/2002; position de-activated.)
1 Clerk III	Added mid-year 2001 (Lieutenant converted to Deputy & Clerk III)
1 Deputy	2002 Approved supplemental request
2 Deputies	COPS in Schools Grant awarded mid-year 2002
2 Deputies	Full-Time Traffic Unit Grant awarded mid-year 2005
	(One existing 1.0 FTE Deputy converted to Sergeant to supervise Traffic Unit.)



Sheriff

# Annual Budget

	SHERIFF GENERAL FUND							%CH
	JENERAL FUND	2004	2005 BUDGET +	2005	2006 Core	2006 SUPPLMENTAL	2006 ADOPTED	FRO
ACCT	DESCRIPTION LICENSES AND PERMITS	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BU
	PERMITS ATV PERMITS	15,476 120	17,000 210	18,000 150	18,000 150	0 0	18,000 150	2
	SUBTOTAL ************************************	15,596	17,210	18,150	18,150	0	18,150	
	INTERGOVERNMENTAL REVENUE	104 001		100 454		0		0
	FEDERAL GRANT REIMBURSE STATE REIM-CRIMINAL COSTS	124,981 47,325	180,129 43,000	192,454 44,000	134,920 44,000	0	134,920 44,000	2
	SUBTOTAL ************************************	172,306	223,129	236,454	178,920	0	178,920	1
3510	CHARGES FOR SERVICES COPIES	3,538	3,500	1,000	1,000	0	1,000	7
	REIMB PERSONNEL/PROJECTS	21,410	0	_,	_,0	0	_, 0	
	DEFENDANT CRT COSTS&RECOUPMENT	3,146	3,500	3,500	3,500	0	3,500	
	CIVIL PROCESS FEES	21,790	18,000	22,000	22,000	0	22,000	2
3572	SHERIFF'S FEES	167,818	162,000	168,000	168,000	0	168,000	
3590	INSPECTION FEES	155	200	150	200	0	200	
	SUBTOTAL ************************************	217,858	187,200	194,650	194,700	0	194,700	
2025	MISCELLANEOUS	20.000	(7 500		40.000	0	40.000	0
	SALE OF COUNTY FIXED ASSET	29,900	67,500	67,500	48,000	0	48,000	2
	RESTITUTION REIMB MISCELLANEOUS	0 3	10	0	1	0	1	9
	DEPOSIT OVERAGE	1	5	0	0	0	0	
	SUBTOTAL ************************************	29,904	67,515	67,500	48,001	0	48,001	2
	OTHER FINANCING SOURCES		· <b>,</b> · ·	· , · · ·	-,		-,	
3917	OTI:SPECIAL REVENUE FUND	12,582	0	0	0	0	0	
	SUBTOTAL ************************************	12,582	0	0	0	0	0	
	TOTAL REVENUES **********	448,248	495,054	516,754	439,771	0	439,771	1
0100	PERSONAL SERVICES SALARIES & WAGES	2,011,122	2,120,922	2 030 760	2,543,111	0	2,302,492	
	OVERTIME	132,075	107,559	196,339	154,674	0	139,490	2
	SHIFT DIFFERENTIAL	18,778	25,402	18,425	25,402	15,496	25,402	2
	HOLIDAY WORKED	37,744	39,174	41,360	47,585	13,490	43,261	
	FICA	162,640	175,418		211,963		192,064	
	HEALTH INSURANCE	247,537	273,978	273,978	301,625	1,103	301,625	
	DISABILITY INSURANCE	8,769	10,318	10,318	13,386	71	12,189	
	LIFE INSURANCE	2,115	2,418	2,418	2,476		2,476	
	DENTAL INSURANCE	19,372	19,530	19,530	20,637		20,637	
400	WORKERS COMP	86,791	96,002		106,230	601	106,230	
	401(A) MATCH PLAN	31,337	36,302	33,510	37,147	0	37,147	
510	CERF-EMPLOYER PD CONTRIBUTION	6,779	8,320	7,204	0	0	7,800	
	SUBTOTAL ************************************	2,765,064	2,915,343	2,900,733	3,464,236	17,353	3,190,813	
	MATERIALS & SUPPLIES SUBSCRIPTIONS/PUBLICATION	2,017	2,211	2,800	2,603	0	2,603	
	OFFICE SUPPLIES	11,258	9,000	9,000			9,000	
	PRINTING	5,647		9,293			9,000	
	MICROFILM/FILM	1,801		2,300			2,000	
	NEIGHBORHOOD WATCH SUPPLY	1,797		1,600			1,400	
050	OTHER SUPPLIES	10,773	12,783	12,783	13,000	0	13,000	
200	AMMUNITION	3,398	2,875	6,129	8,140	0	8,140	1
	UNIFORMS	37,245		37,017	35,894	0	35,894	
	UNIFORM MAINTENANCE	6,339	5,652	6,200	6,324	0	6,324	
	RESERVE OFFICERS SUPPLIES MINOR EQUIPMENT & TOOLS	6 9,091	2,500 7,461	5,000 7,790	2,500 8,034		7,552 8,034	
	SUBTOTAL ************************************	89,376	92,999	99,912	97,895	5,052	102,947	
	DUES TRAVEL & TRAINING							
	DUES	1,250	1,321	2,359	2,815		2,815	
	SEMINARS/CONFEREN/MEETING TRAVEL (AIRFARE, MILEAGE, ETC)	9 50	750 0	1 0	500 0	0 0	500 0	
	SUBTOTAL ************************************	1,309	2,071	2,360	3,315	0	3,315	

## Sheriff

1251 SHERIFF

# Dept. No. 1251

	GENERAL FUND							%CHG
100 (	SENERAL FORD		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
11001	UTILITIES	noroni	1001010100	INCOLCIED	ICDQ0D01	10020001	DODGEI	DOD
48000	TELEPHONES	22,745	24,000	24,000	24,000	2,500	24,000	0
	CELLULAR TELEPHONES	24,714	22,000	24,558	23,000	2,300	23,000	4
	NATURAL GAS	8,850	9,300				9,300	0
	ELECTRICITY	17,660	18,000	18,000	9,300 18,000	2,500	18,000	0
	WATER	4,263	4,400	4,400	4,500		4,500	
	SOLID WASTE	4,203	4,400	4,400	4,300		4,500	
40400	SOLID WASIE	004	700		/00		/00	
	SUBTOTAL *********************	78,918	78,400	80,775	79,500	5,525	79,500	1
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	118,855	144,200	160,000	197,805	0	197,805	37
59025	MOTOR VEHICLE TITLE EXP	295	170	170	170	0	170	0
59030	MOTOR VEHICLE LICENSE FEE	569	580	580	580	0	580	0
59100	VEHICLE REPAIRS	30,265	31,500	28,000	30,000	0	30,000	4-
59105	TIRES	14,955	12,500	12,500	12,500	0	12,500	0
	-							
	SUBTOTAL *********************	164,941	188,950	201,250	241,055	0	241,055	27
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	6,276	4,800	3,436	3,867	0	3,867	19-
60200	EQUIP REPAIRS/MAINTENANCE		10,550	9,000	9,000	0	9,000	14-
	EQUIPMENT INSTALLATION CHARGES		5,000	3,600	. 0	0	. 0	0
		1.0.000						
	SUBTOTAL *********************	16,890	20,350	16,036	12,867	0	12,867	36-
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	0	1,584	1,584	1,584	0	1,584	0
	INSURANCE AND BONDS	100	100	100	100		100	0
	OUTSIDE SERVICES	261	1,700	1,795			6,350	
	BUILDING USE/RENT CHARGE	91,741	95,860	95,860	98,214		98,214	
	EQUIP LEASES & METER CHRG	3,145		3,188	3,207		3,207	0
11000	EQUIP LEASES & MEIER CHRG	3,145	3,100	5,100	3,207		3,207	
	SUBTOTAL *******************	95,247	102,432	102,527	105,105	4,350	109,455	6
	OTHER							
85400	CRIMINAL INVESTIGATION	5,357	19,700	18,688	20,000	0	20,000	1
85620	OTHER MEDICAL	. 0	600	. 1	. 0	0	. 0	0
86300	TESTING	1,444	1,600	1,400	1,600	0	1,600	0
86900	MISCELLANEOUS	300	275	300	300	0	300	9
	SUBTOTAL ************************************	7,102	22,175	20,389	21,900	0	21,900	1-
	DIVED LOOP IDDITIONS							
	FIXED ASSET ADDITIONS							
	FURNITURE AND FIXTURES	1,178	1,175	1,163	0	0	0	0
	MACHINERY & EQUIPMENT	789	22,916	22,916	0	9,594	280	98-
	COMPUTER HARDWARE	0	11,121	11,121	0	0	0	0
	AUTO/TRUCKS	0	39,828	39,828	0	0	0	0
	REPLCMENT FURN & FIXTURES	2,040	4,550	4,124	0	5,500	3,500	23-
	REPLCMENT MACH & EQUIP	0	20,005	19,018	0	3,000	5,000	75-
92400	REPLCMENT AUTO/TRUCKS	59,481	0	0	0	0	0	0
	SUBTOTAL **********************	63,489	99,595	98,170	0	18,094	8,780	91-
	TOTAL EXPENDITURES ******	3,282,339	3,522,315	3,522,152	4,025,873	50,374	3,770,632	7

# **Alternative Correction Program**

# **Department Number 1254**

#### **Mission**

This department was new in 1998 and is used to account for state-funded community corrections programs. These programs were initiated by the State Department of Corrections in response to legislative initiatives in the area of restorative justice and community corrections. The programs are fully funded by the state and provide a local sentencing option under certain criteria in lieu of incarceration in a state facility. The County subcontracts the programs and has included appropriations to provide for these services.

#### **Budget Highlights**

This budget has been fully funded through state appropriations. State funding for the program ended in March 2005.

#### **Annual Budget**

	ALTERNATIVE CORRECTION PROGRAM GENERAL FUND		2005		2006	2006	2006	%CHG FROM	
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY	
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD	
	INTERGOVERNMENTAL REVENUE								
3451	STATE REIMB-GRANT/PROGRAM/OTHR	193,470	210,000	59 <b>,</b> 055	0	0	0	0	
	—								
	SUBTOTAL *********************	193,470	210,000	59,055	0	0	0	0	
	TOTAL REVENUES **********	193,470	210,000	59,055	0	0	0	0	
	OTHER								
84200	OTHER CONTRACTS	193,470	210,000	59,055	0	0	0	0	
	SUBTOTAL ************************************	193,470	210,000	59,055	0	0	0	0	
	TOTAL EXPENDITURES ******	193,470	210,000	59,055	0	0	0	0	

# Corrections

## **Department Number 1255**

#### Mission

The Boone County Sheriff administers this budget. The Boone County Adult Detention Facility serves as a local detention facility for male and female inmates of various classifications. This includes pretrial, pre-sentence, sentenced, post-sentenced and civil commits. The facility detains and securely holds those inmates adjudicated to serve time for misdemeanor and felony offenses by the 13<sup>th</sup> Judicial Circuit, as well as those individuals eventually sentenced to serve time in the Missouri Department of Corrections. Defendants of various classifications arrested on a pre-trial or warrant basis from all municipalities within Boone County are held here. Services include, but are not limited to medical screening, food service, bonding, inmate programs, visitation, life skills training, mental health stabilization, and recreation. Corrections contracts out those facilities and supervision for work release programs for the 13<sup>th</sup> Judicial Circuit and other jurisdictions that contract for that function. This mission is accomplished by adhering to federal guidelines, state law, and by treating all inmates in a professional, fair, and humane manner.

#### **Budget Highlights**

The budget includes a new appropriation for employee applicant psychological testing as well as increased appropriations related to higher fuel costs. The budget also includes appropriation for replacement prisoner transport vehicles.

Most of the Corrections' operating costs are accounted for in this budget. However, supplemental funding is provided from a one-eighth cent sales tax for law enforcement services, which was approved by voters and became effective January 1, 2003. Additional FTE's, final implementation of the salary plan, and other costs are funded with the sales tax proceeds. Please refer to department number 2902 to review a detailed budget for these items.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Retain and train competent staff to operate the Boone County Jail using psychological testing in addition to written testing to help ensure consideration of the most suitable personnel.
- Actively participate with members of the Court in monthly meetings to discuss procedures, population trends, and solutions to manage an increasing inmate population.
- Actively participate in development of a combined criminal justice information system for Boone County.
- Train available staff in the latest methods of verbal and physical skills to assist them in dealing with the inmate population.

# Corrections

#### **Progress on Prior Year Objectives**

■ Retain and train competent staff to operate the Boone County Jail. Train both contact, and non-contact staff in verbal, physical, and legal skills to maintain an excellent facility.

**Response:** Turnover has been reduced from 75% to less than 10% this budget year. Several goals in the area of "less lethal" training and physical skills training have been accomplished. This, in addition to new procedures implemented during the hiring process, has placed more qualified personnel on our roster and has helped screen out those not geared for this profession. With the ability to hire and retain quality personnel, dedicating sufficient time to the volunteer service suspended in 2004 due to lack of available staffing is a possibility.

- In conjunction with the Law Enforcement and Judicial Task Force, provide routine information to the court, prosecuting attorney and public defender to enhance system-wide management of the inmate population.
   **Response:** Meetings with all agencies in the Criminal Justice system regarding a combined judicial information system are taking place.
- In conjunction with the Law Enforcement and Judicial Task Force, assist in the design and implementation of additional diversionary programs and alternatives to local incarceration.

**Response:** Monthly meetings under the leadership of Judge Hamilton with the Court, Court Services, Commission representatives, prosecutor, Public Defender, and members of the Defense Bar have been instrumental in maintaining communication between these groups, and making decisions creating additional alternatives to incarceration.

• Explore additional methods to "pay back" the community with labor provided by the inmate population.

**Response:** Inmate population worked intermittently at the Central Missouri Food Bank both on site, and in particular with their annual mail sack program. Inmates have become more involved with Facilities Maintenance (FM) upkeep efforts of the County portion of the Katy Trail. Inmate trusty workers do laundry, assist food service, keep up the grounds, assist FM, and wash cars during season.

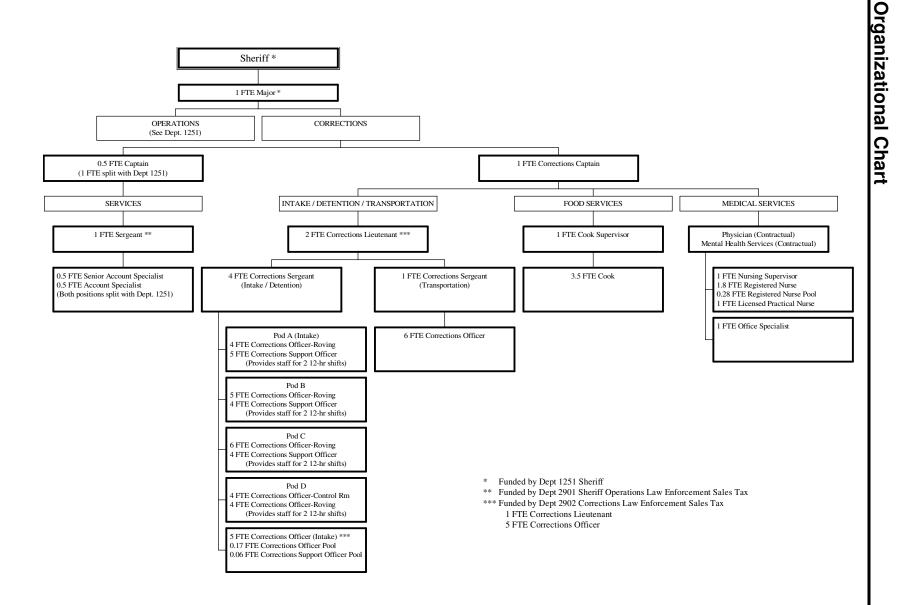
# Performance Measures

Performance Measure	2004	2005	2006
	Actual	Actual	Projected
Inmates Booked	9,676	7,475	7,500
Inmates Released	6,921	7,490	7,500
Average Number of Inmates	223	228	225
Average Number of Inmates to Court		274	300
Inmates Transported from Arresting Agencies		3,684	4,000
Cost to House Inmates in Other Locations Per Month		\$205,525	\$50,000

# **Personnel Detail**

Position Title	2004 Full-tim Equivale	-		2005 Full-time Equivalent		2006 Full-time Equivalent		2005-2006 Change
Major	1	.00		-		-		-
Captain	0	.50	a	1.50	a	1.50	а	-
Lieutenant	1	.00		1.00		1.00		-
Sergeant	5	.00		5.00		5.00		-
Corrections Officer	29	.00		29.00		29.00		-
Corrections Officer Pool	0	.17		0.17		0.17		-
Corrections Support Officer	14	.00		14.00		13.00		(1.00)
Corrections Support Officer Pool	0	.06		0.06		0.06		-
Senior Account Specialist	0	.50	a	0.50	a	0.50	a	-
Account Specialist	0	.50	a	0.50	а	0.50	a	-
Cook Supervisor	1	.00		1.00		1.00		-
Cook	3	.50		3.50		3.50		-
Nursing Supervisor		-		-		1.00		1.00
Registered Nurse	1	.80		2.80		1.80		(1.00)
Registered Nurse Pool	0	.28		0.28		0.28		-
Licensed Practical Nurse		-		-		1.00		1.00
Office Specialist	1	.00	-	1.00	_ '	1.00		-
Total FTEs	59	.31	=	60.31	=	60.31	= :	-
Overtime Holiday	\$ 198,0 \$ 43.4			\$ 155,000 \$ 45,230		\$ 200,863 \$ 43,209		\$ 45,863 \$ (2.021)
Holiday	\$ 198,0 \$ 43,5			\$ 155,000 \$ 45,230		\$ 200,803 \$ 43,209		\$ 43,803 \$ (2,021)

a 0.50 FTE in Sheriff's Operations (department number 1251)



# Corrections

### Annual Budget

1255	CORRECTIONS							
100	GENERAL FUND							%CHG
		2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	FROM PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED		REQUEST		BUD
11001	INTERGOVERNMENTAL REVENUE	11010111	101101010	110020122	1020201	1020201	202021	202
3420	FEDERAL INCENTIVE PROGRAM	13,600	10,000	11,000	10,000	0	10,000	0
	STATE REIM-EXTRADITION	31,318	32,000	35,000	35,000		35,000	9
	STATE REIM-TRANSPORTING	31,757	25,000	25,000	25,000		25,000	0
	PRIS HOUS-COUNTY&OTHRGOVT	3,136	5,000	25,000	20,000		20,000	300
	STATE REIMB-PRISONER BD. PRISONR HOUSNG-US MARSHLS	618,092 1,372	600,000 2,000	680,000 2,000	680,000 2,000		680,000 2,000	13 0
	PRISONER HOUSING-COLUMBIA	10,094	12,000	4,000	4,000		4,000	66-
	PRISONR HOUSNG-FEDERL BOP	0	,	0	1,000		1,000	99-
	-							
	SUBTOTAL ********************	709,371	686,500	782,000	776,001	0	776,001	13
	CUADCES FOD SEDUTOES							
3510	CHARGES FOR SERVICES COPIES	0	0	400	350	0	350	0
	INMATE MED FEES (RECOUPMENT)	12,811	13,000	16,000	16,000		16,000	23
	REIMB PERSONNEL/PROJECTS	32,130	65,000	15,000	67,000	0	67,000	3
	DEFENDANT CRT COSTS&RECOUPMENT	,	10,000	10,000	10,000		10,000	0
	COMMISSIONS	9,652	9,750	10.050	10,050		10,050	3
3553	COMMISSIONS-PHONES	57,107	50,000	52,000	52,000	0	52,000	4
3555	MEAL REIMBURSEMENT	443		400	400	0	400	33-
	_							
	SUBTOTAL *******************	122,920	148,350	103,850	155,800	0	155,800	5
	MISCELLANEOUS							
3830	SALES	64,094	65,000	67,000	67,000	0	67,000	3
	SALE OF EVID/UNCLAIM PROP	01,051	20	10	10		10	50-
	SALE OF COUNTY FIXED ASSET	0	4,000	4,000	0		4,000	0
	RESTITUTION REIMB	421	500	. 0	1	0	. 1	99-
	-							
	SUBTOTAL *********************	64,515	69,520	71,010	67,011	9,000	71,011	2
	TOTAL REVENUES **********	896.807	904,370	956,860	998,812	9,000	1,002,812	10
		000,000	501,070	300,000	330,012	5,000	1,002,012	10
	PERSONAL SERVICES							
		1,601,535	1,801,233		2,123,044		1,895,899	5
	OVERTIME	169 <b>,</b> 273	155,000	183,896	224,500		200,863	29
	SHIFT DIFFERENTIAL	21,924	28,015	23,775	27,732		27,732	1-
	HOLIDAY WORKED	43,350	45,230	45,905	48,903		43,209	4-
	FICA	136,333	154,917	136,852			165,829	7
	HEALTH INSURANCE	242,673 7,078	267,349	267,349			287,375	7 15
	DISABILITY INSURANCE LIFE INSURANCE	2,058	9,069	9,069			10,483	15
	DENTAL INSURANCE	18,991	2,359 19,057	2,359	10 662	0	2,359 19,662	3
		59,390	73,879	73,879	84,519	815	84,519	
10500	WORKERS COMP 401(A) MATCH PLAN	22,400	35,392	20,745	35,392		35,392	0
10510	CERF-EMPLOYER PD CONTRIBUTION	5,952		3,371				54-
	UNEMPLOYMENT BENEFITS	1,088		3,250	0			0
	_			, 				
	SUBTOTAL ********************	2,332,050	2,602,220	2,372,355	3,050,598	35,111	2,775,922	6
	MATEDIALS C SUDDITES							
22500	MATERIALS & SUPPLIES SUBSCRIPTIONS/PUBLICATION	404	850	850	850	0	850	0
	OFFICE SUPPLIES	6,459	8,000	8,000	8,000	0	8,000	0
	PRINTING	1,246	1,500	2,800	1,500	0	1,500	0
	MICROFILM/FILM	116	50	2,000	250		250	400
	RESIDENT SUPPLIES	33,360	25,000	28,000	30,000	0	30,000	20
	INTAKE/INDIGENT SUPPLIES	4,376	5,000	4,500	5,000	0	5,000	0
	INMATE WRK/INCNTVE SUPPLY	6,452	7,500	7,000	7,500	0	7,500	0
	KITCHEN SUPPLIES	14,184	12,000	13,500	13,500	0	13,500	12
	MAINTENANCE SUPPLIES	11,225	6,000	10,000	10,000	0	10,000	66
23050	OTHER SUPPLIES	61,227	65,000	67,000	67,000	0	67,000	3
	AMMUNITION	2,458	2,500	4,000	6,550	0	6,550	162
	UNIFORMS	14,883	20,000	20,000	20,000	0	20,000	0
	UNIFORM MAINTENANCE	2,672	2,500	3,200	3,200	0	3,200	28
23400		197,821	191,900	180,000	189,000	0	189,000	1-
	PRESCRIPTION DRUGS	134,740	99,400	90,000	100,000	0	100,000	0
	NON-PRES. MED. SUPPLIES	11,833	9,000	7,000	7,000	0	7,000	22-
	MEDICAL EQUIPMENT	1,956	2,000	1,600	2,000	0	2,000	0
23030	MINOR EQUIPMENT & TOOLS	8,356	8,000	8,000	8,000	0	8,000	0
		513,778	466,200	455,700	479,350	0	479,350	2
			.,		.,			

# Corrections

# Dept. No. 1255

1255 CORRECTIONS 100 GENERAL FUND

	CORRECTIONS							
100	GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
37000	DUES TRAVEL & TRAINING	306	200	200	200	0	200	0
	SEMINARS/CONFEREN/MEETING	399	2,050	2,350	2,050	0	2,050	0
	TRAINING/SCHOOLS	3,693	2,800	2,330	3,500	0	3,500	25
	TRAVEL (AIRFARE, MILEAGE, ETC)	698	1,000	2,800	1,000	0	1,000	2.5
	MEALS & LODGING-TRAINING	952	1,500	1,600	2,500	0	2,500	66
57250	MEALS & LODGING-INAINING	932	1,000	1,000	2,300	0	2,000	00
	SUBTOTAL ************************************	6,048	7,550	7,550	9,250	0	9,250	22
		-,	.,	.,	-,	-	-,	
	UTILITIES							
48000	TELEPHONES	5,701	5,800	5,800	5,800	0	5,800	0
48050	CELLULAR TELEPHONES	1,247	1,500	1,920	2,760	0	2,760	84
48100	NATURAL GAS	37,731	39,000	39,000	39,000	0	39,000	0
48200	ELECTRICITY	75,291	77,000	76,000	77,000	0	77,000	0
48300	WATER	18,174	18,000	18,600	18,600	0	18,600	3
48400	SOLID WASTE	2,916	3,000	3,000	3,000	0	3,000	0
	—							
	SUBTOTAL *********************	141,062	144,300	144,320	146,160	0	146,160	1
	VEHICLE EXPENSE	~~ ~~ ~	~~	~~ ~~~	~~ ~~~	0	~~ ~~~	
	MOTORFUEL/GASOLINE	20,287	23,100	23,000	28,380	0	28,380	22
	MOTOR VEHICLE TITLE EXP	11 36	34 39	25 75	15 75	0	15 75	55- 92
	MOTOR VEHICLE LICENSE FEE VEHICLE REPAIRS	6,089	4,000	4,000	4,000	0	4,000	92
	TIRES	1,511	1,700	2,000	2,500	0	2,500	47
59105	TIKES	1, 511	1,700	2,000	2,300	0	2,000	47
	SUBTOTAL ************************************	27,936	28,873	29,100	34,970	0	34,970	21
	000101111	2.,,000	20,010	20,200	01,010	0	01,010	
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	1,862	3,300	3,000	4,400	0	4,400	33
60200	EQUIP REPAIRS/MAINTENANCE	1,930	5,000	4,200	5,000	0	5,000	0
60250	EQUIPMENT INSTALLATION CHARGES	0	800	800	0	4,050	2,425	203
	_							
	SUBTOTAL *******************	3,793	9,100	8,000	9,400	4,050	11,825	29
	CONTRACTUAL SERVICES							
	INSURANCE AND BONDS	100	100	100	100	0	100	0
	OUTSIDE SERVICES	120,045	120,000	120,000	120,000	0	120,000	0
	BUILDING USE/RENT CHARGE	235,750	247,913	247,913	252,860	0	252,860	1
/1600	EQUIP LEASES & METER CHRG	521	700	574	574	0	574	18-
	SUBTOTAL ************************************	356,416	368,713	368,587	373,534	0	373,534	1
	SUBIUIAL	550,410	500,715	500,507	575,554	0	575,554	T
	OTHER							
85600	EXTRADITION EXPENSE	29,559	42,600	35,000	35,000	0	35,000	17-
	PRISONER TRANSPORT-INSTAT	1,915	2,000	2,000	200	0	200	90-
	HOSPITAL COSTS	106,300	50,000	60,000	60,000	0	60,000	20
	OTHER MEDICAL	199,282	183,475	183,475	183,475	0	183,475	0
86300	TESTING	8,566	15,000	6,000	14,000	2,500	16,500	10
	_							
	SUBTOTAL ********************	345,623	293,075	286,475	292,675	2,500	295,175	0
	FIXED ASSET ADDITIONS							
	MACHINERY & EQUIPMENT	2,544	6,000	0	0	8,025	11,600	93
	AUTO/TRUCKS	0	0	0	0	25,000	25,000	0
	REPLCMENT OFFICE EQUIP	0	5,700	5,420	0	0	0	0
	REPLCMENT FURN & FIXTURES	0	2,957	2,957	0	500	500	83-
	REPLOMENT MACH & EQUIP	1,085	4,700	4,700	0	1,960	5,000	6
	REPLC COMPUTER HDWR REPLCMENT AUTO/TRUCKS	1,984	21 000	20 943	0	0	0 21,000	0
92400	REFLUMENT AUTO/IKUUKS	20,545	21,000	20,943	0	46,000	21,000	U
	SUBTOTAL ************************************	26,158	40,357	34,020	0	81,485	63,100	56
	552151//H	20,100	10,007	51,020	0	01,100	55,100	50
	TOTAL EXPENDITURES ******	3,752,868	3,960,388	3,706,107	4,395,937	123,146	4,189,286	5
						-, -		

# **Sheriff Forfeiture Money**

# **Department Number 2500**

#### Mission

The Sheriff administers this budget and its funding consists primarily of forfeiture proceeds received from drug-related cases processed through the federal courts. This budget supplements the General Fund budget for the Drug Enforcement Unit that is responsible for the interdiction of controlled substances flowing into Boone County and the apprehension of those persons perpetrating this illegal activity. The unit is responsible for developing strategic planning, developing intelligence networks, and executing tactical operations. The unit coordinates activities and intelligence with other local, state and federal law enforcement agencies. The Sheriff's operating budget in the General Fund (department number 1251) contains appropriations for the personnel assigned to the unit and this budget contains the equipment and operations costs.

#### **Budget Highlights**

The budget includes appropriations for various supplies, equipment, and vehicle expenses related to drug enforcement activities. There are no significant changes to this budget.

# Annual Budget

2500	SHERIFF	FORFEITURE	MONEY
------	---------	------------	-------

SUB: 3711 INT: 3712 INT: 3712 INT: 3712 INT: SUB:	BTOTAL ************************************	0 111 1,926 176- 1,861 1,861 4,053 4,053 4,053 1,120 1,670 2,790 90 2,008 170 179 371 1,196 4,015	0 0 0 0 2,870 2,870 2,870 2,870 2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	0 230 1,760 0 1,990 1,990 0 0 1,900 756 2,656 0 200 300 100 600 0	0 0 0 0 0 0 0 0 5,000 400 5,400 0 2,000 2,000 2,500		0 0 0 0 0 0 0 0 0 5,000 400 5,400 0 2,000 2,000	
INTI 3711 INT 3712 INT 3712 INT 3712 INT 3798 INC, SUB 10110 OVE 10110 OVE 101100 OVE 101100 OVE 101100 OVE 1	TEREST T-OVERNIGHT T-LONG TERM INVEST C/DEC IN FV OF INVESTMENTS BTOTAL ************************************	1,926 176- 1,861 1,861 4,053 4,053 1,120 1,670 2,790 90 2,008 170 179 371 1,196	0 0 0 0 2,870 2,870 2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	230 1,760 0 1,990 1,990 0 0 1,900 756 2,656 0 200 300 100 600	0 0 0 0 0 0 5,000 400 5,400 5,400 0 2,000 1,000 2,000		0 0 0 0 0 0 5,000 400 5,400 5,400	
3711         INT- 3712           3712         INT- 3798           3712         INT- 3798           3712         INT- 3798           10110         PER: 0VEI           10110         PER: 0VEI           23050         AMMI           23200         AMMI           37200         SEM: 37200           37210         TRA: 37220           37220         TRA: 37230           37220         TRA: 37230           37220         TRA: 59000           59002         MOTO 59105           59105         TIRI 59105           59105         TIRI 59105           59105         TIRI 59105           60050         EQU: 5012           60050         EQU: 71100           71100         EQU: 71100	T-OVERNIGHT T-LONG TERM INVEST C/DEC IN FV OF INVESTMENTS BTOTAL ************************************	1,926 176- 1,861 1,861 4,053 4,053 1,120 1,670 2,790 90 2,008 170 179 371 1,196	0 0 0 2,870 2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	1,760 0 1,990 1,990 0 1,900 756 2,656 0 200 300 100 600	0 0 0 0 0 5,000 400 5,400 5,400 2,000 1,000 2,000		0 0 0 0 0 0 5,000 400 5,400 5,400	
3712         INT- 3798           3712         INT- 3798           3798         INC, SUB:           .0110         PER, SUB:           .0110         OVEI           .0110         SUB:           .01200         SEM:           .01110         UTI1           .00000         MOT(           .00000         MOT(           .00000         WEH:           .00000         VEH:           .00000         VEH:           .00000         SUB:           .00000         SUB:           .00000         SUB:           .00000         VEH:           .000	T-LONG TERM INVEST C/DEC IN FV OF INVESTMENTS BTOTAL ************************************	1,926 176- 1,861 1,861 4,053 4,053 1,120 1,670 2,790 90 2,008 170 179 371 1,196	0 0 0 2,870 2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	1,760 0 1,990 1,990 0 1,900 756 2,656 0 200 300 100 600	0 0 0 0 0 5,000 400 5,400 5,400 2,000 1,000 2,000		0 0 0 0 0 0 5,000 400 5,400 5,400	
3798         INC,           SUB3         SUB3           0110         OVE           0110         OVE           3050         AMAT           3200         MAT           3200         <	C/DEC IN FV OF INVESTMENTS BTOTAL ************************************	176- 1,861 1,861 4,053 4,053 1,120 1,670 2,790 90 2,008 170 179 371 1,196	0 0 2,870 2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	0 1,990 1,990 0 1,900 756 2,656 0 200 300 100 600	0 0 0 5,000 400 5,400 0 2,000 1,000 2,000		0 0 0 5,000 400 5,400 0 2,000 1,000	
.0110         PER: SUB: SUB: SUB: SUB: SUB: SUB: SUB: SUB	TOTAL REVENUES ************************************	1,861 4,053 4,053 1,120 1,670 2,790 2,008 170 179 371 1,196	0 2,870 2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	1,990 0 1,900 756 2,656 0 200 300 100 600	0 0 5,000 400 5,400 2,000 1,000 2,000		0 0 0 5,000 400 5,400 5,400 0 2,000 1,000	() () () () () () () () () () () () () (
PER:           10110         OVEI           SUB:         SUB:           23050         OTHI           23050         AMMI           23050         AMMI           23050         AMMI           23200         AMMI           23200         AMMI           23200         CHI           37200         SUB:           37210         TRA'           37220         TRA'           37220         TRA'           37235         MEAI           37235         MEAI           37200         CHI           59000         MOTO           59000         MOTO           59000         MOTO           59000         MOTO           59000         MOTO           59000         MOTO           59100         THRI           59100         EQUI           500050         EQUI           500050         SUB?           71100         BUI 17	RSONAL SERVICES ERTIME BTOTAL ************************************	4,053 4,053 1,120 1,670 2,790 2,008 170 179 371 1,196	2,870 2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	0 1,900 756 2,656 0 200 300 100 600	0 5,000 400 5,400 2,000 1,000 2,000		0 5,000 400 5,400 0 2,000 1,000	71 86 
0110         OVEJ           SUB:         SUB:           33050         AMMI           3200         AMMI           SUB:         SUB:           3200         AMMI           SUB:         SUB:           7200         SEM:           7210         TRA:           7220         TRA:           7220         TRA:           7220         MEA:           7220         MEA:           7220         TRA:           8050         CEI:           8050         CEI:           9000         MOT(           90105         MOT(           90105         TIRI           90105         TIRI           90105         EQU:           50050         EQU:           50050         EQU:           11000         EQU:	ERTIME BTOTAL ************************************	4,053 1,120 1,670 2,790 2,008 170 179 371 1,196	2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	0 1,900 756 2,656 0 200 300 100 600	0 5,000 400 5,400 2,000 1,000 2,000		0 5,000 400 5,400 0 2,000 1,000	71 80 
SUB SUB SUB SUB SUB SUB SUB SUB	BTOTAL ************************************	4,053 1,120 1,670 2,790 2,008 170 179 371 1,196	2,870 2,920 3,000 5,920 0 165 1,000 100 1,465 0	0 1,900 756 2,656 0 200 300 100 600	0 5,000 400 5,400 2,000 1,000 2,000		0 5,000 400 5,400 0 2,000 1,000	71 86 
MATI 23000 OTHI 23200 AMMI 23200 AMMI 23200 SEM: 37200 SEM: 37200 TRA' 37200 TRA' 37230 MEAI 37230 MEAI 37240 MEAI	TERIALS & SUPPLIES HER SUPPLIES MUNITION BTOTAL ************************************	1,120 1,670 2,790 2,008 170 179 371 1,196	2,920 3,000 5,920 0 165 1,000 100 1,465 0	1,900 756 2,656 0 200 300 100 600	5,000 400 5,400 2,000 1,000 2,000		5,000 400 5,400 0 2,000 1,000	72 86 
3050         OTHI           3200         AMMI           3200         AMMI           SUB2         DUE3           7000         DUE3           7200         SEMI           7210         TRAI           7220         TRAI           7220         TRAI           7220         TRAI           7220         TRAI           7220         MEAI           7220         KEAI           8050         CELI           9000         MOTO           9025         MOTO           9025         MOTO           90100         VEH           90100         VEH           91005         TIRI           91005         TIRI           90100         VEH           90100         VEH           90105         TIRI           90105         TIRI           90105         EQUI           90050         EQUI           90050         EQUI           90050         EQUI           90050         EQUI           90050         EQUI           90050         EQUI	HER SUPPLIES MUNITION BTOTAL ************************************	1,670 2,790 2,008 170 179 371 1,196	3,000 5,920 0 165 1,000 1,465 0	756 2,656 0 200 300 100 600	400 5,400 2,000 1,000 2,000	0 	400 5,400 2,000 1,000	80
23200         AMMI           SUB3         SUB3           37200         DUE3           37200         SUB3           37200         SUB3           37200         TRA1           37200         TRA1           37200         TRA1           37210         TRA1           37220         TRA1           37235         MEA1           37235         MEA1           37230         MEA1           37235         MEA1           37200         WT11           18050         CEL1           59000         MOT0           59005         MOT0           59005         MOT0           59105         TIRI           59105         TIRI           590050         EQU1           50050         EQU1           50050         EQU1           71100         BU11           71600         EQU1	MUNITION BTOTAL ************************************	1,670 2,790 2,008 170 179 371 1,196	3,000 5,920 0 165 1,000 1,465 0	756 2,656 0 200 300 100 600	400 5,400 2,000 1,000 2,000	0 	400 5,400 2,000 1,000	86
DUE: DUE: DUE: DUE: DUE: DUE: DUE: DUE:	ES TRAVEL & TRAINING ES MINARS/CONFEREN/MEETING AINING/SCHOOLS AVEL (AIRFARE, MILEAGE, ETC) ALS & LODGING-TRAINING ALS & LODGING - OTHER BTOTAL *********************	90 2,008 170 179 371 1,196	0 165 1,000 100 1,465 0	0 200 300 100 600	0 2,000 1,000 2,000	0 0 0 0	0 2,000 1,000	( 112
37000         DUE:           37200         SEM:           37210         TRA:           37220         TRA:           37220         TRA:           37220         TRA:           37220         TRA:           37235         MEA]           59000         MOT:           59000         EQU:           50050         EQU:           71100         OUT:           71600         EQU:	ES MINARS/CONFEREN/MEETING AINING/SCHOOLS AVEL (AIRFARE, MILEAGE, ETC) ALS & LODGING-TRAINING ALS & LODGING - OTHER BTOTAL ******************	2,008 170 179 371 1,196	165 1,000 100 1,465 0	200 300 100 600	2,000 1,000 2,000	0 0 0	2,000 1,000	112
37200         SEM:           37210         TRA:           37220         TRA:           37230         MEAI           37235         MEAI           37235         MEAI           37235         MEAI           37235         MEAI           37235         MEAI           37235         MEAI           37236         MEAI           37237         MEAI           37238         MUTI           18050         CELI           39000         MOTO           39030         MOTO           39030         MOTO           39105         TIRI           39105         TIRI           39105         TIRI           39105         TIRI           39105         EQU:           30050         EQU:           3006         EQU: <td>MINARS/CONFEREN/MEETING AINING/SCHOOLS AVEL (AIRFARE, MILEAGE, ETC) ALS &amp; LODGING-TRAINING ALS &amp; LODGING - OTHER BTOTAL ****************</td> <td>2,008 170 179 371 1,196</td> <td>165 1,000 100 1,465 0</td> <td>200 300 100 600</td> <td>2,000 1,000 2,000</td> <td>0 0 0</td> <td>2,000 1,000</td> <td>112</td>	MINARS/CONFEREN/MEETING AINING/SCHOOLS AVEL (AIRFARE, MILEAGE, ETC) ALS & LODGING-TRAINING ALS & LODGING - OTHER BTOTAL ****************	2,008 170 179 371 1,196	165 1,000 100 1,465 0	200 300 100 600	2,000 1,000 2,000	0 0 0	2,000 1,000	112
17210         TRA:           17220         TRA:           17220         TRA:           17230         MEA:           17235         MEA:           17235         MEA:           17235         MEA:           17235         MEA:           17235         MEA:           18050         CEL:           19000         MOT(           19005         MOT(           19000         MOT(           19000         VEH:           19000         MOT(           19000         VEH:           19000         MOT(           19000         MOT(           1000         VEH:           1100         CON:           1100         EQU:           1100         EQU:	AINING/SCHOOLS AVEL (AIRFARE, MILEAGE, ETC) ALS & LODGING-TRAINING ALS & LODGING - OTHER BTOTAL ****************	170 179 371 1,196	1,000 100 1,465 0	300 100 600	1,000 2,000	0	1,000	
7220 TRA 7230 MEAI 7235 MEAI 8050 CELI 8050 CELI 8050 CELI 9000 MOT 9025 MOT 9030 MOT 9030 VEH 9105 TIRI 9105 TIRI SUB 50050 EQUI 50050 EQUI 1100 OUT 1500 BUI 1600 EQUI	AVEL (AIRFARE, MILEAGE, ETC) ALS & LODGING-TRAINING ALS & LODGING - OTHER BTOTAL **********************	179 371 1,196	100 1,465 0	100 600	2,000	0		
7230 MEAI 7235 MEAI 8050 CELI 8050 CELI 9000 MOT 9025 MOT 9100 VEHI 9105 TIRI 9105 TIRI 9105 EQUI 0050 EQUI 0050 EQUI 1100 OUT 1100 EQUI	ALS & LODGING-TRAINING ALS & LODGING - OTHER BTOTAL ***********************	371 1,196	1,465 0	600			2.000	
7235 MEAJ SUB: SUB: SUB: SUB: SUB: VEH: 9000 MOT 9025 MOT 9030 MOT 9030 MOT 9100 VEH: 9030 MOT 9030 MOT 9000 MOT 9000 MOT 9000 MOT 9000 MOT 9000 MOT	ALS & LODGING - OTHER BTOTAL ***********************	1,196	0		2,500			90
UTII 8050 CELI SUB: VEH: 9000 MOTO 9025 MOTO 9025 MOTO 9025 TIRI 9100 VEH: 9105 TIRI SUB: EQU: 0050 EQU: SUB: 1100 OUTY 1500 BUII 1600 EQU:		4,015			0	0 0	2,500 0	7
8050 CELJ SUB: 9000 MOTO 9025 MOTO 9030 MOTO 9100 VEH 9100 VEH 9100 TIRI SUB: CON: 1000 EQU: 1100 EQU:	ILITIES		2,730	1,200	7,500	0	7,500	17
SUB VEH 9000 MOTO 9025 MOTO 9100 VEH 9105 TIRI 9105 TIRI SUB 0050 EQUI SUB 1100 OUTI 1500 BUI 1600 EQUI	LLULAR TELEPHONES	982	2,400	1 000	1,000	0	1 000	5
VEH: 99025 MOTO 99025 MOTO 99025 VEH: 9100 VEH: 9105 TIRI SUB: 20050 EQU: SUB: 1100 OUT: 1100 EQU:	_			1,000			1,000	
9000 MOT 9025 MOT 9030 MOT 9100 VEH 9105 TIRI 9105 TIRI 50050 EQUI 50050 EQUI 50050 EQUI 1100 OUT 1500 BUI 1600 EQUI	BTOTAL *********************	982	2,400	1,000	1,000	0	1,000	5
9025 MOT 9030 MOT 9100 VEH 9105 TIR SUB EQU 0050 EQU SUB CON 1100 OUT 1500 BUI 1600 EQU	HICLE EXPENSE TORFUEL/GASOLINE	2,058	2,500	3,000	3,500	0	3,500	4
9030 MOTO 9100 VEH 9105 TIRI SUB EQU 0050 EQU SUB 1100 OUT 1100 EQU	TOR VEHICLE TITLE EXP	2,058	2,500	3,000	3,500	0	3,500	4
9100 VEH: 9105 TIRI SUB: EQU: 0050 EQU: SUB: CON: 1100 OUT: 1500 BUII 1600 EQU:	TOR VEHICLE LICENSE FEE	38	100	42	100	0	100	
9105 TIRJ SUB: 0050 EQU: SUB: CON: 1100 OUT: 1500 BUII 1600 EQU:	HICLE REPAIRS	131	1,000	250	500	Ő	500	5
EQU: 0050 EQU: SUB: CON: 1100 OUT: 1500 BUII 1600 EQU:		15	900	500	900	0	900	0
0050 EQU: SUB: CON: 1100 OUT: 1500 BUII 1600 EQU:	BTOTAL ************************************	2,254	4,500	3,792	5,000	0	5,000	1
SUB CON 1100 OUT 1500 BUI 1600 EQU	UIP & BLDG MAINTENANCE	6 272	7 011	C (0)	0	0	0	
CON 1100 OUT 1500 BUI 1600 EQU	UIP SERVICE CONTRACT	6,373	7,011	6,692		0	0	
1100 OUT: 1500 BUII 1600 EQU:	BTOTAL *********************	6,373	7,011	6,692	0	0	0	
1500 BUII 1600 EQU	NTRACTUAL SERVICES	200	000	500	0	0	0	
1600 EQU:	TSIDE SERVICES	390 0	900 1,000	500 0	0	0	0	
SUB	ILDING USE/RENT CHARGE UIP LEASES & METER CHRG	141	500	137	137	0	137	7
	BTOTAL ***********************	532	2,400	637	137	0	137	9
OTH								
	O:GENERAL FUND	12,582	0	0	0	0	0	
	O: SPECIAL REVENUE FUND IMINAL INVESTIGATION	8,117 1,746	1,037	1,037	0	0	0	
	ENCUMBRANCES NOT USED	90-	5,000 0	0	0	0	0	
SUB		22,355	6,037	1,037	0	0	0	(
	BTOTAL ***********************							
	XED ASSET ADDITIONS		8,580 0	8,580 0	1,150 0	0 0	1,150 0	8 (
SUB		789 21,500	0			0	1,150	
T	XED ASSET ADDITIONS CHINERY & EQUIPMENT		8,580	8,580	1,150		, = = = =	

# **Sheriff Training Fund**

# **Department Number 2510**

#### Mission

This special revenue fund accounts for resources collected and expended in accordance with RSMo 590. The resources are intended to provide resources necessary to comply with the mandatory peace officer training requirements established by statute. The Sheriff is the appropriating authority for this fund.

#### **Budget Highlights**

The budget includes appropriations for law enforcement officer training only. There are no significant changes to this budget.

#### **Annual Budget**

	SHERIFF TRAINING SHERIFF TRAINING FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	INTERGOVERNMENTAL REVENUE							
3448	LAW ENFORCEMENT POST FUND	8,441	8,500	9,600	9,000	0	9,000	5
	SUBTOTAL *******************	8,441	8,500	9,600	9,000	0	9,000	5
	CHARGES FOR SERVICES							
3540	DEFENDANT CRT COSTS&RECOUPMENT	18,447	18,000	20,000	22,000	0	22,000	22
	_	······						
	SUBTOTAL *********************	18,447	18,000	20,000	22,000	0	22,000	22
	INTEREST							
	INT-OVERNIGHT	7	0	20	0	0	0	0
	INT-LONG TERM INVEST	119	0	150	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	16-	0	0	0	0	0	0
	_							
	SUBTOTAL ******************	110	0	170	0	0	0	0
	TOTAL REVENUES **********	26,999	26,500	29,770	31,000	0	31,000	16
0.7.0.0.0	DUES TRAVEL & TRAINING				5 000	0	5 000	
	SEMINARS/CONFEREN/MEETING	4,782	7,500	4,300	5,000	0	5,000	33-
	TRAINING/SCHOOLS	12,650	8,000	15,700	15,000	0	15,000	87
	TRAVEL (AIRFARE, MILEAGE, ETC)	1,435	2,000	1,000	2,000	0	2,000	0
	MEALS & LODGING-TRAINING	8,121	12,500	9,000	9,500	0	9,500	24-
37235	MEALS & LODGING - OTHER	102	0	0	0	0	0	0
	—							
	SUBTOTAL ********************	27,092	30,000	30,000	31,500	0	31,500	5
		07 000	20.000	20.000	21 500	0	21 500	-
	TOTAL EXPENDITURES ******	27,092	30,000	30,000	31,500	0	31,500	5

# Law Enforcement Citizen Contributions

# **Department Numbers 2520, 2521, 2522**

#### Mission

The County Commission is the appropriating authority for this budget. This special revenue fund accounts for contributions received from individual citizens and civic groups for the purpose of enhancing certain law enforcement activities in the County.

Contributions have been received for the Neighborhood Watch Program, the Community Traffic Safety Program, the DARE Program, and the Sheriff K-9 Program.

#### **Budget Highlights**

The budget includes nominal appropriations for the Community Traffic Safety Program and the DARE Program. Generally, the County's budget is amended when gifts are received because the receipt of such revenues could not be anticipated in the development of the annual budget.

There are no significant changes to this budget.

# Law Enforcement Citizen Contributions

# Dept. Nos. 2520, 2521, 2522

### Annual Budget

CONTRIB	2005		2006	2006	2006	%CHG FROM
2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
5	0	15	0	0	0	0
т 93	0	100	0	0	0	0
VESTMENTS 4	- 0	0	0	0	0	0
****** 94	0	115	0	0	0	0
***** 94	0	115	0	0	0	0
	2004 ACTUAL 5 7 93 VESTMENTS 4 ********* 94	2004         BUDGET + BUDGET + REVISIONS           T         93         0           VESTMENTS         4-         0           *********         94         0	2005 BUDGET + ACTUAL         2005 BUDGET + REVISIONS         2005 PROJECTED           T         5         0         15           T         93         0         100           VESTMENTS         4-         0         0           ********         94         0         115	2005         2006         2006           2004         BUDGET +         2005         CORE           ACTUAL         REVISIONS         PROJECTED         REQUEST           T         93         0         100         0           VESTMENTS         4-         0         0         0           ********         94         0         115         0	2004 ACTUAL         2005 BUDGET + REVISIONS         2005 PROJECTED         2006 CORE REQUEST         2006 SUPPLMENTAL REQUEST           T         93         0         15         0         0           VESTMENTS         4-         0         0         0         0           ********         94         0         115         0         0	2004 ACTUAL         2005 BUDGET + REVISIONS         2005 PROJECTED         2006 CORE REQUEST         2006 SUPPLMENTAL REQUEST         2006 ADOPTED BUDGET           T         5         0         15         0         0         0           T         93         0         100         0         0         0           VESTMENTS         4-         0         0         0         0         0           ********         94         0         115         0         0         0

Decimal values have been truncated.

#### Annual Budget

2521 COMMUNITY TRAFFIC SAFETY 252 PUBLIC SFTY CITIZEN CONTRIB	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
MATERIALS & SUPPLIES 23050 OTHER SUPPLIES	150	150	150	150	0	150	0
	150	150	150	150	0	150	0
TOTAL EXPENDITURES ******	150	150	150	150	0	150	0

Decimal values have been truncated.

### Annual Budget

	DARE PROGRAM PUBLIC SFTY CITIZEN CONTRIB DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
3880	MISCELLANEOUS CONTRIBUTIONS	550	0	750	0	0	0	0
5000								
	SUBTOTAL *******************	550	0	750	0	0	0	0
	TOTAL REVENUES **********	550	0	750	0	0	0	0
23050	MATERIALS & SUPPLIES OTHER SUPPLIES	267	870	870	850	0	850	2-
	SUBTOTAL ************************************	267	870	870	850	0	850	2-
37240	DUES TRAVEL & TRAINING REGISTRATION/TUITION	560	600	600	600	0	600	0
	SUBTOTAL ************************************	560	600	600	600	0	600	0
	TOTAL EXPENDITURES ******	827	1,470	1,470	1,450	0	1,450	1-

# Law Enforcement Department of Justice Grants

Department Numbers 2530 - 2539

#### Mission

These budgets were established to account for federal funds received by the County pursuant to the Local Law Enforcement Block Grant program. The County must adhere to federally established policies and procedures in appropriating and expending the funds. The Boone County Sheriff administers this budget.

#### **Budget Highlights**

In accordance with generally accepted accounting principles, monies received are recorded as deferred revenue until such time as the County complies with the specific grant requirements that would then allow for revenue recognition. The County is required to identify proposed projects and conduct public hearings before the monies may be spent. Accordingly, the annual budget does not include any appropriations at this time. The County Commission will amend its budget at such time as the nature and scope of project expenditures are identified and the required public hearings are conducted.

# Law Enforcement Department of Justice Grants

# Annual Budget

2530 LOCAL LAW ENF BLOCK GRANT FYX0

253	LAW ENF-DEPT OF JUSTICE GRANTS		2005		2006	2006	2006	%CHG FROM
ACCT	DESCRIPTION INTEREST	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
	SUBTOTAL ************************************	0	0	0	0	0	0	0
3917	OTHER FINANCING SOURCES OTI:SPECIAL REVENUE FUND	4,441	0	0	0	0	0	0
	SUBTOTAL ************************************	4,441	0	0	0	0	0	0
	TOTAL REVENUES **********	4,441	0	0	0	0	0	0
23050	MATERIALS & SUPPLIES OTHER SUPPLIES	641	0	0	0	0	0	0
	SUBTOTAL ************************************	641	0	0	0	0	0	0
	OTHER							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
91301	FIXED ASSET ADDITIONS COMPUTER HARDWARE	3,800	0	0	0	0	0	0
	SUBTOTAL ************************************	3,800	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	4,441	0	0	0	0	0	0

Decimal values have been truncated.

# Annual Budget

	LOCAL LAW ENF BLOCK GRANT FYX3 LAW ENF-DEPT OF JUSTICE GRANTS DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
3411	INTERGOVERNMENTAL REVENUE FEDERAL GRANT REIMBURSE	26,480	0	6,602	0	0	0	0
	SUBTOTAL ************************************	26,480	0	6,602	0	0	0	0
	INTEREST							
3711	INT-OVERNIGHT	23	0	14	0	0	0	0
3712	INT-LONG TERM INVEST	411	0	100	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	42-	0	0	0	0	0	0
	SUBTOTAL ***********************	391	0	114	0	0	0	0
3917	OTHER FINANCING SOURCES OTI:SPECIAL REVENUE FUND	3,676	0	0	0	0	0	0
	SUBTOTAL ***********************	3,676	0	0	0	0	0	0
	TOTAL REVENUES **********	30,548	0	6,716	0	0	0	0
	MATERIALS & SUPPLIES							
23000	OFFICE SUPPLIES	21	0	0	0	0	0	0
	SUBTOTAL ************************************	21	0	0	0	0	0	0
	FIXED ASSET ADDITIONS							
	FURNITURE AND FIXTURES	5,953	10,299	10,308	0	0	0	0
	MACHINERY & EQUIPMENT	13,378	0	0	0	0	0	0
91301	COMPUTER HARDWARE	7,128	0	0	0	0	0	0
	SUBTOTAL ************************************	26,459	10,299	10,308	0	0	0	0
	TOTAL EXPENDITURES ******	26,480	10,299	10,308	0	0	0	0

# Law Enforcement Department of Justice Grants

# Annual Budget

#### 2534 LOCAL LAW ENF BLOCK GRANT FYX4

253	LAW ENF-DEPT OF JUSTICE GRANTS							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	INTERGOVERNMENTAL REVENUE							
3411	FEDERAL GRANT REIMBURSE	0	0	9,337	0	0	0	0
	SUBTOTAL ************************************	0	0	9,337	0	0	0	0
	INTEREST							
3711	INT-OVERNIGHT	0	0	15	0	0	0	0
3712	INT-LONG TERM INVEST	0	0	130	0	0	0	0
		0	0	145	0	0	0	0
	OTHER FINANCING SOURCES							
3917	OTI:SPECIAL REVENUE FUND	0	1,037	1,037	0	0	0	0
	SUBTOTAL ************************************	0	1,037	1,037	0	0	0	0
	TOTAL REVENUES **********	0	1,037	10,519	0	0	0	0
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	0	1,304	1,304	0	0	0	0
91301	COMPUTER HARDWARE	0	5,600	5,600	0	0	0	0
91302	COMPUTER SOFTWARE	0	3,470	3,470	0	0	0	0
	SUBTOTAL ************************************	0	10,374	10,374	0	0	0	0
	TOTAL EXPENDITURES ******	0	10,374	10,374	0	0	0	0

Decimal values have been truncated.

### Annual Budget

	JUSTICE ASSISTANCE GRANT 2005 LAW ENF-DEPT OF JUSTICE GRANTS	2004	2005	2005	2006	2006	2006	%CHG FROM
ACCT	DESCRIPTION INTERGOVERNMENTAL REVENUE	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
	SUBTOTAL ********************	0	0	0	0	0	0	0
	INTEREST							
3711	INT-OVERNIGHT	0	0	30	0	0	0	0
3712	INT-LONG TERM INVEST	0	0	120	0	0	0	0
	SUBTOTAL ************************************	0	0	150	0	0	0	0
	TOTAL REVENUES **********	0	0	150	0	0	0	0

# **Sheriff Civil Charges**

# **Department Number 2540**

#### Mission

The Sheriff Civil Charges fund is authorized pursuant to RSMo 57.280 and it was established in April 2002. The fund accounts for fees authorized by state law for the purpose of providing law enforcement services. All fees deposited into this fund were previously deposited into the General Fund. Annual revenues deposited into this fund are capped at \$50,000. The Sheriff approves the budget and administers the fund.

#### **Budget Highlights**

During FY 2003, the Sheriff established appropriations in this fund to pay for construction, set-up, and operational costs associated with the northern and southern district sub-stations. The current budget includes amounts needed to complete the set-up of the sub-stations and to pay for annual operational costs.

# **Sheriff Civil Charges**

# Annual Budget

	SHERIFF CIVIL CHARGES SHERIFF CIVIL CHARGES FUND							%CHG
ACCT	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	FROM PY BUD
	CHARGES FOR SERVICES CIVIL PROCESS FEES SHERIFF'S FEES	6,039 43,960	10,000 40,000	8,571 41,429	- 10,000 40,000		10,000 40,000	0 0
		50,000	50,000	50,000	50,000	0	50,000	0
3798	INTEREST INC/DEC IN FV OF INVESTMENTS	57-	0	0	0	0	0	0
	SUBTOTAL ************************************	57-	0	0	0	0	0	0
	TOTAL REVENUES **********	49,942	50,000	50,000	50,000	0	50,000	0
23050	MATERIALS & SUPPLIES OTHER SUPPLIES	0	400	300	0	0	0	0
	SUBTOTAL ************************************	0	400	300	0	0	0	0
40000	UTILITIES	0.5.0	0 400	1 001	2 450	0	2 45 6	20
	TELEPHONES	259	2,490	1,891	3,456		3,456	38
	NATURAL GAS	0	1,600	0	0		0	0
	ELECTRICITY	0	1,600	475	1,800		1,800	12
	WATER	25	720	160	300		300	58-
48400	SOLID WASTE	0	360	0	0	0	0	0
	SUBTOTAL ************************************	284	6,770	2,526	5,556	0	5,556	17-
60050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	0	0	1	1,590	0	1,590	0
		0	0	1	1,590	0	1,590	0
71100	CONTRACTUAL SERVICES OUTSIDE SERVICES	2,370	3,400	3,400	400	0	400	88-
	BUILDING USE/RENT CHARGE	2,370	1,000	1,000	1,000		1,000	0
11000	DOTEDTING ODE/TENT CHIRICE	0	1,000	1,000	1,000	0	1,000	0
		2,370	4,400	4,400	1,400	0	1,400	68-
	OTHER							
86910	PY ENCUMBRANCES NOT USED	4,876-	0	0	0	0	0	0
		4,876-	0	0	0	0	0	0
	FIXED ASSET ADDITIONS FURNITURE AND FIXTURES	0	3,000	2,552	0		0	0
	BUILDINGS & IMPROVEMENTS	40,989	3,770	3,685	0		0	0
	LEASEHOLD IMPROVEMENTS	141	24,750	24,750	0		0	0
91300	MACHINERY & EQUIPMENT	20,900	0	0	0	0	0	0
	SUBTOTAL *********************	62,030	31,520	30,987	0	0	0	0
	TOTAL EXPENDITURES ******	59,809	43,090	38,214	8,546	0	8,546	80-

# **Sheriff Revolving Fund Activity**

## **Department Number 2550**

#### Mission

The Sheriff Revolving Fund is authorized pursuant to RSMo 571.101-.121 and it was established during FY 2004. The fund accounts for "conceal and carry" gun permit fees as well as allowable expenditures. The Sheriff approves the budget and administers the fund.

#### **Budget Highlights**

The Boone County Sheriff entered into contracts with the City of Ashland and the City of Hallsville Police Departments whereby the police departments accept and process the permit applications and collect the statutory fee. The fees are turned over to the County Treasurer and accounted for in this budget. Contractual payments are then made to the police departments to compensate them for their administrative costs. Of the \$62 fee collected and remitted to the County for each permit, \$12 is retained in the Sheriff Revolving Fund and \$50 is disbursed back to the municipal police department.

This budget reflects appropriations in accordance with the contractual arrangements described above and assumes an estimated 100 permits will be issued by the City of Ashland and City of Hallsville police departments and an additional 50 permits issued by the Boone County Sheriff's Department in the upcoming year (total of 150 permits).

55	SHERIFF REVOLVING FUND		2005		2006	2006	2006	%CHG FROM
ССТ	DESCRIPTION	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
3320	LICENSES AND PERMITS PERMITS	22,940	18,600	15,000	9,300	0	9,300	50
		22,940	18,600	15,000	9,300	0	9,300	50
3892	MISCELLANEOUS DEPOSIT OVERAGE	6	0	0	0	0	0	0
		6	0	0	0	0	0	0
	TOTAL REVENUES **********	22,946	18,600	15,000	9,300	0	9,300	50
3300	MATERIALS & SUPPLIES UNIFORMS	0	1,200	1,200	0	0	0	0
		0	1,200	1,200	0	0	0	0
1100	CONTRACTUAL SERVICES OUTSIDE SERVICES	18,500	15,000	10,000	5,000	0	5,000	66
		18,500	15,000	10,000	5,000	0	5,000	66
1300	FIXED ASSET ADDITIONS MACHINERY & EQUIPMENT	0	6,270	6,270	0	0	0	0
	SUBTOTAL ************************************	0	6,270	6,270	0	0	0	0
	TOTAL EXPENDITURES ******	18,500	22,470	17,470	5,000	0	5,000	77

#### Annual Budget

# Sheriff Operations Law Enforcement Sales Tax

#### **Department Number 2901**

#### Mission

Most of the operating appropriations for the Sheriff's Department are accounted for in the General Fund in department nimber1251. This department accounts for the appropriations from the Law Enforcement Services Fund (fund number 290) for needs of the Sheriff's Office. Revenues of the Law Enforcement Services Fund are derived from a one-eighth cent sales tax approved by voters, which became effective January 1, 2003.

#### **Budget Highlights**

This budget provides funding for Sheriff's operations, supplementing the primary operating appropriations accounted for in the General Fund (department number1251). This budget includes funding for 11 additional deputies, including vehicles, equipment and uniforms; 1 additional civil process clerk, 2 additional record clerks, funding for implementation of the County's 2002 Salary Plan for Sheriff Personnel, and various law enforcement equipment.

The FY 2006 includes funding for a .75 FTE Fingerprint Technician position which will be responsible for the fingerprinting operations in the Courthouse. The appropriation amount is included in department number 2901 as a contingency appropriation and will be transferred to the appropriate personnel appropriations when the position is established.

Please refer to department number 1251, Sheriff, for Goals and Objectives, Progress on Prior Year Objectives, Performance Measures, and the Organizational Chart.

# Sheriff Operations Law Enforcement Sales Tax

### **Personnel Detail**

Position Title		004 I-time		2005 Il-time		2006 II-time	2	2005-2006
	Equ	ivalent	Equ	ivalent	Equ	ivalent		Change
Sergeant Deputy Office Specialist Records Specialist Fingerprint Technician <b>Total FTEs</b>		- 11.00 1.00 2.00 - 14.00		1.00 11.00 1.00 1.00 -		1.00 11.00 2.00 - 0.75 14.75	a a	- 1.00 (1.00) 0.75
Total F LES		14.00		14.00		14.75	: =	0.75
Overtime	\$	30,230	\$	48,611	\$	69,474	\$	20,863
Holiday	\$	19,547	\$	19,951	\$	24,058	\$	6 4,107

a Effective 1/1/2006, all Records Specialist postions were changed to Office Specialist.

# Sheriff Operations Law Enforcement Sales Tax

### Annual Budget

2901 SHERIFF OPERATIONS-LE SALES TX 290 LAW ENFORCEMENT SERVICES FUND

	SHERIFF OPERATIONS-LE SALES TX							
290	LAW ENFORCEMENT SERVICES FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PERSONAL SERVICES							
10100	SALARIES & WAGES	637,280	728,734	679,935	521,648	0	762,267	4
	OVERTIME	55,077	48,611	73,433	54,290		69,474	42
	SHIFT DIFFERENTIAL	8,305	9,651	7,997	9,651		9,651	0
	HOLIDAY WORKED	16,642	19,951	18,888	19,734		24,058	20
10120		54,526	61,732	59,410	46,307		66,206	20
	HEALTH INSURANCE	,	61,866	61,866	66,500		66,500	7
		56,350						
	DISABILITY INSURANCE	3,033	3,672	3,672	2,936		4,133	12
	LIFE INSURANCE	492	546	546	546		546	0
	DENTAL INSURANCE	4,410	4,410	4,410	4,550		4,550	3
	WORKERS COMP	31,397	30,411	30,411	24,679		24,679	18-
	401(A) MATCH PLAN	4,415	8,190	5,440	8,190		8,190	0
10510	CERF-EMPLOYER PD CONTRIBUTION	1,027	1,092	1,036	0	0	1,150	5
	SUBTOTAL ************************************	872,957	978,866	947,044	759,031	5 577	1,041,404	6
	555101ml	0,2,00,	5,0,000	517,011	,00,001	3,311	1,011,101	0
	MATERIALS & SUPPLIES							
23050	OTHER SUPPLIES	0	1,200	1,200	1,200	0	1,200	0
23200	AMMUNITION	2,350	10,006	10,006	18,978	720	19,698	96
23300	UNIFORMS	9,587	10,847	10,268	10,847	0	10,847	0
23305	UNIFORM MAINTENANCE	2,429	1,140	1,719	1,800		1,800	57
	MINOR EQUIPMENT & TOOLS	_,	0	0	7,307		7,307	0
					.,		.,	
	SUBTOTAL ************************************	14,366	23,193	23,193	40,132	720	40,852	76
	UTILITIES							
10000	TELEPHONES	2 5 0 0	24 5 60	0 005	07 000	0	07 000	21-
		3,520	34,560	9,605	27,036		27,036	
48050	CELLULAR TELEPHONES	5,599	5,258	5,915	5,885	0	5,885	11
	SUBTOTAL ************************************	9,120	39,818	15,520	32,921	0	32,921	17-
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	0	3,420	2,313	13,566	8,063	21,629	532
60200	EQUIP REPAIRS/MAINTENANCE	0	1,000	1,000	1,000	0	1,000	0
60250	EQUIPMENT INSTALLATION CHARGES	26,926	58,320	15,936	0	19,920	19,920	65-
	_							
	SUBTOTAL *******************	26,926	62,740	19,249	14,566	27,983	42,549	32-
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	0	0	0	600	600	0
/1100	OUISIDE SERVICES	0	0	0	0	600	600	0
		0	0	0				
	SUBTOTAL *********************	U	0	U	0	600	600	0
	OTHER							
0 6 0 1 0	PY ENCUMBRANCES NOT USED	4,890-	0	0	0	0	0	0
00910	PI ENCOMBRANCES NOI USED	4,090-	0	0	0	0	0	0
	SUBTOTAL ************************************	4,890-	0	0	0	0	0	0
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	73,504	71,540	71,540	0	128,990	128,990	80
91301	COMPUTER HARDWARE	25,139	201,600	199,500	0	2,500	2,500	98-
	REPLCMENT MACH & EQUIP	25,934	10,000	10,000	0	,	23,264	132
	REPLCMENT AUTO/TRUCKS	254,617	300,000	298,000	0	,	312,405	4
22100		201/01/	,	200,000	0	012,100	012,100	1
	SUBTOTAL ************************************	379,195	583,140	579,040	0	467,159	467,159	19-
		,	, -10	,-10	Ũ	,	, _00	
	TOTAL EXPENDITURES ******	1,297,676	1,687,757	1,584,046	846,650	502,039	1,625,485	3-

# **Corrections Law Enforcement Sales Tax**

#### **Department Number 2902**

#### Mission

Most of the operating appropriations for the Corrections Department are accounted for in the General Fund in Dept. # 1255. This department accounts for the appropriations from the Law Enforcement Services Fund (fund number 290) pertaining to operations of the Boone County Jail. Revenues of the Law Enforcement Services Fund are derived from a one-eighth cent sales tax approved by voters, which became effective January 1, 2003.

#### **Budget Highlights**

The budget includes funding for 5 additional Corrections Officers 1 additional Corrections Lieutenant, and funding for final implementation of the County's 2002 Salary Plan for Corrections Personnel.

Funding provided through this budget allows the County to operate an inmate transport and intake service to local police departments, thereby relieving them of the need to transport individuals to the Jail for booking.

Please refer to department number 1255, Corrections, for Goals and Objectives, Progress on Prior Year Objectives, Performance Measures and the Organizational Chart.

Position Title		2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Lieutenant Corrections Officer		1.00 5.00	1.00 5.00	1.00 5.00	-
	Total FTEs	6.00	6.00	6.00	
Overtime Holiday		\$ 43,405 \$ 9,827	\$ 38,948 \$ 11,188	\$ 45,914 \$ 11,354	\$ 6,966 \$ 166

#### **Personnel Detail**

# Corrections **Law Enforcement Sales Tax**

# Annual Budget

2902	CORF	RECTIONS-	LE	SALES	TAX	K
290	T.AW	ENFORCEME	ENT	SERVIO	TES	FUND

	CORRECTIONS- LE SALES TAX LAW ENFORCEMENT SERVICES FUND							%CHG
290	LAW ENFORCEMENT SERVICES FUND		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
11001	PERSONAL SERVICES	11010111	10101010	110020122	1020201	1120201	202021	202
10100	SALARIES & WAGES	387,449	428,446	418,195	216,845	0	443,991	3
	OVERTIME	36,540	38,948	43,639	22,277	0	45,914	17
10115	SHIFT DIFFERENTIAL	2,363	2,579	2,417	3,615	1,912	3,615	40
10120	HOLIDAY WORKED	10,526	11,188	12,569	5,660	0	11,354	1
10200		33,093	37,722	35,979	19,002	147	38,622	2
10300	HEALTH INSURANCE	24,150	26,514	26,514	28,500		28,500	7
10325	DISABILITY INSURANCE	1,940	2,251	2,251	1,204	9	2,384	5
10350	LIFE INSURANCE	189	234	234	234	0	234	0
10375	DENTAL INSURANCE	1,890	1,890	1,890	1,950	0	1,950	3
10400	WORKERS COMP	21,119	20,540	20,540	11,031	91	11,031	46-
10500	401(A) MATCH PLAN	2,695	3,510	2,120	3,510	0	3,510	0
10600	UNEMPLOYMENT BENEFITS	1,000	0	5,500	0	0	0	0
	SUBTOTAL ************************************	522,957	573,822	571,848	313,828	2,159	591,105	3
	MATERIALS & SUPPLIES							
23300	UNIFORMS	5,569	5,652	5,652	5,652	0	5,652	0
	SUBTOTAL ************************************	5,569	5,652	5,652	5,652	0	5,652	0
60250	EQUIP & BLDG MAINTENANCE EQUIPMENT INSTALLATION CHARGES	0	3,000	3,000	0	0	0	0
	SUBTOTAL ************************************	0	3,000	3,000	0	0	0	0
70050	CONTRACTUAL SERVICES SOFTWARE SERVICE CONTRACT	17,606	18,490	18,490	19,198	0	19,198	3
	SUBTOTAL ************************************	17,606	18,490	18,490	19,198	0	19,198	3
	OTHER							
85620	OTHER MEDICAL	6,875	7,200	7,200	7,200	0	7,200	0
	SUBTOTAL ************************************	6,875	7,200	7,200	7,200	0	7,200	0
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	0	0	0	0	13,375	13,375	0
	REPLCMENT AUTO/TRUCKS	0	6,515	6,515	0	10, 575	10,0/0	0
52100								
	SUBTOTAL ********************	0	6,515	6,515	0	13,375	13,375	105
	TOTAL EXPENDITURES ******	553,009	614,679	612,705	345,878	15,534	636,530	3

# **Contract Inmate Housing Law Enforcement Sales Tax**

## **Department Number 2906**

#### Mission

Most of the operating appropriations for the Corrections Department (Boone County Jail) are accounted for in the General Fund in Dept. # 1255. This cost center accounts for the appropriations from the Law Enforcement Services Fund (fund number 290) for contract inmate housing.

Revenues of the Law Enforcement Services Fund are derived from a one-eighth cent sales tax approved by voters, which became effective January 1, 2003.

#### **Budget Highlights**

The General Fund includes an appropriation of \$120,000 for contract inmate housing which is supplemented with an appropriation from the Law Enforcement Services Fund (Prop L). This appropriation is only used if the General Fund appropriation is fully expended.

#### **Annual Budget**

2906 CONTRACT INMATE HOUSING-LE TAX 290 LAW ENFORCEMENT SERVICES FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
CONTRACTUAL SERVICES							
71100 OUTSIDE SERVICES	85,781	180,000	36,000	180,000	0	180,000	0
-							
SUBTOTAL *******************	85,781	180,000	36,000	180,000	0	180,000	0
TOTAL EXPENDITURES ******	85,781	180,000	36,000	180,000	0	180,000	0

# **Prosecuting Attorney Summary**

# Department Numbers 1261, 1262, 1263, 1264, 2600, 2610, 2620, 2630, 2640, and 2903

#### Description

The Boone County Prosecuting Attorney provides services that are primarily funded with appropriations from the General Fund and supplemented with additional revenues derived from special fees authorized by statute, forfeiture proceeds, and designated sales taxes. These additional revenues are accounted for in various special revenue funds. The General Fund appropriations are included in the budgets for department number 1261-1264. The other appropriations are included in the special revenue budgets for department number 2600, 2610, 2620, 2630, 2640, and 2903. Detailed information is presented for each of these budgets on the following pages.

The County Commission establishes and approves the appropriations for all General Fund budgets (department number 1261-1264) and the Law Enforcement Services Fund budget (department number 2903). The Prosecuting Attorney establishes and approves the appropriations for all other special revenue fund budgets.

# Prosecuting Attorney Summary

# Dept. Nos. 1261, 1262, 1263, 1264, 2600, 2610, 2620 2630, 2640, and 2903

### Budget Summary

Fund	Dept	Department Name	2004 Actual	F	2005 Projected	2006 Class 1 Personal Services	Othe	2006 asses 2-8 er Services I Charges	C C	2006 lass 9 apital Dutlay	2006 Total
100	1261	Prosecuting Attorney	\$ 1,370,113	\$	1,470,109	\$ 1,334,771	\$	211,462	\$	16,598	\$ 1,562,831
100	1262	Victim Witness	135,040		140,439	124,052		14,484		-	138,536
100	1263	IV-D Child Support	361,014		412,027	397,868		98,024		8,026	503,918
100	1264	PA Retirement	6,461		7,752	-		7,752		-	7,752
260	2600	PA Training	4,933		6,420	-		7,210		-	7,210
261	2610	PA Tax Collection	19,491		23,853	40,981		1,603		-	42,584
262	2620	PA Contingency	18,557		20,000	-		20,000		-	20,000
263	2630	PA Bad Check Collections	98,645		118,771	97,693		8,407		-	106,100
264	2640	PA Forfeiture Money	-		1,358	-		15,650		-	15,650
290	2903	Prosecuting Attorney-Law Enf	144,722		151,787	167,119		1,580		-	168,699
		Total	\$ 2,158,976	\$	2,352,516	\$ 2,162,484	\$	386,172	\$	24,624	\$ 2,573,280

#### Personnel Summary

Fund	Dept	Department Name	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent
100	1261	Prosecuting Attorney	22.32	22.32	22.32
100	1262	Victim Witness	2.75	2.75	2.75
100	1263	IV-D Child Support	7.00	8.00	9.00
100	1264	PA Retirement	-	-	-
260	2600	PA Training	-	-	-
261	2610	PA Tax Collection	0.50	0.62	1.12
262	2620	PA Contingency	-	-	-
263	2630	PA Bad Check Collections	2.18	2.18	1.68
264	2640	PA Forfeiture Money	-	-	-
290	2903	Prosecuting Attorney-Law En	f3.00	3.00	3.00
		<b>Total FTEs</b>	37.75	38.87	39.87

# **Prosecuting Attorney**

# **Department Number 1261**

#### Mission

The Prosecuting Attorney is an elected official who represents the State of Missouri in all criminal matters arising within Boone County. The Prosecuting Attorney's Office also provides the following additional services: enforcement of orders for child support payment, tax collections on behalf of the State of Missouri, Non-Sufficient Funds (NSF) check collections, and operation of the victim-witness unit (see departments number 1263, 2610, 2630, and 1262, respectively). Additional funding is provided for the Prosecuting Attorney's Office through the Law Enforcement Services Fund (refer to department number 2903).

#### **Budget Highlights**

The FY 2006 Budget includes appropriations for replacement of office equipment and furniture. Otherwise, there are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Obtain favorable dispositions against criminal defendants, efficiently manage caseloads, and respond to the needs of the citizens of Boone County, in particular the victims of crime.
- Purchase and implement a new prosecutor case management system and integration with the courts and local law enforcement.
- Address the problem of storing and microfilming criminal case files.
- Address the issue of space shortage in the Prosecutor's Office, and investigate possible solutions.

#### **Progress on Prior Year Objectives**

Obtain favorable dispositions against criminal defendants, efficiently manage our caseload, and respond to the needs of the citizens of Boone County, in particular the victims of crime. In order to capitalize on the successes of the present in meeting these major objectives, this office will continue to increase effectiveness with direct management and technological advancements along with innovative and progressive prosecutorial techniques.

**Response:** Ongoing.

Purchase and implement a new prosecutor case management system. **Response:** Implementing a new case management system that will integrate with the courts and local law enforcement has been a goal for over four years. Work with the Missouri Office of Prosecution Service to review prosecutor case management systems has been underway in 2004 and 2005. "Justware," "Crimes," Justice Information System (JIS), HTE and

## **Prosecuting Attorney**

Karpel have been reviewed. It will continue to be a goal for 2006 funded by money set aside for technology from the Law Enforcement Sales Tax Fund.

- Address the problem of storing and microfilming criminal case files. A few years ago, the Prosecutor's Office was involved in a County-wide solution for storage and is looking forward to a possible resolution. For the first time, the Prosecutor's Office destroyed old misdemeanor files that were housed at the Johnson Building. This temporarily freed up space for storing disposed files, however, there is still a need for additional space. Files are currently stored at several different locations. The long-term goal is to have all disposed files together, enhancing efficiency of retrieval. Some old files are still stored at the North Facility. The Prosecuting Attorney's Office plans to destroy misdemeanors over 10 years old, and move felonies to the Johnson Building. Response: This is a continuing goal as a solution has not yet been implemented for space needs.
- Address the issue of space shortage in the Prosecutor's Office, and investigate possible solutions.
   **Response:** Space shortage is an on-going struggle. The Prosecuting Attorney is a member of the space needs committee in the process of formulating a solution; however, a specific plan is not in place at this time.

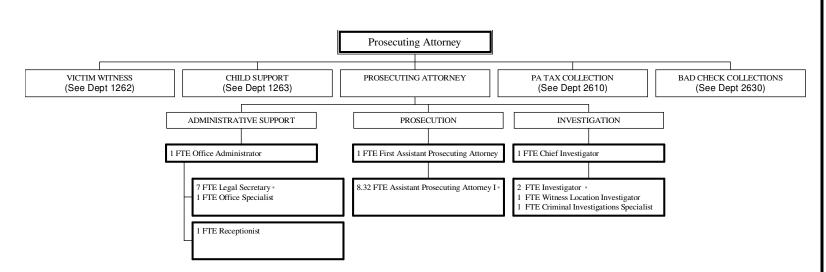
# Performance Measures

Performance Measure	2004	2005	2006	
	Actual	Estimated	Projected	
Number of Felonies Filed	1,261	1,799	1,750	
Number of Misdemeanors Filed	4,422	4,144	4,200	
Number of Traffic Cases Filed	4,009	5,235	4,500	
Total Number of Cases Filed	9,991	11,178	10,400	

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Prosecuting Attorney (Elected)	1.00	1.00	1.00	-
First Assistant Prosecuting Attorney	1.00	1.00	1.00	-
Assistant Prosecuting Attorney I	7.32	a 7.32	a 7.32	a –
Chief Investigator	1.00	1.00	1.00	-
Investigator	1.00	1.00	1.00	-
Office Administrator	1.00	1.00	1.00	-
Witness Location Investigator	1.00	1.00	1.00	-
Legal Secretary	6.00	6.00	6.00	-
Criminal Investigations Specialist	1.00	1.00	1.00	-
Office Specialist	1.00	1.00	1.00	-
Receptionist	1.00	1.00	1.00	
Total FTEs	22.32	22.32	22.32	
Overtime	\$ 16,500	\$ 18,700	\$ 20,750	\$ 2,050

a Assistant Prosecuting Attorney I .68 FTE in Dept. No. 2630



\*1 FTE Investigator, 1 FTE Legal Secretary, 1 FTE Assistant Prosecuting Attorney I funded by Prosecuting Attorney Law Enforcement Sales Tax (Dept. No. 2903)

**Prosecuting Attorney** 

# **Prosecuting Attorney**

# Annual Budget

23001 PRINTING       1,325       2,825       2,825       3,055       0       3,055       8         23050 OTHER SUPPLIES       180       250       250       250       0       250       0         23850 MINOR EQUIPMENT & TOOLS       542       250       850       250       0       250       0         SUBTOTAL ********************************       26,960       31,840       33,375       31,645       0       31,645       0         DUES TRAVEL & TRAINING       3,805       4,085       4,085       4,085       0       3,690       52         37200 SEMINARS/CONFEREN/MEETING       1,870       2,420       3,920       3,690       0       3,690       52         37230 MEALS & LODGING-TRAINING       2,665       2,387       2,387       2,048       0       2,048       14         SUBTOTAL **************************       9,175       11,012       12,512       11,943       0       11,943       8         48000       TELEPHONES       1,261       1,560       1,560       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0	100	GENERAL FUND	000	2005	0.000	2006	2006	2006	%CHG FROM
INTERCOVERNMENT, REVENUE         67,725	3.000	DECODIDETON							
3411         FEDERAL CRAFT RELATIONS         67,725         72,725         72,725         72,725	ACCI		ACIUAL	REVISIONS	PROJECIED	REQUESI	REQUEST	BODGEI	BOD
CHARGES FOR SERVICES 3310 COPTES 3310 COPT	3411		67,725	67,725	67,725	67,725	0	67,725	0
3510       OCPHES       0		SUBTOTAL ************************************	67,725	67,725	67,725	67,725	0	67,725	0
3510       OCPHES       0		CHARGES FOR SERVICES							
3560       COLLECTION FERS       12,500       13,000       25,000       0       25,000       0       130,000       0       130,000       4       130,000       4       130,000       0       130,000       4       130,000       4       130,000       0       0       130,000       4       130,000       4       130,000       <	3510	COPIES		0		0	0	0	0
3574 P.A. FEES       128,090       122,000       130,000       0       130,000       4         MISCULANCOUS       186,503       170,108       381,638       181,608       0       181,608       6         MISCULANCOUS       0       0       0       0       0       0       0       0       0         SUNTOTAL       0       2,000       0 <td></td> <td></td> <td>,</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>			,						
SUBTOTAL         186,503         170,106         181,633         181,608         0         181,608         6           3835         SALE OF COUNTY FIXED ASERT         0         2,000         <								,	
MISCELLAMEOUS         0         2,000         0		=			· · · · · · · · · · · · · · · · · · ·	·			
3835       SALE OF COUNTY FIXED ASSET       0       2,000       0			100,000	1,0,100	101,000	101,000	0	101,000	0
TOTAL REVENUES         254,228         239,833         249,363         249,333         0         249,333         3           PERSONAL SERVICES         989,482         1,044,799         1,010,000         1,083,473         0         1,083,473         3           10100         SALARTES & MAGES         989,482         1,044,799         1,010,000         1,083,473         0         1,083,473         3           10100         MULIDAY MORKED         7663         20,730         400         0         4400         100           10300         HEALT INSURANCE         89,651         98,652         16,620         0         5,356         10         10,300         17,300         7,254         0         7,254         3         7,357         0         13,057         0         13,057         0         13,057         0         13,057         0         13,057         0         1,304,771         4           MATERIALS & SUPPLIES         8,421         12,950         12,2450         1,242,058         1,329,035         0         1,334,771         4           MATERIALS & SUPPLIES         18,670         15,565         16,500         17,190         0         17,190         17,190         17,190         17,190	3835		0	2,000	0	0	0	0	0
PERSONAL SERVICES         989,482         1,044,799         1,010,000         1,083,473         0         1,083,473         3           1010 OKINATES & WAGES         263         200         375         400         400         400           10200 FICA         74,268         81,373         76,000         84,503         0         44,503         3           10300 EALTH INSURANCE         89,851         98,632         98,632         106,020         116,020         77           10350 LIFE INSURANCE         7,934         7,030         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,254         0         7,356         0         1,3657         1,3657         0         1,367         1,34,771         4           MATERIALS & SUPPLIES         2000 OFFICES         5,251         1,26,50         1,790		SUBTOTAL ************************************	0	2,000	0	0	0	0	0
10100 SALARLES 4 WAGES 989,482 1,044,799 1,010,000 1,083,473 0 1,083,473 0 20,750 10 1010 HOLDAY WORKED 263 200 375 400 0 400 10 10120 FICA 74,268 81,373 76,000 84,503 0 84,503 0 106,020 71CA 74,268 81,373 76,000 84,503 0 84,503 0 106,020 7 10325 DISABILITY INSURANCE 794 870 870 870 0 870 0 105,355 DISABLITY INSURANCE 7,031 7,030 7,056 7,254 0 7,254 3 10400 WORKERS COMP 6,280 7,261 7,261 7,352 0 7,352 1 10500 401(A) MARCH PLAN 16,200 13,057 0 10510 CERP-DMP LOST PD CONTRIBUTION 5,566 5,411 5,411 0 0 5,736 6  SUBTOTAL ************************************		TOTAL REVENUES **********	254,228	239,833	249,363	249,333	0	249,333	3
10100 SALARLES 4 WAGES 989,482 1,044,799 1,010,000 1,083,473 0 1,083,473 0 20,750 10 1010 HOLDAY WORKED 263 200 375 400 0 400 10 10120 FICA 74,268 81,373 76,000 84,503 0 84,503 0 106,020 71CA 74,268 81,373 76,000 84,503 0 84,503 0 106,020 7 10325 DISABILITY INSURANCE 794 870 870 870 0 870 0 105,355 DISABLITY INSURANCE 7,031 7,030 7,056 7,254 0 7,254 3 10400 WORKERS COMP 6,280 7,261 7,261 7,352 0 7,352 1 10500 401(A) MARCH PLAN 16,200 13,057 0 10510 CERP-DMP LOST PD CONTRIBUTION 5,566 5,411 5,411 0 0 5,736 6  SUBTOTAL ************************************		PERSONAL SERVICES							
10120 HOLDAY WORKED       263       200       375       400       0       400       100         10200 FICA       74,268       81,373       76,000       84,503       0       84,503       0         10300 HEALTH INSURANCE       89,631       98,632       98,632       98,632       06,020       0       106,020       7         10335 DERTALLTY INSURANCE       7,94       870       870       870       0       870       0       870       0       7,032       0       7,254       0       7,254       0       7,254       0       7,254       0       7,254       0       7,254       0       7,352       0       7,352       0       7,352       0       7,352       0       7,352       0       7,352       0       7,354       0       7,766       6         SUBTOTAL       12,06,172       1,282,150       1,242,058       1,329,035       0       1,334,771       4         MATERIALS & SUPPLIES       8,411       12,950       12,950       12,950       10,900       17,190       10       10,3057       0       3,055       0       3,055       0       3,055       0       3,055       0       3,055       0       3,05		SALARIES & WAGES							
10200 FICA       74,268       81,373       76,000       84,503       0       84,503       0       106,020       0       106,020       7         10300 HEALTH INSURANCE       84,266       4,817       5,455       5,356       0       5,356       106,020       7         10350 LIFE INSURANCE       7,031       7,030       7,030       7,254       0       7,254       0       7,254       0       7,252       0       7,252       1,7252       0       7,254       0       5,366       11       5,11       0       0       5,766       7,254       0       5,736       6       5,310       0       1,3057       0       13,057       0       13,057       0       13,057       0       13,057       0       13,057       0       1,34,771       4         MATERIALS & SUPPLIES       1,206,172       1,262,150       1,242,058       1,3900       0       1,7,190       10       2,200       17,190       10       2,200       16,500       17,190       0       1,450       1,650       1,7,190       10       2,200       1,650       1,506       1,506       1,506       1,506       1,506       1,506       1,506       1,506       1,506       1,506 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td>.,</td> <td></td> <td></td> <td></td>						.,			
10325 DISABLITY INSURANCE 4,266 4,817 5,455 5,356 0 5,366 11 10350 LIFE INSURANCE 7,031 7,030 7,030 7,254 0 7,254 7,352 0 7,254 100 00 000000000000000000000000000000									
10325 DISABLITY INSURANCE 4,266 4,817 5,455 5,356 0 5,366 11 10350 LIFE INSURANCE 7,031 7,030 7,030 7,254 0 7,254 7,352 0 7,254 100 00 000000000000000000000000000000					76,000	84,503	0		
10350 LIFE INSURANCE       794       870       870       0       870       0       870       0       870       0       870       0       0       870       0       0       870       0       7,254       0       7,254       0       7,352       0       7,352       1       0       0       1,3,057       0       1,3,057       0       1,3,057       0       1,3,057       0       1,3,057       0       1,3,057       0       1,3,057       0       1,3,057       0       1,3,057       0       1,34,771       4         MATERIALS 4 SUPPLIES       1,206,172       1,282,150       1,242,058       1,329,035       0       1,34,771       4         MATERIALS 4 SUPPLIES       8,241       12,950       12,950       10,900       0       10,900       10,900       10,900       10,900       10,900       10,900       10,900       10,900       10,900       15       2301       PRITURING       1,825       2,825       2,825       2,825       0       250       0       250       0       250       0       250       0       250       0       250       0       250       0       250       0       250       0       250									
10375 DENTAL INSURANCE 7,031 7,030 7,254 0 7,254 3 10400 WORKERS COMP 6,280 7,261 7,261 7,252 0 7,352 1 10500 401(A) MATCH PLAN 10,200 13,057 10,300 13,057 0 13,057 0 10510 CERF-EMPLOYER PD CONTRIBUTION 5,366 5,411 5,411 0 0 5,736 6 SUBTOTAL					,				
10400 WORKERS COMP 6,280 7,261 7,261 7,252 0 7,352 1 10500 401(A) MATCH FLAN 10,200 13,057 10,300 13,057 0 13,057 0 10510 CERF-EMPLOYER PD CONTRIBUTION 5,368 5,411 5,411 0 0 5,736 6 SUBTOTAL ************************************			7,031		7 030	7 254	0		
10550       401 (A)       MATCH PLAN       10,200       13,057       0       5,735       6         SUBTOTAL<************************************			6,280		7,261	7,352	0		
SUBTOTAL         1,206,172         1,282,150         1,242,058         1,329,035         0         1,334,771         4           MATERIALS & SUPPLIES         22500         GENERATIONS/PUBLICATION         16,670         15,565         16,500         17,190         0         17,190         10           23000         FRINTINC         1,325         2,925         2,825         3,055         0         3,055         8           23050         OFTER SUPPLIES         180         250         250         0         250 <td>10500</td> <td>401(A) MATCH PLAN</td> <td>10,200</td> <td>13,057</td> <td>10,300</td> <td>13,057</td> <td>0</td> <td>13,057</td> <td>0</td>	10500	401(A) MATCH PLAN	10,200	13,057	10,300	13,057	0	13,057	0
MATERIALS & SUPPLIES         22500       SUBSCRIPTIONS/PUBLICATION       16,670       15,565       16,500       17,190       0       17,190       10         23000       OFFICE       SUPPLIES       8,241       12,950       12,950       10,900       0       10,900       1	10510	CERF-EMPLOYER PD CONTRIBUTION	5,368	5,411	5,411	0	0	5,736	6
22500         SUBSCRIFTIONS/PUBLICATION         16,670         15,565         16,500         17,190         0         17,190         10,7190         11,7190         11,7190         11,619         11,619			1,206,172	1,282,150	1,242,058	1,329,035	0	1,334,771	4
23000 OFFICE SUPPLIES       8,241       12,950       12,950       10,900       0       10,900       15,955       11,634       14,905       14,905       14,900       14,960       14,950       13,625       170       13,625       6         10000       DEEPHONES       1,261       1,560       1,560       1,560       1,560       1,560       1,560 <t< td=""><td></td><td>MATERIALS &amp; SUPPLIES</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>		MATERIALS & SUPPLIES							
23001 PENNTING 1,325 2,825 2,825 2,825 0,055 0 3,055 8 23050 OTHER SUPPLIES 180 250 250 0 250 0 250 0 SUBTOTAL ************************************									
23050 OTHER SUPPLIES       180       250       250       250       0       250       0         23850 MINOR EQUIPMENT & TOOLS       542       250       850       250       0       250       0         SUBTOTAL ***************       26,960       31,840       33,375       31,645       0       31,645       0         7000       DUES TRAVEL & TRAINING       3,805       4,085       4,085       4,085       0       3,690       5,690       5,690       5,790       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,048       0       1,043       8         0111LITES       0       11,634       14,500       14,500       13,625       170       13,625       6         48000       TELEPHONES       1,261       1,560       1,560       1,560       0       1,560       0       1,560       0       1,560       0       1,5									
23850         MINOR         EQUIPMENT & TOOLS         542         250         850         250         0         250         0           SUBTOTAL         26,960         31,840         33,375         31,645         0         31,645         0           DUES         TRAVEL & TRAINING         3,805         4,085         4,085         0         31,645         0           37000         DUES         S,805         4,085         0,850         0         3,690         52           37200         SUBINARS/CONFEREN/MEETING         1,870         2,420         3,920         3,690         0         2,120         0         2,148         14         0         11,943         0         11,943								,	
SUBTOTAL *********         26,960         31,840         33,375         31,645         0         31,645         0           DUES TRAVEL & TRAINING         3000         0005         3,805         4,085         4,085         0         4,085         0         3,605         2,200         3,203         3,605         12,200         0         2,120         0         2,120         0         2,120         0         2,120         0         2,120         0         2,120         0         2,120         0         2,120         0         2,120         0         2,120         0         2,120         0         0         1,120         12,512         11,943 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>									
DUES TRAVEL & TRAINING         37000 DUES       3,805       4,085       4,085       4,085       0       4,085       0         37200 SEMINRS/CONFEREN/MEETING       1,870       2,420       3,920       3,690       0       3,690       52         37220 TRAVEL (AIRPRE, MILEAGE, ETC)       835       2,120       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,120       0       2,148       14         SUETOTAL *****************       9,175       11,012       12,512       11,943       0       11,943       8         UTILITIES       11,634       14,500       14,500       13,625       170       13,625       6         48000       TELEPHONES       1,261       1,560       1,560       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,560       0       1,500       0       1,50	23030	=							
37000 DUES       3,805       4,085       4,085       4,085       0       4,085       0         37200 SEMINARS/CONFEREN/METING       1,870       2,420       3,920       3,690       0       3,690       52         37200 TAL       AVAVEL (AIRFARE, MILEAGE, ETC)       835       2,120       2,120       0       0       1,143       3       0       11,943       8       0       1,156       1       50       0		SUBTOTAL ************************************	26,960	31,840	33,375	31,645	0	31,645	0
37200       SEMINARS/CONFEREN/MEETING       1,870       2,420       3,920       3,690       0       3,690       52         37220       TRAVEL (AIRFARE, MILEACE, ETC)       835       2,120       2,120       0       2,120       0       2,120       0       2,048       0       2,048       14         SUETOTAL ************************       9,175       11,012       12,512       11,943       0       11,943       8         UTILITIES       48000       TELEPHONES       11,634       14,500       14,500       13,625       170       13,625       6-         48050       CELLULAR TELEPHONES       1,261       1,560       1,560       0       1,500       2,020       2,020       2,020       0       90       1,50	27000		2 005	4 005	4 005	4 005	0	4 005	0
37220 TRAVEL (AIRFARE, MILEAGE, ETC)       835       2,120       2,120       2,120       0       2,120       0         37230 MEALS & LODGING-TRAINING       2,665       2,387       2,387       2,048       0       2,048       14         SUBTOTAL *************************       9,175       11,012       12,512       11,943       0       11,943       8         UTILITIES       11,634       14,500       14,500       13,625       170       13,625       6         48050 CELLULAR TELEPHONES       1,261       1,560       16,060       15,185       170       15,60       0         SUBTOTAL *******************************       12,895       16,060       16,060       15,185       170       15,185       5         VEHICLE EXPENSE       3,273       4,212       4,500       4,080       0       4,080       3         59100 VEHICLE LICENSE FEE       89       111       75       90       0       90       18         59105 TIRES       3,69       150       150       0       150       0       150       0         59201 LOCAL MILEAGE       484       500       750       750       0       750       50       50       50       50									
37230       MEALS & LODGING-TRAINING       2,665       2,387       2,387       2,048       0       2,048       14-         SUBTOTAL ************************************				,					
UTILITIES         48000 TELEPHONES       11,634       14,500       14,500       13,625       170       13,625       6-         48050 CELLULAR TELEPHONES       1,261       1,560       1,560       1,560       0       1,560       0         SUBTOTAL ****************************       12,895       16,060       16,060       15,185       170       15,185       5-         VEHICLE EXPENSE       3,273       4,212       4,500       4,080       0       4,080       3-         59030 MOTOR VEHICLE LICENSE FEE       89       111       75       90       0       90       18-         59100 VEHICLE REPAIRS       1,606       1,250       1,250       1,500       0       1,500       20         59105 TIRES       369       150       150       150       0       150       20         59200 LOCAL MILEAGE       484       500       750       750       0       750       50         59201 SPECIAL MILEAGE       0       100       100       100       0       100       0         SUBTOTAL ************************************					,				
48000 TELEPHONES       11,634       14,500       13,625       170       13,625       6-         48050 CELLULAR TELEPHONES       1,261       1,560       1,560       1,560       0       1,560       0         SUBTOTAL ************************************		SUBTOTAL ************************************	9,175	11,012	12,512	11,943	0	11,943	8
48050 CELLULAR TELEPHONES       1,261       1,560       1,560       1,560       0       1,560       0         SUBTOTAL ************************************		UTILITIES							
SUBTOTAL ************************************									6-
VEHICLE EXPENSE         59000 MOTORFUEL/GASOLINE       3,273       4,212       4,500       4,080       0       4,080       3-         59030 MOTOR VEHICLE LICENSE FEE       89       111       75       90       0       18-         59100 VEHICLE REPAIRS       1,606       1,250       1,250       1,500       0       1,500       20         59105 TIRES       369       150       150       150       0       150       0         59200 LOCAL MILEAGE       484       500       750       750       0       750       50         59201 SPECIAL MILEAGE       0       100       100       100       0       0       0         SUBTOTAL ******************       5,821       6,323       6,825       6,670       0       6,670       5         EQUIP & BLDG MAINTENANCE	48050	CELLULAR TELEPHONES	1,261	1,560	1,560	1,560	0	1,560	0
59000       MOTORFUEL/GASOLINE       3,273       4,212       4,500       4,080       0       4,080       3-         59000       MOTOR VEHICLE LICENSE FEE       89       111       75       90       0       90       18         59100       VEHICLE REPAIRS       1,606       1,250       1,250       1,500       0       1,500       20         59105       TIRES       369       150       150       0       150       0       150       0       59200       LOCAL MILEAGE       484       500       750       750       0       750       50       50       500       100       0			12,895	16,060	16,060	15,185	170	15,185	5-
59030       MOTOR VEHICLE LICENSE FEE       89       111       75       90       0       90       18-         59100       VEHICLE REPAIRS       1,606       1,250       1,250       1,500       0       1,500       20         59105       TIRES       369       150       150       150       0       150       0         59200       LOCAL MILEAGE       484       500       750       750       0       750       50         59201       SPECIAL MILEAGE       0       100       100       100       0       100       0         SUBTOTAL       ********************       5,821       6,323       6,825       6,670       0       6,670       5         EQUIP & BLDG MAINTENANCE       0       200       200       200       0       200       7       0       200       7       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200       0       200	F 0 0 0 0		2				<i>^</i>		2
59100       VEHICLE REPAIRS       1,606       1,250       1,250       1,500       0       1,500       20         59105       TIRES       369       150       150       150       0       150       0         59200       LOCAL MILEAGE       484       500       750       750       0       750       50         59201       SPECIAL MILEAGE       0       100       100       100       0       100       0         SUBTOTAL       *************************       5,821       6,323       6,825       6,670       0       6,670       5         EQUIP & BLDG MAINTENANCE       60050       EQUIP SERVICE CONTRACT       4,119       4,374       4,374       4,374       325       4,699       7         600200       EQUIP REPAIRS/MAINTENANCE       0       200       200       0       200       0       200       0					,	,		,	3-
59105 TIRES       369       150       150       150       0       150       0         59200 LOCAL MILEAGE       484       500       750       750       0       750       50         59201 SPECIAL MILEAGE       0       100       100       100       0       100       0         SUBTOTAL *******************       5,821       6,323       6,825       6,670       0       6,670       5         EQUIP & BLDG MAINTENANCE       4,119       4,374       4,374       4,374       325       4,699       7         60050 EQUIP REPAIRS/MAINTENANCE       0       200       200       0       200       0       200       0       0							-		
59200 LOCAL MILEAGE       484       500       750       750       0       750       50         59201 SPECIAL MILEAGE       0       100       100       100       0       100       0         SUBTOTAL ************************       5,821       6,323       6,825       6,670       0       6,670       5         EQUIP & BLDG MAINTENANCE       4,119       4,374       4,374       4,374       325       4,699       7         60200 EQUIP REPAIRS/MAINTENANCE       0       200       200       0       200       0       200       0									
59201 SPECIAL MILEAGE       0       100       100       100       0       100       0         SUBTOTAL ************************       5,821       6,323       6,825       6,670       0       6,670       5         EQUIP & BLDG MAINTENANCE       4,119       4,374       4,374       4,374       325       4,699       7         60200 EQUIP REPAIRS/MAINTENANCE       0       200       200       0       0       200       0									
EQUIP & BLDG MAINTENANCE         60050 EQUIP SERVICE CONTRACT       4,119       4,374       4,374       4,374       325       4,699       7         60200 EQUIP REPAIRS/MAINTENANCE       0       200       200       0       200       0       200       0				100			0	100	0
60050 EQUIP SERVICE CONTRACT       4,119       4,374       4,374       4,374       325       4,699       7         60200 EQUIP REPAIRS/MAINTENANCE       0       200       200       200       0       200       0			5,821	6,323	6,825	6,670	0	6,670	5
60050 EQUIP SERVICE CONTRACT       4,119       4,374       4,374       4,374       325       4,699       7         60200 EQUIP REPAIRS/MAINTENANCE       0       200       200       200       0       200       0		EQUIP & BLDG MAINTENANCE							
	60050		4,119	4,374	4,374	4,374	325	4,699	7
SUBTOTAL ************************************	60200	EQUIP REPAIRS/MAINTENANCE	0	200	200	200	0	200	0
			4,119	4,574	4,574	4,574	325	4,899	7

# **Prosecuting Attorney**

# Dept. No. 1261

1261 PROSECUTING ATTORNEY 100 GENERAL FUND

PROSECUTING ATTORNET							
GENERAL FUND							%CHG
		2005		2006	2006	2006	FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
CONTRACTUAL SERVICES							
INSURANCE AND BONDS	0	75	85	0	0	0	0
OUTSIDE SERVICES	160	1,000	1,000	1,000	0	1,000	0
BUILDING USE/RENT CHARGE	104,427	132,338	132,338	139,760	0	139,760	5
EQUIP LEASES & METER CHRG	381	360	360	360	0	360	0
SUBTOTAL ************************************	104,968	133,773	133,783	141,120	0	141,120	5
FIXED ASSET ADDITIONS							
OFFICE EQUIPMENT	0	0	0	0	1,397	0	0
FURNITURE AND FIXTURES	0	0	0	0	2,650	2,650	0
MACHINERY & EQUIPMENT	0	600	500	0	0	0	0
REPLCMENT OFFICE EQUIP	0	0	0	0	11,436	11,436	0
REPLCMENT FURN & FIXTURES	0	1,996	1,822	0	2,512	2,512	25
REPLCMENT AUTO/TRUCKS	0	20,776	18,600	0	0	0	0
SUBTOTAL ************************************	0	23,372	20,922	0	17,995	16,598	28-
TOTAL EXPENDITURES ******	1,370,113	1,509,104	1,470,109	1,540,172	18,490	1,562,831	3
	GENERAL FUND DESCRIPTION CONTRACTUAL SERVICES INSURANCE AND BONDS OUTSIDE SERVICES BUILDING USE/RENT CHARGE EQUIP LEASES & METER CHRG SUBTOTAL ************************************	GENERAL FUND	GENERAL FUND20042005DESCRIPTION CONTRACTUAL SERVICESACTUAL ACTUALREVISIONSINSURANCE AND BONDS075OUTSIDE SERVICES1601,000BUILDING USE/RENT CHARGE104,427132,338EQUIP LEASES & METER CHRG381360SUBTOTAL ************************************	GENERAL FUND         2005           2004         BUDGET + 2005           DESCRIPTION         ACTUAL           CONTRACTUAL SERVICES         NEVISIONS           INSURANCE AND BONDS         0           DUTSIDE SERVICES         160           BUILDING USE/RENT CHARGE         104,427           SUBTOTAL ************************************	GENERAL FUND         2005         2006           2004         BUDGET +         2005         CORE           DESCRIPTION         ACTUAL         REVISIONS         PROJECTED         REQUEST           CONTRACTUAL SERVICES         0         75         85         0           INSURANCE AND BONDS         0         75         85         0           OUTSIDE SERVICES         160         1,000         1,000         1,000           BUILDING USE/RENT CHARGE         104,427         132,338         132,338         139,760           EQUIP LEASES & METER CHRG         381         360         360         360         360           SUBTOTAL ************************************	GENERAL FUND         2005         2006         2006           DESCRIPTION         ACTUAL         REVISIONS         PROJECTED         REQUEST         REQUEST           CONTRACTUAL SERVICES         INSURANCE AND BONDS         0         75         85         0         0           DUISIDE SERVICES         160         1,000         1,000         1,000         0         0           BUILDING USE/RENT CHARGE         104,427         132,338         132,338         139,760         0           EQUIP LEASES & METER CHRG         381         360         360         360         0           SUBTOTAL ************************************	GENERAL FUND         2005         2006

# **Victim Witness**

#### **Department Number 1262**

#### Mission

The Victim/Witness Department of the Prosecuting Attorney's Office is responsible for initially contacting and maintaining a communication link with victims and witnesses. Primary responsibilities include contacting victims and their families, notifying witnesses and victims of all scheduled court appearances of the defendant and/or any continuance of their case, answering all questions regarding the case, securing restitution, and informing victims and witnesses about the judicial process, how it works, and what their role in it will be.

#### **Budget Highlights**

There are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Provide accurate information about the criminal justice system to survivors of crime and their options for participation in it.
- Provide all crime victims with information about their rights and eligibility for restitution/Crime Victim's Compensation.
- Provide emotional support, understanding and referral to appropriate community support for crime survivors.

#### **Progress on Prior Year Objectives**

- Provide accurate information about the criminal justice system to survivors of crime and their options for participation in it.
   **Response:** On-going.
- Provide all crime victims with information about their rights and eligibility for restitution/Crime Victim's Compensation.
   **Response:** On-going. As of July 31, 2005 the Victim Response Team handled 431 property related crimes and 692 domestic violence offenses. Approximately 70% of the property crimes required restitution services. The Victim Response Team consistently offers information and assistance with the filing of applications for the Crime Victim's Compensation Fund (CVCF). In the fiscal year ending June 30, 2005, \$199,042 was paid to victims, and \$17,390 was received in restitution for CFVCF.
- Provide emotional support, understanding and referral to appropriate community support for crime survivors.
   **Response:** On-going. A large referral network for victims includes, but is not limited to the following: Arthur Center, Women's Center at the University of Missouri, Counseling Center at the University of Missouri, as well as the counseling centers at Columbia College and Stephens College, the local abuse shelter, McCambridge Center, Human Comprehensive Services,

#### **Victim Witness**

Salvation Army, United Way, Division of Family Services, Rainbow House, Child Advocacy Center, Mid-Missouri LEAD Institute, ADVENT, Probation and Parole, Juvenile Office, Division of Youth Services, Family Violence Clinic, and the Supporting Others Through Non Violence (SON) program.

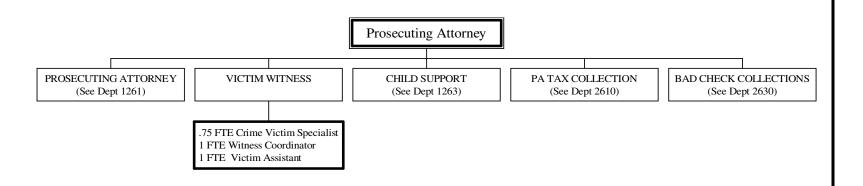
#### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Child Physical Abuse	18	10	15
Child Sexual Abuse	56	70	55
DUI/DWI Crashes	8	15	10
Domestic Violence	1,135	1,166	1,165
Adult Sexual Assault	46	53	55
Survivors of Homicide	15	28	25
Robbery	51	52	65
Burglary	107	118	125
Assault	534	485	515
Victims of Property Related Crimes	986	895	900
Total Victims Served by Victim Response Team	2,956	2,892	2,930

#### **Personnel Detail**

Position Title	2004 Full-time	2005 Full-time	2006 Full-time	2005-2006
	Equivalent	Equivalent	Equivalent	Change
Crime Victim Specialist (Grant Funded)	0.75 a	0.75 a	0.75	ı –
Victim Assistant	1.00	1.00	1.00	-
Witness Coordinator	1.00	1.00	1.00	
<b>Total FTEs</b>	2.75	2.75	2.75	

a Grant runs from Oct 1 - Sept 31 - has been renewed every year since 1995



#### **Victim Witness**

#### Annual Budget

ACCT	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUE
3411	INTERGOVERNMENTAL REVENUE FEDERAL GRANT REIMBURSE	50,624	38,787	51,822	39,104	0	39,104	C
	SUBTOTAL ************************************	50,624	38,787	51,822	39,104	0	39,104	(
3560	CHARGES FOR SERVICES COLLECTION FEES	0	11,814	0	0	0	0	C
	SUBTOTAL ************************************	0	11,814	0	0	0	0	(
	TOTAL REVENUES **********	50,624	50,601	51,822	39,104	0	39,104	22
	PERSONAL SERVICES							
0100	SALARIES & WAGES	99,345	102,689	102,690	108,343	0	98,338	
0110	OVERTIME	384	0	200	300	0	300	
0120	HOLIDAY WORKED	0	0	130	0	0	0	
0200	FICA	7,354	7,855	7,548	8,311	0	7,546	
0300	HEALTH INSURANCE	12,075	13,257	12,152	14,250	0	13,090	
	DISABILITY INSURANCE	431	464	487	525	0	475	
	LIFE INSURANCE	108	117	107	117		107	
	DENTAL INSURANCE	945	945	866	975	Ő	896	
	WORKERS COMP	400	535	535	556		503	
	401(A) MATCH PLAN	1,350	1,755	1,300	1,755	Ő	1,609	
	CERF-EMPLOYER PD CONTRIBUTION	1,148	1,182	1,182	0		1,188	
	SUBTOTAL ************************************	123,541	128,799	127,197	135,132	0	124,052	
	MATERIALS & SUPPLIES							
	SUBSCRIPTIONS/PUBLICATION	334	205	205	424	0	424	10
	OFFICE SUPPLIES	1,445	1,100	1,100	1,100	0	1,100	
	PRINTING	2,637	2,155	2,155	2,270	0	2,270	
	OTHER SUPPLIES	0	0	250	250	0	250	
3850	MINOR EQUIPMENT & TOOLS	234	0	200	200	0	200	
	SUBTOTAL *********************	4,651	3,460	3,910	4,244	0	4,244	2
7000	DUES TRAVEL & TRAINING DUES	325	325	275	275	0	275	1
	SEMINARS/CONFEREN/MEETING	890	750	860	780	0	780	1
	TRAVEL (AIRFARE, MILEAGE, ETC)	197	950	950	962		962	
	MEALS & LODGING-TRAINING	1,342	1,403	1,343	2,284	0	2,284	6
	SUBTOTAL ************************************	2,755	3,428	3,428	4,301	0	4,301	2
	UTILITIES							
8000	TELEPHONES	1,017	1,775	1,775	1,775	0	1,775	
	SUBTOTAL **********************	1,017	1,775	1,775	1,775	0	1,775	
0050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	8	72	56	72	0	72	
	SUBTOTAL ************************************	8	72	56	72	0	72	
	CONTRACTUAL SERVICES	1.00	1.00	1.00	100	0	1.00	
1000	EQUIP LEASES & METER CHRG	192	192	192	192	0	192	
	SUBTOTAL ************************************	192	192	192	192	0	192	
4010	OTHER	1 - 0	1 - 0	100	1 - 0	0	150	
	RECEPTION/MEETINGS	152	150	102	150	0	150	-
	COURT COSTS	562	1,900	929	900	0	900	5
	WITNESS EXPENSES	1,922	7,450	2,500	2,500	0	2,500	6
1 V O O	TRANSCRIPTS-CRIMINAL	235	3,850	350	350	0	350	9
4000								
4000	SUBTOTAL ***********************	2,872	13,350	3,881	3,900	0	3,900	7

# **Child Support Enforcement**

#### **Department Number 1263**

#### Mission

The Family Support Division of the Boone County Prosecutor's Office represents the State of Missouri in establishing paternity and support orders, establishing state debt orders, and in enforcing and modifying existing court orders. The Division pursues civil and criminal remedies for enforcement. Boone County Family Support Division follows the mission of the Missouri Division of Child Support Enforcement: Establish, enforce and monitor the financial responsibility of parents for the support of their children. Core Values: Respect, Participatory Leadership, Diversity, Honesty, Communicate Clearly with Staff and Public, Provide a Service to the Public, and Open Mindedness.

#### **Budget Highlights**

All of the costs (including depreciation on fixed assets) are eligible for state reimbursement at the rate of 66% with an additional 34% being covered by incentive payments. This normally results in 100% coverage of costs. The incentive percentage is subject to change in the event the County does not meet established performance criteria.

The FY 2006 budget includes funding for an additional position, Child Support Enforcement Technician, including furniture and equipment. These costs will be fully reimbursed by the state.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Provide better communication for clients.
- Increase effectiveness in enforcing court orders.

#### **Progress on Prior Year Objectives**

Provide assistance in collecting child support and establishing paternity to all parties requesting help. Increase collections and work to become more efficient.

**Response:** Collections have remained stable, and work to increase this continues. Efficiency will improve as the year progresses with better management tools in place and the addition of a technician.

#### **Child Support Enforcement**

#### Performance Measures

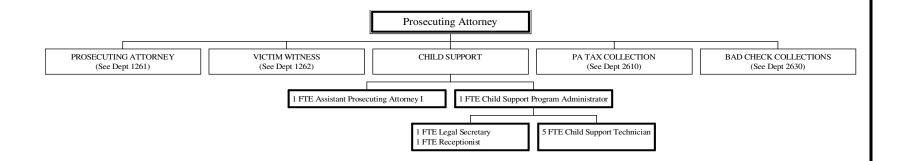
Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Criminal Non Support Cases Filed	13	10	20
Number of Criminal Non Support Cases Disposed	15	18	15
Number of Referrals	445	388	400
Number of Judgments Entered	189	130	170

#### **Personnel Detail**

Position Title	2004 2005 2006 Full-time Full-time Full-time			2005-2006
	Equivalent	Equivalent	Equivalent	Change
Assistant Prosecuting Attorney I	1.00	1.00	1.00	-
Child Support Program Administrator	1.00	1.00	1.00	-
Child Support Technician	4.00	4.00	5.00	1.00
Legal Secretary	1.00	1.00	1.00	-
Receptionist		1.00	1.00	
Total FTEs	7.00	8.00	9.00	1.00
Overtime	\$ 1,450	\$ 1,450	\$ 6,100	\$ 4,650







#### Annual Budget

	GENERAL FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CH FROI P
	DESCRIPTION INTERGOVERNMENTAL REVENUE FED-STATE REIMB EXPENSES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUI
3403	FED-STATE REIMB EXPENSES	400,597	459,851	447,027	478,407	42,862	521,269	1.
	SUBTOTAL ************************************	400,597	459,851	447,027	478,407	42,862	521,269	1
	TOTAL REVENUES **********	400,597	459,851	447,027	478,407	42,862	521,269	1
	PERSONAL SERVICES							
0100	SALARIES & WAGES	227,743	271,791	260,000	283,661	29,455	313,116	1
	OVERTIME	1,679	1,450	1,450	2,500	3,600	6,100	32
	HOLIDAY WORKED	137	0	217	0	0	0	1
	FICA HEALTH INSURANCE	16,255 28,175	20,902 35,352	18,500 35,352	21,891 38,000	2,254 4,750	24,145 42,750	1
	DISABILITY INSURANCE	987	1,237	1,237	1,382	148	1,530	2
0350	LIFE INSURANCE	249	312	312	312	39	351	1
	DENTAL INSURANCE	2,205	2,520	2,520	2,600	325	2,925	
	WORKERS COMP	1,066	1,400	1,400	1,465	156	1,621	1
	401(A) MATCH PLAN CERF-EMPLOYER PD CONTRIBUTION	2,235 166	4,745	2,040	4,680	650 0	5,330 0	1
	UNEMPLOYMENT BENEFITS	45-	0	0	0	0	0	
	SUBTOTAL ************************************	280,855	339,709	323,028	356,491	41,377	397,868	1
0500	MATERIALS & SUPPLIES	0.00	0.2.0	0.2.0	0.2.0	0	0.2.0	
	SUBSCRIPTIONS/PUBLICATION OFFICE SUPPLIES	880 2,304	839 2,000	839 2,135	839 2,950	0	839 2,950	4
	PRINTING	441	730	595	730	0	730	
3850	MINOR EQUIPMENT & TOOLS	232	500	500	500	0	500	
	SUBTOTAL ************************************	3,859	4,069	4,069	5,019	0	5,019	
7000	DUES TRAVEL & TRAINING	510	515	515	505	0	505	
	DUES SEMINARS/CONFEREN/MEETING	510 2,673	515 2,920	515 2,920	595 3,212	0	595 3,212	
	TRAVEL (AIRFARE, MILEAGE, ETC)	2,631	3,429	3,429	3,299		3,299	
	MEALS & LODGING-TRAINING	3,825	4,450	4,450	5,568	0	5,568	2
	SUBTOTAL ************************************	9,639	11,314	11,314	12,674	0	12,674	1
0000	UTILITIES TELEPHONES	2,110	4,949	4,684	3,768	120	3,888	2
	DATA COMMUNICATIONS	2,110	4,949	4,004	3,504	120	3,504	2
	NATURAL GAS	1,905	2,970	2,970	2,970	0	2,970	
	ELECTRICITY	3,032	3,400	3,400	3,400	0	3,400	
	WATER	147	160	160	180	0	180	
	SOLID WASTE SEWER USE	168 171	168 180	168 180	168 180	0	168 180	
0000	=							
	SUBTOTAL ************************************	7,535	11,827	11,562	14,170	120	14,290	
0050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	240	400	400	415	0	415	
	SUBTOTAL ************************************	240	400	400	415	0	415	
	CONTRACTUAL SERVICES							
0050	SOFTWARE SERVICE CONTRACT	0	0	1	1,096	0	1,096	
	INSURANCE AND BONDS	0	0	0	150	0	150	
	OUTSIDE SERVICES	6,433	9,718	9,718	9,718	0	9,718	
	BUILDING USE/RENT CHARGE EQUIP LEASES & METER CHRG	46,384 1,692	47,313 3,321	47,313 2,901	51,257 2,865	540	51,257 3,405	
	SUBTOTAL ************************************	54,510	60,352	59,933	65,086	540	65,626	
	OTHER							
	SUBTOTAL ************************************	0	0	0	0	0	0	
	FIXED ASSET ADDITIONS							
	OFFICE EQUIPMENT	0	200	167	0	200	200	-
	FURNITURE AND FIXTURES COMPUTER SOFTWARE	4,374	1,485	1,554 0	0	4,346 625	4,346 625	1
	REPLCMENT FURN & FIXTURES	0	0	0	0	2,855	2,855	
	SUBTOTAL ************************************	4,374	1,685	1,721	0	8,026	8,026	3
	TOTAL EXPENDITURES ****** al values have been truncated.	361,013	429,356	412,027	453,855		503,918	

# **Prosecuting Attorney Retirement**

#### Dept. No. 1264

#### Mission

The Prosecuting Attorneys' Retirement Fund is a statutory retirement fund provided for Prosecuting Attorneys in the State of Missouri. Boone County is required by law to make a specified annual contribution to the fund; however, the fund is controlled and managed by the State of Missouri.

#### **Budget Highlights**

Legislation passed and signed into law during 2003 reduced the County's annual contribution by one-half and added a \$4 surcharge to the court costs on all criminal and traffic cases handled by the Prosecuting Attorney. The surcharge is remitted to the state.

#### **Annual Budget**

1264 PA RETIREMENT 100 GENERAL FUND		2005		2006	2006	2006	%CHG FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
OTHER							
86790 MO PROSECUTOR'S RETIREMEN	6,460	7,752	7,752	7,752	0	7,752	0
	6,460	7,752	7,752	7,752	0	7,752	0
TOTAL EXPENDITURES *******	6,460	7,752	7,752	7,752	0	7,752	0

### **Prosecuting Attorney Training**

#### **Department Number 2600**

#### **Mission**

The PA Tax Training fund was established to account for the monies received pursuant to RSMo 56.765. The funding for this budget is intended to provide training for prosecuting attorneys and their staff. The Prosecuting Attorney administers this fund.

#### **Budget Highlights**

There are no significant changes to this budget.

#### **Annual Budget**

	PA TRAINING PA TRAINING FUND		2005		2006	2006	2006	%CHG FROM
ACCT	DESCRIPTION CHARGES FOR SERVICES	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
3540	DEFENDANT CRT COSTS&RECOUPMENT	4,645	4,300	5,000	5,000	0	5,000	16
	SUBTOTAL ************************************	4,645	4,300	5,000	5,000	0	5,000	16
	FINES AND FORFEITURES							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	INTEREST							
3711	INT-OVERNIGHT	4	3	10	10	0	10	233
3712	INT-LONG TERM INVEST	73	72	123	97	0	97	34
3798	INC/DEC IN FV OF INVESTMENTS	5-	0	0	0	0	0	0
	SUBTOTAL ************************************	72	75	133	107	0	107	42
	TOTAL REVENUES **********	4,718	4,375	5,133	5,107	0	5,107	16
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	0	0	790	790	0	790	0
37210	TRAINING/SCHOOLS	2,338	2,300	1,796	2,300	0	2,300	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	845	1,380	1,594	1,380	0	1,380	0
37230	MEALS & LODGING-TRAINING	1,749	2,740	2,240	2,740	0	2,740	0
	SUBTOTAL ************************************	4,933	6,420	6,420	7,210	0	7,210	12
	TOTAL EXPENDITURES ******	4,933	6,420	6,420	7,210	0	7,210	12

# **Prosecuting Attorney Tax Collection**

#### **Department Number 2610**

#### Mission

The PA Tax Collection department was established pursuant to RSMo 136.150 and accounts for revenues and expenditures associated with the collection of delinquent taxes, licenses, and fees on behalf of the State of Missouri.

#### **Budget Highlights**

There are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Increase the number of delinquent tax cases certified to the Boone County Prosecuting Attorney's Office by the State of Missouri Department of Revenue (DOR).
- Continue to aggressively work each tax case, either through demand notices, payment agreements, filing civil suits, or obtaining garnishments.

#### **Progress on Prior Year Objectives**

Increase the number of delinquent tax cases certified to the Boone County Prosecuting Attorney's Office by the State of Missouri Department of Revenue (DOR). Successful collection increases revenues for the State of Missouri and for Boone County. Continue to aggressively work each tax case, either through demand notices, payment agreements, filing civil suits, or obtaining garnishments.

**Response:** The Boone County Prosecuting Attorney's revenue has exceeded expectations this year for the State of Missouri and for Boone County. This increase is due, in part, because the DOR chose not to continue with a Tax Amnesty Program in 2005. The Prosecutor's Office has actively solicited tax petitions from the DOR and successfully collected on 90% of the petitions. Boone County is currently ranked third in the State of Missouri for collections, St. Louis and Jackson County being number one and two.

#### **Prosecuting Attorney Tax Collection**

#### **Performance Measures**

Account Specialist PT Pool

Performance Measure			2004 2005 Actual Estimate			2006 ed Projected		
Amount Remitted to Department of Percent Received by Boone Count		\$ \$	345,66 69,133	7 \$ 2	75,000 55,000	) \$	250,000 50,000	
Personnel Detail		Ŷ		- ¥	,000	- ¥	,000	
<b>. .</b>	2004	200	-	2006		2005-20	006	
Position Title	Full-time Equivalent	Full-ti Equiva	_	Full-time Equivale	-	Chang	je	
Bad Check /Tax Administrator	0.25 a		0.25 a		50 в		0.25	
Account Specialist	0.25 a		0.25 a	0.5	50 в	(	0.25	

0.12

0.62

0.12

1.12

-

0.<u>50</u>

- \_

0.50

a Bad Check/Tax Administrator .75 FTE in 2630 and Account Specialist .75 FTE in 2630

**Total FTEs** 

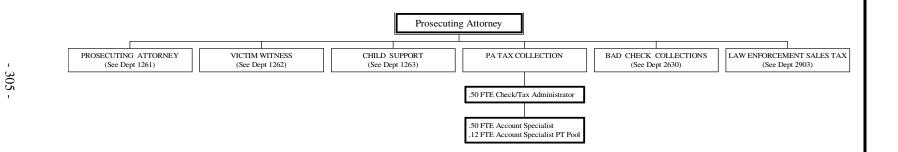
b Bad Check/Tax Administrator .50 FTE in 2610 and Account Specialist .50 FTE in 2610

# Prosecuting Attorney

# Dept. No. 2610

# **Tax Collection**

# **Organizational Chart**



#### **Prosecuting Attorney Tax Collection**

#### Annual Budget

	PA TAX COLLECTION PA TAX COLLECTION FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	CHARGES FOR SERVICES							
3560	) COLLECTION FEES	32,501	20,000	25,000	25,000	0	25,000	2.5
		,	,	,	,	-	,	
	SUBTOTAL ************************************	32,501	20,000	25,000	25,000	0	25,000	25
	INTEREST							
3711	INT-OVERNIGHT	16	7	56	56	0	56	700
3712	NT-LONG TERM INVEST	232	154	520	500	0	500	224
3798	B INC/DEC IN FV OF INVESTMENTS	20	5	0	0	0	0	0
		269	166	576	556	0	556	234
	TOTAL REVENUES **********	32,770	20,166	25,576	25,556	0	25,556	26
	PERSONAL SERVICES							
10100	) SALARIES & WAGES	16,355	19,566	19,566	37,688	0	37,688	92
10110	OVERTIME	416	1,000	1,000	200	0	200	80-
10200	) FICA	1,281	1,573	1,573	2,898	0	2,898	84
10325	DISABILITY INSURANCE	. 84	. 4	, 4	. 1	0	. 1	75-
10400	WORKERS COMP	72	107	107	194	0	194	81
		18,210	22,250	22,250	40,981	0	40,981	84
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	278	278	278	278	0	278	0
23000	) OFFICE SUPPLIES	1,002	1,000	1,000	1,000	0	1,000	0
23001	PRINTING	0	75	75	75	0	75	0
23050	) OTHER SUPPLIES	0	50	50	50	0	50	0
23850	) MINOR EQUIPMENT & TOOLS	0	100	100	100	0	100	0
		1,280	1,503	1,503	1,503	0	1,503	0
	CONTRACTUAL SERVICES							
71100	) OUTSIDE SERVICES	0	100	100	100	0	100	0
		0	100	100	100	0	100	0
	TOTAL EXPENDITURES ******	19,490	23,853	23,853	42,584	0	42,584	78

### **Prosecuting Attorney Contingency**

**Department Number 2620** 

#### **Mission**

The PA Contingency Department accounts for fees collected under RSMo 56.330 for the Prosecuting Attorney of a first class county to be used to pay for incidental costs. The maximum amount of expenditures allowed from this fund each year is \$20,000. Unexpended amounts do not accumulate in the fund. Prior to 1991, these revenues were accounted for in the General Fund. The Prosecuting Attorney, with the approval of a circuit judge, administers this fund.

#### **Budget Highlights**

There are no significant changes in this budget.

#### **Annual Budget**

	PA CONTINGENCY PA CONTINGENCY FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION CHARGES FOR SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3569	OTHER FEES	19,629	20,000	18,458	20,000	0	20,000	0
	SUBTOTAL ************************************	19,629	20,000	18,458	20,000	0	20,000	0
	INTEREST	ć	_	0.1				105
	INT-OVERNIGHT	6	7	21	20	0	20	185
	INT-LONG TERM INVEST	123	150	130	190	0	190	26
3/98	INC/DEC IN FV OF INVESTMENTS	47-	2	0	0	0	0	0
	SUBTOTAL ************************************	82	159	151	210	0	210	32
	TOTAL REVENUES **********	19,712	20,159	18,609	20,210	0	20,210	0
	CONTRACTUAL SERVICES							
71105	LEGAL SERVICES	0	0	0	1,000	0	1,000	0
	SUBTOTAL ************************************	0	0	0	1,000	0	1,000	0
	OTHER							
84600	COURT COSTS	2,973	6,500	6,000	5,500	0	5,500	15-
84700		5,374	6,500	4,432	6,500	0	6,500	0
84800	TRANSCRIPTS-CRIMINAL	8,954	6,500	9,268	6,500	0	6,500	0
85400	CRIMINAL INVESTIGATION	1,253	500	300	500	0	500	0
	SUBTOTAL ************************************	18,556	20,000	20,000	19,000	0	19,000	5-
	TOTAL EXPENDITURES ******	18,556	20,000	20,000	20,000	0	20,000	0

#### **Department Number 2630**

#### Mission

The PA Bad Check Collections Department was established pursuant to RSMo 570.120. Missouri law allows the Prosecuting Attorney to collect the face amount of the check along with all allowable service charges on behalf of the party to whom the check was issued; these amounts are subsequently remitted to the appropriate party. In addition, state law allows the Prosecuting Attorney to assess and collect an administrative handling fee on Non-Sufficient Funds (NSF) checks.

This budget accounts for the revenues derived from the administrative handling fee and for the related collection expenditures.

#### **Budget Highlights**

There are no significant changes to this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Provide incentive for defendants to pay restitution and all fees prior to his/her sentencing date, which generates revenues more quickly than relying on the defendant to pay through the court system.
- Exceed the current level of collection.
- Serve victims of bad checks by aggressively pursuing the prosecution of bad check writers.
- Attempt more recovery of restitution, administrative handling costs, store service charges and Missouri Office of Prosecution Services (MOPS) fees under the 10 day notice process.

#### **Progress on Prior Year Objectives**

- Provide incentive for defendants to pay restitution and all fees prior to his/her sentencing date, which generates revenues more quickly than relying on the defendant to pay through the court system.
   **Response:** On-going.
- Exceed the current level of collection. **Response:** On-going, however, increased use of debit cards rather than actual checks has reduced the number of bad checks submitted to the Prosecutor's Office in 2005 significantly. Effective August 28, 2005, a revision to the statute allowing for collection/prosecution on other forms of presentment involving the transmission of account information, i.e. debit card transactions. Also effective August 28, 2005, administrative handling

fees will increase. Currently the administrative handling fees are \$5.00 for any check under \$10.00, \$10.00 for any check \$10.00-\$99.99, and \$25.00 for checks over \$100.00 plus 10% of the face amount of the check not to exceed \$50.00. With the August 28, 2005 revisions, administrative handling fees will increase to \$25.00 for checks less than \$100.00, \$50.00 for checks \$100.00-\$249.99, and \$50.00 for checks \$250.00 and up, plus 10% of the face amount of the check not to exceed \$75.00.

- Serve victims of bad checks by aggressively pursuing the prosecution of bad check writers.
   Response: On-going.
- Attempt more recovery of restitution, administrative handling costs, store service charges and MOPS fees under the 10 day notice process.
   **Response:** Unfortunately, over the past couple of years, fewer and fewer bad check writers are choosing the option of paying their bad check(s) under the 10-day notice time period. This has resulted in an increase in criminal charges being filed with the court and more uncollectible checks being returned to the victims/businesses.
- Obtain payment without filing criminal charges, resulting in recovery of more administrative costs.
   **Response:** On-going. Effective August 28, 2005, a change in the statute increasing the administrative handling fees and the MOPS fee will likely result in an increase in criminal charges filed and a decrease in control by the Prosecutor's Office for payment of administrative handling fees.

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Bad Checks Received	10,576	8,250	7,000
Number of Cases Filed	390	358	350
Number of Convictions	361	342	300
Number of Dismissals	48	22	30
Court Ordered Restitution Received in PA's Office	155,142	94,800	95,000
Restitution Received in PA's Office	707,377	513,000	550,000
PA Fees Collected	123,477	102,000	100,000

#### **Performance Measures**

#### **Personnel Detail**

Position Title	2004 Full-tir Equival	ne	2005 Full-tin Equivale	ıe	2006 Full-time Equivale	-	2005-2 Chan	
Assistant Prosecuting Attorney I Bad Check /Tax Administrator Account Specialist		0.68 b 0.75 a <u>0.75 a</u>	C	0.68 b 0.75 a 0.75 a	0.:	58 b 50 с 5 <u>0</u> с		(0.25) (0.25)
Total FTEs		2.18	2	2.18	1.0	58		(0.50)
Overtime	\$ 1	,500	\$ 1,	500	\$ 7:	50	\$	(750)

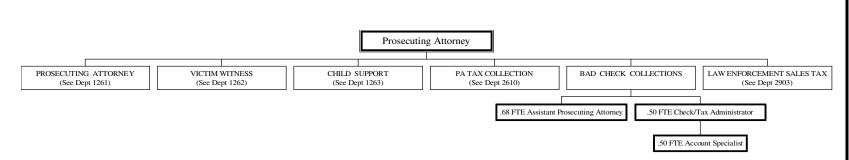
a Bad Check/Tax Administrator .25 FTE in 2610 and Account Specialist .25 FTE in 2610

b Assistant Prosecuting Attorney I .32 FTE in 1261

c Bad Check/Tax Administrator .50 FTE in 2610 and Account Specialist .50 FTE in 2610

# Dept. No. 2630

# **Organizational Chart**



#### Annual Budget

2630 PA BAD CHECK COLLECTIONS

	PA BAD CHECK COLLECTIONS PA BAD CHECK FUND							%CHG
200	IA DAD CHECK FOND		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION CHARGES FOR SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3560	COLLECTION FEES	123,477	123,000	115,000	120,000	0	120,000	2-
	SUBTOTAL ************************************	123,477	123,000	115,000	120,000	0	120,000	2-
			,		,			
3711	INTEREST INT-OVERNIGHT	21	12	57	55	0	55	358
	INT-LONG TERM INVEST	352	200	510	500		500	150
	INC/DEC IN FV OF INVESTMENTS	47	25	0	0		0	0
	SUBTOTAL ************************************	422	237	567	555	0	555	134
	MISCELLANEOUS							
3892	DEPOSIT OVERAGE	131	125	125	125	0	125	0
	SUBTOTAL ************************************	131	125	125	125	0	125	0
	TOTAL REVENUES **********	124,030	123,362	115,692	120,680	0	120,680	2-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	71,665	89,419	89,419	75,114	0	75,114	15-
10110	OVERTIME	1,125	1,500	750	750	0	750	50-
10200	FICA	5,131	6,955	6,955	5,803	0	5,803	16-
	HEALTH INSURANCE	10,774	11,842	11,842	12,730		12,730	7
	DISABILITY INSURANCE	312	411	411	366		366	10-
	LIFE INSURANCE	96	104	104	104		104	0
	DENTAL INSURANCE	844	844	844	871		871	3
	WORKERS COMP 401(A) MATCH PLAN	400 675	473 1,567	473 650	388 1,567		388 1,567	17- 0
10300								
	SUBTOTAL *********************	91,025	113,115	111,448	97,693	0	97,693	13-
	MATERIALS & SUPPLIES							
	POSTAGE	0	5	5	5		5	0
	SUBSCRIPTIONS/PUBLICATION	63	63	98	63		63	0
	OFFICE SUPPLIES	3,947	3,250	3,250	3,250		3,250	0
	PRINTING OTHER SUPPLIES	2,025 153	2,830 250	2,830 1	2,440 250		2,440 250	13- 0
	MINOR EQUIPMENT & TOOLS	425	300	99	300		300	0
20000	_							
	SUBTOTAL *********************	6,615	6,698	6,283	6,308	0	6,308	5-
	DUES TRAVEL & TRAINING							
37000		253	400	325	325		325	18-
	SEMINARS/CONFEREN/MEETING	0	180	1	160		160	11- 0
	TRAVEL (AIRFARE, MILEAGE, ETC) MEALS & LODGING - OTHER	0	124 440	1	124 440		124 440	0
57255								
	SUBTOTAL ************************************	253	1,144	328	1,049	0	1,049	8-
	EQUIP & BLDG MAINTENANCE							
	EQUIP SERVICE CONTRACT	700	700	700	700		700	0
60200	EQUIP REPAIRS/MAINTENANCE	0	50	1	50	0	50	0
	SUBTOTAL ************************************	700	750	701	750	0	750	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	250	1	250	0	250	0
	SUBTOTAL ********************	0	250	1	250	0	250	0
06000	OTHER DEPOSIT SHORTAGE	50	EO	10	FO	0	50	0
00030	_		50		50			
	SUBTOTAL *********************	50	50	10	50	0	50	0
	TOTAL EXPENDITURES ******	98,644	122,007	118,771	106,100	0	106,100	13-

# **Prosecuting Attorney Forfeiture Fund**

#### **Department Number 2640**

#### Mission

The PA Forfeiture Fund accounts for the monies distributed to the Prosecuting Attorney as part of a federal drug forfeiture program. The Prosecuting Attorney has received no distributions for several years and future distributions are not expected. At such time that the existing resources in the fund are fully expended, the fund will be closed.

Expenditures must comply with strict federal program guidelines and are restricted to drug enforcement or drug prosecution activities.

#### **Budget Highlights**

This budget includes a small amount for training and a lump-sum amount for outside services. No specific spending plans are identified at this time for the lumpsum amount; it may be spent throughout the year on allowable activities as directed by the Prosecuting Attorney.

#### **Annual Budget**

2640 PA FORFEITURE MONEY 264 PA FORFEITURE FUND		2005		2006	2006	2006	%CHG FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT DESCRIPTION INTEREST	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3711 INT-OVERNIGHT	12	8	25	25	0	25	212
3712 INT-LONG TERM INVEST	207	175	227	225	0	225	28
3798 INC/DEC IN FV OF INVESTMENTS	10-	0	0	0	0	0	0
SUBTOTAL ************************************	209	183	252	250	0	250	36
TOTAL REVENUES **********	209	183	252	250	0	250	36
DUES TRAVEL & TRAINING							
37200 SEMINARS/CONFEREN/MEETING	0	500	550	500	0	500	0
37220 TRAVEL (AIRFARE, MILEAGE, ETC)	0	700	263	700	0	700	0
37230 MEALS & LODGING-TRAINING	0	700	545	700	0	700	0
SUBTOTAL ************************************	0	1,900	1,358	1,900	0	1,900	0
CONTRACTUAL SERVICES							
71100 OUTSIDE SERVICES	0	13,750	0	13,750	0	13,750	0
SUBTOTAL ************************************	0	13,750	0	13,750	0	13,750	0
TOTAL EXPENDITURES ******	0	15,650	1,358	15,650	0	15,650	0

# Prosecuting Attorney Law Enforcement Sales Tax

#### **Department Number 2903**

#### Mission

Most of the operating appropriations for the Prosecuting Attorney's Office are accounted for in the General Fund in Dept. # 1261. This department accounts for the appropriations from the Law Enforcement Services Fund (fund number 290) for needs of the Prosecuting Attorney's Office. Revenues of the Law Enforcement Services Fund are derived from a one-eighth cent sales tax approved by voters, which became effective January 1, 2003.

#### **Budget Highlights**

There are no significant changes to this budget.

Please refer to department number 1261, Prosecuting Attorney, for Goals and Objectives, Progress on Prior Year Objectives, Performance Measures and the Organizational Chart.

Position Detail	2004 Full-Time Equivalent	2005 Full-Time Equivalent	2006 Full-Time Equivalent	2005-2006 Change
Investigator	1.00	1.00	1.00	-
Legal Secretary	1.00	1.00	1.00	-
Assistant Prosecuting Attorney I	1.00	1.00	1.00	
<b>Total FTEs</b>	3.00	3.00	3.00	
Overtime	\$ 1,750	\$ 2,200	\$ 800	\$ (1,400)

#### **Personnel Detail**

#### **Prosecuting Attorney** Law Enforcement Sales Tax

#### Annual Budget

2903 PROSECUTING ATTRNY-LE SALES TX 290 LAW ENFORCEMENT SERVICES FUND

290 1	LAW ENFORCEMENT SERVICES FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION PERSONAL SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
10100	SALARIES & WAGES	111,636	131,102	122,000	135,995	0	135,995	3
10110	OVERTIME	1,859	2,200	800	800	0	800	63-
10120	HOLIDAY WORKED	0	0	110	200	0	200	0
10200	FICA	8,442	10,197	9,218	10,480	0	10,480	2
	HEALTH INSURANCE	12,075	13,257	13,257	14,250	0	14,250	7
10325	DISABILITY INSURANCE	446	602	602	661	0	661	9
10350	LIFE INSURANCE	99	117	117	117	0	117	0
10375	DENTAL INSURANCE	945	945	945	975	0	975	3
10400	WORKERS COMP	567	694	694	701	0	701	1
10500	401(A) MATCH PLAN	950	1,755	1,300	1,755	0	1,755	0
10510	CERF-EMPLOYER PD CONTRIBUTION	1,201	1,425	1,180	0	0	1,185	16-
	SUBTOTAL ************************************	138,222	162,294	150,223	165,934	0	167,119	2
	UTILITIES		1 500	1 500		<u>_</u>		
48000	TELEPHONES	721	1,508	1,508	1,524	0	1,524	1
	SUBTOTAL ************************************	721	1,508	1,508	1,524	0	1,524	1
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	34	48	56	56	0	56	16
	SUBTOTAL *******************	34	48	56	56	0	56	16
	FIXED ASSET ADDITIONS							
	FURNITURE AND FIXTURES	4,019	0	0	0	0	0	0
	MACHINERY & EQUIPMENT	351	0	0	0	0	0	0
91301	COMPUTER HARDWARE	1,372	0	0	0	0	0	0
	SUBTOTAL ************************************	5,743	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	144,721	163,850	151,787	167,514	0	168,699	2



## **Public Administrator**

#### **Department Number 1200**

#### Mission

The office of the Public Administrator was created under RSMo 473.730. The duty of the Public Administrator, as set forth in RSMo 473.743, is to take into charge and custody the estates of all deceased persons, and the person and estates of all minors, and the estates or person and estate of all incapacitated persons in their county, in the following cases: (1) when a stranger dies intestate in the County without relations, or dies leaving a will, and the personal representative named is absent, or fails to qualify; (2) when persons die intestate without any known heirs; (3) when persons unknown die or are found dead in the County; (4) when money, property, papers or other estate are left in a situation exposed to loss or damage, and no other person administers on the same; (5) when any estate of any person who dies intestate therein, or elsewhere, is left in the County liable to be injured, wasted, or lost; when the intestate does not leave a known husband, widow, or heirs in this state; (6) the persons of all minors under the age of fourteen years, whose parents are dead, and who have no legal guardian or conservator; (7) the estates of all minors whose parents are dead, or, if living, refuse or neglect to qualify as conservator, or, having qualified have been removed, or are, from any cause, incompetent to act as such conservator, and who have no one authorized by law to take care of and manage their estate; (8) the estates or person and estate of all disabled or incapacitated persons in this County who have no legal guardian or conservator, and no one competent to take charge of such estate or to act as such guardian or conservator, can be found, or is known to the court having jurisdiction, who will qualify; (9) where from any other good cause, the court shall order them to take possession of any estate to prevent its being injured, wasted, purloined or lost.

#### **Budget Highlights**

The FY 2006 budget includes funding for an additional FTE, a Deputy Public Administrator.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Deal effectively with all agencies the Public Administrator has contact with as well as work with the Probate Division of the Boone County Circuit Court for the benefit of all clients.
- Meet the individual needs of each client through close contact, and manage their finances giving them as much quality of life as possible.

#### **Progress on Prior Year Objectives**

 Deal effectively with all agencies the Public Administrator has contact with as well as to work with the Probate Division of the Boone County Circuit Court for the benefit of all clients.
 Response: Accomplished.

#### **Public Administrator**

 Meet the individual needs of each client through close contact, and manage their finances giving them as much quality of life as possible.
 **Response:** Accomplished.

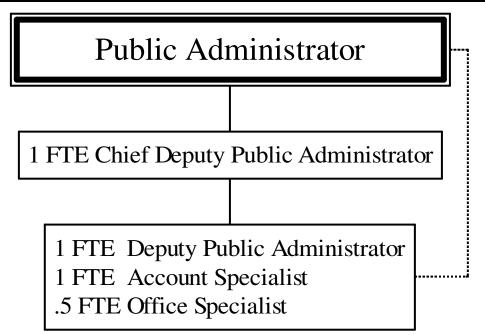
#### **Performance Measures**

Performance Measure	2004 Actual	2005 Estimated	2006 Projected
Total Assets Managed	\$4,652,495	\$3,944,524	\$4,000,000
Number of Houses/Farms Managed	6	4	5
Annual Income Managed	\$1,789,672	\$1,896,691	\$2,000,000
Total Number of Cases	290	308	325

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Public Administrator (Elected)	1.00	1.00	1.00	-
Chief Deputy Public Administrator	1.00	1.00	1.00	-
Deputy Public Administrator	-	-	1.00	1.00
Account Specialist	1.00	1.00	1.00	-
Office Specialist	0.50	0.50	0.50	
Total FTEs	3.50	3.50	4.50	1.00
Overtime	\$ -	\$ 500	\$ 500	\$ -

#### **Organizational Chart**



#### **Public Administrator**

#### Annual Budget

1200 PUBLIC ADMINISTRATOR

	PUBLIC ADMINISTRATOR GENERAL FUND							\$CUC
	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
	CHARGES FOR SERVICES PUBLIC ADM. FEES	117,041	80,000	81,357	90,000	REQUEST 0	90,000	12
	SUBTOTAL ************************************	117,041	80,000	81,357	90,000	0	90,000	12
	TOTAL REVENUES **********	117,041	80,000	81,357	90,000	0	90,000	12
	PERSONAL SERVICES							
	SALARIES & WAGES OVERTIME	148,678 131	154,835 500	154,835 500	162,042 500	34,159 0	196,201 500	26 0
	FICA	10,688	11,883	10,980	12,434	2,613	15,047	
	HEALTH INSURANCE	12,075	13,257	13,257	14,250	4,750	19,000	43
	DISABILITY INSURANCE	598	654	654	731	170	901	37
10350	LIFE INSURANCE	108	117	117	117	39	156	33
10375	DENTAL INSURANCE	945	945	945	975	325	1,300	37
10400	WORKERS COMP	573	662	662	686	147	833	25
10500	401(A) MATCH PLAN	1,080	1,755	2,075	1,755	650	2,405	37
	SUBTOTAL ************************************	174,879	184,608	184,025	193,490	42,853	236,343	28
22000	MATERIALS & SUPPLIES OFFICE SUPPLIES	908	1,000	1,000	1,400	0	1,400	40
	PRINTING	428	520	520	520	0	520	40
	COMPUTER SUPPLIES	420	50	50	50	0	50	0
	PRINTER SUPPLIES	562	750	750	1,000	0	1,000	
	OTHER SUPPLIES	0	100	100	100	0	100	0
	MINOR EQUIPMENT & TOOLS	60	100	100	100	0	100	0
	SUBTOTAL ************************************	1,959	2,520	2,520	3,170	0	3,170	25
	DUES TRAVEL & TRAINING							
37000		0	270	270	270	0	270	0
	TRAINING/SCHOOLS	670	500	514	500	0	500	0
	TRAVEL (AIRFARE, MILEAGE, ETC) MEALS & LODGING-TRAINING	586 1,337	300 297	300 791	700 1,205	0	700 1,205	133 305
	SUBTOTAL ************************************	2,593	1,367	1,875	2,675	0	2,675	95
	UTILITIES							
	TELEPHONES	1,616	1,700	1,700	1,700	0	1,700	0
48050	CELLULAR TELEPHONES	871	1,200	900	900	0	900	25-
	SUBTOTAL ************************************	2,487	2,900	2,600	2,600	0	2,600	10-
E0200	VEHICLE EXPENSE	6 462	7 070	6 570	0.000	0	9,000	27
59200	LOCAL MILEAGE	6,462	7,078	6,570	9,000			
	SUBTOTAL *********************	6,462	7,078	6,570	9,000	0	9,000	27
	EQUIP & BLDG MAINTENANCE							
	EQUIP SERVICE CONTRACT	699	700	792	792	0	792	13
60200	EQUIP REPAIRS/MAINTENANCE	0	100	0	100	0	100	0
	SUBTOTAL ************************************	699	800	792	892	0	892	11
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	0	800	800	0	0	0	0
71000	INSURANCE AND BONDS	0	50	50	50	0	50	0
	LEGAL SERVICES	90	1,700	1,617	1,700	0	1,700	0
71107	BANK/CREDIT CARD SERVICE FEES	180	180	210	210	0	210	16
	BUILDING USE/RENT CHARGE	7,836	9,931	9,931	10,486	0	10,486	5
	STORAGE CHARGES EQUIP LEASES & METER CHRG	235 59	300 80	300 80	300 80	0	300 80	0
. 1000	SUBTOTAL **********************************	8,400	13,041	12,988	12,826	0	12,826	1-
		0,400	10,041	12,300	12,020	0	12,020	T_
01000	FIXED ASSET ADDITIONS	^	^	^	^	c	<u> </u>	0
	OFFICE EQUIPMENT	0	0	0	0	600	600	0
	FURNITURE AND FIXTURES REPLCMENT OFFICE EQUIP	0	500 0	553 0	0	0 2,885	0 2,885	0
	_							
	SUBTOTAL ************************************	0	500	553	0	3,485	3,485	597
	TOTAL EXPENDITURES ******	197,482	212,814	211,923	224,653	46,338	270,991	27

### **Medical Examiner**

#### **Department Number 1280**

#### Mission

The Medical Examiner is appointed by the County Commission and is responsible for investigating deaths occurring within Boone County, and working closely with law enforcement authorities, judicial authorities, and state and federal agencies. Additionally, the Medical Examiner processes death certificates, performs autopsies, and maintains written documentation of all investigations, as required by State Statute. All services are obtained through contractual arrangements; therefore, this budget does not reflect personnel appropriations.

#### **Budget Highlights**

The County contracts with the University of Missouri for Medical Examiner services as well as death investigator services, morgue use, testing, and administrative support. This budget includes appropriations for these contractual services.

There are no significant changes to this budget.

#### **Annual Budget**

	CAL EXAMINER RAL FUND		2005		2006	2006	2006	%CHG FROM
ACCT DESC	RIPTION	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
	TRACTUAL SERVICES	ACIUAL	KEV1510N5	PROJECIED	REQUEST	REQUEST	BODGEI	БОД
	FESSIONAL SERVICES	133,539	134,718	134,718	138,760	0	138,760	3
SUBI		133,539	134,718	134,718	138,760	0	138,760	3
OTHE 86300 TESI		27,640	25,024	25,000	25,750	0	25,750	2
SUB		27,640	25,024	25,000	25,750	0	25,750	2
TC	TAL EXPENDITURES ******	161,180	159,742	159,718	164,510	0	164,510	2

### **District Defender**

#### **Department Number 1285**

#### Mission

The District Defender, previously known as the Public Defender, provides legal defense for all indigent persons charged with criminal offenses who request a District Defender. The District Defender's Office is primarily funded by the State of Missouri. As required by statute, Boone County provides office space and utilities.

#### **Budget Highlights**

There are no significant changes in this budget.

#### **Annual Budget**

1285 PUBLIC DEFENDER 100 GENERAL FUND		2005		2006	2006	2006	%CHG FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT DESCRIPTION CONTRACTUAL SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
71500 BUILDING USE/RENT CHARGE	31,025	33,488	33,488	33,072	0	33,072	1-
SUBTOTAL ************************************	31,025	33,488	33,488	33,072	0	33,072	1-
TOTAL EXPENDITURES ******	31,025	33,488	33,488	33,072	0	33,072	1-

### **Emergency Services and Dispatch**

#### **Department Number 1287**

#### **Mission**

This budget accounts for the County's share of operational costs for Joint Communications Information Center (JCIC) and Emergency Management. The County shares in the operational costs as outlined in a cooperative agreement. Currently, the County is responsible for 23% of the JCIC operating and capital budget. The County's share includes costs for the Hallsville, Sturgeon, and Ashland Police Departments.

In addition, the County is responsible for 33% of the shared costs and 100% of the County costs included in the Emergency Management budget.

#### **Budget Highlights**

The County's share of JCIC costs has increased substantially from FY 2001 to the present. In FY 2001, the cost-share rate was 12% and it has increased to the FY 2006 cost-share rate of 32.4%. The Sheriff and the County Commission are studying the causes for these increases.

#### **Annual Budget**

100 GENERAL FUND ACCT DESCRIPTION INTERGOVERNMENTAL REVENUE	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUE
3411 FEDERAL GRANT REIMBURSE	39,387	0	14,235	0	0	0	C
SUBTOTAL ********************	* 39,387	0	14,235	0	0	0	(
TOTAL REVENUES *********	* 39,387	0	14,235	0	0	0	C
MATERIALS & SUPPLIES 3050 OTHER SUPPLIES	2,707	0	0	0	0	0	C
SUBTOTAL *****************	* 2,707	0	0	0	0	0	(
DUES TRAVEL & TRAINING 37210 TRAINING/SCHOOLS 37230 MEALS & LODGING-TRAINING	600 438	0 0	0 0	0	0 0	0 0	(
SUBTOTAL ******************	* 1,038	0	0	0	0	0	(
VEHICLE EXPENSE							
SUBTOTAL *******************	* 0	0	0	0	0	0	
CONTRACTUAL SERVICES 1100 OUTSIDE SERVICES 1101 PROFESSIONAL SERVICES	366,254 6,750	514,028 0	488,326 0	719,918 0	0 0	719,918 0	4(
SUBTOTAL ********************	* 373,004	514,028	488,326	719,918	0	719,918	4
OTHER 6670 EMERGENCY MANAGEMENT	47,083	47,124	55,280	59,584	0	59,584	2
SUBTOTAL ********************	* 47,083	47,124	55,280	59,584	0	59,584	2
FIXED ASSET ADDITIONS 1300 MACHINERY & EQUIPMENT	30,781	0	0	0	0	0	
SUBTOTAL *******************	* 30,781	0	0	0	0	0	
TOTAL EXPENDITURES ****** ecimal values have been truncate		561,152	543,606	779,502	0	779,502	31

# Public Safety Grants/ Special Projects

#### **Department Number 1288**

#### **Mission**

The County Commission administers this budget and it is used to account for grant funding received under the Homeland Security program.

#### **Budget Highlights**

Prior to FY 2005, Homeland Security program funding was accounted for in department number 1287. There are no appropriations for FY 2006, and future funding is uncertain at this time.

#### **Annual Budget**

1288 PUBLIC S 100 GENERAL	SAFETY GRANTS/SPEC PROJ FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT DESCRIF	TTON .	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	VERNMENTAL REVENUE	ACIUAL	KEVISIONS	FROOLCIED	KEQUESI	KEQUES I	DODGET	BOD
	GRANT REIMBURSE	0	123,060	123,060	0	0	0	0
SUBTOTA	T *********************	0	123,060	123,060	0	0	0	0
TOTAI	_ REVENUES **********	0	123,060	123,060	0	0	0	0
	RAVEL & TRAINING	<u>^</u>	6 500	6 500	0	0	<u>^</u>	<u>^</u>
3/230 MEALS &	LODGING-TRAINING	0	6,500	6,500	0	0	0	0
SUBTOTA	T ****************	0	6,500	6,500	0	0	0	0
	CTUAL SERVICES							
71100 OUTSIDE		0	36,723	36,723	0	0	0	0
71101 PROFESS	SIONAL SERVICES	0	2,000	2,000	0	0	0	0
SUBTOTA		0	38,723	38,723	0	0	0	0
FIXED A	ASSET ADDITIONS							
91300 MACHINE	ERY & EQUIPMENT	0	55,337	55,337	0	0	0	0
91301 COMPUTE	ER HARDWARE	0	22,500	22,500	0	0	0	0
SUBTOTA	T ***************	0	77,837	77,837	0	0	0	0
TOTAI	L EXPENDITURES ******	0	123,060	123,060	0	0	0	0

# **E-911 Emergency Telephone**

#### **Department Number 2020**

#### Mission

The County Commission is the appropriating authority for this budget. This budget accounts for the revenues derived from a 1985 voter-approved 2% telephone tax. The tax is authorized in RSMo 190.305. When the tax was approved in 1985, it was used to pay for significant equipment costs associated with acquiring and implementing enhanced 911 technologies. Since then the revenues have paid for equipment maintenance, upgrades, and replacement as well as other operating costs. The tax revenues are not sufficient to pay for the operating cost of the Joint Communications Information Center (JCIC). JCIC costs are allocated to the City of Columbia, Boone County, local hospitals and the Boone County Fire Protection District. (The County's share of the JCIC operating budget is accounted for in the General Fund; see department number 1287.)

Since 1985, the revenues have been used to pay for certain recurring operational charges associated with the initial equipment purchase as well as finance routine equipment upgrades and replacements.

#### **Budget Highlights**

The annual budget includes amounts for monthly trunk and line charges associated with the E-911 system as well as applicable maintenance coverage. It also pays for a part-time data entry clerk and varied equipment.

The budget includes funding for a software upgrade.

#### **E-911 Emergency Telephone**

#### Annual Budget

	E-911 EMERGENCY TELEPHONE E-911 EMERGENCY TELEPHONE							%CHG
		2004	2005	2005	2006 CORE	2006	2006	FROM PY
ACCT	DESCRIPTION	ACTUAL	BUDGET + REVISIONS	PROJECTED	REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	BUD
ACCI	SALES TAXES	ACIUAL	REVISIONS	PROJECIED	REQUEST	REQUEST	BUDGEI	POD
3120	EMERGENCY TELEPHONE TAX	251,515	262,000	247,000	245,000	0	245,000	6-
		251,515	262,000	247,000	245,000	0	245,000	6-
	INTEREST							
3711	INT-OVERNIGHT	327	300	700	700	0	700	133
	INT-LONG TERM INVEST	5,548	5,500	6,500	6,500	0	6,500	18
3798	INC/DEC IN FV OF INVESTMENTS	388-	0	0	0	0	0	0
		5,486	5,800	7,200	7,200	0	7,200	24
	TOTAL REVENUES **********	257,002	267,800	254,200	252,200	0	252,200	5-
	UTILITIES							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
60050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	34,326	57,000	56,043	58,000	0	58,000	1
		34,326	57,000	56,043	58,000	0	58,000	1
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	170,990	187,800	179,000	103,920	0	103,920	44-
71110	CONTRACT LABOR	27,640	30,000	27,792	30,000	0	30,000	0
	-							
	SUBTOTAL *********************	198,630	217,800	206,792	133,920	0	133,920	38-
	OTHER							
86910	PY ENCUMBRANCES NOT USED	41,063-	0	0	0	0	0	0
		41,063-	0	0	0	0	0	0
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	18,900	0	0	0	0	0	0
92302	REPLC COMPUTER SOFTWARE	0	0	0	0	18,500	18,500	0
	SUBTOTAL ************************************	18,900	0	0	0	18,500	18,500	0
	TOTAL EXPENDITURES ******	210,793	274,800	262,835	191,920	18,500	210,420	23-

## **Law Enforcement Sales Tax**

#### **Department Number 2900**

#### Mission

The Law Enforcement Services Fund (fund number. 290) was established to account for the proceeds from a permanent one-eighth cent sales tax, effective January 1, 2003. State law requires that the tax proceeds be deposited into a separate fund and administered by the County Commission in accordance with the requirements of RSMo 67.582. Expenditures from the Fund are restricted to law enforcement services.

Several department numbers (or cost centers) are used to account for the expenditures authorized by the County Commission. Please refer to the following department numbers:

- Dept. No. 2900—accounts for revenues.
- Dept. No. 2901—accounts for appropriations pertaining to Sheriff Operations.
- Dept. No. 2902—accounts for appropriations pertaining to Corrections.
- Dept. No. 2903—accounts for appropriations pertaining to the Prosecuting Attorney.
- Dept. No. 2904—accounts for appropriations pertaining to alternative correction programs.
- Dept. No. 2905—accounts for appropriations pertaining to the development and implementation of a comprehensive judicial information system.
- Dept. No. 2906—accounts for appropriations pertaining to contract housing of inmates in other correctional facilities. These appropriations are in addition to the general fund appropriations for the same purpose.
- Dept. No. 2907—accounts for appropriations administered by the Court that pertain to fiber connectivity.

#### **Budget Highlights**

There are no significant changes in this budget.

#### Law Enforcement Sales Tax

#### Annual Budget

	LAW ENFORCEMENT SALES TAX REV LAW ENFORCEMENT SERVICES FUND							%CHG
290 .	EAW ENFORCEMENT SERVICES FOND		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
ACCI	SALES TAXES	ACIOAL	KEVISIONS	FROUDCIED	KEQ0E51	KEQUES I	DODGEI	DOD
3110	SALES TAXES	2,567,492	2,640,000	2,695,000	2,800,000	0	2,800,000	6
5110	oned made	2,007,102	2,010,000	2,000,000	2,000,000	0	2,000,000	0
	SUBTOTAL ************************************	2,567,492	2,640,000	2,695,000	2,800,000	0	2,800,000	6
	INTEREST							
3711	INT-OVERNIGHT	544	400	1,300	1,300	0	1,300	225
	INT-LONG TERM INVEST	8,295	6,000	9,600	9,600	0	9,600	60
	INT-SALES TAX	1,178	725	1,500	1,500	0	1,500	106
	INC/DEC IN FV OF INVESTMENTS	861	0	1,000	1,000	0	1,000	0
5750	inc, blo in iv or invibilitatio	001	0	0	0	0	0	0
	SUBTOTAL ************************************	10,879	7,125	12,400	12,400	0	12,400	74
	TOTAL REVENUES **********	2,578,371	2,647,125	2,707,400	2,812,400	0	2,812,400	6
	OTHER							
86800	EMERGENCY	0	5,685	0	25,000	0	25,000	339
86850	CONTINGENCY	0	. 0	0	. 0	0	30,000	0
86910	PY ENCUMBRANCES NOT USED	0	0	11,136-	0	0	0	0
	SUBTOTAL ************************************	0	5,685	11,136-	25,000	0	55,000	867
Decim	TOTAL EXPENDITURES ******	0	5,685	11,136-	25,000	0	55,000	867

# Law Enforcement/Judicial Information System Law Enforcement Sales Tax

#### **Department Number 2905**

#### Mission

This department accounts for the appropriations from the Law Enforcement Services Fund (fund number 290) for developing and implementing a County-wide judicial information system. Revenues of the Law Enforcement Services Fund are derived from a one-eighth cent sales tax approved by voters, which became effective January 1, 2003.

The County Commission administers this budget, with the input and collaboration of law enforcement and judicial officials.

#### **Budget Highlights**

This budget includes funding for the monthly charges for the fiber optics infrastructure related to the Sheriff and Jail facilities.

#### **Annual Budget**

	LE/JUDICIAL INFO SYS-LESALESTX LAW ENFORCEMENT SERVICES FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION UTILITIES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
48000	TELEPHONES	0	28,176	9,796	0	0	0	0
48002	DATA COMMUNICATIONS	0	0	1	18,456	0	18,456	0
	SUBTOTAL ************************************	0	28,176	9,797	18,456	0	18,456	34-
60050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	742	525	0	0	0	0	0
	SUBTOTAL ************************************	742	525	0	0	0	0	0
	OTHER							
86850	CONTINGENCY	0	161,000	0	0	0	0	0
	SUBTOTAL ************************************	0	161,000	0	0	0	0	0
91301	FIXED ASSET ADDITIONS COMPUTER HARDWARE	9,771	1,674	1,674	0	0	0	0
	SUBTOTAL ************************************	9,771	1,674	1,674	0	0	0	0
	TOTAL EXPENDITURES ******	10,513	191,375	11,471	18,456	0	18,456	90-

# Neighborhood Improvement District Administration

# **Department Number 1340**

#### Mission

This budget is administered by Public Works and is intended to provide administrative support for the Neighborhood Improvement District (NID) program. The Missouri statutes authorize the County Commission to establish a neighborhood improvement district and approve a specific improvement project. Although the statutes allow formation of a NID pursuant to either a petition or election process, Boone County policies only allow a petition process. The NID statutes permit a wide array of improvement projects; however, County policy limits such projects to road and/or sewer projects.

All costs of the improvement project are borne by property owners contained within the boundaries of the NID. To the extent possible, the administrative costs incurred in this budget will be charged to specific NID projects and ultimately billed back to property owners within the given NID.

#### **Budget Highlights**

NID activity levels are insufficient to justify staff dedicated solely to this program. However, there is a need for NID coordination and administration which is provided by existing Public Works staff, with appropriate reimbursement being made to Public Works from this budget.

NID activity levels are not expected to change in the near future. As a result, there are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Build a minimum of one road project.
- Build a minimum of one sanitary sewer project.
- Process all applications when received.
- Have a collection and tracking program developed, online and in operation.
- Continue to account for all reimbursable man-hours and costs that are related to a specific NID project for auditing purposes.
- Continue to bill NID budget to reimburse the Design and Construction Department for all man hours invested in potential projects. Projects will be back charged for all time involved.
- Continue to limit Design and Construction expenditures on proposed NID projects before the actual Notice to Proceed has been ordered.

# **Neighborhood Improvement District Administration**

■ Continue to monitor potential and actual legislative changes to the NID statutes.

#### **Progress on Prior Year Objectives**

- Build a minimum of one road project.
   **Response:** One road project has been built. There are currently three projects waiting to bond.
- Build a minimum of one sanitary sewer project.
   **Response:** No sanitary sewer projects were built this year.
- Process all applications when received.
   **Response:** All applications have received a response. Three are awaiting an initial meeting, while two have been resurrected and are awaiting a revised petition.
- Get a collection and tracking program developed, online, and in operation.
   **Response:** This project has been put on hold until Information Technology (IT) is caught up with priorities.
- Have all sanitary sewer projects developed and processed through the Boone County Regional Sewer District (BCRSD).
   **Response:** BCRSD has been handling the day to day activity concerning sanitary sewer NIDs. All other activities have remained the same.
- Account for all reimbursable man-hours and costs that are related to a specific NID project for auditing purposes.
   **Response:** On-going.
- Limit Design and Construction expenditures on proposed NID projects before the actual Notice to Proceed has been ordered.
   Response: On-going.
- Monitor potential and actual legislative changes to NID statutes.
   Response: On-going.

#### **Performance Measures**

Performance Measure	2005 Actual	2006 Projected
Roadway		
Number of New Applications Submitted	3	2
Number of NID Applications on File	5	N/A
Number of Active NID Projects	5	N/A
Number of NID Projects Approved	0	2
Number of NID Projects Completed	1	1
Sewer		
Number of New Applications Submitted	4	4
Number of NID Applications on File	12	N/A
Number of Active NID Projects	4	N/A
Number of NID Projects Approved	1	1
Number of NID Projects Completed	0	0

# Neighborhood Improvement District Administration

# Annual Budget

1340	NTD	ADMINISTRATION
1040	NID	ADMINISIKATION

100	GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	1,500	0	1,500	0	1,500	0
71102	ENGINEERING SERVICES	0	5,000	2,000	5,000	0	5,000	0
71104	ADMINISTRATIVE SERVICES	0	5,000	0	5,000	0	5,000	0
71118	EASEMENT ACQUISITION COSTS	33	0	0	0	0	0	0
	=							
	SUBTOTAL *********************	33	11,500	2,000	11,500	0	11,500	0
	OTHER							
84300	ADVERTISING	0	750	0	750	0	750	0
84400	PUBLIC NOTICES	0	200	0	200	0	200	0
		0	950	0	950	0	950	0
	TOTAL EXPENDITURES ******	33	12,450	2,000	12,450	0	12,450	0

# **Solid Waste Recycling**

# **Department Number 1360**

#### Mission

This budget is intended to assist in the implementation of the Comprehensive Solid Waste Management Plan for Mid-Missouri Solid Waste Management District, Region H, to meet the State mandated goal to reduce the amount of solid waste going into landfills 40% by 1998 and to continue to maintain this reduction. In addition, it is intended to: study, explore, examine, and research solid waste issues confronting the citizens, businesses and environs of Boone County; to promote the responsible management of solid waste through education and implementation of recycling and waste reduction programs; and to coordinate solid waste management solutions with public agencies, organizations, community and civic groups.

## **Budget Highlights**

There are no significant changes in this budget.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Maintain the permanent recycling program at the three remaining established sites and continue to troubleshoot problems that arise in the administration and operation of the program, particularly the contamination problems.
- Consolidate the processing, hauling and maintenance into service from a single service provider.
- Review and analyze data obtained from the administration of the recycling program and assess the level of program success.
- Establish a recycling program for the Sheriff's Office/Jail facility.
- Represent the County on various boards and committees related to Solid Waste.

#### **Progress on Prior Year Objectives**

■ Maintain the permanent recycling program at the three remaining established sites and continue to troubleshoot problems that arise in the administration and operation of the program, particularly the contamination problems.

**Response:** Timeliness of hauls after notification should be addressed by switching to the City of Columbia for both processing and hauling services. The Solid Waste Program has been and plans to continue operating the three remaining sites. Harrisburg requested the relocation of their site, which was recently undertaken.

# **Solid Waste Recycling**

- Consolidate the processing, hauling and maintenance into service from a single service provider.
   **Response:** The County Solid Waste Program has received informal confirmation that the City is interested in becoming the hauler as well as the processor; however, working out the details is a slow process.
- Review and analyze data obtained from administration of the recycling program and assess the level of program success.
   **Response:** Data from the past is too scattered to actually draw direct conclusions with respect to diversion rates. This is primarily due to failure of service providers to document weight tickets. What can be concluded is that a change to the City for both hauling and processing will provide proper documentation since they must document their own activities in a similar manner.
- Establish a recycling program for the Sheriff's Office/Jail Facility. **Response:** Pursuit of this activity is still under consideration and discussion, but is waiting until other factors are resolved to finalize the nature of this program.
- Represent the County on various boards and committees related to Solid Waste.

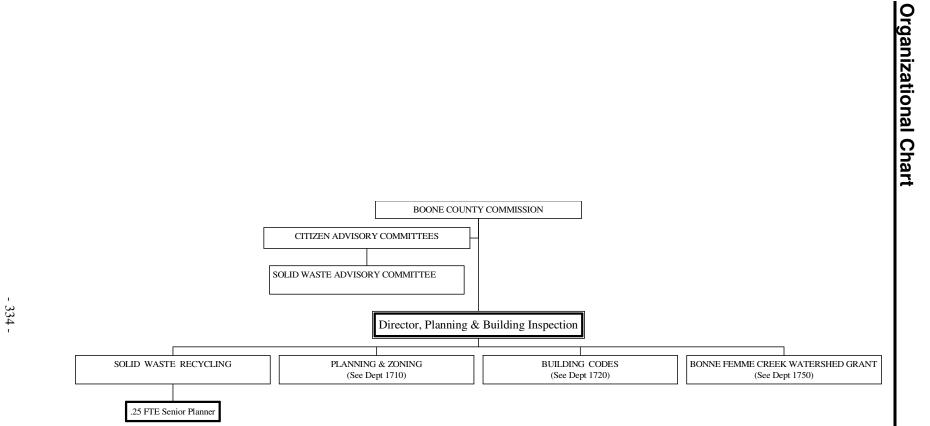
**Response:** The County Solid Waste Coordinator attends all the Mid-Missouri Solid Waste Management District H executive board meetings as the alternate for the County Commission Representative or as support. The County Solid Waste Coordinator attends all the Mid-Missouri Solid Waste Management District H advisory committee meetings as the Boone County Representative and is the current vice-chairman of the committee.

#### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Recycling Containers in Use	6	6	6
Number of Active Recycling Sites Administered	3	3	3

#### Personnel Detail

Position Title		2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Senior Planner		0.25	0.25	0.25	
	Total FTEs	0.25	0.25	0.25	<u> </u>



.

# **Solid Waste Recycling**

# Annual Budget

1360 SOLID WASTE RECYCLING

100 0	GENERAL FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PERSONAL SERVICES							
10100	SALARIES & WAGES	11,878	12,282	12,282	12,727	0	12,727	3
10200	FICA	535	939	219	973	0	973	3
10300	HEALTH INSURANCE	1,006	1,104	1,104	1,187	0	1,187	7
10325	DISABILITY INSURANCE	49	55	63	61	0	61	10
10350	LIFE INSURANCE	9	9	9	9	0	9	0
10375	DENTAL INSURANCE	78	78	78	81	0	81	3
10400	WORKERS COMP	100	103	103	98	0	98	4-
10500	401(A) MATCH PLAN	175	146	163	146	0	146	0
	SUBTOTAL ************************************	13,833	14,716	14,021	15,282	0	15,282	3
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	63	208	208	208	0	208	0
23000	OFFICE SUPPLIES	122	344	344	344	0	344	0
23001	PRINTING	140	582	500	582	0	582	0
23020	MICROFILM/FILM	0	2	1	2	0	2	0
23050	OTHER SUPPLIES	0	1,040	1	1,040	0	1,040	0
23850	MINOR EQUIPMENT & TOOLS	0	54	54	54	0	54	0
	PAVEMENT REPAIRS MATERIAL	0	320	320	320	0	320	0
	ROCK-VENDOR HAULED	0	320	320	320	0	320	0
	SUBTOTAL ************************************	326	2,870	1,748	2,870	0	2,870	0
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	0	224	224	224	0	224	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	0	100	100	100	0	100	0
	MEALS & LODGING - OTHER	0	100	100	100	0	100	0
	SUBTOTAL ************************************	0	424	424	424	0	424	0
	UTILITIES							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	SUBIUIAL CONTRACTOR CONTRACTOR	0	0	0	U	U	0	U
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	143	144	144	144	0	144	0
	SUBTOTAL ************************************	143	144	144	144	0	144	0
60200	EQUIP & BLDG MAINTENANCE EQUIP REPAIRS/MAINTENANCE	0	3,600	3,600	3,600	0	3,600	0
00200	EQUIP REPAIRS/MAINIENANCE	0	3,800	5,800	3,000		3,800	
	SUBTOTAL ********************	0	3,600	3,600	3,600	0	3,600	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	7,577	15,750	15,750	15,750	0	15,750	0
	SUBTOTAL ************************************	7,577	15,750	15,750	15,750	0	15,750	0
	OTHER							
83160	RECYCLING & DUMP FEES	0	100	100	100	0	100	0
84300	ADVERTISING	0	1,000	0	1,000	0	1,000	0
	SUBTOTAL ************************************	0	1 100		1 100	0	1 100	
	SUBIUIAL AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA	0	1,100	100	1,100	U	1,100	0
	TOTAL EXPENDITURES ******	21,880	38,604	35,787	39,170	0	39,170	1

# **Boone County Regional Sewer District Management Services**

# **Department Number 1370**

#### Mission

This budget provides management services to the Boone County Regional Sewer District pursuant to a cooperative agreement signed by the Boone County Commission and the Boone County Regional Sewer District (BCRSD) Board of Trustees in October, 2000. The BCRSD reimburses the County for all costs incurred pursuant to this agreement.

The Boone County Director of Planning & Building Inspections provides BCRSD Executive Director services pursuant to the cooperative agreement.

## **Budget Highlights**

There are no significant changes to this budget.

## **Annual Budget**

		2005		2006	2006	2006	%CHG FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT DESCRIPTION CHARGES FOR SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3525 REIMB. SPECIAL PROJECTS	27,960	4,739	4,975	4,975	0	4,975	4
SUBTOTAL ************************************	27,960	4,739	4,975	4,975	0	4,975	4
TOTAL REVENUES **********	27,960	4,739	4,975	4,975	0	4,975	4
PERSONAL SERVICES							
10100 SALARIES & WAGES	23,514	4,368	4,368	4,368	0	4,368	0
10200 FICA	1,726	334	334	334	0	334	0
10300 HEALTH INSURANCE	1,328	0	0	0	0	0	0
10325 DISABILITY INSURANCE	89	0	0	0	0	0	0
10350 LIFE INSURANCE	12	0	0	0	0	0	0
10375 DENTAL INSURANCE	103	0	0	0	0	0	0
10400 WORKERS COMP	542	37	37	34	0	34	8-
10500 401(A) MATCH PLAN	225	0	0	0	0	0	0
	27,543	4,739	4,739	4,736	0	4,736	0
TOTAL EXPENDITURES ******	27,543	4,739	4,739	4,736	0	4,736	0

# **Public Works Summary**

# Department Numbers 2040, 2045, 2049 and 2080

## Description

The County's road and bridge public works activities are funded primarily with the proceeds of a one-half cent sales tax and supplemented with property tax revenues, fuel taxes and other miscellaneous revenues. Maintenance Operations are included in the budget for department number 2040; Design and Construction activities are included in the budget for department number 2045. Payments to cities and special road districts are included in the budget for department number 2045. The sales tax revenues are accounted for in the budget for department number 2049. The sales tax revenues are included in department 2049. Detailed information is presented for each of these budgets on the following pages.

#### **Budget Summary**

Fund	Dept	Department Name	2004 Actual	2005 Projected	2006 Class 1 Personal Services	2006 Classes 2-8 Other Services and Charges	2006 Class 9 Capital Outlay	2006 Total
204	2040	Maintenance Operations	\$ 7,090,475	\$ 8,774,361	\$ 2,856,625	\$ 5,877,830	\$ 905,086	\$ 9,639,541
204	2045	Design & Construction	3,444,740	4,271,591	753,527	4,552,061	18,345	5,323,933
204	2049	Administration	2,292,486	2,535,904		2,393,731		2,393,731
		Total	\$ 12,827,701	\$ 15,581,856	\$ 3,610,152	\$ 12,823,622	\$ 923,431	\$ 17,357,205

## **Personnel Summary**

Fund	Dept	Department Name	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent
204	2040	Maintenance Operations	51.65	55.65	55.65
204	2045	Design & Construction	13.63	13.63	13.63
		<b>Total FTEs</b>	65.28	69.28	69.28

# **Department Number 2040**

#### Mission

Public Works - Road and Bridge Maintenance is responsible for the upkeep and repair of 800 miles of roads and the associated right-of-ways as well as bridge and other drainage structures in Boone County. Routine and preventative maintenance includes applying gravel to rural roads, asphalt and concrete patching and sealing, roadside ditching, vegetation control, and bridge maintenance and repair. Traffic services provided include street signing, regulatory signing, dust control, and snow and ice control.

## **Budget Highlights**

The budget includes appropriations for general road maintenance and routine equipment repair and replacement to accomplish the goals outlined below. The FY 2006 appropriations total \$9.6 million. Appropriations related to roadway capital improvements and major reconstructions are included in department number 2045.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Provide routine grading and gravel for the County's approximately 535 miles of gravel roads.
- Prioritize replacement and addition of culvert pipes throughout the County.
- Provide snow removal using a combination of in-house staff and contracted services.
- Reclaim and rebuild approximately 4 miles of failed chip and seal roads.
- Repair approximately 10 miles of failed chip and seal roads.
- Re-apply chip and seal to approximately 30 miles of chip and seal roads.
- Apply asphalt overlay to 5.3 miles of existing asphalt pavements.
- Apply a pavement preservation chip and seal application on approximately 12.2 miles of existing asphalt pavements.
- Apply a pavement preservation micro-surfacing on approximately 1 mile of existing asphalt pavements.
- Provide annual street sweeping for curb and gutter subdivision roads.
- Apply bridge deck sealer and make minor bridge deck repairs.

- Provide traffic signage and signage maintenance on the County maintained roads.
- Provide striping on specific County roads.
- Provide routine equipment maintenance, repair and replacement.
- Enhance and promote safety.

#### **Progress on Prior Year Objectives**

- Provide routine grading and gravel for the County's approximately 535 miles of gravel roads.
   **Response:** This objective has been met. The County is divided into nine districts with a motor grader operator assigned to each district.
- Prioritize replacement and addition of culvert pipes throughout the County. **Response:** This objective was met. The County leased a rubber tired backhoe to supplement the three rubber tired backhoes and excavator doing pipe installation and replacement. Approximately \$215,000 was spent on metal pipe culverts in 2005.
- Provide snow removal using a combination of in-house staff and contracted services.

**Response:** This objective was met. Public Works contracted for snow removal in subdivisions via the competitive bid process. Snow removal on all other County roads was provided by Road and Bridge Maintenance staff.

- Reclaim and rebuild approximately 10 miles of failed chip and seal roads. **Response:** This goal was partially met. The County completed the reclaim and rebuild of approximately 7 miles of failed chip and seal roads. An additional 3 miles of failed roads have been reclaimed and rebuilt with the chip and seal application to be completed in 2006.
- Repair approximately 20 miles of failed chip and seal roads.
   **Response:** This goal was partially met. Repairs were made to approximately 10 miles of failed chip and sealed roads. Additional failed chip and sealed roads will be repaired in 2006 under routine maintenance.
- Re-apply chip and seal on the above referenced 30 miles of repaired chip and seal roads.
   **Response:** This goal was met. County maintenance crews re-applied over 46 miles of single application road miles of chip and seal on failed and reclaimed roads in 2005.
- Apply asphalt overlay on approximately 2 miles of existing asphalt pavement.

**Response:** This goal was met. The County contracted for 2.95 miles of asphalt overlay over existing asphalt.

- Apply a pavement preservation chip and seal application on approximately 11 miles of existing hard surface roads.
   **Response:** This goal was met. The County contracted for 11.22 miles of preservation chip and seal over existing hard surface roads.
- Apply shoulder rock for drop edge treatment on approximately 15 miles of hard surface roads.
   **Response:** This goal was partially met. Drop edge treatment was applied as directed on specified roads.
- Repair major slab failure (concrete surface) in three subdivisions.
   **Response:** This goal was partially met. Major concrete slab repair was completed in one subdivision. It was determined to contract the concrete repair in the other two subdivisions. One of these projects was completed in 2005, and the other will be contracted for completion in 2006.
- Provide street sweeping for curb and gutter subdivision roads.
   **Response:** This goal was met. The street sweeping was completed by contract services in the spring of 2005.
- Provide traffic sign replacement throughout the County.
   **Response:** This goal was completed. New and replacement signs are provided as needed continuously.
- Provide routine equipment maintenance, repair and replacement.
   **Response:** This goal was met. Equipment maintenance and replacement are scheduled routinely.
- Recruit and hire four new maintenance workers in FY 2005.
   **Response:** This goal was met. Four additional maintenance workers were hired in 2005, and Public Works Road and Bridge Maintenance is currently at full staff.

#### **Performance Measures**

Performance Measure	2004	2005	2006
	Actual	Estimated	Projected

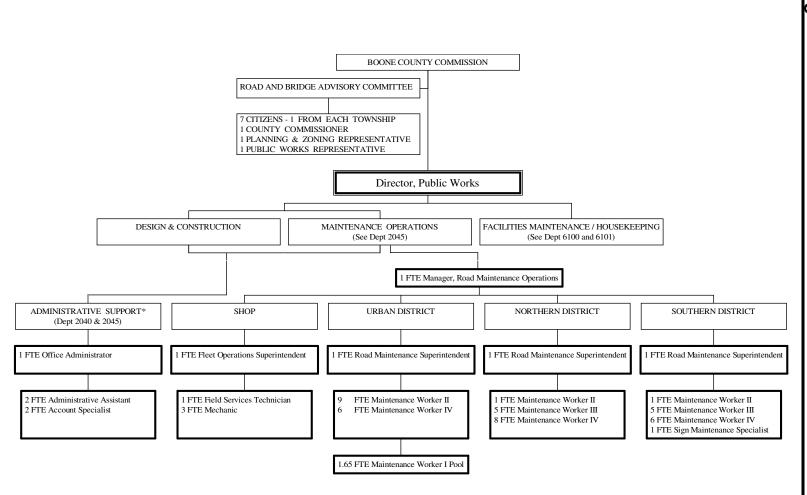
Unavailable

# **Personnel Detail**

Position Title	2004 Full-time Equivalent	:	2005 Full-time Equivalent		2006 Full-time Equivalent		2005-2006 Change
Director Public Works	0.50	a	0.50	a	0.50	a	-
Manager, Road Maintenance Operations	1.00		1.00		1.00		-
Office Administrator	0.50	а	0.50	a	0.50	а	-
Road Mainenance Superintendent	3.00		3.00		3.00		-
Fleet Operations Superintendent	1.00		1.00		1.00		-
Mechanic	3.00		3.00		3.00		-
Maintenance Worker IV	18.00		20.00		20.00		-
Maintenance Worker III	10.00		10.00		10.00		-
Sign Maintenance Specialist	1.00		1.00		1.00		-
Maintenance Worker II	9.00		11.00		11.00		-
Field Services Technician	1.00		1.00		1.00		-
Administrative Assistant	1.00		1.00		1.00		-
Account Specialist	1.00		1.00		1.00		-
Maintenance Worker I Pool	1.65		1.65	-	1.65		
<b>Total FTEs</b>	51.65	= :	55.65	=	55.65		
Overtime	\$ 120,000		\$ 40,000		\$ 50,000		\$ 10,000
Crew Leader	\$ 9,922		\$ 12,348		\$ 12,348		\$ -
Night Premium Pool	\$ 4,000		\$ 1,000		\$ 1,000		\$ -

a .50 FTE in Public Works-Design and Construction (2045)





\* Administrative Support FTEs are budgeted 50% each in Maintenance Operations (2040) and Design and Construction (2045)

%CHG

# Annual Budget

2040 PW-MAINTENANCE OPERATIONS

204	ROAD	&	BRIDGE	FUND	
-----	------	---	--------	------	--

204	ROAD & BRIDGE FUND		0005		0000	0000	0000	*CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PERSONAL SERVICES							
10100	SALARIES & WAGES	1,769,815	2,068,363	1,962,500	2,118,050	0	2,118,050	2
	OVERTIME	43,611	48,495	48,495	F0 000	0	50,000	3
10200		132,550			170 222			3
10200	FICA		164,992	143,000	170,323	0	170,323 256,500	
10300	HEALTH INSURANCE	193,200	238,626		256,500	0		7
10325	DISABILITY INSURANCE	7,478	9,530	8,800	10,562	0	10,562	10
10350	LIFE INSURANCE	1,710	2,106	2,106	2,106	0	2,106	0
	DENTAL INSURANCE	15,120	17,010		17,550	0	17,550	3
	WORKERS COMP	166,928		171,978	100 561	0	182,561	6
							102,001	
	401(A) MATCH PLAN	23,500		24,000	31,590	0	31,590	
10510	CERF-EMPLOYER PD CONTRIBUTION	4,619	6,100	6,100	0	0	5,933	2-
10850	VEHICLE ALLOWANCE	4,200	4,200	4,200	4,200	0 0 0	4,200	0
10900	MECHANIC TOOL ALLOWANCE	4,470		4,500	4.500	0	4,500	0
	PERS. SAFETY EQUIP ALLOW	221	,	350	2 750	0	2,750	685
10910	PERS. SAFEII EQUIP ALLOW	221	300	300	2,730	0	2,150	000
	SUBTOTAL ************************************	2,367,425	2,768,100	2,631,665	2,850,692	0	2,856,625	3
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATION	109	750	750	750	0	750	0
22000	OPDICE CUDDLIES		2 270	2 270	2 270	0	2 270	0
23000	OFFICE SUPPLIES	1,645	3,270	3,270	3,270	0	3,270	0
23001	PRINTING	205	1,800	1,800	1,800		1,800	0
23050	OTHER SUPPLIES	42,681	27,510	27,510	40,000	0	40,000	45
23850	MINOR EQUIPMENT & TOOLS	10,866	14,000	14,000	14,000	0	14,000	0
	PAVEMENT REPAIRS MATERIAL	45,890	120.000	120.000	180.000	0	205.000	70
26200		389,339	246 956	246 056	450,000	0	450,000	29
	RUCK	309,339	340,030	340,030	430,000	0	430,000	29
	ROCK-VENDOR HAULED	1,066,563	963,815	863,815	1,250,000	0	1,305,000	35
26300	MATERIAL & CHEMICAL SUPP.	102,257	155,480	155 <b>,</b> 480	180,000	0	180,000	15
26400	ROAD OIL	72,234	258,999	258,999	300,000	0	300,000	15
26420	CULVERTS	88,213	410,000	310,000	300,000	0	300.000	26-
	STRT/TRAFFIC/CONST SIGNS	44,807	46 210	46 210	EC 000	0	EC 000	20
20000	SIRI/IRAFFIC/CONSI SIGNS	44,007	40,310	40,310	56,000	0	56,000	20
	-							
	SUBTOTAL ********************	1,864,813	2,348,790	2,148,790	2,775,820	0	2,855,820	21
	DUES TRAVEL & TRAINING							
37000		1,401	1,835	1,835	1,900	0	1,900	3
27210	TRAINING/SCHOOLS	3,054	24,825	12,825	20,000		20,000	19-
37210	IRAINING/SCHOOLS	5,054					,	
	TRAVEL (AIRFARE, MILEAGE, ETC)	1,900	1,750	1,750	2,000	0	2,000	14
37230	MEALS & LODGING-TRAINING	2,629	6,155	6,155	5,000	0	5,000	18-
37240	REGISTRATION/TUITION	2,295		3,475	3,500		3,500	0
		,	,	,				
	SUBTOTAL ************************************	11,279	38,040	26,040	32,400	0	32,400	14-
	SUBIUIAL	11,219	50,040	20,040	52,400	0	52,400	14-
	UTILITIES							
48100	NATURAL GAS	2,769	9,682	9,682	9,682	0	9,682	0
48200	ELECTRICITY	55,892	76,415	52,415	75,000	0	75,000	1-
	WATER	7,668	10,000	5,000			10,000	0
10100	COLTD MACTE				10,000	Ű	,	
48400	SOLID WASTE SEWER USE	5,962	6,000	6,000	10,000	0	10,000	66
48600	SEWER USE	2,520	2,520	2,520	2,520	0	2,520	0
	=					0 0 0		
	SUBTOTAL ****************	74,813	104,617	75,617	107,202	0	107,202	2
		,	,		,	-	,	
	VENICIE EVERNOE							
	VEHICLE EXPENSE		000	001	00- 01-		0.0- 0.0-	-
59000	MOTORFUEL/GASOLINE	215,394	290,557	306,557	285,000	0	285,000	1-
59001	MOTOR FUEL/PROPANE	2,645	2,813	2,813	2,800	0	2,800	0
59025	MOTOR VEHICLE TITLE EXP	22	300	300	300	0	300	0
	ENGINE FLUIDS	15,639	14,087	14,087	17,000	0	17,000	20
	TIRES	47,619	63,454	63,454	63,500	0	63,500	0
							,	
59200	LOCAL MILEAGE	0	100	100	100	0	100	0
	_							
	SUBTOTAL *******************	281,320	371,311	387,311	368,700	0	368,700	0
		•		•	•			
	EQUIP & BLDG MAINTENANCE							
COOFO		2 1 0 4	F 0.2F	E 025	E 00E	0	F 005	0
	EQUIP SERVICE CONTRACT	3,104	5,835	5,835	5,835	0	5,835	0
	BLDG REPAIRS/MAINTENANCE	3,485	87,950	62,950	2,950	0	2,950	96-
60200	EQUIP REPAIRS/MAINTENANCE	202,996	250,000	225,000	250,000	0	250,000	0
	SUBTOTAL ************************************	209,587	343,785	293,785	258,785	0	258,785	24-
		,,		,	,	5	,	

2040 PW-MAINTENANCE OPERATIONS 204 ROAD & BRIDGE FUND

204 1	ROAD & BRIDGE FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	13,109	12,000	12,000	14,000	0	14,000	16
71000	INSURANCE AND BONDS	800	2,250	2,250	2,250	0	2,250	0
71001	AUTO PHYSICAL DAMAGE INS	21,330	23,463	23,463	23,463	0	23,463	0
71002	AUTO LIABILITY INS	22,886	25,174	25,174	25,174	0	25,174	0
71003	INLAND MARINE INS	1,010	2,899	2,899	2,899	0	2,899	0
71004	PROPERTY INSURANCE	35,605	36,673	36,673	36,673	0	36,673	0
71005	BOILER & MACHINERY INS	0	4,601	4,601	4,601	0	4,601	0
71006	ERRORS & OMISSIONS INS	53,862	55,478	55,478	55,478	0	55,478	0
71008	GENERAL LIABILITY INS	66,502	73,152	73,152	73,152	0	73,152	0
71009	D.P. EQUIP-INSURANCE	2,186	3,955	3,955	3,955	0	3,955	0
71010	CRIME INSURANCE	1,544	1,750	1,750	1,750	0	1,750	0
71016	AUTO CLAIMS DEDUCTIBLE	3,088	7,725	7,725	7,725	0	7,725	0
71018	OTHER CLAIMS DEDUCTIBLE	415	, 0	25,000	, 0	0	, 0	0
	OUTSIDE SERVICES	299,385	975,427	1,025,427	1,657,156	0	1,753,037	79
	PROFESSIONAL SERVICES	0	24,560	24,560	_,,0	5,500	0	0
	CONTRACT LABOR	1,000	0	0	0	0	0	0
	BUILDING USE/RENT CHARGE	53,844	67,111	67,111	71,616	0	71,616	6
	EQUIP LEASES & METER CHRG	1,299	4,000	4,000	4,000	0	4,000	Ő
	EQUIPMENT RENTALS	5,084	20,000	70,000	50,000	•	75,000	275
/1/00	-						·	
	SUBTOTAL *********************	582,956	1,340,218	1,465,218	2,033,892	5,500	2,154,773	60
	OTHER							
	RECEPTION/MEETINGS	41	150	150	150	0	150	0
	ADVERTISING	22	200	200	0	0	0	0
	EMERGENCY	0	0	0	100,000	0	100,000	0
86910	PY ENCUMBRANCES NOT USED	4,445-	0	50,000-	0	0	0	0
	SUBTOTAL ************************************	4,381-	350	49,650-	100,150	0	100,150	514
	FIXED ASSET ADDITIONS							
91200	BUILDINGS & IMPROVEMENTS	0	50,000	3,560	0	0	50,000	0
	MACHINERY & EQUIPMENT	43,288	235,100	141,214	0	229,500	135,000	42-
91301	COMPUTER HARDWARE	6,267	. 0	. 0	0	. 0	. 0	0
91302	COMPUTER SOFTWARE	0	5,000	0	0	5,000	5,000	0
92300	REPLCMENT MACH & EQUIP	461,447	138,900	101,402	0	275,386	275,386	98
	REPLC COMPUTER HDWR	1,068	4,650	2,758	0	1,200	1,200	74-
	REPLCMENT AUTO/TRUCKS	157,576	1,025,500	966,066	0	438,500	438,500	57-
52100	-							
	SUBTOTAL *********************	669,646	1,459,150	1,215,000	0	949,586	905,086	37-
	TOTAL EXPENDITURES ******	6,057,462	8,774,361	8,193,776	0 505 644	955,086	9,639,541	9

# **Department Number 2045**

#### Mission

Public Works - Design and Construction is responsible for initiating, monitoring, and completing capital improvement projects related to Boone County's transportation network. The projects include, but are not limited to, those authorized by the one-half cent sales tax package that was approved by voters in 1993 (Proposition I) and renewed for an additional 10 years in 1998 (Proposition II). This Division conducts and coordinates the inspection and acceptance of subdivision streets as well as provides technical assistance to other County offices. The Division also administers the Neighborhood Improvement District (NID) program. (The operating budget for the NID program is funded in the General Fund; please refer to department number 1340.)

#### **Budget Highlights**

The budget includes appropriations of more than \$5.3 million to implement the budgetary goals outlined below. Appropriations related to general maintenance and routine equipment repair and replacement are included in department number 2040.

#### **Goals and Objectives**

#### **Budget Year Objectives**

- Design, bid and construct McBaine Bridge Project in accordance with procedures/reporting requirements inherent in utilization of federal funding and coordination of intergovernmental cooperative projects.
- Bid and construct two street and drainage improvement projects (designed in 2005) in Lake of the Woods (Phase II) and Boone Industrial subdivisions.
- Design, bid and construct two bridges (Tucker School and Thomas Hill).
- Design four bridges for construction in 2007.
- Design, bid and construct four low water crossings (Thomas Hill Road, Bell Road, Moreau Road and Jemerson Creek Road).
- Design, bid and construct a modified low water crossing (subject to federal approval for Flood Plain Development) on Green Road.
- Design, bid and construct a drainage improvement project at the Hackberry Boulevard/Clearview Road intersection.
- Continue administration of intergovernmental cooperative project to connect Scott Boulevard to State Route K. Bid and construct the Route K at future Scott Boulevard intersection project.

- Design, bid and construct asphalt pave in place projects on Schooler Road, Martin Lane and Crump Lane.
- Design the drainage improvements and chip seal project on Boothe Lane.
- Design, bid and construct four structures for improvement of stormwater drainage.
- Design, bid and construct inlets to improve stormwater drainage in Georgetown subdivision.
- Assist State and City of Columbia in funding Environmental Impact Study for Highway 740.
- Enter into and complete design contract for Sunrise Estates Storm Drainage and Street Improvement Project.
- Enter into and complete design contract for Creasy Springs Road Improvements (cooperative agreement with City of Columbia).

#### **Progress on Prior Year Objectives**

Design, bid and construct seven arch/bridge projects (Patton Road, High Point Lane, Ellis School Road, Perche Church Road, Worstell Lane, Martin Lane, and Crump Lane).

**Response:** All bridges were designed and contracted in 2005. As of this printing, the bridges on Martin Lane, Crump Lane, Patton Road and Perche Church Road have been completed. The bridges on Ellis School Road and Worstell Lane are 95% complete and open to traffic. Only miscellaneous site restoration items remain to be completed in early 2006. The bridge on High Point Lane will be completed early in 2006, following relocation of a Boone Electric power transmission line.

 Bid and construct two bridge repair projects (Lipscomb Road Bridge and Rolling Hills Road Bridge).

**Response:** Repairs needed on Lipscomb Bridge were transferred to the Maintenance Operations Department for bridge deck repairs to be made in 2006. Two bridges were identified for repair on Rolling Hills Road. Repairs were made on the northernmost bridge. A cooperative agreement to share cost with the City of Columbia for repairs to the southernmost bridge was presented to the City in 2005, but is still under review. Upon execution of an agreement, completion of repairs to the southern bridge is anticipated in 2006.

 Design, bid and construct six culvert replacement projects (Boatman Hill Road, Smith Hatchery Road, Callahan Creek Road, Coats Lane, River Road, and Bethel Church Road).
 **Response:** Boatman Hill, Clark Lane and Bethel Church were designed, contracted and completed. Smith Hatchery and Callahan Creek were contracted in late 2005. Work began in 2005, and will be completed in early 2006. After the Coats Lane and River Road projects were designed, the work

was completed by the Maintenance Operations Department instead of contracting the work.

Design, bid, and construct four curve realignment projects (Dozier's Station Road, Wolfe Road, Kircher Road and Schooler Road).
 **Response:** Design, utility relocations, and right-of-way work was completed for Kircher Road Project in 2005, and the project will be completed by the Maintenance Department in 2006 instead of contracting the work. Schooler Road was designed and contracted late in 2005. Preliminary work was started in 2005, and completion of the work is expected in the spring of 2006. Wolfe Road project is complete. After the Dozier's Station improvement was designed, the work was completed by the Maintenance Department rather than contracting the work.

- Design, bid and construct three subdivision projects (Lake of the Woods Subdivision Phase I, Trails West Subdivision and Clearview Subdivision).
   **Response:** The Lake of the Woods project was designed and contracted with an additional section of 161 feet of Grace Lane added to the contract; all work except minor clean-up was completed in 2005. Trails West was designed and contracted late in 2005, with work expected to begin in March of 2006. The Hackberry Boulevard/Clearview Road Intersection Drainage Project has been rebudgeted for 2006.
- Design, bid and construct one low water crossing on Porter Road.
   **Response:** This project was designed and contracted late in 2005 with work to be completed in early 2006.
- Bid and construct a safety project to lower hill at Godus Development on Clark Lane.
   Response: Project completed.
- Assist in funding the construction of the intersection of Grace Lane and Richland Road.
   Response: Project completed.
- Design, bid and construct bank stabilization projects at two locations on Jemerson Creek Road. Complete a study of other potential bank stabilization sites on the road.

**Response:** Boone County has been advised that this project will qualify for Federal Emergency Management Agency (FEMA) funding; therefore, it has been deferred to 2006 in anticipation of federal assistance to fund this project.

 Assist in funding and overseeing the construction of connecting Scott Boulevard to State Route K.
 **Response:** Securing right-of –way and coordinating necessary utility relocations has been procured Actual construction in anticipated to begin June 2006.

- Fund the electrical relocation for Hackberry Road Extension.
   **Response:** Project has been deleted as no specific plans for completion of the extension have been brought forward.
- Design, bid and construct the road widening and stream channel relocation project on Soft Pit Hill Road.
   **Response:** Project completed.
- Enter into and complete a design contract for street and drainage improvements on Boone Industrial Drive.
   **Response:** A design contract has been executed. Design plans and bid documents are 95% complete.
- Enter into and complete a design contract for street and drainage improvements in Lake of the Woods Subdivision.
   **Response:** Project completed.
- Enter into and complete a design contract for embankment repair and guardrail installation on Minor Hill Road.
   **Response:** Re-evaluation of this project resulted in moving its design and construction to the Maintenance Department and a Term and Supply vendor to be completed in 2006.
- Enter into and fund the 2005 Community Storm Water Project for education outreach. Enter into and complete a design contract for Base Flood Elevation determination for low water crossings.
   **Response:** An education and outreach program was funded and carried out via a cooperative agreement with the City of Columbia and AmeriCorps. FEMA announced in 2005 that it would be conducting a study that would update the Base Flood Elevation maps of Boone County which has rendered this project unnecessary.
- Enter into and complete a contract for strategic planning.
   **Response:** This objective is not being pursued at this time.
- Enter into a term and supply contract for landscaping and erosion control services.

**Response:** No situation arose in 2005 requiring this service; however, there is an anticipated need in 2006. A contract proposal is currently under review with expected execution in early 2006.

## **Performance Measures**

Performance Measure	2005 Estimated	2006 Projected
Total Number of Right of Way Acquisitions	9	15
Number of Excavation Permits Issued	165	200
Review of Roadway Plans for New Road Construction	7	5
Miles of Roadways Taken to Commission for Acceptance	1.65	1.5
Number of Driveway Culvert Permits Issued	154	200
Number of Permits for New Road Construction	4	4
Number of Major Road Reconstruction Projects	4	4
Number of Traffic Counts	308	325
Number of Bridge Replacements/Reconstructions	6	4
Number of MoDNR Monuments Set	10	10

#### **Personnel Detail**

Position Title	2004 Full-time Equivalent		2005 Full-time Equivalent		2006 Full-time Equivalent		2005-2006 Change
Director, Public Works	0.50	a	0.50	a	0.50	a	-
Manager, Design & Construction	1.00		1.00		1.00		-
Project Engineer	1.00		1.00		1.00		-
Manager, Project Development	1.00		1.00		1.00		-
County Surveyor	1.00		1.00		-	b	-
Infrastructure Engineer	-		-		1.00	b	
Office Administrator	0.50	a	0.50	a	0.50	a	-
Surveyor	1.00		1.00		-	c	-
Lead Surveyor	-		-		1.00	с	
Right-of-Way Agent	0.63		0.63		0.63		-
Engineering Technician	2.00		2.00		2.00		-
Construction Inspector	2.00		2.00		2.00		-
Administrative Assistant	1.00		1.00		1.00		-
Account Specialist	1.00		1.00		1.00		-
Engineering Intern Pool	1.00		1.00	-	1.00	-	
Total FTEs	13.63	= :	13.63	=	13.63	=	-
Overtime	\$4,000		\$5,000		\$5,000		-

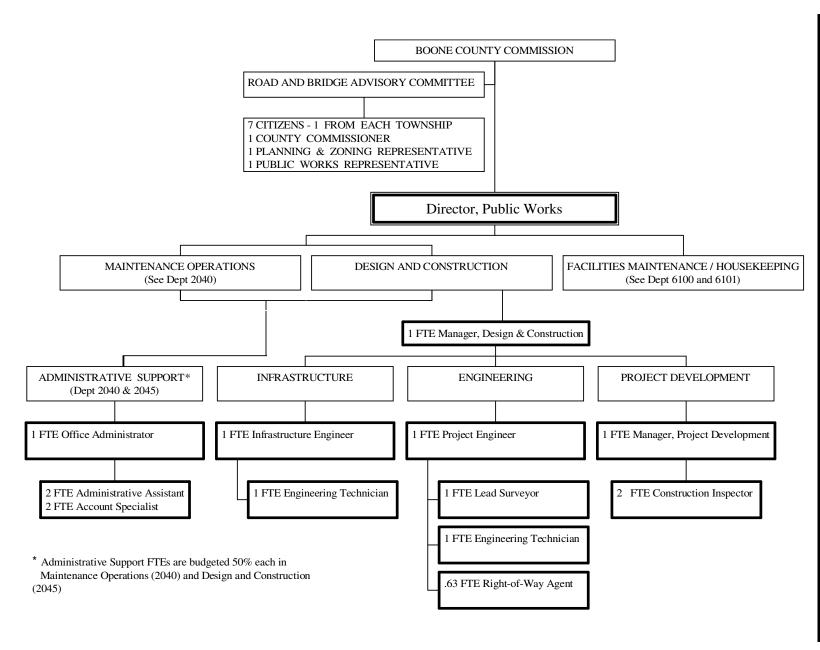
a .50 FTE in Public Works - Road & Bridge Maintenance

b County Surveyor deleted and Infrastructure Engineer added

c Surveyor deleted and Lead Surveyor added



# **Organizational Chart**



# Annual Budget

2045 PW-DESIGN & CONSTRUCTION

	ROAD & BRIDGE FUND							%CHG
204	KOAD & BRIDGE FOND		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PERSONAL SERVICES							
	SALARIES & WAGES	554,335	593,202	550,000	615,610	0	615,610	3
	OVERTIME	5,557	5,000	5,500	5,000	0	5,000	0
	HOLIDAY WORKED	142 41,332	0 45,762	128 41,000	0 47,476	0	0 47,476	0 3
	HEALTH INSURANCE	52,325	43,782	57,447	61,750	-	61,750	7
	DISABILITY INSURANCE	2,294	2,605	2,605	2,872		2,872	10
	LIFE INSURANCE	450	507	507	507		507	0
10375	DENTAL INSURANCE	4,095	4,095	4,095	4,225	0	4,225	3
10400	WORKERS COMP	5,701	6,040	6,040	6,129	0	6,129	1
	401(A) MATCH PLAN	6,075	7,605	7,605	7,605		7,605	0
	CERF-EMPLOYER PD CONTRIBUTION	1,932	1,990	1,990	0		2,023	1
	UNEMPLOYMENT BENEFITS	340	0	1,432	0		0	0
10910	PERS. SAFETY EQUIP ALLOW	0	0	0	330	0	330	0
		674,582	724,253	678,349	751,504	0	753,527	4
	MATEDIALS SUDDITES							
22500	MATERIALS & SUPPLIES SUBSCRIPTIONS/PUBLICATION	759	1,000	1,000	1,000	0	1,000	0
	OFFICE SUPPLIES	2,063	1,650	2,000	2,100	0	2,100	27
	PRINTING	4,357	1,500	1,500	5,900	0	5,900	293
	COMPUTER SUPPLIES	428	1,000	1,000	1,000	0	1,000	0
	COMPUTER PAPER	949	1,000	1,000	1,000	0	1,000	0
	PRINTER SUPPLIES	358	1,000	1,000	1,000	0	1,000	0
23021	DRAFTING SUPPLIES	493	500	500	500	0	500	0
23050	OTHER SUPPLIES	1,045	1,000	1,000	1,950	0	1,950	95
23850	MINOR EQUIPMENT & TOOLS	3,482	3,800	3,800	3,900	0	3,900	2
26600	STRT/TRAFFIC/CONST SIGNS	175	750	750	750	0	750	0
	SUBTOTAL ********************	14,112	13,200	13,550	19,100	0	19,100	44
	DUES TRAVEL & TRAINING							
37000	DUES	1,316	1,600	1,600	1,600	0	1,600	0
	TRAINING/SCHOOLS	3,152	4,365	6,000	10,200	0	10,200	133
	) TRAVEL (AIRFARE, MILEAGE, ETC)		1,000	1,000	1,050		1,050	5
	MEALS & LODGING-TRAINING	1,788		3,000	3,100		3,100	3
	_	·						
	SUBTOTAL **********************	7,368	9,965	11,600	15,950	0	15,950	60
	UTILITIES							
48000	TELEPHONES	4,105	15,240	15,240	6,460	0	6,460	57-
48002	DATA COMMUNICATIONS	0	0	0	5,772	6,840	12,612	0
48050	CELLULAR TELEPHONES	11,562	12,000	12,000	14,910	0	14,910	24
	SUBTOTAL ************************************	15,668	27,240	27,240	27,142	6,840	33,982	24
_	VEHICLE EXPENSE							
	MOTORFUEL/GASOLINE	10,082	16,000	16,000	17,000	0	17,000	6
	VEHICLE REPAIRS	2,374	3,000	3,000	3,100	0	3,100	3
	TIRES	750	1,000	1,000	1,000	0	1,000	0
59200	LOCAL MILEAGE	30	100	100	100	0	100	0
	SUBTOTAL **********************	13,237	20,100	20,100	21,200	0	21,200	5
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	356	2,288	2,288	2,300		2,300	0
60200	EQUIP REPAIRS/MAINTENANCE	131	850	500	500	0	500	41-
		488	3,138	2,788	2,800	0	2,800	10-
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	0	1,800	1,800	3,500	0	3,500	94
	INSURANCE AND BONDS	33,328	35,000	35,000	36,050	0	36,050	3
	OUTSIDE SERVICES	2,537,876	2,960,000	2,166,287	1,789,900	0	3,813,529	28
	PROFESSIONAL SERVICES	0	0	0	224,000	0	224,000	0
	ENGINEERING SERVICES	23,421	244,000	209,000	235,000		180,000	26-
	EASEMENT ACQUISITION COSTS	85,024	65,000	65,000	80,000		80,000	23
	EQUIP LEASES & METER CHRG	1,095	1,500	1,500	1,500		1,500	0
	SUBTOTAL ********************	2,680,746	3,307,300	2,478,587	2,369,950	0	4,338,579	31

2045 PW-DESIGN & CONSTRUCTION 204 ROAD & BRIDGE FUND

2015	ROAD & BRIDGE FUND							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION OTHER	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
84010	RECEPTION/MEETINGS	0	0	0	150	0	150	0
84400	PUBLIC NOTICES	0	0	0	300	0	300	0
86800	EMERGENCY	0	50,000	0	100,000	0	100,000	100
86850	CONTINGENCY	0	35,000	0	0	0	20,000	42-
86910	PY ENCUMBRANCES NOT USED	160,117-	0	119,225-	0	0	0	0
	SUBTOTAL ************************************	160,117-	85,000	119,225-	100,450	0	120,450	41
	FIXED ASSET ADDITIONS							
91200	BUILDINGS & IMPROVEMENTS	109,476	0	0	0	0	0	0
91300	MACHINERY & EQUIPMENT	7,188	2,000	2,000	0	1,000	1,000	50-
91301	COMPUTER HARDWARE	0	9,135	7,500	0	17,845	10,845	18
91302	COMPUTER SOFTWARE	0	3,826	3,826	0	3,660	3,660	4-
91400	AUTO/TRUCKS	0	19,000	19,000	0	0	0	0
92000	REPLCMENT OFFICE EQUIP	54,816	0	0	0	0	0	0
92100	REPLCMENT FURN & FIXTURES	799	800	800	0	0	0	0
92301	REPLC COMPUTER HDWR	6,046	6,200	6,200	0	1,420	2,840	54-
92302	REPLC COMPUTER SOFTWARE	300	21,434	21,434	0	0	0	0
92400	REPLCMENT AUTO/TRUCKS	20,027	19,000	19,000	0	0	0	0
	SUBTOTAL ************************************	198,654	81,395	79,760	0	23,925	18,345	77-
	TOTAL EXPENDITURES ******	3,444,739	4,271,591	3,192,749	3,308,096	30,765	5,323,933	24

# **Public Works – Administration**

# **Department Number 2049**

#### Mission

This budget accounts for revenues and other resources dedicated to road and bridge activities. It also accounts for expenditures that are not attributable to either Road and Bridge Maintenance (department number 2040) or Design and Construction (department number 2045), such as revenue sharing, rebates, and replacement revenue payments made to cities and the Centralia Special Road District.

#### **Budget Highlights**

The County is required to rebate a portion of state-derived revenues (such as CART revenues) to the Centralia Special Road District. This budget accounts for these rebates.

Passage of the one-half cent sales tax was accompanied by a voluntary roll-back of the property tax levy from \$.29 to \$.05 per \$100 assessed valuation. This voluntary roll-back in the property tax rate reduces the amount of a 25% property tax rebate paid to local jurisdictions. To mitigate this situation, the Commission established Replacement Revenue Payments which are intended to not only restore the lost revenue to these jurisdictions, but to provide additional resources beyond what they would have received for the 25% rebate. The total amount paid to each jurisdiction is determined by formula and is equal to 1.5 times the amount that would have been distributed as a 25% rebate of property taxes based on a tax levy of \$.29 per \$100 assessed valuation.

The County Commission also appropriates payments to municipalities and the Centralia Special Road District for Revenue Sharing. Revenue Sharing is intended to provide resources to cities and special road districts within Boone County to assist them with road improvement projects. The County Commission annually determines the amount to be appropriated for Revenue Sharing.

Funding levels from 1996 to the present for Revenue Sharing, Rebates to the Special Road District, and for Revenue Replacement are listed below:

&

			pecial Road District			
Reve	nue Sharing	Replacement Revenue Payments				
Year	Amount	Year	Amount			
1996	\$ 200,000	1996	\$ 925,080			
1997	\$ 200,000	1997	\$ 955,416			
1998	\$ 200,000	1998	\$1,108,900			
1999	\$1,344,000	1999	\$1,211,764			
2000	\$ 752,000	2000	\$1,298,383			
2001	\$ 599,000	2001	\$1,336,000			
2002	\$ 772,000	2002	\$1,372,000			
2003	\$ 688,093	2003	\$1,513,084			
2004	\$ 683,760	2004	\$1,458,735			
2005	\$ 744,306	2005 (est.)	\$1,571,000			
2006	\$ 691,477	2006 (budget)	\$1,552,254			

%CHG

# Annual Budget

2049	PW-ADMINISTRATION	
------	-------------------	--

204	ROAD	&	BRIDGE	FUND	

204 1	ROAD & BRIDGE FUND	2004	2005 BUDGET +	2005	2006 Core	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
2001	PROPERTY TAXES	611,591	CCE 000	COF 000	715,000	0	715,000	7
	REAL ESTATE CY PERSONAL PROPERTY CY	134,451	665,000 150,000	685,000 145,000	150,000	0	150,000	0
	RAILROAD AND UTILITY CY	28,584	31,000	27,000	28,000		28,000	9-
	REPLACEMENT SURTAX/GEN CY	113,778	115,000	115,000	115,000	0	115,000	0
3011	REAL ESTATE PY	12,308	15,000	13,000	15,000	0	15,000	0
	PERSONAL PROPERTY PY RAILROAD & UTILITY PY	13,859 242	14,000	14,000 0	14,000		14,000 0	0
	SUBTOTAL ************************************		990,000		1,037,000	0	1,037,000	
	SALES TAXES	·						
3130	MOTOR VEHICLE SALES TAX	468,451	472,000	469,000	470,000	0	470,000	0
	SUBTOTAL **********************	468,451	472,000	469,000	470,000	0	470,000	0
	LICENSES AND PERMITS							
3320	PERMITS	20,398	21,000	20,500	20,500	0	20,500	2-
	SUBTOTAL **********************	20,398	21,000	20,500	20,500	0	20,500	2-
	INTERGOVERNMENTAL REVENUE							
	FINANCIAL INSTITUTION TAX	1,909	1,000	1,910	1,900		1,900	90
	COUNTY AID ROAD TAX FED-STATE REIMB EXPENSES	1,270,054 63,977	1,310,000 2,000	2,000	1,280,000 2,000		1,280,000 790,300	2- 415
	FED DISASTER	46,377	2,000	2,000	2,000		0	0
	SUBTOTAL *********************	1,382,318	1,313,000	1,273,910	1,283,900	0	2,072,200	57
	CHARGES FOR SERVICES							
3525	REIMB. SPECIAL PROJECTS	0	455,539	78,400	381,000	0	381,000	16-
	REIMB PERSONNEL/PROJECTS	6,251	1	1,000	0	0	0	0
	COMMISSIONS-CSRD	5,009	4,900	5,000	5,500	0	5,500	12
	MECHANIC CHARGES	10,313	17,280	12,000	13,000	0	13,000	24-
3585	FUEL SURCHAGE	11,313	10,000	11,500	12,000	0	12,000	20
	SUBTOTAL ***********************	32,888	487,720	107,900	411,500	0	411,500	15-
	INTEREST							_
	INTEREST	1,391	700	730	750 0	0	750 0	7
	INT-OVERNIGHT INT-FINANCIAL INST TAX	0	5 10	0 18	18	0	18	0 80
	SUBTOTAL ************************	1,391	715	748	768	0	768	7
	MISCELLANEOUS							
	SALES	167	500	2,100	1,000		1,000	100
3835	SALE OF COUNTY FIXED ASSET	0	0	20,000	5,000	0	5,000	0
	SUBTOTAL ************************	167	500	22,100	6,000	0	6,000	100
3917	OTHER FINANCING SOURCES OTI:SPECIAL REVENUE FUND	9,771,362	0	0	0	0	0	0
	SUBTOTAL *********************	9,771,362	0	0	0	0	0	0
	TOTAL REVENUES **********				3 229 668		4,017,968	22
	CONTRACTUAL SERVICES	12,001,001	0,201,000	2,000,200	0,220,000	Ū	1,01,,000	
71104	ADMINISTRATIVE SERVICES	150,000	150,000	150,000	150,000	0	150,000	0
	REBATES TO SP DISTRICTS	206,806	265,150	249,350	231,125		231,125	
71400	REPLACEMENT REVENUE	1,251,929	1,376,448	1,320,277	1,321,129	0	1,321,129	4-
71450	REVENUE SHARING	683,760	744,306	744,306	691,477	0	691,477	7-
	SUBTOTAL **********************	2,292,495	2,535,904	2,463,933	2,393,731	0	2,393,731	5-
	OTHER							-
86910	PY ENCUMBRANCES NOT USED	9-	0	0	0	0	0	0
	SUBTOTAL **********************	9-	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	2,292,486	2,535,904	2,463,933	2,393,731	0	2,393,731	5-

# **Road Sales Tax**

# **Department Number 2080**

#### **Mission**

This budget accounts for all road sales tax revenue received from the one-half cent sales tax approved by voters in 1993 and in 1998 renewed by voters for an additional 10 years. The current sales tax is set to expire third quarter of 2008. Sales tax and the interest on sales tax are the only revenues recorded in this budget. This budget also accounts for the amount of sales tax revenues required in order to finance the operations of the Public Work's budgets (Maintenance-2040; Design and Construction-2045; and Administration-2049). These amounts are reported as operating transfers.

#### **Budget Highlights**

There are no significant changes included in this budget.

#### **Annual Budget**

	R&B ROAD SALES TAX R&B ROAD SALES TAX		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION SALES TAXES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3110	SALES TAXES	10,288,080	10,585,000	10,780,000	11,200,000	0	11,200,000	5
	SUBTOTAL **********************	10,288,080	10,585,000	10,780,000	11,200,000	0	11,200,000	5
	INTEREST							
• • = =	INT-OVERNIGHT	2,807	1,700	8,200	8,200	0	8,200	382
3712	INT-LONG TERM INVEST	46,223	39,600	50,000	50,000	0	50,000	26
3718	INT-SALES TAX	4,733	3,000	6,000	6,000	0	6,000	100
3798	INC/DEC IN FV OF INVESTMENTS	1,831-	25,000-	10,000	10,000	0	10,000	140-
	SUBTOTAL ************************************	51,932	19,300	74,200	74,200	0	74,200	284
	TOTAL REVENUES **********	10,340,012	10,604,300	10,854,200	11,274,200	0	11,274,200	6
	OTHER							
83922	OTO: SPECIAL REVENUE FUND	9,771,362	0	0	0	0	0	0
	SUBTOTAL **********************	9,771,362	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	9,771,362	0	0	0	0	0	0

# Fairground Capital and Maintenance

# **Department Number 2120**

#### Mission

The Fairground Capital and Maintenance Fund was created in FY 2002 by local policy. It accounts for the net insurance proceeds (approximately \$500,000) received during 2002 from losses sustained at the Boone County Fairgrounds. The County Commission elected to not rebuild some of the structures; instead, the monies were set aside in a special revenue fund to be used to address maintenance needs. This budget reflects the appropriations pertaining to capital and maintenance needs of the fairground property. The County Commission approves and administers the budget

## **Budget Highlights**

The budget includes a contingency appropriation in the amount of \$150,000. This total includes \$50,000 to be used toward a local match requirement for an Outdoor Recreation Grant, which would provide construction of baseball fields and outdoor shelters on a portion of the fairground property. An additional \$100,000 is included to be used for business operations analysis of the fairground's commercial operations.

The Commission intends to finance the outdoor recreation project with grant revenues, the \$50,000 from this budget, and contributions pledged from various private entities. At such time that the project is ready to move forward, the County will establish a capital project fund to be used to account for project costs and associated revenues; the \$50,000 will be transferred into the new fund at that time.

# Annual Budget

	FAIRGROUND MAINTENANCE FUND FAIRGROUND MAINTENANCE FUND		0005		0000	0000	0000	%CHG
		2004	2005	0005	2006	2006	2006	FROM
1000	DECODIDETON		BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
2402	INTERGOVERNMENTAL REVENUE FED DISASTER	23,133	0	0	0	0	0	0
3402	FED DISASIER	23,133	0	0	0	0	0	0
		23,133	0	0	0	0	0	0
	INTEREST							
	INT-OVERNIGHT	236	200	700	0	0	0	0
	INT-LONG TERM INVEST	3,814	3,700	5,300	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	334	0	0	0	0	0	0
	SUBTOTAL ************************************	4,385	3,900	6,000	0	0	0	0
	TOTAL REVENUES **********	27,519	3,900	6,000	0	0	0	0
	OTHER							
84400	PUBLIC NOTICES	192	0	0	0	0	0	0
86850	CONTINGENCY	0	50,000	0	10,000	0	150,000	200
		192	50,000	0	10,000	0	150,000	200
	FIXED ASSET ADDITIONS							
92700	REPLC GROUNDS IMPROVEMENT	14,970	0	0	0	0	0	0
	SUBTOTAL ************************************	14,970	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	15,163	50,000	0	10,000	0	150,000	200



# **Community Health**

# **Department Number 1410**

#### **Mission**

The Community Health budget provides county funding for the joint operation of the Boone County/City of Columbia Health Department. The City of Columbia and Boone County health departments merged in 1974. Services provided include communicable disease control, hypertension screening, immunizations, STD clinic services, family planning clinics, prenatal clinics, WIC supplemental food and nutrition education program, health education, and home nursing services. In addition, professional social workers are available during all clinics and during other office hours to receive walk-in clients for eligibility determination, information and referral, pregnancy testing, utility assistance, and general consultation.

This budget also includes County appropriations for dental and rent assistance that are administered through the Health Department.

#### **Budget Highlights**

This budget includes shared costs for Administration, Clinic and Nursing, Environmental Health, Social Services, and WIC (Women, Infants, and Children). The County's cost-share ratio is 35%, reflecting an average of the estimated services provided to non-City residents, and the current population estimates (38%).

The budgetary increases are primarily due to increased payroll and health benefits, as well as increased mileage reimbursement.

#### **Annual Budget**

	COMMUNITY HEALTH GENERAL FUND							%CHG
100	GENERAL LOND		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	LICENSES AND PERMITS							
3320	PERMITS	100	100	0	100	0	100	0
		100	100	0	100	0	100	0
	TOTAL REVENUES **********	100	100	0	100	0	100	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	940	2,500	1,000	2,500	0	2,500	0
71500	BUILDING USE/RENT CHARGE	0	25,000	25,542	26,000	0	26,000	4
	SUBTOTAL ************************************	940	27,500	26,542	28,500	0	28,500	3
	OTHER							
86640	DENTAL ASSISTANCE	7,079	5,000	5,000	5,000	0	5,000	0
86655	ENERGY ASSISTANCE PROGRAM	8,818	7,000	7,000	7,000	0	7,000	0
86680	DEPT OF HEALTH & COMM SRV	620,064	774,691	774,691	837,485	0	837,485	8
		635,962	786,691	786,691	849,485	0	849,485	7
	TOTAL EXPENDITURES ******	636,902	814,191	813,233	877 <b>,</b> 985	0	877,985	7

# **Social Services**

# **Department Number 1420**

#### Mission

This budget includes all amounts appropriated by the County Commission for social services provided to citizens in Boone County. The County is not legally required to provide these services; however, the County has provided funding for these services for several years. The Community Services Advisory Commission (CSAC) presents funding recommendations to the County Commission and the City Council of Columbia. Boone County and the City of Columbia jointly fund the Office of Community Services which administers the contracts and provides staff support for the CSAC.

This budget also accounts for the funding received from the State of Missouri for the Child Advocacy Center facility and operations. The grant pays 100% of all program costs incurred under a contract between the County and Rainbow House; and the County has contracted with Rainbow House to provide the program services.

#### **Budget Highlights**

The total appropriations are comprised of the following:

- Funding for Services as Recommended by the CSAC (reflects level County funding)
- Administration Services Provided Through the Office of Community Services
- Funding for the Child Advocacy Center—this program is fully funded with grant monies received from the State of Missouri. The budget will be amended mid-year in the event the grant is extended or renewed.

## **Annual Budget**

	SOCIAL SERVICES GENERAL FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REOUEST	REQUEST	BUDGET	BUD
ACCI	INTERGOVERNMENTAL REVENUE	ACTOAL	KEV 15 TONS	FROOLCIED	KEQUES I	KEQUES I	BODGEI	BOD
2451	STATE REIMB-GRANT/PROGRAM/OTHR	123,675	170,393	107,404	62,990	0	0	0
3431	STATE REIMB-GRANI/PROGRAM/OINR	123,075	1/0,393	107,404	02,990	0	0	0
	SUBTOTAL ************************************	123,675	170,393	107,404	62,990	0	0	
	SUBIUIAL	123,075	170,393	107,404	02,990	0	0	0
	TOTAL REVENUES **********	123,675	170,393	107,404	62,990	0	0	0
		120,010	1,0,000	10,,101	02,000	0	0	0
	OTHER							
84200	OTHER CONTRACTS	141,902	63,465	63,465	19,050	2,200	19,050	69-
85800	SPECIAL GRANT EXPENSES	0	125,978	62,989	62,990	,	0	0
86621	IN HOME ASSISTANCE	16,018	16,500	16,500	16,500	0	16,500	0
86625	ADULT OFFENDER RES.TRMT	13,000	13,000	13,000	13,000	1,000	13,000	0
86630	ELDERLY SUPPORT SERVICES	12,500	13,250	13,250	13,250	,	13,250	0
86631	ADULT DAY CARE	2,000	2,000	2,000	2,000	0	2,000	0
86647	EMERGNCY SHELTER/CHILDREN	7,000	7,000	7,000	7,000	450	7,000	0
86650	CHILD DAY CARE	12,750	13,750	13,750	13,750	0	13,750	0
86665	EMERGENCY FOOD PANTRY	13,750	15,000	15,000	15,000	0	15,000	0
86682	COMMUNITY SERV ADVS COMM	17,900	18,400	18,400	18,950	0	18,950	2
86690	ELDRLY-HANDCPPED TRANSP.	10,000	10,000	10,000	10,000	0	10,000	0
		,						
	SUBTOTAL ************************************	246,821	298,343	235,354	191,490	3,650	128,500	56-
	TOTAL EXPENDITURES ******	246,821	298,343	235,354	191,490	3,650	128,500	56-

# **Community Services**

# **Department Number 1430**

#### Mission

This budget reflects all amounts appropriated by the County Commission for various community services.

### **Budget Highlights**

The budget includes appropriations for the following services and programs:

- **Soil and Water Conservation District:** The District identifies current resource problems and needs and identifies opportunities for conservation and development of natural resources.
- **Central Missouri Humane Society:** The Humane Society encourages and promotes the humane treatment of animals through public education efforts. Additionally, the Humane Society provides for the humane care, adoption, and disposition of lost, stray, and unwanted animals.
- **Indigent Burials**: This appropriation pays for the burial expenses of indigent persons in accordance with the policies established in Commission Order 284-90. The budget reflects no change in the appropriation amount.
- **University Extension Council:** The Council was established pursuant to RSMo 262.550 and provides educational programs to Boone County citizens using University of Missouri resources and information.
- **Boone County Historical Society**: This not-for-profit society develops, maintains, collects, and preserves historical artifacts of Boone County and provides the operating budget for the Walters-Boone County Historical Museum and Visitor's Center.

## **Annual Budget**

1430 COMMUNITY SERVICES 100 GENERAL FUND							%CHG
		2005		2006	2006	2006	FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT DESCRIPTION OTHER	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
86605 SOIL/WATER CONSERVATION	15,000	15,000	15,000	15,000	0	15,000	0
86610 HUMANE SOCIETY	9,680	9,680	9,680	9,680	0	9,680	0
86615 INDIGENT BURIALS	300	1,000	500	1,000	0	1,000	0
86675 EXTENSION COUNCIL	150,000	150,000	150,000	150,000	13,174	150,000	0
86689 BOONE CO. HISTORICAL SOCI	21,000	21,000	21,000	21,000	4,000	21,000	0
SUBTOTAL ************************************	195,980	196,680	196,180	196,680	17,174	196,680	0
TOTAL EXPENDITURES ******	195,980	196,680	196,180	196,680	17,174	196,680	0

# **Domestic Violence Fund**

# **Department Number 2030**

#### **Mission**

The Domestic Violence budget accounts for fees collected under RSMo 451.151, 455.200-205, and 479.261. The fees are to be used to provide shelter for victims of domestic violence. The County Commission administers the budget for the Domestic Violence Fund.

#### **Budget Highlights**

The revenues consist of a \$10 fee collected on marriage licenses and a \$2 surcharge collected on civil and criminal cases.

There are no significant changes in this budget.

## Annual Budget

	DOMESTIC VIOLENCE DOMESTIC VIOLENCE FUND	2004	2005	0005	2006	2006	2006	%CHG FROM
ACCT	DESCRIPTION LICENSES AND PERMITS	2004 ACTUAL	BUDGET + REVISIONS	2005 PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	PY BUD
	SUBTOTAL ************************************	0	0	0	0	0	0	0
3566	CHARGES FOR SERVICES RECORDER FEES	10,350	11,000	10,470	10,500	0	10,500	4-
	DOM VIOLENCE FEES-CIR CLK	21,628	22,500	23,757	22,500	0	22,500	0
		31,978	33,500	34,227	33,000	0	33,000	1-
	INTEREST							
3711	INT-OVERNIGHT	7	5	15	15	0	15	200
3712	INT-LONG TERM INVEST	123	100	125	125	0	125	25
3798	INC/DEC IN FV OF INVESTMENTS	13-	95-	0	0	0	0	0
	SUBTOTAL ************************************	118	10	140	140	0	140	300
	TOTAL REVENUES **********	32,096	33,510	34,367	33,140	0	33,140	1-
	OTHER							
86900	MISCELLANEOUS	31,388	33,510	34,140	33,510	0	33,510	0
	SUBTOTAL ************************************	31,388	33,510	34,140	33,510	0	33,510	0
	TOTAL EXPENDITURES ******	31,388	33,510	34,140	33,510	0	33,510	0

# Local Emergency Planning Committee

# **Department Number 2100**

## Mission

This budget was established mid-year 1998 to account for revenues received by the Local Emergency Planning Committee (LEPC) from the State of Missouri. The County voluntarily serves as fiscal agent for these funds. Unexpended funds received in one year accumulate in the fund and are available for subsequent appropriation. The County Commission is the appropriating authority for this budget and the Boone County Treasurer administers this budget.

# **Budget Highlights**

There are no significant changes in this budget.

# Annual Budget

	LOCAL EMERG PLANNING COMMITTEE LOCAL EMERG PLANNING COMMITTEE		2005		2000	2000	2006	%CHG
ACCT	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	FROM PY BUD
3451	INTERGOVERNMENTAL REVENUE STATE REIMB-GRANT/PROGRAM/OTHR	6,957	7,000	8,979	8,000	0	8,000	14
	SUBTOTAL ************************************	6,957	7,000	8,979	8,000	0	8,000	14
2711	INTEREST INT-OVERNIGHT	10	10	30	35	0	35	250
	INT-LONG TERM INVEST	174	130	215	250		250	250 92
	INI-LONG IERM INVESI INC/DEC IN FV OF INVESTMENTS	34-	130	215	250	0	250	92
3/98	INC/DEC IN FV OF INVESIMENTS	34-	15-	0	0	0	0	0
	SUBTOTAL ************************************	150	125	245	285	0	285	128
	TOTAL REVENUES **********	7,108	7,125	9,224	8,285	0	8,285	16
	MATERIALS & SUPPLIES							
	POSTAGE	56	100	100	150	-	150	50
	PRINTING	0	100	100	100	-	100	0
23050	OTHER SUPPLIES	7,487	11,060	11,000	7,500	0	7,500	32-
	SUBTOTAL ************************************	7,543	11,260	11,200	7,750	0	7,750	31-
	DUES TRAVEL & TRAINING							
	TRAINING/SCHOOLS	200	2,940	3,940	1,000	0	1,000	65-
37230	MEALS & LODGING-TRAINING	184	1,000	0	1,000	0	1,000	0
	SUBTOTAL ************************************	384	3,940	3,940	2,000	0	2,000	49-
71100	CONTRACTUAL SERVICES	254	600	500	1 000	0	1 000	
/1100	OUTSIDE SERVICES	354	600	500	1,000	0	1,000	66
	SUBTOTAL ************************************	354	600	500	1,000	0	1,000	66
	OTHER							
01200	ADVERTISING	0	500	500	500	0	500	0
04300	ADVERIISING	0	500	500	500	0	500	0
	SUBTOTAL ************************************	0	500	500	500	0	500	0
	FIXED ASSET ADDITIONS							
91301	COMPUTER HARDWARE	0	3,000	1,000	3,000	0	3,000	0
21001	COLL OT LIV INITIAD WITCH	0	5,000	1,000	3,000	0	3,000	0
	SUBTOTAL ************************************	0	3,000	1,000	3,000	0	3,000	0
	TOTAL EXPENDITURES ******	8,282	19,300	17,140	14,250	0	14,250	26-

Decimal values have been truncated.

-

## **Economic Support**

## **Department Number 1510**

## Mission

This budget includes appropriations intended to promote local economic development. The County is not legally required to provide funding for these activities; however, the County Commission has voluntarily approved funding for several years.

## **Budget Highlights**

The budget includes appropriations for the following:

- **Downtown Business District:** Promotes economic activity by funding community events and holiday festivities sponsored by the Downtown Business District; the requested amount is intended to approximate lost tax revenue to the District attributable to land within the district that is owned by the County.
- **Regional Economic Development, Inc. (REDI):** Promotes economic expansion and growth in Boone County.
- **Centralia Chamber of Commerce:** Promotes economic expansion and growth in Centralia.
- **Show Me Games**: Promotes participation in and expansion of the Olympicstyled, statewide multi-sport program that is held each year in Boone County.

## **Annual Budget**

1510 ECONOMIC SUPPORT 100 GENERAL FUND		2005		2006	2006	2006	%CHG FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT DESCRIPTION OTHER	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
84200 OTHER CONTRACTS	7,000	8,875	8,875	7,000	0	7,000	21-
86685 ECONOMIC DEVELOP-REDI	35,000	35,000	35,000	35,000	0	35,000	0
86686 ECONOMIC DEVELOP-CENTRALIA	4,000	4,000	4,000	4,000	0	4,000	0
86687 ECON DEVELOPSHOW-ME GMS	20,000	20,000	20,000	20,000	10,000	20,000	0
SUBTOTAL ************************************	66,000	67,875	67,875	66,000	10,000	66,000	2-
TOTAL EXPENDITURES *******	66,000	67,875	67,875	66,000	10,000	66,000	2-

## **Parks and Recreation**

## **Department Number 1610**

## Mission

The Boone County Commission created the Parkland Study Committee in September 1990. The Committee was formed to advise the County Commission on matters relating to the acquisition and development of parks and recreation facilities. Planning and Zoning Operations (department number 1710) continues to provide support services for the Committee and the County Commission until a full-time Parks and Recreation staff is warranted. It appears that the need for full-time staff is still several years away.

## **Budget Highlights**

Prior to 1997, this budget accounted for appropriations related to the acquisition and improvement of the County-owned portion of the MKT trail. Since 1998, this budget reflects only maintenance appropriations related to County-owned parkland.

County-owned parkland includes the County's section of the MKT trail and the El Chaparral subdivision park.

There are no significant changes to this budget.

## **Annual Budget**

	PARKS & RECREATION GENERAL FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 Adopted	%CHG FROM PY
ACCT	DESCRIPTION UTILITIES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
48000	TELEPHONES	1,784	1,980	1,980	1,980	0	1,980	0
48200	ELECTRICITY	78	84	84	84	0	84	0
		1,862	2,064	2,064	2,064	0	2,064	0
60400	EQUIP & BLDG MAINTENANCE GROUNDS MAINTENANCE	17,971	22,075	22,075	20,320	12,600	20,320	7-
	SUBTOTAL ************************************	17,971	22,075	22,075	20,320	12,600	20,320	7-
	CONTRACTUAL SERVICES PROFESSIONAL SERVICES BUILDING USE/RENT CHARGE	0 16,935	0 24,331	0 24,331	0 21,130	2,520 0	2,520 21,130	0 13-
		16,935	24,331	24,331	21,130	2,520	23,650	2-
91300	FIXED ASSET ADDITIONS MACHINERY & EQUIPMENT	450	0	0	0	0	0	0
		450	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	37,218	48,470	48,470	43,514	15,120	46,034	5-

## **Planning and Zoning**

## **Department Number 1710**

## Mission

The Planning and Zoning Operations Department serves as staff to the County Commission on matters dealing with land-use. This includes the application and enforcement of zoning regulations and subdivision regulations. The Department also provides staff support to the Planning and Zoning Commission and Zoning Board of Adjustment. The Department provides information and assistance to the general public on all land-use related matters.

## **Budget Highlights**

There are no significant changes to this budget.

## **Goals and Objectives**

### **Budget Year Objectives**

- Provide quality, timely service to clients by making information as widely available as possible.
- Continue to work with the Storm Water Task Force and the Public Works Department to develop appropriate regulations for the unincorporated parts of Boone County.
- Review existing conditions in an effort to anticipate development impacts of several large scale developments proposed for the City of Columbia on nearby properties.
- Review the County land use master plan and look at the Highway 63 corridor.

### **Progress on Prior Year Objectives**

Provide quality, timely service to clients by making information as widely available as possible.

**Response:** Planning and Zoning has worked with many clients this year; realtors, property owners, developers, surveyors and engineers. The staff has also worked with the Missouri Department of Transportation, Department of Natural Resources, the planning staff of the City of Columbia, and the city administrators of Centralia, Hallsville and Ashland. Staff has prepared reports and provided information and support in a timely fashion, generally providing responses within two hours of receiving a request.

Work with the Storm Water Task Force to develop appropriate regulations for the unincorporated parts of Boone County.
 **Response:** The Planning Division continues to provide staff support to the Columbia/Boone County Storm Water Task Force. The task force meets monthly as part of an on-going project to develop appropriate storm water regulations for the City of Columbia and Boone County. All regulations must comply with the standards set out in the Columbia/Boone County EPA Phase II NPDES permit. This project began in 2002. The County's position in

## **Planning and Zoning**

the project was enhanced in 2005 by the addition of a public works FTE dedicated to working with storm water design and implementation.

Continue work on the Stream Buffer Ordinance, and develop a program to provide outreach to property owners and developers recommending the use of best management practices to preserve and improve the Bonne Femme watershed.

**Response:** Boone County is the coordinating agency for a Department of Natural Resources (DNR) 319 grant. As part of the grant, the Planning Division has worked with both DNR and Missouri Department of Conservation to develop a program to study and implement best management practices for the Bonne Femme watershed. Planning and Zoning hired an Urban Conservationist to coordinate the various aspects of the grant. A Senior Planner has acted as the project coordinator for this endeavor.

- Continue comprehensive review and revision of zoning regulations.
   **Response:** On-going. At the request of a developer, staff researched and suggested a change to the zoning regulations that deals with how close a building can be to the property line. A recommendation was forwarded to the County Commission, and the Planning and Zoning Commission. After review, three public hearings were held and the regulations amended.
- Develop a work program focusing on the land use master plan.
   **Response:** On-going. An entry level planner was added to the 2005 budget. The position has been filled allowing more time for senior planners to devote to projects having higher priorities.

## Performance Measures

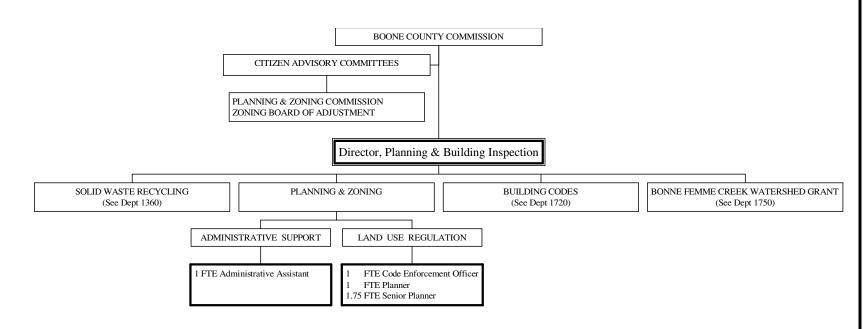
Performance Measure	2004 Actual	2005 Estimated	2006 Projected
Number of Zoning Applications Processed	24	20	20
Number of Conditional Use Permits Processed	11	18	20
Number of Subdivision Plats Processed	57	60	60
Number of Administrative Services	39	50	50
Number of Floodplain Checks Performed	977	950	900
Number of Subdivision Addresses Assigned	178	250	200
Number of New Addresses Established	732	600	500
Number of Address Conflicts Resolved	11	15	10
Number of County Commission Hearings	18	15	18
Number of P & Z Meetings Conducted	24	22	24
Number of BOA Meetings Conducted	9	10	12

## **Personnel Detail**

Position Title	2004 Full-time Equivalent		2005 Full-time Equivalent		2006 Full-time Equivalent		2005-2006 Change
	Equivalent		Equivalent		Equivalent		Unange
Director Planning & Building	0.67	а	0.67	a	0.67	a	-
Senior Planner	1.75	b	1.75	b	1.75	b	-
Planner	-		1.00		1.00		-
Code Enforcement Officer	1.00		1.00		1.00		-
Administrative Assistant	1.00		1.00		1.00		-
Total FTEs	4.42	= :	5.42	-	5.42	=	
Overtime	\$ 2,000		\$ 2,000		\$ 5,000		\$ 3,000

a .33 FTE Director Planning & Building in Building Codes (Dept. No. 1720)

b .25 FTE Senior Planner in Solid Waste Recycling (Dept. No. 1360)



## **Planning and Zoning**

## Annual Budget

	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
3569	CHARGES FOR SERVICES OTHER FEES	10,934	7,500	8,000	8,000	0	8,000	6
	SUBTOTAL ************************************	10,934	7,500	8,000	8,000	0	8,000	6
	TOTAL REVENUES **********	10,934	7,500	8,000	8,000	0	8,000	6
10100	PERSONAL SERVICES	107 000	0.40 1.00	000 000	050 500	0	250 500	4
	SALARIES & WAGES OVERTIME	197,999 1,775	248,183 2,000	238,000 3,200	258,508 5,000	0	258,508 5,000	4 150
	HOLIDAY WORKED	116	2,000	200	500	0	5,000	130
	FICA	14,713	19,177	17,570	20,196	0	20,196	5
	HEALTH INSURANCE	17,790	23,950	23,950	25,745	0	25,745	7
	DISABILITY INSURANCE	854	1,136	1,214	1,275	0	1,275	12
	LIFE INSURANCE	159	211	211	211	0	211	12
	DENTAL INSURANCE	1,392	1,707	1,707	1,761	0	1,761	3
	WORKERS COMP	1,555	1,988	1,988	1,921	0	1,921	3
	401(A) MATCH PLAN	2,327	3,235	2,223	3,170	0	3,170	2
	SUBTOTAL ************************************	238,683	302,087	290,263	318,287	0	318,287	5
	MATERIALS & SUPPLIES							
2500	SUBSCRIPTIONS/PUBLICATION	591	600	500	600	0	600	C
	OFFICE SUPPLIES	648	800	650	800	0	800	(
	PRINTING	526	700	700	700	0	700	(
	MICROFILM/FILM	0	50	1	1	0	1	98
23050	OTHER SUPPLIES	237	350	250	350	0	350	(
	MINOR EQUIPMENT & TOOLS	61	100	65	100	0	100	C
	SUBTOTAL ************************************	2,066	2,600	2,166	2,551	0	2,551	1
	DUES TRAVEL & TRAINING							
37000	DUES	634	1,400	1,500	1,780	0	1,780	27
	SEMINARS/CONFEREN/MEETING	400	1,500	800	1,500	0	1,500	0
	TRAVEL (AIRFARE, MILEAGE, ETC)	0	700	250	700	0	700	(
	MEALS & LODGING-TRAINING	387	1,000	350	1,000	0	1,000	(
	SUBTOTAL ************************************	1,421	4,600	2,900	4,980	0	4,980	8
	UTILITIES							
18000	TELEPHONES	2,273	3,113	3,000	3,000	0	3,000	3
	CELLULAR TELEPHONES	0	100	10	100	0	100	(
	SUBTOTAL ************************************	2,273	3,213	3,010	3,100	0	3,100	3
					,			
	VEHICLE EXPENSE					2		
9200	LOCAL MILEAGE	447	3,000	3,000	3,000	0	3,000	(
	SUBTOTAL ************************************	447	3,000	3,000	3,000	0	3,000	C
	EQUIP & BLDG MAINTENANCE							
50050	EQUIP SERVICE CONTRACT	427	455	410	560	0	560	23
50200	EQUIP REPAIRS/MAINTENANCE	0	450	100	300	0	300	33
	SUBTOTAL ************************************	427	905	510	860	0	860	4
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	200	1,700	753	1,500	0	1,500	11
	INSURANCE AND BONDS	0	50	50	50	0	50	C
	OUTSIDE SERVICES	0	1	0	0	0	0	C
71100								
	PROFESSIONAL SERVICES	0	2,700	500	2,700	0	2,700	C
71101	PROFESSIONAL SERVICES BUILDING USE/RENT CHARGE	0 11,847	2,700 14,360	500 14,360	2,700 15,067	0 0	2,700 15,067	4

## **Planning and Zoning**

## Dept. No. 1710

1710 PLANNING & ZONING 100 GENERAL FUND

1/10 PLANNING & 20M	IING							
100 GENERAL FUND								%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT DESCRIPTION OTHER		ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
84300 ADVERTISING		0	150	1	150	0	150	0
84400 PUBLIC NOTICE	lS	53	500	500	500	0	500	0
SUBTOTAL ****	****	53	650	501	650	0	650	0
FIXED ASSET A	DDITIONS							
91000 OFFICE EQUIPM	IENT	0	200	1	0	0	0	0
91100 FURNITURE AND	FIXTURES	0	5,000	5,142	0	0	0	0
91302 COMPUTER SOFT	WARE	0	5,600	5,621	0	0	0	0
92000 REPLCMENT OFF	ICE EQUIP	0	327	164	0	0	0	0
SUBTOTAL ****	****	0	11,127	10,928	0	0	0	0
TOTAL EXPEN	IDITURES ******	257,420	346,993	328,941	352,745	0	352,745	1

## **Department Number 1720**

## Mission

The Building Codes Department is responsible for inspecting new construction. The inspections include reviewing footings, under-floor plumbing, framing, electrical wiring, plumbing, insulation, and final inspection. The Department also inspects mobile homes for compliance with electric code, location and setup requirements. The Department works closely with architects, engineers, contractors, and the general public providing information regarding construction standards and code requirements prior to and during construction.

## **Budget Highlights**

The FY 2006 budget includes funding (in Contingency, see department number 1123) for the equipment and other costs required to implement mobile office technology for Building Inspectors. The scope of the appropriation is for one pilot installation which will allow the department to fully evaluate the benefit of department-wide implementation. There are no significant changes to this budget.

## **Goals and Objectives**

### **Budget Year Objectives**

- Provide code information and inspection services within four hours of receipt of inspection request.
- Address concerns about consistency and fairness in the inspection process.
- Complete plan reviews within three weeks of submission.

### **Progress on Prior Year Objectives**

 Provide code information and inspection services within four hours of receipt of inspection request.

**Response:** Providing quality inspections on a timely basis for 685 square miles of area is of special concern. The Department strives to meet their commitment to provide inspections on a four-hour notice.

- Address concerns about consistency and fairness in the inspection process. **Response:** The Director and Chief Building Inspector have attended monthly meetings with the Home Builders Association to discuss their concerns. Continuing a dialogue with the construction community has been valuable, resulting in a decline in complaints.
- Complete plan reviews within three weeks of submission.
   **Response:** The Commission funded an additional building inspector in 2003. This addition made it possible for an inspector to spend more time performing plan reviews. As a result, construction plans were reviewed in a more timely fashion than in previous years. Commercial construction has increased substantially, necessitating extensive review of construction

documents. However, incomplete submission of plans continues to be a problem. This delays the plan review process, and makes it difficult for inspectors to properly classify and apply code requirements.

## **Performance Measures**

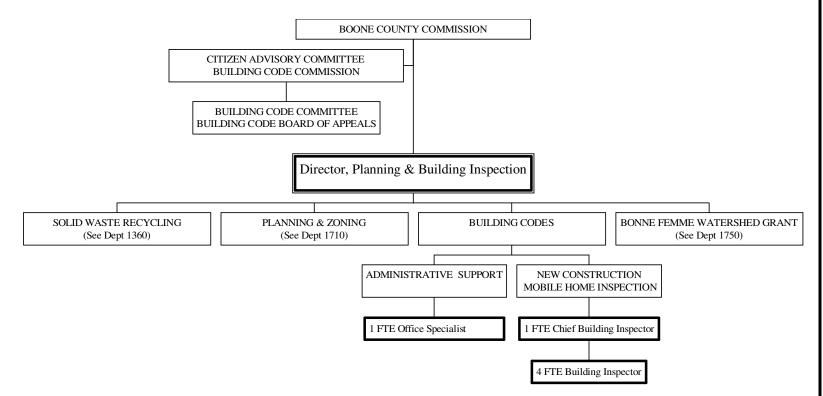
Performance Measure	2004	2005	2006
	Actual	Estimated	Projected
Number of Building Permits Processed	1,255	1,450	1,450
Number of Mobile Home Permits Processed	35	35	40
Number of Inspections Conducted	8,511	8,500	8,500
Number of Plan Reviews Performed	157	100	100
Number of Building Reports Completed	20	21	20

## **Personnel Detail**

Position Title	2004 Full-time		2005 Full-time	2006 Full-time		2005-2006	
	Equivalent	ļ	Equivalent		Equivalent		Change
Director Planning & Building	0.33	a	0.33	a	0.33	a	-
Chief Building Inspector	1.00		1.00		1.00		-
Building Inspector	4.00		4.00		4.00		-
Office Specialist	1.00		1.00		1.00	_	
Total FTEs	6.33		6.33		6.33	=	
Overtime	\$ 23,000		\$ 24,000		\$ 24,000		\$ -

a .67 FTE Director, Planning & Building in Planning and Zoning (Dept No 1710)





## Annual Budget

	GENERAL FUND	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	%CHG FROM PY BUD
	LICENSES AND PERMITS							
3320	PERMITS	194,452	185,000	230,000	280,000	0	280,000	51
	SUBTOTAL ************************************	194,452	185,000	230,000	280,000	0	280,000	51
	CHARGES FOR SERVICES							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	INTEREST							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
3891	MISCELLANEOUS RETURNED CHECK PENALTY	0	100	1	100	0	100	0
3094								
	SUBTOTAL ************************************	0	100	1	100	0	100	0
	TOTAL REVENUES **********	194,452	185,100	230,001	280,100	0	280,100	51
10100	PERSONAL SERVICES SALARIES & WAGES	230,536	245,269	237,055	256,343	62,819	256,343	4
	OVERTIME	27,035	245,269	237,055	256,343	02,819	256,343	4
	HOLIDAY WORKED	1,020	1,500	1,500	1,500	Ő	1,500	0
10200		19,043	20,713	19,482	21,561	4,806	21,561	4
	HEALTH INSURANCE	25,478	27,972	27,972	30,067	8,838	30,067	7
	DISABILITY INSURANCE	1,009	1,225	1,261	1,365	314	1,365	11
	LIFE INSURANCE	227	246	246	246	78	246	0
	DENTAL INSURANCE WORKERS COMP	1,993 7,387	1,993 7,709	1,993 7,709	2,057 9,093	630 1,723	2,057 9,093	3 17
	401(A) MATCH PLAN	2,247	3,703	2,635	3,703	1,300	3,703	0
	CERF-EMPLOYER PD CONTRIBUTION	753	1,860	1,657	0	1,000	1,200	35-
	UNEMPLOYMENT BENEFITS	1,221	245	245	0	0	0	0
	SUBTOTAL ************************************	317,953	336,435	329,340	349,935	80,508	351,135	4
00500	MATERIALS & SUPPLIES	4 070	4 000	4 000	4 000	0	4 000	0
	SUBSCRIPTIONS/PUBLICATION OFFICE SUPPLIES	4,076 768	4,000 1,050	4,000 1,000	4,000 1,050	0	4,000 1,050	0
	PRINTING	606	620	600	620	0	620	0
	MICROFILM/FILM	0	50	0000	020	0	0_0	0
	OTHER SUPPLIES	491	400	465	600	0	600	50
23850	MINOR EQUIPMENT & TOOLS	406	400	400	1,400	230	1,400	250
	SUBTOTAL ************************************	6,349	6,520	6,465	7,670	230	7,670	17
	DUES TRAVEL & TRAINING							
37000		100	450	400	450	0	450	0
	SEMINARS/CONFEREN/MEETING TRAVEL (AIRFARE, MILEAGE, ETC)	515 312	1,650 357	800 300	1,650 357	0	1,650 357	0
	MEALS & LODGING-TRAINING	202	800	500	800	0	800	0
	SUBTOTAL ************************************	1,129	3,257	2,000	3,257	0	3,257	0
	UTILITIES							
	TELEPHONES	1,758	1,950	1,900	1,950	810	1,950	0
	DATA COMMUNICATIONS CELLULAR TELEPHONES	0 3,230	0 3,700	0 3,500	0 3,700	3,570 1,000	0 3,700	0 0
	SUBTOTAL ************************************	4,989	5,650	5,400	5,650	5,380	5,650	0
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	10,274	10,000	12,000	15,000	2,000	15,000	50
	VEHICLE REPAIRS	2,138	3,000	2,800	3,000	800	3,000	0
	TIRES	1,512	2,000	1,600	2,000	650	2,000	0
59200	LOCAL MILEAGE	0	400	100	400	0	400	0
	SUBTOTAL *********************	13,925	15,400	16,500	20,400	3,450	20,400	32
c	EQUIP & BLDG MAINTENANCE							
	EQUIP SERVICE CONTRACT	401	360	360	510	153	510	41
00200	EQUIP REPAIRS/MAINTENANCE	0	200	50	200	0	200	0
	SUBTOTAL ***********************	401	560	410	710	153	710	26

## Dept. No. 1720

1720 BUILDING CODES

	BUILDING CODES GENERAL FUND							%CHG
100	GENERALE FOND		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	0	0	0	0	500	500	0
71500	BUILDING USE/RENT CHARGE	5,668	6,872	6,872	7,210	0	7,210	4
		5,668	6,872	6,872	7,210	500	7,710	12
	OTHER							
84300	ADVERTISING	0	200	25	200	0	200	0
84400	PUBLIC NOTICES	0	150	150	150	0	150	0
		0	350	175	350	0	350	0
	FIXED ASSET ADDITIONS							
91000	OFFICE EQUIPMENT	0	0	1	0	485	0	0
91100	FURNITURE AND FIXTURES	0	0	1	0	9,300	0	0
91300	MACHINERY & EQUIPMENT	989	0	0	0	0	0	0
91301	COMPUTER HARDWARE	0	0	1	0	3,905	0	0
91302	COMPUTER SOFTWARE	0	0	0	0	5,464	3,520	0
91400	AUTO/TRUCKS	0	0	0	0	24,000	0	0
92000	REPLCMENT OFFICE EQUIP	0	227	164	0	0	0	0
92100	REPLCMENT FURN & FIXTURES	427	0	0	0	0	0	0
92400	REPLCMENT AUTO/TRUCKS	0	22,100	22,100	0	0	0	0
		1,416	22,327	22,267	0	43,154	3,520	84-
	TOTAL EXPENDITURES ******	351,834	397,371	389,429	395 <b>,</b> 182	133,375	400,402	0

## **Animal Control**

## **Department Number 1730**

## **Mission**

This budget includes appropriations for implementation of the County's animal control ordinance. The County does not operate its own department; instead, services are obtained through a contract with the Boone County/Columbia City Health Department.

## **Budget Highlights**

The contract with the City of Columbia provides 2.0 FTE Animal Control Officers (out of a total city staff of 6 officers) and .33 FTE clerical staff. The City of Columbia contracts with the Central Missouri Humane Society for detention and boarding services for the Animal Control program; the County pays 33% of the cost of this contract as well as 33% of all other operating costs. Increased budgetary costs are primarily due to increased payroll and health benefits, increased fuel costs, and increased contractual costs for boarding services. In addition, an appropriation is included for replacement of the animal control van.

## **Annual Budget**

100 0	ANIMAL CONTROL GENERAL FUND	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 Adopted	%CHG FROM PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3320	LICENSES AND PERMITS PERMITS	1,376	825	900	825	0	825	0
		1,376	825	900	825	0	825	0
2515	CHARGES FOR SERVICES IMPOUNDMENT FEES	4,220	3,800	3,800	3,800	0	3,800	0
	BOARDING FEES	4,220	3,800	4,500	3,800	0	3,800	0
5510	BOARDING TEES	4,100	3,000	4,500	5,000	0	5,000	0
	SUBTOTAL ************************************	8,320	7,600	8,300	7,600	0	7,600	0
	TOTAL REVENUES **********	9,696	8,425	9,200	8,425	0	8,425	0
71900	CONTRACTUAL SERVICES ANIMAL CONTROL	122,935	131,460	131,460	138,789	0	138,789	5
	SUBTOTAL ************************************	122,935	131,460	131,460	138,789	0	138,789	5
	OTHER							
		0	0	0	0	0	0	0
92400	FIXED ASSET ADDITIONS REPLCMENT AUTO/TRUCKS	0	0	0	25,000	0	25,000	0
	_							
	SUBTOTAL ************************************	0	0	0	25,000	0	25,000	0
	TOTAL EXPENDITURES ******	122,935	131,460	131,460	163,789	0	163,789	24

## **On-Site Waste Water**

## **Department Number 1740**

## **Mission**

The budget includes appropriations for the implementation and administration of the County's on-site wastewater ordinance. The regulations, enacted October 1992, monitor the design, construction, and modification of small on-site waste water systems. The regulations are enforced to protect public health and to prevent the entrance of diseases into the County by way of wastewater. The County administers the program through a contract with the Boone County/City Health Department.

## **Budget Highlights**

There are no significant changes in this budget. Budgetary increases are primarily due to increased personnel and health benefit costs.

## **Annual Budget**

	ON-SITE WASTE WATER GENERAL FUND		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION LICENSES AND PERMITS	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3321	WASTE WATER CONST. PERMIT	52,900	52,000	52,000	52,000	0	52,000	0
	SUBTOTAL ************************************	52,900	52,000	52,000	52,000	0	52,000	0
	MISCELLANEOUS							
3894	RETURNED CHECK PENALTY	20	0	0	0	0	0	0
	SUBTOTAL ************************************	20	0	0	0	0	0	0
	TOTAL REVENUES **********	52,920	52,000	52,000	52,000	0	52,000	0
	OTHER							
86606	ON-SITE SEWAGE PROGRAM	99,034	99,029	99,029	105,179	0	105,179	6
	SUBTOTAL ************************************	99,034	99,029	99,029	105,179	0	105,179	6
	TOTAL EXPENDITURES ******	99,034	99,029	99,029	105,179	0	105,179	6

## **Department Number 1750**

### Mission

The Director of Planning & Zoning and Building Codes is responsible for this budget. This budget accounts for grant revenues and expenditures for the Land-Use Planning and Water Quality Restoration Project in the Bonne Femme Creek Watershed. This four-year project is financed with a grant from the Missouri Department of Natural Resources (MoDNR) as well as in-kind match from Boone County and other local agencies.

Bonne Femme Watershed encompasses an area of 59,702 acres in southern Boone County in close proximity to the rapidly growing cities of Ashland and Columbia. This environmentally sensitive watershed contains several cave, stream, and park recreation opportunities. These areas have been affected by current levels of development and are attractive to increased urban growth. This project will address water pollution from leaky or non-maintained septic systems, sediment from construction, storm water runoff, as well as nutrient and herbicide pollutants in the Bonne Femme Creek Watershed.

The project consists of two phases. Phase I entails collecting and analyzing data and drafting a watershed management plan. It also includes educational and outreach activities. Phase II is intended to protect and improve the watershed by providing technical and financial assistance to developers, builders and property owners; developing and implementing Best Management Practices (BMP); developing scientifically-based land-use policy recommendations for local officials; and monitoring the impact of BMPs on the watershed water quality.

The project began mid-year 2003 and the County's budget was amended accordingly.

## **Budget Highlights**

The budget reflects a full-year of costs pertaining to Phase II. The costs include full funding for a Planner position and related operational items included in the grant.

## **Goals and Objectives**

### **Budget Year Objectives**

- Continue to develop scientifically based land-use policies with the help of policy and citizen advisory committees.
- Work with developers to identify and complete a Conservation Development project.
- Continue to provide access to stream monitoring data, research results, and project information to watershed residents through newsletters, a website, and presentations.

- Conduct education and outreach activities to engage stakeholders, developers, and landowners in the Bonne Femme Watershed.
- Develop a cost share plan to implement best management practices (BMPs) in the watershed using information gathered in the sub-watershed sensitivity analysis.
- Conduct clean-up events in Bonne Femme Watershed.
- Conduct a sub-watershed sensitivity analysis to determine potentially susceptible areas in the Bonne Femme Watershed.
- Complete development of a watershed management plan.
- Prepare invoices, progress reports, and financial reports for submission to the Missouri Department of Natural Resources (MoDNR).

### **Progress on Prior Year Objectives**

Reduce watershed degradation from future urbanization by providing technical and financial assistance to developers, builders, and property owners to encourage adoption of BMPs through public meetings and training seminars.

**Response:** An open house was held on February 23, 2005 in the Little Bonne Femme Baptist Church. Invitations were mailed to all property owners within the watershed. Approximately 50 individuals attended. On November 14, 2005, the public was invited to attend a presentation to explain the findings of the Sub-Watershed Sensitivity Analysis (SWSA) that was published by the project. Approximately 60 individuals attended. On November 30, 2005, a public debate of the policy recommendations contained in the SWSA was held. Approximately 150 individuals attended.

- Provide elected officials with scientifically based land-use policies through the formation of policy and citizen advisory committees.
   **Response:** A Policy Committee was formed in 2004, and has been meeting quarterly. It is composed of one member each from Columbia Planning and Zoning Commission, Columbia City Council, Ashland Planning Commission and Board of Aldermen, Pierpont Board of Aldermen, Boone County Regional Sewer District Board of Directors, Consolidated Public Water District Number 1 Board of Directors, Water District Number 9 Board of Directors, University of Missouri, County of Boone County Commission and Planning and Zoning Commission. A Stakeholder Committee was also formed in 2004, and has been meeting at least once per month. The members of the Committee were selected by the Policy Committee and represent three sectors of the population: land owners, business/land development and environmentalism.
- Conduct monitoring of current watershed water quality conditions at ten sites within the watershed, and monitor the pollution reducing impacts of installed BMPs.
   Besponse: Monitoring continues at ten locations within the watershed

**Response:** Monitoring continues at ten locations within the watershed. Samples are collected quarterly by the USDA/Agricultural Research Service.

Provide access to stream monitoring data, research results, and project information to watershed residents through the use of newsletters, a website, and presentations.

**Response:** An index to water quality data available for the Bonne Femme Watershed is accessible on the project website www.cavewatershed.org.

- Conduct education and outreach activities to engage stakeholders, developers, and landowners in the Bonne Femme Watershed.
   **Response:** Events were held as described above to educate developers and landowners. A series of educational presentations was made to the Stakeholder Committee and to a lesser extent the Policy Committee in order to provide them with a base of information about natural and manmade resources in the watershed.
- Monitor water quality in Bonne Femme Watershed.
   Response: Monitoring continues at ten locations within the watershed.
   Samples are collected quarterly by the UDSA/Agricultural Research Service.
- Conduct clean-up events in Bonne Femme Watershed.
   **Response:** Three clean up events were held: April 16, July 17, and October 8. Clean up projects ranged from trash pickup to removing graffiti from cave walls.
- Conduct a sub watershed sensitivity analysis to determine potentially susceptible areas in the Bonne Femme Watershed.
   **Response:** The Sub-Watershed Sensitivity Analysis (SWSA) was contracted to Applied Ecological Services. The SWSA was released to the public in September 2005. Approximately 50 hard copies were printed and distributed. Over 100 digital copies were published on CD-ROM. The study is also available on the project website at www.cavewatershed.org.
- Develop a watershed management plan. **Response:** The Stakeholder Committee has primary responsibility for the content of the watershed plan. The plan is half complete and is scheduled for completion in summer of 2006.
- Prepare invoices, progress reports, and financial reports for submission to MoDNR.

**Response:** All required reports and invoices have been submitted to MoDNR on a quarterly basis except for the annual report, which is submitted annually.

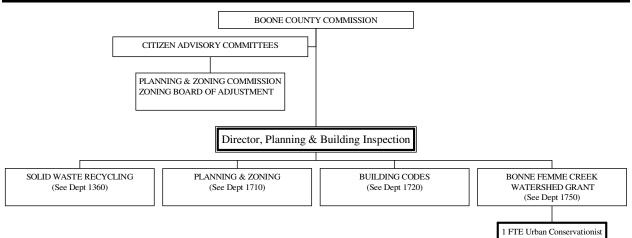
## **Performance Measures**

Performance Measure	2004 Actual	2005 Estimated	2006 Projected
Sites Monitored for Water Quality	4	4	4
Cave Mapping and Stream Cleanup Events	2	5	5
Steering Committee Meetings	17	16	12
Stakeholder and Policy Committee Meetings	8	12	16
Presentations to Local Groups	9	6	6
Watershed Forums Conducted	1	1	1
Workshops Conducted for Development Community	1	1	1
Public Meeting/Open Houses Conducted	0	1	1
Sub watershed Sensitivity Analyses	NA	1	NA
Newsletters Mailed to Watershed Residents	1	1	1
Watershed Management Plans Developed	NA	N/A	1
Quarterly Reports and Invoices Submitted to MoDNR	4	4	4

## **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
Urban Conservationist	1.00	1.00	1.00	<u> </u>
<b>Total FTEs</b>	1.00	1.00	1.00	

## **Organizational Chart**



## Annual Budget

	BONNE FEMME CREEK WATERSHED GENERAL FUND							%CHG
ACCT	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	FROM PY BUD
3411	INTERGOVERNMENTAL REVENUE FEDERAL GRANT REIMBURSE	59,888	93,759	137,000	408,580	_	408,580	335
	SUBTOTAL ************************************	59,888	93,759	137,000	408,580	0	408,580	335
	INTEREST							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
3890	MISCELLANEOUS MISCELLANEOUS	620	0	0	0	0	0	0
	SUBTOTAL ************************************	620	0	0	0	0	0	0
	TOTAL REVENUES **********	60,508	93,759	137,000	408,580	0	408,580	335
	PERSONAL SERVICES							
	SALARIES & WAGES	36,572	44,512	40,306	45,295		45,295	1
	HOLIDAY WORKED	69	0	0	0		0	0
10200		2,578	3,405	2,820	3,465		3,465	1
	HEALTH INSURANCE DISABILITY INSURANCE	4,025	4,419 201	4,419 207	4,750 218	0	4,750 218	7 8
	LIFE INSURANCE	36	201	39	218	-	218	8
	DENTAL INSURANCE	315	315	315	325		325	3
	WORKERS COMP	358	376	376	349		349	7-
	401(A) MATCH PLAN	675	585	350	585		585	0
	SUBTOTAL ************************************	44,787	53,852	48,832	55,026	0	55,026	2
	MATERIALS & SUPPLIES							
	POSTAGE	502	2,600	2,600	2,704	0	2,704	4
	OFFICE SUPPLIES	15	0	0	0	0	0	0
	PRINTING	1,593	4,248	2,348	12,848		12,848	202
23050	OTHER SUPPLIES	1,638	2,450	1,450	5,200		5,200	112
	SUBTOTAL **********************	3,749	9,298	6,398	20,752	0	20,752	123
	DUES TRAVEL & TRAINING							
37000		26	0	0	0		0	0
	SEMINARS/CONFEREN/MEETING TRAVEL (AIRFARE, MILEAGE, ETC)	477 278	250 790	250 790	250 790		250 790	0
	MEALS & LODGING-TRAINING	226	0	0	0		0	0
	SUBTOTAL ************************************	1,010	1,040	1,040	1,040	0	1,040	0
	UTILITIES							
48000	TELEPHONES	278	624	624	624	0	624	0
	SUBTOTAL ************************************	278	624	624	624	0	624	0
71100	CONTRACTUAL SERVICES OUTSIDE SERVICES	70,925	26,090	15,000	332,733	0	332,733	175
	SUBTOTAL ************************************	70,925	26,090	15,000	332,733	0	332,733	175
86910	OTHER PY ENCUMBRANCES NOT USED	178-	0	0	0	0	0	0
	SUBTOTAL ************************************	178-	0	0	0	0	0	0
91100	FIXED ASSET ADDITIONS FURNITURE AND FIXTURES	0	4,850	4,766	0	0	0	0
	SUBTOTAL ************************************	0	4,850	4,766	0	0	0	0
	TOTAL EXPENDITURES ******	120,573	95,754	76,660	410,175	0	410,175	328
		.,	,	-,	-,	2	,	. – -

## **Detailed Operating Budgets** Other Funds

This section contains the County's detailed operating budgets for appropriations, activities, departments, and offices financed from resources other than the County's General Revenue Fund and its various special revenue funds. A description of these funds may be found in the General Information section of this document.

On the following pages, some of the budgets simply represent a cost center for specific activities, such as a debt service budget that accounts for principle and interest payments for bonds. Other budgets reflect the costs and activities required to operate an entire department, such as Facilities Maintenance and Housekeeping. The nature and extent of information presented for each budget varies accordingly.

The budgets have been grouped and presented by fund type as follows:

- Debt Service Funds
- Capital Project Funds
- Internal Service Funds
- Trust Funds



## **Department Numbers 3040, 3810, 3820, 3830, 3840, 3850**

## Mission

As needed, the County establishes budgets in debt service funds in order to account for the resources accumulated for debt retirement and the payment of principle and interest for the County's outstanding general obligation debt. The Boone County Treasurer administers these budgets.

## **Budget Highlights**

Debt service payments accounted for in debt service funds include the following:

- 1996 Series General Obligation Bonds-Road NID Program
- 1998 Series General Obligation Bonds-Road NID Program
- 2000A Series General Obligation Bonds-Sewer NID Program
- 2000B Series General Obligation Bonds-Road NID Program
- 2001 Series General Obligation Bonds-Road NID Program
- 2005 Series Taxable Special Obligation Bonds- Land and Building Acquisition

Comprehensive information pertaining to County debt service expenditures is presented in the General Information section of this document. Also, refer to the Fund Statements for the various debt service funds located in the Fund Statement tab section of this document.

## Dept. Nos. 3040, 3810, 3820, 3830, 3840, 3850

## Annual Budget

3040 2005 SERIES SPEC OB BNDS-TXBL

304	2005	SERIES	SPC	OB	BONDS-TXE

	2005 SERIES SPEC OB BNDS-IXBL 2005 SERIES SPC OB BONDS-TXBL							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	INTEREST							
	INTEREST	0	0	3,200	0	0	0	0
	INT-OVERNIGHT	0	0	25	0	0	0	0
3712	INT-LONG TERM INVEST	0	0	200	0	0	0	0
	SUBTOTAL ************************************	0	0	3,425	0	0	0	0
	MISCELLANEOUS							
3820	LAND & BLDG RENT/LEASE	0	80,595	96,300	168,466	0	168,466	109
	SUBTOTAL ************************************	0	80,595	96,300	168,466	0	168,466	109
	OTHER FINANCING SOURCES							
3925	PROCEEDS OF SPCL OBLG BND	0	200,500	200,500	0	0	0	0
	SUBTOTAL ************************************	0	200,500	200,500	0	0	0	0
	TOTAL REVENUES **********	0	281,095	300,225	168,466	0	168,466	40-
	OTHER							
84100	INTEREST EXPENSE	0	30,480	29,724	117,592	0	117,592	285
86900	MISCELLANEOUS	0	0	1,500	2,000	0	2,000	0
	SUBTOTAL ************************************	0	30,480	31,224	119,592	0	119,592	292
	TOTAL EXPENDITURES ******	0	30,480	31,224	119,592	0	119,592	292

Decimal values have been truncated.

## **Annual Budget**

	1996 SERIES GO BONDS-ROAD NID 1996 SERIES GO BONDS-ROAD NID		2005		2006	2006	2006	%CHG FROM
		0004		0005				
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PROPERTY TAXES							
3056	NID ASSESSMENT PASS THRU	25,242	19,379	19,379	23,724	0	23,724	22
	-							
	SUBTOTAL *******************	25,242	19,379	19,379	23,724	0	23,724	22
	INTEREST							
3710	INTEREST	0	0	6	0	0	0	0
3711	INT-OVERNIGHT	0	5	10	10	0	10	100
3712	INT-LONG TERM INVEST	11	50	90	90	0	90	80
3798	INC/DEC IN FV OF INVESTMENTS	21	0	0	0	0	0	0
	SUBTOTAL ************************************	33	55	106	100	0	100	81
	50510111E	00	00	100	100	0	200	01
	TOTAL REVENUES **********	25,276	19,434	19,485	23,824	0	23,824	22
		207270	10,101	10,100	20,021	0	20,021	
	OTHER							
84050	DEBT RETIREMENT-PRINCIPLE	40,000	15,000	15,000	15,000	0	15,000	0
84100	INTEREST EXPENSE	2,495	1,140	1,140	383	0	383	66-
				,		0		
86900	MISCELLANEOUS	250	500	500	500	0	500	0
		40 745	1.6 . 64.0	1.6.640	15 002		15 000	
	THINID CONTRACTOR	42,745	16,640	16,640	15,883	0	15,883	4-
	TOTAL EXPENDITURES ******	42,745	16 640	16 640	15,883	0	15,883	4-
	IUIAL EAPENDIIURES	42,/45	16,640	16,640	10,000	0	10,000	4-

## Dept. Nos. 3040, 3810, 3820, 3830, 3840, 3850

## Annual Budget

3820	1998	SERIES	GO	BONDS-ROAD	NID
382	1998	SERIES	GO	BONDS-ROAD	NID

	1998 SERIES GO BONDS-ROAD NID 1998 SERIES GO BONDS-ROAD NID							%CHG
382	1998 SERIES GO BONDS-ROAD NID		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
11001	PROPERTY TAXES	neroni	1010101010	INCOLCIED	1000001	10020001	DODOLI	DOD
3056	NID ASSESSMENT PASS THRU	44,442	37,390	37,390	35,838	0	35,838	4-
		44,442	37,390	37,390	35,838	0	35,838	4-
	INTEREST							
3710	INTEREST	0	0	100	0	0	0	0
3711	INT-OVERNIGHT	21	50	50	50	0	50	0
3712	INT-LONG TERM INVEST	352	350	400	400	0	400	14
3798	INC/DEC IN FV OF INVESTMENTS	9	0	0	0	0	0	0
		383	400	550	450	0	450	12
	TOTAL REVENUES **********	44,826	37,790	37,940	36,288	0	36,288	3-
	OTHER							
84050	DEBT RETIREMENT-PRINCIPLE	35,000	35,000	35,000	40,000	0	40,000	14
84100	INTEREST EXPENSE	7,742	6,256	6,255	4,633	0	4,633	25-
86900	MISCELLANEOUS	275	500	500	500	0	500	0
		43,017	41,756	41,755	45,133	0	45,133	8
	TOTAL EXPENDITURES ******	43,017	41,756	41,755	45,133	0	45,133	8

Decimal values have been truncated.

## **Annual Budget**

	2000A SERIES GO BONDS-SEWR NID 2000A SERIES GO BONDS-SEWR NID	2004	2005 BUDGET +	2005	2006 COBE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PROPERTY TAXES							
3058	NID PROP TAX PASS THRU-PRINCIP	24,287	21,712	21,712	24,988	0	24,988	15
3059	NID PROP TAX PASS THRU-INTERST	9,469	8,031	8,031	6,359	0	6,359	20-
	SUBTOTAL *********************	33,757	29,743	29,743	31,347	0	31,347	5
2710	INTEREST	0	0	0.5	0	0	0	0
• • = •	INTEREST	0	0	25	0	0	0	0
	INT-OVERNIGHT	28	50	70	70	0	70	40
3712	INT-LONG TERM INVEST	496	500	600	600	0	600	20
	SUBTOTAL ************************************	524	550	695	670	0	670	21
	TOTAL REVENUES **********	34,281	30,293	30,438	32,017	0	32,017	5
	OTHER							
84050		25,000	25,000	25,000	30,000	0	30,000	20
84100	INTEREST EXPENSE	10,313	9,045	9,045	7,635	0	7,635	15-
86900	MISCELLANEOUS	250	500	500	500	0	500	0
	SUBTOTAL ********************	35,563	34,545	34,545	38,135	0	38,135	10
	TOTAL EXPENDITURES ******	35,563	34,545	34,545	38,135	0	38,135	10

## Dept. Nos. 3040, 3810, 3820, 3830, 3840, 3850

## Annual Budget

3840	2000B	SERIES	GO	BONDS-ROAD	NID

384	2000B SERIES GO BONDS-ROAD NID							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PROPERTY TAXES							
3058	NID PROP TAX PASS THRU-PRINCIP	19,004	16,739	16,739	16,464	0	16,464	1-
3059	NID PROP TAX PASS THRU-INTERST	5,687	5,579	5,579	4,518	0	4,518	19-
	SUBTOTAL ************************************	24,691	22,318	22,318	20,982	0	20,982	5-
	INTEREST							
3710	INTEREST	0	0	101	0	0	0	0
3711	INT-OVERNIGHT	11	10	30	30	0	30	200
3712	INT-LONG TERM INVEST	198	200	230	230	0	230	15
3798	INC/DEC IN FV OF INVESTMENTS	18	0	0	0	0	0	0
	SUBTOTAL ************************************	229	210	361	260	0	260	23
	TOTAL REVENUES **********	24,921	22,528	22,679	21,242	0	21,242	5-
	OTHER							
84050	DEBT RETIREMENT-PRINCIPLE	17,000	18,000	18,000	18,000	0	18,000	0
84100	INTEREST EXPENSE	6,786	5,876	5,876	4,940	0	4,940	15-
86900	MISCELLANEOUS	250	500	500	500	0	500	0
	SUBTOTAL ************************************	24,036	24,376	24,376	23,440	0	23,440	3-
	TOTAL EXPENDITURES ******	24,036	24,376	24,376	23,440	0	23,440	3-

Decimal values have been truncated.

## **Annual Budget**

	2001 SERIES GO BONDS-ROAD NID 2001 SERIES GO BONDS-ROAD NID							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	PROPERTY TAXES							
3058	NID PROP TAX PASS THRU-PRINCIP	29,068	22,906	22,906	25,121	0	25,121	9
3059	NID PROP TAX PASS THRU-INTERST	9,229	7,635	7,635	7,034	0	7,034	7-
	SUBTOTAL ************************************	38,297	30,541	30,541	32,155	0	32,155	5
	INTEREST							
3710	INTEREST	0	0	182	0	0	0	0
3711	INT-OVERNIGHT	57	50	130	1.30	0	130	160
	INT-LONG TERM INVEST	959	1,000	1,100	1,100	0	1,100	10
	INC/DEC IN FV OF INVESTMENTS	23-	2,000	1,100	1,100	0	1,100	0
5750	INC, DEC IN IV OF INVESTIGATIO	20	0	0	0	0	0	0
	SUBTOTAL ************************************	992	1,050	1,412	1,230	0	1,230	17
	TOTAL REVENUES **********	39,290	31,591	31,953	33,385	0	33,385	5
	OTHER							
84050	DEBT RETIREMENT-PRINCIPLE	27,000	27,000	27,000	29,000	0	29,000	7
84100	INTEREST EXPENSE	9,717	8,968	8,968	8,120	0	8,120	9-
86900	MISCELLANEOUS	261	500	500	500	0	500	0
	SUBTOTAL *****************	36,978	36,468	36,468	37,620	0	37,620	3
	TOTAL EXPENDITURES ******	36,978	36,468	36,468	37,620	0	37,620	3
		-	,		,			

## **Capital Projects**

## **Department Numbers 4000–4040**

## **Mission**

The County establishes a budget(s) in an appropriate capital project fund as needed in order to account for the resources and expenditures associated with significant capital projects, such as the design, construction, or expansion of county facilities.

The Boone County Auditor administers these budgets.

## **Budget Highlights**

The FY 2006 budget includes funding for courthouse modifications to accommodate an additional circuit judge and related staff. These additional positions are fully funded by the State.

The budget also includes funding to complete site improvements at the Boone County-City of Columbia Health Facility.

## **Annual Budget**

400	JAIL/CRTHSE EXPSN/RENOVATION JAIL & CRTHSE EXPANSION/MODIF	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION INTEREST	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3711	INT-OVERNIGHT	6	0	30	0	0	0	0
3712	INT-LONG TERM INVEST	115	0	200	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	3-	0	0	0	0	0	0
		119	0	230	0	0	0	0
	OTHER FINANCING SOURCES							
	OTI:GENERAL FUND	0	0	0	350,000	0	350,000	0
3915	OTI: CAP.PROJ. FUND	0	20,729	20,728	0	0	0	0
	SUBTOTAL ************************************	0	20,729	20,728	350,000	0	350,000	588
	TOTAL REVENUES **********	119	20,729	20,958	350,000	0	350,000	588
	CONTRACTUAL SERVICES							
	CONSTR. COSTS (MAT)	0	0	0	350,000	0	350,000	0
	A/E FEES	0	26,900	26,900	0	0	0	0
	A/E REIMBURSABLES	0	1,100	1,100	0	0	0	0
71231	OWNER COSTS	0	2,000	2,000	0	0	0	0
		0	30,000	30,000	350,000	0	350,000	66
	OTHER							
86910	PY ENCUMBRANCES NOT USED	3,020-	0	0	0	0	0	0
		3,020-	0	0	0	0	0	0
	TOTAL EXPENDITURES ******	3,020-	30,000	30,000	350,000	0	350,000	66

## **Capital Projects**

## Annual Budget

	CITY/COUNTY HEALTH FACILITY CITY/COUNTY HEALTH FACILITY		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	INTERGOVERNMENTAL REVENUE							
3411	FEDERAL GRANT REIMBURSE	246,040	0	0	0	0	0	0
	SUBTOTAL ************************************	246,040	0	0	0	0	0	0
	INTEREST							
3710	INTEREST	4,416	0	6,000	0	0	0	0
3711	INT-OVERNIGHT	380	0	120-	0	0	0	0
3712	INT-LONG TERM INVEST	6,596	0	1,100-	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	1	0	0	0	0	0	0
	SUBTOTAL ************************************	11,395	0	4,780	0	0	0	0
	MISCELLANEOUS							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	OTHER FINANCING SOURCES							
	SUBTOTAL ************************************	0	0	0	0	0	0	0
	TOTAL REVENUES **********	257,435	0	4,780	0	0	0	0
	CONTRACTUAL SERVICES							
71103	ARCHITECTURAL SERVICES	11,394	0	0	0	0	0	0
71201	CONSTR. COSTS (MAT)	1,261,193	0	0	0	0	125,000	0
71231	OWNER COSTS	124,050	0	70,000	0	0	0	0
71236	RETAINAGES	103,710-	0	0	0	0	0	0
	SUBTOTAL ************************************	1,292,927	0	70,000	0	0	125,000	0
	OTHER							
84060	DEBT ISSUANCE COST	0	0	1,043	0	0	0	0
	SUBTOTAL ************************************	0	0	1,043	0	0	0	0
	TOTAL EXPENDITURES ******	1,292,927	0	71,043	0	0	125,000	0

## **Self-Insured Health Insurance**

## **Department Number 6000**

### **Mission**

This budget was established to account for the operations of the County's selfinsured health plan for County employees. The fund is operated as an internal service fund under the supervision of the Self-Health Trust Committee.

The Boone County Treasurer, in conjunction with the Self-Health Trust Committee, administers this budget.

## **Budget Highlights**

County-paid premium revenues for employees reflect an approximate 7.5% increase. There are no other significant changes to this budget.

## **Annual Budget**

2005         2006         2006         2006           ACCT DESCRIPTION         2004         BUDGET +         2005         CORE         SUPPLMENTAL         ADOPTEI           ACCT DESCRIPTION         ACTUAL         REVISIONS         PROJECTED         REQUEST         REQUEST         BUDGET           CHARGES FOR SERVICES         3530         INTERNAL SERVICE CHG         2,001,262         2,144,497         2,175,874         2,407,656         0         2,407,655	
ACCT DESCRIPTION ACTUAL REVISIONS PROJECTED REQUEST REQUEST BUDGET CHARGES FOR SERVICES	
CHARGES FOR SERVICES	BUD
3530 INTERNAL SERVICE CHG 2,001,262 2,144,497 2,175,874 2,407,656 0 2,407,65	
	6 12
SUBTOTAL         ************************************	6 12
INTEREST	
3711 INT-OVERNIGHT 800 600 3,204 3,204 0 3,20	4 434
3712 INT-LONG TERM INVEST 14,270 12,000 36,780 36,780 0 36,78	0 206
3798 INC/DEC IN FV OF INVESTMENTS 3,201- 2,500- 0 0 0	0 0
SUBTOTAL ************************************	4 295
MISCELLANEOUS	
3890 MISCELLANEOUS 32 0 0 0 0	0 0
SUBTOTAL ************************************	0 0
TOTAL REVENUES ******** 2,013,164 2,154,597 2,215,858 2,447,640 0 2,447,64	0 13
CONTRACTUAL SERVICES	
71050 INSURANCE CLAIMS 959,623 1,242,000 998,100 1,040,020 0 1,040,02	0 16-
71055 PRESCRIPTION DRUG CLAIMS 409,998 507,375 442,600 455,000 0 455,00	0 10-
71104 ADMINISTRATIVE SERVICES 299,510 335,885 306,200 306,200 0 306,20	0 8-
71117 PRESCRIP CARD ADMIN FEES 7,548 8,558 3,500 3,640 0 3,64	0 57-
SUBTOTAL ************************************	13-
TOTAL EXPENDITURES ****** 1,676,679 2,093,818 1,750,400 1,804,860 0 1,804,86	0 13-

## **Self-Insured Dental Insurance**

## **Department Number 6010**

### **Mission**

This budget was established to account for the operations of the County's selfinsured dental plan for County employees and the employees of the Boone County Fire Protections District. The fund is operated as an internal service fund under the supervision of the Self-Health Trust Committee.

The Boone County Treasurer administers this budget.

## **Budget Highlights**

The budget reflects a nominal increase in employee premiums.

## **Annual Budget**

	DENTAL INS ADMINISTRATION SELF INSURED DENTAL PLAN							%CHG
		2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	FROM PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
11001	CHARGES FOR SERVICES	neroni	ILL VIDIOND	INCOLCIED	ILLQUIDI	100200001	DODGET	DOD
3530	INTERNAL SERVICE CHG	169,512	170,487	169,226	177,386	0	177,386	4
		169,512	170,487	169,226	177,386	0	177,386	4
	INTEREST							
3711	INT-OVERNIGHT	52	42	200	200	0	200	376
3712	INT-LONG TERM INVEST	950	1,000	2,270	2,270	0	2,270	127
3798	INC/DEC IN FV OF INVESTMENTS	261-	100-	0	0	0	0	0
	SUBTOTAL ************************************	741	942	2,470	2,470	0	2,470	162
	TOTAL REVENUES **********	170,253	171,429	171,696	179,856	0	179,856	4
	CONTRACTUAL SERVICES							
71050	INSURANCE CLAIMS	135,092	150,580	131,160	140,700	0	140,700	6-
71104	ADMINISTRATIVE SERVICES	23,018	24,340	25,655	26,938	0	26,938	10
		158,111	174,920	156,815	167,638	0	167,638	4-
	TOTAL EXPENDITURES ******	158,111	174,920	156,815	167,638	0	167,638	4-

## **Self-Insured Worker's Comp**

## **Department Number 6020**

### **Mission**

This budget was established to account for the operations of the County's selfinsured workers' compensation plan. The self-insured plan was established by the County Commission mid-year 2005 and is operated as an internal service fund, subject to the rules and regulations established by the Missouri State Division of Workers Compensation.

The County Clerk administers the plan.

## **Budget Highlights**

There are no significant changes to this budget.

## Annual Budget

	WORKERS COMP ADMINISTRATION SELF INSURED WORKERS COMP		2005		2006	2006	2006	%CHG FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	CHARGES FOR SERVICES							
3530	INTERNAL SERVICE CHG	0	477,240	486,543	477,450	0	477,450	0
	SUBTOTAL ************************************	0	477,240	486,543	477,450	0	477,450	0
	INTEREST							
3711	INT-OVERNIGHT	0	0	380	900	0	900	0
3712		0	0	3,575	8,580	0	8,580	0
	SUBTOTAL ************************************	0	0	3,955	9,480	0	9,480	0
	TOTAL REVENUES **********	0	477,240	490,498	486,930	0	486,930	2
	CONTRACTUAL SERVICES							
71050	INSURANCE CLAIMS	0	125,000	125,000	250,000	0	250,000	100
71060	EXCESS WORKERS COMP POLICY	0	29,937	29,937	75,000	0	75,000	150
71100	OUTSIDE SERVICES	0	115,000	0	0	0	0	0
71104	ADMINISTRATIVE SERVICES	0	15,000	8,450	8,275	0	8,275	44-
	SUBTOTAL ************************************	0	284,937	163,387	333,275	0	333,275	16
	TOTAL EXPENDITURES ******	0	284,937	163,387	333,275	0	333,275	16

## Facilities and Grounds Maintenance

## **Department Number 6100**

## Mission

Facilities and Grounds Maintenance is one of two departments within the Building and Grounds internal service fund. This department provides maintenance services for all county owned facilities and departmental responsibilities include the following:

- To administer all repair and maintenance contracts for County buildings and equipment integral to the buildings.
- To schedule and deliver preventive maintenance services.
- To provide emergency repair service as needed.
- To identify and implement procedures designed to enhance energy efficiency in County buildings.
- To develop and implement equipment replacement cycle in order to maintain optimum operating capacity in all County facilities.

## **Budget Highlights**

There are no significant changes to this budget.

## **Goals and Objectives**

### **Budget Year Objectives**

- Repair and seal downtown parking lots.
- Institute use of a card-less entry system and reverse the entrance and the exit gates of the Johnson building parking lot to increase exiting safety.
- Replace existing Work Request Software allowing data base to operate on a more reliable and maintainable system.

### **Progress on Prior Year Objectives**

 Replace and upgrade HVAC chill water pumps at the Courthouse, Government Center and Jail to gain better temperature control and reduce energy costs.

**Response:** Government Center and Courthouse pumps were replaced in June and July 2005.

 Install emergency lights at the Jail to enhance security during power outages.

**Response:** Lighting was installed in February 2005.

## **Performance Measures**

Performance Measure	2004 Actual	2005 Estimated	2006 Projected
Number of Buildings Maintained	9	10	10
Number of Parking Lots Maintained	8	9	9
Number of Parks Maintained	2	2	2

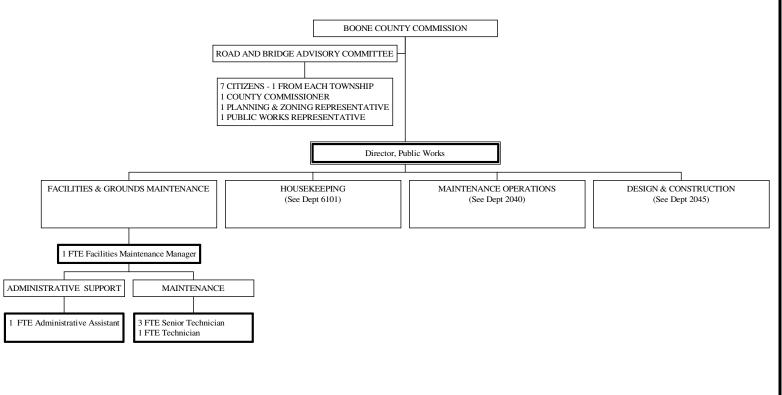
## **Personnel Detail**

Position Title	2004 Full-time Equivalent	2005 Full-time Equivalent	2006 Full-time Equivalent	2005-2006 Change
	-	-	-	-
Facilities Maintenance Manager	1.00	1.00	1.00	-
Senior Technician	3.00	3.00	3.00	-
Technician	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	
Total FTEs	6.00	6.00	6.00	
Overtime	\$ 12,000	\$ 12,000	\$ 11,000	\$ (1,000)

# **Facilities and Grounds**

## Maintenance

## **Organizational Chart**



## Facilities and Grounds Maintenance

## Annual Budget

6100	FACILITIES	&	GROUNDS	MTCE

ACCT	DESCRIPTION	2004 ACTUAL	2005 BUDGET + REVISIONS	2005 PROJECTED	2006 CORE REQUEST	2006 SUPPLMENTAL REQUEST	2006 ADOPTED BUDGET	FROM PY BUD
3530	CHARGES FOR SERVICES INTERNAL SERVICE CHG	488,328	640,289	640,289	640,289	0	640,289	0
	SUBTOTAL ************************************	488,328	640,289	640,289	640,289	0	640,289	0
	INTEREST							
	INT-OVERNIGHT	183	100	500	500		500	400
	INT-LONG TERM INVEST INC/DEC IN FV OF INVESTMENTS	2,943 745	2,300 75-	4,015	4,015 0		4,015	74 0
	SUBTOTAL ************************************	3,872	2,325	4,515	4,515	0	4,515	94
	MISCELLANEOUS							
3882	RESTITUTION REIMB	1,112	0	0	0	0	0	0
	SUBTOTAL *********************	1,113	0	0	0	0	0	0
	TOTAL REVENUES **********	493,313	642,614	644,804	644,804	0	644,804	0
	PERSONAL SERVICES							
	SALARIES & WAGES	225,246	235,219	231,000	234,271		242,455	3
	OVERTIME SHIFT DIFFERENTIAL	10,611 55	12,000	10,500	11,000 0		11,000 0	8- 0
	HOLIDAY WORKED	434	480	300	480		480	0
10120		17,329	18,949	17,580	18,800		18,800	0
	HEALTH INSURANCE	24 150	26,514	26,514	28,500		28,500	7
	DISABILITY INSURANCE	924	1,087	1,087	1,196		1,196	10
	LIFE INSURANCE	210	234	234	234		234	0
10375	DENTAL INSURANCE	1,890	1,890	1,890	1,950	0	1,950	3
	WORKERS COMP	9,298	10,063	10,063	9,756	0	9,756	3-
10500	401(A) MATCH PLAN	3,125	3,510	2,600	3,510	0	3,510	0
10510	CERF-EMPLOYER PD CONTRIBUTION	1,145	1,200	1,200	0	0	1,153	3-
	SUBTOTAL ************************************	294,420	311,146	302,968	309,697	0	319,034	2
00500	MATERIALS & SUPPLIES	<u>^</u>		<u>^</u>			0	â
	SUBSCRIPTIONS/PUBLICATION	0	100	0	0		0	0
	OFFICE SUPPLIES MAINTENANCE SUPPLIES	842 4,904	1,500 6,000	1,100 5,500	1,000 6,000		1,000 6,000	33- 0
	OTHER SUPPLIES	12,961	11,600	11,600	11,600		11,600	0
	UNIFORMS	431	900	800	900		900	0
	MINOR EQUIPMENT & TOOLS	969	1,000	1,992	1,500		1,500	50
	PIPE & LUMBER	0	500	500	500		500	0
	MATERIAL & CHEMICAL SUPP.	5,190	5,500	4,500	5,500	0	5,500	0
26600	STRT/TRAFFIC/CONST SIGNS	268	500	630	500	0	500	0
	SUBTOTAL ************************************	25,568	27,600	26,622	27,500	0	27,500	0
	DUES TRAVEL & TRAINING							
37000		75 789	150	150	150		370 2,000	146 0
	TRAINING/SCHOOLS TRAVEL (AIRFARE, MILEAGE, ETC)	30	2,000 75	1,300 75	2,000 75		2,000	0
	MEALS & LODGING-TRAINING	0	525	525	525		525	0
	SUBTOTAL ************************************	894	2,750	2,050	2,750	220	2,970	8
	UTILITIES							
	TELEPHONES	2,974	2,604	3,200	3,204	0	3,204	23
	CELLULAR TELEPHONES	2,601	2,508	2,250	2,508		2,508	0
	NATURAL GAS ELECTRICITY	4,308 1,914	5,520 2,280	4,100 1,700	5,520 2,280		5,520 2,280	0
	WATER	1,914	2,280	200	2,280		2,280	0
	SOLID WASTE	597	624	624	624		624	0
	SUBTOTAL ************************************	12,530	13,776	12,074	14,376	0	14,376	4
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	4,337	5,200	5,200	5,200		5,200	0
	VEHICLE REPAIRS	4,320	5,496	5,496	5,496	0	5,496	0
59100	TIRES	657	1,312	900	1,000	0	1,000	23-

## **Facilities and Grounds** Maintenance

6100 FACILITIES & GROUNDS MTCE 610 FACILITIES & GROUNDS

FACILITIES & GROUNDS							%CHG
		2005		2006	2006	2006	FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
EQUIP & BLDG MAINTENANCE							
					0		0
					27,500		17-
					0		26-
GROUNDS MAINTENANCE	42,008	33,000	32,000	30,544	865	31,409	4-
	188,019	227,910	225,110	182,494	28,365	192,359	15-
CONTRACTUAL SERVICES							
SOFTWARE SERVICE CONTRACT	640	800	800	800	1,300	800	0
OUTSIDE SERVICES	333	9,000	9,000	12,085	0	12,085	34
	2,614	1,000	5,000		38,450	7,500	650
	1,828				0		0
-	424				0		0
EQUIPMENT RENTALS	578	1,000	1,200	1,000	0	1,000	0
SUBTOTAL ************************************	6,419	17,065	21,045	26,684	39,750	26,684	56
OTHER							
EMERGENCY	0	0	0	15,000	0	15,000	0
	0	0	0	15,000	0	15,000	0
FIXED ASSET ADDITIONS							
MACHINERY & EQUIPMENT	545	2,500	2,500	0	0	0	0
COMPUTER HARDWARE	0	1	0	0	4,900	0	0
REPLCMENT FURN & FIXTURES	0	709	683	0	0	0	0
	0		3,334	0	0	0	0
		,	2,370		-	0	0
	0	0	0	0		12,000	0
REPLCMENT AUTO/TRUCKS	0	14,291	12,875	0	15,500	0	0
	545	23,551	21,762	0	37,530	12,000	49-
TOTAL EXPENDITURES ******	537,715	635,806	623,227	590,197	105,865	621,619	2-
	EQUIP SERVICE CONTRACT BLDG REPAIRS/MAINTENANCE EQUIP REPAIRS/MAINTENANCE GROUNDS MAINTENANCE SUBTOTAL ************************************	DESCRIPTIONACTUALEQUIP & BLDG MAINTENANCE21,908BLDG REPAIRS/MAINTENANCE78,337EQUIP REPAIRS/MAINTENANCE78,337EQUIP REPAIRS/MAINTENANCE45,765GROUNDS MAINTENANCE42,008SUBTOTAL ************************************	2004 ACTUALBUDGET + REVISIONSEQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT21,908 26,200EQUIP SERVICE CONTRACT21,908 26,200EQUIP REPAIRS/MAINTENANCE78,337 116,210EQUIP REPAIRS/MAINTENANCE45,765 42,008 33,000SUBTOTAL ************************************	2004         BUDGET         +         2005           EQUIP & BLDG MAINTENANCE         EQUIP SERVICE CONTRACT         21,908         26,200         26,500           BLDG REPAIRS/MAINTENANCE         78,337         116,210         116,210         116,210           EQUIP SERVICE CONTRACT         21,908         26,200         26,500         116,210         116,210           EQUIP REPAIRS/MAINTENANCE         78,337         116,210         116,210         16,210         16,210           EQUIP REPAIRS/MAINTENANCE         45,765         52,500         50,400         33,000         32,000           SUBTOTAL         ************************************	2004 ACTUAL         BUDGET REVISIONS         2005 PROJECTED         CORE REQUEST           EQUIP & BLDG MAINTENANCE         21,908         26,200         26,500         26,200           BLDG REPAIRS/MAINTENANCE         78,337         116,210         116,210         87,150           EQUIP SERVICE CONTRACT         21,908         26,200         36,500         38,600           GROUNDS MAINTENANCE         45,765         52,510         50,400         38,600           GROUNDS MAINTENANCE         42,008         33,000         32,000         30,544           SUBTOTAL         SUBTOTAL         SUBTOTAL         SUBTOTAL         SUBTOTAL         SUBTOTAL           CONTRACTUAL SERVICES         333         9,000         9,000         12,085           SOFTWARE SERVICES         2,614         1,000         5,000         7,500           BUILDING USE/RENT CHARGE         1,828         4,545         4,545         4,545           GUIP ELASES & METER CHRG         424         720         500         720           EQUIP MENT RENTALS         578         1,000         1,200         1,000           SUBTOTAL         ************************************	2004         BUDGET         +         2005         CORE         SUPPLMENTAL           DESCRIPTION         ACTUAL         REVISIONS         PROJECTED         REQUEST         REQUEST </td <td>2004         BUDGET +         2005         CORE         SUPPLEMENTAL         ADOPTED           DESCRIPTION         ACTUAL         REVISIONS         PROJECTED         REQUEST         BUDGET         BUDGET           EQUIP &amp; BLDG MAINTENANCE         21,908         26,200         26,500         26,200         0         26,200           EQUIP SERVICE CONTRACT         21,908         26,200         116,210         87,150         27,500         96,150           EQUIP REPAIRS/MAINTENANCE         45,765         52,500         50,400         38,600         0         38,600           GROUNDS MAINTENANCE         42,008         33,000         32,000         30,544         865         31,409           SUBTOTAL         ***************************         188,019         227,910         225,110         182,494         28,365         192,359           CONTRACTUAL SERVICES         Software SERVICE CONTRACT         640         800         800         1,000         12,085         0         12,085           SOFTWARE SERVICES         2,61         1,000         5,000         7,500         38,450         7,500           POLEPENENTAL SERVICES         2,64         1,000         1,000         1,000         1,000         1,000     </td>	2004         BUDGET +         2005         CORE         SUPPLEMENTAL         ADOPTED           DESCRIPTION         ACTUAL         REVISIONS         PROJECTED         REQUEST         BUDGET         BUDGET           EQUIP & BLDG MAINTENANCE         21,908         26,200         26,500         26,200         0         26,200           EQUIP SERVICE CONTRACT         21,908         26,200         116,210         87,150         27,500         96,150           EQUIP REPAIRS/MAINTENANCE         45,765         52,500         50,400         38,600         0         38,600           GROUNDS MAINTENANCE         42,008         33,000         32,000         30,544         865         31,409           SUBTOTAL         ***************************         188,019         227,910         225,110         182,494         28,365         192,359           CONTRACTUAL SERVICES         Software SERVICE CONTRACT         640         800         800         1,000         12,085         0         12,085           SOFTWARE SERVICES         2,61         1,000         5,000         7,500         38,450         7,500           POLEPENENTAL SERVICES         2,64         1,000         1,000         1,000         1,000         1,000

# Facilities and Grounds Housekeeping

## **Department Number 6101**

### Mission

Housekeeping is one of two departments within the Building and Grounds internal service fund. This department provides housekeeping services to all County-owned facilities except the Juvenile Justice Center (JJC). The JJC budget provides for separate housekeeping services.

### **Budget Highlights**

There are no significant changes to this budget.

### **Goals and Objectives**

#### **Budget Year Objectives**

- Gather information regarding customer satisfaction through daily inspections of the buildings and frequent contact with the occupants of the space.
- Conduct six service trainings with Housekeeping staff.

#### **Progress on Prior Year Objectives**

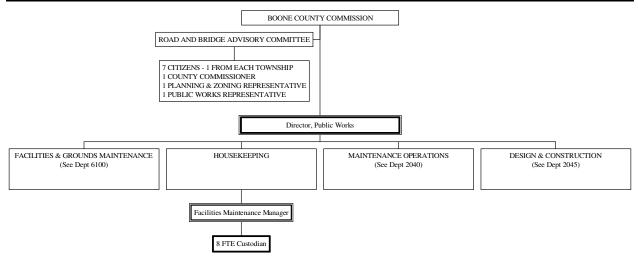
- Conduct monthly training meetings with all housekeeping staff.
   **Response:** Meetings were conducted to discuss equipment and cleaning needs.
- Clean carpets, windows, chandeliers, and decorative fixtures annually.
   **Response:** An annual cleaning was completed and a Preventative
   Maintenance (PM) work order was created in the system to monitor this.
- Perform deep cleaning quarterly.
   **Response:** Spot check sheets were created for detail cleaning, and monthly inspections were performed.
- Provide major floor care on vinyl and tiled surfaces quarterly.
   **Response:** A log sheet on floor scrubber usage was started and tracked quarterly.
- Monitor supply, purchasing, usage, and inventory to ensure necessary supplies are available and costs are kept within budget.
   **Response:** A term and supply contract has been procured to reduce chemical costs and improve the quality of products being used in all facilities.

# Facilities and Grounds Housekeeping

#### **Performance Measures**

Performance Measure			200		005 2006
Number of Buildings	Serviced		Act	6 G	mated Projected 7 7
Personnel De	tail				
Position Title		2004 Full-time	2005 Full-time	2006 Full-tin	
		Equivalent	Equivalen	t Equival	ent Change
Custodian		8.00	8.00	)	8.00 -
	Total FTEs	8.00	8.00	)	8.00 -
Overtime		\$ 1,800	\$ 1,800	) \$ 1.	,000 \$ (800)

## **Organizational Chart**



# Facilities and Grounds Housekeeping

## Annual Budget

10 1	FACILITIES & GROUNDS	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CH FRO P
CCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BU
	CHARGES FOR SERVICES							
3530	INTERNAL SERVICE CHG	261,564	301,313	301,313	301,313	0	301,313	
	SUBTOTAL ************************************	261,564	301,313	301,313	301,313	0	301,313	
	TOTAL REVENUES **********	261,564	301,313	301,313	301,313	0	301,313	
	PERSONAL SERVICES							
100	SALARIES & WAGES	159,868	170,726	170,726	176,731	20,846	176,731	
110	OVERTIME	1,642	1,800	1,800	1,000	0	1,000	4
115	SHIFT DIFFERENTIAL	5,893	6,275	6,275	6,275	832	6,275	
	HOLIDAY WORKED	119	100	484	100		100	
	FICA	12,590	13,685	13,685	14,084	,	14,084	
	HEALTH INSURANCE	32,200	35,352	35,352	38,000		38,000	
	DISABILITY INSURANCE	676	809	809	890		890	1
	LIFE INSURANCE	282	312	312	312		312	
	DENTAL INSURANCE	2,520	2,520	2,520	2,600		2,600	
	WORKERS COMP	8,729	8,531	8,531	8,281		8,281	
	401(A) MATCH PLAN	1,900	4,680	2,250	4,680		4,680	
600	UNEMPLOYMENT BENEFITS	452	0	0	0	0	0	
	SUBTOTAL ************************************	226,874	244,790	242,744	252,953	30,153	252,953	
	MATERIALS & SUPPLIES							
000	OFFICE SUPPLIES	50	175	100	175	0	175	
050	OTHER SUPPLIES	20,188	22,000	22,000	23,100	0	23,100	
	UNIFORMS	573	1,000	1,000	1,000		1,000	
850	MINOR EQUIPMENT & TOOLS	1,212	2,500	2,000	2,500	0	2,500	
	SUBTOTAL ************************************	22,024	25,675	25,100	26,775	0	26,775	
	DUES TRAVEL & TRAINING							
210	TRAINING/SCHOOLS	0	0	0	500	0	500	
220	TRAVEL (AIRFARE, MILEAGE, ETC)	0	0	0	50	0	50	
	SUBTOTAL ************************************	0	0	0	550	0	550	
	UTILITIES							
000	TELEPHONES	170	250	125	125	0	125	5
	SUBTOTAL ************************************	170	250	125	125	0	125	
	VEHICLE EXPENSE							
	MOTORFUEL/GASOLINE	15	60	90	96		96	6
	VEHICLE REPAIRS	0	50	50	50		50	
200	LOCAL MILEAGE	776	1,444	1,200	1,330	0	1,330	
	SUBTOTAL ************************************	792	1,554	1,340	1,476	0	1,476	
	EQUIP & BLDG MAINTENANCE							
	CUSTODIAL/JANITORIAL SERV	25,164	25,555	25,555	28,640		30,624	1
	PEST CONTROL	2,028	2,230	2,230	2,230	0	2,230	
200	EQUIP REPAIRS/MAINTENANCE	165	175	500	500	0	500	18
	SUBTOTAL ************************************	27,357	27,960	28,285	31,370	18,415	33,354	1
	CONTRACTUAL SERVICES							
600	EQUIP LEASES & METER CHRG	158	816	220	220	0	220	-
	SUBTOTAL ************************************	158	816	220	220	0	220	7
000	OTHER EMERGENCY	0	3,500	0	3,500	0	3,500	
000					·			
	SUBTOTAL ************************************	0	3,500	0	3,500	0	3,500	
·	FIXED ASSET ADDITIONS							
	MACHINERY & EQUIPMENT	3,584	1,200	1,200	0	3,040	2,140	7
300	REPLCMENT MACH & EQUIP	992	1,400	1,100	0	1,470	1,470	
	SUBTOTAL ************************************	4,576	2,600	2,300	0	4,510	3,610	3

# **Capital Repairs and Replacement**

## **Department Numbers 6200**

#### Mission

This cost center accounts for the resources accumulated and spent for major facility repairs and replacements. This budget is intended to address repair and replacement needs only; it is not designed to address capital acquisition, construction, or expansion needs. Resources are accumulated through an internal service charge.

### **Budget Highlights**

The budget includes appropriations totaling \$32,500 to correct a cooling deficiency in the Government Center's computer room.

### **Annual Budget**

6200 CAPITAL REPAIRS & REPLACEME 620 BLDG/GRND CAPITAL R & R	NTS	2005		2006	2006	2006	%CHG FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT DESCRIPTION CHARGES FOR SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3530 INTERNAL SERVICE CHG	151,460	151,676	155,600	183,952	0	183,952	21
SUBTOTAL ***************	** 151,460	151,676	155,600	183,952	0	183,952	21
INTEREST							
3711 INT-OVERNIGHT	493	400	1,460	1,460	0	1,460	265
3712 INT-LONG TERM INVEST	8,205	8,000	15,828	15,828	0	15,828	97
3798 INC/DEC IN FV OF INVESTMEN	TS 136-	150-	0	0	0	0	0
SUBTOTAL *****************	** 8,562	8,250	17,288	17,288	0	17,288	109
TOTAL REVENUES ********	** 160,022	159,926	172,888	201,240	0	201,240	25
EQUIP & BLDG MAINTENANCE							
60110 MAJOR BLDG REPAIRS/REPL	11,684	0	0	0	186,350	29,500	0
SUBTOTAL ***************	** 11,684	0	0	0	186,350	29,500	0
CONTRACTUAL SERVICES							
71101 PROFESSIONAL SERVICES	3,985	0	0	0	6,500	3,000	0
SUBTOTAL ****************	** 3,985	0	0	0	6,500	3,000	0
OTHER							
SUBTOTAL ****************	** 0	0	0	0	0	0	0
TOTAL EXPENDITURES *****	** 15,669	0	0	0	192,850	32,500	0

# **Building Utilities**

## **Department Numbers 6210–6214**

#### **Mission**

The Building Utilities Fund accounts for building utilities for the Government Center, the Courthouse, the Johnson Building, and the Centralia Clinic. Utility costs for the Juvenile Justice Center, the Sheriff & Corrections Center, and the Public Works facility are all accounted for within each respective operating budget. Revenues are derived from internal service fees.

#### **Budget Highlights**

Appropriations have been adjusted to reflect current usage, anticipated rate increases, and the addition of a new building (607 E. Ash-formerly Guarantee Land Title). The revenues are obtained through an internal service charge.

#### **Annual Budget**

2005         2006         2006         2006         2006         PROMENTAL         ADOPTED         PY           ACCT         DESCRIPTION CHARGES FOR SERVICES         ACTUAL         REVISIONS         PROJECTED         REQUEST         REQUEST         BUDGET         BUD           3530         INTERNAL SERVICE CHG         82,554         94,467         94,468         100,597         0         100,597         6           SUBTOTAL ************************************		UTILITIES - GOVT CTR BUILDING UTILITIES							%CHG
ACCT         DESCRIPTION CHARGES FOR SERVICES         ACTUAL         REVISIONS         PROJECTED         REQUEST         REQUEST         REQUEST         BUDGET         BUD           3530         INTERNAL SERVICE CHG         82,554         94,467         94,468         100,597         0         100,597         6           SUBTOTAL ************************************				2005		2006	2006	2006	FROM
CHARGES FOR SERVICES         3530       INTERNAL SERVICE CHG       82,554       94,467       94,468       100,597       0       100,597       6         SUBTOTAL ***************       82,554       94,467       94,468       100,597       0       100,597       6         INTEREST       130       98       300       300       0       300       206         3712       INT-OVERNIGHT       130       98       300       300       0       4,170       73         3798       INC/DEC IN FV OF INVEST       2,257       2,400       4,470       4,470       0       4,170       73         SUBTOTAL ****************       2,419       2,498       4,470       4,470       0       4,470       78         TOTAL REVENUES *********       2,419       2,498       4,470       4,470       0       4,470       78         UTILITIES       100       NATURAL GAS       24,551       26,630       25,125       28,316       0       28,316       6         48200       ELECTRICITY       59,563       61,165       61,893       67,154       9       9         48400       SOLID WASTE       1,020       2,688       2,606 <td< td=""><td></td><td></td><td>2004</td><td>BUDGET +</td><td>2005</td><td>CORE</td><td>SUPPLMENTAL</td><td>ADOPTED</td><td>ΡY</td></td<>			2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
3530       INTERNAL SERVICE CHG       82,554       94,467       94,468       100,597       0       100,597       6         SUBTOTAL ************************************	ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
SUBTOTAL       ************************************		CHARGES FOR SERVICES				-	-		
INTEREST       3711       INT-OVERNIGHT       130       98       300       300       0       300       206         3712       INT-LONG TERM INVEST       2,257       2,400       4,170       4,170       0       4,170       73         3798       INC/DEC IN FV OF INVESTMENTS       31       0       0       0       0       0       0       0         SUBTOTAL       *********       2,419       2,498       4,470       4,470       0       4,470       78         TOTAL REVENUES       2,419       2,498       4,470       4,470       0       4,470       78         UTILITIES        2,419       2,498       4,470       4,470       0       4,470       78         48100       NATURAL GAS       24,551       26,630       25,125       28,316       0       28,316       6         48200 ELECTRICITY       59,563       61,165       61,893       67,154       0       67,154       9         48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600 SEWER USE       3,701       3,575       900       950       0       95,767       101,292	3530	INTERNAL SERVICE CHG	82,554	94,467	94,468	100,597	0	100,597	6
INTEREST       3711       INT-OVERNIGHT       130       98       300       300       0       300       206         3712       INT-LONG TERM INVEST       2,257       2,400       4,170       4,170       0       4,170       73         3798       INC/DEC IN FV OF INVESTMENTS       31       0       0       0       0       0       0       0         SUBTOTAL       *********       2,419       2,498       4,470       4,470       0       4,470       78         TOTAL REVENUES       2,419       2,498       4,470       4,470       0       4,470       78         UTILITIES        2,419       2,498       4,470       4,470       0       4,470       78         48100       NATURAL GAS       24,551       26,630       25,125       28,316       0       28,316       6         48200 ELECTRICITY       59,563       61,165       61,893       67,154       0       67,154       9         48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600 SEWER USE       3,701       3,575       900       950       0       95,767       101,292		_		,		·			
3711       INT-OVERNIGHT       130       98       300       300       0       300       206         3712       INT-LONG TERM INVEST       2,257       2,400       4,170       4,170       0       4,170       73         3798       INC/DEC IN FV OF INVESTMENTS       31       0       0       0       0       0       0       0         SUBTOTAL       ************       2,419       2,498       4,470       4,470       0       4,470       78         TOTAL REVENUES       ********       84,973       96,965       98,938       105,067       0       105,067       8         UTILITIES       ********       84,973       96,965       25,125       28,316       0       28,316       6         48100       NATURAL GAS       24,551       26,630       25,125       28,316       0       67,154       9         48300       WATER       6,930       7,234       1,400       1,490       0       1,490       79-         48400       SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600       SEWER USE       3,701       3,575       900       950		SUBTOTAL ************************************	82,554	94,467	94,468	100,597	0	100,597	6
3712       INT-LONG TERM INVEST       2,257       2,400       4,170       4,170       0       4,170       73         3798       INC/DEC IN FV OF INVESTMENTS       31       0		INTEREST							
3798 INC/DEC IN FV OF INVESTMENTS       31       0	3711	INT-OVERNIGHT	130	98	300	300	0	300	206
SUBTOTAL ************************************	3712	INT-LONG TERM INVEST	2,257	2,400	4,170	4,170	0	4,170	73
TOTAL REVENUES *******       84,973       96,965       98,938       105,067       0       105,067       8         UTILITIES       48100 NATURAL GAS       24,551       26,630       25,125       28,316       0       28,316       6         48200 ELECTRICITY       59,563       61,165       61,893       67,154       0       67,154       9         48300 WATER       6,930       7,234       1,400       1,490       0       1,490       79-         48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600 SEWER USE       3,701       3,575       900       950       0       950       73-         SUBTOTAL ***********       95,767       101,292       91,924       100,598       0       100,598       0	3798	INC/DEC IN FV OF INVESTMENTS	31	0	0	0	0	0	0
UTILITIES         48100 NATURAL GAS       24,551       26,630       25,125       28,316       0       28,316       6         48200 ELECTRICITY       59,563       61,165       61,893       67,154       0       67,154       9         48400 NATER       6,930       7,234       1,400       1,490       0       1,490       79-         48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600 SEWER USE       3,701       3,575       900       950       0       950       73-         SUBTOTAL ***********       95,767       101,292       91,924       100,598       0       100,598       0			2,419	2,498	4,470	4,470	0	4,470	78
UTILITIES         48100 NATURAL GAS       24,551       26,630       25,125       28,316       0       28,316       6         48200 ELECTRICITY       59,563       61,165       61,893       67,154       0       67,154       9         48400 NATER       6,930       7,234       1,400       1,490       0       1,490       79-         48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600 SEWER USE       3,701       3,575       900       950       0       950       73-         SUBTOTAL ***********       95,767       101,292       91,924       100,598       0       100,598       0		TOTAL REVENUES *********	84 973	96 965	98 938	105 067	0	105 067	8
48100 NATURAL GAS       24,551       26,630       25,125       28,316       0       28,316       6         48200 ELECTRICITY       59,563       61,165       61,893       67,154       0       67,154       9         48300 WATER       6,930       7,234       1,400       1,490       0       1,490       79-         48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         8600 SEWER USE       3,701       3,575       900       950       0       950       73-         SUBTOTAL *****************       95,767       101,292       91,924       100,598       0       100,598       0			01,010	50,505	50,550	100,007	0	100,000	0
48200 ELECTRICITY       59,563       61,165       61,893       67,154       0       67,154       9         48300 WATER       6,930       7,234       1,400       1,490       0       1,490       79-         48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600 SEWER USE       3,701       3,575       900       950       0       950       73-         SUBTOTAL ***********************		UTILITIES							
48300 WATER       6,930       7,234       1,400       1,490       0       1,490       79-         48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600 SEWER USE       3,701       3,575       900       950       0       950       73-         SUBTOTAL ******************	48100	NATURAL GAS	24,551	26,630	25,125	28,316	0	28,316	6
48400 SOLID WASTE       1,020       2,688       2,606       2,688       0       2,688       0         48600 SEWER USE       3,701       3,575       900       950       0       950       73-         SUBTOTAL *************************	48200	ELECTRICITY	59,563	61,165	61,893	67,154	0	67,154	9
48600 SEWER USE     3,701     3,575     900     950     0     950     73-       SUBTOTAL ***********     95,767     101,292     91,924     100,598     0     100,598     0	48300	WATER	6,930	7,234	1,400	1,490	0	1,490	79-
SUBTOTAL ***********************************         95,767         101,292         91,924         100,598         0         100,598         0	48400	SOLID WASTE	1,020	2,688	2,606	2,688	0	2,688	0
	48600	SEWER USE	3,701	3,575	900	950	0	950	73-
			95,767	101,292	91,924	100,598	0	100,598	0
TOTAL EXPENDITURES ****** 95,/6/ 101,292 91,924 100,598 0 100,598 0		TOTAL EXPENDITURES ******	95 <b>,</b> 767	101,292	91,924	100,598	0	100,598	0

### **Annual Budget**

6211 UTILITIES - COURTHOUSE	6211 t	UTILITIES	-	COURTHOUSE	
-----------------------------	--------	-----------	---	------------	--

621 BUILDING UTILITIES

021	DOIDDING OIIDIIE2							-a CIIG	
			2005		2006	2006	2006	FROM	
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY	
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD	
	CHARGES FOR SERVICES								
3530	INTERNAL SERVICE CHG	162,400	168,004	182,846	204,301	0	204,301	21	
		1.60.400							
	SUBTOTAL **********************	162,400	168,004	182,846	204,301	0	204,301	21	
	TOTAL REVENUES **********	162,400	168,004	182,846	204,301	0	204,301	21	
	UTILITIES								
48100	NATURAL GAS	54,878	57,622	61,113	68,874	0	68,874	19	
48200	ELECTRICITY	108,950	113,609	116,262	126,145	0	126,145	11	
48300	WATER	3,258	3,680	3,170	3,384	0	3,384	8-	
48400	SOLID WASTE	1,020	4,056	3,842	4,056	0	4,056	0	
48600	SEWER USE	1,495	1,385	1,769	1,840	0	1,840	32	
		169,603	180,352	186,156	204,299	0	204,299	13	
	TOTAL EXPENDITURES ******	169,603	180,352	186,156	204,299	0	204,299	13	

%CHG

# **Building Utilities**

# Dept. Nos. 6210, 6211, 6212, 6213, and 6214

## Annual Budget

6212	UTILITIES	_	JOHNSON	BLDG

BUILDING UTILITIES							%CHG
		2005		2006	2006	2006	FROM
	2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
DESCRIPTION CHARGES FOR SERVICES	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
INTERNAL SERVICE CHG	17,810	17,819	17,820	19,657	0	19,657	10
SUBTOTAL ************************************	17,810	17,819	17,820	19,657	0	19,657	10
TOTAL REVENUES **********	17,810	17,819	17,820	19,657	0	19,657	10
UTILITIES							
NATURAL GAS	3,079	3,559	3,026	3,410	0	3,410	4-
ELECTRICITY	12,229	14,645	13,988	15,177	0	15 <b>,</b> 177	3
WATER	109	304	166	177	0	177	41-
SOLID WASTE	504	504	504	504	0	504	0
SEWER USE	194	113	376	391	0	391	246
SUBTOTAL ************************************	16,115	19,125	18,060	19,659	0	19,659	2
TOTAL EXPENDITURES ******	16,115	19,125	18,060	19,659	0	19,659	2
	CHARGES FOR SERVICES INTERNAL SERVICE CHG SUBTOTAL ************************************	2004 ACTUALDESCRIPTION CHARGES FOR SERVICES INTERNAL SERVICE CHG17,810SUBTOTAL ************************************	2005           DESCRIPTION         2004           CHARGES FOR SERVICES         BUDGET +           INTERNAL SERVICE CHG         17,810           SUBTOTAL ************************************	2005           DESCRIPTION         2004         BUDGET +         2005           CHARGES FOR SERVICES         ACTUAL         REVISIONS         PROJECTED           INTERNAL SERVICE CHG         17,810         17,819         17,820           SUBTOTAL ********************************         17,810         17,819         17,820           TOTAL REVENUES *********         17,810         17,819         17,820           UTILITIES         NATURAL GAS         3,079         3,559         3,026           ELECTRICITY         12,229         14,645         13,988         NATER           SOLID WASTE         504         504         504         504           SUBTOTAL **************************         16,115         19,125         18,060	2005         2006           DESCRIPTION         ACTUAL         REVISIONS         PROJECTED         REQUEST           CHARGES FOR SERVICES         INTERNAL SERVICE CHG         17,810         17,819         17,820         19,657           SUBTOTAL ************         17,810         17,819         17,820         19,657           TOTAL REVENUES *******         17,810         17,819         17,820         19,657           UTILITIES         NATURAL GAS         3,079         3,559         3,026         3,410           ELECTRICITY         12,229         14,645         13,988         15,177           NATER         109         304         166         177           SOLID WASTE         504         504         504         504           SUBTOTAL ********************************         16,115         19,125         18,060         19,659	2005         2006         2006           DESCRIPTION         ACTUAL         BUDGET +         2005         CORE         SUPPLMENTAL           CHARGES FOR SERVICES         INTERNAL SERVICE CHG         17,810         17,819         17,820         19,657         0           SUBTOTAL *********************************         17,810         17,819         17,820         19,657         0           TOTAL REVENUES *********         17,810         17,819         17,820         19,657         0           UTILITIES         NATURAL GAS         3,079         3,559         3,026         3,410         0           ELECTRICITY         12,229         14,645         13,988         15,177         0           WATER         109         304         166         177         0           SUBTOTAL **************************         16,115         19,125         18,060         19,659         0	2005         2006         2006         2006         2006         2006         2006         2006         2006         ADOPTED           DESCRIPTION         ACTUAL         REVISIONS         PROJECTED         REQUEST         REQUEST         REQUEST         BUDGET           CHARGES FOR SERVICES         INTERNAL SERVICE CHG         17,810         17,819         17,820         19,657         0         19,657           SUBTOTAL ********************************         17,810         17,819         17,820         19,657         0         19,657           TOTAL REVENUES **********         17,810         17,819         17,820         19,657         0         19,657           UTILITIES         NATURAL GAS         3,079         3,559         3,026         3,410         0         3,410           UTAL REVENUES ***********         12,229         14,645         13,988         15,177         0         15,177           WATER         109         304         166         177         0         17,77           SOLID WASTE         504         504         504         504         504         504         504         504         504         504         504         504         504         504         504

### **Annual Budget**

6213 1	UTILITIES - CENTRALIA CLINIC							
621 1	BUILDING UTILITIES							%CHG
			2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	ΡY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	CHARGES FOR SERVICES							
3530	INTERNAL SERVICE CHG	4,024	2,546	2,750	2,392	0	2,392	6-
	_							
	SUBTOTAL ********************	4,024	2,546	2,750	2,392	0	2,392	6-
	TOTAL REVENUES **********	4,024	2,546	2,750	2,392	0	2,392	6-
	UTILITIES							
48100	NATURAL GAS	583	616	662	662	0	662	7
48200	ELECTRICITY	1,248	1,895	1,083	1,175	0	1,175	37-
48300	WATER	206	0	307	328	0	328	0
48400	SOLID WASTE	80	143	127	127	0	127	11-
48600	SEWER USE	56	96	94	100	0	100	4
		2,175	2,750	2,273	2,392	0	2,392	13-
	TOTAL EXPENDITURES ******	2,175	2,750	2,273	2,392	0	2,392	13-

## **Annual Budget**

6214 UTILITIES - 607 E ASH 621 BUILDING UTILITIES

ACCT DESCRIPTION CHARGES FOR SERVICES     2004     BUDGET +     2005     CORE     SUPPLMENTAL     ADOPTED     P       3530 INTERNAL SERVICE CHG     0     0     0     0     11,520     0     11,520	%CHG
ACCT DESCRIPTION ACTUAL REVISIONS PROJECTED REQUEST REQUEST BUDGET BUDGE	6 FROM
CHARGES FOR SERVICES         0         0         0         11,520         0         11,520           3530 INTERNAL SERVICE CHG         0         0         0         11,520         0         11,520	ED PY
3530 INTERNAL SERVICE CHG         0         0         0         11,520         0         11,520	GET BUD
SUBTOTAL ************************************	520 0
SUBTOTAL ************************************	
	520 0
TOTAL REVENUES ******** 0 0 0 11,520 0 11,520	520 0
UTILITIES	
48100 NATURAL GAS 0 0 0 2,400 0 2,400	400 0
48200 ELECTRICITY 0 0 0 8,700 0 8,700	700 0
48300 WATER 0 0 0 300 0 300	300 0
48600 SEWER USE 0 0 0 120 0 120	120 0
SUBTOTAL ************************************	520 0

# **George Spencer Trust**

# **Department Number 7200**

#### Mission

This cost center accounts for the non-expendable trust fund resources held and invested by the County for an educational trust. The County Commission was appointed trustee of the non-expendable memorial trust fund in 1988. The trust fund was established in honor of the Centralia High School Class of 1924.

The trust agreement prohibits expenditure of the trust corpus (currently \$32,400); however, investment earnings are to be used for educational scholarships awarded to two graduating seniors from Centralia High School.

The Boone County Treasurer manages the trust fund as specified in the trust agreement.

### **Budget Highlights**

An appropriation is included for educational scholarships as outlined in the trust agreement.

### **Annual Budget**

	GEORGE SPENCER TRUST GEORGE SPENCER TRUST							%CHG
720 0	SEONGE STENCER TROST		2005		2006	2006	2006	FROM
		2004	BUDGET +	2005	CORE	SUPPLMENTAL	ADOPTED	PY
ACCT	DESCRIPTION INTEREST	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
3711	INT-OVERNIGHT	23	20	55	60	0	60	200
3712	INT-LONG TERM INVEST	398	250	400	420	0	420	68
3798	INC/DEC IN FV OF INVESTMENTS	21-	30	0	0	0	0	0
	SUBTOTAL ************************************	400	300	455	480	0	480	60
	TOTAL REVENUES **********	400	300	455	480	0	480	60
83150	OTHER SCHOLARSHIPS	280	300	280	330	0	330	10
						-		
	SUBTOTAL ************************************	280	300	280	330	0	330	10
	TOTAL EXPENDITURES ******	280	300	280	330	0	330	10

# **Union Cemetery Maintenance**

## **Department Number 7210**

#### Mission

This cost center accounts for the non-expendable trust fund resources held and invested by the County for maintenance of the Union Cemetery. The trust fund was established in 1965 when the Trustees of the Union Cemetery Fund entered into a trust agreement with the County Commission. The trust agreement prohibits expenditure of the trust corpus (\$4,770); however, investment earnings are to be used for the general maintenance and upkeep of the cemetery.

### **Budget Highlights**

No appropriations have been budgeted because the available resources in the fund, in excess of the trust corpus, are insufficient to accomplish even basic maintenance, mowing, and upkeep.

The County Attorney provided a legal opinion to the County Commission in January 2000, outlining various options regarding the going-concern issues related to this trust fund. No plan of action has been decided upon at this time.

### **Annual Budget**

	UNION CEMETERY MAINTENANCE UNION CEMETERY TRUST	2004	2005 BUDGET +	2005	2006 CORE	2006 SUPPLMENTAL	2006 ADOPTED	%CHG FROM PY
ACCT	DESCRIPTION	ACTUAL	REVISIONS	PROJECTED	REQUEST	REQUEST	BUDGET	BUD
	INTEREST							
3711	INT-OVERNIGHT	4	0	12	20	0	20	0
3712	INT-LONG TERM INVEST	81	0	100	110	0	110	0
3798	INC/DEC IN FV OF INVESTMENTS	3-	0	0	0	0	0	0
		82	0	112	130	0	130	0
3880	MISCELLANEOUS CONTRIBUTIONS	265	0	101	100	0	100	0
		265	0	101	100	0	100	0
	TOTAL REVENUES **********	347	0	213	230	0	230	0

Largest Employers

March 2005

	Number of
Employer	Employees
University of Missouri	11,868
University Hospitals & Clinics	4,900
Columbia Public Schools	3,000
Boone Hospital Center	2,028
City of Columbia	1,168
State of Missouri (excludes UMC)	1,071
MBS Textbook Exchange, Inc.	1,006
Harry S. Truman Veteran's Hospital	1,000
Shelter Insurance - Corp. Headquarters	991
State Farm Insurance Companies	952
U.S. Government (excludes VA Hospital)	926
Hubbell/Chance Company	908
Columbia Foods - Oscar Mayer	700
3M	639
Boone County Government	394
Columbia College	371
Square D Corporation	370
Collins & Aikman (formerly Textron)	350
Boone County National Bank	348
Dana Corporation	343
Watlow-Columbia, Inc.	338
Tribune Publishing Company	308
MFA Oil Companies	290
Mid-Missouri Mental Health Center	280
First National Bank	255
CenturyTel	235
U.S. Postal Service Distribution	217
Summit Polymers	200
ABC Laboratories	189
Toastmaster/Division of Salton, Inc.	176

Source: Regional Economic Development, Inc. <u>http://www.columbiaredi.com/Environment/IndustrialEmployers.asp</u> Excludes retail sector.

## **Demographic Statistics**

					Boone Cou	inty				
Population (thousands)	1970	% of Total	1980	% of Total	1990	% of Total	2000	% of Total	2004	% of Total
0 to 14 years	19.05	23%	18.26	18%	22.04	20%	26.25	19%	27.74	19%
15 to 29 years	33.80	42%	43.88	44%	39.20	35%	42.81	32%	45.04	32%
30 to 44 years	11.49	14%	17.86	18%	26.45	23%	31.71	24%	31.37	22%
45 to 59 years	8.82	11%	10.32	10%	12.53	11%	18.96	14%	22.29	16%
60 to 74 years	5.68	7%	7.21	7%	8.25	7%	9.12	7%	9.93	7%
75 to 84 years	1.92	2%	2.45	2%	3.14	3%	3.89	3%	4.14	3%
85 years and over	0.49	1%	0.83	1%	1.13	1%	1.57	1%	1.72	1%
Total Population	81.25	100%	100.81	100%	112.74	100%	134.31	100%	142.23	100%
Median Age	22.57		24.81		27.70		29.11		29.15	
Income Per Capita (1992 \$)	\$11,333		\$15,284		\$17,825		\$21,729		\$22,813	
Income Per Capita (current \$)	\$3,342		\$8,940		\$16,561		\$25,961		\$30,160	
Number of Households (thousands)	24.37		35.41		42.01		51.03		54.44	
Persons per Household (people)	2.83		2.51		2.43		2.41		2.40	
Mean Household Income (1992 \$)	\$33,260		\$39,412		\$44,200		\$53,422		\$55,685	
Mean Household Income (current \$)	\$9,809		\$23,052		\$41,066		\$63,829		\$73,620	
	+,,		+,		+ ,		+++,		+,	
_					State of Mis	souri				
Population (thousands)	1970	% of Total	1980	% of Total	1990	% of Total	2000	% of Total	2004	% of Total
0 to 14 years	1,290.16	28%	1,090.68	22%	1,109.59	22%	1,155.23	21%	1,150.00	20%
15 to 29 years	1,091.65	23%	1,306.39	27%	1,142.42	22%	1,129.72	20%	1,169.00	21%
30 to 44 years	760.94	16%	900.29	18%	1,175.53	23%	1,249.68	23%	1,185.11	21%
45 to 59 years	759.58	16%	749.20	15%	751.73	15%	1,004.62	18%	1,128.64	20%
60 to 74 years	561.25	12%	607.71	12%	623.26	12%	606.27	11%	635.29	11%
75 to 84 years	178.87	4%	206.86	4%	242.83	5%	263.24	5%	270.95	5%
85 years and over	43.69	1%	61.84	1%	80.81	2%	102.19	2%	110.77	2%
Total Population	4,686.14	100%	4,922.97	100%	5,126.17	100%	5,510.95	100%	5,649.76	100%
Median Age	29.30		30.86		33.56		36.28		37.04	
Income Per Capita (1992 \$)	\$12,975		\$16,007		\$19,020		\$22,294		\$23,405	
Income Per Capita (current \$)	\$3,826		\$9,363		\$17,672		\$26,637		\$30,944	
Number of Households (thousands)	1,533.36		1,799.09		1,964.77		2,117.98		2,183.08	
Persons per Household (people)	2.96		2.67		2.54		2.53		2.51	
Mean Household Income (1992 \$)	\$38,652		\$42,887		\$48,500		\$56,715		\$59,169	
Mean Household Income (current \$)	\$11,399		\$25,084		\$45,061		\$67,763		\$78,226	
Deputation (the seconds)	1970		1980		USA 1990		2000		2004	
Population (thousands) 0 to 14 years	57,944.67	% of Total	51,292.40	% of Total	54,100.34	% of Total	58,541.60	% of Total	58,908.34	% of Total
15 to 29 years	49,419.44	28% 24%	62,180.72	23%	58,132.77	22%	56,127.63	21%	58,382.69	21%
30 to 44 years	49,419.44 34,551.97	24% 17%	43,550.11	27%	59,683.20	23%	64,217.48	20%	61,391.10	20%
45 to 59 years	34,331.97		45,550.11 34,354.29		39,683.20		50,406.85		56,827.19	
-		16%	25,791.24	15%		14%		18%		20%
60 to 74 years 75 to 84 years	21,158.67 6,175.73	10%	7,785.68	11%	28,718.15 10,080.06	12%	28,795.11 12,311.60	11%	30,623.56 12,843.65	11%
-	,	3%	,	3%	,	4%	,	5%	,	4%
85 years and over	1,430.01	1%	2,271.18	1%	3,058.73	1%	4,275.96	2%	4,788.29	2%
Total Population	203,982.30	100%	227,225.62	100%	249,440.65	100%	274,676.23	100%	283,764.82	100%
Median Age	27.91		30.04		32.83		35.74		36.52	
Income Per Capita (1992 \$)	\$13,812		\$17,203		\$20,652		\$23,694		\$24,890	
Income Per Capita (current \$)	\$4,073		\$10,062		\$19,188		\$28,309		\$32,907	
Number of Households (thousands)	63,983.52		80,824.79		92,254.47		102,960.19		107,221.77	
Persons per Household (people)	3.08		2.74		2.63		2.60		2.58	
Mean Household Income (1992 \$)	\$42,896		\$47,380		\$54,637		\$61,897		\$64,464	
Mean Household Income (current \$)	\$12,650		\$27,713		\$50,764		\$73,954		\$85,226	

Source: Woods & Poole Economics, Inc., 1999 Data Pamphlet

Note: Population totals are slightly different from those on Table 14 due to different estimation methods used by source entities.

# Assessed and Estimated Actual Value of Taxable Property Last Ten Fiscal Years

	 	А	ssessed Value	
	Real	Personal	Railroad and	
	Property	Property	Utility	Total
1995	\$ 716,622,930	202,967,083	26,512,225	946,102,238
1996	753,190,586	238,794,586	27,894,061	1,019,879,233
1997	934,741,528	253,804,060	28,516,469	1,217,062,057
1998	976,044,501	265,669,016	28,055,971	1,269,769,488
1999	1,014,572,774	288,357,598	31,134,255	1,334,064,627
2000	1,052,505,854	315,782,804	31,701,039	1,399,989,697
2001	1,147,616,965	324,415,743	35,426,571	1,507,459,279
2002	1,211,532,232	318,306,177	31,877,923	1,561,716,332
2003	1,261,766,684	331,539,757	33,157,009	1,626,463,450
2004	\$ 1,322,804,574	326,331,460	33,787,494	1,682,923,528

		Estimated	Actual Value		
					Ratio of Total
					Assessed Value
	Real	Personal	Railroad and		to Total Estimated
	Property	Property	Utility	Total	Actual Value
1995	3,335,885,595	587,500,223	82,850,703	4,006,236,521	23.6%
		· · · · ·			
1996	3,496,479,199	742,872,496	87,168,941	4,326,520,636	23.6%
1997	4,407,848,616	788,481,489	89,113,966	5,285,444,071	23.0%
1998	4,599,885,883	825,348,746	87,674,909	5,512,909,538	23.0%
1999	4,777,589,810	880,075,103	97,294,547	5,754,959,460	23.2%
2000	4,967,567,370	976,051,739	99,065,747	6,042,684,856	23.2%
2001	5,444,668,147	1,000,989,854	110,708,035	6,556,366,036	23.0%
2002	5,712,271,756	980,490,034	99,618,509	6,792,380,299	23.0%
2003	5,947,626,218	1,021,119,386	103,615,653	7,072,361,257	23.0%
2004	6,235,000,732	1,004,463,013	105,585,919	7,345,049,664	22.9%

## Property Tax Rates-Direct and Overlapping Governments (Per \$100 of Assessed Valuation) Last Ten Years

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
BOONE COUNTY										
General Revenue	\$ 0.1200	\$ 0.1200	\$ 0.1200	\$ 0.1300	\$ 0.1300	\$ 0.1300	\$ 0.1300	\$ 0.1300	\$ 0.1300	\$ 0.1200
Road and Bridge (1)	0.0500	0.0500	0.0500	0.0500	0.0500	0.0500	0.0500	0.0500	0.0500	0.0475
Group Homes	0.1200	0.1100	0.1200	0.1200	0.1200	0.1189	0.1194	0.1194	0.1195	0.1114
Total Boone County	\$ 0.2900	\$ 0.2800	\$ 0.2900	\$ 0.3000	\$ 0.3000	\$ 0.2989	\$ 0.2994	\$ 0.2994	\$ 0.2995	\$ 0.2789
County-wide Surtax on Class III Property	\$ 0.6100	\$ 0.6100	\$ 0.6100	\$ 0.6100	\$ 0.6100	\$ 0.6100	\$ 0.6100	\$ 0.6100	\$ 0.6100	\$ 0.6100
OTHER POLITICAL SUBDIVISIONS										
State of Missouri	\$ 0.0300	\$ 0.0300	\$ 0.0300	\$ 0.0300	\$ 0.0300	\$ 0.0300	\$ 0.0300	\$ 0.0300	\$ 0.0300	\$ 0.0300
Boone County Library District	0.2500	0.2300	0.2400	0.2400	0.3200	0.3200	0.3200	0.3200	0.3200	0.2986
Special Business District	0.4300	0.4300	0.4300	0.4300	0.4300	0.4300	0.4300	0.4900	0.4900	0.4781
Boone County Fire Protection District	0.8800	0.8800	0.8500	0.8500	0.8500	0.8495	0.8495	0.8379	0.8231	0.8148
Centralia Road and Bridge District	0.2600	0.2200	-	-	-	-	-			
Columbia Regional Library District	0.3000	0.2800	0.2900	0.6500	0.6500	0.6441	0.6391	0.6341	0.6341	0.5720
City of Columbia	0.4800	0.4100	0.4100	0.4100	0.4100	0.4100	0.4100	0.4100	0.4100	0.4100
City of Ashland	0.6600	0.5700	0.4700	0.3000	0.3000	0.5062	0.7306	0.7306	0.6806	0.3178
City of Centralia	1.2900	1.3200	1.3200	1.3400	0.9700	0.9526	0.9579	0.9579	0.9596	0.9288
Centralia Library District	-	-	-	-	0.3900	0.3722	0.3854	0.3853	0.3888	0.3775
City of Hallsville	1.0700	0.9600	0.9700	0.9700	0.9700	0.9468	0.9447	0.9467	0.9467	0.8664
Town of Harrisburg	0.3600	0.3200	0.3300	0.3300	0.3300	0.3284	0.3284	0.3312	0.3479	0.3259
Village of Hartsburg	0.5100	0.4000	0.4000	0.4000	0.3999	0.4157	0.4114	0.4124	0.4495	0.4292
City of Rocheport	0.3200	0.2700	0.2800	0.2800	0.2974	0.2974	0.2974	0.3048	0.3086	0.2550
City of Sturgeon	0.4200	0.3900	0.3900	0.3900	0.3900	0.4900	0.4900	0.4900	0.4900	0.4900
Columbia Public Schools	4.5600	4.1200	4.1200	4.7000	4.7900	4.7544	4.7544	4.9444	4.9444	4.6863
Southern Boone County R-I Schools	4.6100	3.9800	4.0600	4.6600	4.6572	4.6236	4.5963	4.6068	4.6014	4.3658
Hallsville R-IV Schools	4.8700	4.3800	4.3800	4.3800	4.1200	4.1200	4.1200	4.1200	4.1200	3.9032
Sturgeon R-V Schools	3.4500	3.7500	3.6900	3.6000	4.0000	4.0200	4.0200	4.0797	4.7500	4.6988
Centralia R-VI Schools	3.4200	3.2200	3.2200	3.2200	3.2200	3.2200	3.5611	3.5611	3.5611	3.5000
Harrisburg R-VIII Schools	3.7300	3.8000	3.7300	4.1200	4.2929	4.3491	4.3313	3.3800	4.3943	4.3746
New Franklin R-I Schools	3.8200	3.6200	3.8700	3.8700	3.8700	3.8255	3.8700	3.0100	3.8700	3.8700
Fayette R-III Schools	3.1400	2.9900	2.9900	3.8900	3.8766	4.1500	4.1223	3.2300	4.1498	4.1346
North Callaway R-I Schools	3.3100	3.2400	3.3100	3.3100	3.3100	3.3100	3.3100	3.0500	3.6100	3.6100
Southern Boone County Fire District	0.4500	0.4400	0.4200	0.4100	0.4100	0.4078	0.3082	0.2500	0.4541	0.4403
Moniteau Watershed Subdistrict	-	-	-	-	-	-	-	0.3200	-	-
Callahan Watershed Subdistrict	\$ 0.1000	\$ 0.1000	\$ 0.0900	\$ 0.0900	\$ 0.0900	\$ 0.0900	\$ 0.0900	\$ 0.3200	\$ 0.0900	\$ 0.0900

Note:

(1) Missouri State Statute 137.555 allows the County to levy an additional road and bridge tax, not exceeding \$.35 on each \$100 of assessed valuation.

### Schedule of Sales Tax Rates as of January 1, 2006

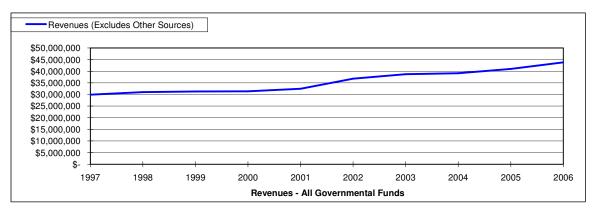
	y 1, 20	
Unincorporated Areas of Boone County		
Including McBaine, Midway, Prathersville, and Wilton		
State	4.225%	Permanent
County General Revenue	0.500%	Permanent
County Maintenance-Roads (Misc.)	0.500%	Sunset September 30, 2008
County Law Enforcement Services	0.125%	Permanent
Combined Sales Tax Rates	5.350%	
Hartsburg and Village of Pierpont		
State	4.225%	Permanent
County General Revenue	0.500%	Permanent
County Maintenance-Roads (Misc.)	0.500%	Sunset September 30, 2008
County Law Enforcement Services	0.125%	Permanent
City General Revenue	0.500%	Permanent
Combined Sales Tax Rates	5.850%	
Ashland and Rocheport		
State	4.225%	Permanent
County General Revenue	4.223 % 0.500%	
County Maintenance-Roads (Misc.)	0.500%	
County Law Enforcement Services	0.300%	*
City General Revenue	0.123% 1.000%	Permanent
5		
City Capital Improvements (Misc.)	0.500% 6.850%	Permanent
	0.050 /2	
Sturgeon		
State		Permanent
County General Revenue	0.500%	
County Maintenance-Roads (Misc.)	0.500%	1 /
County Law Enforcement Services	0.125%	
City General Revenue	1.000%	Permanent
City Transportation	0.500%	Permanent
Combined Sales Tax Rates	6.850%	
Centralia		
State	4.225%	Permanent
County General Revenue	0.500%	Permanent
County Maintenance-Roads (Misc.)	0.500%	Sunset September 30, 2008
County Law Enforcement Services	0.125%	Permanent
City General Revenue	1.000%	Permanent
City Transportation	0.500%	Permanent
City Stormwater and Parks Tax	0.500%	Permanent
Combined Sales Tax Rates	7.350%	
Columbia		
State	4.225%	Permanent
County General Revenue	0.500%	Permanent
County Maintenance-Roads (Misc.)	0.500%	Sunset September 30, 2008
County Law Enforcement Services	0.125%	Permanent
City General Revenue	1.000%	Permanent
City Transportation	0.500%	Permanent
City Capital Improvements (Misc.)	0.250%	Sunset December 31, 2015
City Stormwater and Parks	0.250%	Roll back to permanent 1/8-cent March 31, 2011
Combined Sales Tax Rates	7.350%	· · · · · · · · · · · · · · · · · · ·
Hallsville and Harrisburg		
State	4.225%	Permanent
County General Revenue	4.223 % 0.500%	Permanent
County Maintenance-Roads	0.500%	Sunset September 30, 2008
County Law Enforcement Services	0.125%	Permanent
City General Revenue	1.000%	Permanent
Combined Sales Tax Rates	6.350%	

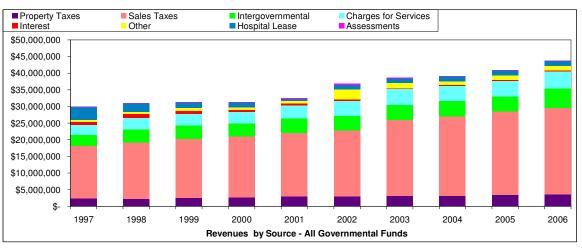
Source: Missouri Department of Revenue, Division of Taxation and Collection

# **Revenues by Source**

### **All Governmental Funds**

		1997		1998		1999		2000	2001
		Actual		 Actual	_	 Actual		 Actual	 Actual
Property Taxes	\$	2,347,135		\$ 2,290,922		\$ 2,578,335		\$ 2,676,010	\$ 2,961,134
Assessments		77,292		127,986		158,600		146,380	228,545
Sales Taxes		15,816,023		16,930,073		17,590,705		18,289,363	19,094,072
Intergovernmental		3,263,380		3,971,630	e	4,178,382		4,002,744	4,380,202
Charges for Services		3,037,550	i	3,324,086	h	3,320,677		3,340,926	3,854,780
Interest		963,880		1,175,709		1,053,235		712,075	601,390
Hospital Lease		3,828,612		2,417,885		1,545,733		1,350,000	450,000 k
Other		596,742		 741,993	-	 877,386	f	 812,351	 907,815
Tota	1\$	29,930,614		\$ 30,980,284		\$ 31,303,053		\$ 31,329,849	\$ 32,477,938
		2002		2003		2004		2005	2006
		Actual		 Actual	_	 Actual		 Projected	 Budget
Property Taxes	\$	3,024,767		\$ 3,162,565		\$ 3,222,224		\$ 3,482,000	\$ 3,590,000
Assessments		353,496		208,564		171,863		141,118	144,046
Sales Taxes		19,704,957		22,830,022		23,873,177		24,971,000	25,915,000
Intergovernmental		4,489,297		4,430,181		4,541,519		4,595,188	5,918,412
Charges for Services		4,480,285		4,793,377		4,622,385		4,626,480	5,080,120
Interest		415,203		189,516		228,030		323,124	275,359
Hospital Lease		1,371,600		1,404,518		1,430,923		1,477,741	1,507,000
Other		2,967,148	1	 1,683,784	-	 1,051,652		 1,363,673	 1,365,535
Tota	1\$	36,806,753		\$ 38,702,527		\$ 39,141,773		\$ 40,980,324	\$ 43,795,472





e Child Advocacy grant, CDBG projects, Community Sentencing

f Sheriff Forfeiture receipts, prepaid rent from Reality House

h High real estate fees, Public Administrator fees

i GIS reimbursement Phase I (1997-1999)

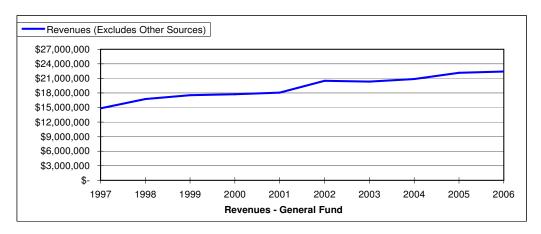
k Hospital lease revision and modification

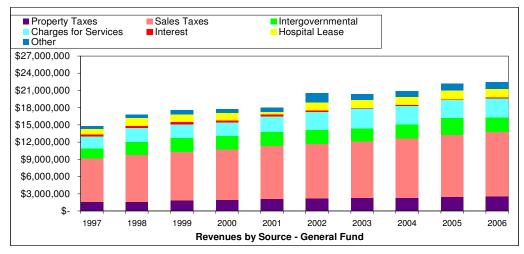
1 Sale of Boone Retirement Center, Workers Comp Refunds

## **General Fund (Major Fund)**

		1997		1998		1999		2000	
		Actual		Actual		Actual		Actual	
Property Taxes	\$	1,547,416		\$ 1,586,450		\$ 1,843,090		\$ 1,911,459	
Sales Taxes		7,630,386		8,158,523		8,450,433		8,833,057	
Intergovernmental		1,717,401		2,314,963	d	2,405,485		2,333,745	
Charges for Services		2,114,132	с	2,400,383	e	2,437,472		2,338,071	
Interest		307,483		381,342		369,153		350,472	
Hospital Lease		1,000,000		1,350,000		1,350,000		1,350,000	
Other		530,581		583,646	-	697,013	f	 636,218	f
	Total \$	14,847,399		\$ 16,775,307		\$ 17,552,646		\$ 17,753,022	

		2002 Actual		2003 Actual	2004 Actual	2005 Projected
Property Taxes	\$	2,164,787	\$		\$ 2,307,407	\$ 2,483,000
Sales Taxes		9,476,493		9,834,025	10,297,638	10,780,000
Intergovernmental		2,539,282		2,296,641	2,493,022	2,926,331
Charges for Services		3,129,346		3,487,843	3,250,234	3,158,265
Interest		200,144		84,725	112,636	161,394
Hospital Lease		1,371,600		1,404,518	1,430,923	1,477,741
Other		1,631,933	h	980,225	995,184	1,195,898
	Total \$	20,513,585	\$	20,345,690	\$ 20,887,044	\$ 22,182,629





c GIS reimbursement Phase I (1997-1999)

d Child Advocacy grant, Community Sentencing

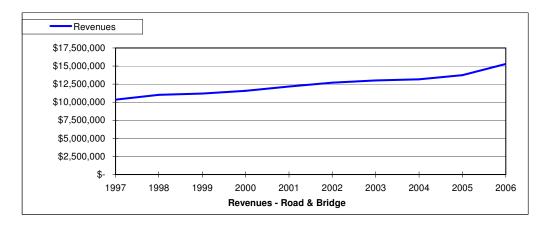
e High real estate fees, public administrator fees

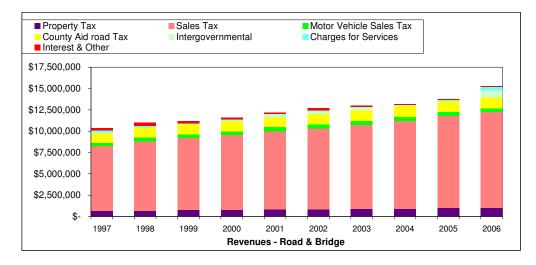
- f Pepaid rent from Reality House
- g Hospital lease revision and modification
- h Workers Comp Refund

## **Road & Bridge Fund (Major Fund)**

	1997	1998	1999	2000	2001
	Actual	Actual	Actual	Actual	Actual
Property Tax	\$ 667,012	\$ 683,733	\$ 735,144	\$ 764,551	\$ 835,326
Sales Tax	7,623,061	8,147,716	8,441,863	8,831,967	9,174,117
Motor Vehicle Sales Tax	351,029	419,095	464,560	397,201	474,814
County Aid road Tax	1,076,319	1,190,596	1,196,743	1,231,899	1,113,021
Intergovernmental	132,708	719	864	20,410	368,546
Charges for Services	216,388	203,331	81,322	146,171	58,762
Interest & Other	275,581	357,024	284,276	169,795	137,092
	Total \$ 10,342,098	\$ 11,002,214	\$ 11,204,772	\$ 11,561,994	\$ 12,161,678

	2	002		2003		2004		2005	2006
	А	Actual		Actual		Actual	Projected		Budget
Property Tax	\$	859,980	\$	904,852	\$	914,817	\$	999,000	\$ 1,037,000
Sales Tax	9	,470,442		9,829,638		10,288,081		10,780,000	11,200,000
Motor Vehicle Sales Tax		468,670		467,070		468,451		469,000	470,000
County Aid road Tax	1	,210,403		1,260,384		1,270,054		1,270,000	1,280,000
Intergovernmental		304,552		320,269		112,265		3,910	792,200
Charges for Services		114,383		78,836		32,888		107,900	411,500
Interest & Other		265,548		144,756		73,889		117,548	 101,468
	Total \$ 12	,693,978	\$	13,005,805	\$	13,160,445	\$	13,747,358	\$ 15,292,168



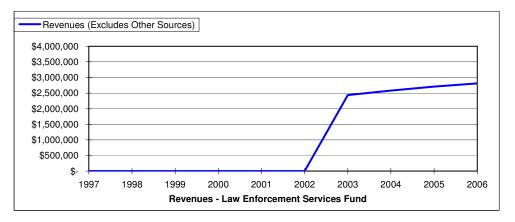


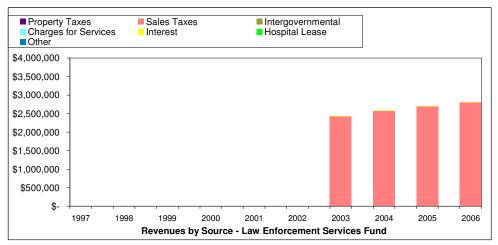
Note: Use Tax revenues excluded

## Law Enforcement Services Fund (Major Fund)

	19	997	19	98	1999	)	2000	0	20	01
	Ac	tual	Act	ual	Actua	վ	Actua	al	Act	ual
Property Taxes		-		-		-		-		-
Sales Taxes		-		-		-		-		-
Intergovernmental		-		-		-		-		-
Charges for Services		-		-		-		-		-
Interest		-		-		-		-		-
Hospital Lease		-		-		-		-		-
Other		-		-		-		-		-
	Total \$	-	\$	-	\$	-	\$	-	\$	-

	200 Actu		2003 Actual	2004 Actual	2005 Projected	2006 Budget
Property Taxes		-	-	\$ -	\$ -	\$ -
Sales Taxes		-	2,430,935	2,567,492	2,695,000	2,800,000
Intergovernmental		-	-	-	-	-
Charges for Services		-	-	-	-	-
Interest		-	5,613	10,880	12,400	12,400
Hospital Lease		-	-	-	-	-
Other		-				600
	Total \$	-	\$ 2,436,548	\$ 2,578,372	\$ 2,707,400	\$ 2,813,000

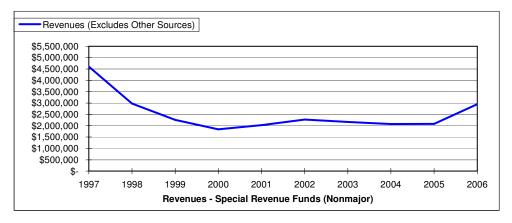


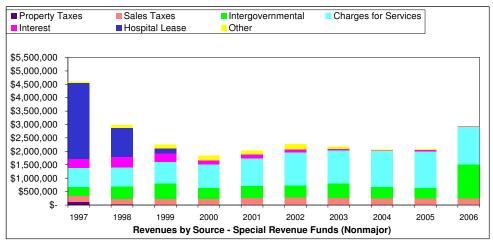


### **Special Revenue Funds (Nonmajor Funds)**

	1997	1998	1999	2000	2001
	Actual	Actual	Actual	Actual	Actual
Property Taxes	126,735	14,727	-	-	\$ -
Sales Taxes	211,547	204,739	233,850	227,138	266,195
Intergovernmental	336,952	465,352	575,290	416,690	440,741
Charges for Services	707,030	720,372	801,883	856,684	1,038,393
Interest	337,260	393,081	311,982	171,710	135,426
Hospital Lease	2,828,612	1,067,885	195,733	-	-
Other	57,180	109,935	141,130	170,088	140,828
	Total \$ 4,605,316	\$ 2,976,091	\$ 2,259,868	\$ 1,842,310	\$ 2,021,583

		2002 Actual	2003 Actual		2004 Actual	2005 Projected	2006 Budget
Property Taxes	\$	-	\$ -	\$	-	\$ -	\$ -
Sales Taxes		289,352	268,354		251,515	247,000	245,000
Intergovernmental		435,060	535,884		418,250	394,947	1,271,855
Charges for Services		1,236,556	1,226,698		1,339,263	1,360,315	1,390,900
Interest		105,733	55,563		29,460	49,607	24,826
Hospital Lease		-	-		-	-	-
Other		204,493	 81,581		35,902	 28,875	 18,925
	Total \$	2,271,194	\$ 2,168,080	\$	2,074,390	\$ 2,080,744	\$ 2,951,506

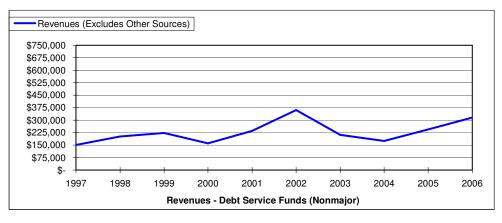


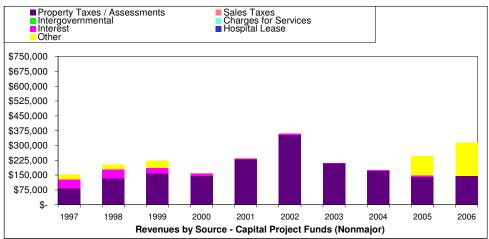


## **Debt Service Funds (Nonmajor Funds)**

		1997		1998		1999	2000	2001
		Actual		Actual		Actual	Actual	Actual
Property Taxes / Assessments		83,264		133,998	_	158,700	 146,380	\$ 228,545
Sales Taxes		-		-		-	-	-
Intergovernmental		-		-		-	-	-
Charges for Services		-		-		-	-	-
Interest		44,082		44,585		29,757	12,111	4,969
Hospital Lease		-		-		-	-	-
Other		23,344		23,344		35,277	 2,500	 2,250
	Total \$	150,690	\$	201,927	\$	223,734	\$ 160,991	\$ 235,764

		2002 Actual		2003 Actual	2004 Actual	1	2005 Projected	2006 Budget
Property Taxes / Assessments	\$	353,496	\$	208,564	\$ 171,863	\$	141,118	\$ 144,046
Sales Taxes		-		-	-		-	-
Intergovernmental		-		-	-		-	-
Charges for Services		-		-	-		-	-
Interest		7,043		2,702	3,133		7,253	2,710
Hospital Lease		-		-	-		-	-
Other		-		-	 		96,300	 168,466
	Total \$	360,539	\$	211,266	\$ 174,996	\$	244,671	\$ 315,222

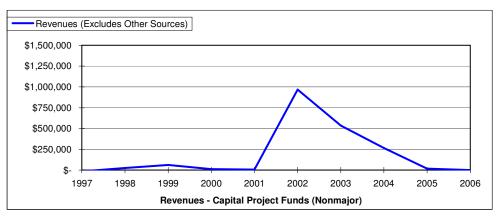


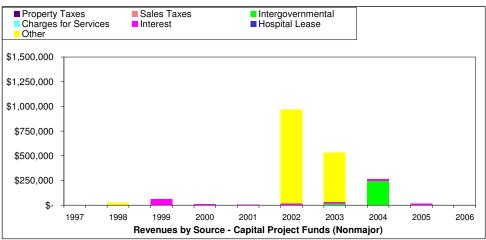


## **Capital Project Funds (Nonmajor Funds)**

	1997	1998	1999	2000	2001
	Actual	Actual	Actual	Actual	Actual
Property Taxes	-	-	-	-	\$ -
Sales Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Services	-	-	-	-	-
Interest	1,399	2,070	61,483	11,532	6,096
Hospital Lease	-	-	-	-	-
Other	(16,288)	22,675	550		
	Total \$ (14,889)	\$ 24,745	\$ 62,033	\$ 11,532	\$ 6,096

		2002 Actual		2003 Actual	2004 Actual	Р	2005 rojected	2006 Budget		
Property Taxes	\$	-	\$	-	\$ -	\$	-	\$	-	
Sales Taxes		-		-	-		-		-	
Intergovernmental		-		17,003	247,928		-		-	
Charges for Services		-		-	-		-		-	
Interest		19,662		17,110	18,598		17,522		-	
Hospital Lease		-		-	-		-		-	
Other		947,795		501,025	 -		_		-	
	Total \$	967,457	\$	535,138	\$ 266,526	\$	17,522	\$	-	

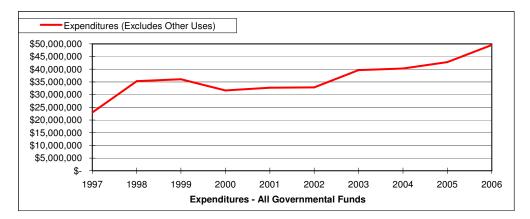


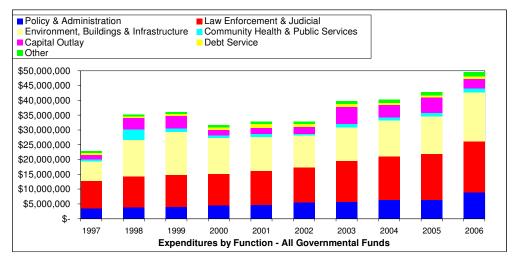


# **Expenditures by Function**

## **Budget Basis-All Governmental Funds**

			1997			1998			1999			2000			2001	
		¢	Actual	• •	¢	Actual	•	¢	Actual	•	¢	Actual		¢	Actual	
Policy & Administration		\$	3,565,973		\$	3,802,655		\$	3,903,151		\$	4,560,505		\$	4,745,728	
Law Enforcement & Judicial			9,229,298			10,488,868			10,956,345	b		10,634,713			11,448,413	
Environment, Buildings & Infrastructure			6,483,453			12,367,141			14,569,961	e		12,017,312			11,527,484	
Community Health & Public Services			812,447			3,653,728	а		1,168,952	с		1,003,103			922,578	
Capital Outlay			1,556,968			3,741,979			4,158,067	d		1,804,103			2,172,501	
Debt Service			641,011			598,815			648,292			886,669			1,214,370	
Other			646,571	_		637,201	_		680,175	_		698,670			738,367	_
	Total	\$	22,935,721		\$	35,290,386		\$	36,084,944		\$	31,605,075		\$	32,769,441	
			2002			2003			2004			2005			2006	
			2002 Actual			2003 Actual	_		2004 Actual			2005 Projected			2006 Budget	
Policy & Administration		\$			\$		-	\$		•	\$		f	\$		f
Policy & Administration Law Enforcement & Judicial		\$	Actual	<b>.</b> .	\$	Actual		\$	Actual		\$	Projected	f	\$	Budget	f
		\$	Actual 5,417,872		\$	Actual 5,639,499	-	\$	Actual 6,433,542		\$	<b>Projected</b> 6,439,372	f	\$	Budget 8,947,147	f
Law Enforcement & Judicial Environment, Buildings & Infrastructure		\$	Actual 5,417,872 11,999,375	g	\$	Actual 5,639,499 13,903,356	-	\$	Actual 6,433,542 14,740,635		\$	Projected 6,439,372 15,446,854	f	\$	Budget 8,947,147 17,170,395	f
Law Enforcement & Judicial Environment, Buildings & Infrastructure Community Health & Public Services		\$	Actual 5,417,872 11,999,375 10,796,014	g	\$	Actual 5,639,499 13,903,356 11,295,630	-	\$	Actual 6,433,542 14,740,635 12,009,048		\$	Projected 6,439,372 15,446,854 12,598,224	f	\$	Budget 8,947,147 17,170,395 16,640,130	f
Law Enforcement & Judicial Environment, Buildings & Infrastructure Community Health & Public Services Capital Outlay		\$	Actual 5,417,872 11,999,375 10,796,014 409,924 2,437,674	- bu	\$	Actual 5,639,499 13,903,356 11,295,630 1,180,571 5,851,451	-	\$	Actual 6,433,542 14,740,635 12,009,048 1,119,373 4,207,794		\$	Projected 6,439,372 15,446,854 12,598,224 1,339,047 5,225,216	f	\$	Budget 8,947,147 17,170,395 16,640,130 1,247,925 3,360,347	f
Law Enforcement & Judicial Environment, Buildings & Infrastructure Community Health & Public Services		\$	Actual 5,417,872 11,999,375 10,796,014 409,924	g	\$	Actual 5,639,499 13,903,356 11,295,630 1,180,571	-	\$	Actual 6,433,542 14,740,635 12,009,048 1,119,373	-	\$	Projected 6,439,372 15,446,854 12,598,224 1,339,047	f	\$	Budget 8,947,147 17,170,395 16,640,130 1,247,925	f





a Community projects, sirens, Health Dept building commitment, Boone Retirement Center

b E911 system upgrade, jail expansion and out-of-county housing

c Child Advocacy grant, PEAK project

d Boone County Fairgrounds purchase

e El Chaparral road maintenance project, Revenue Sharing

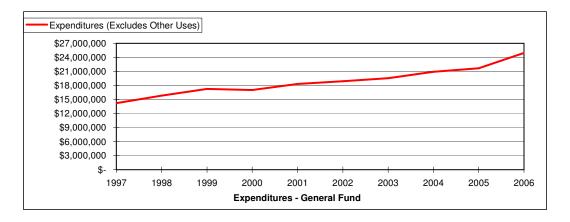
 $f \ \ \, Budget \ \, includes \ \, 3\% \ \, emergency \ \, appropriation$ 

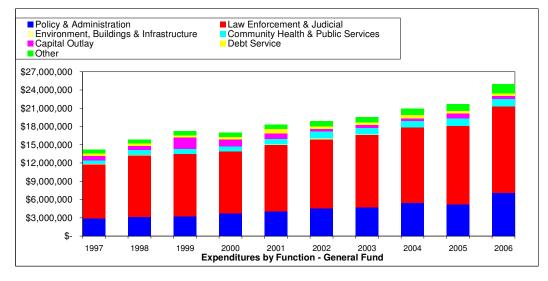
g Voided Health Dept building commitment (a), purchased building out of Capital Project Fund

### **Budget Basis General Fund (Major Fund)**

		1997		1998		1999		2000			2001	
		Actual		Actual	_	Actual	_	Actual	_		Actual	
Policy & Administration	\$	2,931,601	\$	3,127,793		\$ 3,240,036		\$ 3,747,967	e	\$	4,043,753	
Law Enforcement & Judicial		8,857,550		10,156,292	с	10,236,230		10,127,223			10,923,727	
Environment, Buildings & Infrastructure		40,465		45,518		59,127		41,136			88,104	
Community Health & Public Services		618,860		830,583	b	780,156		825,467			876,752	
Capital Outlay		693,167	d	629,927	d	1,844,299	d	1,128,902	d		966,503	d
Debt Service		450,538		414,503		412,415		456,339			682,357	
Other		646,571		637,201		680,175		698,670	-		738,367	
	Total \$	14,238,752	\$	15,841,817		\$ 17,252,438		\$ 17,025,704		\$	18,319,563	

		2002 Actual		Actual			2003 Actual		2004 Actual		2005 Projected			2006 Budget	
Policy & Administration	\$	4,547,968	e	\$	4,710,075	-	\$ 5,435,426	e	\$	5,234,011	f	\$	7,117,297		
Law Enforcement & Judicial		11,386,048			11,893,918		12,385,434			12,832,987			14,150,232		
Environment, Buildings & Infrastructure		100,315			99,211		49,456			42,526			56,356		
Community Health & Public Services		1,137,647			1,042,239		1,079,703			1,244,767			1,203,165		
Capital Outlay		443,910	d		517,969	d	425,776	d		788,977	d		494,222		
Debt Service		455,739			405,635		492,651			420,315			414,915		
Other		821,923	-		871,549		 1,053,149			1,103,903			1,515,804		
	Total \$	18,893,550		\$	19,540,596		\$ 20,921,595		\$	21,667,486		\$	24,951,991		





b Child Advocacy grant

c Increased operating costs at Jail

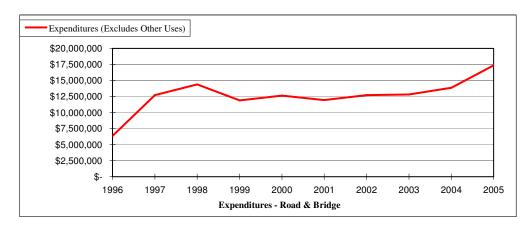
d See Capital Expenditures Highlights

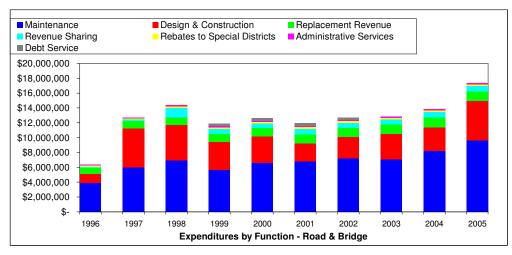
e Election costs

f Budget includes 3% emergency appropriation

## **Budget Basis Road & Bridge Fund (Major Fund)**

		1997	1998	1999	2000	2001
	_	Actual	 Actual	 Actual	 Actual	 Actual
Maintenance		\$ 3,889,900	\$ 6,000,505	\$ 6,965,812	\$ 5,686,485	\$ 6,580,751
Design & Construction		1,217,225	5,291,677	4,731,846	3,706,381	3,597,840
Replacement Revenue		775,858	943,637	1,001,982	1,078,382	1,118,012
Revenue Sharing		200,000	200,000	1,344,000	752,000	602,596
Rebates to Special Districts		179,557	165,262	209,781	204,255	240,780
Administrative Services		108,215	110,000	150,000	150,000	150,000
Debt Service	_	-	-	-	 311,698	 352,397
	Total	\$ 6,370,755	\$ 12,711,081	\$ 14,403,421	\$ 11,889,201	\$ 12,642,377
		2002	2003	2004	2005	2006
	_	Actual	 Actual	 Actual	 Projected	 Budget
Maintenance		\$ 6,805,762	\$ 7,181,519	\$ 7,090,470	\$ 8,193,776	9,639,541
Design & Construction		2,441,946	2,938,486	3,444,740	3,192,749	5,323,933
Replacement Revenue		1,187,942	1,193,128	1,251,930	1,320,277	1,321,129
Revenue Sharing		772,240	688,093	683,760	744,306	691,477
Rebates to Special Districts		237,345	259,343	206,801	249,350	231,125
Administrative Services		150,000	150,000	150,000	150,000	150,000
Debt Service	_	333,044	 309,181	 	 -	 
	Total	\$ 11,928,279	\$ 12,719,750	\$ 12,827,701	\$ 13,850,458	\$ 17,357,205

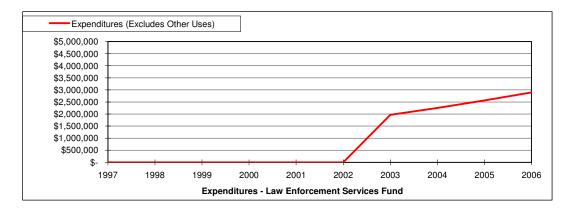


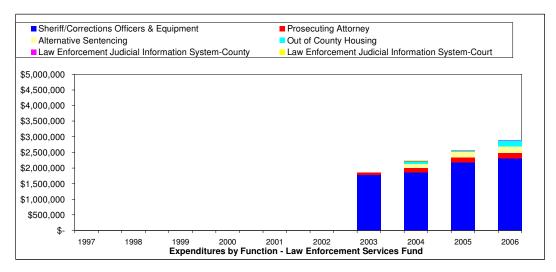


### **Budget Basis Law Enforcement Services Fund (Major Fund)**

	1997	1998	1999	2000	2001
	 Actual	 Actual	 Actual	 Actual	 Actual
Sheriff/Corrections Officers & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Prosecuting Attorney	-	-	-	-	-
Alternative Sentencing	-	-	-	-	-
Out of County Housing	-	-	-	-	-
Law Enforcement Judicial Information System-County	-	-	-	-	-
Law Enforcement Judicial Information System-Court	-	 	 -	 -	 -
Total	\$ -	\$ -	\$ -	\$ -	\$ -

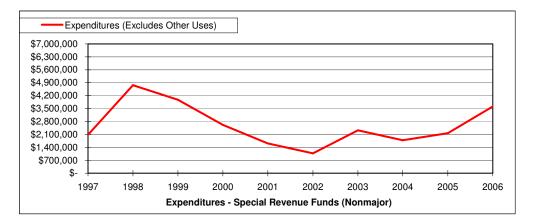
	2002		2003	2004			2005	2006
	Actual		 Actual	Actual		Projected		 Budget
Sheriff/Corrections Officers & Equipment	\$	-	\$ 1,776,116	\$	1,850,685	\$	2,185,615	\$ 2,317,015
Prosecuting Attorney		-	78,632		144,722		151,787	168,699
Alternative Sentencing		-	114,011		138,304		174,906	205,975
Out of County Housing		-	-		85,781		36,000	180,000
Law Enforcement Judicial Information System-County		-	-		10,513		11,471	18,456
Law Enforcement Judicial Information System-Court		-	 -		22,204		2,550	 2,640
Total	\$	-	\$ 1,968,759	\$	2,252,209	\$	2,562,329	\$ 2,892,785

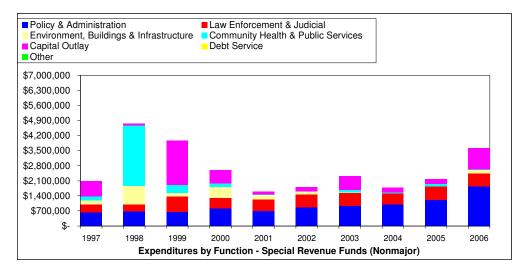




## **Budget Basis Special Revenue Funds (Nonmajor Funds)**

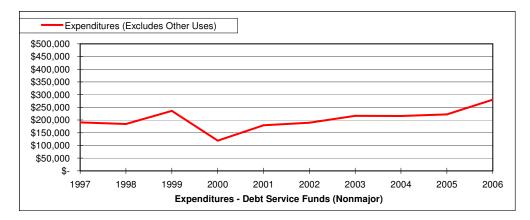
		1997		1998			1999		2000	2001		
			Actual		Actual		Actual		Actual		Actual	
Policy & Administration		\$	634,372	\$	674,862	\$	663,115	\$	812,538	\$	701,975	
Law Enforcement & Judicial			371,748		332,576		720,115		507,490		524,686	
Environment, Buildings & Infrastructure			177,870		849,134		152,003		488,838		204,231	
Community Health & Public Services			193,587		2,823,145		388,796		177,636		45,826	
Capital Outlay			701,313		83,947		2,050,319		625,334		133,821	
Debt Service			-		-		-		-		-	
Other			-		-		-		-		-	
	Total	\$	2,078,890	\$	4,763,664	\$	3,974,348	\$	2,611,836	\$	1,610,539	
			2002		2003		2004		2005		2006	
			Actual		Actual		Actual	]	Projected		Budget	
Policy & Administration		\$	869,904	\$	020 121	<b></b>	000 116	<b></b>	1,205,361	\$	1,829,850	
			809,904	Э	929,424	\$	998,116	\$	1,205,501	Э	1,029,030	
Law Enforcement & Judicial			613,327	\$	929,424 605,276	\$	523,005	\$	643,355	\$	611,437	
Law Enforcement & Judicial Environment, Buildings & Infrastructure			,	\$	,	\$	,	\$		¢		
			613,327	Þ	605,276	\$	523,005	\$		\$	611,437	
Environment, Buildings & Infrastructure			613,327 120,411	ŷ	605,276 13,331	\$	523,005 193	\$	643,355	Ъ	611,437 150,000	
Environment, Buildings & Infrastructure Community Health & Public Services			613,327 120,411 (727,723)	2	605,276 13,331 138,332	\$	523,005 193 39,670	\$	643,355 - 94,280	¢	611,437 150,000 44,760	
Environment, Buildings & Infrastructure Community Health & Public Services Capital Outlay			613,327 120,411 (727,723)	2	605,276 13,331 138,332	\$	523,005 193 39,670	\$	643,355 - 94,280	•	611,437 150,000 44,760	

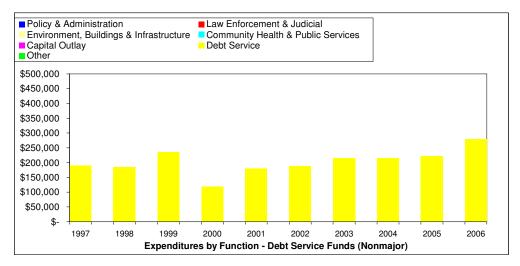




## **Budget Basis Debt Service Funds (Nonmajor Funds)**

		1997 Actual			1998 Actual		1999 Actual	2000 Actual				2001 Actual	
Policy & Administration Law Enforcement & Judicial		\$	-	\$	-	\$	-	\$	-	•	\$	-	
Environment, Buildings & Infrastructure Community Health & Public Services			-		-		-		-			-	
Capital Outlay Debt Service			- 190,473		- 184,312		235,877		- 118,632	а		- 179,616	b
Other	Total	¢	- 100 472	\$	-	\$	-	\$	-	•	\$	-	,
	Total	Þ	190,473	Ф	184,312	Ф	235,877	Ф	118,632		<b>Þ</b>	179,616	
			2002 Actual		2003 Actual		2004 Actual	P	2005 Projected	_		2006 Budget	
Policy & Administration		\$	-	\$	-	\$	-	\$	-	-	\$	-	
Law Enforcement & Judicial Environment, Buildings & Infrastructure			-		-		-		-			-	
Community Health & Public Services			-		-		-		-			-	
Capital Outlay Debt Service Other			189,412		216,143		215,789		222,040	_		279,803	
	Total	\$	189,412	\$	216,143	\$	215,789	\$	222,040	-	\$	279,803	



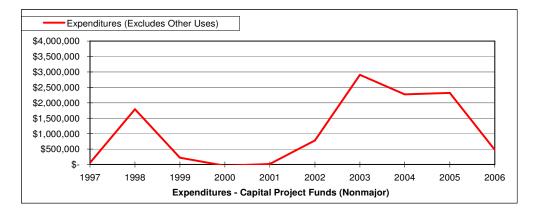


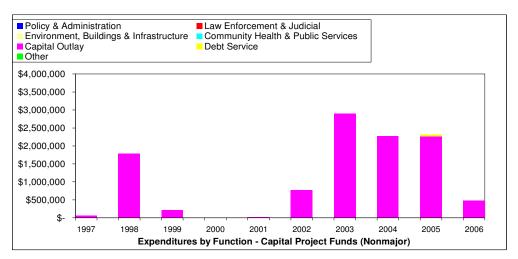
a Nursing Home Obligation Bonds issued in 1979 matured

b 2000 Series NID Road/Sewer Bonds first payments

### **Budget Basis Capital Project Funds (Nonmajor Funds)**

			1997 Actual		1998 Actual			1999 Actual	2000 Actual	2001 Actual
Policy & Administration Law Enforcement & Judicial		\$	-	-	\$ -	\$	5	-	\$ -	\$ -
Environment, Buildings & Infrastructure Community Health & Public Services Capital Outlay Debt Service			56,851		1,789,513	a		218,859	(40,298)	17,346
Other	T-4-1	¢.		-	 		•		 -	 
	Total	Þ	56,851 2002 Actual		\$ 1,789,513 2003 Actual	ţ	Þ	218,859 2004 Actual	\$ (40,298) 2005 Projected	\$ 17,346 2006 Budget
Policy & Administration Law Enforcement & Judicial Environment, Buildings & Infrastructure Community Health & Public Services		\$	- - -	_	\$ -	\$	5	- - -	\$ - - - -	\$ - - - -
Capital Outlay Debt Service Other			778,182	b	 2,906,234 c	: 		2,272,588 d	 2,265,000 e 55,601	 475,000
	Total	\$	778,182		\$ 2,906,234	\$	5	2,272,588	\$ 2,320,601	\$ 475,000





a Modification of jail to increase secured detention, renovation of old Juvenile Justice Center and lease to Reality House (a not-for-profit organization)

b Acquisition of the new City/County health facility

c Renovation of the new City/County health facility

d Renovation of the new City/County health facility and Juvenile Justice Center expansion and renovation

e Purchase of land and buildings in the City of Columbia

# Glossary

**Accounting Period**-A period at the end of which, and for which, financial statements are prepared. See also Fiscal Period.

**Accounting System**-The total structure of records and procedures that identify, record, classify, and report information on the financial position and operations of a governmental entity or any of its funds.

**Accrual Basis**–A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Accrue**-To record revenues when earned and to record expenditures (or expenses) as soon as they result in a liability for benefits received, even though the cash receipt or cash disbursement may not take place, in whole or part, until a later accounting period.

**Ad Valorem Tax**–A tax in proportion to value. A tax levied on the assessed value of real and personal property, also known as property tax.

**Adoption**–Formal process by which a final budget is approved by the governing body.

**Agency Fund**-A fund consisting of resources received and held by the governmental unit as an agent for others; for example, property taxes collected and held by the County on behalf of the various taxing jurisdictions within the County.

**Appropriation**–Expenditure authority approved by the governing body with specific limitations as to amount, purpose, and time.

**Assessed Valuation**–The official value placed on real estate, personal property, and utilities as a basis for levying taxes. The value is determined by applying a factor to the appraised value, depending on property classification.

**Assessment Ratio**–The ratio at which the tax rate is applied to the tax base.

**Authorized Positions**–Employee positions, which are authorized in the adopted budget, to be filled during the year.

**Available (Unreserved and Undesignated) Fund Balance**–This refers to the funds remaining from the prior year(s) which are available for appropriation and expenditure in the current year.

**Bond**–Mechanism for long-term borrowing of funds. The County uses bonds as a means of borrowing money to finance large capital projects. Lenders (purchasers of the bonds) are repaid principal and accrued interest in semiannual installments.

**Bond-- General Obligation (GO) Bond**–This type of bond is backed by the full faith, credit and taxing power of the government. Principle and interest payments are generally paid from property taxes levied specifically for this purpose.

**Bond-- Revenue Bond**–This type of bond is backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

**Budget**–A plan of financial operation including an estimate of proposed revenue and expenditures for a given period. Formal budgets constitute a legal spending limit for local governments in Missouri. They are the means by which most government activities are controlled.

**Budget Amendment**–Legal means by which an adopted budget may be increased. The process involves the same legal steps as the original adoption of the budget.

**Budget Revision**–Authorization to reallocate existing budgetary resources between classes within a given department or to reallocate existing budgetary resources between departments.

**Budget Timetable (or Budget Calendar)**–The schedule of key dates which a government follows in the preparation and adoption of the budget.

**Budgetary Control**–The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Budgetary Resources**-A term that includes new budgetary authority for the period plus un-obligated budgetary authority carried over from the prior period

CAFR-Comprehensive Annual Financial Report.

**Capital Budget**–A one-year budget approved by the County Commission for improvements to facilities (land, building, and equipment) and infrastructure (roads and drainage structures). It prioritizes projects and allocates necessary resources.

**Capital Improvement**–Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant (land, building, or equipment) or infrastructure (roads and drainage structures).

**Capital Improvement Program (CIP)**–A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

**Capitalization**-recognizing an outlay or expenditure as a capital investment in a longlived asset which is to be depreciated over the assets expected useful life rather than expensed in full in the current account period.

#### **Capital Outlay**

**(Class "9")**–Fixed assets which have a value of \$1,000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset. Examples include vehicles, equipment, furniture, land, buildings, etc.

**Capital Project**–Major construction, acquisition, or renovation activities which add value to a government's physical or capital assets or significantly increase their useful life. Also called capital improvements.

**Capital Project Fund**-A governmental fund used to account for the revenues and expenditures associated with acquisition, construction, or renovation of specific assets.

**CART**–County Aid Road Trust. This is a state-administered fund which accounts for the portion of the state's motor fuel tax that is allocated and distributed to counties.

CHAS-CH Allied Services, Inc. (lessee of Boone Hospital Center)

**Component Unit**-a designation established by the Governmental Accounting Standards Board used to identify entities that are financially accountable to another governmental entity or there is the potential for an entity to provide specific benefits or impose certain financial burdens on the governing entity. Entities that meet the established criteria as a component unit must be included as part of the reporting entity for the governmental entity.

**Comprehensive Annual Financial Report (CAFR)**-A governmental entity's official annual report prepared and published as a matter of public record. In addition to the required financial statements, the CAFR contains introductory material, schedules to demonstrate legal compliance, and statistical tables specified by the GASB.

**Contractual Services**–Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

**Cost-of living Adjustment (COLA)**–An increase in salaries to offset the adverse effect of inflation on compensation.

**CPI**–Consumer Price Index

**Current Assets**-Those assets that are available or can be made readily available to meet the cost of operations or to pay current liabilities. Examples include cash, temporary investments, and taxes receivable.

**Current Liabilities**-Liabilities payable within a relatively short period of time, usually no longer than a year.

**Debt Limit**-The maximum amount of gross or net debt that is legally permitted.

**Debt Margin**-The difference between the amount of the debt limit and the net amount of outstanding indebtedness subject to the limitation; i.e., the amount of additional debt that can be incurred by a governmental entity and still remain compliant with the debt limit.

**Debt Service**–Payments of interest and repayment of principal on borrowed money.

**Debt Service Fund**-A governmental fund used to finance and account for payment of principle and interest on tax-supported (general obligation) debt and special assessment debt.

**Department**–The basic County organizational unit, functionally unique in delivery of services.

**Depreciation**-The systematic allocation of a capital or fixed asset's historical cost to the future periods benefited by the asset's use. For example: a vehicle costing \$20,000 and having an estimated useful life of 5 years and an estimated re-sell value of \$5,000 at the end of 5 years, will have annual depreciation of \$3,000.

**Distinguished Budget Presentation Awards Program**–A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Employee (or Fringe) Benefits**–Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share for Social Security and the various pension, medical, dental, disability, and life insurance plans.

**Encumbrance**-A commitment of appropriated funds to purchase an item or service, though actual disbursement has not yet occurred. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Enterprise Fund**-A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are entirely or predominantly self-supporting by user charges (for instance, a governmental utility).

**Expenditure**–An outlay of cash or the incurrence of a liability for the purpose of acquiring an asset, service, or settling a loss.

**Expenditure Class**–A grouping of similar expenditures. Expenditure classes and their respective Boone County line item code prefixes are fully described in the "Description of the Accounting and Budgeting Systems" section.

**Fiduciary Fund**-Funds that are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, or other governmental units.

**Fiscal Policy**–A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, an capital investment. Fiscal policy provides and agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Period or Fiscal Year**–A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The County's fiscal year coincides with the calendar year.

**Fixed Asset**–Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Franchise Agreement**-An agreement between a governing body and a particular business operator, whereby the business operator is granted authority to operate within the boundaries of the political subdivision in exchange for the performance of certain actions and/or the payment of specified fees (tax).

**Franchise Tax**-the tax paid by a business operator (franchisee) to the franchise grantor (governing body).

**Full Accrual Basis of Accounting**-The basis of accounting that recognizes revenues when earned and expenses when incurred, regardless of the timing of collection of the revenues or the payment of the expense.

**Full Faith and Credit**-A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are usually referred to as General Obligation Bonds.

**Full-Time Equivalent (FTE)**–A method of quantifying staffing levels. Part-time positions count as less than one FTE, where full-time is based on 2080 hours.

**Function**-A group of related activities aimed at accomplishing a major service or responsibility for which the government is responsible. (For instance, Law Enforcement or Public Health and Welfare)

**Fund**-An accounting entity for recording expenditures and revenues, comparable to a separate bank account. Funds are established to account for specific activities, subject to special limitations. The County maintains numerous funds, each required for a specific purpose. A detailed description of the County's funds is contained in the "Description of the Accounting and Budgeting System" section.

**Fund Accounting**-An accounting system organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures (or expenses), as appropriate.

**Fund Balance**–The excess of a fund's assets over its liabilities which is *available for appropriation.* 

**Fund Equity**–The excess of a fund's assets over its liabilities. Portions of Fund Equity may be *reserved* and are therefore not available for appropriation.

**Fund Type**-A classification of funds that are similar in purpose and character. For instance, special revenue fund type or capital project fund type.

**GAAP**–Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**GASB**-Governmental Accounting Standards Board, the authoritative standard-setting body for governmental accounting and reporting.

**GASB 34**-Refers to a particular pronouncement, statement number 34, issued by the GASB. This particular statement contains broad and sweeping changes for governmental financial reporting.

**General Fund or General Revenue Fund**-A fund used to account for all transactions of a governmental entity that are not accounted for in another fund. The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all of the general taxes and revenues collected by the County. Operations funded in the General Fund are frequently augmented with resources accounted for in a special revenue fund. For instance, law enforcement services are primarily financed with appropriations from the General Fund, but are supplemented with appropriations from the Sheriff's Training Fund (a special revenue fund).

**General Obligation Bonds**-Bonds for whose payment the full faith and credit of the issuing government is pledged. Generally, such bonds must be authorized through an election process and are usually retired with property tax revenues.

**GFOA**-Government Finance Officers Association

**Goal**–A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

**Governmental Fund**-A generic classification used by the GASB to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds, and debt service funds are the types of funds referred to as governmental funds.

**Grant**–A contribution by a government or other organization to support a particular function or purpose.

HAVA- Help Americans Vote Act

**Infrastructure Assets**-Refers to roads, bridges, curbs, gutters, streets, drainage systems installed for the common good.

**Inter-fund Transfers**–The movement of moneys between funds of the same governmental entity.

**Intergovernmental Revenue**–Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Internal Service Charge**–The charges to user departments for internal services provided by another government agency, such as insurance, facilities maintenance, or housekeeping.

**Internal Service Fund**-A fund established to finance and account for services and/or commodities furnished by a particular department or agency to other departments and agencies within the same governmental entity. The costs of such services or commodities is covered through internal service charges or transfers from other funds.

**Levy**-(noun) The total amount of taxes or assessments imposed by a governmental entity. The property tax levy is usually expressed as a rate equivalent to one-hundredth of a dollar and it is applied against assessed value. For instance, a \$ .12 levy represents a tax of \$ .12 per \$100 of assessed valuation. (verb) To impose taxes, special assessments, or a service charges for the operation of a governmental entity.

**Line Item**–The most detailed unit of budgetary expenditures listed in the Boone County Budgets. Line items are tracked by five-digit "object codes;" the first digit represents the expenditure category. For example, in the 10100 object code for the Salaries and Wages Line Item, "1" denotes the Personal Services expenditure category. For a more detailed description, refer to the "Description of the Accounting and Budgeting Systems" section.

**Long-term Debt**-Debt with a maturity of more than one year after the date of issuance.

**Measurable and Available**-a criteria established for purposes of recognizing (recording) revenues for financial purposes in governmental funds, according to the requirements of modified accrual accounting. "Measurable" refers to the ability to quantify the revenue and "available" is defined as collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period. For Boone County, "available" is generally 60 days after the close of the fiscal year, except for government grants, which is 270 days after the close of the fiscal year.

**Modified Accrual Basis of Accounting**-The basis of accounting whereby revenues are recognized in the period in which they become measurable and available, and expenditures are recognized at the time a liability is incurred in accordance with appropriation authority.

**MODOT**–Missouri Department of Transportation

**NID**-Neighborhood Improvement District. A NID is a specifically defined geographic area created for the purpose of financing and constructing an approved capital project and recovering the cost of the improvement from the property owners within the boundaries of the district.

**Non-expendable Trust Fund**-A fund for which the principle (and sometimes the investment earnings as well) may not be expended.

**Object**-As used in expenditure classification, this term applies to the article purchased or the service obtained. Examples are personal services, supplies, training, or contractual services.

**Object Classification**-A grouping of expenditures on the basis of goods or services purchased, for example, personal services, supplies, training, or contractual services.

**Operating Budget**-A budget that applies to all outlays other than capital outlays.

**Other Financing Sources**-An operating statement classification in which financial inflows other than revenues are reported, for example, proceeds of long-term debt or operating transfers-in.

**Other Financing Uses**-An operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

**Performance Measures**–A quantitative means of assessing the efficiency and effectiveness of government services.

**Personal Services**–Expenditures for salaries, wages, and fringe benefits of a government's employees.

**Prior-Year Encumbrances**–Obligations from a previous fiscal year in the form of purchase orders or contract commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Private Purpose Trust Fund**-A fund used to account for trust arrangements under which principal and income benefit individuals, private organizations, or other governments.

**Property Taxes**-Taxes levied by a legislative body against agricultural, commercial, residential, or personal property pursuant to law and in proportion to the assessed valuation of such property. See Ad Valorem.

**Proprietary Funds**-Funds that are used to account for activities that are similar to those found in the private sector. Examples include internal service funds and enterprise funds.

**Publication**–A legal step toward formal budget adoption. The public must be notified of budget proposals via local print media.

**Recognized (Recorded)**-The act of recording an event or transaction for accounting purposes. For instance, an unrecognized gain on the trade-in of equipment is an unrecorded gain.

**RSMo**–Revised Statutes of Missouri

**Reserves**–That portion of Fund Equity which has been set aside for a specific purpose and is *not available for appropriation*. Boone County establishes reserves for things such as prior year encumbrances and cumulative unspent Use Tax Revenues which may need to be repaid upon final disposition of court proceedings.

**Reserve for Encumbrances**-A segregation of a portion of fund equity in the amount of encumbrances outstanding. See also Reserves.

**Resources**–Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue**–A source of income to finance government operations.

**Revenue Bonds**-Bonds that are not backed by the full faith and credit of a governmental entity (i.e., revenues to meet future principal and interest obligations may not be raised through the levying of a property tax). Instead, future principal and interest payments are paid from the revenue generated from the acquisition or construction of the asset for which the bonds were issued. For example: principle and interest payments for revenue bonds issued to construct a utility will be paid from the future revenues derived from the operations of the utility.

**Revenue Class**–A grouping of similar revenues. Revenue classes used in Boone County budget system are fully described in the "Description of the Accounting and Budgeting Systems" section.

**Self-insured**-The decision and action of a local government to manage certain elements of risk by accumulating resources to pay for various claims rather than managing risk through the purchase of external insurance policies.

**Short-term Debt**-Debt with a maturity of one year or less after the date of issuance. For instance, see Tax Anticipation Notes.

**Source of Revenue**–Revenues are classified according to their source or point of origin.

**Special Assessment**-A compulsory levy made against certain properties to recover part or all of the cost of a specific improvement.

**Special Assessment Debt or Bonds**-Bonds that are to be retired from the proceeds of one or more Special Assessments.

**Special Obligation Bond**-Bonds that are not backed by the full faith and credit of the governmental entity (i.e., revenues to meet future principal and interest obligations may not be raised through the levying of a property tax). Instead, the principle and interest are paid from annual appropriations from existing revenue sources.

**Special Revenue Fund-**A fund used to account for revenues from specific taxes or other earmarked revenue sources that by law (or local policy) are designated to finance particular functions or activities of government.

**Statute**-A written law enacted by a duly organized and constituted legislative body.

**Supplemental Appropriation**–An additional appropriation made by the governing body after the budget year has started.

**Tax Anticipation Notes**-Notes (borrowing) issued in anticipation of collection of taxes, usually retirable only from tax collections, and frequently only from the proceeds of the tax levy whose collection they anticipate.

**Tax Ceiling**–Also referred to as the Tax Lid. Missouri laws limit the amount of property tax that may be levied for specific government functions.

**Tax Levy**–The resultant product when the tax rate per one hundred dollars is multiplied by the tax base. See also Levy.

**Tax Rate**-The amount of tax stated in terms of a unity of the tax base.

**Tax Year**–The calendar year in which ad valorem taxes are levied to finance the ending calendar year budget. For example, taxes levied in 1998 are due and payable on or before December 31, 1998 and are available for financing the budget year also ending December 31, 1998.

**Taxes**-Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit of citizens. (Note: the term does not refer to specific charges made against a person or property for specific benefits, such as special assessments nor does it refer to charges for services such as for utilities.)

**Transfers In/Out**–Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

**Trust Fund**-A fund consisting of resources received and held by the governmental entity as a trustee, to be expended or invested in accordance with the terms and conditions of the trust.

**Unencumbered Balance**–The amount of an appropriation that is neither expended nor encumbered. It is the amount of money that is still available for future purposes.

**Unreserved (and Undesignated) Fund Balance**–The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

