

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of

October

20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby issue the following proclamation supporting Boone Point Central and Boone Point South Housing Projects.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

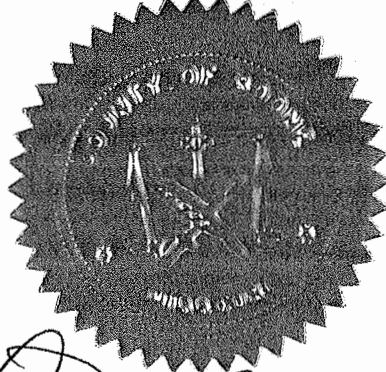
Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner


PROCLAMATION SUPPORTING BOONE POINT CENTRAL AND BOONE POINT SOUTH HOUSING PROJECTS

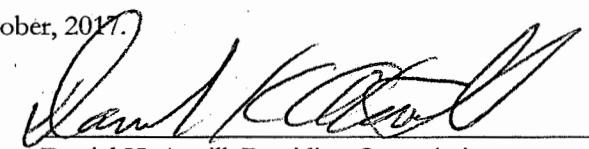
- Whereas,* there is a great need in our community for affordable, energy efficient, single bedroom housing; and
- Whereas,* there is a great need in our community for universally designed, accessible housing; and
- Whereas,* people with disabilities want to live as independently as possible and participate fully in community life, but need opportunities to do so; and
- Whereas,* through the collaborative efforts of Missouri Housing Development Commission, Midwest Housing Equity Group, Sugar Creek Capital, Federal Home Loan Bank of Des Moines, Central Bank of Boone County, City of Columbia, North Star Housing LLC, Simon Associates Inc., Crockett Engineering, Double Diamond Construction LLC and Boone County Family Resources, the Boone County Special Needs Affordable Housing project was launched to address these needs; and
- Whereas,* two housing projects – Boone Point Central and Boone Point South – with a total of 24 single and 4 double bedroom, energy efficient, affordable, universally designed units have been completed; and
- Whereas,* universal design features enable people, regardless of disability, to thrive independently as possible in their own home for as long as they choose; and
- Whereas,* both housing projects are located near bus routes, in welcoming neighborhoods, enabling tenants to connect with others and to the larger community; and
- Whereas,* affordability features enable many, who might not otherwise have the means, to achieve goals for living in places they can call their own, in some cases for the first time.
- Therefore,* we, the Boone County Commission, do hereby proclaim resounding support of the Boone Point Central and Boone Point South housing projects, as well as congratulations to the partners involved in helping address unmet needs in our community.

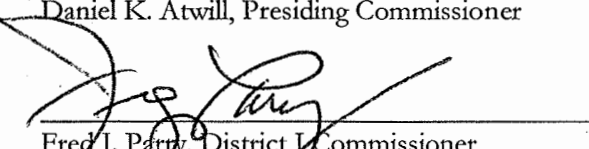
IN TESTIMONY WHEREOF, this 26th day of October, 2017.

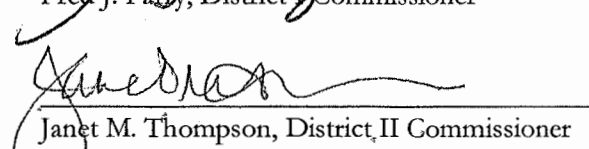


ATTEST:


Taylor W. Burks, County Clerk


Daniel K. Atwill, Presiding Commissioner


Fred J. Parry, District I Commissioner


Janet M. Thompson, District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ca.

October Session of the October Adjourned

Term. 20 17

In the County Commission of said county, on the 26th day of October 20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Five to 138AN-TISA2013 – Telephone System for the Emergency Communication Center.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Five to CenturyLink Loyal Advantage MICTA Member Participation Contract.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

471-2017

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: October 18, 2017
RE: Amendment Number Five – 138AN-TISA2013 – Telephone System for the Emergency Communication Center

Contract *138AN-TISA2013 – Telephone System for the Emergency Communication Center* was approved by commission for award to Centurylink Communications, LLC on June 23, 2016, commission order 248-2016. Per Aron Gish, Boone County Information Technology Director, this amendment is part of the 609 E. Walnut, 911 backup center communications package. This amendment allows us to purchase service for the 911 backup center to communicate with the Emergency Communication Center.

Cost of the circuit is as follows:

Access	\$700/month
Port/Router	\$616.00

Invoices will be paid from department 2703 – Information Technology-BCJC/EM, account 48002 – Data Communications. \$3,000 was budgeted for the circuit.

cc: Aron Gish, Trudy Fisher, IT; Chad Martin, Pat Schriener, Joint Communications
Contract File

**AMENDMENT TO
CENTURYLINK® LOYAL ADVANTAGE®
MICTA MEMBER PARTICIPATION CONTRACT**

138 AN - TISA 2013
Commission Order # 471-2017
Date: 10-26-17

THIS AMENDMENT NO. FIVE (this "Amendment") by and between CenturyLink Communications, LLC f/k/a Qwest Communications Company, LLC ("CenturyLink") and BOONE COUNTY PURCHASING ("Customer" or "Member"), hereby amends the CenturyLink Loyal Advantage Agreement, or Qwest Loyal Advantage Agreement, as applicable for this MiCTA Member, CenturyLink Contract ID: 1039681, as may have been previously amended (the "Agreement"). For an interim period of time until all work is completed to update the Service Exhibits, Tariffs and other terms and conditions incorporated by attachment or reference into this Amendment, all references to Qwest Communications Company, LLC mean CenturyLink Communications, LLC. Except as set forth in this Amendment, capitalized terms will have the definitions assigned to them in the Agreement. All references to "Qwest Loyal Advantage" or "QLA" are hereby replaced with "CenturyLink Loyal Advantage."

CenturyLink and Member wish to amend the Agreement as follows:

- 1. Term.** Member's existing Term in the Agreement will remain in effect.
- 2. Revision of Services.** The Services and rates set forth in the table in Section 4.6, Addition to Local Access, in Amendment #2, CenturyLink Contract ID #1074003, to the Agreement is revised as shown in the table below for the location outlined to reflect the correct Type of Local Access. All other Services and rates remain as outlined in Amendment #2. These Services are added to, and constitute a part of, the Agreement and the existing Services.

NPANXX	QPricer Loop Tracking ID	Address	Type of Local Access	Minimum Service Term (per Service)	Circuit Speed	Local Access Net Rate MRC	Install NRC
573/875	171002854275	609 E WALNUT ST COLUMBIA, MO 65201	CLPA - ELA over SONET	36 month	Fast Ethernet 20 Mbps	\$700.00	\$0.00

3. Pricing. The monthly recurring charges ("MRCs"), nonrecurring charges ("NRCs"), and/or usage charges applicable to the Services based upon the Term will be those set forth in the MiCTA Master Agreement and available on the MiCTA Web site for Members located at www.mictatech.org ("MiCTA Rate Schedule"). Pricing for new Services under this Amendment will become effective at CenturyLink's earliest opportunity, but in no event later than the second full billing cycle following the Amendment Effective Date.


4. Miscellaneous.

4.1 All references to the Master Agreement in the Agreement will refer to the Master Agreement available on the MiCTA Web site for Members located at www.mictatech.org. This Amendment will be effective as of the date it is executed by CenturyLink after the Member's signature (the "Amendment Effective Date") and will become part of the Agreement. All other terms and conditions in the Agreement shall remain in full force and effect and be binding upon the parties. This Amendment and the Agreement set forth the entire understanding between the parties as to the subject matter herein, and if there are any inconsistencies between the two documents, the terms of this Amendment will control. Using CenturyLink's electronic signature process for the Amendment is acceptable.

The undersigned parties have read and agree to the terms and conditions set forth in this Amendment.

MEMBER: BOONE COUNTY PURCHASING

CENTURYLINK COMMUNICATIONS, LLC




 Authorized Signature
 JANET M. THOMPSON

 Name Typed or Printed
 ACTING PRESIDING COMMISSIONER

 Title

 Date



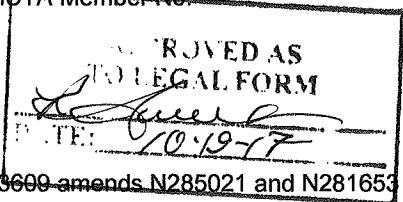
 Authorized Signature
 JAKE DARFLER ON BEHALF OF

 Name Typed or Printed
 Offer Management
 JAKE DARFLER

 Title
 Sr Global Relationship Mgr

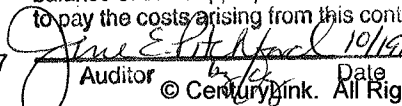
 Date
 10-10-17

MiCTA Member No:



CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.



 Auditor
 Date 10/19/17
 © CenturyLink. All Rights Reserved.
 2703-4802
 V1.030117

471-2017

POM MANAGER COUNTERSIGNATURE APPROVAL DESIGNATION

Approval Date and Time: **October 10, 2017**

Approval by: **Jacob Darfler**

OM Request ID: **NSP- 313609/Boone County**

This document is approved to sign on my behalf, subject to the terms of the standard delegation language below.

I designate Lynn Zinsser to sign this RFP. My approval and designation is evidence that I have reviewed an electronic image of the RFP submitted by Lynn Zinsser. I understand that it is the responsibility of the designate Lynn Zinsser to verify that the electronic image and original are the same representation of the document as submitted by the customer and CenturyLink Sales for signature. Given this understanding I find no material differences in the two documents.

Please use the following format when executing this RFP:

- For the "By:" line of the signature block, you Lynn Zinsser must sign your signature.
- Do not use the **Jacob Darfler** signature stamp.
- For the "Name:" line, write Lynn Zinsser on behalf of **Jacob Darfler**.

471-2017

To: Zinsser, Lynn <Lynn.Zinsser@centurylink.com>; Ryan Irish <RlIrish@boonecountymmo.org>; Kempf, Curt <Curt.Kempf@centurylink.com>
Cc: Melinda Bobbitt <MBobbitt@boonecountymmo.org>; Bryant, Benny <Benny.Bryant@centurylink.com>
Subject: RE: CenturyLink: Diverse MPLS Circuit for 609 E Walnut

Lynn,

We are not able to open the attachment and the link is not allowing me to open. Says it doesn't show my email address to have access to the SharePoint site.



Aron Gish • *Director of Information Technology*
Boone County Government, Missouri
Information Technology Department
801 E Walnut, Room 220, Columbia MO 65201
tel:[573-886-4315](tel:573-886-4315) fax:[573-886-4322](tel:573-886-4322) agish@boonecountymmo.org
<http://www.showmeboone.com>

*** This message is only intended for the initial recipient(s). The content of this message is not to be copied or distributed without consent of the original author. ***

From: Zinsser, Lynn [<mailto:Lynn.Zinsser@centurylink.com>]
Sent: Wednesday, October 4, 2017 12:34 PM
To: Aron Gish <AGish@boonecountymmo.org>; Ryan Irish <RlIrish@boonecountymmo.org>; Kempf, Curt <Curt.Kempf@centurylink.com>
Cc: Melinda Bobbitt <MBobbitt@boonecountymmo.org>; Bryant, Benny <Benny.Bryant@centurylink.com>
Subject: CenturyLink: Diverse MPLS Circuit for 609 E Walnut

Zinsser, Lynn has shared a OneDrive for Business file with you. To view it, click the link below.

 Amend5 - 20Mb MPLS Diverse 609 Walnut 100417.docx

Hi Aron and Ryan,

Pricing for this circuit is as follows:

Access:	\$700.00
Port/Router:	<u>\$616.00</u>
TOTAL	\$1316.00

The access is being delivered Ethernet over Sonet. The cost of this access compared to the ECC is higher, because this build-out is more expensive to do.



Scope of Work

Customer Name:

Boone County Government

Project Name:

Diverse 20 Mb IQ Private Circuits
609 E Walnut



Site Information

Name of Site	Address	City, State, Zip
Boone County ECC	2145 E County Dr	Columbia, MO 65202
Boone County Backup to ECC	609 E Walnut St	Columbia, MO 65201

Contact Information

(Customer Contacts MUST be authorized decision-makers)

Customer

Name: Aron Gish
 Phone # : 573-886-4315
 Alt. # : _____
 Email Address: agish@boonecountymo.org

Cabling Administrator

Name: _____
 Phone # : _____
 Alt. # : _____
 Email Address: _____

Site Availability

Normal business hours of operation	8a-5p	Other	
Cutover time requested	8a-5p	Other	

CenturyLink Sales Contact

Name: Lynn Zinsser
 Phone # : 314-917-8282
 Alt. # : _____
 Email Address: lynn.Zinsser@centurylink.com

CenturyLink Engineering Contact (SOW Author)

Name: Curt Kempf
 Phone # : 573.886.3394
 Alt. # : _____
 Email: curt.kempf@centurylink.com
 Address: _____

Project Description

609 E Walnut St

CenturyLink will install the following product:

Product: IQ Private - Tiered

Loop: CenturyLink Provided Access Ethernet Over SONET CTL / QC - Local

Loop Speed: FastE 100Mb

Rate/Port: 20 Mb

CenturyLink has already installed the following product:

Existing circuit ID: **ETH100-22913046**

Product: IQ Private – Tiered

Loop Type: ELA (Ethernet Local Access) Native = COS LOW

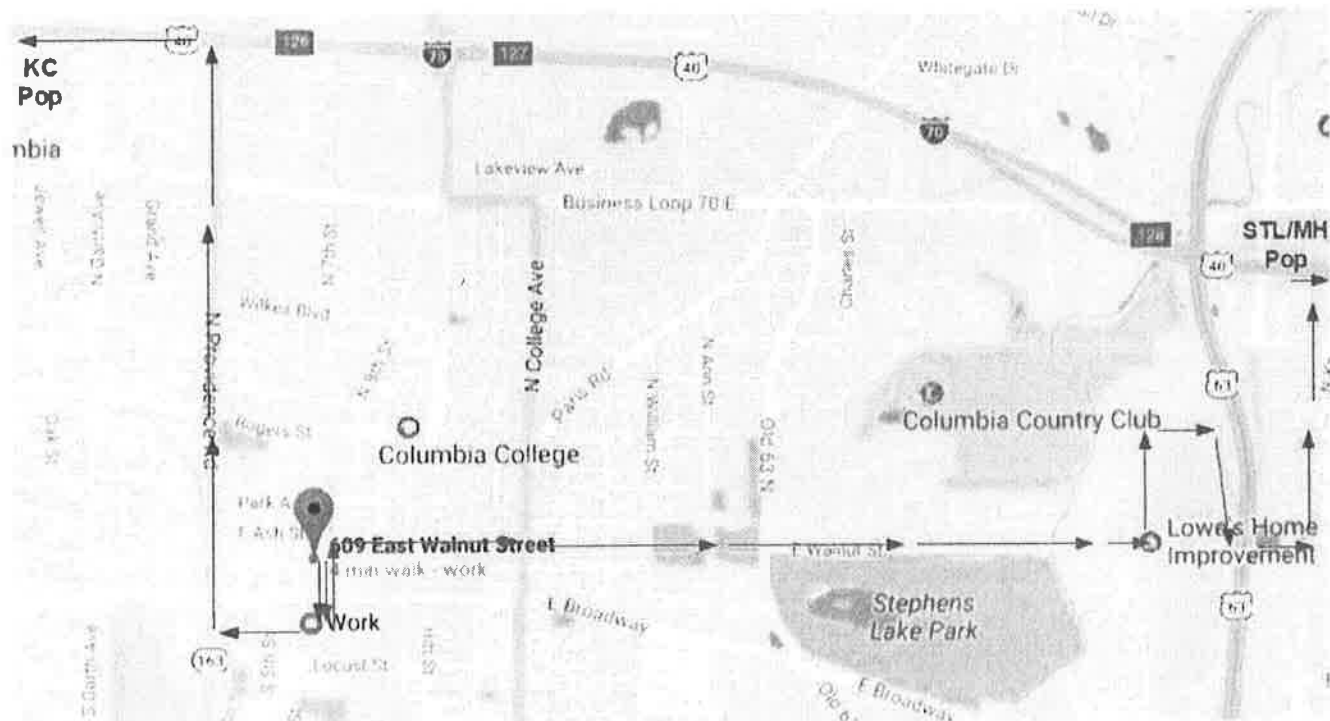
Loop: 100 Mb

Port: 20 Mb

Boone County IQ Private Diverse circuits from 609 E Walnut St, to Columbia MAIN CO (625 Cherry St) to a) Kansas City, & to b) St. Louis/Maryland Heights Note: Path from 609 E Walnut to 625 Cherry Street is the same and not diverse.

Circuit Design:

The circuit design is such that both circuits do go through Columbia MAIN Central Office along the same fiber path. Complete path diversity is not provided. The existing circuit (ETH100-22913046) at 609 E Walnut St circuit will go to Columbia MAIN (CO) then to KC. The new circuit will take the same path to Columbia MAIN (CO), but then be routed to Maryland Heights/STL.



Hardware:

As we did at the ECC (2145 E County Dr), we will place a Cisco 2921 router that will provide the GRE tunneling. The Cisco 2921 will hand off to the existing Adtran 908e(SBC). Just as we've done at the ECC

CENTURYLINK Scope of Work Acceptance:

Upon completion of the installation and testing phases, CENTURYLINK will provide a Certification of Customer Acceptance (CCA) for signature indicating acceptance / completion of this project.

I hereby accept the terms outlined in this Scope of Work in reference and compliance with the CENTURYLINK Contract of Sale with _____ dated

The intent of this Scope of Work is not to supersede the Contract of Sale, but to provide clarification of its intent.

CENTURYLINK
Implementation

Approval: _____ Date: _____

Customer Acceptance: _____ Date: _____

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STATE OF MISSOURI

October Session of the October Adjourned

Term. 20 17

County of Boone

} ea.

In the County Commission of said county, on the

26th

day of

October

20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge that due to the participation of the County Auditor and the County Commission in training at the Emergency Management Institute in Emmitsburg, Maryland, during the week of November 13th-17th, 2017, the initial presentation of the FY2018 County Budget by the County Auditor will be continued to November 21, 2017. Further, it is acknowledged that the Proposed County Budget for FY2018 will be made available to the public via posting on the County Auditor's webpage on November 20, 2017. The County Commission will schedule three (3) public hearings in coordination with the County Auditor on the Proposed County Budget for FY2018 after the initial budget presentation on November 21, 2017.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

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October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of

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20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve of the acceptance, by the Boone County Sheriff's Department, the attached Missouri Law Enforcement On-line Training Project award in the amount of \$11,200.

It is furthered ordered the Acting Presiding Commissioner is hereby authorized to said On-line Training Project Award letter.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

473-2017



Missouri Police Chiefs Charitable Foundation

1001 East High Street, Jefferson City, MO 65101 573-636-5444, fax 573-636-6634

Missouri Law Enforcement ON-LINE TRAINING Project Award Letter

Date: 10/03/2017
To: Boone County Sheriff's Office
From: Sheldon Lineback, MPCCF Executive Director
Re: Award of one year of no-cost on-line training
Grant Award Year: 2016
Contract Number: EMW-2016-SS-00049-180 SHSGP LETPA 2016
Grant Award Amount: \$11,200.00

It is our pleasure to inform you that your application for "On-line Training Grant" has been selected for award. This project is funded under the Law Enforcement Terrorism Prevention Program in which the Missouri Police Chiefs Charitable Foundation was selected to manage.

Your agency award includes the following:

One year of no-cost on-line training for ___140___ law enforcement personnel employed by your agency. This on-line training award will provide over 200 hours of training for each of your law enforcement personnel, the training is certified for Missouri POST Continuing education, and will be uploaded into the Missouri POST training tracking system.

Missouri Police Chiefs Charitable Foundation will as its deliverables under this award will:

1. Provide this award notification.
2. Provide a V-Academy contract.
3. Enroll and activate your law enforcement personnel for use of the system.
4. Ensure that the training provided is certified POST CEHs and ensure state entry.
5. Provide a Completed Project to be completed when agency is activated.

Awarded agency will in accepting this award:

1. Sign and return this award Letter.
2. Sign and return the V-Academy Contract along with its roster of users.
3. Sign and return the Completed Project form when their agency is activated.
4. Sign, complete, and return if there is a change in contacts with the agency.
5. Utilize the system and ensure that, and meet all requirements by policy, state and federal law for the use of the provided by this award.
6. Require all of their law enforcement personnel to take that following courses required by Missouri Homeland Security within the twelve month award period.
 1. Cultural Diversity
 2. Emergency Operations Planning for Schools
 3. ISIS and Social Media: How they Operate
 4. Violent Jihadist Radicalization: Case Study of the Toronto 18
7. Comply with all federal, state, local, and administrative laws relating to, but not limited to reporting requirements involving award funds origination.

In affixing the required signatures of the local governmental body and the law enforcement agency agree to the responsibilities and terms of this award.

For the local governmental body and law enforcement agency:

SEE ATTACHED	
(Applicant Authorized Official)	(Date)
SEE ATTACHED	
(Applicant Project Director)	(Date)

For the Missouri Police Chiefs Charitable Foundation

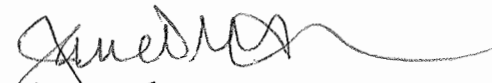
	
(MPCCF Chairman or MPCCF Executive Director)	(Date)

Upon signing this Award Letter, the MPCCF will sign and return a copy to your agency and will establish activation and training arrangements with you designated Project Contact. If you choose to decline this award please send an email or letter to Sheldon Lineback, MPCCF Executive Director at the address on this letter or at slineback@mopca.com.

**APPROVAL OF AGREEMENT WITH
MISSOURI POLICE CHIEFS CHARITABLE FOUNDATION
ON-LINE TRAINING GRANT**

APPROVED:

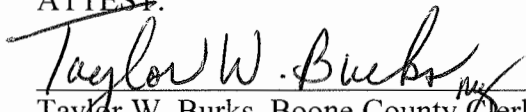
BOONE COUNTY, MISSOURI



JANET M. THOMPSON, Presiding Commissioner (ACTING)

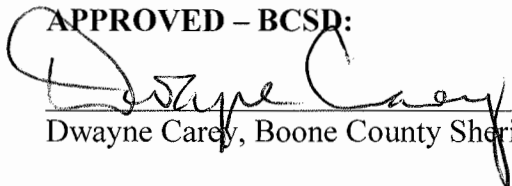
DATED: 10-26-17

ATTEST:



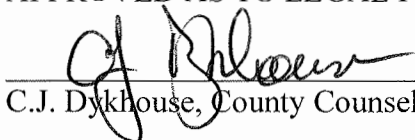
Taylor W. Burks, Boone County Clerk

APPROVED - BCSD:



Dwayne Carey, Boone County Sheriff


APPROVED AS TO LEGAL FORM:



C.J. Dykhouse, County Counselor

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

 10/13/2017 - No Encumbrance Required

Signature Date Appropriation Amount

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October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of October

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Intergovernmental Agreement between the City of Columbia and Boone County regarding the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, FY2017 Local Solicitation.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Intergovernmental Agreement.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

THE STATE OF MISSOURI
COUNTY OF BOONE

CONTRACT NO. 474-2017

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF COLUMBIA, MISSOURI AND COUNTY
OF BOONE, MISSOURI**

**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
FY 2017 LOCAL SOLICITATION**

This Agreement is made and entered into this 26th day of October, 2017, by and between The **COUNTY of BOONE**, acting by and through its governing body, the County Commission, hereinafter referred to as COUNTY, and the **CITY of COLUMBIA**, acting by and through its City Manager, hereinafter referred to as CITY, both of Boone County, State of Missouri.

WHEREAS, both parties are empowered to enter into cooperative agreements for the purposes herein stated pursuant to Section 70.220 RSMo; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS, the parties anticipate a total allocation under this grant in the amount of \$37,463.00 hereinafter referred to as JAG funds, to COUNTY; and

WHEREAS, the COUNTY and CITY believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

COUNTY agrees to pay CITY a total of Sixty Percent (60%) of JAG funds received herein, or an anticipated \$22,477.80 of JAG funds. COUNTY is the Applicant / Fiscal Agent for the joint funds.

Section 2.

COUNTY agrees to use a total of Forty Percent (40%) of JAG funds received herein for approved program(s), or an anticipated \$14,985.20 of JAG funds.

Section 3.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 4.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

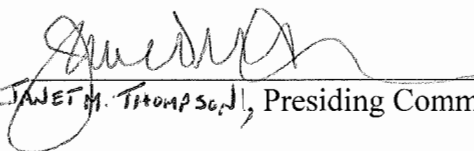
Section 5.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

BOONE COUNTY, MISSOURI

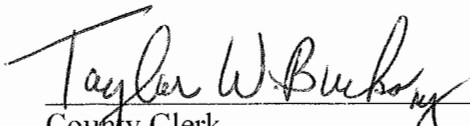
Through Its County Commission

By:



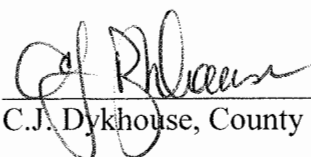
JANET M. THOMPSON, Presiding Commissioner (ACTING)

ATTEST:



County Clerk


APPROVED AS TO FORM:



C.J. Dykhouse, County Counselor

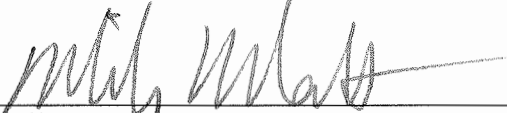
CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.



Auditor Date
Budget Amendment to follow


CITY OF COLUMBIA, MISSOURI

By: 
Mike Matthes, City Manager

ATTEST:


Sheela Amin, City Clerk

APPROVED AS TO FORM:


Nancy Thompson, City Counselor

023320
Permanent Record
Filed in Clerk's Office

Introduced by Treece

First Reading 9-5-17

Second Reading 9-18-17

Ordinance No. 023320

Council Bill No. B 271-17

AN ORDINANCE

authorizing an intergovernmental agreement with the County of Boone, Missouri relating to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program and the allocation of FY 2017 funding; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an intergovernmental agreement with the County of Boone, Missouri relating to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program and the allocation of FY 2017 funding. The form and content of the agreement shall be substantially in the same form as set forth in "Exhibit A" attached hereto.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this 10th day of September, 2017.

ATTEST:

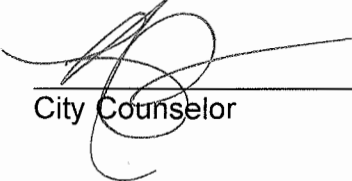


City Clerk



Mayor and Presiding Officer

APPROVED AS TO FORM:



City Counselor

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of

October

20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between the Boone County Sheriff's Department and the Macon County Sheriff's Department.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said K-9 Maintenance Training Agreement.

Done this 26th day of October, 2017

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner
Fred J. Parry
Fred J. Parry
District I Commissioner
Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

475-2017

K-9 MAINTENANCE TRAINING AGREEMENT

THIS AGREEMENT dated the 1st day of September, 2017, is entered into by and between Boone County, Missouri (County), by and through the Boone County Sheriff's Department (BCSD), and Macon County (MO) Sheriff's Department (Agency):

WHEREAS, BCSD can provide K-9 maintenance training through its certified K-9 training staff; and

WHEREAS, Agency desires to send its K-9 and handler through the BCSD's K-9 maintenance training program; and

WHEREAS, County and Agency have the authority to cooperate with each other for the purposes of this Agreement pursuant to RSMo §70.220;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. MAINTENANCE TRAINING. BCSD agrees to provide Agency's K-9 handler and K-9 maintenance training by and through BCSD's certified staff. Training areas will include obedience, narcotics detection, tracking, building search, area search, article search, K-9 aggression control, and scenario-based training. The training shall consist of not less than twenty (20) sessions. Agency will receive a certificate documenting successful completion of the BCSD's program.

2. EMPLOYED STATUS OF K-9 HANDLER. Agency agrees that the training contemplated herein is within the scope and course of its handler's employment and Agency will be responsible for all appropriate compensation and the provision of Worker's Compensation coverage to Agency's employee. Agency's handler will execute a Waiver & Release as set out in the attached Exhibit "A" prior to being permitted to participate in the training.

3. CONTRACT PRICE AND PAYMENT. Agency shall pay County a total sum of One Thousand Eight Hundred Dollars (\$1,800.00) for the training contemplated herein, calculated at a rate of \$90/session. Agency shall pay one-half, or \$900.00, upon execution of this contract and the remaining one-half, or \$900.00, after ten (10) sessions have been completed.

4. TERM AND TERMINATION. The term of this Agreement shall begin immediately upon execution of the same for a period of one-year, and may be renewed for two (2) additional, one-year contracts on the same terms and conditions as set forth herein. Either party may terminate this Agreement at any time by providing the other written notice of their intent to terminate at least 90 days in advance of the intended termination date. In the event of a termination, the parties will reconcile the payments paid and/or due based on the number of sessions attended and the rate of \$90.00 per session.

5. MODIFICATION AND WAIVER. No modification or waiver of any provision of this Agreement nor consent to any departure therefrom, shall in any event be effective, unless the same shall be in writing and signed by County and Agency and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which mutually agreed.

6. FUTURE COOPERATION. The parties agree to fully cooperate with each other to give full force and effect to the terms and intent of this Agreement.

7. **ENTIRE AGREEMENT.** The parties state that this document contains the entire agreement between the parties, and there are no other oral, written, express or implied promises, agreements, representations or inducements not specified herein.

8. **AUTHORITY.** The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

SO AGREED.

AGENCY: MC SO

By: *Kevin Shoemaker*

Printed Name: Kevin Shoemaker

Dated: 8-4-17

ATTEST:

BOONE COUNTY, MISSOURI

By: *Janet M. Thomas*
JANET M. THOMAS, Presiding Commissioner (ACTING)

Dated: 10-26-17

ATTEST:
Taylor W. Burns
Taylor W. Burns, County Clerk

APPROVED - BCSD:
Dwayne Carey
Dwayne Carey, Sheriff

APPROVED AS TO FORM:
C.J. Dykhouse
C.J. Dykhouse, Boone County Counselor

CERTIFICATION:
I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.
Jane Pitchford by 10/16/2017
Auditor
Revenue Only 2570-3569

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of

October

20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between the Boone County Sheriff's Department and the Brookfield, Missouri Police Department.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said K-9 Maintenance Training Agreement.

Done this 26th day of October, 2017

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

476-2017

K-9 MAINTENANCE TRAINING AGREEMENT

THIS AGREEMENT dated the 1st day of July, 2017, is entered into by and between Boone County, Missouri (County), by and through the Boone County Sheriff's Department (BCSD), and Brookfield MO Police Department (Agency):

WHEREAS, BCSD can provide K-9 maintenance training through its certified K-9 training staff; and

WHEREAS, Agency desires to send its K-9 and handler through the BCSD's K-9 maintenance training program; and

WHEREAS, County and Agency have the authority to cooperate with each other for the purposes of this Agreement pursuant to RSMo §70.220;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. MAINTENANCE TRAINING. BCSD agrees to provide Agency's K-9 handler and K-9 maintenance training by and through BCSD's certified staff. Training areas will include obedience, narcotics detection, tracking, building search, area search, article search, K-9 aggression control, and scenario-based training. The training shall consist of not less than twenty (20) sessions. Agency will receive a certificate documenting successful completion of the BCSD's program.

2. EMPLOYED STATUS OF K-9 HANDLER. Agency agrees that the training contemplated herein is within the scope and course of its handler's employment and Agency will be responsible for all appropriate compensation and the provision of Worker's Compensation coverage to Agency's employee. Agency's handler will execute a Waiver & Release as set out in the attached Exhibit "A" prior to being permitted to participate in the training.

3. CONTRACT PRICE AND PAYMENT. Agency shall pay County a total sum of One Thousand Eight Hundred Dollars (\$1,800.00) for the training contemplated herein, calculated at a rate of \$90/session. Agency shall pay one-half, or \$900.00, upon execution of this contract and the remaining one-half, or \$900.00, after ten (10) sessions have been completed.

4. TERM AND TERMINATION. The term of this Agreement shall begin immediately upon execution of the same for a period of one-year, and may be renewed for two (2) additional, one-year contracts on the same terms and conditions as set forth herein. Either party may terminate this Agreement at any time by providing the other written notice of their intent to terminate at least 90 days in advance of the intended termination date. In the event of a termination, the parties will reconcile the payments paid and/or due based on the number of sessions attended and the rate of \$90.00 per session.

5. MODIFICATION AND WAIVER. No modification or waiver of any provision of this Agreement nor consent to any departure therefrom, shall in any event be effective, unless the same shall be in writing and signed by County and Agency and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which mutually agreed.

6. FUTURE COOPERATION. The parties agree to fully cooperate with each other to give full force and effect to the terms and intent of this Agreement.

476-2017

7. ENTIRE AGREEMENT. The parties state that this document contains the entire agreement between the parties, and there are no other oral, written, express or implied promises, agreements, representations or inducements not specified herein.

8. AUTHORITY. The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

SO AGREED.

AGENCY: Brookfield Police Dept

By:

[Signature]

Printed Name: Joel Dixon

Dated: 10-4-17

BOONE COUNTY, MISSOURI

By:

[Signature]
JANET M. THORNTON, Presiding Commissioner (ACTING)

Dated: 10-26-17

ATTEST:

[Signature]

ATTEST:

[Signature]
TAYLOR W. BUCKS, County Clerk

APPROVED - BCSD:

[Signature]
Dwayne Carey, Sheriff

APPROVED AS TO FORM:

[Signature]
C.J. Dykhouse, Boone County Counselor

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

[Signature] 10/17/2017
Auditor Revenue 2570-3569 Date

Exhibit "A"
INFORMED CONSENT WAIVER AND RELEASE

ASSUMPTION OF RISKS: I acknowledge that participation in the Basic K-9 maintenance [hereinafter the "Program"] involves physical activities which, by their very nature, carry certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. These physical activities involve strenuous exertions of strength using various muscle groups and also involve quick movements using speed and change of direction, all of which could result in injury. These risks range from minor bruises and scratches to more severe injuries, including the risk of heart attacks or other catastrophic injuries. I understand and appreciate that these physical activities carry certain inherent risks and I hereby assert that my participation is voluntary and that I knowingly assume all such risks.

WAIVER AND RELEASE: In consideration of accepting my entry into this Program, I hereby, for myself, my heirs, executors, administrators, or anyone else who might claim on my behalf, covenant not to sue, and waive, release and discharge the Boone County Sheriff's Department, Boone County, Missouri, and/or its employees and agents engaged by them for any purpose relating to the Program that I have been permitted to participate in. This release and waiver extends to all claims of every kind of nature, whatsoever, foreseen or unforeseen, known or unknown.

INDEMNIFICATION AND HOLD HARMLESS: I also agree to indemnify and hold harmless the Boone County Sheriff's Department, Boone County, Missouri, and/or its employees and agents all from any and all claims, actions, suits, procedures, costs, expenses, damages, and liabilities, including attorney's fees, that result from my participation in or involvement with the Program.

Waivers and Releases for minors are accepted only with a parent/guardian signature.

Signature of Participant/Date



CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of

October

20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Services Cooperative Agreement between the Boone County Sheriff's Department and the Marshall, Missouri Police Department.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said K-9 Basic Training Services Cooperative Agreement.

Done this 26th day of October, 2017

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

**COOPERATIVE AGREEMENT
FOR K-9 BASIC TRAINING SERVICES**

THIS AGREEMENT dated the 1st day of September, 2017, is entered into by and between Boone County, Missouri (County), by and through the Boone County Sheriff's Department (BCSD), and Marshall (MO) Police Department (Agency):

WHEREAS, BCSD can provide K-9 basic training through its certified K-9 training staff; and

WHEREAS, BCSD can assist Agency in selecting a canine for purchase from an approved vendor to receive the training; and

WHEREAS, Agency desires to procure a canine to receive training from a vendor approved by County and train one of Agency's officers as that canine's handler through the BCSD's K-9 basic training program; and

WHEREAS, County and Agency have the authority to cooperate with each other for the purposes of this Agreement pursuant to RSMo §70.220; .

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **ASSISTANCE WITH PROCUREMENT OF CANINE.** County's K-9 trainer will provide advice on the selection of an appropriate canine from a vendor approved by County. The approved vendor will provide a minimum of a 6-month trainability guarantee and a 1-year health guarantee on a purchased canine that will run to the benefit of Agency. County will provide Agency with information about approved vendors.
2. **TRAINING.** BCSD agrees to provide Agency's K-9 handler and canine basic training by and through BCSD's certified staff. Training areas will include obedience, tracking, area search, article search, building search, and narcotics detection with respect to marijuana, cocaine, heroin, and methamphetamines. The training shall consist of not less than forty (40) sessions, with each session consisting of approximately one, 8-hour day. The training will be conducted over a period of eight (8) weeks, Monday – Friday, in regularly-scheduled sessions during that 8-week period. Agency will receive a certificate documenting successful completion of the BCSD's program if the K-9 team meets the standards and requirements of the Missouri Police Canine Association at the conclusion of the training contemplated herein.
3. **EMPLOYED STATUS OF K-9 HANDLER.** Agency agrees that the training contemplated herein is within the scope and course of its handler's employment and Agency will be responsible for all appropriate compensation and the provision of Worker's Compensation coverage to Agency's employee. Agency's handler will execute a Waiver & Release as set out in the attached Exhibit "A" prior to being permitted to participate in the training.
4. **CONTRACT PRICE AND PAYMENT.** Agency shall pay County a total sum of Three Thousand Six Hundred Dollars (\$3,600.00) for the training contemplated herein, calculated at a rate of \$90.00/session. Agency may pay the full amount upon execution of this contract or, at Agency's option, Agency shall pay one-half, or \$1,800.00, upon execution of this contract and the remaining one-half, or \$1,800.00, after twenty (20) sessions have been completed.
5. **TERM AND TERMINATION.** The Agreement contemplates training sessions to commence on or about the 1st day of October, 2017, and sessions will proceed consecutively, Monday – Friday, for a period of eight (8) weeks as scheduled by County. Either party may terminate this

Agreement at any time by providing the other written notice of their intent to terminate. Upon termination for convenience by either party, the parties will reconcile the payments paid and/or due based on the number of sessions attended at the rate of \$90.00 per session (with each session being approximately one, 8-hour day).

- 6. **MODIFICATION AND WAIVER.** No modification or waiver of any provision of this Agreement nor consent to any departure therefrom, shall in any event be effective, unless the same shall be in writing and signed by County and Agency and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which mutually agreed.
- 7. **FUTURE COOPERATION.** The parties agree to fully cooperate with each other to give full force and effect to the terms and intent of this Agreement.
- 8. **ENTIRE AGREEMENT.** The parties state that this document contains the entire agreement between the parties, and there are no other oral, written, express or implied promises, agreements, representations or inducements not specified herein.
- 9. **AUTHORITY.** The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

SO AGREED.

AGENCY: Maryland PD
 By: [Signature]
 Printed Name: Mike Jordan
 Dated: 9/14/17

ATTEST:

BOONE COUNTY, MISSOURI
 By: [Signature]
 JANET M. THOMPSON, Presiding Commissioner (ACTING)
 Dated: 10-26-17

ATTEST:
[Signature]
 TAYLOR W. BUCKS, County Clerk

APPROVED - BCSD:
[Signature]
 Dwayne Carey, Sheriff

APPROVED AS TO FORM:
[Signature]
 C.J. Dykhouse, Boone County Counselor

CERTIFICATION:
 I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.
[Signature] 10/16/2017
 Auditor Date
 Revenue Only 2570-3569

Exhibit "A"

INFORMED CONSENT WAIVER AND RELEASE

ASSUMPTION OF RISKS: I acknowledge that participation in the Joey Valiquette [hereinafter the "Program"] involves physical activities which, by their very nature, carry certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. These physical activities involve strenuous exertions of strength using various muscle groups and also involve quick movements using speed and change of direction, all of which could result in injury. These risks range from minor bruises and scratches to more severe injuries, including the risk of heart attacks or other catastrophic injuries. I understand and appreciate that these physical activities carry certain inherent risks and I hereby assert that my participation is voluntary and that I knowingly assume all such risks.

WAIVER AND RELEASE: In consideration of accepting my entry into this Program, I hereby, for myself, my heirs, executors, administrators, or anyone else who might claim on my behalf, covenant not to sue, and waive, release and discharge the Boone County Sheriff's Department, Boone County, Missouri, and/or its employees and agents engaged by them for any purpose relating to the Program that I have been permitted to participate in. This release and waiver extends to all claims of every kind of nature, whatsoever, foreseen or unforeseen, known or unknown.

INDEMNIFICATION AND HOLD HARMLESS: I also agree to indemnify and hold harmless the Boone County Sheriff's Department, Boone County, Missouri, and/or its employees and agents all from any and all claims, actions, suits, procedures, costs, expenses, damages, and liabilities, including attorney's fees, that result from my participation in or involvement with the Program.

Waivers and Releases for minors are accepted only with a parent/guardian signature.

Signature of Participant/Date

K-9 officer Joey Valiquette 09/14/2017
Marshall Police Department

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of

October

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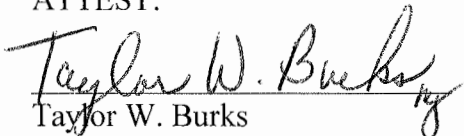
the following, among other proceedings, were had, viz:

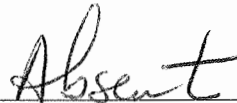
Now on this day the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Services Cooperative Agreement between the Boone County Sheriff's Department and the Higginsville, Missouri Police Department.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said K-9 Basic Training Services Cooperative Agreement.


Done this 26th day of October, 2017

ATTEST:


Taylor W. Burks
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Fred J. Parry
District I Commissioner


Janet M. Thompson
Acting Presiding Commissioner

**COOPERATIVE AGREEMENT
FOR K-9 BASIC TRAINING SERVICES**

THIS AGREEMENT dated the 25th day of August, 2017, is entered into by and between Boone County, Missouri (County), by and through the Boone County Sheriff's Department (BCSD), and Higginsville MO Police Department (Agency):

WHEREAS, BCSD can provide K-9 basic training through its certified K-9 training staff; and

WHEREAS, BCSD can assist Agency in selecting a canine for purchase from an approved vendor to receive the training; and

WHEREAS, Agency desires to procure a canine to receive training from a vendor approved by County and train one of Agency's officers as that canine's handler through the BCSD's K-9 basic training program; and

WHEREAS, County and Agency have the authority to cooperate with each other for the purposes of this Agreement pursuant to RSMo §70.220;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **ASSISTANCE WITH PROCUREMENT OF CANINE.** County's K-9 trainer will provide advice on the selection of an appropriate canine from a vendor approved by County. The approved vendor will provide a minimum of a 6-month trainability guarantee and a 1-year health guarantee on a purchased canine that will run to the benefit of Agency. County will provide Agency with information about approved vendors.
2. **TRAINING.** BCSD agrees to provide Agency's K-9 handler and canine basic training by and through BCSD's certified staff. Training areas will include obedience, tracking, and narcotics detection with respect to marijuana, cocaine, heroin, and methamphetamines. The training shall consist of not less than twenty (20) sessions, with each session consisting of approximately one, 8-hour day. The training will be conducted over a period of four (4) weeks, Monday – Friday, in regularly-scheduled sessions during that 8-week period. Agency will receive a certificate documenting successful completion of the BCSD's program if the K-9 team meets the standards and requirements of the Missouri Police Canine Association at the conclusion of the training contemplated herein.
3. **EMPLOYED STATUS OF K-9 HANDLER.** Agency agrees that the training contemplated herein is within the scope and course of its handler's employment and Agency will be responsible for all appropriate compensation and the provision of Worker's Compensation coverage to Agency's employee. Agency's handler will execute a Waiver & Release as set out in the attached Exhibit "A" prior to being permitted to participate in the training.
4. **CONTRACT PRICE AND PAYMENT.** Agency shall pay County a total sum of One Thousand Eight Hundred Dollars (\$1,800.00) for the training contemplated herein, calculated at a rate of \$90.00/session. Agency may pay the full amount upon execution of this contract or, at Agency's option, Agency shall pay one-half, or \$900.00, upon execution of this contract and the remaining one-half, or \$900.00, after twenty (20) sessions have been completed.

- 5. **TERM AND TERMINATION.** The Agreement contemplates training sessions to commence on or about the 1st day of October, 2017, and sessions will proceed consecutively, Monday – Friday, for a period of four (4) weeks as scheduled by County. Either party may terminate this Agreement at any time by providing the other written notice of their intent to terminate. Upon termination for convenience by either party, the parties will reconcile the payments paid and/or due based on the number of sessions attended at the rate of \$90.00 per session (with each session being approximately one, 8-hour day).
- 6. **MODIFICATION AND WAIVER.** No modification or waiver of any provision of this Agreement nor consent to any departure therefrom, shall in any event be effective, unless the same shall be in writing and signed by County and Agency and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which mutually agreed.
- 7. **FUTURE COOPERATION.** The parties agree to fully cooperate with each other to give full force and effect to the terms and intent of this Agreement.
- 8. **ENTIRE AGREEMENT.** The parties state that this document contains the entire agreement between the parties, and there are no other oral, written, express or implied promises, agreements, representations or inducements not specified herein.
- 9. **AUTHORITY.** The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

SO AGREED.

AGENCY: Higginsville Police
By: [Signature]
Printed Name: Shawn Smith
Dated: 08/22/17

BOONE COUNTY, MISSOURI
By: [Signature]
JANET M. THOMSON, Presiding Commissioner (ACTING)
Dated: 10-26-17

ATTEST:
[Signature]

ATTEST:
[Signature]
TAYLOR W. BUCKS, County Clerk

APPROVED - BCSD:
[Signature]
 Dwayne Carey, Sheriff

APPROVED AS TO FORM:
[Signature]
 C.J. Dykhouse, Boone County Counselor

CERTIFICATION:
 I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.
[Signature] 10/16/2017
 Auditor Date
 Revenue Only 2570-3569

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of

October

20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached grant application for the 2018-2019 STOP Violence Against Women Grant as submitted by the 13th Judicial Circuit Court.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill

Presiding Commissioner

Fred J. Parry
Fred J. Parry

District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner



Application

87685 - 2018-2019 STOP VAWA Funding Opportunity - Final Application

87721 - Integrated Domestic Violence Program
 STOP Violence Against Women Grant (VAWA)

Status: Editing Submitted Date:

Applicant Information

Primary Contact:

Name:* Ms. Amy Cunningham
Title First Name Last Name

Job Title:* Domestic Assault Court Coordinator

Email:* amy.cunningham@courts.mo.gov

Mailing Address:* Boone County Courthouse

Street Address 1: 705 E. Walnut

Street Address 2:

* Columbia Missouri 65201
City State/Province Postal Code/Zip

Phone:* 573-886-4389 Ext.

Fax:* 573-886-4070

Organization Information

Applicant Agency:* 13th Judicial Circuit Court

Organization Type:* Government

Federal Tax ID#:* 436000349

DUNS #:* 073755977

CCR Code: 4SWR3 11/14/2017
Valid Until Date

Organization Website: <http://www.courts.mo.gov/hosted/circuit13/>

Mailing Address:* 705 E. Walnut Street

Street Address 1:

Street Address 2:

City* Columbia Missouri 65201 4487

	City	State/Province	Postal Code/Zip	+ 4
County:*	Boone			
Congressional District:*	09			
Phone:*	573-886-4060			Ext.
Fax:*	573-886-4070			

Contact Information

Authorized Official

The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract (e.g. Board President, Presiding Commissioner, Mayor, City Administrator, University President, State Department Director).

The Authorized Official and the Project Director cannot be the same person.

Authorized Official:*	Mr.	Dan	Atwill
	Title	First Name	Last Name
Job Title:*	Presiding Commissioner		
Agency:*	Boone County		
Mailing Address:*	801 East Walnut Street		
Street Address 1:	Room 333		
Street Address 2:			
AOCity*	Columbia	Missouri	65201
	City	State	Zip Code
Email:*	datwill@boonecountymmo.org		
Phone:*	573-886-4307		
			Ext.
Fax:*	573-886-4311		

Project Director

The Project Director is the individual that will have direct oversight of the proposed project.

The Authorized Official and the Project Director cannot be the same person.

If the project agency is a local law enforcement agency, the Project Director shall be the chief or sheriff of that agency. Exceptions to this requirement are the St. Louis Metropolitan Police Department and the Kansas City Police Department.

Project Director:*	Ms.	Mary	Epping
	Title	First Name	Last Name
Job Title:*	Court Administrator		
Agency:*	Thirteenth Judicial Circuit		
Mailing Address:*	705 East Walnut Street		
Street Address 1:			
Street Address 2:			
PDCity*	Columbia	Missouri	65201

City State Zip Code

Email:* mary.epping@courts.mo.gov

Phone:* 573-886-4058

Ext.

Fax:* 573-885-4070

Fiscal Officer

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level (e.g. City Clerk, County Treasurer, Director of Finance, Accountant).

Fiscal Officer:* Mr. Tom Darrough
Title First Name Last Name

Job Title:* Treasurer

Agency:* Boone County

Mailing Address:* 801 East Walnut Street

Street Address 1: Room 205

Street Address 2:

FOCity* Columbia Missouri 65201
City State Zip Code

Email:* tdarrough@boonecountymo.org

Phone:* 573-886-4365

Ext.

Fax* 573-886-4369

Project Contact Person

The Project Contact Person should be the individual who is most familiar with the program this grant will fund.

This person can be the Project Director if that individual is most familiar with the program.

Project Contact Person:* Ms. Mary Epping
Title First Name Last Name

Job Title:* Court Administrator

Agency:* Thirteenth Judicial Circuit

Mailing Address:* 705 East Walnut Street

Street Address 1:

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OCCity* Columbia Missouri 65201
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Phone:* 573-886-4058

Ext.

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Non-Profit Chairperson

Enter the name and address of the individual serving as the organization's board chairperson. Please provide an address other than the agency address.

This section is not applicable to agencies that are not considered a 501 (c) (3) non-profit organization.

Non-Profit Chairperson:

Title	First Name	Last Name
Job Title:		
Agency:		
Mailing Address:		
Street Address 1:		
Street Address 2:		
NCCity	Missouri	
City	State	Zip Code
Email:		
Phone:		
	Ext.	
Fax		

Project Summary

Application Type:*	Continuation
Current Subaward Number(s):	2012-VAWA-038-NC
Program Category:*	Court
Project Type:*	Regional
Geographic Area:*	Boone and Callaway Counties, Missouri
Brief Summary:*	The integrated Domestic Violence Program consists of the specialized domestic violence dockets; the utilization of MEND(Men Exploring Non-Violent Directions) and EMBRACE/EMBRACE U programs (Batterer's Intervention Program that offers classes for both men and women)as part of a graduated range of sanctions for offenders; and the DACC (Domestic Assault Court Coordinator), a court employee dedicated to the domestic violence dockets, who tracks and reports on participants in both BIP programs as well as all domestic cases, acts as a liaison to domestic violence docket stakeholders, and assists with the processing of domestic violence cases.
Program Income Generated:*	Yes

Statement of the Problem

Statement of the Problem*

This section must address the need for grant funds and the proposed project.

Define the problem that you will be attempting to impact with the project for which you are requesting funds. Be specific.

Do not include every issue the Applicant Agency addresses, but only the one(s) that will be impacted by the use of the grant funds being requested. (Please note that the problem is NOT a lack of staff, counselors, equipment, etc. This is the result of the problem).

Since you are competing with other agencies for limited funds, you should document as extensively and as factually as possible the definition of the problem.

This section must justify the proposed services to be outlined in the Methodology section.

This section should include relevant facts and local statistics on incidents of crime, the number of victims served during the past year - (two years, three years, etc.), existing resources, demographic and geographic specifications, etc. that document and support the stated problem.

Provide crime statistics for all areas served; do not provide global statistics-- information must be specific to the service area.

The Problem of Domestic Violence in Missouri

Domestic violence is a major societal issue across the country and specifically in Missouri. The Missouri legislature enacted legislation to aggressively protect victims of domestic violence. The Missouri statutes in chapters 565 and 455 define domestic assault as the circumstance when a person commits an act against a family or household member, or an adult in a continuing social relationship of a romantic or intimate nature, and anyone who has a child in common regardless of whether they've been married or have resided together at the time. The extension of the definition of domestic violence victims to include "social relationships" indicates a broad approach to domestic violence. Additionally, legislative intent to treat violence in domestic relationships differently from other cases involving violence can be seen in chapter 565. For example, the act of taking away a phone, which is often not considered a crime, may be determined such when it occurs between family or household members for the purpose of isolation. Another example is the status of a victim as a family member can escalate misdemeanor cases to the felony level and increase punishments for repeat offenders.

According to the Missouri Uniform Crime Reporting Program (MUCRP), the number of domestic violence incidents in Boone County in the last five years is as follows: 1,738 in 2012; 1,560 in 2013; 1,783 in 2014; 1,628 in 2015; and 1,549 in 2016. The MUCRP reports the number of domestic violence incidents in Callaway County in the last five years is as follows: 389 in 2012; 441 in 2013; 427 in 2014; 519 in 2015; and 503 in 2016. Both sets of statistics confirm the ongoing issue of domestic violence within the Thirteenth Judicial Circuit.

Acknowledging the continuing problem of domestic violence in Missouri, the Missouri Attorney General's Task Force on Domestic Violence released a report in February 2011, which contained 12 recommendations to combat domestic violence. The recommendations that were the most applicable to the domestic violence court include the following: legislation should be consistent in the terminology utilized for domestic violence statutes; the Missouri Division of Probation and Parole should be established as the credentialing agency to establish standards batterers' intervention programs; law enforcement agencies and advocates should establish and formalize collaborative working relationships; courts should establish and formalize collaborative working relationships; courts should utilize specialized dockets to monitor compliance with conditions of probation; and judges should make greater use of Missouri Supreme Court Rule 33 as authority to set conditions of bond. The Thirteenth Judicial Circuit supports all of the Task Force's recommendations.

Batterer Intervention Strategies

Multiple studies show that programs of at least 26 weeks in length significantly reduce battering behavior and reduced the overall recidivism rates for domestic violence offenders. According to D.G. Saunders, conclusive results reveal that when an offender completes a six-month or longer batterer intervention program the reoffending rate for violence is 35%. (Saunders, *Legal Response to Wife Assault*, 1993). However, offenders who do not complete a batterers' intervention program, the reoffending rate is 52%. (Saunders, *Legal Response to Wife Assault*, 1993).

In order to maximize the potential positive effect of a Batterer Intervention Program, the court works with agencies certified by Probation and Parole as BIPs. Locally those agencies are the Family Counseling Center's MEND program, and the TMT Consulting EMBRACE program. These are 27-week curriculums based on the Duluth Model. The Duluth Model is a widely recognized cognitive behavioral therapy for batterers. The main objectives of the programs are to help men identify goals to reach a non-violent lifestyle; identify abusive behaviors and their own pattern abuse; explore the intent of abusive behavior and the belief system that supports those behaviors; understand the connection of painful and negative feelings to beliefs about gender roles; identify the function and extent of minimizing, denying or blaming; fully explore the impact of violent and abusive behaviors on partners, children, and class members; and identify and practice non-abusive behaviors. In addition, TMT Consulting offers a women Batterer Intervention Programs known as EMBRACE U. This certified program is a 27-week

program based on the Vista model. TMT focuses on utilizing strength-based and family centered services individuals. The goal is to empower, educate, to increase positive outcomes within the families and the community.

The Domestic Violence Dockets in Boone and Callaway Counties

Since 2008 in Boone County and 2010 in Callaway County, criminal cases involving domestic violence are heard on consolidated dockets assigned to one associate circuit judge in each county. The designated domestic violence dockets in Boone and Callaway counties allow the domestic violence prosecutors and criminal defense counsel dedicated time to speak with each other, their witnesses and clients, as well as opportunities to discuss scheduling and possible dispositions. As a result, cases are processed and disposed of more quickly, which improves the court's efficiency, increases offender accountability, and quicker justice for the victims.

Consolidated dockets also make it easier for victims to stay engaged in the judicial process by knowing when they can access the domestic violence prosecuting attorneys, what judge will be hearing the case, and when their case will be heard in court. Prior to the consolidation of domestic violence cases, domestic violence cases were divided between multiple dockets with different judges in different courtrooms. Court appearances were often made by attorneys other than those assigned to the case who did not have the authority to discuss final dispositions. This resulted in cases being adjudicated for long periods of time and the frequently inability to keep the victim committed to the process. Consolidating the cases provides a more effective system for the court, the victims, the attorney, and all other parties involved in the judicial process.

Finally, utilization of specialized dockets for domestic violence cases was addressed in the Attorney General's Task Force on Domestic Violence Report. According to the report, the regular use of compliance dockets promotes greater victim safety through increased adherence to the terms of an order by holding offenders accountable. In Boone County, the associate judge orders a defendant ordered to BIP to appear for a compliance hearing if the Domestic Assault Court Coordinator informs the judge the defendant is not complying with the court's order to attend the BIP. Additionally, in Callaway County, an additional docket was created on the third Monday of every month strictly to monitor a defendant's compliance with the BIP. The judge sets the compliance hearing date on average 90 days from the date the court ordered the defendant to participate in the BIP. The defendant is informed of this date at the date of disposition so he is on adequate notice of the importance to comply with the court's order and engage in treatment.

Continued Need for Batterers' Intervention Program Funds and a Domestic Assault Court Coordinator

An essential component of the domestic violence docket is the requirement that some defendants attend a BIP as part of a graduated range of sanctions that uses the coercive power of the criminal justice system to hold abusers accountable for their criminal action and for changing their behavior. In 2006 Family Counseling Center obtained grant funding for its batterer intervention program, MEND. This allowed participants who could not afford the total cost of \$1,100 (\$40 per class for 27 classes plus \$20 orientation fee) to attend the program. However, that grant funding discontinued in 2008. To make the program financially feasible for defendants, the court applied for STOP-VAWA funding in 2008. Currently, up to \$30 of the \$40 per class fee is covered by the STOP-VAWA grant funding. The remaining portion, or copay, which is a minimum of \$10 per class, is calculated utilizing a sliding scale and is paid for by the defendants. This constitutes the match for the grant. TMT Consulting became part of the circuit's grant in 2017.

The Domestic Assault Court Coordinator (DACC) assists the court by tracking defendants who are ordered to a BIP by monitoring defendants' compliance. The DACC closely tracks whether defendants enroll and begin participating in the BIP by the court ordered dates, and finishes in a timely manner. The DACC sends correspondence to the judge and requests hearings to be set if defendants fail to adhere to those dates. The DACC serves as a liaison and fosters communication between the court and prosecuting attorneys, public defenders, private defense counsel, probation officers, and other stakeholders. As a result, the court is able to realistically require defendants to enroll in a BIP within 30 days. This is a dramatic reduction in time from the average of 143 days in 2010 between the court order and enrollment. Additionally, the court expects defendants to begin attending classes within a week after enrollment, which has significantly decreased the gap in time from enrollment date to start date. Furthermore, prior to the development of the DACC position, the time period between defendants' termination or suspension from a BIP and the court being notified of such action has been significantly reduced from one month or more to one to two weeks.

Moreover, due to the DACC monitoring defendants' compliance, more defendants are completing a BIP and are completing BIP in a shorter time frame. The implementation of the Domestic Violence Compliance Record (DVCR) can also be attributed to the improvement in defendants' compliance. The DVCR is a record signed by both the judge and the defendant at the time the judge orders a BIP. It assigns dates the defendant must enroll, start, and complete the program. It is designed to hold defendants accountable in completing the 27 week program within 35 weeks of the court ordering participation into the program. In short, it is a written agreement that sets firm timeframes for participation in the program. The DACC files a copy of the DVCR with the court and mails a copy to the defendant so every participant is on notice of the expectations the court has regarding the BIP. By doing this, communication has improved greatly between all parties. Therefore, the DVCR along with the role of the DACC have

greatly improved the efficiency of the Court in handling domestic violence cases and the implementation of the batterer's intervention program in a timely manner.

Type of Program

Methodology/Type of Program*

1. Provide a brief synopsis of the Agency and the type(s) of victim services the agency provides. Outline the services to be funded by this specific project. Include who will provide these services, how services are accessed, and who will benefit from the services. Flow charts and chronological outlines are great, but must be supported by additional narrative description.

2. Explain how services are delivered in compliance with either the Missouri Coalition Against Domestic and Sexual Violence (MCADSV) Standards or the Missouri Department of Public Safety/Crime Victims Services Unit (MoCVSU) Program Standards and Guidelines. Please do not simply state the agency is in compliance!

NOTE: Agencies that primarily serve domestic and/or sexual violence victims will be required to comply with the MCADSV Standards. (These agencies will not be required to comply with the MoCVSU Program Standards and Guidelines).

All other agencies (those NOT primarily serving victims of domestic violence and/or sexual violence) will be required to comply with the MoCVSU Program Standards and Guidelines. (These agencies will not be required to adhere to the MCADSV Standards).

MCADSV Standards and MoCVSU Program Standards and Guidelines can be downloaded as separate documents from the DPS website, or by using the links above.

3. Outline how your agency will coordinate the activities of this project with other service providers, such as law enforcement, prosecuting attorneys, courts, and other agencies within your community. Coordination efforts should be supported by and tie back to submitted letters of collaboration and/or MOU's.

The core of the court's domestic violence program is the designated dockets for criminal cases involving domestic violence. The designated dockets started in Boone County in 2008 and in Callaway County in 2010. In these specialized dockets all criminal cases involving domestic violence are assigned to one associate circuit judge in each county, with the exception of defendants who are on probation in another division. Cases include misdemeanor cases through disposition and preliminary hearings on felony cases.

The domestic violence dockets are overseen by a single judge in each county. The dockets also include a domestic violence prosecutor and a court coordinator dedicated to domestic violence cases. Accelerated adjudication of domestic violence cases result from this inclusive approach, which allows for an increase in victim safety and offender accountability. Other emphasized elements of this approach include a quicker return date on bonds (10 days) and expedited settings for preliminary hearings. Additionally, the judge's familiarity with individual cases allows for more effective monitoring of dispositions.

In Boone County, the three designated domestic violence dockets are every Wednesday morning and afternoon, and Thursday afternoon. There is an average of 60.41 domestic cases filed per month on the Boone County domestic violence dockets. There have been two transitions of new domestic violence judges, as such, older cases may still heard by the prior domestic violence judge for probation violation and show-cause hearings. As older cases are phased out, the primary domestic violence judge will oversee all domestic violence cases in Boone County. In Callaway County, the three designated domestic violence dockets are the first, second and fourth Fridays of the month. There is an average of 8.66 domestic cases filed per month on the Callaway County domestic violence dockets.

Starting in 2009 in Boone County and 2012 in Callaway County, the Court began receiving STOP-VAWA funding for a batterers' intervention program (BIP). The BIP is utilized as part of a graduated range of sanctions that uses the coercive power of the criminal justice system to hold abusers accountable for their criminal behavior and to promote change in their behavior. Effective 2017, the Probation and Parole State Office credentials BIPs. Locally, the certified BIPs are MEND (Men Exploring Non-violent Directions), administered by Family Counseling Center (FCC) of Missouri, and EMBRACE administered by TMT Consulting. The majority of the VAWA funds currently requested will be used to help offset the cost of these BIPs.

Both the MEND and EMBRACE programs are based on the internationally recognized Duluth Model Curriculum. The classes cover eight themes in three to four week cycles. The themes are as follows: 1) Non-violence; 2) Non-threatening Behavior; 3) Respect; 4) Support and Trust; 5) Accountability and Honesty; 6) Sexual Respect; 7) Partnership (includes topics of shared responsibility, financial partnership, and responsible parenting); and 8) Negotiation and Fairness.

The main objectives of the program are to help defendants identify goals to reach a non-violent lifestyle; identify abusive behaviors and their own pattern abuse; explore the intent of abusive behavior and the belief system that supports those behaviors; understand the connection of painful and negative feelings to beliefs about gender roles; identify the function and extent of minimizing, denying or blaming; fully explore the impact of violent and abusive behaviors on partners, children, and class members; and identify and practice non-abusive behaviors. There are currently classes held throughout the week in Columbia by both entities, and one MEND class held per week in Fulton by FCC. Classes consist up to 18 group members and are led by a male and female facilitator team. Probation and Parole also certified TMT's EMBRACE U program as a BIP for women, which follows the VISTA model.

In order for a BIP to be effective, it must be financially accessible to the individuals who are court-ordered to attend the program. Historically, when funding was not available for the MEND program, attendance decreased and it was often not included as a bond or probation condition due to the financial constraint it could place on defendants. This is not surprising considering that the \$40 per class fee is an unsustainable obligation for many defendants. With grant funding the court is able to offset the fees charged. A sliding scale based on income and number of dependents is used to determine the amount a participant must pay. The minimum fee a participant must pay is \$10 per class and the maximum cost is \$40. While the participants' contribution is used for match, the court supports the idea that defendants need to pay as much as they are able in order obtain maximum offender accountability. As of September 2017, there are total of 75 participants enrolled in the BIPs in the two counties. Approximately 84% of participants financially qualify for use of the grant funding, and 16% of participants pay the full \$40 per class fee. Of those 84%, 76% utilize the maximum assistance of the grant (\$30 per class) and 8% utilize the grant for less than the full benefit, paying \$12 to \$35 per class.

Compliance with the Missouri Crime Victim Services Unit Standards and Guidelines

Program Standards and Guidelines for Organizational Structure

- The mission of the Thirteenth Judicial Circuit's Domestic Violence Dockets is to accelerate adjudication of domestic violence cases. The domestic violence dockets allow the domestic violence prosecutors and criminal defense counsel to have dedicated time to speak with each other, their witnesses and clients, as well as opportunities to discuss scheduling and possible dispositions. The Thirteenth Circuit is committed to cases being processed and disposed of more quickly, which improves the court's efficiency, increases offender accountability, and brings quicker resolution for victims. The Thirteenth Circuit's Domestic Violence Dockets aim to accomplish its mission by establishing a quicker return date on bonds (10 days); establishing expedited settings for preliminary hearings; using a graduated range of sanctions that uses the coercive power of the criminal justice system to hold abusers accountable for their criminal action and for changing their behavior that includes a 27-week batterers' intervention program (in Boone and Callaway counties, the program being utilized is MEND [Men Exploring Non-Violent Directions] offered by the Family Counseling Center; and in Boone EMBRACE and EMBRACE U offered by TMT Consulting, providing defendants with grant funding to make sure finances are not an obstacle to cognitive behavior therapy; encouraging accountability by closely monitoring offenders' participating and attendance in cognitive behavior therapy through the use of Domestic Assault Court Coordinator (DACC) who completes a Domestic Violence Compliance Record with each defendant listing agreed upon dates for enrollment, commencement, and graduation from BIP (if the defendant fails to comply with these agreed upon dates, the judge may set a show cause hearing); providing recognition for completion of the program; and performing regular evaluation measures to assist in promoting effective practices and improving ineffective practices.
- The court has written personnel policies and procedures, and rules and regulations that apply to all court staff including the DACC. The court has a prepared job description for the DACC, which is part of this application. Confidential personnel files are maintained for all court personnel. Performance-based assessments of staff service delivery are held via monthly meetings between the DACC and the Court Administrator as well as annual evaluations.
- The DACC does not currently have direct contact with victims. Information regarding the criminal justice process and measure of victim satisfaction with services comes directly from the Prosecuting Attorney's Office. The Prosecuting Attorney's Office provides each victim with a survey in an effort to evaluate their services to victims of crime and to continue to improve the quality of their services to victims of crime in the community. All responses are kept confidential.
- The court communicates and collaborates with other service providers to include the local domestic violence shelters, the local police and sheriff's departments as well as the BIP service providers, Family Counseling Center and TMT Consulting. This is demonstrated by the Memorandum of Agreement and interagency contracts that are attached to this application.

Program Standards and Guidelines for Personnel Administration

The Thirteenth Circuit has written policies and procedures, and rules and regulations that apply to all court staff including the Domestic Assault Court Coordinator (DACC). The court has a prepared job description for the DACC as well. These documents are available upon request. Confidential personnel files are maintained for all court personnel.

Program Standards and Guidelines for Staff Development

Grant-funded program staff are trained in a variety of ways. They receive one-on-one training with their direct supervisor as needed and have access to the judiciary's web-based educational programs, and attends a three-day domestic violence conference annually.

Program Standards and Guidelines for Service Provision

Court-ordered participants receive counseling services from Probation and Parole credentialed providers. Locally that currently includes the Family Counseling Center and TMT Consulting. Both agencies follow the guidelines of the MCADSV, as set out below. Utilizing records kept by the Domestic Assault Court Coordinator (DACC) in Excel as well as reports generated through the court's "OSCA Reports" software, the following information required on the annual progress reports is available: the number and type of criminal cases filed; the number, type, and disposition of disposed cases; the number of offenders reviewed and hearings conducted with regards to judicial monitoring; the disposition of probation violations; the number of offenders enrolled in a BIP, and the program outcomes of BIP participants. These records are kept electronically in a password protected environment and in a hard copy in a locking cabinet. The DACC is not a provider of counseling services. The Thirteenth Circuit has written policies and documents that can be provided upon request.

Program Standards and Guidelines for Program Accessibility

- The Thirteenth Circuit in partnership with Family Counseling Center (FCC) and TMT Consulting, do not discriminate or deny service on the basis of race, ethnicity, color, national origin, residency, language, sex, gender, age, sexual orientation, ability, social class, economic status, education, marital status, religious beliefs, or HIV status.
- The Domestic Assault Court Coordinator (DACC) does not provide direct services to victims of domestic violence. The DACC has a background in case management and the court supports ongoing training for the DACC in the form of attendance at outside training programs, such the training offered by the Missouri Coalition Against Domestic and Sexual Violence and the Missouri Office of Prosecutorial Services.
- The Thirteenth Circuit will furnish auxiliary aids and services to afford an individual with a disability and equal opportunity to participate in or benefit from services, programs, or activities conducted by the court. These auxiliary aids and services may include: sign language interpreter, large print materials, qualified interpreters for persons who are deaf, Ubi Duo communication device, written materials, assistive listening devices as well as other effective methods of making written or orally delivered materials available to individuals who are blind and deaf. Individuals with a disability may request the reasonable auxiliary aid of his or her choice and the court will give primary consideration to the choice. A reasonable effort will be made to accommodate the request. The Thirteenth Judicial Circuit also has a TTD device. The Thirteenth Judicial Circuit provides language interpreters for court-related purposes; however, BIPs are responsible for providing an interpreter for any deaf or non-English speaking defendants.
- In Boone County everyone with the exception of judges are required to enter the courthouse through one entrance and walk through a metal detector. Access to the Callaway County Courthouse for all but staff with a FOB key access is through one entrance and walk through a metal detector. Both courthouses are equipped with security cameras and fully staff with court marshals.

Program Standards and Guidelines for Records and Confidentiality of Victim Information

- Case files are organized by the year and corresponding case number. In Boone County and Callaway County, case files are electronic and managed on the Justice Information System (JIS).
- The content of a case file typically includes bond conditions, the probable cause statement, entry of appearance, probation orders, all accompanying docket entries and motions, as well Domestic Violence Compliance Records, which lists agreed upon dates for enrollment, commencement, and graduation from a BIP. All correspondence is typically included between the Judge/Defendant/DACC. Files also contain confidential reports from the DACC and probation officers. Files are kept pursuant to Supreme Court Operating Rule 8-Records and Retention and Destruction and are generally shredded. The DACC does not keep separate files on domestic violence cases. Generally, the Judge, Prosecuting Attorney, Defense Counsel, and DACC have access to the case file. In some cases, the general public has access to certain files, except all case information marked "CONFIDENTIAL." In old paper files, information marked CONFIDENTIAL is clearly labeled and only authorized court personnel can access this information and only as it pertains to the duties of their jobs. In

electronic files, only attorneys, judges, and court personnel may log-in to view court files and every person's security level is determined and monitored by the Office of State Courts Administrator.

- The batterers' intervention programs are MEND through the Family Counseling Center (FCC) and EMBRACE and EMBRACE U through TMT Consulting. Both agencies provide information regarding clients' participation, which is tracked by the DACC. The DACC keeps multiple Excel spreadsheets of all the clients that have ever been in the program to include attendance, termination, graduation, etc.
- The court follows Missouri Supreme Court Operating Rule 2 governing public access to court records, and applicable statutes protecting the confidentiality of specific court records. The DACC does not receive details of defendants' participation in a BIP except for attendance records and overall attitude regarding treatment.

FCC adheres to the Standards and Guidelines for Batterers' Intervention Programs established by the Missouri Coalition Against Domestic and Sexual Violence (MCADSV)

- The program philosophy of MEND and EMBRACE, and the curriculum used (The Duluth Curriculum) follows MCADSV's "Declaration of Principles" and the curriculum requirements.
- Both agencies requires that participants attend an intake/orientation session, where the information set on page 9 of the MCADSV guidelines is gathered and assessed, and then 27-weekly two-hour group sessions.
- With funding from the STOP-VAWA grant, local BIP agencies utilizes a sliding fee scale allowing defendants to pay between \$10 to \$40 per class session, depending on their income and dependents.
- FCC and TMT reserves the right to exclude people from class if they are unable to function in the group because of chemical dependency or psychiatric or cognitive issues.
- All program participants sign an agreement that they will adhere to group rules, which are listed on the agreement and discussed at the orientation session.
- The programs use facilitators who have the appropriate degrees and experience. Periodically staff from True North, a local women's shelter and advocacy center, assists with the training of new facilitators.
- New facilitators are trained in all aspects of the training guidelines and must observe several groups before starting their own groups. When beginning with a group, they must work an experienced facilitator.
- Monthly facilitator staff meetings are held in which facilitators discuss the curriculum and articles regarding domestic violence treatment

Future Programs

The current domestic violence program of the Thirteenth Circuit is very successful. FCC has a BIP for men and is able to serve women, but has not had enough women sign up to start a class. However, in August 2017, the Court approved the use of TMT Consulting which offers both female and male programs.

The female program EMBRACE U operates pursuant to the same standards and guidelines for batterer intervention programs established by the Missouri Coalition Against Domestic & Sexual Violence. The female participants are required to attend an intake/orientation session, and then 27 weekly two-hour sessions thereafter. With funding from the STOP-VAWA grant, TMT utilizes the same sliding scale that is used for the male BIPs. Additionally, similar to the current men's program, the court may order a female defendant to the women's batterers' intervention program as a condition of bond or probation. The DACC monitors the female defendant's progress with the program and reports to the court as necessary.

If another appropriate batterer intervention program were to be certified by Probation and Parole in Boone or Callaway counties, the DACC would verify whether the program meets the necessary standards to be an approved provider, and verify with DPS whether that entity could also receive grant funding. At this time, it is anticipated that only FCC's MEND program and TMT Consulting's EMBRACE/EMBRACE U programs will be utilized by the court for the duration of the 2018-2019 grant.

Consultation with Victim Services

Prosecution, Law Enforcement and Court based applicants Only:

Consultation with Victim Services Narrative

Prosecution, Law Enforcement and Court based applicants are required to consult with state or local victim service programs during the course of developing their grant applications in order to ensure that the proposed services, activities and equipment acquisitions are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

Please explain in detail the process undertaken to meet this requirement.

The Domestic Assault Court Coordinator has ongoing communication with the executive directors of True North and the Coalition Against Rape and Domestic Violence (CARDV), the local domestic violence shelters, which were consulted when the courts first applied for STOP-VAWA funding. Memorandums of Understanding are included with this application. The consultation in preparation for this grant was completed by contact over the phone and email, but the DACC regularly meets with victim services in person throughout the year at monthly and quarterly meetings, and as needed when issues arise.

Number of Victims to Be Served

Number of Victims to Be Served*

Indicate the anticipated number of victims to be served by this VAWA funded project.

Do not include the total number of victims served by your agency, but the number that will be served specifically by this particular project.

For victims of domestic and/or sexual violence break out the number of women to be served, men to be served, and children to be served separately.

These numbers should match what is listed on the VAWA Data Report.

Give statistics from previous years to support your estimate.

It is anticipated the Integrated Domestic Violence Program will indirectly serve approximately 2,061 victims per year for a total of 4,122 victims. This is based on the 725 domestic violence cases filed in Boone County and the 104 domestic violence cases filed in Callaway County in 2016 multiplied by the average household size in their respective counties.

While only a portion of the cases involving domestic violence will result in a defendant ordered to attend a BIP, all of those those cases will be a part of the domestic violence dockets or subject to interaction with the Domestic Assault Court Coordinator. As part of the Integrated Domestic Violence Program, there are enhanced bond conditions and expediated preliminary hearings. This impacts on offender accountability. In addition to these indirect victims, the program will continue to contribute to the overall safety of the community by reducing recidivism rates.

From January 2009 through September 2017, 858 defendants were court-ordered to attend MEND. Of those ordered, 522 defendants have successfully graduated from the MEND Program.

Goals and Objectives

Organization Type	Objective	Objectives Percentage (%)
Batterer Intervention Programs	% that completes the BIP program	70%
Batterer Intervention Programs	% with no reported incidents of violence while in the BIP program	85%

Evaluation Procedure

Evaluation Procedure*

The evaluation component of the application should tie to the goals and objectives. Describe the process to be used to determine the effectiveness of your program and the effect of your program on the victims served, such as pre- and post-testing, surveys, client-satisfaction evaluations, etc (it is helpful to attach blank samples of these tools, if available). Explain how data is assessed and used to improve services to victims. This must also include a description of the data to be collected, as outlined in the Program Description, to prepare any progress reports and/or final reports required by the Violence Against Women Act.

Objective 1: 70% of court-ordered defendants will complete the BIP program.

For the purposes of this objective, the DACC is using a timeframe of one year. The DACC currently tracks all defendants ordered to attend a BIP in Boone and Callaway counties utilizing attendance and participation reports from agency providers, OSCA Reports software, and Excel. While 70% may seem like a low target, we are taking into consideration that there will be some noncompliance causing a delay in completion time.

Objective 2: 85% of court-ordered defendants will have no reported incidents of violence while in the BIP program.

For the purposes of this objective, "violence" is being defined as any domestic violence case. The DACC currently tracks recidivism for BIP participants through Case.net, which is online access to the Missouri state courts automated case management system. From there one is able to inquire about case records including docket entries, parties, judgments and charges in public court. Via this system the DACC is able to monitor BIP participants for new domestic violence cases.

Progress and/or Final Report

Utilizing records kept by the DACC in Excel as well as reports generated through the court's OSCA Reports software, the following information required on the yearly progress reports is available: the number and type of criminal cases filed; the number, type, and disposition of disposed cases; the number of offenders reviewed and hearings conducted with regards to judicial monitoring; the disposition of probation violations; the number of offenders enrolled in BIP, and the program outcomes of BIP participants.

Report of Success

Goal	Measurable Objectives	VAWA Outcomes
To hold batterers accountable by tracking their attendance and monitoring their compliance with the court order to attend and successfully complete a BIP Program.	65% of court-ordered defendants will complete the BIP Program.	For the purposes of reporting this outcome, the DACC tracked all defendants in the BIP program by utilizing attendance and participation reports from the Family Counseling Center, OSCA Reports software, and Excel. The DACC used a period of January 2016 through September 2017. For this time period, there were 125 defendants ordered by the court in Boone County and Callaway County to attend the local BIP Program, MEND. Of those 125, 106 or 85% successfully completed and graduated the program. However, on the grant application for this reporting period, it was indicated that the DACC would use a timeframe of one year. Using just a timeframe of a year, January 2016 through December 2016, 80 defendants were ordered to MEND. Of those 80, 66 or 83% successfully completed and graduated the program.
Reduce recidivism and change the abuser's behavior by mandating defendants who commit domestic violence to participate in a BIP Program.	75% with no reported incidents of violence while in the BIP.	For the purposes of this outcome, "violence" is being defined as any domestic violence case. The DACC currently tracks recidivism for BIP participants through Case.net, which is online access to the Missouri state courts automated case management system. From there one is able to inquire about case records including dockets entries, parties, judgments and charges in public court. Via this system the DACC is able to monitor BIP participants for new domestic violence cases. 187 defendants attended MEND in 2016, with a 186 or 99% having no reported incidents of violence while in the program. Of those individuals who have graduated thus far in 2017, no defendants (100%) have had reported incidents of violence. Both of these figures significantly surpass the goal of 75%, thus, indicating the BIP programs are effective at reducing recidivism of domestic violence.

Personnel

Name	Title	Position	Employment Status	Salary per Pay Period	Number of Pay Periods	% of Grant Funded Time	Total Cost	Local Match %	Local Match Share	Federal/State Share
Amy Cunningham 2018	Domestic Assault Court Coordinator	Retained	FT	\$1,221.76	26.0	100.0	\$31,765.76	0	\$0.00	\$31,765.76
Amy Cunningham 2019	Domestic Assault Court Coordinator	Retained	FT	\$1,246.08	26.0	100.0	\$32,398.08	0	\$0.00	\$32,398.08
							\$64,163.84		\$0.00	\$64,163.84

Personnel Justification

Personnel Justification

If personnel is included in the budget, provide justification for each position.

If the position is new (created), provide a description of the job responsibilities the individual will be expected to perform. If the position exists (retained), provide a description of the job responsibilities and the experience and/or any certification the individual possesses.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If a salary increase is included, address the type/reason for such increase, the percentage of increase, and the effective date of the increase.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

The DACC performs a variety of functions, which included monitoring defendants' attendance and participation in BIPs and coordinating with probation and court services in monitoring compliance with other court-ordered conditions of probation. When non-compliance occurs the DACC takes action based on a graduated range of sanctions including sending warning letters to defendants, talking and meeting with defendants, and informing the defendant's probation officer on noncompliance. When appropriate, noncompliance is reported to the domestic violence judge so the judge can have the discretion whether to set a show cause or probation hearing. In addition, the DACC administers grant funds; collects, maintains, and analyzes data regarding court programs, and assists the Court on domestic violence cases as needed. The DACC also reviews the dockets for Adult Abuse hearings (orders of protection) and informs the judge if the respondent has pending criminal charges for domestic violence. In 2017 the DACC started doing bond investigations in Callaway County for domestic violence cases and makes bond recommendations to the judge.

The DACC also acts as the court's liaison to BIPs (Family Counseling Center and TMT Consulting), prosecutors, defense counsel, law enforcement, probation officers, and local CCRTs regarding court programs and procedures. This has allowed the court to realistically require defendants to enroll in a BIP within approximately one month. Prior to the hiring of the DACC it took a defendant an average of 143 days to enroll in the program. Additionally, it is expected the defendant begin class one week after enrolling in the program. Prior to the DACC, it took a defendant an average of 78 days to enroll in the program. Moreover, the time period between defendants being terminated from a BIP or placed on hold and the court receiving notification of such action has been significantly reduced from one month or more to 1-2 weeks. Thus, the DACC has significantly reduced the time periods for defendants to start the program and the court receiving notification on noncompliance, which ultimately increases offender accountability.

Calculations for salary and benefits are based on Boone County employees being paid bi-weekly, resulting in 26 pay periods per year. The estimates for 2018 and 2019 include a 2% COLA raise per year as is customary with Boone County employees, usually given on the first of the year. This COLA raise will only occur if the county approves the raise for all other staff.

The most recent DACC has a Bachelor's of Art in accounting from William Woods University. She has been employed within the 13th Circuit for 5 years. Prior to becoming the DACC, she was a criminal court clerk in Callaway County. She was hired on as the DACC March 1, 2016.

Personnel Benefits

Category	Item	Salary/Premium	Percentage/# of Periods	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
Deferred Comp	401 A Match (2018 and 2019)	\$25.00	24.0	100.0	\$600.00	0	\$0.00	\$600.00
Dental Insurance	Dental Insurance (2018 and 2019)	\$17.50	24.0	100.0	\$420.00	0	\$0.00	\$420.00
Disability Insurance	Disability Insurance 2018 and 2019)	\$64,163.84	0.0043	100.0	\$275.90	0	\$0.00	\$275.90
FICA/Medicare	FICA/MEDICARE	\$64,163.84	0.0765	100.0	\$4,908.53	0	\$0.00	\$4,908.53
Life Insurance	Life Insurance (2018 and 2019)	\$1.85	24.0	100.0	\$44.40	0	\$0.00	\$44.40
Medical Insurance	Medical Insurance (2018 and 2019)	\$270.00	24.0	100.0	\$6,480.00	0	\$0.00	\$6,480.00
Workers Comp	Workers Comp	\$64,163.84	0.0337	100.0	\$2,162.32	0	\$0.00	\$2,162.32
					\$14,891.15		\$0.00	\$14,891.15

Personnel Benefits Justification

Benefits Justification

If personnel benefits are included in the budget, provide justification for each fringe benefit.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

The benefits stated are currently provided to all Boone County employees. The rates provided above are based on the October 12, 2017, letter from the Boone County Auditor and are effective January 1, 2018. Some of these rates differ from 2017 and are specifically noted below. In the Auditor's letter it states that "premiums are determined annually through the budget process and approved with adoption of the annual budget."

Health Insurance (Medical) - In 2017, depending on the plan, the rate was \$5,280 - \$6,180 per year. Effective January 1, 2018, the rate will be \$6,180 - \$6,480 a year per employee. This is a potential \$300 (4.5%) increase annually from 2017. The increased rate was set by the county and depends on what plan the employee chooses. As insurance is a benefit offered to all staff, the court is requesting the grant cover this benefit at the increased rate.

Dental Insurance - In 2017 the rate was \$420 per year. In 2018 the rate stayed the same. The rate was set by the county. As insurance is a benefit offered to all staff, the court is requesting the grant cover this benefit at the same rate.

Disability Insurance - In 2017, the rate was \$0.43 per \$100. Effective January 1, 2018, the rate will still be \$0.43 per \$100.00. As insurance is a benefit offered to all staff, the court is requesting the grant to cover this benefit.

Life Insurance - In 2017, Life Insurance was \$48.00 for both years. Effective January 1, 2018, the rate remains the same at \$48 per year. As insurance is a benefit offered to all staff, the court is requesting the grant cover this benefit.

PRN/Overtime

Name	Title	PRN/Overtime Pay	Hours on Project	Total Cost	Local Match %	Local Match Share	Federal/State Share
				\$0.00		\$0.00	\$0.00

PRN/Overtime Justification

PRN/Overtime Justification

If PRN/Overtime is included in the budget, provide justification for the expense. Describe why PRN/Overtime funding is necessary and how it will aid in the success of the project.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an PRN/Overtime pay rate increase is included, address the individuals eligibility for such increase, the percentage of increase, and the effective date of the increase.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

N/A

PRN/Overtime Benefits

Category	Item	PRN/Overtime Premium	Percentage/# of Periods	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

PRN/Overtime Benefits Justification

PRN/Overtime Benefits Justification

If PRN/Overtime benefits are included in the budget, provide justification for each fringe benefit.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such

change.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

N/A

Volunteer Match (\$18.00/hour)

Description of Service	Number of Volunteers	Total Hours	Local Match Share
			\$0.00

Volunteer Match Justification

Volunteer Match Justification

If volunteer match is included in your application explain the number of volunteers that will be used, the activities that they will be conducting and when they will be conducting these activities (day, evening, weekends).

NA

Travel/Training

Item	Category	Unit Cost	Duration	Number	Total Cost	Local Match %	Local Match Share	Federal/State Share
Missouri Office of Prosecution Services domestic and Sexual Violence Conference (2018 adn 2019)	Registration Fee	\$100.00	1.0	2.0	\$200.00	100.0	\$200.00	\$0.00
Missouri Office Prosecution Services Domestic and Sexual Violence Conference (2018 and 2019)	Mileage	\$0.37	237.8	2.0	\$175.97	100.0	\$175.97	\$0.00
Missouri Office Prosecution Services Domestic and Sexual Violence Conference (2018 and 2019)	Meals	\$50.00	3.0	2.0	\$300.00	100.0	\$300.00	\$0.00
Missouri Office Prosecution Services Domestic and Sexual Violence Conference (2018 and 2019)	Lodging	\$125.00	2.0	2.0	\$500.00	100.0	\$500.00	\$0.00
mileage to adn from Callaway County Courthouse	Mileage	\$0.37	48.0	96.0	\$1,704.96	100.0	\$1,704.96	\$0.00
					\$2,880.93		\$2,880.93	\$0.00

Travel/Training Justification

Travel/Training Justification

If travel/training is included in the budget, provide justification for each expense and why such is necessary to the success of the proposed project.

For training, identify the name of training or conference, the location, and date(s) of the training. If either the name, location, or date(s) is unknown, clearly identify such.

Describe the anticipated benefit and/or a synopsis of the training and who will be attending such event.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

The Missouri Office of Prosecution Services Domestic and Sexual Violence Conference is the main training the Domestic Assault Court Coordinator receives during the year. The conference typically lasts three days and includes trainings, seminars, and speakers on a variety of topics related to domestic and sexual violence. Past topics include the following: Pretrial Supervision of Domestic and Sexual Violence Offenders, Best Practices in Community Supervision of Domestic Violence Cases, and Utilization of Domestic Violence Courts and Dockets. In addition to the information gained, this conference allows the DACC to interact and collaborate with other stakeholders. The locations of the 2018 and 2019 conferences have not yet been released.

Part of the DACC's job duties requires her to leave her office at Boone County Courthouse for travel to Callaway County Courthouse three times per month for domestic violence dockets and additionally once per month for Coordinated Community Response Team (CCRT) meetings, which are held to discuss issues related to domestic violence and the domestic violence docket. This makes a total of 48 round trips per year, each round trip being 48 miles. This mileage is given depending on the location of the DACC's home.

The funds utilized for match in this section will be provided by the Administration of Justice Fund. The fund, which is established by section 488.5025, RSMo, is accessible by the court for the improvement of case processing and the administration of justice.

Equipment

Item	Description	Unit Cost	Quantity	Source of Bid	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
						\$0.00		\$0.00	\$0.00

Equipment Justification

Equipment Justification

If equipment is included in the budget, provide justification for each item.

Address why the item is needed, whether it is a replacement or an addition, who will use it, and how it will be used.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

N/A

Supplies/Operations

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
Office Supplies (2018 and 2019)	Annual	\$200.00	2.0	100.0	\$400.00	100.0	\$400.00	\$0.00
					\$400.00		\$400.00	\$0.00

Supplies/Operations Justification

Supplies/Operations Justification

If supplies/operations are included in the budget, provide justification for each expense.

Address why the item is necessary for the proposed project, who will use it, and how it will be used.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

Office supplies will be purchased for sole use by the DACC.

The funds utilized for match in this section will be provided by the Administration of Justice Fund. The fund, established by section 488.5052, RSMo, is accessible by the court for the improvement of case processing and administration of justice.

Contractual

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
Boone County BIP per year	Annual	\$63,070.00	2.0	100.0	\$126,140.00	45.46	\$57,343.24	\$68,796.76
Callaway County BIP (2018 and 2019)	Annual	\$24,000.00	2.0	100.0	\$48,000.00	38.6	\$18,528.00	\$29,472.00
					\$174,140.00		\$75,871.24	\$98,268.76

Contractual Justification

Contractual Justification

If contractual or consultant services are included in the budget, provide justification for each expense.

Address why each item is necessary for the proposed project and who will benefit from the services.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

An essential component of the domestic violence docket is the requirement that some defendants attend a BIP as part of a graduated range of sanctions that uses the coercive power of the criminal justice system to hold abusers accountable for their criminal action and for changing their behavior. In 2006 Family Counseling Center obtained grant funding for its BIP, MEND. This allowed participants who could not afford the total cost of \$1,100 (\$40 per class for 27 classes plus \$20 orientation fee) for the 27-week program to still attend the program. The grant funding discontinued in 2008. To make the program financially feasible for defendants, the court applied for the STOP-VAWA funding for the program in 2008. The current funding permits up to \$30 of the \$40 per class fee. The remaining portion, or copay, which is a minimum of \$10 per class, is calculated utilizing a sliding scale, and is paid for by the defendants. Currently, there a total of 75 participants enrolled in the MEND program in the two counties. Approximately 84% of participants financially qualify for use of the grant. 76% of participants utilize the full extent of the grant and 8% of participants utilize the grant for less than the full benefit, paying \$12 to \$35 per class.

The funds designated as match in this section will be provided by the portion of BIP fees paid by defendants. The portion paid by defendants is currently \$10 to \$40 per class. The amount defendants are required to pay is determined utilizing a sliding scale based on income and dependants.

BOONE COUNTY BIP

Per Family Counseling Center billing for Boone County, the total cost of classes and orientation for 2015 was \$69,012, with defendants paying \$28,417, or 41.18%. The total costs for classes and orientation for 2016 was \$59,630.00, with defendants paying \$30,735, or 51.54%. The total classes and orientation for 2017 through September was \$34,176.00, with defendants paying \$15,031, or 43.98%. Averaging the first 9 months of 2017, the approximate total billing for the year will be around \$45,567 with \$20,041 paid by the defendants. Averaging the last three years together based on billing, it is expected that the total cost of classes and orientation will be \$58,070 a year with 45.46% or \$26,688 paid by the defendants.

The above financial figures do not account for the use of funding toward the women BIP which was approved in August 2017 with TMT Consulting.

CALLAWAY COUNTY BIP

Per Family Counseling Center billing for Callaway County, the total cost of classes and orientation for 2015 was \$24,910, with defendants paying \$10,464, or 42.01%. The total costs for classes and orientation for 2016 was \$21,100, with defendants paying \$7,227, or 34.25%. The total classes and orientation for 2017 through September was \$14,580, with defendants paying \$5,679, or 38.95%. Averaging the first 9 months of 2017, the approximate total billing for the year will be around \$19,440 and \$7,572 paid by the defendants. Averaging the last three years together based on billing, it is expected that the total cost of classes and orientation will be \$21,817 a year with 38.60% or \$8,421 paid by the defendants each year.

The above financial figures do not account for the use of funding toward the women BIP ogram which was approved in August 2017 with TMT Consulting. However, that program is currently only in Boone County.

For the 2018 and 2019 years, the defendants will have the choice to attend either BIP offered at Family Counseling Center or TMT Consulting. Both entities are 27 week programs and are the same price for classes. Both faciillites use the sliding scale.

Indirect Costs

Item	Project Costs	Indirect Type	Indirect Rate	Total Indirect Costs	Local Match %	Local Match Share	Federal/State Share:
				\$0.00		\$0.00	\$0.00

Indirect Cost Justification

N/A

Total Budget

Total Federal/State Share:	\$177,323.75	69.14%
Total Local Match Share:	\$79,152.17	30.86%
Total Project Cost:	\$256,475.92	

VAWA Data Form

Budget Total: \$177,323.75

*Please only select one category for your proposed project; the percentage should equal 100% for this category.
The requested STOP Program funds will be used for:*

Law Enforcement:*	0%	\$0.00
Prosecution:*	0%	\$0.00
Victim Services Project:*	0%	\$0.00
Court:*	100.0%	\$177,323.75
Discretionary:*	0%	\$0.00
Culturally Specific:*	0%	\$0.00
Other:*	0%	\$0.00

Project Focus:* Domestic Violence Services

Indicate the anticipated number of victims to be served by this STOP funded project

Total Victims of Crime:* 4122

Hotline Calls:* 0

Indicate the anticipated number of women, children, and men to be served by this STOP funded project and the anticipated number of bednights.

Women:

Children:

Men:

Bed-Nights:

If a training/technical assistance project, show the anticipated number of people and/or communities to be trained:

People:

Communities:

Type of victimization

Budget Total 1	\$177,323.75	
Sexual assault*	2.0%	\$3,546.48
Domestic violence/dating violence*	95.0%	\$168,457.56
Stalking*	3.0%	\$5,319.71
Total	100.0%	\$177,323.75
	(must equal 100%)	(must equal budget total 1)

Audit Requirements

Date last audit was completed:* 06/28/2017

Date(s) covered by last audit:* 01/01/2016 - 12/31/2016

Last audit performed by:* Rubin Brown LLP Certified Public Accountants

Phone number of auditor:* 314-290-3300

Date of next audit:* June 2018

Date(s) to be covered by next audit:* 01/01/2017 - 12/31/2017

Next audit will be performed by: Rubin Brown LLP Certified Public Accountant

Total amount of financial assistance received from all entities, including the Missouri Department of Public Safety, during the date(s) covered by your agency's last audit, as indicated above.

The **Federal Amount** refers to funds received directly from the Federal Government or federal funds passed through state agencies in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.

The **State Amount** refers to funds received directly from the State of Missouri, not including federal pass-thru funds, in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.

Federal Amount:* \$993,578.00

State Amount:* \$3,455,845.00

2018 Required Attachments

Attachment	Description	File Name	Type	File Size
A detailed copy of your agency's organizational chart (REQUIRED)	13th Circuit Org Chart	2017-10 Tables of Organization.ppt	ppt	189 KB
Agency's Policies & Procedures relating to Internal Controls (REQUIRED)	Internal Controls Policies	INTERNAL CONTROLS.pdf	pdf	1.4 MB
Job descriptions and last Pay Stub for personnel involved in this proposed project (REQUIRED)	Job Description and Last Pay check stub	JOB DESCRIPTION AND PAYCHECK STUB.pdf	pdf	1.1 MB
Your agency's profit/loss statement from the past two (2) years for your agency as a whole (if applicable)				
Your Agency's Current Budget (REQUIRED)	2017 Current Budget	2017_Final_Budget_Book.pdf	pdf	4.0 MB
Your Agency's Previous Budget (REQUIRED)	Previous budgets	CURRENT AND PREVIOUS BUDGETS.pdf	pdf	1.0 MB
Board of Directors listing (if applicable)				
Documentation of Nonprofit Status (if applicable)				
Letters of Collaboration/MOU's (REQUIRED)	Letters of Collaborations and MOUs	LETTERS OF COLLABORATION AND MOU.pdf	pdf	8.2 MB
Copy of Contractual Agreement (if applicable)	contractual agreements	CONTRACTUAL AGREEMENT.pdf	pdf	2.2 MB
Indirect Cost Rate documentation (if applicable)				
Agency's most recent financial audit, or financial statement (if audit is unavailable)(REQUIRED)	Financial Audit	2017 FINANCIAL AUDIT.pdf	pdf	2.2 MB
Acknowledgement of Confidentiality and Privacy Provisions (REQUIRED)	Signed Acknowledgement of Confidentiality and Privacy	13th Circuit Acknowledgement.pdf	pdf	1.1 MB

Other Attachments

File Name	Description	File Size
Bond Returnable Schedule.pdf (796 KB)	Bond Returnable Schedule	796 KB
Victim Letter.pdf (792 KB)	Prosecutor's victim letter referenced in the "Coordinated Services" section.	792 KB

Risk Assessment

1. Does your agency have prior experience with the same or a similar grant program?
*

Yes

2. Are there any findings in the most recent audit that pertain to this or a similar grant program?*

No

2. a. If there are findings in the most recent audit please describe findings.

100 Character Limit

3. Does the agency receive any direct Federal awards?*

Yes

4. Does the agency have new personnel that will be working on this subaward?*

No

4.a. If yes, who are the new staff and what are their positions?

5. Does the agency have new fiscal or time accounting systems?*

No

5.a. If yes, what system has changed?

Risk Assessment Completed By:*

Mary Epping, Court Administrator
Enter Name and Title

Date Risk Assessment Completed:*

10/20/2017

STOP Certification

I certify that the agency has complied with the requirements of the Violence Against Women and Department of Justice Reauthorization Act of 2005 during the course of developing this application for grant funds by consulting with victim service programs to ensure that the proposed services and activities are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

Consultation with Victim Services

Yes

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance that the agency has consulted with a community victim service agency before submitting this application.

Title: Presiding Commissioner

Authorized Official Name: Dan Atwill

Agency Type: Court

Date: 10/12/2017

Application Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

2016-2017 STOP VAWA Certified Assurances

I am aware that failure to comply with any of the Certified Assurances and/or Confidential Funds Certifications, if applicable, could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance.

I have read and agree to the terms and conditions of the grant. * Yes

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application.

Title:* Presiding Commissioner

Authorized Official Name:* Dan Atwill

Date:* 10/20/2017

CERTIFIED COPY OF ORDER

October Session of the October Adjourned

Term. 20 17

STATE OF MISSOURI }
County of Boone } ea.

In the County Commission of said county, on the 26th day of October 20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Asset Replacement Purchase Request for an IT Systems Management Laptop as described in the attached memorandum submitted by the Information Technology Department.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner



BOONE COUNTY
Department of Information Technology
ROGER B. WILSON GOVERNMENT CENTER
801 E. Walnut, Room 221
Columbia, MO 65201-4890
573-886-4319

Aron Gish

Director

DATE: October 24th, 2017

TO: Dan Atwill, Presiding Commissioner
Fred Parry, District I Commissioner
Janet Thompson, District II Commissioner

FROM: Aron Gish

SUBJECT: Asset Replacement Purchase Request – IT Systems Management Laptop

This request is to seek approval from Commission to replace a failing laptop PC that is used in the Information Technology Department to manage backend systems and network equipment. The laptop is assigned to our System's Administrators at the Government Center and was originally purchased in 2013 at a cost of \$1427.08. (Asset tag 18270) The current laptop is not cost effective to repair due to the cost of parts needed and a non-specific diagnosis. The total replacement cost would be \$1500.76. This quote includes a new laptop and display adapter.

Since this laptop PC is a critical part of supporting our servers and network for Boone County, I would request to move forward using Unanticipated Emergency Hardware account 1170-92301 to complete the purchase. There is adequate funding in this account which is setup to handle computer hardware failures year to year.

CC: Trudy Fisher
CC: Caryn Ginter



World Wide Technology, Inc.

Sales Quotation

Submitted By

Submitted To

Quote Number: 4454916.2
Customer: Boone County, MO
Quote Date: 10/05/2017
Quote Name: XPS 13
Contract: SOM - PVC - ST
 C211034001
 Exp. Date: 12/31/2017

Hodges, Lauren
P: (314) 682-5069
 Lauren.Hodges@wwt.com

Trudy Fisher
P: 573-886-4315
 tfisher@boonecountymmo.org

Line	Mfr Part # Mfr Name	Lead Time	Qty	Cust Price	Ext Price
1	210-AJJH DELL	Call	1	\$1,452.41	\$1,452.41
Description: XPS 13					
2	470-ABQN DELL	Call	1	\$48.35	\$48.35
Description: Dell Adapter - USB-C to HDMI/VGA/Ethernet/USB 3.0					

Totals

Product Total	\$1,500.76
Maintenance Total	\$0.00
Customer Total	\$1,500.76
Estimated Shipping	\$0.00
Estimated Tax	\$0.00
Total Price:	\$1,500.76

This quote is WWT Confidential Information.

Seller provides all products and original manufacturer services to Buyer only in accordance with any applicable original manufacturer terms and conditions within the applicable end user license agreement, terms of service, or similar legal instrument.

Unless expressly stated herein, price quotes are valid for 30 days and are subject to change thereafter.

Unless expressly stated herein, prices do not include, and Buyer is responsible for, any and all taxes, handling, shipping, transportation, duties or other charges or fees relating to the sale and delivery of products.

Products may only be returned in accordance with the original manufacturer's RMA policy.

Items returned after 30 days of receipt may not be returnable due to vendor restrictions.

All delivery dates are approximate and not guaranteed.

Products will be shipped in accordance with FCA WWT's shipping point (Incoterms 2010), unless otherwise stated herein or agreed to by both parties in writing in a contract.

Title and risk of loss will transfer to Buyer at WWT's shipping point.

Payment terms are net 30, unless otherwise agreed to by both parties in writing.

All products and services are provided to Buyer in accordance with Seller's terms of sale at <https://www.wwt.com/TermsAndConditions/TermsAndConditions.doc>; provided that, if Buyer has a master agreement in place with WWT, the master agreement will apply in lieu thereof.

Within the 30 day quote validity period WWT reserves the right to revise the quote due to exchange rate fluctuations.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

26th

day of

October

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, October 30, 2017, at 10:00 a.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(2), to discuss the leasing, purchase, or sale of real estate by a public government body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

October Session of the October Adjourned

Term. 20 17

County of Boone

} ea.

In the County Commission of said county, on the 26th day of October 20 17

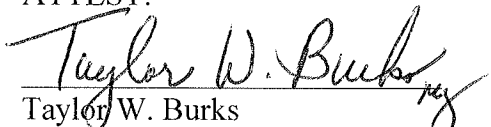
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by FACE of Boone County from 7:30 a.m. to 9:00 a.m. for the following dates:

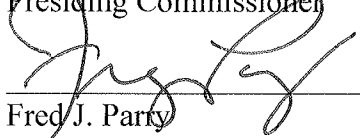
- January 4, 2018
- March 1, 2018


Done this 26th day of October, 2017.

ATTEST:


 Taylor W. Burks
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Fred J. Parry
 District I Commissioner


 Janet M. Thompson
 Acting Presiding Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: FACE of Boone County

Address: Don E. Ash, Ste 100

City: Columbia State: MO ZIP Code: 65203

Phone: 573-771-3003 Website: faceofboonecounty.org

Individual Requesting Use: Ear Reynolds Position in Organization: Executive Director

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: Board Meeting

Description of Use (ex. Speaker, meeting, reception): Meeting

Date(s) of Use: 1/4/18, 3/1/18, 5/8/18, 7/5/18, 9/10/18, 11/1/18

Start Time of Setup: 7:30 am AM/PM Start Time of Event: 7:45 am AM/PM

End Time of Event: 8:45 am AM/PM End Time of Cleanup: 9:00 am AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Ear Reynolds, Sec. Dir.

Phone Number: 573-771-3003 Date of Application: 10/24/2017

Email Address: E.Reynolds@faceofboonecounty.org

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Taylor W. Burks
County Clerk

BOONE COUNTY, MISSOURI

[Signature]
County Commissioner

DATE: 10-26-17

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

October Session of the October Adjourned

Term. 20 17

County of Boone

} ea.

In the County Commission of said county, on the

26th

day of

October

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Columbia Center for Urban Agriculture for October 30, 2017 from 5:00 p.m. to 8:15 p.m.

Done this 26th day of October, 2017.

ATTEST:

Taylor W. Burks
Taylor W. Burks
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Columbia Center for Urban Agriculture

Address: 1207 Smith St.

City: Columbia State: MO ZIP Code: 65201

Phone: 573-514-4174 Website: columbiaurbanag.org

Individual Requesting Use: Caroline Kobe Position in Organization: Board of Dir, Treasurer

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: Board Meeting

Description of Use (ex. Speaker, meeting, reception): Meeting

Date(s) of Use: October 30, 2017

Start Time of Setup: 5:00 AM/PM Start Time of Event: 5:30 AM/PM

End Time of Event: 8:00 AM/PM End Time of Cleanup: 8:15 AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Caroline Kobe, Treasurer

Phone Number: 314-226-3157 Date of Application: October 25, 2017

Email Address: carolinekobe@gmail.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Taylor W. Buehner
County Clerk

BOONE COUNTY, MISSOURI

Janet M. Thompson
County Commissioner

DATE: 10-26-17