

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 17

In the County Commission of said county, on the 21st day of March 20 17

the following, among other proceedings, were had, viz:

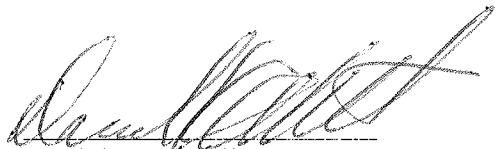
Now on this day the County Commission of the County of Boone does hereby approve the utilization of the Texas Buy Board Cooperative Contract 496-15 to purchase one (1) Minuteman 28" Cylindrical Walk-Behind Floor Scrubber from M.A.N.S. Distributors, Inc. of Carrollton, TX.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

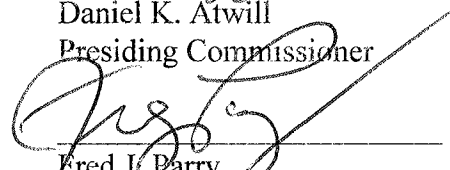
Done this 21st day of March, 2017

ATTEST:

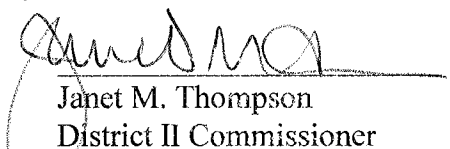

Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill

Presiding Commissioner


Fred J. Parry

District I Commissioner


Janet M. Thompson

District II Commissioner

133-2017

Boone County Purchasing

Phil Fichter
Buyer



613 E. Ash Street, Room 111
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Phil Fichter
DATE: March 13, 2017
RE: Texas Buy Board Cooperative Purchasing Contract **496-15 – Minuteman 28” cylindrical walk-behind floor scrubber**

Public Works requests permission to purchase one (1) new **Minuteman 28” cylindrical walk-behind floor scrubber** from M.A.N.S. Distributors, Inc. located in Carrollton Texas from Texas Buy Board Cooperative Purchasing Contract **496-15**.

Cost of contract is \$10,010.98 and will be paid from department 2040 – PW Maintenance Operations, account 91300 – New Equipment.

The 2017 budget for this item is \$12,700.00.

cc: Greg Edington - PW
Contract File

**PURCHASE AGREEMENT
FOR
MINUTEMAN CYLINDRICAL WALK-BEHIND FLOOR SCUBBER**

THIS AGREEMENT dated the 21ST day of March 2017 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **M.A.N.S. Distributors, Inc. of Carrollton Texas**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for one (1) **Minuteman model E2830 28 inch cylindrical walk-behind floor scrubber from M.A.N.S. Distributors, Inc.** quoted 2/6/17, the **Texas Buy Board Contract Number 496-15** with any addendums and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the **Texas Buy Board Contract Number 496-15** and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with one (1) Minuteman model E2830 28 inch cylindrical walk-behind floor scrubber:

	<u>Unit Price</u>
<u>Minuteman E2830 28 inch cylindrical walk-behind floor scrubber</u>	<u>\$10,010.98</u>
Total	\$10,010.98

3. **Delivery** - Vendor agrees to deliver equipment as set forth in the bid documents and within 7-10 days after receipt of order. All deliveries shall be made FOB Destination with freight prepaid and charged back. The seller pays the freight and charges back the buyer by adding the freight charges to the invoices. A copy of the actual freight bill should be attached to the invoices as evidence of correct freight billing. Delivering Dealer – M.A.N.S. Distributors, Inc. of Carrollton Texas will contact Boone County Public Works to schedule delivery to by calling 573-449-8515. Delivery shall be to Boone County Public Works, Attn: Greg Edington, 5551 Tom Bass Rd., Columbia, MO 65201.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an accurate statement. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not

in conformity with bidding specifications or variances authorized by County, or
c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

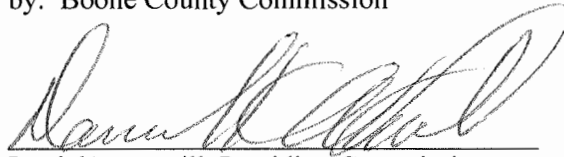
M.A.N.S. Distributors, Inc.

BOONE COUNTY, MISSOURI

by 
(signature)

by: Boone County Commission

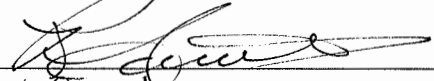
SADHNA PATEL
(printed)

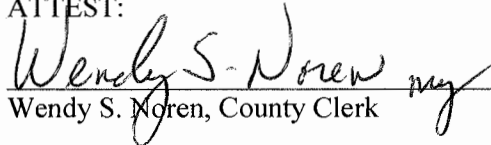

Daniel K. Atwill, Presiding Commissioner

title SALES COORDINATOR

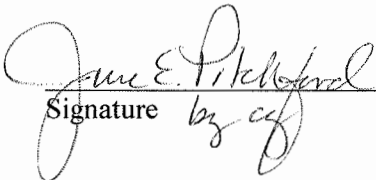
APPROVED AS TO FORM:

ATTEST:


County Counselor


Wendy S. Noren, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)


Signature by cej

3/13/17
Date

2040-91300 - **\$10,010.98**

Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Phone: 800-695-2919
 Fax: 800-211-5454
 Email: info@buyboard.com

Welcome **Phil** [Log Off]

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Tabulate RFQ

Item deviations are displayed in italics and are underlined.

Search:

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- All
- Vendor Discounts Only
- Catalog Pricing Only

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[Additional Resources](#)

Item 1

[Unaward Item](#)

Vendor	Item Description	Qty	Price	Awarded	Deviations
M.A.N.S. Distributors, Inc.	34" cylindrical walk behind floor scrubber- Clark Focus II midsize 34" cylindrical walk behind floor scrubber or approved equal Must fit through a 36" door opening.	1	\$10,010.98	<input type="radio"/>	Yes Hide Details

Item Details

Part Number: E2830QP
 Manufacturer: MINUTEMAN
 Manufacturer Model #: E2830QP
 Unit of Measure: EA
 Deviations: *28" CYLINDRICAL WALK BEHIND FLOOR SCRUBBER I WILL EMAIL A BROCHURE FOR THIS MACHINE*

Vendor Details

Vendor Phone: 9729300330
 Vendor Email: sadhna@mans.us
 Quote Number: 020717SP
 RFQ Expiration: 3/8/2017
 Submitted On: 2/6/2017 3:09 PM
 Vendor Notes: 28" CYLINDRICAL WALK BEHIND

Contact us 800-695-2919



COVERS 28,000 SQ. FT. PER HOUR

OFFSET BRUSH DECK ALLOWS FOR CLEANING CLOSE TO WALLS

**CYLINDRICAL DECK WITH INTEGRATED SWEEPING
FUNCTION DOES TWO JOBS AT ONCE**

E28 | 28" CYLINDRICAL WALK-BEHIND SCRUBBER

E28 | PRODUCT FEATURES

The E28 is a cylindrical brush scrubber with a 28" cleaning path and is available in traction drive. It is a cost effective solution to large scrubbing needs. Advanced technology makes the E28 a part of the innovative walk-behind scrubber line, the E Series. Easy-to-understand controls ensure that the machine is simple to operate. The compact and sleek design results in total operator comfort by focusing on ergonomics and provides an excellent line of sight to the area to be cleaned. The cylindrical deck has an integrated sweeping function and is made of corrosion-resistant aluminum casting. The adjustable handle and ergonomic hand bails offer superior handling of the machine and the traction drive models offer ergonomic, adjustable speed regulation with the turn of a dial. The E28 contains an on-board charger that is convenient and allows the machine to be charged anywhere. When the on-board charger is plugged in, the machine is not operable. The E28 also features simple brush loading and unloading. A parabolic squeegee is standard on the traction drive models and an option on the brush drive models. The squeegees are designed so that no operator adjustment is necessary. This vacuum contains a 30 gallon solution tank and an easy-to-clean, hygienic, 30 gallon recovery tank.

E28 TECHNICAL DATA

Cleaning Path Width	28"	Brush Type	Cylindrical
Squeegee Width	37"	Brush Motor(s) Power	1 hp
Theoretical Productivity	38,192 ft ² /hr	Number of Brushes	2
Working Speed	3.1 MPH	Brush RPM	850 RPM
Rated Voltage	24 volts	Solution Capacity	30 gallon
Vacuum Flow	65 cfm	Recovery Capacity	30 gallon
Vacuum Waterlift	65 in	Weight with Batteries	1058 lbs
Vacuum Power	.86 hp	Weight without Batteries	470 lbs
Drive Motor Power (TD)	.70 hp		



GREEN FEATURES

SOUND LEVEL <= 70dBs

TOOL FREE BRUSH REMOVAL

TOOL FREE SQUEEGEE REMOVAL

ONE BUTTON OPERATION

MAINTENANCE FREE GEL BATTERIES AVAILABLE

ABOUT US

The Minuteman International group of companies is a desired Brand of commercial, industrial, and chemical cleaning products. Our product offering provides the most up to date and innovative technology to suit your cleaning needs. Minuteman International produces a vast product line ranging from carpet extractors, warehouse sweepers, to graffiti remover. Contact us today and speak with an experienced Minuteman representative about surveying your facility for a free product demonstration.

Minuteman is a division of three companies manufacturing a full line of maintenance products, including Powerboss industrial and commercial sweepers and scrubbers and Multi-Clean Chemicals for industrial, commercial and institutional facilities.

Minuteman
Excellence Meets Clean

PowerBoss
The Power of Clean

Multi-Clean
Your Guide to Clean

Minuteman
Excellence Meets Clean

1.800.323.9420
minutemanintl.com



P.O. Box 400
Austin, TX 78767-0400
800.695.2919 | 512.467.0222 | Fax: 800.211.5454
buyboard.com

September 16, 2015

Sent Via E-mail: bavna@mans.us

Kara Bavna
M.A.N.S. Distributors, Inc.
3120 Kellway Dr#108
Carrollton, TX 75006

Proposal Name & Number: Office Supplies and Equipment #496-15

Congratulations, your company has been successful on the above referenced proposal! This contract will be effective November 1, 2015. The contract documents are those identified in Section 3 of the General Terms and Conditions of the specifications.

To see the items your company has been awarded, please review the proposal tabulation #496-15 on the following web-site: www.vendor.buyboard.com. Only items marked as awarded to your company can be sold through the BuyBoard contract. In addition, on this website you will find the membership list which will provide you with the names of all entities with membership in our purchasing cooperative.

Attached to this letter you will find the following documents:

Vendor Quick Reference Sheet
Electronic Catalog Format Instructions
Vendor Billing Procedures

Receipt of a purchase order directly from a Cooperative member is not within the guidelines of the Cooperative. Accepting orders directly from member entities may result in a violation of the State of Texas competitive bid statute and cancellation of the proposal award therefore all orders must be processed through the Cooperative in order to comply. We request your assistance in immediately forwarding by fax (1-800-211-5454) to the cooperative any orders received directly from member entities. If by chance an order sent directly to you has been unintentionally processed, please fax it to the Cooperative (1-800-211-5454) and note it as **RECORD ONLY** to prevent duplication.

Per proposal specifications, awarded vendors will have 60 days to submit their electronic catalog including pricing. If the electronic data is not provided within 60 days of notice of award, we reserve the right to inactivate any company's award information from the BuyBoard until such time the electronic data is received.

On behalf of the Texas Association of School Boards, we appreciate your interest in the Cooperative and we are looking forward to your participation in the program. If you have any questions, please contact Arturo Salinas at 800-695-2919 ext. 6200.

Sincerely,

Melonie Perry
Bid Administrator



The Local Government Purchasing Cooperative is endorsed by the Texas Association of School Boards, Texas Municipal League, Texas Association of Counties, and the Texas Association of School Administrators.



2715

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PROPOSER'S AGREEMENT AND SIGNATURE

Proposal Name: Office Supplies and Equipment

Proposal Opening Date and Time:
July 2, 2015 at 2:00 PM

Proposal Number: 496-15

Location of Proposal Opening:
Texas Association of School Boards, Inc.
BuyBoard Department
12007 Research Blvd.
Austin, TX 78759

Contract Time Period: November 1, 2015
through October 31, 2016 with two (2) possible
one-year renewals.

Anticipated Cooperative Board Meeting Date:
September 2015

M.A.N.S. DISTRIBUTORS, INC
Name of Proposing Company

07/01/2015
Date

3120 KELLWAY DR #108
Street Address


Signature of Authorized Company Official

CARRINGTON, TX 75006
City, State, Zip

SADHNA PATEL
Printed Name of Authorized Company Official

972 930 0330
Telephone Number of Authorized Company Official

SALES COORDINATOR
Position or Title of Authorized Company Official


972 248 6267
Fax Number of Authorized Company Official

752664331
Federal ID Number

The proposing company ("you" or "your") hereby acknowledges and agrees as follows:

1. You have carefully examined and understand all Cooperative information and documentation associated with this Proposal Invitation, including the Instructions, General Terms and Conditions, Attachments/Forms, Item Specifications, and Line Items (collectively "Requirements");
2. By your response ("Proposal") to this Proposal Invitation, you propose to supply the products or services submitted at the prices quoted in your Proposal and in strict compliance with the Requirements, unless specific deviations or exceptions are noted in the Proposal;
3. Any and all deviations and exceptions to the Requirements have been noted in your Proposal and no others will be claimed;

H-Y
N-Y

 CD/Eval



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4. If the Cooperative accepts any part of your Proposal and awards you a contract, you will furnish all awarded products or services at the prices quoted and in strict compliance with the Requirements (unless specific exceptions are noted in the Proposal), including without limitation the Requirements related to:
 - a. conducting business with Cooperative members, including offering pricing to members that is the best you offer compared to similar customers;
 - b. payment of a service fee in the amount specified and as provided for in this Proposal Invitation;
 - c. the **possible** award of a piggy-back contract by another governmental entity, in which event you will offer the awarded goods and services in accordance with the Requirements; and
 - d. submitting price sheets or catalogs in the proper format for posting on the BuyBoard as a prerequisite to activation of your contract;
5. You have clearly identified any information in your Proposal that you believe to be confidential or proprietary or that you do not consider to be public information subject to public disclosure under a Texas Public Information Act request or similar public information law;
6. The individual signing this Agreement is duly authorized to enter into the contractual relationship represented by this Proposal Invitation on your behalf and bind you to the Requirements, and such individual (and any individual signing a Form) is authorized and has the requisite knowledge to provide the information and make the representations and certifications required in the Requirements;
7. You have carefully reviewed your Proposal, and certify that all information provided is true, complete and accurate, and you authorize the Cooperative to take such action as it deems appropriate to verify such information; and
8. Any misstatement, falsification, or omission in your Proposal, whenever or however discovered, may disqualify you from consideration for a contract award under this Proposal Invitation or result in termination of an award or any other remedy or action provided for in the General Terms and Conditions or by law.



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VENDOR PURCHASE ORDER, REQUEST FOR QUOTES, AND INVOICE RECEIPT OPTIONS

Company: MANS DISTRIBUTORS, INC General Contact Name: SADHNA PATEL

Purchase Orders: Purchase orders from Cooperative members will be available through the Internet or by facsimile.

Option 1: Internet. Vendors need Internet access and at least one e-mail address so that notification of new orders can be sent to the Internet contact when a new purchase order arrives. An information guide will be provided to vendors that choose this option to assist them with retrieving their orders.

Option 2: Fax. Vendors need a designated fax line available at all times to receive purchase orders.

Please choose **only one (1)** of the following options for receipt of purchase orders and provide the requested information:

I will use the **INTERNET** to receive purchase orders.

E-mail Address: sales@mans.us

Internet Contact: SADHNA PATEL Phone: 972 930 0330

Alternate E-mail Address: sadhna@mans.us

Alternate Internet Contact: SURESH KARA Phone: 972 930 0330

I will receive purchase orders via **FAX**.

Fax Number: _____

Fax Contact: _____ Phone: _____

Request for Quotes ("RFQ"): Cooperative members will send RFQs to you by e-mail. Please provide e-mail addresses for the receipt of RFQs:

E-mail Address: sales@mans.us

Alternate E-mail Address: sadhna@mans.us

Invoices: Your company will be billed monthly for the service fee due under a contract awarded under this Proposal Invitation. **All invoices are available on the BuyBoard website and e-mail notifications will be sent when they are ready to be retrieved.** Please provide the following address, contact and e-mail information for receipt of service fee invoices and related communications:

Mailing address: 3120 KELLWAY DR # 108 **Department:** ACCOUNTS PAYABLES

City: CARROLLTON **State:** TEXAS **Zip Code:** 75006

Contact Name: BAVNA KARA **Phone:** 972 930 0330

Fax: 972 930 0330 **E-mail Address:** bavna@mans.us

Alternative E-mail Address: sales@mans.us



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FELONY CONVICTION DISCLOSURE AND DEBARMENT CERTIFICATION

FELONY CONVICTION DISCLOSURE

Subsection (a) of Section 44.034 of the Texas Education Code (Notification of Criminal History of Contractor) states: "A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Section 44.034 further states in Subsection (b): "A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

Please check (✓) one of the following:

- My company is a publicly-held corporation. (Advance notice requirement does not apply to publicly-held corporation.)
- My company is not owned or operated by anyone who has been convicted of a felony.
- My company is owned/operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

By signature below, I certify that the above information is true, complete and accurate and that I am authorized by my company to make this certification.

MAN'S DISTRIBUTORS, INC
Company Name


Signature of Authorized Company Official

SADHNA PATEL
Printed Name

DEBARMENT CERTIFICATION

Neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations.

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

MAN'S DISTRIBUTORS, INC
Company Name


Signature of Authorized Company Official

SADHNA PATEL
Printed Name



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HISTORICALLY UNDERUTILIZED BUSINESS CERTIFICATION

A proposer that has been certified as a Historically Underutilized Business (also known as a Minority/Women Business Enterprise or "MWBE" and all referred to in this form as a "HUB") is encouraged to indicate its HUB certification status when responding to this Proposal Invitation. The electronic catalogs will indicate HUB certifications for vendors that properly indicate and document their HUB certification on this form.

Please check (✓) all that apply:

- I certify that my company has been certified as a HUB in the following categories:
 - Minority Owned Business**
 - Women Owned Business**
 - Service-Disabled Veteran Owned Business (veteran defined by 38 U.S.C. §101(2), who has a service-connected disability as defined by U.S.C. § 101(16), and who has a disability rating of 20% or more as determined by the U. S. Department of Veterans Affairs or Department of Defense)**

Certification Number:

HUB 175266433100

NCTRCA IFM3623362666


Name of Certifying Agency:

HUB & NCTRCA

- My company has **NOT** been certified as a HUB.

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

M.A.N.S. DISTRIBUTORS, INC.
Company Name


Signature of Authorized Company Official

SADHNA PATEL
Printed Name



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AFFIRMATION REGARDING CONSTRUCTION-RELATED GOODS AND SERVICES

A contract awarded under this Proposal Invitation covers only the specific goods and services awarded by the BuyBoard. As explained in the BuyBoard Construction Related Goods and Services Advisory for Texas Members ("Advisory"), **Texas law prohibits the procurement of architecture or engineering services through a purchasing cooperative. This BuyBoard contract does not include such services. Architecture or engineering services must be procured by a Cooperative member separately, in accordance with the Professional Services Procurement Act (Chapter 2254 of the Texas Government Code) and other applicable law and local policy.**

The Advisory, attached to this Form F, provides an overview of certain legal requirements that are potentially relevant to a Cooperative member's procurement of construction or construction-related goods and services, including those for projects that may involve or require architecture, engineering or independent testing services.

By signature below, the undersigned affirms that Proposer has read and understands the Advisory attached to this Form F and is authorized by Proposer to make this affirmation. If Proposer sells construction-related goods or services to a Cooperative member under a BuyBoard contract awarded under this Proposal Invitation, Proposer will comply with the Advisory and applicable legal requirements, make a good faith effort to make its Cooperative member customers or potential Cooperative member customers aware of such requirements, and provide a Cooperative member with a copy of the Advisory before executing a Member Construction Contract with the member or accepting the member's purchase order for construction-related goods or services, whichever comes first.

M.A.N.S. DISTRIBUTORS, INC
Company Name

Signature of Authorized Company Official

SADHNA PATEL

Printed Name

07/01/15

Date



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BUYBOARD PROCUREMENT AND CONSTRUCTION-RELATED GOODS AND SERVICES ADVISORY FOR TEXAS MEMBERS

Why make purchases using BuyBoard? Purchasing through a cooperative or "interlocal contract" satisfies the requirement of local governments to seek competitive procurement for the purchase of goods or services.¹ Therefore, you may purchase goods and services from a vendor through BuyBoard without having to conduct your own competitive procurement. If, however, you are procuring construction-related services through a BuyBoard Job Order Contract (JOC) or contract for the installation of equipment or materials (e.g., athletic fields and surfaces, kitchen equipment, HVAC, playground equipment, or modular buildings), you may, as explained in this Advisory, need to procure certain aspects of these services using a separate procurement process outside of the BuyBoard and should consult your procurement officer and/or legal advisor for specific advice.

What is BuyBoard's Procurement Process? The BuyBoard uses a competitive procurement process to award contracts to vendors for goods and services that the BuyBoard determines, based on an evaluation of multiple criteria, represents the best value for its members.

How does BuyBoard award a contract to a vendor? As a condition of being awarded a BuyBoard contract, a vendor is bound by and must agree to comply with all the terms of the BuyBoard's proposal invitation (or specifications), the vendor's proposal response, and any additional contract terms negotiated with the BuyBoard member. Among other things, the vendor must honor the pricing submitted in the vendor's proposal. **THE PRICE YOU PAY FOR THE GOODS AND SERVICES COVERED BY THE BUYBOARD CONTRACT MAY BE LESS THAN THE AWARDED PRICING, BUT CANNOT BE MORE.** Additionally, the vendor must comply with the BuyBoard contract's general terms and conditions, and any additional terms and conditions that apply to the specific BuyBoard contract, as set out in the proposal invitation.

How does a BuyBoard member make purchases through the BuyBoard contract? You utilize the awarded BuyBoard contract by issuing a signed purchase order through the BuyBoard online application to procure the selected goods or services. Although BuyBoard must receive a copy of the signed purchase order, BuyBoard does not review or approve the purchase order or other supplemental agreement that you obtain – this is a matter between you and the vendor. If construction-related services are procured through the BuyBoard, additional contracts with professionals and the contractor may be required, depending on the nature and scope of the services. As stated above, you should consult your procurement officer and/or legal advisor for specific advice.

How do I know that my entity has made a purchase through the BuyBoard?

BuyBoard must have a copy of the purchase order in order for the purchase to be considered a BuyBoard procurement. To ensure that your entity has satisfied state law requirements for competitive procurement, make sure that the BuyBoard has your purchase order. Do not rely on the vendor to submit the purchase order on your behalf; it is your responsibility to make sure that the BuyBoard has the signed purchase order. You may log in to www.buyboard.com using your member I.D. and password to view the Purchase Order Status Report to confirm that the purchase order is in the BuyBoard system.

What should BuyBoard members consider when using BuyBoard for construction-related purchases? While purchasing goods and services through BuyBoard satisfies your legal requirement to competitively procure a good or service, as a general matter you must keep in mind other legal requirements that may relate to the purchase, especially when using BuyBoard for construction-related procurement.

When making construction-related purchases through a BuyBoard contract, BuyBoard members must consider the following:



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- **Best value determination.** In compliance with Texas law and any local policy, your entity must first determine that purchasing through an interlocal contract or purchasing cooperative is the procurement method that will provide best value.ⁱⁱ This is done by the governing body (e.g., board of trustees, council, commissioners' court, etc.) or may be delegated by the governing body to an individual or committee, with written notice.
- **Products or services not covered by the BuyBoard contract.** The BuyBoard contract covers only the specific goods and services awarded by the BuyBoard. If you want to purchase from a BuyBoard vendor goods or services from a BuyBoard vendor that are not covered by the vendor's BuyBoard contract, such as architectural, design, or engineering services, you must procure them separately in accordance with state law and local policy.
- **Architectural or Engineering and Independent Testing services.** If your procurement includes a construction component that requires architectural or engineering services, you must procure those services separately. YOU MAY NOT PROCURE ARCHITECTURAL OR ENGINEERING SERVICES THROUGH A BUYBOARD CONTRACT. Texas law requires architectural and engineering services to be obtained in accordance with the Professional Services Procurement Act (Chapter 2254 of the Texas Government Code) and prohibits them from being procured through a purchasing cooperative.ⁱⁱⁱ
 - **Architecture.** A new building owned by a political subdivision having construction costs exceeding \$100,000 or an alteration or addition to an existing building having construction costs exceeding \$50,000 must have architectural plans and specifications prepared by an architect.^v (An "alteration" or "addition" for purposes of this requirement requires the removal, relocation, or addition of a wall or partition or the alteration or addition of an exit.)
 - **Engineering.** If the goods or services procured through the BuyBoard will involve engineering in which the public health, welfare, or safety is involved, the plans for structural, mechanical, electrical, electronic, fire suppression, geotechnical systems, foundation design, surface water drainage, plumbing and certain roof modifications and associated estimates must be prepared by an engineer, and the engineering construction must be performed under the direct supervision of an engineer.^v The Engineering Practice Act provides two exceptions to this rule – no engineer is required if (1) the project involves mechanical or electrical engineering and will cost \$8,000 or less, or (2) the project does not require mechanical or electrical engineering and will cost \$20,000 or less.^{vi}
 - **Independent Testing.** If acceptance of a facility by a public entity involves independent testing of construction materials engineering and/or verification testing services, the testing services should be procured under the Professional Services Procurement Act, and may not be procured under a BuyBoard contract.
 - **Written Certification.** Effective 09/01/2013, a local governmental entity purchasing construction-related goods and services through a cooperative in an amount that exceeds \$50,000 must designate a person to certify in writing that the project does not require the preparation of plans or specifications by an architect or engineer OR that an architect or engineer has prepared the plans or specifications.^{vii}



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- **Bonds.** You must also consider whether the vendor is required to provide a payment or performance bond. A payment bond is required for contracts that exceed \$25,000 to protect subcontractors who supply labor or materials for the project. A performance bond is required for a contract that exceeds \$100,000, to protect the local government if a contractor fails to complete the project.ⁱⁱⁱⁱ Without payment and performance bonds, if the contractor fails to pay its subcontractors or to complete the project, the public entity that entered the contract can be held responsible for payment claims or costs to complete.

- **Construction Contract.** Even though the procurement of construction or construction-related services may be through the BuyBoard, your construction contract is between your entity and the contractor. The BuyBoard contract's general terms and conditions, standing alone, are not sufficient to document your entity's specific transaction. **THEREFORE, YOU SHOULD USE AN APPROPRIATE FORM OF CONSTRUCTION CONTRACT JUST AS YOU WOULD DO IF YOU PROCURED CONSTRUCTION SERVICES INDEPENDENTLY, USING COMPETITIVE SEALED PROPOSALS.** The contract must contain provisions required by state law including: performance and payment bonds, requirements for payment of prevailing wages to all construction workers, workers' compensation coverage for all workers and, on projects where contractor employees may have direct contact with students, criminal history record checks. Other provisions which should be considered in the construction contract are retainage, contingency, liquidated damages and dispute resolution, among others. By supplementing the BuyBoard contract with an appropriate form of construction contract, you ensure that your entity's unique interests are addressed and that your entity can enforce the contract directly.

- **Legal advice.** Because of the variety of laws that relate to construction-related purchasing and the potential risk of high exposure, you are well-advised to consult with your entity's legal counsel before procuring construction-related goods and services under any procurement method, including a purchasing cooperative.

This Advisory is provided for educational purposes only to facilitate a general understanding of the law. This Advisory is neither an exhaustive treatment on the subject nor is it intended to substitute for the advice of an attorney.

For more information about BuyBoard, contact us at 800-695-2919.

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- i. Tex. Gov't Code §791.025 and Tex. Local Gov't Code §271.102.
 - ii. Tex. Ed. Code §44.031(a) (school districts); Tex. Local Gov't Code §252.043(a)(municipalities) and §262.022(5-a) and §262.027(counties)
 - iii. Tex. Gov't Code §2254.004 and §791.011(h)
 - iv. Tex. Occ. Code §1051.703
 - v. Tex. Occ. Code §1001.0031(c)
 - vi. Tex. Occ. Code §1001.053
 - vii. Tex. Gov't Code §791.011(j), effective September 1, 2013
 - viii. Tex. Gov't Code §2253.021(a)

Issued March 31, 2014



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DEALERSHIP LISTINGS

If you have more than one location that will service a contract awarded under this Proposal Invitation, please list each location below. If additional sheets are required, please duplicate this form as necessary.

M.A.N.S. DISTRIBUTORS, INC.
Company Name

320 KELLWAY DR #108
Address

CARRINGTON TX 75006
City State Zip

972 930 0330 972 248 6267
Phone Number Fax Number

SADHNA PATEL
Contact Person

Company Name

Address

City State Zip

Phone Number Fax Number

Contact Person



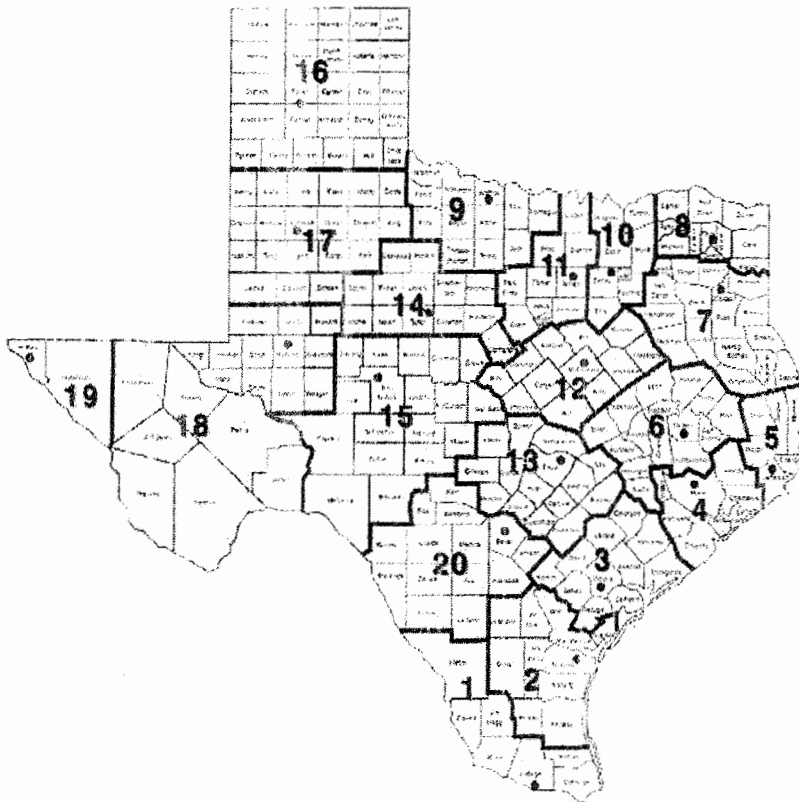
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TEXAS REGIONAL SERVICE DESIGNATION

Unless you designate otherwise on this form, you agree to service members of The Local Government Purchasing Cooperative statewide!

The Cooperative (referred to as "Texas Cooperative" in this Form I and Form J, State Service Designation) offers vendors the opportunity to service its members throughout the entire State of Texas. If you do not plan to service all Texas Cooperative members statewide, you **must** indicate the specific regions you will service on this form. Additionally, if you do not plan to service Texas Cooperative members (i.e., if you will service only states other than Texas), you must so indicate on this form.

Regional Education Service Centers



- I will service Texas Cooperative members statewide.
- I will not service Texas Cooperative members statewide. I will only service members in the regions checked below:

Region	Headquarters
<input type="checkbox"/> 1	Edinburg
<input type="checkbox"/> 2	Corpus Christi
<input type="checkbox"/> 3	Victoria
<input type="checkbox"/> 4	Houston
<input type="checkbox"/> 5	Beaumont
<input type="checkbox"/> 6	Huntsville
<input type="checkbox"/> 7	Kilgore
<input type="checkbox"/> 8	Mount Pleasant
<input type="checkbox"/> 9	Wichita Falls
<input type="checkbox"/> 10	Richardson
<input type="checkbox"/> 11	Fort Worth
<input type="checkbox"/> 12	Waco
<input type="checkbox"/> 13	Austin
<input type="checkbox"/> 14	Abilene
<input type="checkbox"/> 15	San Angelo
<input type="checkbox"/> 16	Amarillo
<input type="checkbox"/> 17	Lubbock
<input type="checkbox"/> 18	Midland
<input type="checkbox"/> 19	El Paso
<input type="checkbox"/> 20	San Antonio

M.A.A.S. DISTRIBUTORS, INC.

Company Name

Signature of Authorized Company Official

SADWA PATEL

Printed Name

- I will not service members of the Texas Cooperative.



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STATE SERVICE DESIGNATION

The Cooperative offers vendors the opportunity to service other governmental entities in the United States, including intergovernmental purchasing cooperatives such as the National Purchasing Cooperative BuyBoard. You must complete this form if you plan to service the entire United States, or will service only the specific states indicated. (Note: If you plan to service Texas Cooperative members, be sure that you complete Form I, Texas Regional Service Designation.)

I will service all states in the United States.

I will not service all states in the United States. I will service only the states checked below:

- | | |
|--|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Nebraska |
| <input type="checkbox"/> Alaska | <input type="checkbox"/> Nevada |
| <input type="checkbox"/> Arizona | <input type="checkbox"/> New Hampshire |
| <input type="checkbox"/> Arkansas | <input type="checkbox"/> New Jersey |
| <input type="checkbox"/> California (Public Contract Code 20118 & 20652) | <input type="checkbox"/> New Mexico |
| <input type="checkbox"/> Colorado | <input type="checkbox"/> New York |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> North Carolina |
| <input type="checkbox"/> Delaware | <input type="checkbox"/> North Dakota |
| <input type="checkbox"/> District of Columbia | <input type="checkbox"/> Ohio |
| <input type="checkbox"/> Florida | <input type="checkbox"/> Oklahoma |
| <input type="checkbox"/> Georgia | <input type="checkbox"/> Oregon |
| <input type="checkbox"/> Hawaii | <input type="checkbox"/> Pennsylvania |
| <input type="checkbox"/> Idaho | <input type="checkbox"/> Rhode Island |
| <input type="checkbox"/> Illinois | <input type="checkbox"/> South Carolina |
| <input type="checkbox"/> Indiana | <input type="checkbox"/> South Dakota |
| <input type="checkbox"/> Iowa | <input type="checkbox"/> Tennessee |
| <input type="checkbox"/> Kansas | <input type="checkbox"/> Texas |
| <input type="checkbox"/> Kentucky | <input type="checkbox"/> Utah |
| <input type="checkbox"/> Louisiana | <input type="checkbox"/> Vermont |
| <input type="checkbox"/> Maine | <input type="checkbox"/> Virginia |
| <input type="checkbox"/> Maryland | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Massachusetts | <input type="checkbox"/> West Virginia |
| <input type="checkbox"/> Michigan | <input type="checkbox"/> Wisconsin |
| <input type="checkbox"/> Minnesota | <input type="checkbox"/> Wyoming |
| <input type="checkbox"/> Mississippi | |
| <input type="checkbox"/> Missouri | |
| <input type="checkbox"/> Montana | |

This form will be used to ensure that you can service other governmental entities throughout the United States as indicated. Your signature below confirms that you understand your service commitments during the term of a contract awarded under this proposal.

M.A.N.S. DISTRIBUTORS INC
Company Name


Signature of Authorized Company Official

SADHNA PATEL
Printed Name



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NATIONAL PURCHASING COOPERATIVE VENDOR AWARD AGREEMENT

In accordance with the Terms and Conditions associated with this Proposal Invitation, a contract awarded under this Proposal Invitation may be "piggy-backed" by another governmental entity. The National Purchasing Cooperative is an intergovernmental purchasing cooperative formed by certain school districts outside of Texas to serve its members throughout the United States. If you agree to be considered for a piggy-back award by the National Purchasing Cooperative, you agree to the following terms and agree to serve National Purchasing Cooperative members in the states you have indicated on Form J, State Service Designation, in your Proposal.

By signing this form, Proposer (referred to in this Agreement as "Vendor") agrees as follows:

1. Vendor acknowledges that if The Local Government Purchasing Cooperative ("Texas Cooperative") awards Vendor a contract under this Proposal Invitation ("Underlying Award"), the National Purchasing Cooperative ("National Cooperative") may - but is not required to - "piggy-back" on or re-award all or a portion of that Underlying Award ("Piggy-Back Award"). By signing this National Cooperative Vendor Award Agreement ("Agreement"), Vendor accepts and agrees to be bound by any such Piggy-Back Award as provided for herein.
2. In the event National Cooperative awards Vendor a Piggy-Back Award, the National Cooperative Administrator ("BuyBoard Administrator") will notify Vendor in writing of such Piggy-Back Award, which award shall commence on the effective date stated in the Notice and end on the expiration date of the Underlying Award, subject to annual renewals as authorized in writing by the BuyBoard Administrator. Vendor agrees that no further signature or other action is required of Vendor in order for the Piggy-Back Award and this Agreement to be binding upon Vendor. Vendor further agrees that no interlineations or changes to this Agreement by Vendor will be binding on National Cooperative, unless such changes are agreed to by its BuyBoard Administrator in writing.
3. Vendor agrees that it shall offer its goods and services to National Cooperative members at the same unit pricing and same general terms and conditions, subject to applicable state laws in the state of purchase, as required by the Underlying Award. However, nothing in this Agreement prevents Vendor from offering National Cooperative members better (i.e., lower) competitive pricing and more favorable terms and conditions than those in the Underlying Award.
4. Vendor hereby agrees and confirms that it will serve those states it has designated on Form J (State Service Designation Form) of this Proposal Invitation. Any changes to the states designated on Form J must be approved in writing by the BuyBoard Administrator.
5. Vendor agrees to pay National Cooperative the service fee provided for in the Underlying Award based on the amount of purchases generated from National Cooperative members through the Piggy-Back Award. Vendor shall remit payment to National Cooperative on such schedule as it specifies (which shall not be more often than monthly). Further, upon request, Vendor shall provide National Cooperative with copies of all purchase orders generated from National Cooperative members for purposes of reviewing and verifying purchase activity. Vendor further agrees that National Cooperative shall have the right, upon reasonable written notice, to review Vendor's records pertaining to purchases made by National Cooperative members in order to verify the accuracy of service fees.



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6. Vendor agrees that the Underlying Award, including its General Terms and Conditions, are adopted by reference to the fullest extent such provisions can reasonably apply to the post-proposal/contract award phase. The rights and responsibilities that would ordinarily inure to the Texas Cooperative pursuant to the Underlying Award shall inure to National Cooperative; and, conversely, the rights and responsibilities that would ordinarily inure to Vendor in the Underlying Award shall inure to Vendor in this Agreement. Vendor recognizes and agrees that Vendor and National Cooperative are the only parties to this Agreement, and that nothing in this Agreement has application to other third parties, including the Texas Cooperative. In the event of conflict between this Agreement and the terms of the Underlying Award, the terms of this Agreement shall control, and then only to the extent necessary to reconcile the conflict.

7. This Agreement shall be governed and construed in accordance with the laws of the State of Rhode Island and venue for any dispute shall lie in the federal district court of Alexandria, Virginia.

8. Vendor acknowledges and agrees that the award of a Piggy-Back Award is within the sole discretion of National Cooperative, and that this Agreement does not take effect unless and until National Cooperative awards Vendor a Piggy-Back Award and the BuyBoard Administrator notifies Vendor in writing of such Piggy-Back Award as provided for herein.

WHEREFORE, by signing below Vendor agrees to the foregoing and warrants that it has the authority to enter into this Agreement.

MANS DISTRIBUTORS, INC

Name of Vendor

496-15

Proposal Invitation Number

Signature of Authorized Company Official

SADHANA PATEL

Printed Name of Authorized Company Official

07/01/15

Date



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FEDERAL AND STATE/PURCHASING COOPERATIVE DISCOUNT COMPARISON FORM

The Cooperative strives to provide its members with the best services and products at the best prices available. The Cooperative determines whether prices/discounts are fair and reasonable by comparing prices/discounts stated in your Proposal with prices/discounts you offer federal and state entities and other interlocal purchasing cooperatives (collectively referred to as "purchasing cooperative" in this form). Please respond to the following questions.

1. Provide the dollar value of sales to or through purchasing cooperatives at or based on an established catalog or market price during the previous 12-month period or the last fiscal year: \$OVER \$1,000,000 (The period of the 12 month period is _____ / _____). In the event that a dollar value is not an appropriate measure of the sales, provide and describe your own measure of the sales of the item(s).

2. Based on your written discounting policies are the discounts you offer the Cooperative equal to or better than the best price you offer other purchasing cooperatives acquiring the same items regardless of quantity or terms and conditions?

YES NO

3. Based on your written discounting policies, provide the information requested below for other purchasing cooperatives, either in the chart below or in an equivalent format. Rows should be added to accommodate as many purchasing cooperatives as required.

PURCHASING GROUP	DISCOUNT (%)	QUANTITY/VOLUME	FOB TERM
1. Federal General Services Adm.	20%	VARIOUS	DESTINATION
2. T-PASS			
3. U.S. Communities Purchasing Alliance			
4. The Cooperative Purchasing Network			
5. Houston-Galveston Area Council			
6. Other			

MY COMPANY DOES NOT CURRENTLY HAVE ANY OF THE ABOVE OR SIMILAR TYPE CONTRACTS.

CURRENT BUYBOARD VENDORS

If you are a current BuyBoard vendor, indicate the discount for your current BuyBoard contract and the proposed discount in this Proposal. Explain any difference between your current and proposed discounts.

Current Discount (%): 5% Proposed Discount (%): 5%

Explanation: _____

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

M.A.N.S. DISTRIBUTORS, INC.
 Company Name

Signature of Authorized Company Official

SADIA PATE
 Printed Name



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REFERENCES, PRICE/DISCOUNT INFORMATION AND MARKETING STRATEGY

PART I: For your Proposal to be considered, you must supply a minimum of five (5) individual governmental entity references. Provide the information requested below, including the existing price/discounts you offer each customer. The Cooperative determines whether prices/discounts are fair and reasonable by comparing prices/discounts stated in your Proposal with the prices/discounts you offer other governmental customers. Attach additional pages if necessary.

Entity Name	Contact	Phone#	Discount	Quantity/ Volume	FOB Term
1. DUSD	JAMES ROBINSON	972.925.4772	20%	CONTRACT	DESTINATION
CITY OF DALLAS	JAMES ARCHIE	214.670.6171		CONTRACT	DESTINATION
2. AVIATION	MARIA GIRJAWA	214.653.2975		CONTRACT	DESTINATION
DALLAS COUNTY	SEAN STEPHENS	605.456.4754		CONTRACT	DESTINATION
3. MEDICAL CENTER	DIVYA PATEL	757.812.3317			ORIGIN
4. WMP PROPERTIES					

Do you ever modify your written policies or standard governmental sales practices as identified in the above chart to give better discounts (lower prices) than indicated? YES NO If YES, please explain: _____

PART II: For your Proposal to be considered, you must submit the **MARKETING STRATEGY** you will use if the Cooperative accepts all or part of your Proposal. (Example: How you will initially inform Cooperative members of your BuyBoard contract, and how you will continue to support the BuyBoard for the duration of the contract period.) Attach additional pages if necessary.

SEND BROCHURES AND CATALOGS TO DIFFERENT ENTITIES

By signature below, I certify that the above is true and correct and that I am authorized by my company to make this certification.

M.A.N.S. DISTRIBUTORS
 Company Name

Signature of Authorized Company Official

SADHNA PATEL
 Printed Name



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CONFIDENTIAL/PROPRIETARY INFORMATION FORM

A. Public Disclosure Laws

All Proposals, forms, documentation, or other materials submitted by Vendor to the Cooperative in response to this Proposal Invitation may be subject to the disclosure requirements of the Texas Public Information Act (Texas Government Code chapter 552.001, *et. seq.*) or similar disclosure law. Proposer must clearly identify on this form any information in its Proposal (including forms, documentation, or other materials submitted with the Proposal) that Proposer considers proprietary or confidential. If Proposer fails to properly identify the information, the Cooperative shall have no obligation to seek protection of such information from public disclosure should a member of the public or other third party request access to the information under the Texas Public Information Act or similar disclosure law. Proposer will be notified of any third party request for information in a Proposal that Proposer has identified in this form as proprietary or confidential.

Does your Proposal (including forms, documentation, or other materials submitted with the Proposal) contain information which Vendor considers proprietary or confidential?

Please check (✓) one of the following:

NO, I certify that none of the information included with this Proposal is considered confidential or proprietary.

YES, I certify that this Proposal contains information considered confidential or proprietary and all such information is specifically identified on this form.

If you responded "YES", you must identify below the specific information you consider confidential or proprietary. List each page number, form number, or other information sufficient to make the information readily identifiable. The Cooperative and its Administrator will not be responsible for a Proposer's failure to clearly identify information considered confidential or proprietary. Further, by submitting a Proposal, Proposer acknowledges that the Cooperative and its Administrator will disclose information when required by law, even if such information has been identified herein as information the vendor considers confidential or proprietary.

Confidential / Proprietary Information:

(Attach additional sheets if needed.)



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B. Copyright Information

Does your Proposal (including forms, documentation, or other materials submitted with the Proposal) contain copyright information?

Please check (✓) one of the following:

NO, Proposal (including forms, documentation, or other materials submitted with the Proposal) does not contain copyright information.

YES, Proposal (including forms, documentation, or other materials submitted with the Proposal) does contain copyright information.

If you responded "YES", identify below the specific documents or pages containing copyright information.

Copyright Information: _____

(Attach additional sheets if needed.)

C. Consent to Release Confidential/Proprietary/Copyright Information to BuyBoard Members

BuyBoard members (Cooperative and nonprofit members) seeking to make purchases through the BuyBoard may wish to view information included in the Proposals of awarded Vendors. If you identified information on this form as confidential, proprietary, or subject to copyright, and you are awarded a BuyBoard contract, your acceptance of the BuyBoard contract award constitutes your consent to the disclosure of such information to BuyBoard members, including posting of such information on the secure BuyBoard website for members. Note: Neither the Cooperative nor its Administrator will be responsible for the use or distribution of information by BuyBoard members or any other party.

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

M.A.N.S. DISTRIBUTORS, INC
Company Name

[Signature]
Signature of Authorized Company Official

SADHNA PATEL
Printed Name

07/01/15
Date



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VENDOR BUSINESS NAME FORM

By submitting a Proposal, Proposer is seeking to enter into a legal contract with the Cooperative. As such, a Proposer must be an individual or legal business entity capable of entering into a binding contract. Proposers, must completely and accurately provide the information requested below or your Proposal may be deemed non-responsive.

Name of Proposing Company: M.A.N.S. DISTRIBUTORS, INC.
(List the legal name of the company seeking to contract with the Cooperative. Do NOT list an assumed name, dba, aka, etc. here. Such information may be provided below. If you are submitting a joint proposal with another entity to provide the same proposed goods or services, each submitting entity should complete a separate vendor information form. Separately operating legal business entities, even if affiliated entities, which propose to provide goods or services separately must submit their own Proposals.)

Please check (✓) one of the following:

Type of Business:

Individual/Sole Proprietor

Corporation

Limited Liability Company

Partnership

Other If other, identify _____

State of Incorporation (if applicable): TEXAS

Federal Employer Identification Number: 75 2664331
(Vendor must include a completed W-9 form with their proposal)

List the Name(s) by which Vendor, if awarded, wishes to be identified on the BuyBoard: *(Note: If different than the Name of Proposing Company listed above, only valid trade names (dba, aka, etc.) of the Proposing Company may be used and a copy of your Assumed Name Certificate(s), if applicable, must be attached.)*

M.A.N.S. DISTRIBUTORS, INC.



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FORMS CHECKLIST

(Please check (✓) the following)

- Completed: **Proposer's Agreement and Signature** (Form A)
- Completed: **Vendor Purchase Order, Request for Quotes, and Invoice Receipt Options** (Form B)
- Completed: **Felony Conviction Disclosure and Debarment Certification** (Form C)
- Completed: **Resident/Nonresident Certification** (Form D)
- Completed: **Historically Underutilized Business (HUB) Certification** (Form E)
- Completed: **Affirmation Regarding Construction Related Goods and Services** (Form F)
- Completed: **Deviation/Compliance Signature Form** (Form G)
- Completed: **Dealership Listings** (Form H)
- Completed: **Texas Regional Service Designation** (Form I)
- Completed: **State Service Designation** (Form J)
- Completed: **National Purchasing Cooperative Vendor Award Agreement** (Form K)
- Completed: **Federal and State/Purchasing Cooperative Discount Comparison Form** (Form L)
- Completed: **References, Price/Discount Information, and Marketing Strategy** (Form M)
- Completed: **Confidential/Proprietary Information Form** (Form N)
- Completed: **Vendor Business Name Form** (Form O)
- Completed: **Forms Checklist** (Form P)
- Completed: **Proposal Specification Form with Catalogs/Pricelists & Evaluation Items** (Form Q)
**Catalogs/pricelists must be submitted with proposal response or response will not be considered.*



Proposal Invitation No. 496-15-Office Supplies and Equipment
 (Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
Section I: Office Equipment, Products, and Supplies					
1	Discount (%) Off Catalog/Pricelist for General Office Supplies	Please state the discount (%) off catalog/pricelist for General Office Supplies - all types of office consumables and supplies. Catalog/Pricelist MUST be included or proposal will not be considered.	51%	M.A.N.S. OFFICE SUPPLIES & EQUIPMENT CATALOG	
2	Discount (%) Off Catalog/Pricelist for Office Equipment and Electronics	Please state the discount (%) off catalog/pricelist for Office Equipment and Electronics - all types of office equipment and electronics. Catalog/Pricelist MUST be included or proposal will not be considered.	51%	M.A.N.S. OFFICE SUPPLIES & EQUIPMENT CATALOG	
3	Discount (%) Off Catalog/Pricelist for Calculators	Please state the discount (%) off catalog/pricelist for Calculators - all types of graphing calculators, office calculators, and accessories. Catalog/Pricelist MUST be included or proposal will not be considered.	51%	M.A.N.S. OFFICE SUPPLIES & EQUIPMENT CATALOG	
4	Discount (%) Off Catalog/Pricelist for All Other Office Products	Please state the discount (%) off catalog/pricelist for All Other Office Products - all other types of office products. Catalog/Pricelist MUST be included or proposal will not be considered.	51%	M.A.N.S. OFFICE SUPPLIES & EQUIPMENT CATALOG	

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal



P.O. Box 400
Austin, TX 78767-0400
800.695.2919 | 512.467.0222 | Fax: 800.211.5454
buyboard.com

October 10, 2016

Sent via Email to:bavna@mans.us

Kara Bavna
M.A.N.S. Distributors, Inc.
3120 Kellway Dr#108
Carrollton TX 75006

Re: Office Supplies & Equipment
BuyBoard Contract 496-15

The Local Government Purchasing Cooperative (BuyBoard) awarded your company Office Supplies & Equipment Proposal, RFP 496-15, effective November 1, 2015 through October 31, 2016, with two possible one-year renewals. At this time, we are renewing your contract through October 31, 2017.

All discounts, terms, and conditions of your proposal contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me immediately via email at connie.burkett@tasb.org.

Reminder: Once a BuyBoard contract is awarded, vendors must generate a minimum of \$15,000 annually or they may not be offered a contract renewal. Evaluations will be made annually, prior to the expiration date of the contract term, and the BuyBoard reserves the right to discontinue the vendor's contract at that time.

Additionally, **receipt of a purchase order directly from a Cooperative member is not within the guidelines of the Cooperative.** Accepting orders directly from a member entity may result in a violation of the State of Texas competitive bid statutes, and could cause cancellation of this proposal award. Therefore, all orders must be processed through the Cooperative in order to comply with the contract. We request your assistance in immediately forwarding any orders received directly from member entities. Purchase orders may be sent to us either by fax (800-211-5454) or by email (info@buyboard.com). If by chance an order sent directly to you has been unintentionally processed, please forward it to the Cooperative and note it as **RECORD ONLY** to prevent duplication.

If you have questions or comments concerning this renewal, please contact me as soon as possible at connie.burkett@tasb.org. We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

Connie W Burkett
Contract Administrator



The Local Government Purchasing Cooperative is endorsed by the Texas Association of School Boards, Texas Municipal League, Texas Association of Counties, and the Texas Association of School Administrators.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

21st

day of

March

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law relative to a conditional use permit for Kellie Dickenson and Jason Karrick for an agribusiness oriented to and exclusively serving the agricultural community on 27.63 acres located at 19175 N Old Highway 63 N. Sturgeon.

Done this 21st day of March, 2017.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

CONDITIONAL USE PERMIT BOONE COUNTY, MISSOURI

PROPERTY OWNER: Kellie Dickenson and Jason Karrick

ADDRESS: 19175 N Old Hwy 63 N

LEGAL DESCRIPTION: NW1/4 Sec. 25 and NE1/4 Sec26, Twp 51 N, Rge 13W.

TAX PARCEL: 02-902-25-00-004.02

ZONING: A-2 (Agriculture)

DATE APPROVED: 2/28/2017

CONDITIONAL USE: Agribusiness oriented to and exclusively serving the agricultural community.

CONDITIONS OF APPROVAL:

1. Only agricultural equipment is to be served by this business.
2. Any expansion beyond the buildings shown on the exhibit will require revision to the conditional use permit.
3. That the construction of the proposed commercial building be subject to the requirements of the Boone County Fire Protection District & Boone County Resource Management, Building Inspection Division.
4. Dust-free surfacing (minimum of chip-seal) of the driveway and parking surfaces serving the business will be required.
5. Hours of operation shall be limited to 8:00 AM to 5:00 PM Monday through Friday.
6. No operation on the following holidays: New Years Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day.

VOID DATE: Void if not used for 12 month period.

EXPIRATION DATE: N/A

ORDER OF APPROVAL

The Boone County Commission through its presiding officer hereby approves issuance of the above conditional use permit as prescribed above, subject to the conditions of approval specified above. Subject to the conditions for issuance and use of this permit, the Commission finds in issuance of this permit that all requirements for issuance are satisfied and that the Commission further makes its findings of fact and conclusions of law in accordance with the provisions shown on the reverse side hereof, validating issuance of this permit. This permit shall not be valid unless countersigned by the Director of the Boone County Department of Planning and Building Inspection and shall expire unless the use authorized hereunder is exercised within one year after the approval date shown above. This permit shall also be revocable for violation of any term or condition contained in this permit upon the complaint of the director and a showing of good cause upon order of the Boone County Commission in accordance with the regulations applicable hereto.

ATTEST:

Wendy S. Doremy
County Clerk

BOONE COUNTY, MISSOURI
BOONE COUNTY COMMISSION

by [Signature]
Presiding Commissioner

APPROVED:

[Signature]
Director, Boone County Resource Management Department

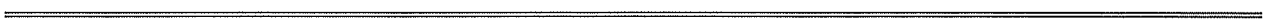
Dated: 3/17/2017

FINDINGS OF FACT AND CONCLUSIONS OF LAW

Subject to the conditions of approval, the Boone County Commission finds and concludes in issuance of this permit that:

1. The establishment, maintenance, operation and use of the conditional use permit issued hereunder will not be detrimental to or endanger the public health, safety, comfort or general welfare, and
2. The conditional use permit issued hereunder will not be injurious to the use and enjoyment of other property in the immediate vicinity of the property which is the subject matter of this permit with respect to the purposes already permitted by these regulations, and
3. The conditional use permit and authorized uses thereunder will not substantially diminish or impair property values of existing properties in the neighborhood surrounding the property which is the subject matter of this permit, and
4. All necessary public facilities for use of the land subject to this permit are or will be available if the conditions for issuance are satisfied, and
5. The conditional use permit issued hereunder and the authorized uses under such permit will not impede the normal or orderly development or improvement of surrounding property for the uses permitted within the zoning district, and
6. The grant of this conditional use permit will not hinder the flow of traffic or result in traffic congestion on the public roads and that adequate access points to the subject property from public streets are available, and
7. The uses authorized by this conditional use permit are otherwise in conformity with the regulations pertaining to the zoning districts in which the uses are located and that there is a public necessity for the issuance of the conditional use permit hereunder.

The Commission, by authorizing issuance of the conditional use permit hereunder, further concludes as a matter of law that issuance of the permit is proper under the zoning regulations of Boone County in effect at the time of issuance and the general statutes and laws of this state.



Additional Findings:

The County Commission further finds as fact in support of issuance of this conditional use permit the following to be true:

This facility can be operated such that it will have no impact on the neighborhood, existing utilities, property values or road access.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

21st

day of March

20 17

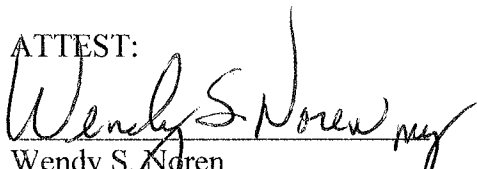
the following, among other proceedings, were had, viz:

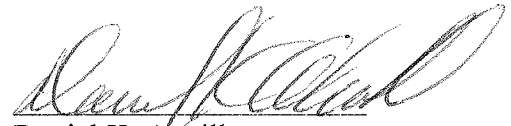
Now on this day the County Commission of the County of Boone does hereby approve the attached agreement between Boone County and First Chance for Children for use of the Centralia Clinic.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement for Centralia Facility Usage.

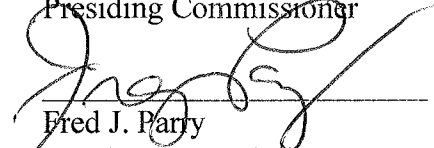
Done this 21st day of March, 2017.

ATTEST:

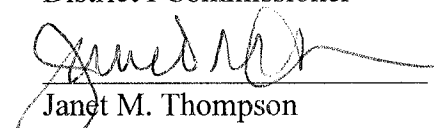

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

CENTRALIA FACILITY USAGE AGREEMENT

THIS AGREEMENT dated the 21ST day of March 2017, is made between **The County of Boone**, 801 E. Walnut, Room #333, Columbia, Missouri 65201 (County) and **First Chance for Children**, a Missouri Nonprofit Corporation, 1010 Fay St, Columbia, Missouri, 65201 (FC4C).

WHEREAS, FC4C wants to use county controlled property and improvements located at 1021 East Highway 22, Centralia, Missouri, 65240, (hereinafter referred to as "the Property") for its Lend and Learn Library; and,

WHEREAS, County finds that such FC4C use provides a valuable service to the public.

NOW, THEREFORE, IN CONSIDERATION of the parties' performance of the obligations contained herein, the parties agree as follows:

1. **Term** – This agreement shall commence on the date of contract execution, and will run month to month thereafter.
2. **Consideration** – For the use of the premises FC4C shall pay to County a fee of \$250.00 per month. FC4C shall make the first such payment on March 20, 2017, and subsequent payments thereafter will be due on the 20th of each subsequent month that this agreement continues. FC4C shall pay that fee to the County at the address for the County indicated above. There shall be no security deposit.
3. **Demised Premises** – FC4C may use the portions of the property as shown on Exhibit A, attached hereto: the entry area, conference room, the rest room, and a portion of the reception area. The County will provide one diaper changing table and one telephone line.
4. **Usage of Demised Premises** – FC4C shall have full use of the Demised Premises for its Lend and Learn Library on Tuesdays and Thursdays from 9 am until 12:30 pm every week while FC4C's use continues. Also, while FC4C's use continues FC4C may arrange to use the property one Saturday per month, if the County determines the property is available, by contacting the Boone County Commission office. County will retain complete access to the Property at all times.
5. **Condition of Property, Repairs, and Maintenance** -
 - a. As-is condition. FC4C agrees to accept the property and buildings in "as is" condition. FC4C acknowledges that County makes no warranties, express or implied, to any aspect of the Property's fitness for any particular use. FC4C shall neither alter the property in any way, nor paint any part of the property, nor attach any furniture or fixtures to the property, nor place any removable items on the walls without County's prior written approval.

- b. Responsibility for Damages: FC4C will be responsible for all damage of any nature to any part of the premises or to any member of the public that results in any way from its use of the Demised Premises. FC4C will maintain the area in a neat, clean, and orderly manner and return the Property to County clean and without any excessive wear and tear at the end of this Agreement.
 - c. Notification of any damage. FC4C will notify County's designee of any damage to the facilities or Property during this Agreement.
 - d. Locks and Entry: Entry is by key code. County will provide FC4C's designee with that code, and FC4C will both maintain the confidentiality of that code and be responsible for any breach of the confidentiality, whether FC4C is negligent or not. FC4C will be responsible for any County or other user or general public loss or any damage whatsoever resulting from the use of that code, whether negligent or not, will immediately identify to the County any persons having knowledge of the code, and will be responsible for having the code changed immediately upon the termination or separation of any person having that code.
6. **No Smoking**: Smoking is prohibited on the Property.
7. **Indemnity and Hold Harmless** –To the fullest extent permitted by law, FC4C shall indemnify, hold harmless, and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses, and expenses (including but not limited to attorney fees) arising by reason of any act or failure to act, negligent or otherwise, of FC4C, of anyone directly or indirectly employed by FC4C, or of anyone for whose acts FC4C might be liable, in connection with this Agreement.
8. **Governing Law and venue** – The laws of the State of Missouri shall govern this Agreement, and any action relating to this Agreement shall be brought in the Circuit Court of Boone County, Missouri.
9. **Authority of Signatories** – Each of the persons signing this Agreement on behalf of either party represent that he/she has been duly authorized and empowered, by order, ordinance or otherwise, to execute this Agreement and that all necessary action on behalf of said party to effectuate said authorization has been taken and done.
10. **Binding Effect** – This Agreement shall be binding upon the parties hereto and their successors and assigns for so long as this Agreement remains in full force and effect
11. **Entire Agreement** – This Agreement constitutes the entire Agreement between the parties regarding FC4C's use of these premises, and supersedes any prior negotiations, written or verbal, and any other proposal or contractual Agreement regarding FC4C's use of these premises. This Agreement may only be amended by a signed writing executed with the same formality as this Agreement.

12. **Termination** – This Agreement may be terminated by either party at any time upon 30 days' written notice to the other party.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this Agreement on the day and year first above written.

First Chance for Children

Boone County, Missouri


By:



Exec. Director

Dated: March 8, 2017

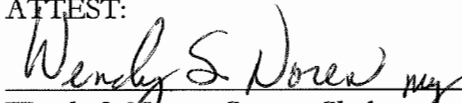
By:



Daniel K. Atwill, Presiding Comm.

Dated: 3-21-17

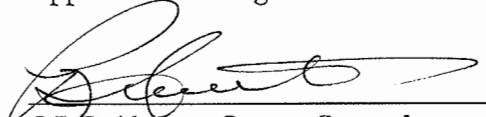
ATTEST:



Wendy S. Noren, County Clerk

Dated: _____

Approved as to Legal Form:



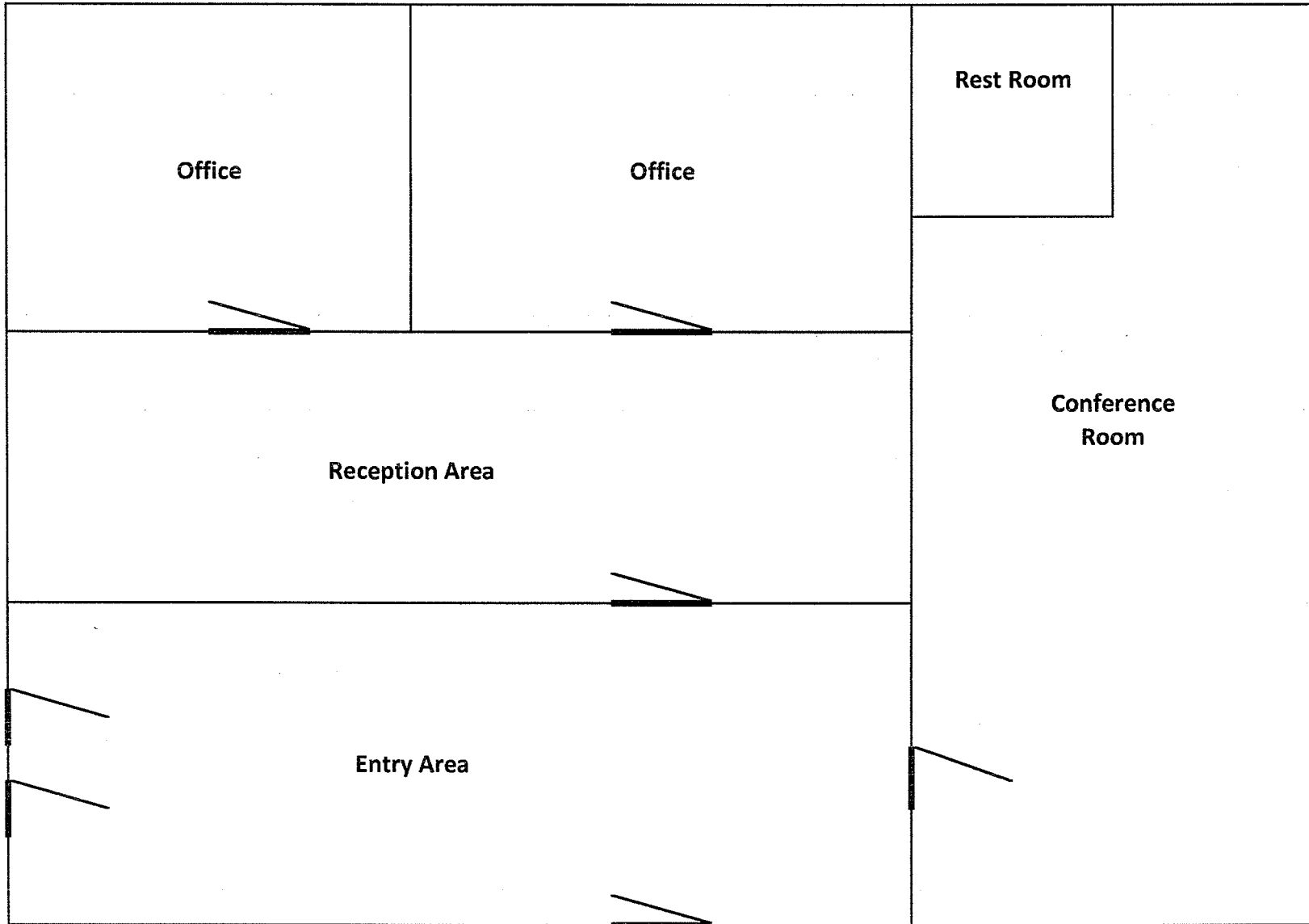
C.J. Dykhouse, County Counselor

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

June Pitchford by NA 3-13-17
Auditor Revenue Only Date

Exhibit A
Centrailia Office



CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 17

County of Boone

21st

day of March

20 17

In the County Commission of said county, on the

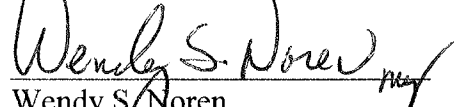
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Auditor's Office as a 2016 reconciliation relating to an increase due to the release of reserved funds to cover out of facility inmate housing.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2906	72000	Contract Inmate Housing - LE Tax	Out of Facility Housing		110,000
					110,000

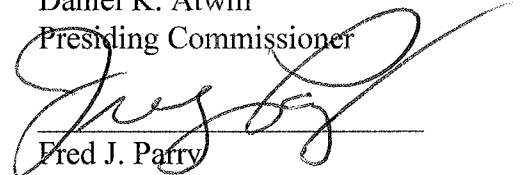
Done this 21st day of March, 2017.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner

Breakout of Reserved Fund Balance for Law Enforcement Services Fund

		Judicial Information System	Future Out-of-Facility Inmate Housing	Balance
2003	Initial Amount for Information System	\$ 250,000		\$ 250,000
2008	Unused Appropriations 2003 - 2007 - Inmate Housing	\$ -	\$ 538,000	\$ 788,000
2008	Unused Appropriations for 2008 - Inmate Housing	\$ -	\$ 91,000	\$ 879,000
2009	Unused Appropriations for 2009 - Inmate Housing (\$154,328 unspent but not available to add to Reserve Balance)	\$ -	\$ -	\$ 879,000
2010	Unused Appropriation for 2010 Inmate Housing (\$132,158 unspent)	\$ -	\$ 132,000	\$ 1,011,000
2011	Unused Appropriation for 2011 Inmate Housing (\$22,301 unspent)		\$ 22,300	\$ 1,033,300
2012	Unused appropriation for 2012 Inmate Housing (\$180,000)	\$ -	\$ 180,000	\$ 1,213,300
2013	Unused appropriation for 2013 Inmate Housing (\$140,000)	\$ -	\$ 140,000	\$ 1,353,300
2014	Unused appropriation for 2014 Inmate Housing (\$100,600)	\$ -	\$ 100,600	\$ 1,453,900
2015	Unused appropriation for 2015 Inmate Housing (\$91,000)	\$ -	\$ 91,900	\$ 1,545,800
2016	Release of funds for Information System (RMS)	\$ (250,000)	\$ -	\$ 1,295,800
2016	Estimated unused appropriation for 2016 Inmate Housing (\$45,000)	\$ -	\$ (110,000)	\$ 1,185,800
		<u>\$ -</u>	<u>\$ 1,185,800</u>	

SUBLSCR	BOONE	SUBSIDIARY LEDGER INQUIRY MAIN SCREEN	3/02/17 12:08:14
Year	2016	Original Appropriation	195,000.00
Dept	2906 CONTRACT INMATE HOUSING-LE TAX	Revisions	
Acct	70000 CONTRACTUAL SERVICES	Original + Revisions	195,000.00
Fund	290 LAW ENFORCEMENT SERVICES FUND	Expenditures	304,368.68
		Encumbrances	
Class/Account	C CLASS	Actual To Date	304,368.68
Account Type	E EXPENSE	Remaining Balance	109,368.68-
Normal Balance	D DEBIT	Shadow Balance	109,928.68-

Expenditures by Period

January		July	1,080.00
February	1,230.00	August	
March		September	99,024.19
April	520.40	October	53,151.00
May	160.00	November	50,266.30
June	1,504.79	December	97,432.00

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

Year	<u>2016</u>	Original Appropriation	<u>180,000.00</u>
Dept.	<u>2906 CONTRACT INMATE HOUSING-LE TAX</u>	Revisions	
Acct.	<u>72000 OUT OF FACILITY INMATE HOUSING</u>	Original + Revisions	<u>180,000.00</u>
Fund	<u>290 LAW ENFORCEMENT SERVICES FUND</u>	Expenditures	<u>297,698.19</u>
		Encumbrances	
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>297,698.19</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>117,698.19-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>118,258.19-</u>

Expenditures by Period

January	_____	July	_____
February	_____	August	_____
March	_____	September	<u>98,639.19</u>
April	_____	October	<u>52,883.00</u>
May	_____	November	<u>49,196.00</u>
June	_____	December	<u>96,980.00</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

290 LAW ENFORCEMENT SERVICES FUND

<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET ADJUSTMENTS</u>	<u>BUDGET + ADJUSTMENTS</u>	<u>REVENUES/ EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>REVENUES/ EXPEND + ENCM</u>	<u>% OF BUDGET</u>	<u>REMAINING BALANCE</u>	<u>% REMAINING</u>
3110 SALES TAXES	3,627,000.00	.00	3,627,000.00	2,895,242.51	.00	2,895,242.51	79	731,757.49	20
CLASS 3100 TOTALS *****	3,627,000.00	.00	3,627,000.00	2,895,242.51	.00	2,895,242.51	79	731,757.49	20
3711 INT-OVERNIGHT	800.00	.00	800.00	1,283.48	.00	1,283.48	160	483.48-	60-
3712 INT-LONG TERM INVEST	14,000.00	.00	14,000.00	26,664.07	.00	26,664.07	190	12,664.07-	90-
3798 INC/DEC IN FV OF INVESTMENTS	.00	.00	.00	9,645.10-	.00	9,645.10-	0	9,645.10	0
CLASS 3700 TOTALS *****	14,800.00	.00	14,800.00	18,302.45	.00	18,302.45	123	3,502.45-	23-
3835 SALE OF CAPITAL FIXED ASSET	37,675.00	.00	37,675.00	2,305.00	.00	2,305.00	6	35,370.00	93
3891 DIVIDENDS/REBATES	.00	.00	.00	750.00	.00	750.00	0	750.00-	0
CLASS 3800 TOTALS *****	37,675.00	.00	37,675.00	3,055.00	.00	3,055.00	8	34,620.00	91
3917 OTI: FROM SPECIAL REVENUE FUND	37,657.00	.00	37,657.00	37,657.00	.00	37,657.00	100	.00	0
3946 INS PROCEEDS-CAP ASSET RETIRED	.00	21,450.00	21,450.00	21,450.00	.00	21,450.00	100	.00	0
CLASS 3900 TOTALS *****	37,657.00	21,450.00	59,107.00	59,107.00	.00	59,107.00	100	.00	0
TOTAL REVENUES *****	3,717,132.00	21,450.00	3,738,582.00	2,975,706.96	.00	2,975,706.96	79	762,875.04	20
10100 SALARIES & WAGES	1,997,096.00	.00	1,997,096.00	1,845,278.24	.00	1,845,278.24	92	151,817.76	7
10110 OVERTIME	157,500.00	.00	157,500.00	179,422.79	.00	179,422.79	113	21,922.79-	13-
10115 SHIFT DIFFERENTIAL	12,302.00	.00	12,302.00	12,303.62	.00	12,303.62	100	1.62-	0
10120 HOLIDAY WORKED	31,089.00	.00	31,089.00	34,163.14	.00	34,163.14	109	3,074.14-	9-
10125 FAMILY HOLIDAY WORKED PREMIUM	.00	.00	.00	3,462.52	.00	3,462.52	0	3,462.52-	0
10200 FICA	168,149.00	.00	168,149.00	154,672.98	.00	154,672.98	91	13,476.02	8
10300 HEALTH INSURANCE	177,510.00	.00	177,510.00	155,068.58	.00	155,068.58	87	22,441.42	12
10325 DISABILITY INSURANCE	8,278.00	.00	8,278.00	7,419.61	.00	7,419.61	89	858.39	10
10330 CNTY PD DEPENDENT PREM-HEALTH	39,123.00	.00	39,123.00	34,017.92	.00	34,017.92	86	5,105.08	13
10331 CNTY PD DEPENDENT PREM-DENTAL	1,887.00	.00	1,887.00	1,359.79	.00	1,359.79	72	527.21	27
10350 LIFE INSURANCE	1,464.00	.00	1,464.00	1,300.00	.00	1,300.00	88	164.00	11
10375 DENTAL INSURANCE	12,810.00	.00	12,810.00	11,610.50	.00	11,610.50	90	1,199.50	9
10400 WORKERS COMP	50,915.00	.00	50,915.00	43,998.78	.00	43,998.78	86	6,916.22	13
10500 401(A) MATCH PLAN	16,640.00	.00	16,640.00	13,330.00	.00	13,330.00	80	3,310.00	19
CLASS 10000 TOTALS *****	2,674,763.00	.00	2,674,763.00	2,497,408.47	.00	2,497,408.47	93	177,354.53	6

290 LAW ENFORCEMENT SERVICES FUND

<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET ADJUSTMENTS</u>	<u>BUDGET + ADJUSTMENTS</u>	<u>REVENUES/ EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>REVENUES/ EXPEND + ENCM</u>	<u>% OF BUDGET</u>	<u>REMAINING BALANCE</u>	<u>% REMAINING</u>
22000 POSTAGE	200.00	.00	200.00	141.63	.00	141.63	70	58.37	29
22500 SUBSCRIPTIONS/PUBLICATIONS	300.00	.00	300.00	.00	.00	.00	0	300.00	100
23000 OFFICE SUPPLIES	1,860.00	.00	1,860.00	333.62	.00	333.62	17	1,526.38	82
23001 PRINTING	200.00	.00	200.00	4.20	.00	4.20	2	195.80	97
23015 COMPUTER SUPPLIES	250.00	.00	250.00	.00	.00	.00	0	250.00	100
23016 MAGNETIC MEDIA	75.00	.00	75.00	.00	.00	.00	0	75.00	100
23018 PRINTER SUPPLIES	100.00	.00	100.00	95.70	.00	95.70	95	4.30	4
23027 INMATE WORK/INCENTIVE SUPPLY	2,000.00	.00	2,000.00	607.41	.00	607.41	30	1,392.59	69
23050 OTHER SUPPLIES	6,980.00	.00	6,980.00	7,659.54	.00	7,659.54	109	679.54-	9-
23200 AMMUNITION	17,353.00	.00	17,353.00	.00	.00	.00	0	17,353.00	100
23201 AMMUNITION (LESS-LETHAL)	9,055.00	.00	9,055.00	6,422.51	2,574.88	8,997.39	99	57.61	0
23300 UNIFORMS	11,468.00	542.00-	10,926.00	3,772.62	5,064.18	8,836.80	80	2,089.20	19
23305 UNIFORM MAINTENANCE	1,457.00	.00	1,457.00	240.00	.00	240.00	16	1,217.00	83
23850 MINOR EQUIP & TOOLS (<\$1000)	10,800.00	.00	10,800.00	6,347.96	.00	6,347.96	58	4,452.04	41
23855 FURNITURE/FIXTURE <\$1000	.00	.00	.00	594.46	.00	594.46	0	594.46-	0
23860 VEHICLE EQUIPMENT <\$1000	102,838.00	.00	102,838.00	74,807.07	21,713.18	96,520.25	93	6,317.75	6
CLASS 20000 TOTALS *****	164,936.00	542.00-	164,394.00	101,026.72	29,352.24	130,378.96	79	34,015.04	20
37000 DUES & PROF CERTIFCTN/LICENSE	1,740.00	.00	1,740.00	1,360.00	.00	1,360.00	78	380.00	21
37200 SEMINARS/CONFEREN/MEETING	2,118.00	.00	2,118.00	2,812.00	.00	2,812.00	132	694.00-	32-
37210 TRAINING/SCHOOLS	2,170.00	.00	2,170.00	1,105.00	.00	1,105.00	50	1,065.00	49
37220 TRAVEL (AIRFARE, MILEAGE, ETC)	3,601.00	.00	3,601.00	1,508.60	.00	1,508.60	41	2,092.40	58
37230 MEALS & LODGING-TRAINING	12,281.00	.00	12,281.00	3,221.90	.00	3,221.90	26	9,059.10	73
37240 REGISTRATION/TUITION	750.00	.00	750.00	600.00	.00	600.00	80	150.00	20
CLASS 30000 TOTALS *****	22,660.00	.00	22,660.00	10,607.50	.00	10,607.50	46	12,052.50	53
48000 TELEPHONES	5,580.00	.00	5,580.00	4,557.57	.00	4,557.57	81	1,022.43	18
48002 DATA COMMUNICATIONS	17,488.00	.00	17,488.00	17,487.96	.00	17,487.96	99	.04	0
48050 CELLULAR/MOBILE DEVICE SERVICE	31,591.00	.00	31,591.00	30,312.48	.00	30,312.48	95	1,278.52	4
48100 NATURAL GAS	2,500.00	.00	2,500.00	1,741.79	.00	1,741.79	69	758.21	30
48200 ELECTRICITY	5,000.00	.00	5,000.00	5,390.26	.00	5,390.26	107	390.26-	7-
48300 WATER	300.00	.00	300.00	352.17	.00	352.17	117	52.17-	17-
48500 STORM WATER UTILITY	150.00	.00	150.00	166.03	.00	166.03	110	16.03-	10-

290 LAW ENFORCEMENT SERVICES FUND

REPORT RUN TIME: 14:21:22

<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET ADJUSTMENTS</u>	<u>BUDGET + ADJUSTMENTS</u>	<u>REVENUES/ EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>REVENUES/ EXPEND + ENCM</u>	<u>% OF BUDGET</u>	<u>REMAINING BALANCE</u>	<u>% REMAINING</u>
48600 SEWER USE	250.00	.00	250.00	325.57	.00	325.57	130	75.57-	30-
CLASS 40000 TOTALS *****	62,859.00	.00	62,859.00	60,333.83	.00	60,333.83	95	2,525.17	4
59200 LOCAL MILEAGE	350.00	.00	350.00	35.64	.00	35.64	10	314.36	89
CLASS 50000 TOTALS *****	350.00	.00	350.00	35.64	.00	35.64	10	314.36	89
60050 EQUIP SERVICE CONTRACT	10,468.00	.00	10,468.00	7,802.70	.00	7,802.70	74	2,665.30	25
60200 EQUIP REPAIRS/MAINTENANCE	5,250.00	.00	5,250.00	.00	.00	.00	0	5,250.00	100
60250 EQUIPMENT INSTALLATION CHARGES	47,880.00	.00	47,880.00	27,006.99	8,800.00	35,806.99	74	12,073.01	25
CLASS 60000 TOTALS *****	63,598.00	.00	63,598.00	34,809.69	8,800.00	43,609.69	68	19,988.31	31
70050 SOFTWARE SERVICE CONTRACT	59,797.00	7,876.00	67,673.00	65,775.60	888.00	66,663.60	98	1,009.40	1
71100 OUTSIDE SERVICES	48,300.00	.00	48,300.00	48,265.09	.00	48,265.09	99	34.91	0
71101 PROFESSIONAL SERVICES	500.00	15,636.00	16,136.00	.00	15,636.44	15,636.44	96	499.56	3
71500 BUILDING USE/RENT CHARGE	33,017.00	.00	33,017.00	33,017.00	.00	33,017.00	100	.00	0
71526 DISPOSAL SERVICES	540.00	.00	540.00	540.00	.00	540.00	100	.00	0
71550 WORK RELEASE CONTRACT COSTS	15,000.00	.00	15,000.00	6,670.49	.00	6,670.49	44	8,329.51	55
72000 OUT OF FACILITY INMATE HOUSING	180,000.00	.00	180,000.00	297,698.19	.00	297,698.19	165	117,698.19-	65-
CLASS 70000 TOTALS *****	337,154.00	23,512.00	360,666.00	451,966.37	16,524.44	468,490.81	129	107,824.81-	29-
83100 AWARDS	200.00	.00	200.00	152.25	.00	152.25	76	47.75	23
84010 RECEPTION/MEETINGS	350.00	.00	350.00	331.65	.00	331.65	94	18.35	5
84300 ADVERTISING	250.00	.00	250.00	.00	.00	.00	0	250.00	100
86300 TESTING	26,112.00	.00	26,112.00	26,169.10	.00	26,169.10	100	57.10-	0
86800 EMERGENCY	25,000.00	7,334.00-	17,666.00	.00	.00	.00	0	17,666.00	100
86850 CONTINGENCY	18,800.00	9,775.00-	9,025.00	.00	.00	.00	0	9,025.00	100
86882 TIF SALES TAX PAYMENTS	7,000.00	.00	7,000.00	2,177.78	.00	2,177.78	31	4,822.22	68
86898 SHORTAGES & OVERAGES- NET	.00	.00	.00	.09	.00	.09	0	.09-	0
86910 PY ENCUMBRANCES NOT USED	.00	.00	.00	.00	477.40-	477.40-	0	477.40	0
CLASS 80000 TOTALS *****	77,712.00	17,109.00-	60,603.00	28,830.87	477.40-	28,353.47	46	32,249.53	53
91200 BUILDINGS & IMPROVEMENTS	.00	9,775.00	9,775.00	5,746.33	.00	5,746.33	58	4,028.67	41
91300 MACHINERY & EQUIPMENT	37,804.00	81,239.00	119,043.00	39,894.35	63,012.56	102,906.91	86	16,136.09	13

FUND REVENUES AND EXPENDITURES AS OF: 12/31/2016

REPORT RUN DATE: 3/02/2017

RUN BY: ADJASON

PAGE: 4

REPORT RUN TIME: 14:21:22

290 LAW ENFORCEMENT SERVICES FUND

<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>BUDGET ADJUSTMENTS</u>	<u>BUDGET + ADJUSTMENTS</u>	<u>REVENUES/ EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>REVENUES/ EXPEND + ENCM</u>	<u>% OF BUDGET</u>	<u>REMAINING BALANCE</u>	<u>% REMAINING</u>
91301 COMPUTER HARDWARE	26,800.00	.00	26,800.00	11,585.00	.00	11,585.00	43	15,215.00	56
92300 REPLCMENT MACH & EQUIP	158,973.00	.00	158,973.00	119,648.65	8,762.00	128,410.65	80	30,562.35	19
92301 REPLC COMPUTER HDWR	4,100.00	.00	4,100.00	.00	.00	.00	0	4,100.00	100
92302 REPLC COMPUTER SOFTWARE	.00	153,125.00	153,125.00	153,125.00	.00	153,125.00	100	.00	0
92400 REPLCMENT AUTO/TRUCKS	390,252.00	27,425.00	417,677.00	399,150.00	.00	399,150.00	95	18,527.00	4
CLASS 90000 TOTALS *****	617,929.00	271,564.00	889,493.00	729,149.33	71,774.56	800,923.89	90	88,569.11	9
TOTAL EXPENDITURES *****	4,021,961.00	277,425.00	4,299,386.00	3,914,168.42	125,973.84	4,040,142.26	93	259,243.74	6

Fund Statement - Law Enforcement Services Fund 290 (Major Fund)

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	3,504,432	3,627,000	3,539,000	3,575,000
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	6,061	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	9,807	14,800	18,302	19,000
Hospital Lease	-	-	-	-
Other	3,714	-	750	-
Total Revenues	3,524,014	3,641,800	3,558,052	3,594,000
Other Financing Sources				
Transfer In from other funds	-	37,657	37,657	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	12,195	37,675	59,125	22,298
Total Other Financing Sources	12,195	75,332	96,782	22,298
Fund Balance Used for Operations	-	554,829	385,309	405,433
TOTAL FINANCIAL SOURCES	\$ 3,536,209	4,271,961	4,040,143	4,021,731
 FINANCIAL USES:				
Expenditures				
Personal Services	\$ 2,518,394	2,674,763	2,497,408	2,724,335
Materials & Supplies	92,594	164,394	130,379	122,930
Dues Travel & Training	13,899	22,660	10,608	27,518
Utilities	56,398	62,859	60,334	62,921
Vehicle Expense	35	350	36	150
Equip & Bldg Maintenance	27,963	63,598	43,610	52,828
Contractual Services	217,563	360,666	468,491	334,825
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	17,666	-	25,000
Other	18,922	42,937	28,353	71,142
Fixed Asset Additions	359,473	862,068	800,924	600,082
Total Expenditures	3,305,241	4,271,961	4,040,143	4,021,731
Other Financing Uses				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL FINANCIAL USES	\$ 3,305,241	4,271,961	4,040,143	4,021,731
 FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 2,646,495	2,855,848	2,855,848	2,460,652
Less encumbrances, beginning of year	(31,502)	(9,887)	(9,887)	-
Add encumbrances, end of year	9,887	-	-	-
Fund Balance Increase (Decrease) resulting from operations	230,968	(554,829)	(385,309)	(405,433)
FUND BALANCE (GAAP), end of year	2,855,848	2,291,132	2,460,652	2,055,219
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year				
	(1,555,687)	(1,545,800)	(1,185,800)	(1,185,800)
NET FUND BALANCE, end of year	\$ 1,300,161	745,332	1,274,852	869,419
 Net Fund Balance as a percent of expenditures	 39.34%	 17.45%	 31.55%	 21.62%

137-2017

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 17

In the County Commission of said county, on the 21st day of March 20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for Human Resources to cover the costs of insurance related activities in 2016.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1191	71010	Insurance & Safety	Crime Insurance		2,853
1123	86800	Emergency	Emergency & Contingency	2,853	
				2,853	2,853

Done this 21st day of March, 2017.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

**BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET REVISION**

12/31/16
EFFECTIVE DATE

RECEIVED

2016

MAR 02 2017

FOR AUDITORS USE


(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1191	71010	Insurance & Safety	Crime Insurance		2,853
1123	86800	Emergency	Emergency & Contingency	2,853	
				<u>2,853</u>	<u>2,853</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To cover the costs of insurance related activities in 2016.
To cover the cost of three-year (2016-2019) crime insurance policy.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? **YES** or NO
If not, please explain (use an attachment if necessary):


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments: COVER COST OF CRIME INSURANCE

Agenda


Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

LEDGER YEAR	DEPT	Department Name	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL REV/EXP	REMAINING BALANCE
2016	1191	INSURANCE & SAFETY	3800	3891	DIVIDENDS/REBATES		.00	23,077.56	23,077.56-
					TOTAL		.00	23,077.56	23,077.56-
2016	1191	INSURANCE & SAFETY	20000	23850	MINOR EQUIP & TOOL	500.00	500.00	.00	500.00
					TOTAL	500.00	500.00	.00	500.00
2016	1191	INSURANCE & SAFETY	70000	71001	AUTO PHYSICAL DAMA	25,260.00	25,260.00	29,483.00	4,223.00-
	1191	INSURANCE & SAFETY		71002	AUTO LIABILITY INS	37,360.00	37,360.00	38,676.00	1,316.00-
	1191	INSURANCE & SAFETY		71004	PROPERTY INSURANCE	248,700.00	248,700.00	242,146.00	6,554.00
	1191	INSURANCE & SAFETY		71006	ERRORS & OMISSIONS	9,600.00	9,600.00	7,506.36	2,093.64
	1191	INSURANCE & SAFETY		71007	LAW ENFORCEMENT IN	138,000.00	138,000.00	137,834.00	166.00
	1191	INSURANCE & SAFETY		71008	GENERAL LIABILITY	55,300.00	55,300.00	55,119.57	180.43
	1191	INSURANCE & SAFETY		71010	CRIME INSURANCE	3,100.00	3,100.00	8,506.00	5,406.00-
	1191	INSURANCE & SAFETY		71011	PUBLIC OFFICIALS B	12,000.00	12,000.00	12,902.00	902.00-
					TOTAL	529,320.00	529,320.00	532,172.93	2,852.93-
					TOTAL	529,820.00	529,820.00	555,250.49	25,430.49-

*** END OF REPORT ***

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

21st

day of

March

20 17

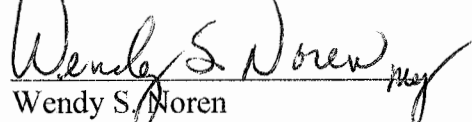
the following, among other proceedings, were had, viz:

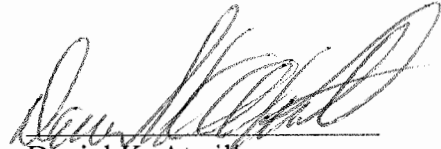
Now on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Kay Murray	Senior Citizen Services Corp.	April 1, 2017 through March 31, 2020
Kari Cheseny	Energy & Environment Commission	April 1, 2017 through March 31, 2020


Done this 21st day of March, 2017.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner

Dan Atwill, Presiding Commissioner
Karen M. Miller, District I Commissioner
Janet Thompson, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201
573-886-4305 - FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Senior Citizen Services Corporation

Name: Kay Murray

Home Address: 6620 Alspaw Rd

City: Harrisburg **Zip Code:** 65256

Business Address: _____

City: _____ **Zip Code:** _____

At which address would you prefer to be contacted?

E-mail: murrkj1@yahoo.com

Phone (Home): 573-443-5367 **Phone (Work):** _____

Fax: _____

Qualifications:

As Co Treasurer I have worked with County Poor Farm that became Co Retirement Center, then Senior Citizens Serv Corp. I helped with finances involving the County Poor Farm then handled the money and financing the building of Boone County Retirement Center. I was instrumental helping the County purchase the land where the Senior Citizens Serv Corp aka The Bluffs sits, with agreement that the Co be paid back the sum it spent on purchase of land. Then helped finance the Bluffs.

Past Community Service:

Treasurer of Boone Co Fire Protection District, Treasurer of Boone County Historical Society, member of Boone County Historical Endowment board. Served 20 years on County Employee Retirement fund (pension plan).

References:

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

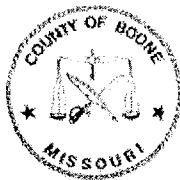
Applicant Signature

**Return Application
To:**

**Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311**

An Affirmative Action/Equal Opportunity Institution

Dan Atwill, Presiding Commissioner
Karen M. Miller, District I Commissioner
Janet Thompson, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201
573-886-4305 - FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Energy & Environment Commission

Name: Kari Cheseny

Home Address: 2181 S. El Centro Ct.

City: Columbia **Zip Code:** 65201

Business Address: 1720 E. Campus Loop

City: Columbia **Zip Code:** 65211

At which address would you prefer to be contacted?

E-mail: chesneyk@missouri.edu

Phone (Home): 6303350975 **Phone (Work):** 6303350975

Fax: _____

Qualifications:

I am a veterinarian at Mizzou receiving my PhD in pathobiology and certificate in science policy. Though not directly related to energy/environment, I am well-verse in scientific literature and can objectively interpret policy and regulations relating to science and nature. I have volunteered as a speech coach, teaching high school student public speaking skills, and I am comfortable in a public speaking role. These attributes will allow me to serve this commission successfully.

Past Community Service:

I have orchestrated many community service events including a non-for-profit golf tournament and several food and materials drives for the Central Missouri Humane Society. I organized and volunteered at three events for Josh Project (joshproject.org) and served as an ambassador to the College of Veterinary Medicine for four years. I have volunteered at the Food Bank several times over the course of my time in Boone County (6 years).

References:

Craig Franklin, DVM, PhD, DACLAM; Director of Comparative Medicine, University of Missouri Email: franklinc@missouri.edu Phone: (573) 882-6623 Doug Tindall; Recruitment Specialist University of Missouri College of Veterinary Medicine Email: tindalld@missouri.edu Phone:(573) 882-4397

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Applicant Signature

**Return Application
To:**

**Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311**

An Affirmative Action/Equal Opportunity Institution

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

March Session of the January Adjourned

Term. 20 17

County of Boone

} ea.

In the County Commission of said county, on the

21st

day of March

20 17

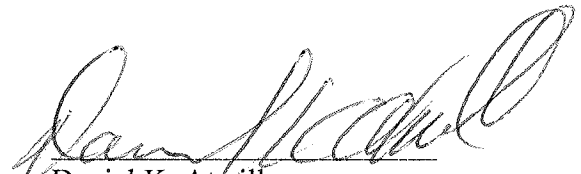
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Mid-Missouri Peaceworks for April 9, 2017 from 5:30 p.m. to 8:30 p.m.

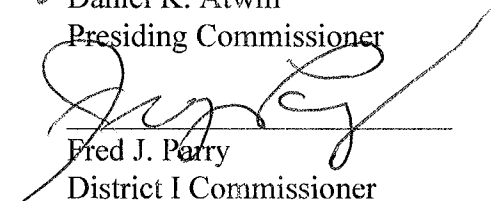
Done this 21st day of March, 2017.

ATTEST:

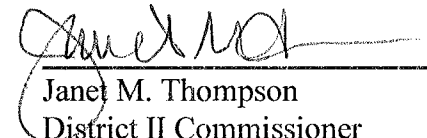
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use the Roger B. Wilson Boone County Government Center conference rooms or Centralia Satellite Office as follows:

Organization: Mid-Missouri Peaceworks

Address: 804-C E. Broadway

City: Columbia State: MO ZIP Code: 65201

Phone: 573-875-0539 Website: www.midmopeaceworks.org

Individual Requesting Use: Mark Haim Position in Organization: Director

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: Solidarity Network Meeting

Description of Use (ex. Speaker, meeting, reception): Planning meeting

Date(s) of Use: 4/9/17

Start Time of Setup: 5:30 p.m. AM/PM Start Time of Event: 6 p.m. AM/PM

End Time of Event: 8:00 p.m. AM/PM End Time of Cleanup: 8:30 p.m. AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Mark Haim/Director

Phone Number: 573-875-0539 Date of Application: 3/16/17

Email Address: mail@midmopeaceworks.org

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren
County Clerk

BOONE COUNTY, MISSOURI

[Signature]
County Commissioner

DATE: 3-21-17