

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 16

County of Boone

25th day of October 20 16

In the County Commission of said county, on the

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached grant application by the Prosecuting Attorney's Office for funds to be utilized to promote and implement a 5K run/walk and ceremony to enhance public awareness of crime victims' rights and services for those victims and their families in Boone County.

Done this 25th day of October, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
Acting Presiding Commissioner

2017 NATIONAL CRIME VICTIMS' RIGHTS WEEK (NCVRW) Community Awareness Projects (CAP) PROPOSAL APPLICATION

Email completed application as attachment to cap@navaa.org
or mail to NCVRW CAP, 5702 Old Sauk Road, Madison, WI 53705.
All fields are required; do **not** include additional pages or attachments.
Applications must be **received** no later than 11:59 pm Eastern Time, **Wednesday, October 26, 2016**
Applicants must read and follow the Applicant Guide available at cap.navaa.org

SECTION 1: ORGANIZATIONAL INFORMATION

Applicant Agency	Boone County Prosecuting Attorney		
Mailing Address	705 East Walnut Street		Unique Entity Identifier (formerly DUNS)
	City: Columbia	State: MO	Zip: 65201
	<u>0 7 3 7 5 5 9 7 7</u>		
Name of Contact	Salutation: Ms.	First: Bonnie	Last: Adkins
Tel (xxx-xxx-xxxx): 573-886-4112	Fax (xxx-xxx-xxxx): 573-886-4148	Amount Requested: \$ 4,950 (Must equal Total Project Cost in Section 3)	
Email	badkins@boonecountymo.org		
Web Site	www.showmeboone.com		
Type of Organization (select only one)			
<input type="checkbox"/> Non-Profit <input checked="" type="checkbox"/> Public/Governmental Agency <input type="checkbox"/> Faith-based Organization <input type="checkbox"/> Tribal Organization <input type="checkbox"/> Community Coalition/Grassroots Organization <input type="checkbox"/> Other (Describe): _____			
Is the agency/organization suspended or barred from receiving federal funding?			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the agency require internal confidentiality agreements or statements from employees or contractors that prohibit or otherwise restrict employees or contractors from reporting waste, fraud, or abuse?			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the lead agency or any of the major project partners received previous NCVRW CAP funding?			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, for which year(s):			
<input type="checkbox"/> 2004 <input type="checkbox"/> 2005 <input type="checkbox"/> 2006 <input type="checkbox"/> 2007 <input type="checkbox"/> 2008 <input type="checkbox"/> 2009 <input type="checkbox"/> 2010 <input type="checkbox"/> 2011 <input type="checkbox"/> 2012 <input type="checkbox"/> 2013 <input type="checkbox"/> 2014 <input checked="" type="checkbox"/> 2015 <input type="checkbox"/> 2016			
Briefly describe the applicants' experience providing/advocating crime victims' rights and services. (250 words).			
<p>For over thirty years (since 1983), the Boone County Prosecuting Attorney's office has provided coordinated services to crime victims and their families in mid-Missouri. All victims of crimes committed in Boone County are eligible for services - including property crimes at both the misdemeanor and felony levels. Utilizing VOCA, VAWA and county funds, our Victim Response Team (VRT) assists victims in exercising their constitutional rights while accessing systems and community-based resources at all stages of the criminal justice process. Members of VRT collaborate with state and local agencies to provide specialized services for victims of domestic and sexual violence, child abuse, homicide, alcohol-related fatalities/injuries, and other crime-facilitated trauma (i.e. robbery, burglary, etc.). Crisis intervention, case management, orientation to the justice system (including victims' rights notification), and restitution management are just a few of the services provided by VRT staff. VRT team members also provide board leadership to local and statewide victim service organizations - including True North (local domestic violence shelter/advocacy), MOVA - MO Victim Assistance Network, and MAPA (MO Association of Prosecuting Attorneys(Best Practices Committee (Victim Services). VRT staff have consistently assumed a leadership role in coordinating Boone County's annual Crime Victim's Rights Week ceremony/recognition.</p>			

SECTION 2: PROJECT DESCRIPTION

Concisely describe how funds will be used to promote or enhance the general public's awareness of rights and services for victims of all types of crimes in conjunction with National Crime Victims' Rights Week. Identify targeted audience(s) and geographic area(s). Describe each distinct activity separately according to the categories in the Applicant Guide, including the specific date(s) when each will be implemented. (650 words)

In conjunction with National Crime Victims' Rights Week, NCVRW CAP funds will be utilized to promote and implement a 5K run/walk and ceremony to enhance public awareness of crime victims' rights and services for victims and their families in Boone County.

PUBLIC EVENT:

Target date - Sunday, April 2, 2017

Kansas City Sports will be used for on-line registration \$1/participant (total \$300.00)

While volunteers will assist with managing on-line and on-site registration, a local race/event coordinator (Ready Set Results) will provide race packets, organize the course and monitor timed results for the event. We anticipate 300 participants at a cost of \$4/participant (total: \$1200.00)

PROMOTIONAL GIVEAWAY ITEMS:

Target date - Sunday, April 2, 2017

Directional and informational signs with NCVRW resource guide quotes and local statistics will be displayed along the course route \$10.00/sign (total \$300.00)

Awards/recognition at ceremony following the 5K is estimated at \$100.00.

MASS MEDIA ADVERTISING:

Target date - March 2, 2017

Social media, media notifications and word-of-mouth will be utilized for a majority of event marketing. Print-ready material for local media outlets and additional promotion is estimated at \$500.00.

Our target audience for this event is residents of Boone County, Missouri.

300 participants
200 volunteers
Total attendees = 500

SECTION 3: FEDERAL FUNDS BUDGET

Only include items to be federally-funded. Itemize every allowable budget item below for the activities described in Section 2. Be as detailed as possible, including quantities and unit cost of items as appropriate.

Item Description	Quantity	Unit Cost	Amount (whole dollars)
Registration - Register on website using Kansas City Sports 300 participants	300	1.00	300
Ready Set Results - Race timing & 5K event management	300	4.00	1,200
T-Shirts - Victims' Rights Week logo & design	300	7.00	2,100
Signage - Directional & informational	30	10.00	300
Award/recognition	10	10.00	100
Advertising/promotion			500
TOTAL DIRECT COSTS (auto-calculated)			4,500
INDIRECT COST: <u>10.00</u> % RATE* <input type="checkbox"/> Federally approved rate or <input checked="" type="checkbox"/> de minimis rate			450
TOTAL PROJECT COST (not to exceed \$5,000; auto-calculated)			4,950

Use this space for any additional explanations or calculations of federally-funded budget items (150 words).

Ready Set Results, a local race timing and event management service, will assist us with the 5K run/walk. They will provide the finish line, timing equipment, and other race-related materials. Ready Set Results provides a large finish line clock, bib numbers, timing chips as well as on the spot results. They also provide a PA system for announcing the winners and generally help us organize and manage the race so we can focus on enhancing the general public's awareness of crime victims' rights and resources in Boone County, Missouri.

* Inclusion of an indirect cost rate certifies that the applicant either 1) has a Federally approved indirect cost rate (successful applicants will be required to submit a copy of a current, signed Federally approved indirect cost agreement) or 2) is eligible and elects to charge a 10% de minimis rate. See Applicant Guide.

SECTION 4. ADDITIONAL PROJECT INFORMATION

a. Describe how the project will use the NCVRW theme, logo and colors (100 words).

Use of the 2017 NCVRW resource guide will be critical to communicating our message.

All promotional materials (written and digital) will include the 2017 NCVRW theme, logo and colors - including PSAs, press releases, entry forms, flyers, etc.

The title of our event will incorporate the national theme. Free t-shirts will be given away to the first 300 registrants. We will use the royal blue, red and cream colors for all promotional materials and advertising.

2017 NCVRW statistics/quotes will be posted on signs along the 5K route to help raise public awareness of issues relating to all crime victims.

b. List major project cosponsors/collaborative organizations and each one's contribution to this specific project (do not discuss overall or general support to the agency or community victim services (100 words).

Well-established partnerships with our community allies are also key to this project's success. Local law enforcement (Columbia Police, Boone County Sheriff & University of Missouri (Mizzou) Police Departments) will assist in planning, promotion, and security. Mizzou's Rape & Sexual Violence Prevention (RSVP) office will assist with campus awareness. Boone County Probation & Parole and Juvenile offices will assist with implementation of the 5K. Boone Hospital will provide an ambulance for emergencies, and local community-based victim service organizations will set up resource tables during the event, i.e. Rainbow House Child Advocacy, True North Domestic Violence Shelter and Outreach, BACA - Bikers Against Child Abuse, POMC - Parent of Murdered Children, and MADD - Mothers Against Drunk Driving.

c. Victim/Survivor Involvement - Describe the involvement of victim/survivors in the project's planning and implementation, including specific population(s) for which activities are targeted (100 words).

Victim/survivor involvement will be utilized at every stage of this project's development. Many of our community-based partners are themselves crime survivors. With previous assistance from VRT staff, these survivors have become advocates/activists in our community.

PSA and press releases will include stories of local survivors.

Prior to the 5K, a survivor will read the NCVRW proclamation. During a brief ceremony following the 5K, two survivors will tell their stories. A special effort will be made to include a survivor from an underserved population.

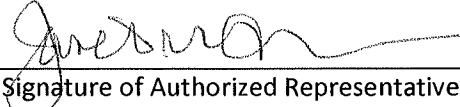
CERTIFICATION

The applicant's authorized representative certifies its eligibility and official intent to apply for and, if approved, acceptance of the National Crime Victims' Rights Week Community Awareness Project subgrant award.

~~Daniel Atwill~~ JANET THOMPSON
 Printed Name of Authorized Representative

ACTING
 Presiding Commissioner
 Title

10-25-16
 Date


 Signature of Authorized Representative

Electronic Signature – In accordance with federal law, by entering the printed name, title and date and by marking this box with an "X," the Authorized Representative certifies this document to be true, accurate and complete to the same degree as a handwritten signature.

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STATE OF MISSOURI

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October Session of the October Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

25th

day of

October

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby grant signature authorization within the Office of Emergency Management to Terry Cassil and Tom Hurley to inspect and sign for Federal Surplus Property.

Done this 25th day of October, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner



Jeremiah W. (Jay) Nixon
Governor

Douglas E. Nelson
Commissioner
Office of Administration

Mark S. Kaiser
Director
General Services

State of Missouri

Missouri State Agency for Surplus Property

P.O. Drawer 1310, Jefferson City, MO 65102-1310

Telephone: 573-751-3415 Fax: 573-751-1264

Toll Free: 888-295-7796

<http://oa.mo.gov/general-services/surplus-property>

Lee Ann Braun
Manager
Missouri SASP

Authorization to Inspect and Sign for Federal Surplus Property

Please make the following changes to our current
Donee Authorization list until otherwise notified.

Boone County Office of Emergency Management

Name of Agency/Organization

2145 County Drive

Street Address

Columbia

MO.

65201

City

State

ZIP Code

ADD

Terry Cassil, Director of Emergency Management

Name & Title of Person to be Added

ADD

Tom Hurley, Deputy Director of Emergency Management

Name & Title of Person to be Added

Sincerely,

10-25-16

Signature of Executive Head or Chief Administrative Officer

Date

ACTING PRESIDING COMMISSIONER
mg.

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In the County Commission of said county, on the

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the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Information Technology Department to transfer funds to purchase a replacement office chair for the IT Project Manager.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1170	92301	Information Technology	Replace Computer Hdwr	1,030	
1170	92100	Information Technology	Replacement Furniture & Fixtures		1,030
				1,030	1,030

Done this 25th day of October, 2016.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Absent

Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller
 Karen M. Miller
 District I Commissioner

Janet M. Thompson
 Janet M. Thompson
 Acting Presiding Commissioner

**BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET REVISION**

Please return all documentation to Auditor's Office.

RECEIVED

OCT 19 2016

10/18/16
EFFECTIVE DATE

FOR AUDITORS USE

BOONE COUNTY AUDITOR

(Use whole \$ amounts)


Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1170	92301	Information Technology	Replc Computer Hdwr	1,030	
1170	92100	Information Technology	Replcment Furn & Fixtures		1,030
				<u>1,030</u>	<u>1,030</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To purchase replacement office chair for IT Project Manager. Transferring savings from dept/account 1170-92301 to 1170-92100.

RECLASS TO PURCHASE OFC CHAIR

Do you anticipate that this Budget Revision will provide sufficient funds to compete the year? YES or NO
If not, please explain (use an attachment if necessary):


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments:

Agenda

ag

Auditor's Office
Absent
PRESIDING COMMISSIONER

Karen B. Miller

DISTRICT I COMMISSIONER

[Signature]

DISTRICT II COMMISSIONER




BOONE COUNTY
Department of Information Technology
ROGER B. WILSON GOVERNMENT CENTER
801 E. Walnut, Room 221
Columbia, MO 65201-4890
573-886-4319

Aron Gish

Director

DATE: October 18, 2016

TO: Dan Atwill, Presiding Commissioner
Karen Miller, District I Commissioner
Janet Thompson, District II Commissioner

FROM: Aron Gish, IT Director 

SUBJECT: Request to purchase one HP Laptop and one Office Chair – Information Technology Department

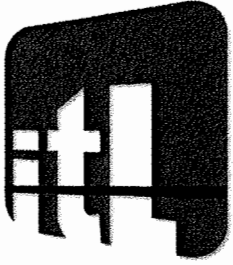
cc: June Pitchford, County Auditor
Caryn Ginter, Budget Analyst

The purpose of this request is to seek approval to purchase one HP laptop with case and one office chair for the Project Manager in the Information Technology Department. This laptop was not identified in the Commission Order #359-2016 process for the new position. The existing office chair had been purchased in 1995 and soon became nonfunctional.

I have been in communication with the Auditor's Office about this request and would ask that we use Department 1170 (Information Technology) and account 91301 (Computer Hardware) savings to fund the laptop purchase. A budget revision has been prepared to transfer funds from Department 1170 (Information Technology) and account 92301 (Replc Computer Hdwr) to Department 1170 (Information Technology) and account 92100 (Replcment Furn & Fixtures), also using savings to purchase the office chair.

Total Purchase: \$1,785.00

Thank you for your consideration.



inside the LINES
 100 E TEXAS AVE
 COLUMBIA, MO 65202
 PH: 573.234.0778
 FX: 573.234.0777

PROPOSAL
16426

DATE 10/12/16
 PROJECT#: 107-4

PROPOSE TO:

Boone County IT
 Attn: Aron Gish
 801 East Walnut, Rm 220
 Columbia, MO 65201

INSTALLATION ADDRESS:

Boone County IT
 Attn: Aron Gish
 801 East Walnut, Rm 220
 Columbia, MO 65201
 886-4315

CONTACT	REPRESENTATIVE	DESIGNER	TERMS
	Lynn Carrington	Lynn Carrington	NET 15

#	QTY	MODEL	DESCRIPTION	SELL	EXTENDED
Pricing Based on NJPA contract 101012-KII					
1	1	KI88/KR3 00	Pilot Chair,Adjustable T-Arm,Upholstered Carpet casters Compliance to TB 117-2013 Pallas Fabric Group P1 GRILL CLOTH BATTLESHIP	948.30	948.30
2	1		Delivery & Installation based off of contract 101012-KII	80.00	80.00

Pricing valid for 30 days.
A 50% deposit of all project costs is due upon order approval.
The remaining balance will be due 15 (fifteen) days after scheduled install date.
All credit card purchases will have a 3% fee added.
Pricing quoted does not include storage beyond scheduled install date, storage fees may apply.
Lead times are approximate and refer to shipping dates.
inside the LINES is not liable for any delays during shipping.

DEPOSIT REQUIRED	514.00	PRODUCT	948.30
Approval Date: _____		INS/DEL	80.00
Approved By: _____		TOTAL	1,028.30
Install Date: _____			
Completion Date: _____			

Year	<u>2016</u>	Original Appropriation	<u>91,955.00</u>
Dept	<u>1170 INFORMATION TECHNOLOGY</u>	Revisions	<u> </u>
Acct	<u>92301 REPLC COMPUTER HDWR</u>	Original + Revisions	<u>91,955.00</u>
Fund	<u>100 GENERAL FUND</u>	Expenditures	<u>42,380.89</u>
		Encumbrances	<u> </u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>42,380.89</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>49,574.11</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>46,952.11</u>

Expenditures by Period

January	<u> </u>	July	<u>137.74</u>
February	<u>4,073.92</u>	August	<u>12,455.74</u>
March	<u>2,202.00</u>	September	<u>943.70</u>
April	<u> </u>	October	<u> </u>
May	<u>18,745.44</u>	November	<u> </u>
June	<u>3,822.35</u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

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County of Boone

In the County Commission of said county, on the

25th

day of

October

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached request from the Information Technology Department to purchase one HP laptop with case and one office chair for the Project Manager.

Done this 25th day of October, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner



BOONE COUNTY
Department of Information Technology
ROGER B. WILSON GOVERNMENT CENTER
801 E. Walnut, Room 221
Columbia, MO 65201-4890
573-886-4319

Aron Gish

Director

DATE: October 18, 2016

TO: Dan Atwill, Presiding Commissioner
Karen Miller, District I Commissioner
Janet Thompson, District II Commissioner

FROM: Aron Gish, IT Director *AG*

SUBJECT: Request to purchase one HP Laptop and one Office Chair – Information Technology Department

cc: June Pitchford, County Auditor
Caryn Ginter, Budget Analyst

The purpose of this request is to seek approval to purchase one HP laptop with case and one office chair for the Project Manager in the Information Technology Department. This laptop was not identified in the Commission Order #359-2016 process for the new position. The existing office chair had been purchased in 1995 and soon became nonfunctional.

I have been in communication with the Auditor's Office about this request and would ask that we use Department 1170 (Information Technology) and account 91301 (Computer Hardware) savings to fund the laptop purchase. A budget revision has been prepared to transfer funds from Department 1170 (Information Technology) and account 92301 (Replc Computer Hdwr) to Department 1170 (Information Technology) and account 92100 (Replcment Furn & Fixtures), also using savings to purchase the office chair.

Total Purchase: \$1,785.00

Thank you for your consideration.