

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

March Session of the January Adjourned

Term. 20 16

In the County Commission of said county, on the 1st day of March 20 16

the following, among other proceedings, were had, viz:

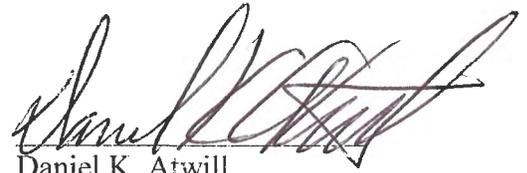
Now on this day the County Commission of the County of Boone does hereby **approve** a petition submitted by the Keithahn Living Trust, Arrowhead Lake Estates Homeowners Assoc. Inc. and 3WT Properties LLC for permission to vacate and re-plat Lots 20 and 37 of Arrowhead Lakes Estates Subdivision as shown in Plat Book 28, Page 99 of Boone County Records and Lot 1, Deerfield Ridge Plat 1 as recorded in Plat Book 34, Page 76 of Boone County Records.

Said vacation is not to take place until the re-plat is approved.

Done this 1st day of March, 2016

ATTEST:

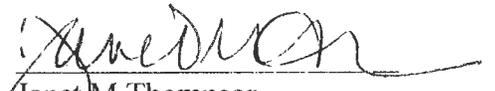
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

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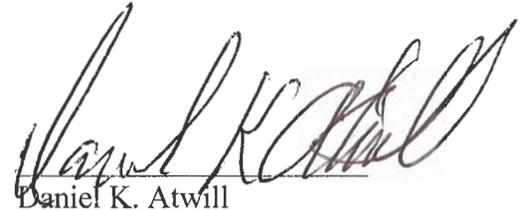
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **approve** the request by Keeven Columbia LLC on behalf of Smarr Family Farms to rezone 127.29 acres more or less, from the following: Tract 1- 72.27 acres of R-S (Single Family Residential), 26.19 acres of REC (Recreation) and 8.08 acres of R-M (Moderate Density Residential) to A-1 (Agriculture); Tract 2 – 12.50 acres of REC (Recreation), 3.71 acres of R-M (Moderate Density Residential) and 2.03 acres of A-R (Agriculture-Residential) to M-LP (Planned Light Industrial); Tract 3 - 2.51 acres of REC (Recreation) to M-LP (Planned Light Industrial) all located at 4949 W I-70 Dr NW, Columbia.

Done this 1st day of March, 2016

ATTEST:

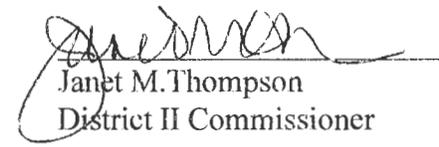
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

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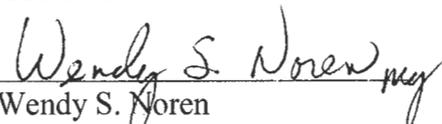
In the County Commission of said county, on the 1st day of March 20 16
 the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **approve** the request by Keeven Columbia LLC on behalf of Smarr Family Farms for a Review Plan for Smarr Family Farms Planned Development on 20.75 acres, more or less, located at 4949 W I-70 Dr NW, Columbia, subject to the following conditions:

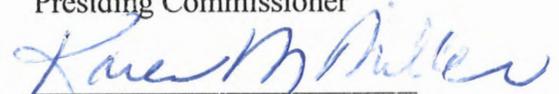
1. Prior to approval of the Final Plan the developer shall submit a copy of the permit for the composting operation from Missouri Department of Natural Resources or a letter from MDNR stating that a permit is not required.
2. If MDNR does not require a permit, the developer shall submit documentation from a Registered Professional Engineer licensed to practice in the State of Missouri to prove compliance with the Composting and Irrigation Notes on sheet C301 of the Review Plan.
3. Modify the Stream Buffer Statement on page C101 of the review plan to state that the stream buffer extends 100' each side of the creek from the ordinary high water mark, not the center of the creek.
4. Prior to final plan approval the applicant shall submit an approved copy of the annexation and sewer connection agreement from the City of Columbia. If the connection is not approved the applicant shall provide documentation that an on-site wastewater system has been approved by the Health Department.

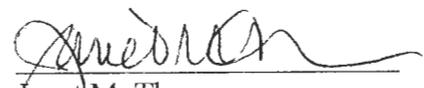
Done this 1st day of March, 2016

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

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March Session of the January Adjourned

Term. 20 16

In the County Commission of said county, on the 1st day of March 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **approve** the request by Spring Creek Properties LLC to rezone from M-LP (Planned Light Industrial) to M-GP (Planned General Industrial) on 3.00 acres, located at 6655 N Farrar Rd., Columbia.

Done this 1st day of March, 2016

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

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the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **approve** the request by Spring Creek Properties LLC for a Review Plan for Spring Creek Planned Development on 3.00 acres, located at 6655 N Farrar Rd., Columbia, subject to the following condition:

- That the installation of the 12' privacy fence identified on the plan occurs prior to County Commission approval of the Final Development Plan.

Done this 1st day of March, 2016

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

[Signature]
Daniel K. Atwill
Presiding Commissioner

[Signature]
Karen M. Miller
District I Commissioner

[Signature]
Janet M. Thompson
District II Commissioner

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Term. 20 16

In the County Commission of said county, on the 1st day of March 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plats and authorize the Presiding Commissioner to sign them:

- Walker. S25-T50N-R13W. A-2. Edward and Jean Walker, owners. Steven R. Proctor, surveyor.
- Shelton Acres. S24-T46N-R12W. A-2. Mark Child, Jessica Child, Harold Huff, Monica Huff, owners. Steven R. Proctor, surveyor.
- Locust Grove Hill. S2-T48N-R12W. R-S. Locust Grove Development LLC, owner. David T. Butcher, surveyor.

Done this 1st day of March, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Janet M. Thompson
District II Commissioner

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March Session of the January Adjourned

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In the County Commission of said county, on the 1st day of March 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring rate for position number 908, Security Technician, Facilities Security, and does hereby authorize an appropriation of \$46,000 for the salary of said position. The designated appropriation will cover the hiring salary of \$42,972.80 and any probationary and/or merit increase for the position in 2016.

Done this 1st day of March, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Human Resources

Jenna Redel
Director, Human Resources
and Risk Management



613 E. Ash Street
Columbia, MO 65201
Phone: (573) 886-4405
Fax: (573) 886-4444

February 29, 2016

Re: Request to Hire Above FHR for Security Technician Position

Facilities, with the support of IT and BCJC, is requesting authority to hire above the Flexible Hiring Rate for the County's first security technician. The individual who the County is seeking to hire has 19 years of relevant experience and is earning a salary of \$45,000 with his current employer. The applicant has agreed to accept the security technician position at the maximum FHR rate of \$42,972.80 if he is eligible to receive a review and possibility of a pay increase up to \$46,000 at the end of a six month probationary period. The applicant has not been promised that he will receive a merit increase after six months. County budget policy dictates that the applicant would not be eligible for an increase at the conclusion of his six month probationary period unless the Commission authorized budget authority for such an increase at the time of the applicant's hiring. The attached proposed Commission Order would allow the department the authority to provide the requested review and the possibility of a merit increase.

Best Regards,

Jennifer Redel

REQUEST TO HIRE ABOVE FLEXIBLE HIRING MAXIMUM BOONE COUNTY

Description of form: To request approval to hire between 86% - 120% of the salary range mid-point

Procedure:

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee Trevor Bulgin Department 6103

Position Title Security Technician Position No. 908

Proposed Starting Salary (complete one only) Annual: 42972.80 % of Mid-Point 85
OR Hourly: _____ % of Mid-Point _____

No. of employees in this job classification within your Department? 1

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level)

Employee has 19 years of relevant experience and is currently earning \$45,000 with his current employer.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification:

n/a

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?

This is a unique position within the County.

Additional comments:

Facilities will be asking for budget authority to raise the salary of the position to up to \$46,000 after successful completion of a 6 month probationary period.

Administrative Authority's Signature: [Signature] for B. Davidson Date: 2/29/16

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.

Auditor's Signature: [Signature] - Total annual cost for 2016 \$48,461 Budget for class 1 is \$54,553 Date: 2/29/16

Human Resource Director's Recommendations:
Applicant is skilled & position is difficult to fill

Human Resource Director's Signature: [Signature] Date: 2/29/16

County Commission _____ Approve _____ Deny _____

Comment(s): _____

Presiding Commissioner's Signature: [Signature] Date: 3-1-16

District I Commissioner's Signature: [Signature] Date: 3-1-16

District II Commissioner's Signature: [Signature] Date: 3-1-16

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In the County Commission of said county, on the 1st day of March 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 71-12NOV15 – Radio Tower Assembly and Erection at the Emergency Communication Center.

The terms of this amendment are stipulated in the attached Contract Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Done this 1st day of March, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

99-2016

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: February 17, 2016
RE: Amendment Number One – 71-12NOV15 – *Radio Tower Assembly and
Erection at the Emergency Communication Center*

Contract 71-12NOV15 – *Radio Tower Assembly and Erection at the Emergency Communication Center* was approved by commission for award to Wilbur L. Anderson, Inc., d/b/a Western Towers on December 15, 2015, commission order 595-2015. The attached amendment adds \$1,000 to the contract as additional compensation for delays caused by nonconforming products being shipped by tower fabricator.

Invoice will be paid from department 4101 – ECC Radio & Technology, account 71201 – Construction Costs

cc: Karen Miller, Commission / Chad Martin, Joint Communications
Bid File

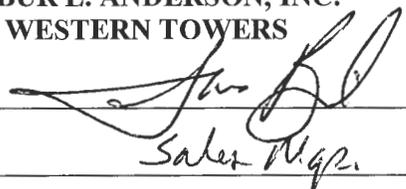
**CONTRACT AMENDMENT NUMBER ONE
PURCHASE AGREEMENT FOR
RADIO TOWER ASSEMBLY AND ERECTION AT THE EMERGENCY COMMUNICATION CENTER**

The Agreement **71-12NOV15** dated December 15, 2015 made by and between Boone County, Missouri and **Wilbur L. Anderson, Inc. DBA Western Towers** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. ADD: Compensation for delays caused by nonconforming products being shipped by tower fabricator: \$1,000.00
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**WILBUR L. ANDERSON, INC.
DBA WESTERN TOWERS**

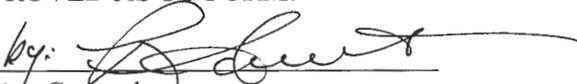
by 
title Sales Mgr.

BOONE COUNTY, MISSOURI

by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

by: 
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u>June Pitchford by HA</u>	<u>2-17-16</u>	4101-71201 / \$1,000.00
Signature	Date	Appropriation Account

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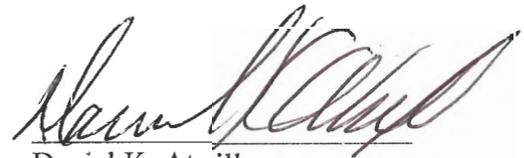
Now on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Four to 49-27OCT08 – Financial and Compliance Auditing Services.

The terms of this amendment are stipulated in the attached Contract Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Four.

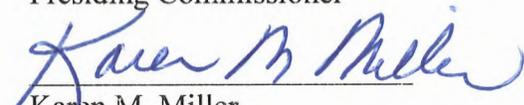
Done this 1st day of March, 2016.

ATTEST:

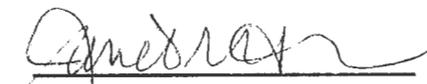
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: February 18, 2016
RE: Amendment Number Four – 49-27OCT08 – Financial and Compliance Auditing Services

Contract 49-27OCT08 – Financial and Compliance Auditing Services was approved by commission for award to RubinBrown LLP on January 29, 2009, commission order 36-2009. The attached amendment number four additional renewal periods to this professional services contract with the following pricing:

FY Year Audited in 2016: 2015 for \$93,200
FY Year Audited in 2017: 2016 for \$93,200
FY Year Audited in 2018: 2017 for \$96,800
FY Year Audited in 2019: 2018 for \$96,800

Invoice will be paid from departments 1190 – Non-Departmental, account 71101 – Professional Services.

cc: June Pitchford, Auditor
Bid File

**CONTRACT AMENDMENT FOUR
AGREEMENT FOR
FINANCIAL AND COMPLIANCE AUDITING SERVICES**

The Agreement **49-27OCT08** dated February 15, 2009 made by and between Boone County, Missouri and **RubinBrown LLP** (as amended in the Renewal #6 Contract approved in Commission Order 110-2015), for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. **Add** additional renewal periods with pricing as follows:

- FY Year Audited in 2016: 2015 for \$93,200
- FY Year Audited in 2017: 2016 for \$93,200
- FY Year Audited in 2018: 2017 for \$96,800
- FY Year Audited in 2019: 2018 for \$96,800

2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

RUBINBROWN LLP

by Thomas Edmund Walsh
title Partner

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

by: [Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u>[Signature]</u>	<u>2/19/2016</u>	<u>1190 / 71101 / \$93,200.00</u>
Signature	Date	Appropriation Account

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STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

1st

day of

March

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid
04-22JAN16 – Dishwasher at the Juvenile Justice Center to Stafford-Smith, Inc. of Bay City, MI.

The terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered
the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 1st day of March, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Boone County Purchasing

Cheli Haley
Buyer



613 East Ash Street, Room 109
Columbia, MO 65201
Phone: (573)886-4392
Facsimile: (573)886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Cheli Haley, Buyer
DATE: February 17, 2016
RE: 04-22JAN16 – Dishwasher at JJC

Bid 04-22JAN16 – Dishwasher at JJC was opened on January 22, 2016 with five responses received. JJC Staff recommends awarding this contract by best bid to Stafford-Smith, Inc. of Bay City, Michigan.

Invoices will be paid from Department 1242 – Juvenile Justice Center and Account 92300 – Replacement Machines and Equipment. The Juvenile Justice Center budgeted \$7,123.00 for the purchase of this dishwasher.

The bid tabulation and award recommendation are attached for your review.

BID TABULATION				
RFB#: 04-22JAN16				
TITLE: DISHWASHER AT JJC				
Douglas Equipment				
Line	Item	Brand	Model #	Unit Price
4.8.1.	Dishwasher	Champion	UH230B	\$ 5,109.30
4.8.2.	Power Cord Kit	Champion		\$ 330.75
4.8.3.	TOTAL			\$ 5,440.05
Stafford Smith, Inc.				
Line	Item	Brand	Model #	Unit Price
4.8.1.	Dishwasher	Hobart	LXEH-2	\$ 5,377.00
4.8.2.	Power Cord Kit	Hobart	CORD-PWRKIT-LXEH	\$ 367.00
4.8.3.	TOTAL			\$ 5,744.00
Ford Restaurant Supply				
Line	Item	Brand	Model #	Unit Price
4.8.1.	Dishwasher	Hobart	LXEH-2	\$ 5,816.00
4.8.2.	Power Cord Kit	Hobart	CORD-PWRKIT-LXEH	\$ 397.50
4.8.3.	TOTAL			\$ 6,213.50
Great Lakes Hotel Supply				
Line	Item	Brand	Model #	Unit Price
4.8.1.	Dishwasher	Hobart	LXEH-2	\$ 6,205.00
4.8.2.	Power Cord Kit	Hobart	CORD-PWRKIT-LXEH	\$ 420.00
4.8.3.	TOTAL			\$ 6,625.00
B&J Peerless				
Line	Item	Brand	Model #	Unit Price
4.8.1.	Dishwasher	Hobart	LXEX-2	\$ 6,404.80
4.8.2.	Power Cord Kit	Hobart	CORD	\$ 423.70
4.8.3.	TOTAL			\$ 6,828.50

**PURCHASE AGREEMENT
FOR
LED LIGHT FIXTURES**

THIS AGREEMENT dated the 1ST day of March, 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Stafford-Smith, Inc.**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for one (1) Hobart Lxeh-2 Dishwasher, County of Boone Request for Bid **04-22JAN16**, and the bid response dated January 18, 2016 and executed by Mark Dombroski on behalf of Stafford-Smith, Inc. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification, and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions, and requirements contained in the bid specifications including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, and the Standard Terms and Conditions shall prevail and control over the bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and Vendor agrees to supply the County with one (1) Hobart Lxeh-2 Dishwasher as specified and responded to in the bid specifications.

Item	Brand	Model #	Unit Price
Dishwasher	Hobart	LxeH-2	\$5,377.00
Power Cord Kit	Hobart	CORD-PWRKITLxeh	\$367.00
TOTAL			\$5,744.00

For a contract total of Five Thousand Seven Hundred Forty Four Dollars (5,744.00).

3. **Delivery** - Contractor agrees to deliver one (1) Hobart Lxeh-2 Dishwasher within fourteen (14) calendar days after receipt of Notice to Proceed. Inside delivery shall be FOB Destination – with freight charges fully included and prepaid. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. Delivery address shall be: Robert L. Perry Juvenile Justice Center, 5665 North Roger I. Wilson Memorial Drive, Columbia, MO 65202.

4. **Billing and Payment** - All billing shall be invoiced to the Robert L. Perry Juvenile Justice Center and billings may only include the prices listed in the vendor's bid response. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty (30) days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty (30) days advance written notice for any of the following reasons or under any of the following circumstances:

3.5. Evaluation Process - Our sole purpose in the evaluation process is to determine, from among the Responses received, which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.

3.5.1. Method of Evaluation: We will evaluate submitted responses in relation to all aspects of this Bid.

3.5.2. Acceptability: We reserve the sole right to determine whether goods and/or services offered are acceptable for our use.

3.5.3. Discrepancy: In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.

3.5.4. Endurance of Pricing: Your pricing must be held until contract execution or sixty (60) days, whichever comes first.

3.5.5. Cost Evaluation: In the cost evaluation, a unit price conversion will be done to fairly evaluate bid prices. However, for any resulting contract, the unit of measure bid will be the unit of measure awarded. The bidder is cautioned that the County reserves the right to clarify the unit of measure modification or to disqualify the bid for that line item if the unit of measure modification is not deemed appropriate or in the best interests of the County.

4. RESPONSE FORM

4.1. Company Name: Stafford-Smith, Inc

4.2. Address: 916 N. EXCLIO Ave

4.3. City/State/Zip: Bay City, MI 48706

4.4. Phone Number: 989 684 4455

4.5. Facsimile Number: 989 684 1607

4.6. E-Mail Address: Mdombrski@staffardsmith.com

4.7. Federal Tax ID: 381059585

4.7.1. Corporation: _____

Partnership: _____

Individual/Proprietorship: _____

Other (Specify): _____

4.8. Pricing – Please price the items below and attach to this Response Form product descriptions and warranty information. Refer to Section 2.4. for specifications.

Line	Item	Brand	Model #	Unit Price
4.8.1.	Dishwasher	Hobart	LXEH-2	\$ 5377
4.8.2.	Power Cord Kit	Hobart	CORD-POWKIT-LXEH	\$ 367
4.8.3.	TOTAL			\$ 5744

4.9. Please state the length of time needed for delivery of the product once your business has received the Purchase Order.

4.9.1.1. Calendar Days: 14 days ARO

4.10. List all deviations per Section 2.6.

4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions, and general conditions of bidding which have been read and understood and all of which are made a part of this response.

4.11.1. Signature of Authorized Representative: Mark Dombroski

4.11.2. Printed Name of Authorized Representative: Mark Dombroski

4.11.3. Date of Signature: 1/18/2016

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY, AND VOLUNTARY EXCLUSION
LOWER TEIR COVERED TRANSACTIONS**

(Please complete and return with Bid)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

1. The Prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
2. Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Mark Dombroski Sales
Print Name and Title of Authorized Representative

Mark Dombroski 1/18/2016
Signature Date

LXeH HOT

HOBART

701 S Ridge Avenue, Troy, OH 45374
1-888-4HOBART • www.hobartcorp.com

NOTICE

Required flowing water pressure to the dishmachine is 15-65 PSIG. If pressures higher than 65 PSIG are present, a pressure regulating valve must be installed in the water line to the dishmachine (by others).

Pressure gauge not required on pumped rinse machines.

Important: The chemical containers should be placed no higher than 10" above floor.

If chemical containers are to be placed in cabinet adjacent to machine, a 1/2" dia. hole is required in the cabinet to run chemical supply line.

Notes:

- All vertical machine dimensions taken from floor may be increased by 1".
- Moist air escapes from the door. Use only moisture resistant materials adjacent to dishmachine sides and top.
- A vent hood is not recommended above the undercounter dishmachine since it does not produce excessive vapors.

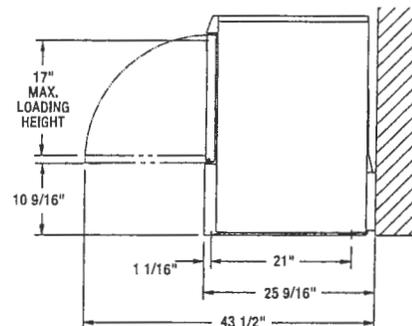
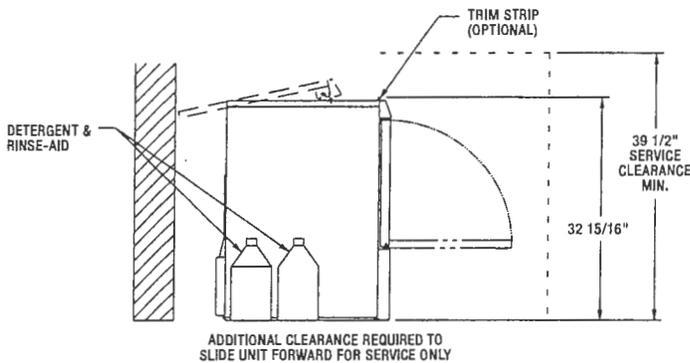
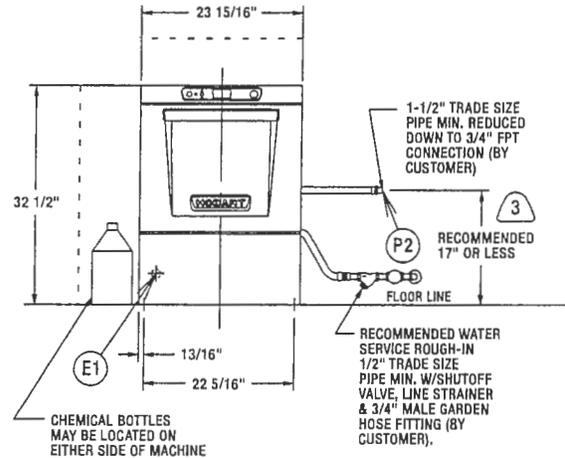
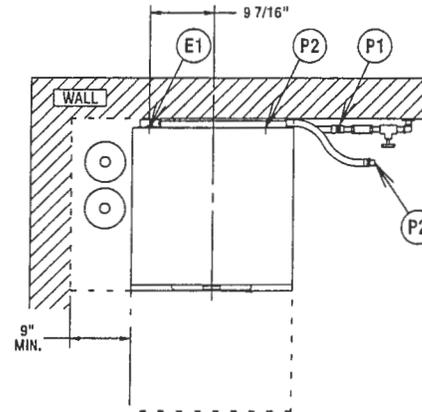
Plumbing notes:

- Water hammer arrestor (meeting ASSE-1010 Standard or equivalent) to be supplied (by others) in common water supply line at service connection.
- Recommended water hardness to be 3 grains or less for best results.
- If drain hose is looped above a sink, the loop must not exceed 38" AFF.

CONNECTION INFORMATION (AFF = ABOVE FINISHED FLOOR)

LEGEND

- E1 ELECTRICAL CONNECTION: 1-3/8" DIA. HOLE FOR 1" TRADE SIZE CONDUIT; 4-5/8" AFF.
- P1 SINGLE FILL AND RINSE CONNECTION: 3/4" FEMALE GARDEN HOSE FITTING ON 6' LONG HOSE SUPPLIED WITH MACHINE; 110°F WATER MIN FOR LXeH
- P2 DRAIN CONNECTION: 5/8" BARB FITTING WITH 6' LONG HOSE SUPPLIED WITH MACHINE.



HEAT OUTPUT, BTU/HR			SHIPPING WEIGHTS	
MODEL	LATENT	SENSIBLE		LXeH
LXeH	4600	4000	NET WEIGHT OF MACHINE	150 LBS
			DOMESTIC SHIPPING WEIGHT	170 LBS

MODEL	VOLTS/HERTZ/PHASE	RATED AMPS	MIN SUPPLY CKT CONDUCTOR AMPACITY	MAX PROTECTIVE DEVICE
LXeH	208-240/60/1	30.5	40	40
	120/208-240(3W)/60/1*	30.5	40	40
	208-240/60/3	23.9	30	30
	220-240/50/1	30.5	40	40

NOTE: FOR SUPPLY CONNECTIONS, USE COPPER WIRE ONLY RATED AT 90°C MINIMUM.
* THIS SYSTEM REQUIRES THREE POWER WIRES WHICH INCLUDES A CURRENT CARRYING NEUTRAL, AN ADDITIONAL FOURTH WIRE MUST BE PROVIDED FOR MACHINE GROUND.
ACCESSORY CORD KIT AVAILABLE FOR ALL MACHINES

WARNING

Electrical and grounding connections must comply with the applicable portions of the National Electrical Code and/or other local electrical codes.

Plumbing connections must comply with applicable sanitary, safety and plumbing codes. Drain and fill line configurations vary, some methods are shown on this drawing.

MODELS:
LXeH
00-947871
REV C

HOBART

701 S Ridge Avenue, Troy, OH 45374
1-888-4HOBART • www.hobartcorp.com

LXeC COLD

⚠ WARNING

Do not premix other chemicals and sodium hypochlorite (liquid bleach). Mixing may cause hazardous gas to form.

NOTICE

Required flowing water pressure to the dishmachine is 15-65 PSIG. If pressures higher than 65 PSIG are present, a pressure regulating valve must be installed in the water line to the dishmachine (by others).

Pressure gauge not required on pumped rinse machines.

Important: Chemical containers should be placed no higher than 10" above floor.

If chemical containers are to be placed in cabinet adjacent to machine, a 1/2" dia. hole is required in the cabinet to run chemical supply line.

Use only 6% or 8.4% sodium hypochlorite (liquid bleach) as sanitizing chemical to insure proper operation of dishmachine.

Certain materials including silver plate, aluminum and pewter are attacked by sodium hypochlorite (liquid bleach). See instructional manual.

Notes:

- All vertical machine dimensions taken from floor may be increased by 1".
- Moist air escapes from the door. Use only moisture resistant materials adjacent to dishmachine sides and top.
- A vent hood is not recommended above the undercounter dishmachine since it does not produce excessive vapors.

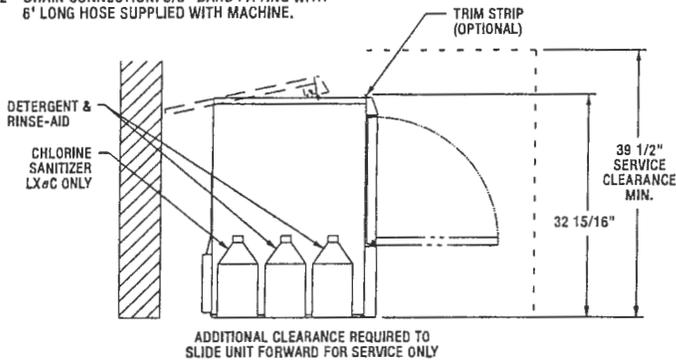
Plumbing notes:

- Water hammer arrestor (meeting ASSE-1010 Standard or equivalent) to be supplied (by others) in common water supply line at service connection.
- Recommended water hardness to be 3 grains or less for best results.
- If drain hose is looped above a sink, the loop must not exceed 38" AFF.

CONNECTION INFORMATION (AFF = ABOVE FINISHED FLOOR)

LEGEND

- E1 ELECTRICAL CONNECTION: 1-3/8" DIA. HOLE FOR 1" TRADE SIZE CONDUIT; 4-5/8" AFF.
- P1 SINGLE FILL AND RINSE CONNECTION: 3/4" FEMALE GARDEN HOSE FITTING ON 6' LONG HOSE SUPPLIED WITH MACHINE.; 120°F WATER MIN. FOR LXeC, 140°F RECOMMENDED.
- P2 DRAIN CONNECTION: 5/8" BARB FITTING WITH 6' LONG HOSE SUPPLIED WITH MACHINE.

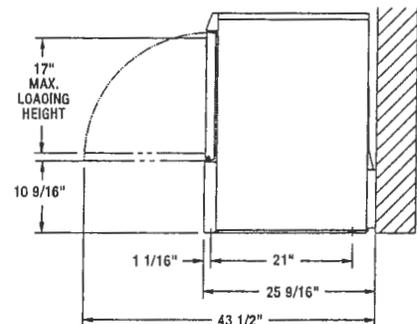
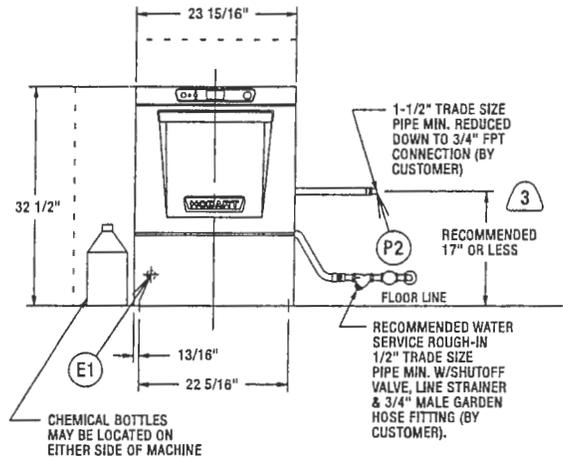
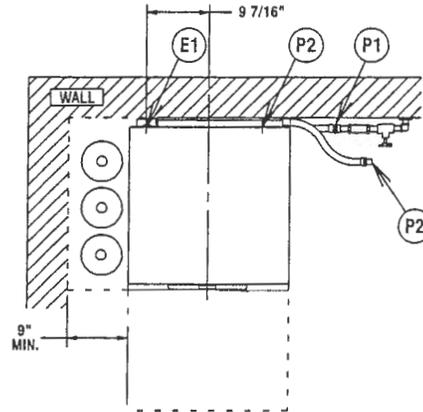


HEAT OUTPUT, BTU/HR		
MODEL	LATENT	SENSIBLE
LXeC	1900	800

SHIPPING WEIGHTS		LXeC
NET WEIGHT OF MACHINE		150 LBS
DOMESTIC SHIPPING WEIGHT		170 LBS

MODEL	VOLTS/HERTZ/PHASE	RATED AMPS	MIN SUPPLY CKT CONDUCTOR AMPACITY	MAX PROTECTIVE DEVICE
LXeC	120/60/1	13.4	20	20

NOTE: FOR SUPPLY CONNECTIONS, USE COPPER WIRE ONLY RATED AT 90°C MINIMUM. ACCESSORY CORD KIT AVAILABLE FOR ALL MACHINES



⚠ WARNING

Electrical and grounding connections must comply with the applicable portions of the National Electrical Code and/or other local electrical codes.

Plumbing connections must comply with applicable sanitary, safety and plumbing codes. Drain and fill line configurations vary, some methods are shown on this drawing.

MODELS:
LXeC
00-947871
REV C

LXe HOT AND COLD



701 S Ridge Avenue, Troy, OH 45374
1-888-4HOBART • www.hobartcorp.com

SPECIFICATIONS

DESIGN: Front opening, equipped for installation in either freestanding or undercounter-type operations.

CONSTRUCTION: 300 series stainless steel tank, door and top panel.

PUMP: Centrifugal-type, integral with motor, horizontally mounted. Pump capacity 38 gpm.

MOTOR: Single phase, furnished for all electrical specifications. Factory sealed lubrication. Inherent overload protection with auto reset.

WASH AND RINSE CYCLE: Complete automatic type, controlled by solid-state electronics. Cycle may be interrupted any time by opening door. Cycle continues when door is closed.

- Initial cycle fills wash tank, to be recirculated each wash cycle. Some wash water is drained off before rinse cycle. Rinse cycle refreshes wash water and tank heat.

RINSE PUMP: Powered by a single phase motor, the rinse pump is made of high strength engineered composite material.

RINSE AND SANITATION:

- LXeH:** Sanitation is accomplished by means of a built-in booster heater designed to raise temperature of water to a minimum of 180°F from an incoming water temperature of 110°F.
- LXeC:** Sanitation is accomplished by injection of proper amount of sodium hypochlorite solution (liquid bleach) into final rinse water to achieve a minimum of 50PPM sanitizing solution. Injection of sodium hypochlorite is accomplished by a built-in sanitizing chemical pump.

PUMPED DRAIN: Machine automatically drains water through a built-in pump. Maximum 38" drain height permitted.

RACKING: Machines accommodate racks from 10" x 20" to 20" x 20". Also accepts 16" x 18" cafeteria trays.

NOTE: Certain materials, including silver, aluminum and pewter are attacked by Sodium Hypochlorite solution in the chemical sanitizing mode of operation.

SPECIFICATIONS: Listed by Underwriters Laboratories Inc. and NSF International.

MACHINE RATINGS	LXeC	LXeH
Racks per Hour Rate	34	32
Dishes per Hour (25 per Rack Avg.)	850	800
Glasses per Hour (36 per Rack Avg.)	1224	1152
Controls	Microcomputer	
Tank Capacity - Gallons	2.9	
Overall Dimensions - H x W x D	32½" x 23½" x 25½"	
Cycle Time - Seconds	105	109
Tank Heat	1.8 KW	
Electric Booster Heater	N/A	4.9 KW
Water Usage Per Rack - Gallons	.74	
Drain Design	Pumped	
Door Opening Height	17"	
Detergent Pump	Standard	
Rinse-Aid Pump	Standard	
Sanitizer Pump	Standard	N/A
Chemical Prime (auto prime)	Standard	
Peak Drain Flow - GPM	4.0	
Service Diagnostics	Standard	
70° Rise Sense-A-Temp™ Booster Heater	N/A	Standard
Incoming Water Temperature Required (minimum)	120°	110°

As continued product improvement is a policy of Hobart, specifications are subject to change without notice.



Boone County Purchasing
613 East Ash Street, Room 109
Columbia, MO 65201

REQUEST FOR BID

Cheli Haley, Buyer
Phone: (573)886-4392
Facsimile: (573)886-4390
chaley@boonecountymo.org

BID DATA

Bid Number: 04-22JAN16

Commodity Title: Dishwasher at JJC

BID SUBMISSION

Submission Deadline: Friday, January 22, 2016 at 2:00 p.m. *(Bids received after this time will be returned unopened)*

Address: Boone County Purchasing Department, 613 East Ash Street, Room 109, Columbia, MO 65201 *(Located in the Boone County Annex at the corner of 7th and Ash Streets)*

BID OPENING

Opening: Friday, January 22, 2016 at 2:00 p.m.

Boone County Purchasing Department
613 East Ash Street, Conference Room
Columbia, MO 65201

BID CONTENTS

1. Introduction and General Conditions of Bidding
2. Primary Specifications
3. Response Presentation and Review
4. Response Form
 - Certification Regarding Debarment
 - Standard Terms and Conditions
 - No Bid Response Form

1. INTRODUCTION AND GENERAL CONDITIONS OF BIDDING

1.1. Invitation - The County of Boone, through its Purchasing Department, invites responses that offer to provide the goods and/or services identified on the title page of the document and described in greater detail in Section 2.

1.2. Definitions -

1.2.1. County - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization including as the context will indicate:

1.2.1.1. Purchasing - The Purchasing Department, including its Purchasing Director and staff.

1.2.1.2. Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.

1.2.1.3. Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.

1.2.2. Bidder / Contractor / Supplier - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities as the context will indicate.

1.2.2.1. Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.

1.2.2.2. Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award and will enter into a Contract for provision of the goods and/or services described in the Bid.

1.2.2.3. Supplier - All business(s) entities which may provide the subject goods and/or services.

1.2.3. Bid - This entire document including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. Response - The written, sealed document submitted according to the Bid instructions.

1.3. Bid Clarification - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked, but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of forty eight (48) hours in advance of the bid deadline. Bids, addendums, bid tabulations, and bid awards are posted on our web site at: www.showmeboone.com. (*Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.*)

1.3.1. Bidder Responsibility - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site, or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.

1.3.2. Bid Amendment - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.

1.4. Award - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience,

price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an “all or none” basis, whichever is in the best interest of the County.

1.5. Subcontractors – No subcontractors shall be used without prior written approval from County personnel.

1.6. Contract Execution - This Bid and the Contractor’s Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.

1.6.1. Precedence - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:

- a) the provisions of the Contract (as it may be amended);
- b) the provisions of the Bid;
- c) the provisions of the Bidder’s Response.

1.7. Contract Documents - The successful bidder(s) shall be obligated to enter into a written contract with the County within thirty (30) days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.

1.8. Compliance with Standard Terms and Conditions - Bidder agrees to be bound by the County’s standard “boilerplate” terms and conditions for Contracts, a sample of which is attached to this Bid.

2. PRIMARY SPECIFICATIONS

2.1. Items to be Provided – Boone County, hereafter referred to as “County”, proposes to contract with an individual(s) or organization(s), hereinafter referred to as “Contractor” for the furnishing and delivery of one (1) dishwasher located at Robert L. Perry Juvenile Justice Center, 5665 North Roger I. Wilson Memorial Drive, Columbia, Missouri 65202.

2.2. Pricing - All prices shall be as indicated on the *Response Form*. The County shall not pay nor be liable for any other additional costs, including but not limited to, taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.

2.2.1. All prices quoted must be prices for new merchandise, free from defects.

2.3. Delivery - The dishwasher shall be delivered to Robert L. Perry Juvenile Justice Center, 5665 North Roger I. Wilson Memorial Drive, Columbia, Missouri 65202.

2.3.1. Inside delivery shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.

2.3.2. Equipment shall be delivered with Bill of Sale and Owner’s Manual.

2.3.3. All deliveries shall be made between the hours of 8:00 a.m. and 3:00 p.m. CST, Monday through Friday, excluding holidays.

2.4. Dishwasher – The County prefers an under counter dishwasher due to limited space, however any dishwasher fitting within the dimensions and meeting the minimum specifications shall be considered. The Hobart LXeH-2 Under Counter Dishwasher has been identified as a

dishwasher that fits the space and needs of the County, and will be used for the purpose of describing the desired dishwasher. Please use the Response Form provided in this Request for Bid to price this dishwasher or an equivalent. Determination of equality is solely the responsibility of the County.

2.4.1. Shall fit within the following dimensions: 30"W x 28"D x 35"H

2.4.2. Shall have a 17" opening.

2.4.3. Shall be stainless steel exterior.

2.4.4. Shall be a hot water sanitation unit. Water shall reach a minimum of 180°.

Chemical sanitation units will not be considered for award.

2.4.5. Should wash 32 racks per hour.

2.4.6. Water usage should be .74 gallons per rack or less.

2.4.7. Shall have fresh water rinse.

2.4.8. Should have deep drawn stainless steel tank.

2.4.9. Should have revolving upper and lower anti-clogging wash arms.

2.4.10. Shall have a detergent and rinse aid pump.

2.4.11. Shall have a corrosion resistant pump.

2.4.12. Should have automatic pumped drain.

2.4.13. Should have revolving upper and lower rinse arms.

2.4.14. Should have removable stainless steel scrap screen.

2.4.15. Shall have delime notification with cycle.

2.4.16. Shall have chemical pump "auto-prime."

2.4.17. Shall have service diagnostics.

2.4.18. Should have electric tank heat.

2.4.19. Voltage shall be 120/208-240(3W)/60/1.

2.4.20. Shall include power cord kit 14-50 connector.

2.5. **Or Equal:** Bidders are to bid as specified herein or bid an approved equal.

Determination of equality is solely Boone County's responsibility.

2.6. **Deviations:** It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated within. The bidder must compare their product bid with the required listed minimum specifications and identify any deviations along with the specific section deviated from. Failure to properly identify deviations may render the bidder's response non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be sufficient or acceptable as proper identification of deviations from the written specifications.

2.7. **Descriptive Literature** – Bidder shall submit descriptive literature of the product with their Response.

2.8. **Installation:** County shall install. Installation costs shall not be included in Responses submitted by Bidders.

2.9. **Warranty:** Unit to come with manufacturer's standard warranty. Contractor to provide warranty documentation with bid response..

2.10. **Inspection:** All items delivered shall be subject to inspection after delivery. If deficient in any respect, the items shall be rejected and returned at bidder's expense for full credit or replacement at no additional cost to the County.

2.11. **Designee:** Robert L. Perry Juvenile Justice Center, Cathy Thompson, Secretary II, 5665 North Roger I. Wilson Memorial Drive, Columbia, Missouri 65202.

2.12. Payment: Contractor shall submit an invoice at project completion. All charges must be priced as listed on the bid response. No additional fees or taxes shall be charged. The County's Purchase Order Number must appear on the invoice. The County agrees to pay the invoice within thirty (30) days from receipt of a correct invoice and all other required documents. A lump sum payment shall be made upon acceptance by Boone County.

2.12.1. Invoices shall be submitted to Robert L. Perry Juvenile Justice Center for payment, which will be made thirty (30) days after receipt and acceptance of a correct and valid invoice. The billing address is Robert L. Perry Juvenile Justice Center, 5665 North Roger I. Wilson Memorial Drive, Columbia, Missouri 65202.

3. RESPONSE PRESENTATION AND REVIEW

3.1. Response Content - In order to enable direct comparison of competing Responses, Bidders must submit their Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested should be included with the response.

3.2. Submittal of Responses - Responses MUST be received by the date and time noted on the title page under "Bid Submission and Deadline." NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the United States Postal Service or any other mail carrier.

3.2.1. Submittal Package: Submit, to the location specified on the title page, **one original and two (2) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name, return address, bid due date and time, and the bid number.

3.2.2. Advice of Award: When complete, a Bid Tabulation of responses received as well as Award status will be available for viewing on the Purchasing page of the Boone County website at www.showmeboone.com.

3.3. Bid Opening - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.

3.3.1. Removal from Vendor Database: If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.

3.4. Response Clarification - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.

3.4.1. Rejection or Correction of Responses: We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.

3.5. Evaluation Process - Our sole purpose in the evaluation process is to determine, from among the Responses received, which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.

3.5.1. Method of Evaluation: We will evaluate submitted responses in relation to all aspects of this Bid.

3.5.2. Acceptability: We reserve the sole right to determine whether goods and/or services offered are acceptable for our use.

3.5.3. Discrepancy: In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.

3.5.4. Endurance of Pricing: Your pricing must be held until contract execution or sixty (60) days, whichever comes first.

3.5.5. Cost Evaluation: In the cost evaluation, a unit price conversion will be done to fairly evaluate bid prices. However, for any resulting contract, the unit of measure bid will be the unit of measure awarded. The bidder is cautioned that the County reserves the right to clarify the unit of measure modification or to disqualify the bid for that line item if the unit of measure modification is not deemed appropriate or in the best interests of the County.

4. RESPONSE FORM

4.1. Company Name: _____

4.2. Address: _____

4.3. City/State/Zip: _____

4.4. Phone Number: _____

4.5. Facsimile Number: _____

4.6. E-Mail Address: _____

4.7. Federal Tax ID: _____

4.7.1. Corporation: _____

Partnership: _____

Individual/Proprietorship: _____

Other (Specify): _____

4.8. Pricing – Please price the items below and attach to this Response Form product descriptions and warranty information. Refer to Section 2.4. for specifications.

Line	Item	Brand	Model #	Unit Price
4.8.1.	Dishwasher			\$
4.8.2.	Power Cord Kit			\$
4.8.3.	TOTAL			\$

4.9. Please state the length of time needed for delivery of the product once your business has received the Purchase Order.

4.9.1.1. Calendar Days: _____

4.10. List all deviations per Section 2.6.

4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions, and general conditions of bidding which have been read and understood and all of which are made a part of this response.

4.11.1. Signature of Authorized Representative: _____

4.11.2. Printed Name of Authorized Representative: _____

4.11.3. Date of Signature: _____

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY, AND VOLUNTARY EXCLUSION
LOWER TEIR COVERED TRANSACTIONS**

(Please complete and return with Bid)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

1. The Prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
2. Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Print Name and Title of Authorized Representative

Signature

Date

**BOONE COUNTY, MISSOURI
STANDARD TERMS AND CONDITIONS**

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing
613 East Ash Street, Room 109
Columbia, MO 65201

NO BID RESPONSE FORM

Cheli Haley, Buyer
Phone: (573)886-4392
Facsimile: (573)886-4390
chaley@boonecountymo.org

BID INFORMATION

Bid Number: 04-22JAN16
Commodity Title: Dishwasher at JJC

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please complete this form and return to the Purchasing Department by mail, fax, or email.

NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID.

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

CERTIFIED COPY OF ORDER

March Session of the January Adjourned

Term. 20 16

STATE OF MISSOURI }
County of Boone } ea.

In the County Commission of said county, on the 1st day of March 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Sole Source Contract 125-043017SS for the purchase of Watershed Monitoring Equipment from Sutron Corporation of Sterling, VA.

The terms of the agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Sole Source Fact Sheet.

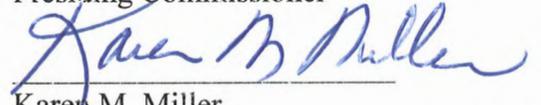
Done this 1st day of March, 2016

ATTEST:

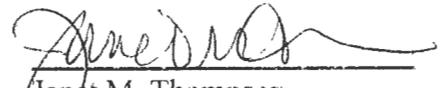
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: February 25, 2016
RE: Sole Source Approval -- 125-043017SS -- Watershed Monitoring Equipment

Attached for signature and approval is a Sole Source Request Form from Resource Management for the purchase of Watershed Monitoring Equipment for the Bonne Fenne Watershed Monitoring project. Equipment will be purchased from Sutron Corporation of Sterling, Virginia.

The equipment that will be purchased from this contract is proprietary to Sutron Corporation and is manufactured at their factory in Sterling, Virginia. (see attached letter).

Total cost of equipment is \$17,433.00 will be purchased from departments 1725 – Stormwater Administration and 2046 – RM-Stormwater Administration, account 91300 – Machinery & Equipment. \$21,500 is budgeted for 2016 for this equipment.

The intent to purchase as sole source was advertised in the Missourian and Tribune on Sunday, January 17, 2016.

ATT Sole Source Request

cc: Kelle Westcott, Lynne Hooper / Resource Management
Sole Source File

102-2016



Sutron Corporation

8/7/2015

Cheli Haley
Boone County
Annex Building
613 East Ash Street, Room 109
Columbia, MO 65201

Dear Mrs Cheli Haley,

I confirm that the products mentioned in quotation # DO-15-9795, specifically the main product 56-0133-25-1-T, are all proprietary products of Sutron Corporation and are manufactured at our factory in Sterling VA. To that extent our technicians are the only authorized individuals to integrate the equipment into the housings and still fulfill the warranty.

I further confirm that Sutron conducts business directly with its Commercial and Government customers and has no authorized resellers in the USA. All products are listed on our current GSA contract GS07F002DA.

Yours sincerely,

Wade Loseman
East Central Business Development Manager
Sutron Corporation
Phone: 352-357-9430
Cell: 706-888-7272
www.sutron.com

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash, Rm 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

SOLE SOURCE/NO SUBSTITUTE FACT SHEET

	Resource Management – Stormwater Division
Originating Office	Lynne Hooper, Nicki Fuemmeler, Kelle Westcott, & Stan Shawver
Person Requesting	
Date Requested	January 14, 2016
Contact Phone Number	573-886-4480

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL: *Mel B. Bobbitt* 1-14-16
Signature Date

SOLE SOURCE NUMBER: 125-043017SS
(Assigned by Purchasing)

COMMISSION APPROVAL: *Stan Shawver* 3-1-16
Signature Date

Expiration Date: _____ On-going for replacement parts & service work

Vendor Name	<u>Sutron Corporation</u>
Vendor Address	<u>22400 Davis Dr, Sterling, VA 20164</u>
Vendor Phone and Fax	<u>Phone: 703-406-2800 or 352-357-9430; Fax: 703-406-281; Rep Cell: 706-888-7272</u>
Product Description	<u>Accubar constant flow bubbler w/ temperature sensor and enclosure</u>
Estimated Cost	<u>\$20,000.00</u>
Department/Account Number(s) Invoices Will Be Paid	<u>Split 50/50: 1725-91300 - \$10,000 & 2046-91300 - \$10,000</u>

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
 - Only Known Source-Similar equipment or material not available from another vendor
 - Equipment or materials must be compatible with existing Equipment
 - Immediate purchase necessary to correct situation threatening life/property
 - Lease Purchase - Exercise purchase option on lease
 - Medical device or supply specified by physician
 - Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)

- Other - List (attach additional sheets if necessary)
-

2. Briefly describe the commodity/material you are requesting and its function.
Equipment and housing used for stream stage monitoring to obtain background data on basic parameters in streams where E. coli has been identified as a pollutant.
3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.
This company manufactures the product and does not have any authorized resellers
4. What research has been done to verify this vendor as the only known source?
Attached letter from Corporation stating the products are proprietary, they have no authorized resellers and work must be performed by their technicians to maintain a valid warranty.
5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?
 Yes (please attach a list of known sources)
 No
6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.
The manufacturer's warranty states their technicians are the only authorized individuals to integrate the equipment with the housing and still fulfill the warranty.
7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product?
Future consequences of this purchase could potentially be the purchase of replacement parts, service work on the current equipment and additional equipment for another stream.
8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).
N/A
9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other) Please provide document numbers.
N/A
10. What are the consequences of not securing this specific commodity/material?
Plans are to use this equipment to gather data on a stream that is on the Clean Water Act Section 303(d) List of Impaired Waters for Missouri as prepared by the Missouri Department of Natural Resources. Gathering the data will then allow us to develop a plan of action for reducing E. coli levels prior to receiving a mandate to do so.
11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).
N/A
12. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed?
This would need to be an on-going or renewable sole source agreement for as long as we own and use this equipment.

**PURCHASE AGREEMENT FOR
THE FURNISHING AND DELIVERY OF
WATERSHED MONITORING EQUIPMENT**

THIS AGREEMENT dated the 1ST day of March 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Sutron Corporation** herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement **125 -043017SS** for the furnishing and delivery of **Watershed Monitoring Equipment** and Boone County Standard Terms and Conditions on behalf of the Contractor. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with quote response may be permanently maintained in the County Purchasing Office file for this equipment agreement if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and Boone County Standard Terms and Conditions shall prevail and control over the Contractor's quote response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County **Watershed Monitoring Equipment** as identified and responded to in the Contractor's quote response. Equipment/Service shall be provided as required in the quote specifications and in conformity with the contract documents for the prices set forth in the Contractor's quote response.

Initial order is as follows:

<u>Item</u>	<u>Qty.</u>	<u>Part #</u>	<u>Product</u>	<u>Description</u>	<u>Price</u>	<u>Total</u>
1	3	56-0133-25-1-T	Accubar Constant Flow Bubbler with Temperature	25 psi includes water temp sensor port	\$4,116	\$12,348
2	3	5600-0100-100	Platinum 385 water temp Sensor	includes 100 ft. cable	\$200	\$600
3	3	6661-1314-1	Orifice Termination	Bubbler Termination fits on a 2" rigid pipe	\$179	\$537
4	200	2911-1183	Tubing, Orifice Line	Polyurethane, black 3/8" O.D., 1/8" I.D. price per foot	\$2.00	\$400.00
5	1	2911-1184	Desiccant Canister for Accububbler		\$139	\$139
6	3	2251-1496	Enclosure, NEMA 4	20x16x8 Unmodified steel. D-hole glands installed for a solar panel, water temp sensor, and orifice lines	\$599	\$1,797
7	3	5100-0407	Solar Panel Charger Ctrl, 4 amp	Solar panel regulator	\$89	\$267
8	3	ISD1	ISD Enclosure & Panel Assembly	Integrated systems & srvc. mounting, wiring and testing Bubbler into the enclosure	\$250	\$750

9	3	Special	Special Item	Misc. Hardware, wire screws, fuse blocks. D-hole glands to be installed for a solar panel, water temp sensor, and orifice lines	\$150	\$450
				Equipment Total		\$17,288
				Shipping		\$145
				Grand Total		\$17,433.00

3. **Term and Supply Contract:** Additional equipment such as replacement parts may be ordered during the contract term. Contractor agrees to honor the current GSA contract pricing for additional equipment.

4. **Delivery** - Vendor agrees to deliver equipment within 60 days after receipt of order. Delivery shall be to Boone County Resource Management Department, Attn: Kelle Westcott and Lynne Hooper, 801 E. Walnut, Room 315, Columbia, MO 65201.

All deliveries shall be made FOB Destination with freight prepaid and charged back. The seller pays the freight and charges back the buyer by adding the freight charges to the invoices. A copy of the actual freight bill should be attached to the invoices as evidence of correct freight billing.

5. **Contract Duration** - This agreement shall commence on the **contract date written above and extend through April 30, 2017** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **an additional five (5), one-year periods**. Contract may be renewed beyond the first renewal period thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

6. **Billing and Payment** - All billing shall be invoiced to the Boone County Resource Management Department, Attn: Kelle Westcott, 801 E. Walnut, Room 315, Columbia, MO 65201 and billings may only include the prices listed in the Contractor's quote response or current GSA contract. No additional fees for extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

SUTRON CORPORATION

by [Signature]
title President

BOONE COUNTY, MISSOURI

by: Boone County Commission
[Signature]
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

by: [Signature]
County Counselor

ATTEST:

[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)

<u>[Signature]</u>	<u>2/2/16</u>	1725 / 91300 / \$8,716.50; 2046 / 91300 / \$8,716.50
Signature	Date	Appropriation Account

STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase advertising from other vendors.
13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
17. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



QUOTATION

Date: 01/15/2016
 Quotation Number: 15-9795
 Valid For: 30 Days

Lynne Hooper
 Boone County MO

, MO,
 lhooper@boonecountymmo.org

Dear Lynne:

Thank you for the opportunity to provide this quotation covering the products and services discussed.

Item	Part #	Product Name	Description	Qty	Unit Price	Total
1	56-0133-25-1-T	Accubar Constant Flow Bubbler with Temperature	25 psi, includes Water Temp Sensor Port	2	\$4,116.00	\$8,232.00
2	5600-0100-100	Platinum 385 Water Temperature Sensor	includes 100 ft. cable	3	\$200.00	\$600.00
3	6661-1314-1	Orifice Termination	Bubbler Termination, fits on a 2" rigid pipe	3	\$179.00	\$537.00
4	2911-1183	Tubing, Orifice Line	Polyurethane, Black, 3/8" O.D., 1/8" I.D. (price per ft.)	200	\$2.00	\$400.00
5	2911-1184	Desiccant Canister for Accububbler		1	\$139.00	\$139.00
6	2251-1496	Enclosure, NEMA 4	20x16x8 Unmodified Steel. D-Hole Glands installed for a Solar Panel, Water Temp Sensor, and Orifice Lines.	3	\$599.00	\$1,797.00
7	5100-0407	Solar Panel Charger Ctrl, 4 amp	Solar Panel Regulator	3	\$89.00	\$267.00
8	ISD1	ISD Enclosure & Panel Assembly	Integrated Systems & Services. Mounting, wiring and testing Bubbler into the enclosure.	3	\$250.00	\$750.00
9	Special	Special Item	Miscellaneous hardware, wire, screws, Fuse Blocks. D-Hole Glands to be installed for a Solar Panel, Water Temp Sensor, and Orifice Lines.	3	\$150.00	\$450.00
Total						\$17,288.00
Tax						\$0.00
Shipping						\$145.00
Grand Total						\$17,433.00

Notes:

Payment Terms: Net 30 w/Approved Credit

Freight Terms: FOB Destination

Expected Delivery: 60 Days ARO

Sales Tax: Proof of tax exempt status or payment of sales tax is the responsibility of the buyer.

Ordering Contact: [Denise Tarr](#) at Sutron in Sterling, Virginia, (703) 406-2800, extension 217.





8/7/2015

Cheli Haley
Boone County
Annex Building
613 East Ash Street, Room 109
Columbia, MO 65201

Dear Mrs Cheli Haley,

I confirm that the products mentioned in quotation # DO-15-9795, specifically the main product 56-0133-25-1-T, are all proprietary products of Sutron Corporation and are manufactured at our factory in Sterling VA. To that extent our technicians are the only authorized individuals to integrate the equipment into the housings and still fulfill the warranty.

I further confirm that Sutron conducts business directly with its Commercial and Government customers and has no authorized resellers in the USA. All products are listed on our current GSA contract GS07F002DA.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Wade", followed by a long, sweeping horizontal stroke.

Wade Loseman
East Central Business Development Manager
Sutron Corporation
Phone: 352-357-9430
Cell: 706-888-7272
www.sutron.com

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

1st

day of

March

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of Computer and Peripheral equipment through MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Done this 1st day of March, 2016

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing
David Eagle
Purchasing Assistant



613 E. Ash St.
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Computer and Peripheral Surplus Disposal
DATE: February 23, 2016

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: _____

Date: _____

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	NO TAG	MONITOR	HP L1706	JJC	UNKNOWN	
2.	NO TAG	MONITOR	HP L1906	JJC	UNKNOWN	
3.	NO TAG	MONITOR	HP L1906	JJC	UNKNOWN	

4.	NO TAG	MONITOR	HP L1906	JJC	UNKNOWN	
5.	NO TAG	MONITOR	HP L1906	JJC	UNKNOWN	
6.	9242	ETHERNET SWITCH / ETHERHUB-16S		CIRCUIT COURT	UNKNOWN	
7.	8032	ETHERNET SWITCH / ETHERHUB-12R		CIRCUIT COURT	UNKNOWN	
8.	9241	ETHERNET SWITCH / ETHERHUB-16S		CIRCUIT COURT	UNKNOWN	
9.	11298	ETHERNET SWITCH / BAYSTACK 350T		CIRCUIT COURT	UNKNOWN	
10.	11299	ETHERNET SWITCH / BAYSTACK 350T		CIRCUIT COURT	UNKNOWN	
11.	15544	NETWORK PRINTER	LASERJET 2430	JJC	UNKNOWN	
12.	12237	SERVER	JET DIRECT	CIRCUIT COURT	UNKNOWN	
13.	14986	AMERICAN DYNAMICS INTELLEX	DB16000	CORRECTIONS	UNKNOWN	
14.	14337	AMERICAN DYNAMICS INTELLEX	DB16000	CORRECTIONS	UNKNOWN	
15.	16484	LAPTOP NOTEBOOK	PANASONIC TOUGHBOOK CF19	DESIGN & CONSTRUCTION	UNKNOWN	
16.	15316	LAPTOP NOTEBOOK	HP NX9600	PROSECUTING ATTORNEY	UNKNOWN	
17.	12761	PRINTER LASER MONOCHROME	XEROX DOCUPRINT N2825	IT	UNKNOWN	
18.	14896	17" LCD MONITOR	HP L1740	SHERIFF	UNKNOWN	
19.	17759	PRINTER LASER MONOCHROME	LEXMARK T430DN	SHERIFF	UNKNOWN	
20.	14189	PRINTER LASER MONOCHROME	LEXMARK T630N	COLLECTOR	UNKNOWN	

21.	14815	17" LCD MONITOR	HP L1740	SHERIFF	UNKNOWN	
22.	13796	20"LCD MONITOR	DELL ULTRASHARP 2000FP	RECORDER	UNKNOWN	
23.	14412	SERVER NETWORK	HP INTEL XEON PROCESSOR 3.2	IT	UNKNOWN	
24.	17133	SERVER NETWORK	CYBERNETIC CYMISAND8	IT	UNKNOWN	
25	17134	SERVER NETWORK	CYBERNETIC CYMISAND8	IT	UNKNOWN	
26	12187	ADTRAN TSU LT CSU/DSU		IT	UNKNOWN	
27	NO TAG	ADTRAN TSU LT CSU/DSU		IT	UNKNOWN	
28	14598	17" LCD MONITOR	HP L1730	SHERIFF	UNKNOWN	
29	14781	LOCAL PRINTER	LASERJET 2300	CIRCUIT COURT	UNKNOWN	
30	15545	LOCAL PRINTER	LASERJET 2300	CIRCUIT COURT	UNKNOWN	
31	16486	LAPTOP NOTEBOOK	PANASONIC TOUGHBOOK CF-19	PUBLIC WORKS	UNKNOWN	
32	12232	NETWORK PRINTER	LASERJET 4050	JJC	UNKNOWN	
33	17494	16" NOTEBOOK COMPUTER	PROBOOK 6550B	JJC	UNKNOWN	
34	15850	FAX MACHINE	PPF-4750E	JJC	UNKNOWN	
35	15549	NETWORK PRINTER	LASERJET 2430	CIRCUIT COURT	UNKNOWN	
36	13293	LOCAL PRINTER	LASERJET 2200	JURY SERVICES AND COURT COSTS	UNKNOWN	

37	16764	LOCAL PRINTER	LASERJET P1505	CIRCUIT COURT	UNKNOWN	
38	NO TAG	SCANNER	FLATBED	CIRCUIT COURT	UNKNOWN	
39	NO TAG	NOTEBOOK COMPUTER	DELL INSPIRION	CIRCUIT COURT	UNKNOWN	
40	NO TAG	17"LCD MONITOR	L1706	CIRCUIT COURT	UNKNOWN	
41	NO TAG	17"LCD MONITOR	AL 1715	CIRCUIT COURT	UNKNOWN	

cc: Heather Acton, Auditor
Surplus File

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 8/31/2015 FIXED ASSET TAG NUMBER: N/A

DESCRIPTION: HP L1706 Monitor

RECEIVED

AUG 31 2015

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION: Serial Number CNC6122KD4

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No Longer in Use

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As Soon As Possible

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NOXX
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: JJC - 1242 SIGNATURE Cathy Decker

AUDITOR

ORIGINAL PURCHASE DATE NO DATA RECEIPT INTO 1190-3836 HA

ORIGINAL COST _____ GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____ GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____ DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 8/31/2015 FIXED ASSET TAG NUMBER: N/A

DESCRIPTION: HP L1906 Monitor

RECEIVED

REQUESTED MEANS OF DISPOSAL:

AUG 31 2015

OTHER INFORMATION: Serial Number CNN70224B7

BOONE COUNTY AUDITOR

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No Longer in Use

COUNTY / COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As Soon As Possible

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO X
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: JJC - 1242

SIGNATURE Carly DeCompe

AUDITOR

ORIGINAL PURCHASE DATE NO DATA

RECEIPT INTO 11903836 HA

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE James P. Atwell

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 8/31/2015

FIXED ASSET TAG NUMBER: N/A

DESCRIPTION: HP L1906 Monitor

RECEIVED

AUG 31 2015

REQUESTED MEANS OF DISPOSAL:

BOONE COUNTY AUDITOR

OTHER INFORMATION: Serial Number CNN65210PT

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No Longer in Use

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As Soon As Possible

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO X
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: JJC - 1242

SIGNATURE Cathy DeCompton

AUDITOR

NO DATA

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3836 HA

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 8/31/2015

FIXED ASSET TAG NUMBER:

N/A

DESCRIPTION: HP L1906 Monitor

RECEIVED

REQUESTED MEANS OF DISPOSAL:

AUG 31 2015

OTHER INFORMATION: Serial Number CNC743RG4M

BOONE COUNTY AUDITOR

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No Longer in Use

COUNTY / COURT IT DEPT. (circle one) DOES DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As Soon As Possible

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO X
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: JJC - 1242

SIGNATURE

Cathy DeComper

AUDITOR

ORIGINAL PURCHASE DATE NO DATA

RECEIPT INTO 1190-3836 HA

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE

[Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 8/31/2015

FIXED ASSET TAG NUMBER: N/A

DESCRIPTION: HP L1906 Monitor

RECEIVED

REQUESTED MEANS OF DISPOSAL:

AUG 31 2015

OTHER INFORMATION: Serial Number CNN61121HQ

BOONE COUNTY AUDITOR

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No Longer in Use

COUNTY / COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As Soon As Possible

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO X
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: JJC - 1242

SIGNATURE

Cathy Quimper

AUDITOR

ORIGINAL PURCHASE DATE NO DATA

RECEIPT INTO 1190-3836 HA

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

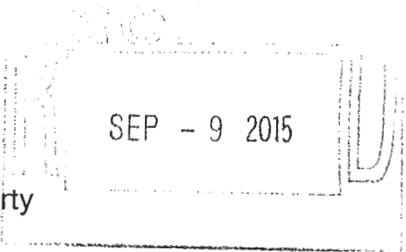
____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE *Clayton K. Atwell*



BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 09/09/2015 Fixed Asset Tag Number: 09242
Description: Ethernet Switch / Etherhub-16S
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: OUTDATED
COUNTY IT O DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppig

RECEIVED
SEP 09 2015
BOONE COUNTY AUDITOR

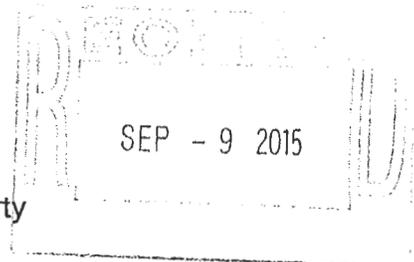
AUDITOR

Original Purchase Date: Already Retired in system Receipt Into 1190-3836 HA
Grant Funded (Y/N) NO
Original Cost: Grant Name
Original Funding Source: %Funding
Agency
Asset Group: Documentation Attached (Y/N)
Transer Confirmed

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:
TRANSFER DEPARTMENT NAME: NUMBER
LOCATION WITHIN DEPARTMENT:
INDIVIDUAL:
TRADE AUCTION SEALED BIDS
OTHER EXPLAIN

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: [Signature]



BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 09/09/2015 Fixed Asset Tag Number: 08032
Description: Ethernet Switch / Etherhub-12R
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: OUTDATED
COUNTY IT O DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Epping

RECEIVED
SEP 09 2015
BOONE COUNTY AUDITOR

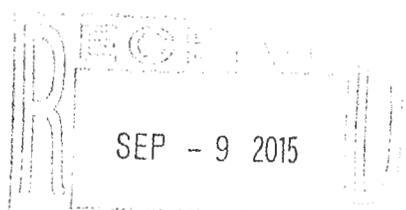
AUDITOR
Original Purchase Date: 1-24-94 Receipt Into 1190-3836 Ha
Original Cost: 423.83 Grant Funded (Y/N)
Original Funding Source 2731 Grant Name
Asset Group: 1603 %Funding
Agency
Documentation Attached (Y/N)
Transer Confirmed

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME: NUMBER
LOCATION WITHIN DEPARTMENT:
INDIVIDUAL:
TRADE AUCTION SEALED BIDS
OTHER EXPLAIN

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 09/09/2015 Fixed Asset Tag Number: 09241
Description: Ethernet Switch / Etherhub-16S
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: OUTDATED
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

RECEIVED

SEP 09 2015

BOONE COUNTY AUDITOR

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Epping

AUDITOR

Original Purchase Date: 3-27-95 Receipt Into 1190-3836 HO
Original Cost: \$289.00 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

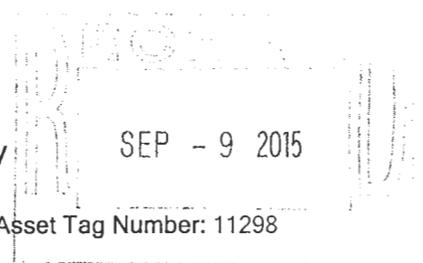
COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 09/09/2015 Fixed Asset Tag Number: 11298
Description: Ethernet Switch / Baystack 350T
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: OUTDATED
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Epping

RECEIVED

SEP 09 2015

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 1-29-98 Receipt Into 1190-3836 HA
Original Cost: \$2,300.50 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

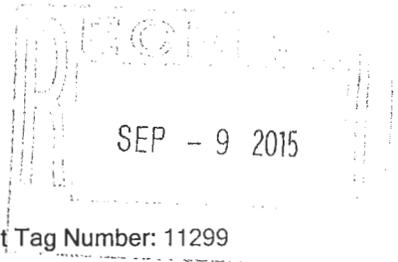
COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 307 163-2016
DATE APPROVED: 9/3/16
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 09/09/2015 Fixed Asset Tag Number: 11299
Description: Ethernet Switch / Baystack 350T
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: OUTDATED
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppin

RECEIVED

SEP 09 2015

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 1-29-98 Receipt Into 1190-3836 Ha
Original Cost: \$2,300.50 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



SEP - 9 2015

Date: 09/09/2015 Fixed Asset Tag Number: 15544
Description: Network Printer / LaserJet 2430
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Eppig

RECEIVED

SEP 09 2015

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 4-6-06 Receipt Into 1190-3836 Ha
Original Cost: \$945 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

EDATE: 9/10/2015 FIXED ASSET TAG NUMBER: 12237

DESCRIPTION: SERVER JET DIRECT

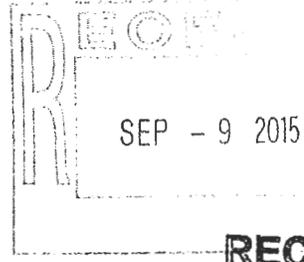
REQUESTED MEANS OF DISPOSAL: SURPLUS

OTHER INFORMATION:

CONDITION OF ASSET: AT DATE

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)



RECEIVED

SEP 09 2015

BOONE COUNTY AUDITOR

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO) IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1210

SIGNATURE: Mary Epps

AUDITOR
ORIGINAL PURCHASE DATE: Already Retired in System

RECEIPT INTO: 1190-3836 Ha

ORIGINAL COST

GRANT FUNDED (Y/N): N

ORIGINAL FUNDING SOURCE

GRANT NAME

% FUNDING

AGENCY

ASSET GROUP

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER: 103-2016

DATE APPROVED: 3-1-16

SIGNATURE: [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

SEP 15 2015

BOONE COUNTY AUDITOR

DATE : 09/15/15

FIXED ASSET TAG NUMBER: 14986

DESCRIPTION: American Dynamics Intellex DB16000

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: Initial purchase was replaced via warranty and new unit never received new blue tag.

CONDITION OF ASSET: Working

REASON FOR DISPOSITION: No longer applicable in our situation

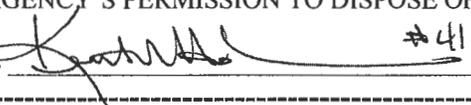
COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1255

SIGNATURE

 #41

AUDITOR

ORIGINAL PURCHASE DATE 4-20-15

RECEIPT INTO 2540-3835 Ha

ORIGINAL COST \$7,825

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP 1604

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

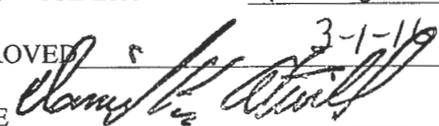
INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 163-2016

DATE APPROVED 3-1-16

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 09/15/15

FIXED ASSET TAG NUMBER: 14337

RECEIVED

DESCRIPTION: American Dynamics Intellex DB16000

SEP 15 2015

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: Working

REASON FOR DISPOSITION: No longer applicable in our situation

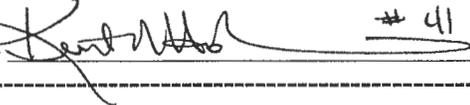
COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1255

SIGNATURE

 # 41

AUDITOR

ORIGINAL PURCHASE DATE 12-31-03

RECEIPT INTO 2540-3835

Ha

ORIGINAL COST 7,825.00

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1604

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 183-2016

DATE APPROVED

3-1-16

SIGNATURE



Trns N Tag 14986 Tagged Y Tag Replaced N To _____ From _____ Last Posted
Description DIGITAL VIDEO SURVEILLANCE SYS Adjustments in Process 4 2009
Acquired 4/20/2005 Acq Amt 7,825.00 Useful Life Months 48
Acct Grp 1604 MACHINERY & EQUIPMENT .00
Category 50 LAW ENFORCEMENT EQUIP Res Val % 0
Location 8999 ASSETS PENDING DISPOSAL Tag in Book N
Purch Dept 2540 SHERIFF CIVIL CHARGES
Inventory Date _____ Inv Status _____
Site Loc Assets Pending Disposal
Site Detl None
Make AMERICAN DYNAMICS Model INTELLEX DB16000
Serial 105A0434017434 Note B-POD CONTROL ROOM
Invoice 92077659 Check 116918
Vendor 2413 TYCO INTEGRATED SECURITY LLC
Bid# 31-13MAY03
User _____

Calculated Fields Book Value
Dep St Dt _____
Adj Total _____ 7,825.00- Acm Dep Ytd .00

* NOTES * Total Cost 7,825.00
F2=Key Scr F3=Exit F11=Grant F23=Bid F22=Hist F24=More

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 09/17/2015

FIXED ASSET TAG NUMBER: 00016484

DESCRIPTION: PANASONIC TOUGHBOOK CF19
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: DESIGN & CONSTRUCTION SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 6-11-08
ORIGINAL COST 4,149.37
ORIGINAL FUNDING SOURCE 2741
ASSET GROUP 1603

RECEIPT INTO 2045-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

RECEIVED
SEP 17 2015
BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 09/25/2015

FIXED ASSET TAG NUMBER: 00015316

DESCRIPTION: HP NX9600
LAPTOP NOTEBOOK

RECEIVED

REQUESTED MEANS OF DISPOSAL: _____

SEP 28 2015

OTHER INFORMATION: _____

BOONE COUNTY AUDITOR

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only) ~~YES~~ NO

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In Room 123-GC

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNI SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 3-14-06
ORIGINAL COST 1889.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE Damian P. Atwill

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 09/30/2015

FIXED ASSET TAG NUMBER: 00012761

DESCRIPTION: XEROX DOCUPRINT N2825
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED DECEMBER 2000

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOG¹¹⁷⁰ SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 12-31-00
ORIGINAL COST 6,076.16
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3835 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 10/01/2015

FIXED ASSET TAG NUMBER: 00014896

DESCRIPTION: HP L1740
MONITOR LCD 17 INCH

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

RECEIVED

OCT 02 2015

BOONE COUNTY AUDITOR

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

~~WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO~~
~~IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.~~

DEPARTMENT: SHERIFF 1251 SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 4-20-05
ORIGINAL COST 319.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 Ha
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 10/01/2015

FIXED ASSET TAG NUMBER: 00017759

DESCRIPTION: LEXMARK T430DN
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: VERY POOR

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~/DOES NOT (circle one) WISH TO ~~TRANSFER~~ THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 3-28-06
ORIGINAL COST 1070.76
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE *Donna K. Atwell*

RECEIVED
OCT 02 2015
BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 10/06/2015

FIXED ASSET TAG NUMBER: 00014189

DESCRIPTION: LEXMARK T630N
PRINTER LASER MONOCHROME

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 2003

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES/DOES NOT~~ (circle one) ~~WISH TO TRANSFER THIS ITEM FOR ITS OWN USE~~ (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - IN GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR 1150 SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 10-23-03
ORIGINAL COST 2,088.18
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 Ha
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

RECEIVED

OCT 14 2015

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 11/20/2015

FIXED ASSET TAG NUMBER: 00014815

DESCRIPTION: HP L1740
MONITOR LCD 17 INCH

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 4-20-05
ORIGINAL COST 319.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HQ
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

RECEIVED

DEC 03 2015

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12/02/2015

FIXED ASSET TAG NUMBER: 00013796

DESCRIPTION: DELL ULTRASHARP 2000FP
MONITOR LCD 20 INCH

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 2003 - NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER 1160 SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 3-11-03
ORIGINAL COST \$1.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

RECEIVED

DEC 03 2015

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 11/24/15 FIXED ASSET TAG NUMBER: 16646

DESCRIPTION: Samsung Laser FAX SF-560

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION:

CONDITION OF ASSET: Poor/Fair

REASON FOR DISPOSITION: Replaced

RECEIVED

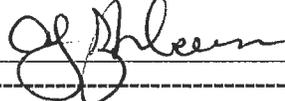
NOV 30 2015

BOONE COUNTY AUDITOR

COUNTY COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

LOCATION OF ASSET AND DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 801 E. Walnut, Ste. 211
Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNSELOR 1126 SIGNATURE 

AUDITOR

ORIGINAL PURCHASE DATE 8-5-08 RECEIPT INTO 1190-3836 HA
ORIGINAL COST \$ 349.00 GRANT FUNDED (Y/N) N
ORIGINAL FUNDING SOURCE 2731 GRANT NAME _____
ASSET GROUP 1601 % FUNDING _____
AGENCY _____
DOCUMENTATION ATTACHED (Y/N) _____
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12/28/2015

FIXED ASSET TAG NUMBER: 00014412

DESCRIPTION: HP INTEL XEON PROCESSOR 3.2
SERVER NETWORK

RECEIVED

DEC 28 2015

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1170 INFORMATION TECHNOL SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 6-3-04
ORIGINAL COST \$5,134.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HO
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12/28/2015

FIXED ASSET TAG NUMBER: 00017133

DESCRIPTION: CYBERNETIC CYMISAND8
SERVER NETWORK

RECEIVED

REQUESTED MEANS OF DISPOSAL: _____

DEC 28 2015

OTHER INFORMATION: _____

BOONE COUNTY AUDITOR

CONDITION OF ASSET: HARDDRIVE REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES/DOES NOT~~ (circle one) ~~WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)~~

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1170 INFORMATION TECHNOL SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 6-18-10
ORIGINAL COST \$6,487.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 Ha
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 163-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12/28/2015

FIXED ASSET TAG NUMBER: 00017134

DESCRIPTION: CYBERNETIC CYMISAND8
SERVER NETWORK

RECEIVED

DEC 28 2015

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOL SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 6-18-10
ORIGINAL COST \$6,487.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12/28/2015

FIXED ASSET TAG NUMBER: 00012187

DESCRIPTION: ADTRAN TSU LT
CSU/DSU

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 2000 - WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOG¹¹⁷⁰ SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 2-15-00
ORIGINAL COST 626.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HO
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

RECEIVED

DEC 28 2015

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 12-28-15 FIXED ASSET TAG NUMBER: No Tag

DESCRIPTION: ADTRAN TSU LT
CSU/DSU

RECEIVED

DEC. 28 2015

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION: Serial # 741B1302

CONDITION OF ASSET: working

REASON FOR DISPOSITION: replacement

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

LOCATION OF ASSET AND DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP-In GL Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1170

SIGNATURE Judy

AUDITOR

ORIGINAL PURCHASE DATE NO DATA

RECEIPT INTO 1190-3836 HO

ORIGINAL COST _____

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

ASSET GROUP _____

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 163-2016

DATE APPROVED 3-1-16

SIGNATURE Dan L. Atwell

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 01/12/2016

FIXED ASSET TAG NUMBER: 00014598

DESCRIPTION: HP L1730
MONITOR LCD 17 INCH

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 9-24-04
ORIGINAL COST 411.00
ORIGINAL FUNDING SOURCE 2744
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HL
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE *Samuel H. Atwell*

RECEIVED

JAN 20 2016

BOONE COUNTY AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: 14781
 Description: Local Printer / LaserJet 2300
 Requested Means of Disposal: SURPLUS
 Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

RECEIVED

FEB 05 2016

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 9999-*Donated SIGNATURE: [Signature]

BOONE COUNTY AUDITOR

1221

AUDITOR

Original Purchase Date: 11-01-04 Receipt Into 1190-3836 HA
 Original Cost: \$600.00 Grant Funded (Y/N) N
 Original Funding Source: 2751 Grant Name _____
 Asset Group: 1603 %Funding _____
 Agency _____
 Documentation Attached (Y/N) _____
 Transfer Confirmed _____

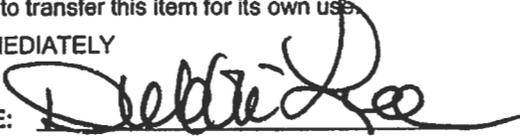
COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT: _____
 INDIVIDUAL: _____
 ___ TRADE ___ AUCTION ___ SEALED BIDS
 ___ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
 DATE APPROVED: 3-1-16
 SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: 15545
Description: Network Printer / LaserJet 2430
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: POOR
Reason for Disposition: OUTDATED
COUNTY IT DOES DOES NOT wish to transfer this item for its own use
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1221-Circuit Clerk SIGNATURE: 

RECEIVED

FEB 05 2016

BOONE COUNTY AUDITOR

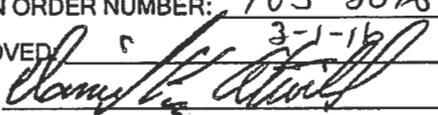
AUDITOR

Original Purchase Date: 4-6-06 Receipt Into 1190-3836 HA
Original Cost: \$ 945.00 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
 TRADE AUCTION SEALED BIDS
 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 02/04/2016

FIXED ASSET TAG NUMBER: 00016486

DESCRIPTION: PANASONIC TOUGHBOOK CF19
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: MEMORY/HARDDRIVE REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC WORKS 2040 SIGNATURE: Judy

AUDITOR

ORIGINAL PURCHASE DATE 6-11-08
ORIGINAL COST \$4,149.37
ORIGINAL FUNDING SOURCE 2741
ASSET GROUP 1603

RECEIPT INTO 2045-3836 AR
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE [Signature]

RECEIVED
FEB 05 2016
BOONE COUNTY AUDITOR

FEB - 5 2016

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: 12232
Description: Network Printer / LaserJet 4050
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Effing

RECEIVED
FEB 08 2016
BOONE COUNTY AUDITOR

AUDITOR
Original Purchase Date: 2-24-00 Receipt Into 1190-3836 HA
Original Cost: \$1,364.97 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: [Signature]

FEB -- 5 2016

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: 17494
 Description: 16" Notebook Computer / ProBook 6550b
 Requested Means of Disposal: SURPLUS
 Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
 Desired Date for Asset Removal to Storage: IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO
 DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Sping

RECEIVED

FEB 08 2016

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 2-1-11 Receipt Into 1190-3836 HA
 Original Cost: \$859.00 Grant Funded (Y/N) _____
 Original Funding Source: 2731 Grant Name _____
 Asset Group: 1603 %Funding _____
 Agency _____
 Documentation Attached (Y/N) _____
 Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT: _____
 INDIVIDUAL: _____
 ____ TRADE ____ AUCTION ____ SEALED BIDS
 ____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
 DATE APPROVED: 3-1-16
 SIGNATURE: [Signature]

FEB - 5 2016

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: 15850
Description: FAX Machine / PPF-4750E
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Epping

RECEIVED

FEB 08 2016

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 12-31-06 Receipt Into 1190-3836 HA
Original Cost: \$492.04 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1601 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
___ TRADE ___ AUCTION ___ SEALED BIDS
___ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: [Signature]

FEB - 5 2016

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: 15549
 Description: Network Printer / LaserJet 2430
 Requested Means of Disposal: SURPLUS
 Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
 Condition of Asset: POOR
 Reason for Disposition: ROUTINE REPLACEMENT
 COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
 Desired Date for Asset Removal to Storage: IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO
 DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppis

RECEIVED
FEB 08 2016
BOONE COUNTY AUDITOR

AUDITOR
 Original Purchase Date: 4-6-06 Receipt Into 1190-3836 HQ
 Original Cost: \$945.00 Grant Funded (Y/N) N
 Original Funding Source 2731 Grant Name _____
 Asset Group: 1603 %Funding _____
 Agency _____
 Documentation Attached (Y/N) _____
 Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT: _____
 INDIVIDUAL: _____
 ___ TRADE ___ AUCTION ___ SEALED BIDS
 ___ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
 DATE APPROVED: 2-1-16
 SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property

FEB - 5 2016

Date: 02/05/2016 Fixed Asset Tag Number: 13293
Description: Local Printer / LaserJet 2200
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: Mary Epping

RECEIVED

FEB 08 2016

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 3-22-02 Receipt Into 1190-3836 HA
Original Cost: \$1,099.00 Grant Funded (Y/N) _____
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
DATE APPROVED: 3-1-16
SIGNATURE: [Signature]

FEB - 5 2016

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: 16764
 Description: Local Printer / LaserJet P1505
 Requested Means of Disposal: SURPLUS
 Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
 Desired Date for Asset Removal to Storage: IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO
 DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppins

RECEIVED

FEB 08 2016

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 12-31-08 Receipt Into 1190-3836 HA
 Original Cost: \$212.97 Grant Funded (Y/N) N
 Original Funding Source 2731 Grant Name _____
 Asset Group: 1603 %Funding _____
 Agency _____
 Documentation Attached (Y/N) _____
 Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

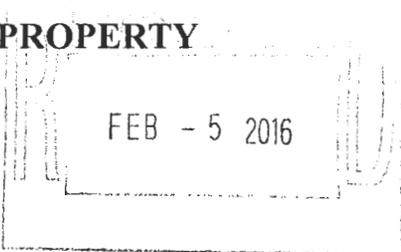
____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT: _____
 INDIVIDUAL: _____
 ____ TRADE ____ AUCTION ____ SEALED BIDS
 ____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
 DATE APPROVED: 3-1-16
 SIGNATURE: [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

EDATE: 2/5/16 FIXED ASSET TAG NUMBER: NONE



DESCRIPTION: FAT BED SCANNER

REQUESTED MEANS OF DISPOSAL: SURPLUS

OTHER INFORMATION: LOCATION: COURT HOUSE - TECHNOLOGY SERVICES

CONDITION OF ASSET: BROKEN

REASON FOR DISPOSITION: BROKEN

RECEIVED

FEB 08 2016

BOONE COUNTY AUDITOR

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO) IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1210 CIRCUIT COURT SIGNATURE: Mary Egan

AUDITOR ORIGINAL PURCHASE DATE NO DATA RECEIPT INTO 1190-3836 HR

ORIGINAL COST GRANT FUNDED (Y/N) GRANT NAME % FUNDING AGENCY DOCUMENTATION ATTACHED (Y/N) ASSET GROUP TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD: TRANSFER DEPARTMENT NAME NUMBER LOCATION WITHIN DEPARTMENT INDIVIDUAL TRADE AUCTION SEALED BIDS OTHER EXPLAIN

COMMISSION ORDER NUMBER 103-2016

DATE APPROVED 3-1-16

SIGNATURE: [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

EDATE: 2/5/16 FIXED ASSET TAG NUMBER: NONE FEB - 5 2016
DESCRIPTION: DELL INSPIRION NOTEBOOK COMPUTER

REQUESTED MEANS OF DISPOSAL: SURPLUS
OTHER INFORMATION: LOCATION: COURTHOUSE - TECHNOLOGY SERVICES

CONDITION OF ASSET: POOR
REASON FOR DISPOSITION: RATINE REPLACEMENT

RECEIVED
FEB 08 2016
BOONE COUNTY AUDITOR

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1210 - CIRCUIT COURT SIGNATURE Mary Eppig

AUDITOR
ORIGINAL PURCHASE DATE NO DATA RECEIPT INTO 1190-3836 HA
ORIGINAL COST _____ GRANT FUNDED (Y/N) _____
ORIGINAL FUNDING SOURCE _____ GRANT NAME _____
% FUNDING _____
AGENCY _____
DOCUMENTATION ATTACHED (Y/N) _____
ASSET GROUP _____ TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:
____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
____ TRADE _____ AUCTION _____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 103-2016
DATE APPROVED 3-1-16
SIGNATURE [Signature]

FEB - 5 2016

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: <none>
 Description: 17" LCD Monitor / L1706
 Requested Means of Disposal: SURPLUS
 Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
 Desired Date for Asset Removal to Storage: IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO
 DEPARTMENT: 1210 SIGNATURE: *Mary Egan*

RECEIVED

FEB 08 2016

BOONE COUNTY AUDITOR

AUDITOR NO DATA
 Original Purchase Date: _____ Receipt Into 1190-3836 HA
 Grant Funded (Y/N) _____
 Original Cost: _____ Grant Name _____
 %Funding _____
 Original Funding Source _____ Agency _____
 Documentation Attached (Y/N) _____
 Asset Group: _____ Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT: _____
 INDIVIDUAL: _____
 ____ TRADE ____ AUCTION ____ SEALED BIDS
 ____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
 DATE APPROVED: 3-1-16
 SIGNATURE: *[Signature]*

FEB - 5 2016

BOONE COUNTY Request for Disposal/Transfer of County Property

Date: 02/05/2016 Fixed Asset Tag Number: <none>
 Description: 17" LCD Monitor / AL1715
 Requested Means of Disposal: SURPLUS
 Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
 Condition of Asset: BROKEN
 Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
 COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
 Desired Date for Asset Removal to Storage: IMMEDIATELY
 Was Asset Purchased with Grant Funding? NO
 DEPARTMENT: 1210 SIGNATURE: *Mary Eppig*

RECEIVED

FEB 08 2016

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: NO DATA Receipt Into 1190-3836 *HA*
 Grant Funded (Y/N) _____
 Original Cost: _____ Grant Name _____
 %Funding _____
 Original Funding Source _____ Agency _____
 Documentation Attached (Y/N) _____
 Asset Group: _____ Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT: _____
 INDIVIDUAL: _____
 ____ TRADE ____ AUCTION ____ SEALED BIDS
 ____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER: 103-2016
 DATE APPROVED: 3-1-16
 SIGNATURE: *[Signature]*

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

1st

day of

March

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby rescind Commission Order 14-2016 due to a date change and approves the Organizational Use of the Government Center Chambers by the Department of Mental Health for March 16, 2016 from 9:00 a.m. to 2:00 p.m.

Done this 1st day of March, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Jane M. Thompson

Jane M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Department of Mental Health (DMH)

Address: 1706 E. Elm St.

City: Jefferson City State: MO ZIP Code 65101

Phone: 573-751-7249 Website: _____

Individual Requesting Use: Melanie Bullard, RD, LD Position in Organization: Dietetic Services Coordinator

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: DMH Dietetic Services Quarterly Meeting

Description of Use (ex. Speaker, meeting, reception): Business Meeting

Date(s) of Use: 02/24/2016 - Wednesday changed to: Wed. 3-16-16

Start Time of Setup: 9:00 a.m. AM/PM Start Time of Event: 10:00 a.m.

End Time of Event: 2:00 p.m. AM/PM End Time of Cleanup: 2:00 p.m.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Melanie Bullard, RD, LD, DMH Dietetic Services Coordinator

Phone Number: 573-751-7249 Date of Application: 12/29/2015

Email Address: melanie.bullard@dmh.mo.gov

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren my
County Clerk

BOONE COUNTY, MISSOURI
[Signature]
County Commissioner

DATE: 3-1-16

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

1st

day of

March

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby rescind Commission Order 20-2016 due to incorrect term expiration dates and approves the re-appointment of the following with corrected term expiration dates for June Pitchford and Tom Schauwecker.

Name	Board	Period
June Pitchford	Health Trust Committee	January 1, 2016 through December 31, 2019
Tom Schauwecker	Health Trust Committee	January 1, 2016 through December 31, 2019
Karen Miller	Health Trust Committee	January 1, 2016 through December 21, 2016

Done this 1st day of March, 2016.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill
 Daniel K. Atwill

Presiding Commissioner

Karen M. Miller
 Karen M. Miller

Acting Presiding Commissioner

Janet M. Thompson
 Janet M. Thompson

District II Commissioner