

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

}

ea.

January Session of the January Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

21st

day of

January

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby elect to continue to impose its local sales taxes on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer. The imposition of this tax shall continue for as long as is authorized per RSMo Sec. 32.087, and thereafter as a local sales tax (also known as a special use tax) as contemplated in RSMo Sec. 32.087 after the below ballot question is presented to the qualified voters casting a ballot at a county special election and a majority of the voters approve of the question. The intent is to collect the local sales tax or this special use tax, but not both, on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer.

It is further ordered that the County Commission of the County of Boone hereby call for an election to be held on Tuesday the **2nd of August, 2016**, for the purpose of submitting to the voters the proposition contained in the following Notice of Election and Sample Ballot:

NOTICE OF SPECIAL ELECTION

Notice is hereby given to the qualified voters of the County of Boone that the County Commission of said county has called an election to be held in said county on the **2nd day of August, 2016**, from and between the hours of six o'clock a.m. and seven o'clock p.m. on said date to vote on the proposition contained in the following sample ballot:

**SAMPLE BALLOT
COUNTY OF BOONE, STATE OF MISSOURI
TUESDAY, AUGUST 2, 2016**

Proposition F

Shall Boone County, Missouri continue applying and collecting the local sales tax on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer? Rejection of this measure will result in a reduction of local revenue to provide vital services for the County of Boone and it will place Missouri dealers of motor vehicles, outboard motors, boats, and trailers at a competitive disadvantage to non-Missouri dealers of motor vehicles, outboard motors, boats, and trailers.

YES

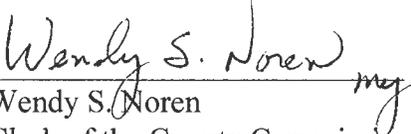
NO

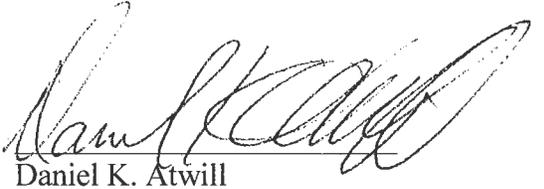
Instructions to voters: If you are in favor of the proposition, darken the oval opposite the word "YES". If you are opposed to the proposition, darken the oval opposite the word "NO".

The County Clerk of Boone County is hereby directed to provide notice of and conduct the election pursuant to the provisions of Chapter 115 RSMo.

Done this 21st day of January, 2016.

ATTEST:

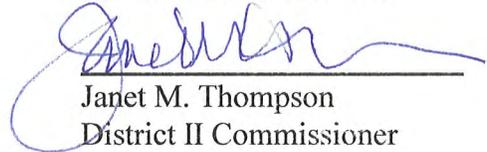

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the January Adjourned

Term. 20 16

In the County Commission of said county, on the 21st day of January 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached amendment to the IV-D County Reimbursement Cooperative Agreement and amended as follows:

- Section 2.9 is hereby deleted in its entirety and replaced with the attached 2.9
- This amendment shall be effective January 1, 2016. All other terms and conditions shall remain unchanged.

Done this 21st day of January, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner



**State of Missouri
Department of Social Services
Agreement Amendment**

Agreement Description:
IV-D County Reimbursement Cooperative Agreement
Amendment Description:
Language Update - Subrecipient Requirements

Agreement #: **ER10214C008**

Amendment # **001**

Effective Date: **January 1, 2016**

Contractor Information:

County Name: **County of Boone**
Mailing Address: **605 E. Walnut**
City, State Zip: **Columbia, MO 65201-4460**

The above referenced contract between County of Boone and the Department of Social Services is hereby amended as follows:

1. Section 2.9 is hereby deleted in its entirety and replaced with the attached 2.9.
2. This amendment shall be effective January 1, 2016. All other terms and conditions shall remain unchanged.

~~~~~

*In witness thereof, the parties below hereby execute this agreement.*

*SEE ATTACHED*

Authorized Signature for the Circuit Clerk

Name & Title

Date

*SEE ATTACHED*

Authorized Signature for the Prosecuting Attorney

Name & Title

Date

*SEE ATTACHED*

Authorized Signature for the County Commissioner/Executive

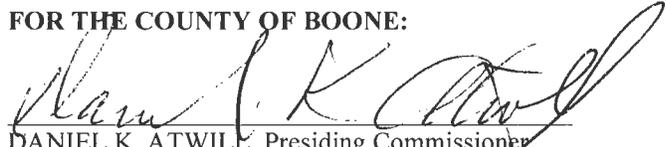
Name & Title

Date

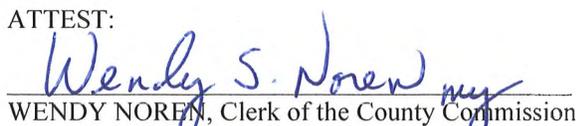
Authorized Signature for the Department of Social Services

Date

**FOR THE COUNTY OF BOONE:**

  
DANIEL K. ATWILL, Presiding Commissioner

DATED: 1-21-16

ATTEST:  
  
WENDY NOREN, Clerk of the County Commission

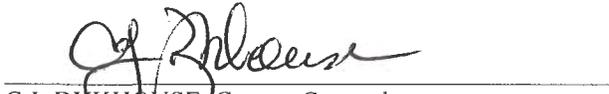
  
DANIEL K. KNIGHT, Boone County Prosecutor

DATED: \_\_\_\_\_

  
CHRISTY BLAKEMORE, Clerk of the Circuit Court

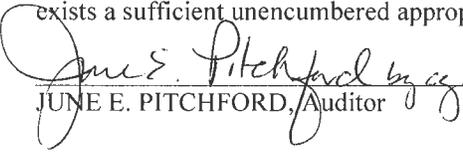
DATED: 1/8/16

**APPROVED AS TO LEGAL FORM:**

  
C.J. DYKHOUSE, County Counselor

**AUDITOR CERTIFICATION**

I hereby certify that this contract is within the purpose of the appropriation to which it is to be charged and there exists a sufficient unencumbered appropriation balance.

 1/5/16 No Budgetary Impact  
JUNE E. PITCHFORD, Auditor Date

2.9 **Subrecipient of Federal Funds:**

- 2.9.1 For the purposes of this contract, the contractor has been determined to be a subrecipient of federal funds.
- 2.9.2 The contractor shall comply with the Federal Funds Subrecipient Requirements, attached hereto as Attachment B.
- 2.9.3 As used in Attachment B, the term "subrecipient" shall refer to the contractor and the term "state agency" shall refer to the Department.

## Attachment B: Federal Funds Subrecipient Requirements

1. In performing its responsibilities under the contract, the subrecipient shall fully comply with:
  - a. 2 CFR Chapter 1, Chapter II, Part 200, et al., Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
  - b. All applicable terms and conditions of the award.
  - c. All other applicable laws, regulations and policies authorizing or governing the use of any federal funds paid to the subrecipient under the contract.
2. The subrecipient shall not utilize federal funds, or any required matching funds, provided under the contract as matching funds for any other federal award, unless specifically allowed under that award.
3. **Allowable Costs:** Unless otherwise stated in this RFP, the subrecipient shall invoice the state agency based on actual, allowable costs incurred.
  - a. The subrecipient shall ensure all expenditures invoiced, claimed and/or reported satisfy the General provisions for allowable costs, as defined in the 2 CFR Chapter 1, Chapter II, Part 200, Subpart E- Cost Principles; and Specific provisions for allowable costs, as defined in applicable Federal program rules.
4. **Indirect Cost Rates and Administrative Rates:** In the event indirect costs and/or administrative rates are included as part of the cost reimbursement under the contract, the following will apply:
  - a. If a subrecipient has an approved federally negotiated indirect cost rate, the state agency will accept the approved indirect cost rate, unless doing so would conflict with federal statutes or an exception has been approved by the federal agency, based on documented justification. (2 CFR § 200.414) If a federal agency has approved a new or different rate subsequent to the beginning of a contract period and the effective date is retroactive, the change (increase or decrease) will not be recognized and accepted until the following contract period.
  - b. A rate of 10% of Modified Total Direct Costs (MTDC) will be used for those subrecipients that do not have a federally negotiated indirect rate (2 CFR § 200.414).
  - c. **Administrative costs** are defined as general administration and general expenses such as the director's office, accounting, personnel, library expenses and all other types of expenditures not listed specifically under one of the subcategories of "Facilities", (including cross allocations from other pools, where applicable). (US Dept. of Labor – Guide for Indirect Cost Rate Determination). Administrative costs can be categorized as both direct and indirect costs.

Administrative rates will vary by award, will be determined by the state agency, and will not exceed limits set forth by statute or regulations pertaining to each award. For example, some federal programs have statutory limitations on the % of dollars which may be expended for administrative costs. The state agency must abide by those statutory limits. Consequently, in contracts which include federal dollars with statutory limitations on administrative costs, the state agency will limit the use of award funds for administrative costs in accordance with the statutory requirements. In such instances, the state agency award will deem administrative costs (including administrative costs included in the indirect rate) unallowable to the extent that the costs exceed the statutory limits.
  - d. With regard to indirect cost rates and administrative rates, guidance and requirements noted in Part 2 CFR § 200, "does not change or modify any existing statute or guidance otherwise based on any existing statute...and does not supersede any existing or future authority under law or by executive order of the Federal Acquisition Regulation." Thus, for state agency programs where the specific federal award requirements define Administrative costs in such a manner that all Indirect costs are Administrative costs, the state agency cannot accept an indirect rate (regardless of whether it is federally negotiated or not) that exceeds the Administrative rate cap designated by the specific federal award.
5. **Record/Document Requirements and Retention:**
  - a. The subrecipient shall have written policies and procedures in place to ensure compliance with the terms, conditions, laws, and regulations in 2 CFR Chapter 1, Chapter II, Part 200, et al., Uniform Administrative

Requirements, Cost Principles, and Audit Requirements for Federal Award, and shall make its policies and procedures available to the state agency, upon request.

- b. The subrecipient shall maintain an accounting system that, at a minimum, records expenditures in a manner that readily identifies the expenditure as an activity allowable under the award and allows required federal financial reports to be easily prepared.
  - c. In accordance with 2 CFR § 200.333 the subrecipient shall retain, for a period of three years from the date of submission of the final expenditure report, or from the date of the submission of the final quarterly or annual financial report to the state agency, all financial records, supporting documents, statistical records, and all other records pertinent to the federal award.
6. **Subrecipient Monitoring:** The state agency reserves the right to conduct monitoring reviews to ensure the subrecipient administers the federal award in compliance with applicable laws, regulations, contractual obligations, and performance goal measures.
- a. When deemed appropriate by the state agency, a monitoring report based on the results of the monitoring review will be issued to the subrecipient.
  - b. The subrecipient shall submit a written corrective action plan for any findings and recommendations in the monitoring report as directed by the state agency.
    - 1) The corrective action plan should include the actions the contractor proposes to take to remedy concerns, timeframes for achieving such remedies, and the person(s) responsible for the necessary action.
  - c. The state agency will respond in writing by accepting the corrective action plan submitted and/or requiring further action, including, but not limited to:
    - 1) More detailed financial reports or other documentation;
    - 2) Additional monitoring;
    - 3) Requiring the subrecipient to obtain technical or management assistance; and/or
    - 4) Establishing additional prior approvals from the state agency.
7. **Audits:** If required, the subrecipient shall have a single or program-specific audit conducted in accordance with provisions of the Single Audit Act of 1984 (with amendment in 1996) and 2 CFR Chapter 1, Chapter II, Part 200, Subpart F, et al., Audit Requirements.
- a. In accordance with the provisions of 2 CFR Chapter 1, Chapter II, Part 200, Subpart F, et al., Audit Requirements, the subrecipient shall consider all sources of federal awards, including federal resources received from the state agency, in determining the federal awards expended in its fiscal year.
  - b. In the event the subrecipient is required to obtain an audit pursuant to 2 CFR Chapter 1, Chapter II, Part 200, Subpart F, et al., Audit Requirements, the subrecipient shall submit the reporting package to the Federal Audit Clearinghouse (FAC) as required by 2 CFR § 200.512. The subrecipient shall notify the state agency of the acceptance of the audit by the FAC within 7 calendar days of the acceptance. The subrecipient shall also notify the state agency in the event the subrecipient is not required to obtain and submit a single audit. These notifications shall be submitted to the:

Department of Social Services  
Division of Finance and Administrative Services  
Attn: Single Audit  
P.O. Box 1082  
Jefferson City, MO 65102  
Or [DFAS.ComplianceUnit@dss.mo.gov](mailto:DFAS.ComplianceUnit@dss.mo.gov)
  - c. The subrecipient shall cooperate with the state agency in resolving questions that the state agency may have concerning the auditors' report and plans for corrective action(s) pursuant to 2 CFR § 200.521.
8. The subrecipient shall be responsible for any deferrals, disallowances, questioned costs, or other items not allowed for federal financial participation claimed by the state agency on behalf of the subrecipient. The

subrecipient shall return any funds disallowed, either to the state agency or directly to the applicable federal agency, as instructed by the state agency and within the timeframe designated.

9. **Transparency Reporting:** In order to assist the state agency in complying with its reporting requirements under the Federal Funding Accountability and Transparency Act (FFATA), the subrecipient must fully complete and submit the FFATA Data Form, attached hereto as Exhibit 3, to the state agency prior to the award of the contract.
  - a. The subrecipient should register in the federal government System for Award Management (SAM) available at [www.sam.gov](http://www.sam.gov), to record information about the subrecipient's organization, including executive compensation data. SAM is a secure, single repository of data and the subrecipient should only need to register once and renew annually thereafter and update information as necessary.
  - b. The state agency will provide the subrecipient with applicable federal funding source information in accordance with 2 CFR § 200.331.

**Exhibit #3: Federal Funding Accountability and Transparency Act (FFATA) Data Form**

*\*See instructions for additional information*

|                                    |          |                                              |    |               |       |
|------------------------------------|----------|----------------------------------------------|----|---------------|-------|
| Legal Business Name of Entity      |          | County of Boone                              |    |               |       |
| Doing Business As (if different)   |          | Family Support Division, Prosecutor's Office |    |               |       |
| Street Address                     |          | 605 E WALNUT, Suite B                        |    |               |       |
| City                               | Columbia | State                                        | MO | Zip Code + 4* | 65201 |
| DUNS Number*                       |          | 07-375-5977                                  |    |               |       |
| Parent Organization's DUNS Number* |          | 07-375-5977                                  |    |               |       |
| Principal Place of Performance*    |          | 605 E WALNUT, Suite B, Columbia, MO 65201    |    |               |       |
| Contact Person's Name / Title      |          | BARBARA MORRIS, Legal Assistant III          |    |               |       |
| Contact Person Phone Number        |          | 573-886-4126                                 |    |               |       |
| Contact Person E-Mail              |          | bmorris@boonecountymmo.org                   |    |               |       |

**Executive Compensation Information\***

*\*Complete this section if required. See instructions for additional information before completing.*

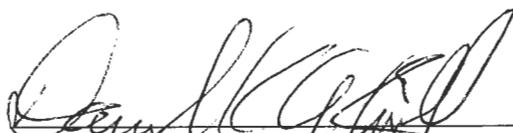
List the organization's top five most highly compensated executives for the preceding contractor fiscal year.

| Name | Amount |
|------|--------|
| 1.   |        |
| 2.   |        |
| 3.   |        |
| 4.   |        |
| 5.   |        |

**Certification:**

I attest the facts stated above are true and correct.

I understand the information provided will be reported by the Department of Social Services to the FFATA Subaward Reporting System (FSRS) and the information will be accessible to the public.

  
 \_\_\_\_\_  
 Authorized Representative's Signature

Dan K. Atwill  
 \_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Title - Presiding Commissioner

1-22-16  
 \_\_\_\_\_  
 Date

## **Instructions for Completing the FFATA Data Form**

### **Zip Code + 4**

This is the four digit zip code extension available at <http://zip4.usps.com/zip4/welcome.jsp>

### **DUNS Number**

Dun & Bradstreet (D&B) provides a D-U-N-S Number, a unique nine digit identification number, for each physical location of your business.

DUNS Number assignment is FREE for all businesses required to register with the US Federal government for contracts or grants. See <http://fedgov.dnb.com/webform>

### **Parent Organization's DUNS Number**

Complete if applicable. This is typically used by large organizations with multiple facilities in several locations. The parent organization's number is number assigned to the headquarters for the operation.

### **Principal Place of Performance**

Complete if the primary place of performance is different than the address listed above.

### **Executive Compensation Information**

*Review the following questions to determine whether you are required to report executive compensation information.*

1. In your preceding completed fiscal year, did your business or organization receive:
  - a. 80 percent or more of its annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act, as defined in 2 CFR 170.320; and
  - b. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act?

Yes       No

*Note: If the answer to either Question 1a or 1b is "No", your organization's compensation information is not required. Do not complete the Executive Compensation Information section of the FFATA Data Form.*

**Note: If the answer to both 1a and 1b is "Yes", proceed to Question 2.**

2. Does the public have access to the information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 [15 U.S.C. 78M(a), 78o(d)] or section 6104 of the Internal Revenue Code of 1986? (To determine if the public has access to the compensation information, see the U.S. Securities and Exchange Commission's total compensation filings at <http://www.sec.gov/answers/excomp.htm>)

Yes       No

*Note: If the answer to Question # 2 is "Yes", your organization's executive compensation information is not required.*

**Note: If the answer to Question #2 is "No", you are required to complete the Executive Compensation Information section of the FFATA Data Form.**

### **Definitions**

"Executive" means officers, managing partners, or any other employees in management positions.

"Total compensation" means the cash and non-cash dollar value earned by the executives during the preceding fiscal year and includes items such as salary, bonuses, stock awards, incentive plans, pension plans, deferred compensation, etc.

Additional information about reporting compensation is available at:

[https://www.fsr.gov/documents/OMB\\_Guidance\\_on\\_FFATA\\_Subaward\\_and\\_Executive\\_Compensation\\_Reporting\\_08272010.pdf](https://www.fsr.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf)

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

21st

day of

January

20 16

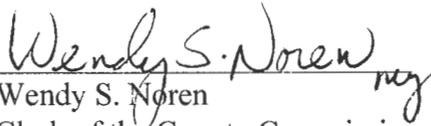
the following, among other proceedings, were had, viz:

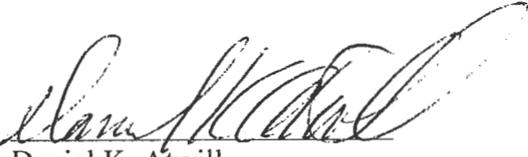
Now on this day the County Commission of the County of Boone does hereby rescind Commission Order 564-2015 and approves the following budget revision for the Public Works Department to re-allocate savings from account 92300 for the purchase of two (2) buckets for skid steers to due excessive wear and tear on the backside of the buckets.

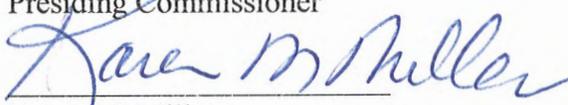
| Department | Account | Department Name | Account Name          | Decrease \$ | Increase \$ |
|------------|---------|-----------------|-----------------------|-------------|-------------|
| 2040       | 92300   | PW              | Replacement Equipment | 10,250      |             |
| 2040       | 91300   | PW              | Machinery & Equipment |             | 10,250      |
|            |         |                 |                       |             |             |

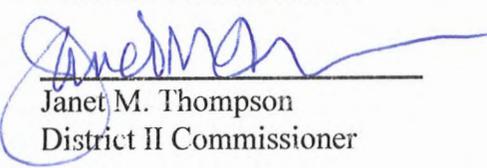
Done this 21<sup>st</sup> day of January, 2016.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Daniel K. Atwill  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Janet M. Thompson  
 District II Commissioner

564 -2015

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

November Session of the October Adjourned

Term. 20 15

County of Boone

} ea.

In the County Commission of said county, on the

24th

day of

November

20

15

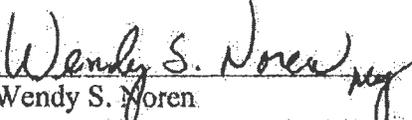
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Public Works Department for the purchase of a small plow and spreader to be installed on a recently acquired one-ton truck.

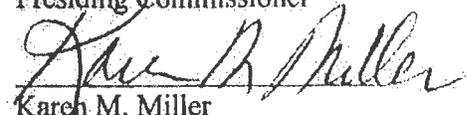
| Department | Account | Department Name | Account Name          | Decrease \$ | Increase \$ |
|------------|---------|-----------------|-----------------------|-------------|-------------|
| 2040       | 92300   | PW              | Replacement Equipment | 10,250      |             |
| 2040       | 91300   | PW              | Machinery & Equipment |             | 10,250      |
|            |         |                 |                       |             |             |

Done this 24<sup>th</sup> day of November, 2015.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Daniel K. Atwill  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Janet M. Thompson  
 District II Commissioner



# Boone County Public Works

**Gregory P. Edington**  
Assistant Manager  
Maintenance Operations Division



5551 Tom Bass Road  
Columbia, Missouri 65201-9711  
(573) 449-8515 ext (226)  
FAX (573) 875-1602  
EMAIL: [gedington@boonecountymo.org](mailto:gedington@boonecountymo.org)

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Date: November 10, 2015

To: Boone County Commissioners

From: Greg Edington

Subject: 2015 additional equipment purchases

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The Public Works Dept. (2040) is requesting to purchase a small plow and spreader to be installed on a recently acquired (2015) one ton truck. The addition of another small plow truck to the fleet would increase coverage in Subdivisions during snow events and potentially fill in for other units if one of them is "downed" due to a mechanical failure. To facilitate the purchase we will need to initiate a budget revision to move funds (cost savings) from 2040-92300 to 2040-91300. The amount needed to secure the purchases would be approximately \$10,250.

The Department is also in need of replacing two buckets for skid steers due to excessive wear on the back side of the buckets. The cost for repair has been determined to exceed the cost of new buckets. A proposal from Bobcat of St. Louis lists an 80" bucket at \$2,200 for an extended total of \$4,400 for both. The department is requesting to utilize cost savings in 2040-92300 to fund the purchase.

|                |                                         |                        |                   |
|----------------|-----------------------------------------|------------------------|-------------------|
| Year           | <u>2015</u>                             | Original Appropriation | <u>696,740.00</u> |
| Dept           | <u>2040 PW-MAINTENANCE OPERATIONS</u>   | Revisions              | <u>5,262.00</u>   |
| Acct           | <u>92300 REPLCMENT MACH &amp; EQUIP</u> | Original, + Revisions  | <u>702,002.00</u> |
| Fund           | <u>204 ROAD &amp; BRIDGE FUND</u>       | Expenditures           | <u>260,553.00</u> |
|                |                                         | Encumbrances           | <u>127,257.64</u> |
| Class/Account  | <u>A ACCOUNT</u>                        | Actual To Date         | <u>387,810.64</u> |
| Account Type   | <u>E EXPENSE</u>                        | Remaining Balance      | <u>314,191.36</u> |
| Normal Balance | <u>D DEBIT</u>                          | Shadow Balance         | <u>314,191.36</u> |

Expenditures by Period

|          |                   |           |                  |
|----------|-------------------|-----------|------------------|
| January  | _____             | July      | <u>48,299.00</u> |
| February | _____             | August    | _____            |
| March    | _____             | September | _____            |
| April    | <u>212,254.00</u> | October   | _____            |
| May      | _____             | November  | _____            |
| June     | _____             | December  | _____            |

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions    F9=Budget

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

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January Session of the January Adjourned

Term. 20 16

County of Boone

21st

day of

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In the County Commission of said county, on the

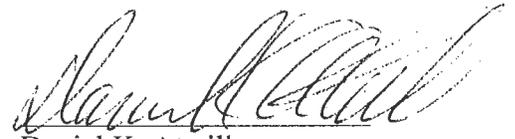
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, January 26, 2016, at 2:00 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1) to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Done this 21st day of January, 2016.

ATTEST:

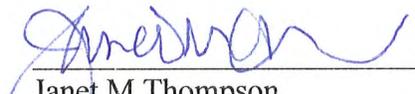
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner