

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

May Session of the April Adjourned

Term. 20 15

County of Boone

In the County Commission of said county, on the

7th

day of May

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C213093015 for Boone County Joint Communications to purchase one (1) photocopier with maintenance from Image Technologies of Columbia, MO.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Photocopier and Maintenance.

Done this 7th day of May, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash Street, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: April 29, 2015
RE: Cooperative Contract: C213093015 – Photocopier and Maintenance for Boone County Joint Communications

The Information Technology office requests permission for Joint Communications to utilize the State of Missouri cooperative contract C213093015 (pricing based on Western States Contracting Alliance cooperative contract 1715) with Image Technologies of Columbia, Missouri to purchase one photocopier with maintenance for Joint Communications.

Konica Minolta C554e (color) Copier / Printer / Scanner

Cost: \$7,819

Maintenance: \$0.04 per print for color and \$0.0069 per print for black & white; or

\$0.0054 with 25,000 monthly base

\$0.0052 with 30,000 monthly base

\$0.0050 with 35,000 monthly base

Copier to be paid from department 2701 – Joint Communications Operations, account 91300 – Machinery & Equipment. \$323,000 remains in the account at this time. Maintenance will be paid from department 2701 – Joint Communications Operations, account 60050 – Equipment Service Contract.

This copier will be moved to the Commission office to replace their existing copier when this new copier is no longer needed by 911/OEM staff at the 609 E. Walnut location. New units for the Emergency Communications Center will be purchased during the construction project so there are identical units to back each other up. Image Technologies agrees to move this copier to the Commission office in 2016 and haul off the old Kyocera free of charge.

cc: Contract File
Scott Shelton, Pat Schreiner, Joint Communications

**PURCHASE AGREEMENT FOR
PHOTOCOPIER AND MAINTENANCE
One (1) Copier for Boone County Joint Communications**

THIS AGREEMENT dated the 7th day of May 2015 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Sumner Group, Inc. D/B/A Image Technologies of Missouri**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Term and Supply contract for **Photocopier and Maintenance** in compliance with State of Missouri contract **C213093015** which is based upon Western States Contracting Alliance contract 1715, Image Technologies quote, E-mail per Wayne Rueger, Boone County Missouri Standard Terms and Conditions, Insurance Requirements and Work Authorization Certification. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response, State of Missouri and WSCA contract(s) may be permanently maintained in the County Purchasing Office file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement with Boone County Missouri Standard Terms and Conditions and Insurance Requirements shall prevail and control over the vendor's quote response(s).
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following equipment and maintenance:

Boone County Joint Communications – 609 E. Walnut Street, Columbia, MO 65201.

Quantity: One (1) each

Copier: Konica Minolta C554e (color) Copier / Printer / Scanner

New Photocopier includes the following:

- 55 ppm black and white / 55 ppm color
- FS-534 Staple Finisher
- PK-520 Hole Punch
- PC-210 2X 500 Page Drawers
- LU-301 3,000 Sheet Paper Deck
- FK-511 Super G3 fax
- Integration of Device

For a total contract price of **\$7,819.00**. Pricing includes delivery, setup, connectivity, initial training, and on-going training and support.

Maintenance: shall be provided for the copier as follows:

- Black and White billed @ \$0.0069 per print, billed quarterly in arrears.
A monthly based may be requested by the County at any time for the following prices:
\$0.0054 with 25,000 monthly base
\$0.0052 with 30,000 monthly base
\$0.0050 with 35,000 monthly base
- Color billed @ \$0.04 per print, billed quarterly in arrears
- All technical installed parts are included and labor, travel time, toner, and drum.
Excludes paper and staples.

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- 5 Year Replacement Guarantee
- Average response time is 4 hours or less
- Unlimited service calls

Maintenance pricing is firm for five years. After five years, maintenance pricing may be adjusted at renewal time for a **maximum rate change of 8% per year.**

Delivery and Installation: Contractor agrees to deliver, setup, connect and provide training of copier to Boone County Joint Communications, 609 E. Walnut, Columbia, Missouri 65201 within 21 days after receipt of Purchase Order.

Contractor further agrees to move, set-up and connect this copier free of charge from 609 E. Walnut to Boone County Commission office, 801 E. Walnut, Room 333, Columbia, MO in the second or third quarter of 2016. Contractor further agrees to haul off and dispose of the Commission office's Kyocera copier 4030 at the same time for no additional charge.

Contractor's on-site maintenance on copier shall include preventative maintenance calls and all remedial service calls required by County and found to be necessary by the service representative to maintain the equipment in optimum operating condition (unlimited service calls). County expects repair response time to be four (4) business hours from the date and time a service call is placed. In the event a machine cannot be repaired within 48 hours of the first service request, a loaner machine of equal or higher level will be provided at no charge to the County. If the original equipment cannot be repaired to the satisfaction of the County, permanent replacement equipment with equal or greater specifications must be provided, at no cost to the County. The Contractor's responsibility for permanent replacement will be five (5) fiscal years following the year equipment is installed and accepted by the County.

3. **Billing and Payment** - All billing shall be invoiced to the Joint Communications Department and billings may only include the prices listed within. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges specified in the Contractor's quote. The County agrees to pay all invoices within thirty days of receipt following successful installation and connectivity of copier; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

4. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

5. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or

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c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**SUMNER GROUP, INC. D/B/A
IMAGE TECHNOLOGIES OF MISSOURI**

by [Signature]
title Division Manager

BOONE COUNTY, MISSOURI

by: Boone County Commission
[Signature]
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:
[Signature]
County Counselor

ATTEST:
[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Copier: 2701 / 91300 / \$7,819

Maintenance: 2701 / 60050 / black & white: \$0.0069; Color: \$0.04/copy

[Signature] by [Signature] Date 04/30/2015 Appropriation Accounts

STANDARD TERMS AND CONDITIONS – CONTRACT WITH BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
17. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Insurance Requirements: The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

Employers Liability and Workers Compensation Insurance - The Contractor shall take out and maintain during the life of this contract, **Employers Liability and Workers Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.

Commercial General Liability Insurance - The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Business Automobile Liability – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.

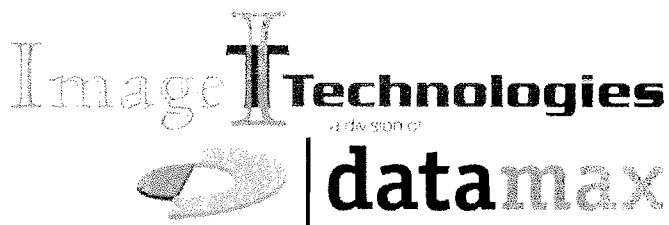
Subcontractors: Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of Owner. Contractor shall provide to Owner copies of certificates evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name Owner as Additional Insured and have the Waiver of Subrogation endorsements added.

Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract, contain a description of the project or work to be performed and provided for Commercial General Liability, Business Auto Liability, and Umbrella or Excess Liability (not on Workers Compensation). The Certificate of Insurance shall provide

that there will be no cancellation or reduction of coverage without 30 days prior written notice to the Owner. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.

INDEMNITY AGREEMENT: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.



Aron,

Thank you for the proposal request after evaluating needs of the 911 center. Below you will find the proposal for the Konica Minolta c554. As you will see the figures are based on the not to exceed WSCA contract #1715 and Missouri PA #C213093015. **Please line item bullet points as listed below.**

Vendor #4313327700 3
Image Technologies of Missouri
2511 Broadway Bluffs
Columbia, MO 65201
Contact Person: Wayne Rueger
Phone: 573-449-0140 ext.2130
wrueger@imagetechmo.com

KONICA MINOLTA SOLUTION

Konica Minolta C554e (color) 55 ppm black and white/55ppm color

- C554e Copier/Printer/Scanner
- FS-534 Staple Finisher
- PK-520 Hole Punch
- PC-210 2X 500 Paper Drawers
- LU-301 3,000 Sheet Paper Deck
- FK-511 Super G3 fax
- Integration of Device

Retail Price.....\$ 34,604.00

WSCA Price.....\$ 14,313.00

County of Boone Price.....\$ 7,819.00

Service and Supplies:

Black and White billed @ \$.0069 per.

Color billed @ \$.04 per.

\$.0054 with 25,000 monthly base

\$.0052 with 30,000 monthly base

\$.0050 with 35,000 monthly base

Melinda Bobbitt - Re: copier for Boone County Joint Communications

From: "Wayne Rueger" <WRueger@imagnetechmo.com>
To: "Melinda Bobbitt" <MBobbitt@boonecountymo.org>
Date: 4/20/2015 1:12 PM
Subject: Re: copier for Boone County Joint Communications

Absolutely.

Melinda Bobbitt <MBobbitt@boonecountymo.org> wrote:

Wayne,

Actually, we'll want to move it to our Commission office in 2016 at 801 E. Walnut (not the new Emergency Communication Center building). And the Commission office will have an old Kyocera 4030 copier to haul off. Can you do that free of charge when you move this new copier?

Thanks,
Melinda

>>> "Wayne Rueger" <WRueger@imagnetechmo.com> 4/15/2015 11:58 AM >>>

We'll gladly perform that move at no additional charge. Feel free to add that to the PO.
Wayne

From: Melinda Bobbitt [mailto:MBobbitt@boonecountymo.org]
Sent: Wednesday, April 15, 2015 11:57 AM
To: Wayne Rueger
Subject: RE: copier for Boone County Joint Communications

Wayne,

Also, this copier will need to be moved from the building at 609 E. Walnut to the new Joint Communications building that is being built at the Sheriff's complex off of Hwy. 63 north. Anticipated completion date is around June 2016. Will there be a charge for you to move the copier?

Thanks,

Melinda

>>> "Wayne Rueger" <WRueger@imagetechmo.com> 4/15/2015 11:49 AM >>>

Melinda,

We can lock in the maintenance for 5 years. After that a maximum of 8% per year.

Since this will be ordered off of the WSCA contract I cannot pull from my available stock. Order approval and delivery have been taking approximately 10 business days. Two to three weeks from order date is a reasonable expectation.

Thanks,

Wayne

From: Melinda Bobbitt [mailto:MBobbitt@boonecountymo.org]

Sent: Wednesday, April 15, 2015 11:38 AM

To: Wayne Rueger

Subject: copier for Boone County Joint Communications

Wayne,

I'm working on the contract for Boone County Joint Communications for the attached copier. Is the attached maintenance pricing quoted firm for 7 years? If not, what is the maximum amount it would increase per year?

Once you receive the Purchase Order, how many days before the copier would be installed?

Thanks,

Melinda

Melinda Bobbitt, CPPO, CPPB

Director of Purchasing

Boone County Purchasing

Annex Building

613 E. Ash St., Room 110



STATE OF MISSOURI
 OFFICE OF ADMINISTRATION
 DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

NOTIFICATION OF STATEWIDE CONTRACT

April 9, 2015

CONTRACT TITLE: WSCA Copier (Multifunction) and Related Software

CURRENT CONTRACT PERIOD: June 1, 2009 through June 30, 2015

BUYER INFORMATION: PAUL LINHARDT
 573-751-4578 Phone
 573-526-9816 Fax
paul.linhardt@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period	Potential Final Expiration
	June 1, 2009 through June 30, 2014	June 30, 2015

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
 PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR THE PURCHASE AND LEASE OF COPIER-BASED
 MULTIFUNCTION EQUIPMENT FOR ALL STATE AGENCIES.

Local Purchase Authority shall not be used to purchase supplies/services included
 in this contract unless specifically allowed by the contract terms.

~ Instructions for use of the contract, specifications, and requirements are attached ~

CANON USA INFORMATION			
CONTRACT NUMBER	VENDOR NUMBER	CONTRACTOR DESCRIPTION	COOP PROCUREMENT
C213093001	1325617720 A	Canon USA Inc. 1 Canon Park Melville, NY 11747 Contact Person: Mike Hurley Telephone: 631-330-2613 Facsimile: 631-330-5459 Email: MHurley@cusa.canon.com	YES

C213093002	4315804990 0	Americom Imaging Systems Inc. 100 Green Park IND. Court Saint Louis, MO 63123 Contact Person: Tony Frierdico Telephone: 314-894-1154 Facsimile: 314-894-2098 Email: TonyF@AmericomIS.com	YES
C213093003	4313327700 B	Sumner Group Inc. 2121 Hampton Ave Saint Louis, MO 63139 Contact Person: Kevin Laury Telephone: 314-633-2000 Facsimile: 314-633-2004 Email: KLaury@CopyCon.com	YES
C213093004	4309829400 0	Data Comm, Inc. 211 Metro Drive, PO Box 2110 Jefferson City, MO 65102 Contact Person: Ryan Birk Telephone: 573-893-5800 Facsimile: 573-893-7145 Email: RBirk@DataCommInc.com	YES
C213093005	4402957400 0	Inland Printing Company 637 W College Street Springfield, MO 65806 Contact Person: Eddie Lee Telephone: 417-896-6484 Facsimile: 417-869-6164 Email: ELee@InlandPrinting.net	YES
C213093007	4309562920 0	Mineral Area Office Supply 331 West Main Street Park Hills, MO 63601 Contact Person: Ken Yow Telephone: 573-431-4777 Facsimile: 573- Email: JohnYow@MAOS.com	YES
C213093009	1326770040 0	Canon Solutions America One Canon Park Melville, NY 11747 Contact Person: Tom Waldrup Telephone: 504-837-4993 Facsimile: 504-832-1595 Email: TWaldrup@CSA.Canon.com	YES

C213093010	2230568220 1	<p>Canon Financial Services 14904 Collections Center Drive Chicago, IL 60693</p> <p>Contact Person: Abby Fitchett Telephone: 800-220-9510 Facsimile: 856-505-5399 Email: afitchett@cfs.canon.com</p>	YES
C213093031	7312474500 0	<p>Lakeland Office Systems, Inc. 2926 W 12th Joplin, MO 64801</p> <p>Contact Person: David Tyson Telephone: 800-798-8606 Facsimile: Email: DTyson@LakeLandOffice.com</p>	

KIP AMERICA INFORMATION

CONTRACT NUMBER	VENDOR NUMBER	CONTRACTOR DESCRIPTION	COOP PROCUREMENT
C213093011	3823687250 0	<p>KIP America, Inc. 39575 W 13 Mile Road Novi, MI 48377</p> <p>Contact Person: Amber Ross Telephone: 800-252-6793 ext. 6013 Facsimile: 800-672-1400 Email: ARoss@KIPAmerica.com</p>	YES

KONICA MINOLTA INFORMATION

CONTRACT NUMBER	VENDOR NUMBER	CONTRACTOR DESCRIPTION	COOP PROCUREMENT
C213093012	1319210890 0	<p>Konica Minolta Business Solutions USA, Inc. 1595 Springhill Road, Suite 410 Vienna, VA 22182</p> <p>Contact Person: Kristen McKenna Telephone: 813-207-8276 Facsimile: 703-506-1257 Email: KMckenna@kmbms.KonicaMinolta.us</p>	YES
C213093013	4313327700 6	<p>Copying Concepts 2121 Hampton Ave Saint Louis, MO 63139</p> <p>Contact Person: Kevin Laury Telephone: 314-633-2000 Facsimile: 314-633-2004 Email: KLaury@CopyCon.com</p>	YES

C213093014	4313327700 D	Datamax of Kansas City 8030 Flint Building 26 Lenexa, KS 63139 Contact Person: Chris Gaunce Telephone: 913-752-2200 Facsimile: 913-495-4475 Email: CGaunce@UDPCorp.com	YES
C213093015	4313327700 3	Image Technologies of Missouri 2511 Broadway Bluffs Columbia, MO 65201 Contact Person: Wayne Rueger Telephone: 573-449-0140 ext. 2130 Facsimile: 314-633-2004 Email: wrueger@imagetechmo.com	YES
C213093004	4309829400 0	Data Comm, Inc. 211 Metro Drive, PO Box 2110 Jefferson City, MO 65102 Contact Person: Ryan Birk Telephone: 573-893-5800 Facsimile: 573-893-7145 Email: RBirk@DataCommInc.com	YES
C213093030	4315807660 0	Shelton Business Machines, Inc. 23409 County Road 112 Maiden, MO 63863 Contact Person: Mark Shelton Telephone: 573-276-4803 Facsimile: 573-276-3194 Email: Mark@SheltonBusinessMachines.com	YES
C213093021	4807768410 0	Copy Products, Inc. 2103 West Vista Street Springfield, MO 65807 Contact Person: Eric Crane Telephone: 417-889-5665 Facsimile: 417-889-7712 Email: ECrane@CopyProductsinc.net	YES

RICOH USA INFORMATION

CONTRACT NUMBER	VENDOR NUMBER	CONTRACTOR DESCRIPTION	COOP PROCUREMENT
C213093016	2303344000 4	Ricoh USA, Inc. 70 Valley Stream Parkway Malvern, PA 19355 Contact Person: Dave Johnson Telephone: 573-356-5173 Facsimile: 573-446-4777 Email: David.D.Johnson@ricoh-usa.com	YES

SHARP ELECTRONICS INFORMATION

CONTRACT NUMBER	VENDOR NUMBER	CONTRACTOR DESCRIPTION	COOP PROCUREMENT
C213093017	1319688720 0	Sharp Electronics Corporation 1 Sharp Plaza Mahwah, NJ 07495 Contact Person: Matt Euston Telephone: 816-588-1962 Facsimile: 480-890-8167 Email: EustonM@SharpSEC.com	YES

TOSHIBA AMERICA INFORMATION

CONTRACT NUMBER	VENDOR NUMBER	CONTRACTOR DESCRIPTION	COOP PROCUREMENT
C213093018	3308653050 0	Toshiba America Business Solutions, Inc. 9740 Irvine Boulevard Irvine, CA 92618 Contact Person: Christina Fischer Telephone: 949-462-6325 Facsimile: 949-462-2557 Email: Christina.Fisher@tbs.Toshiba.com	YES
C213093019	3306223090 0	Toshiba Business Solutions 2732 NE Independence Ave Lee Summit, MO 64064 Contact Person: David Wagner Telephone: 816-842-4931 ext. 123 Facsimile: 816-842-0660 Email: David.Wagner@tbs.Toshiba.com	YES
C213093020	4316789510 0	Coast to Coast Equipment and Supply 10964 Lin Valle Saint Louis, MO 63123 Contact Person: Brian Lenhardt	YES

		Telephone: 314-892-0250 Facsimile: 314-892-0825 Email: BLenhardt@CTCStL.com	
C213093021	4807768410 0	Copy Products, Inc. 2103 West Vista Street Springfield, MO 65807 Contact Person: Eric Crane Telephone: 417-889-5665 Facsimile: 417-889-7712 Email: ECrane@CopyProductsinc.net	YES
C213093022	4307379420 0	Da-Com Corporation 5317 Knights of Columbus Drive Saint Louis, MO 63119 Contact Person: Scott Shanafelt Telephone: 314-442-2800 Facsimile: 314-442-2878 Email: SShanafelt@Da-ComCorp.com	YES
C213093024	4318864600 0	Document and Network Tech Inc. 2275 Cassens Court, Suite 112 Fenton, MO 63026 Contact Person: Telephone: 314-773-6000 Facsimile: 314-771-6344 Email: MRueschhoff@DNTStL.com	YES
C213093025	4318505670 1	GFI Digital 3225 Emerald Lane, Suite B Jefferson City, MO 65109 Contact Person: Robert Goth Telephone: 573-353-1673 Facsimile: Email: RGoth@GFIDigital.com	YES
C213093026	4316729660 0	Pro-Tech Company, Inc. 2411 East Illinois Kirksville, MO 63501 Contact Person: Steve Tharp Telephone: 660-665-3171 Facsimile: 660-665-3521 Email: Steve@ProTechCo.com	YES
C213093027	3712509430 0	RTD Office Products, Inc 208 South Tenth Street Quincy, IL 62301	YES

		Contact Person: Telephone: 217-224-8990 Facsimile: 217-224-9015 Email: RTD@Adams.net	
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XEROX CORPORATION INFORMATION			
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CONTRACT NUMBER	VENDOR NUMBER	CONTRACTOR DESCRIPTION	COOP PROCUREMENT
C213093029	1604680200 T	Xerox Corporation 100 Clinton Avenue Rochester, NY 14644 Contact Person: Todd Vodnansky Office Telephone: 314-542-8419 Cellular: 314-705-6106 Facsimile: 314-542-8456 Email: Todd.Vodnansky@Xerox.com	YES

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
06/01/09 – 06/30/15	04/09/15	The contracts have been extended. There may be a delay for some contracts being active in SAM II, but all of the contracts will be extended soon.
06/01/09 – 03/31/15	08/28/14	Xerox contact information updated
06/01/09 – 03/31/15	07/10/14	The contracts have been extended. There may be a delay for some contracts being active in SAM II, but all of the contracts will be extended soon.
06/01/09 – 06/30/14	02/14/14	Toshiba Missouri WSCA website link added and Lakeland Office Systems added as a Canon authorized dealer
06/01/09 – 06/30/14	09/24/13	Copy Products added as a Konica Minolta authorized dealer
06/01/09 – 06/30/14	09/19/13	Language change (italics) in Section 2.2: "...speed <i>equal to or</i> greater than..."
06/01/09 – 06/30/14	08/15/13	Initial issuance of new statewide contract.
06/01/09 – 06/30/14	08/20/13	Update WSCA manufacturer website information – Contact information updated

GENERAL INFORMATION AND REQUIREMENTS

1. BACKGROUND:

1.1 These cooperative contracts provide for the outright purchase and lease of copier-based multifunctional equipment and accessories through June 30, 2014. Copier-based multifunctional equipment acquired via lease will be renewed based upon the applicable term selected by the ordering agency pursuant to the WSCA contract and Participating Addendum with each manufacturer.

1.2 This WSCA contract includes five groupings of multifunction copiers as well as software bundles that enable and enhance the multifunction capabilities of the copiers. The groupings of these copiers are:

Group A – Convenience Black and White Copiers
Group B – Convenience Hybrid Copiers
Group C – Production Black and White Copiers
Group D – Production Color Copiers
Group E – Wide Format Copiers

1.3 All Ricoh copiers purchased under contract C210038001 must be maintained under either contract C2100038001 or Specialty Underwriters’ contract, C213007001.

1.4 Segment: The following Segments shall be utilized to group the various speeds of copiers within Groups A, B, C, D and E:

Group A – B&W Convenience Copiers		
Segment	Speed in Impressions Per Minute (IPM)	State Printing Approval Required
2	20 – 29 (Desktop & Console)	NO
3	30 - 39	NO
4	40 - 49	NO
5	50 - 59	NO
6	60 - 69	YES
7	70 - 79	YES
8	80 - 89	YES
9	90 - 99	YES
10	100 - 119	YES

Group B –Hybrid Convenience Copiers		
Segment	Black and White Speed in Impressions Per Minute (IPM)	State Printing Approval Required
2H	20 – 29 (Console Only)	NO
3H	30 - 39	NO
4H	40 - 49	NO
5H	50 - 59	NO
6H	60 - 69	YES

Group C – B&W Production Copiers		
Segment	Speed in Impressions Per Minute (IPM)	State Printing Approval Required
C1	100 – 119	YES
C2	120 – 139	YES
C3	140 – 159	YES

Group D – Color Production Copiers		
Segment	Color Speed in Impressions Per Minute (IPM)	State Printing Approval Required
D1	50 – 59	YES
D2	60 - 69	YES
D3	70 – 79	YES

Group E – Wide Format Copiers		
Segment	Speed in Linear Feet Per Minute (LPM)	State Printing Approval Required
E1	2 – 6	YES
E2	7 - 15	YES

2. STATE AGENCY USAGE REQUIREMENTS:

State agencies governed by Chapter 34 RSMo must utilize the contract in the following manner:

- 2.1 Quotations: State agencies should obtain price quotations from at least three manufacturers before purchasing products through the contract.
- 2.2 Color and High Speed Units: Before purchasing a color multifunction device of any speed or a black and white multifunction device with a speed equal to or greater than 60 pages per minute (PPM), a state agency must obtain written approval to purchase the device from Rodney Vessell (Rodney.Vessell@oa.mo.gov) of OA General Services State Printing. State agencies must submit State Printing’s written approval with the purchase order.
- 2.3 Trade-Ins: State agencies must obtain OA Surplus Property’s approval before trading in a copier.
- 2.4 Hard Drive Erase: State agencies must purchase hard drive erase software for all devices containing a hard drive.
- 2.5 Orders and Invoicing: When the manufacturer utilizes dealers to accept orders and payments, then the order must be placed to the same vendor as the payment will be made. (i.e. If orders are submitted to the manufacturer, then payment must be submitted to the manufacturer. If orders are submitted to a dealer then payment must be submitted to the same dealer.)
- 2.6 Financing Options: State agencies may enter into fair market value/operational leases, cancelable rentals, and non-cancelable rentals. State agencies must NOT enter into capital leases.
- 2.7 Special Toshiba Instructions:
 - 2.7.1 State agencies governed by Chapter 34 RSMo shall only acquire equipment from Toshiba America Business Solutions through outright purchase.
 - 2.7.2 Authorized dealers shall only accept orders for equipment. Authorized dealers shall not accept orders for maintenance service.
 - 2.7.3 Maintenance service shall only be placed with Toshiba America Business Solutions, Inc. Maintenance services are prohibited from being ordered from authorized dealers.

3. ORDERING:

- 3.1 Contractors must quote leasing and rental rates for Fair Market Value Leases, Operational Leases, Non-Cancelable Rentals, and Cancelable Rentals. State agencies must NOT enter into capital leases.
- 3.2 Agencies may use either PGQ or SC for placing orders from this contract. The following information needs to be included on purchase orders submitted for maintenance so the contractor can bill and collect meter readings correctly.

State of MO Contract number
WSCA Contract number (#1715)
Contractor Vendor Number
Copier make
Copier model
Manufacturer Equipment ID Number or the Manufacturer Ser No
Time Period the PO covers (For example: July 1, 2013 thru June 30, 2014)
Quantity
Monthly payment and monthly copy allowance
Bill to Address
Ship to address.....Copier address location, i.e., Dept and/or Div, Street Address, Room No., City, State, Zip
Key Operator name for meter readings
Key Operator fax number
Key Operator phone number

3.3 This information will allow the contractor to set the copier up properly in the system to bill the correct amount to the correct address, inform the service tech of the location of the machine when service is needed, and give the contractor ample information to collect the monthly meter reading.

3.4 Owned Equipment Trade-In: Contractors may allow for state agencies to trade-in owned copier equipment as part of a new copier agreement under this contract, according to state regulations and laws. The value for the trade-in will be negotiated by the contractor and state agency at the time of the transaction and may not include any disposal or shipping fees.

- a. Moves, equipment pickups and equipment trade-ins must be accomplished within 30 days of the request.
- b. State agencies must obtain OA Surplus Property's approval before trading in a copier.

3.5 New orders for equipment must be installed by the contractor within 30 calendar days of order placement. Excess installation time may be afforded by the state agency. Software related to the equipment must be installed within five working days of the equipment installation unless the state agency extends this time.

3.6 When the manufacturer utilizes dealers to accept orders and payments, then the order must be placed to the same vendor as the payment will be made. (i.e. If orders are submitted to the manufacturer, then payment must be submitted to the manufacturer. If orders are submitted to a dealer then payment must be submitted to the same dealer.)

4. PAYMENT:

4.1 The contractors will invoice the state agency directly with that state agency paying the vendor or their authorized dealers directly.

4.2 All payments shall be made in arrears only.

5. INSTALLATION:

5.1 Pricing must include all in-house delivery of equipment and software, installation of equipment/accessories/software, network installation, removal of all waste material, initial training costs and removal cost (of the equipment placed under any subsequent agreement).

5.2 Network installation shall include: configuration of the copier for the proper network protocols; and installation of the appropriate print drivers on up to five computers per unit ordered.

5.3 Contractors may charge for excessive installation requirements including rigging, excessive access alterations and access to non-ground floors via stairs. Any such excessive installation charges must be quoted to the state

agency prior to the signature of any lease, rental or purchase agreement and the resulting charge may not exceed this quote; but shall be based on the actual expenditures by the contractor.

6. CONTRACT INFORMATION:

6.1 Pricing for this WSCA contract must be expressed as a discount from Manufacturer’s Suggested Retail Price (MSRP). MSRP must be a published figure with Buyers Laboratory Inc (BLI). Discounts from list may be increased during the term of the contract by the contractors. At no time during the contract period may the discount be reduced.

6.2 Dedicated Contract Website: Contractors must maintain a contract website for the State of Missouri. Below is a link to the dedicated contract websites for each manufacturer:

Canon USA	http://ebb.cusa.canon.com/portal/page/portal/sites/home?state_site=96
KIP America	http://wsca.kipamerica.com/content.asp?id=mo
Konica Minolta	http://kmbcontent.konicaminolta.us/content/microsites/PublicSites/wsca/MO?CustFoldName=wsca&Username=&MicrositeFoldName=PublicSites
Ricoh USA	http://www.ricoh-usa.com/rmap/wsca/stateofmo.aspx
Sharp Electronics	http://wsca.sharpgov.com/Missouri/tabid/110/Default.aspx
Toshiba America	http://www.toshibamedia.com/wsca-copiers/landingMO.htm
Xerox	https://www.portal.xerox.com/js-bin/INTERSHOP.enfinity/WFS/Xerox-PSO-Site/en_US/-/USD/SSO-Start?CustomerLocale=en_US&LoginForm_OrganizationCode=WAS26&LoginEmail=guest.was26%40xerox.com&LoginForm_Login=guest.was26%40xerox.com&RequestName=GuestLogin

6.3 Survivability: Placements made using the authority provided by this contract will survive the contract itself. Those state agencies purchasing, renting or leasing the equipment will continue to receive ongoing service from the contractor at the agreed upon contract rate through the term of their placement contract agreement. The contract terms and conditions will survive the authorizing contract through that final term and any subsequent renewals and extensions.

- a. Those state agencies purchasing equipment will receive ongoing service from the contractor at the agreed upon contract rate until the expiration of the service contract. Upon the contract termination, state agencies and contractors may agree to further extend a placement. Such further extensions shall not be for more than twelve month terms, and the State agency will reserve the right to terminate these placements with 30 days written notice and without termination penalties.

6.4 Termination for Non-appropriation: The continuation of any financial obligation beyond the current fiscal year is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the local source, state legislature and/or federal sources. The state agency may terminate any financial obligation, and contractor waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the state agencies funding from local, state and/or federal sources is not appropriated, withdrawn or limited.

6.5 End of Term Notification: Contractors must notify a State agency, in writing, 90 days prior to the end of any financing term or service and supplies term. Contractors must also inform the state agency of the options available to them as provided for in any resulting contract.

6.6 Warranty: Equipment must carry a minimum 90 day warranty that it is free from defects in material and workmanship. If defects are identified, the contractor agrees to repair or replace defective parts promptly on a like-for-like basis without additional cost to the state agency. Any and all items failing during the warranty period will be replaced promptly free of charge. Upon significant failure, the warranty period will commence again for a minimum 90 additional days. Significant failure shall be determined by the buyer of record.

6.7 End of Term Notification: The contractor must notify a state agency, in writing, 90 days prior to the end of any financing term or service and supplies term. Contractors must also inform the state agency of the options available to them as provided for in any resulting contract.

7. LEASES:

7.1 State agencies governed under Chapter 34 shall not lease copiers from Toshiba America Business Solutions.

7.2 Fair Market Value Lease: All fair market value leases shall have an end of term buyout to own value that is determined by the then current market price. Such leases shall be subject to monthly payment reduction by the contractor upon renewal, based upon the depreciated value. The depreciated value must be disclosed to the State agency at the time of the renewal; and the renewal rate is subject to the same terms and conditions under the contract with the contractor.

7.3 Operational Lease: All operational leases shall have an end of term buyout to own value that is determined prior to the lease inception, although this value may or may not be disclosed by the contractor, based on a fixed dollar amount or percentage of funded value. Such leases shall be subject to monthly payment reduction by the contractor upon renewal, based upon the depreciated value. The depreciated value must be disclosed to the state agency at the time of the renewal; and the renewal rate is subject to the same terms and conditions under the contract with the contractor.

7.4 Non-Cancelable Rental: All non-cancelable rentals shall not have a buyout to own option and all state agencies will be remitting payment for the usage of the equipment only. Such rentals shall be subject to monthly payment reduction by the contractor upon renewal, based upon the depreciated value. The depreciated value shall never reach a value that would result in the transfer of the asset to the state agency. The depreciated value must be disclosed to the state agency at the time of the renewal; and the renewal rate is subject to the same terms and conditions under the contract with the contractor.

7.5 All leases may be bought out to return to the contractors, although operational, non cancelable rentals and capital leases will be subject to a termination charge. The termination charge may not exceed the balance of lease payments and may not exceed more than four month service and supply base or 25% of the remaining term, whichever is less. No termination charges shall be applicable in the case of non-appropriations of funds.

7.6 The contractors, under this RFP and subsequent contract, may assign the leases produced under this contract; but the obligations, terms and conditions may not be altered and shall remain with the contractor.

7.7 State agencies may enter into fair market value/operational leases, cancelable rentals, and non-cancelable rentals. State agencies must NOT enter into capital leases.

8. MAINTENANCE:

8.1 Contractors must perform full service support for all proposed copiers during normal business hours (Monday through Friday, 8:00 a.m. – 5:00 p.m. not including state holidays) within the pricing proposed.

8.2 Contractors must maintain the following service response times according to the following service zones and segments, unless otherwise allowed by the buyer of record:

Groups	Urban Response Time	Rural Response Time	Remote Response Time
Groups A & B	4 Hours	1 Working Day	4 Working Days
Groups C & D	3 Hours	6 Hours	2 Working Days
Group E	4 Hours	1 Working Day	4 Working Days

a. Service Zone: The following table provides the definitions for three separate service zones based on the distance from the contractor’s closest Service Base Location.

Service Zone	Definition
Urban	Within a 60 mile radius of closest Service Base Location, within 60 miles of the State Capital or within a 60 mile radius of a Metropolitan Statistical Area.
Rural	Outside of a 60 mile radius from closest Service Base Location, the State Capital or a Metropolitan Statistical Areas.
Remote	Areas inaccessible via road from any Urban or Rural Service Zone regardless of distance.

8.3 Equipment Inspection/Testing/Acceptance: Inspections, tests, measurements, or other acts or functions performed by the ordering State agency shall in no manner be construed as relieving the Successful Vendor from full compliance with contract requirements. At a minimum, an installed device must demonstrate the capability of providing the functions and services specified in the manufacturer's published literature.

8.4 No contract term for service, supplies, lease payments or rental payments may begin prior to successful delivery, installation and acceptance of the ordered equipment by the State agency. As such, no valid invoice may be issued by the Successful Vendor prior to the acceptance by the State agency.

9. CANCELLATION:

9.1 All Cancelable rentals may be canceled upon 30 days written notice to the contractors at any point during the lease or rental term. The contractors may assess a penalty of no more than four monthly lease/rental payments that are not to include service or supply base commitments for the cancelation of a cancelable rental. Such cancelation will be subject to review and approval by the buyer of record.

10. INVOICING REQUIREMENTS:

10.1 All invoices must bear the state's contract number, and reference the model number, serial number, copy usage, unit and extended price, billing period, and agency name and location.

10.2 The state agencies shall commit in advance to the monthly minimums specified on the Pricing Pages, thus creating a minimum monthly payment amount. If the state agency's usage exceeds their monthly minimum copy allowance, the contractor shall bill the state agency for their monthly minimum copy allowance price including the cost per copy pricing for each copy which exceeds their monthly minimum copy allowance.

10.3 There shall be no more than one billing per calendar month and bills for more or less than 30 days shall have the monthly copy allowance prorated. Any given calendar day shall only be billed 1 time. Contractors may use longer billing cycles, such as 60 or 90 days, but the monthly copy allowance and actual usage must be prorated accordingly.

10.4 The contractor shall provide each agency with meter cards for each copier as necessary. Agencies shall complete the cards and mail per instructions provided by the contractor.



KONICA MINOLTA



Group B Maintenance Pricing

Service and Supplies Pricing - GROUP B								
Pricing Item	Segment 2H Console	Segment 2H Console	Segment 3H	Segment 4H	Segment 5H	Segment 6H	Segment 6H	Segment 6H
Make	Konica Minolta	Konica Minolta	Konica Minolta	Konica Minolta	Konica Minolta	Konica Minolta	Konica Minolta	Konica Minolta
Model	bizhub C224 / C284	bizhub C35	bizhub C364	bizhub C454	bizhub C554	bizhub C654 / C754	bizhub C6000 / C6000L	bizhub C7000 / C7000P / C70hc
B&W Zero Base Service Pricing	0.0141	0.0124	0.0094	0.0079	0.0074	0.007	0.0155	0.0155
Color Zero Base Service Pricing	0.0613	0.0570	0.0538	0.0377	0.037	0.0362	0.080	0.080
Color Optional Included Impression Pricing								
Option #1 Included B&W Base Number Impressions	1,000	1,000	5,000	5,000	6,000	8,000	0	0
Option #1 Included Color Base Number Impressions	400	400	2,250	3,300	5,400	7,500	20,000	20,000
Option #1 Monthly Base Charge	\$39.86	\$36.44	\$147.83	\$158.29	\$228.30	\$307.85	\$1,550.00	\$1,550.00
Option #1 B&W Overage Rate	0.0159	0.0142	0.0090	0.0077	0.0070	0.0067	0.0140	0.0140
Option #1 Color Overage Rate	0.0599	0.0556	0.0457	0.0363	0.0345	0.0339	0.0700	0.0700
Option #2 Included B&W Base Number Impressions	2,000	2,000	7,500	10,000	12,000	20,000	0	0
Option #2 Included Color Base Number Impressions	400	400	2,250	3,300	5,400	7,500	35,000	35,000
Option #2 Monthly Base Charge	\$51.76	\$46.64	\$167.33	\$189.83	\$261.84	\$373.00	\$2,445.00	\$2,445.00
Option #2 B&W Overage Rate	0.0147	0.0130	0.0089	0.0074	0.0067	0.0065	0.0120	0.0120
Option #2 Color Overage Rate	0.0559	0.0516	0.0447	0.0351	0.0336	0.0324	0.0650	0.0650
Option #3 Included B&W Base Number Impressions	1,600	1,600	10,000	7,700	12,600	17,500	0	0
Option #3 Included Color Base Number Impressions	2,000	2,000	2,250	10,000	13,000	20,000	75,000	75,000
Option #3 Monthly Base Charge	\$124.28	\$112.96	\$186.23	\$363.51	\$477.34	\$706.00	\$4,225.00	\$4,225.00
Option #3 B&W Overage Rate	0.0113	0.0096	0.0087	0.0063	0.0059	0.0056	0.0090	0.0090
Option #3 Color Overage Rate	0.0531	0.0488	0.0441	0.0315	0.0310	0.0304	0.0500	0.0500
Additional Service and Supplies Options								
Increase in rate for inclusion of color toner	Included in base rate	Included in base rate	Included in base rate	Included in base rate	Included in base rate	Included in base rate	Included in base rate	Included in base rate
Increase in rate for inclusion of black toner	Included in base rate	Included in base rate	Included in base rate	Included in base rate	Included in base rate	Included in base rate	Included in base rate	Included in base rate
Increase in rate for inclusion of staples	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001	0.0001
Additional Labor Components								
Additional End User Training Cost by hours	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75
Additional Advanced / IT Training Cost by hours	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175
Additional IT Support by hours	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175
Percentage Increase in Service and Supplies Rate by Service Zone								
Percentage Increase for Rural Zone	10%	10%	10%	10%	10%	10%	10%	10%
Percentage Increase for Remote Zone	4000%	4000%	4000%	4000%	4000%	4000%	4000%	4000%

Per Section 5.4.6.2-KMBS service pricing excludes staples and paper. All technical installed parts are included

Optional Remote Maintenance Program: Konica Minolta, as an alternative to the stated Remote Maintenance offering, will allow remote users to choose the Rural Maintenance offering plus prevailing local commercial labor and travel (transportation, lodging, per diem) costs, on an event by event basis.

Digital Solutions Center	Provides digital support for general office and graphic applications relating to MFP copy, print and scan functions
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KONICA MINOLTA



GROUP B, SEGMENT 5H; COPY SPEED: 45-PPM FULL COLOR & 55-PPM B&W

Standard Configuration Includes: bizhub C554 / RADF / Output Tray (OT-503) / 3,650-Sheet Paper Supply (including bypass)

PURCHASE PRICING CONTRACT EFFECTIVE 06/30/14

Item Number	Item Description	KMBS List Price	Regular WSCA Purchase Price	Discount
A2XK011	bizhub C554 Copier/Printer/Scanner - Includes PS, PCL & XPS Controller, Dual Scanner Document Feeder, 2 GB Standard Memory, Duplex Unit, 250 GB HDD, USB Interfaces for Scan-to-USB Thumb Drive/Print-from-USB Thumb Drive, USB Local Printing, Optional Authentication Device Connection, Service USB Firmware Updates, CMYK Developer Units, Color Drum Units and Black Drum Unit.			
A4MDWY1	OT-506 Output Tray			
TOTAL CONFIGURATION		\$28,611.00	\$11,080.24	61%
PAPER SUPPLY OPTIONS:				
A2XM013	PC-410 Large Capacity Cassette	\$1,402.00	\$747.73	47%
A2XMWY2	PC-210 2-way Paper Feed Cabinet	\$1,191.00	\$634.92	47%
A2XMWY1	PC-110 Paper Feed Cabinet	\$913.00	\$486.93	47%
7640017610	DK-510 Copy Desk	\$222.00	\$166.50	25%
A0TJWY2	LU-204 Large Capacity Unit (2,500 sheets/Letter, Legal, Ledger and 12"x18")	\$3,339.00	\$2,504.25	25%
A03N0Y1	LU-301 Large Capacity Unit (3,000 letter sheets)	\$1,781.00	\$1,272.14	29%
OUTPUT OPTIONS:				
A2YVWY1	JS-S06 Job Separator Tray	\$500.00	\$266.36	47%
A10CWY1	JS-602 Job Separator Tray (3rd Output Tray) for FS-526	\$500.00	\$266.36	47%
A10AWY1	PI-505 Post Inserter	\$1,113.00	\$645.54	42%
A3EPWY1	FS-534 50-Sheet Stapling Finisher	\$1,855.00	\$1,038.80	44%
A2YUWY1	FS-533 Inner Finisher	\$1,553.00	\$869.68	44%
A2Y1WY1	FS-535 100-Sheet Stapling Finisher	\$3,020.00	\$2,265.00	25%
A3EUW11	PK-519 2/3 Hole Punch Unit (FS-533)	\$585.00	\$327.60	44%
A3ETW11	PK-520 2/3 Hole Punch Unit (FS-534)	\$586.00	\$328.16	44%
A2YRW11	PK-521 2/3 Hole Punch Unit (FS-535)	\$863.00	\$647.25	25%
A3ERWY1	SD-511 Saddle Stitcher (FS-534)	\$1,450.00	\$812.00	44%
A2Y2WY1	SD-512 Saddle Stitcher (FS-535)	\$1,670.00	\$1,252.50	25%
A109W12	ZU-606 Z-Folding Unit for FS-526	\$5,510.00	\$3,195.80	42%
FAX / SCAN OPTIONS:				
A4MF011	FK-511 Fax Kit	\$1,070.00	\$601.24	44%
4614506	SP-S01 Fax Stamp Unit	\$48.00	\$23.40	51%
4614511	Spare TX Marker Stamp 2	\$27.00	\$13.00	52%
PRINT CONTROLLER OPTIONS:				
A4FRWY2	IC-414 Fiery Image Controller	\$4,158.00	\$3,118.50	25%

14955.50

Company ID Number: 133457

Telephone Number:	(314) 633 - 8043	Fax Number:	(314) 633 - 8005
E-mail Address:	pbaron@sumner-group.com		

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 15

In the County Commission of said county, on the 7th day of May 20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus Computer and Peripheral Equipment through the MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Done this 7th day of May, 2015

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing
David Eagle
Office Specialist



613 E. Ash St.
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Computer and Peripheral Surplus Disposal
DATE: May 1, 2015

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: _____

Date: _____

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	15083	17" LCD MONITOR	HP L1740	DESIGN & CONSTRUCTION	UNKNOWN	
2.	13763	PC WORKSTATION	GATEWAY E6000	PLANNING & ZONING	UNKNOWN	
3.	16284	LAPTOP NOTEBOOK	PANASONIC TOUGHBOOK CF19	DESIGN & CONSTRUCTION	UNKNOWN	

4.	17775	PC WORKSTATION	HP COMPAQ 6000	COLLECTOR	UNKNOWN	
5.	17776	PC WORKSTATION	HP COMPAQ 6000	COLLECTOR	UNKNOWN	
6.	17777	PC WORKSTATION	HP COMPAQ 6000	COLLECTOR	UNKNOWN	
7.	17778	PC WORKSTATION	HP COMPAQ 6000	COLLECTOR	UNKNOWN	
8.	14489	PC WORKSTATION	HP D530	COLLECTOR	UNKNOWN	
9.	15526	PC WORKSTATION	HP DC7600	COLLECTOR	UNKNOWN	
10.	12622	NETWORK PRINTER	LASERJET 4050	CIRCUIT COURT	UNKNOWN	
11.	12954	NETWORK PRINTER	LASERJET 4100	CIRCUIT COURT	UNKNOWN	
12.	13297	NETWORK PRINTER	LASERJET 4100	CIRCUIT COURT	UNKNOWN	
13.	16965	TOWER PC	COMPAQ DC5800	CIRCUIT COURT	UNKNOWN	
14.	16966	TOWER PC	COMPAQ DC5800	CIRCUIT COURT	UNKNOWN	
15.	17533	DESKTOP PC	COMPAQ 6000 PRO	CIRCUIT COURT	UNKNOWN	
16.	15002	NETWORK PRINTER	LASERJET 4100	CIRCUIT COURT	UNKNOWN	
17.	17077	DESKTOP PC	COMPAQ 6000 PRO	CIRCUIT COURT	UNKNOWN	
18.	17456	PC WORKSTATION	HP COMPAQ 6000	SHERIFF	UNKNOWN	
19.	15338	20" LCD MONITOR	HP L2035	RECORDER	UNKNOWN	
20.	15435	PC WORKSTATION	HP DC7600	RECORDER	UNKNOWN	

21.	14179	19" LCD MONITOR	PRINCETON DIG/ANALOG 25MS	I.T.	UNKNOWN	
22.	14176	MONITOR	VIEWSONIC VE700	COLLECTOR	UNKNOWN	
23.	17495	DESKTOP PC	COMAQA 6000 PRO	JUVENILE OFFICE	UNKNOWN	
24.	NO TAG	APC PACKUP UPS		CIRCUIT COURT	UNKNOWN	
25.	NO TAG	MISC UPS BATTERIES		CIRCUIT COURT	UNKNOWN	
26.	12953	NETWORK PRINTER	LASERJET 4100	CIRCUIT COURT	UNKNOWN	
27.	17127	FILE SERVER		JURY SERVICES AND COURT COSTS	UNKNOWN	
28.	15105	MULTIFUNCTION PRINTER/SCANNER/ COPIER	KM-5035	JUVENILE OFFICE	UNKNOWN	
29.	16536	TOWER PC	COMPAQ DC5700	JJC	UNKNOWN	
30.	16427	FAX	PANASONIC UF9000	SHERIFF	UNKNOWN	

cc: HEATHER ACTON, AUDITOR
Surplus File

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 19, 2015

FIXED ASSET TAG NUMBER: 00015083

DESCRIPTION HP L1740
MONITOR LCD 17 INCH

RECEIVED

MAR 20 2015

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: POOR - PURCHASED IN 2005

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: DESIGN & CONSTRUCTION

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 8-5-05
ORIGINAL COST 319
ORIGINAL FUNDING SOURCE 2741
ASSET GROUP 1603

RECEIPT INTO 2040-3836 HQ
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN *mrc Recycling Center*

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *Dan Stovall*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 19, 2015

FIXED ASSET TAG NUMBER: 00013763

DESCRIPTION GATEWAY E6000
PC WORKSTATION

RECEIVED

MAR 20 2015

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PLANNING & ZONING

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 3-6-03
ORIGINAL COST 3007.00
ORIGINAL FUNDING SOURCE 2743
ASSET GROUP 1603

RECEIPT INTO 2010-3836140
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN *MRL Recycling Center*

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *Dominic H. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 19, 2015

FIXED ASSET TAG NUMBER: 00016284

DESCRIPTION PANASONIC TOUGHBOOK CF19
LAPTOP NOTEBOOK

RECEIVED

MAR 20 2015

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: DESIGN & CONSTRUCTION

SIGNATURE Judy

AUDITOR

ORIGINAL PURCHASE DATE 8-15-07
ORIGINAL COST 3732.21
ORIGINAL FUNDING SOURCE 2741
ASSET GROUP 1603

RECEIPT INTO 2045-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

✓ OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 9, 2015

FIXED ASSET TAG NUMBER: 00017775

DESCRIPTION HP COMPAQ 6000
PC WORKSTATION

RECEIVED

MAR 11 2015

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

BOONE COUNTY AUDITOR

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

~~COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)~~

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 12-31-11
ORIGINAL COST 596.81
ORIGINAL FUNDING SOURCE 2782
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN MRL Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 10, 2015

FIXED ASSET TAG NUMBER: 00017776

DESCRIPTION HP COMPAQ 6000
PC WORKSTATION

RECEIVED

MAR 11 2015

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) ~~WISH TO TRANSFER THIS ITEM~~ FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GL Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 12-31-11
ORIGINAL COST 596.81
ORIGINAL FUNDING SOURCE 2782
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

✓ OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *Dennis L. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 9, 2015

FIXED ASSET TAG NUMBER: 00017777

DESCRIPTION HP COMPAQ 6000
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In 6C Room D3*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 12-31-11
ORIGINAL COST 596.81
ORIGINAL FUNDING SOURCE 2782
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *Samuel H. Smith*

RECEIVED

MAR 11 2015

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 9, 2015

FIXED ASSET TAG NUMBER: 00017778

DESCRIPTION HP COMPAQ 6000
PC WORKSTATION

RECEIVED

REQUESTED MEANS OF DISPOSAL: SELL

MAR 11 2015

OTHER INFORMATION:

BOONE COUNTY AUDITOR

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 12-31-11
ORIGINAL COST 596.81
ORIGINAL FUNDING SOURCE 2782
ASSET GROUP 1603

RECEIPT INTO 1190-3836 Ha
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *Daniel H. Atwill*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 9, 2015

FIXED ASSET TAG NUMBER: 00014489

DESCRIPTION HP D530
PC WORKSTATION

RECEIVED

MAR 11 2015

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE *Needy*

AUDITOR

ORIGINAL PURCHASE DATE 7-8-04
ORIGINAL COST 1532
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HQ
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN MPL Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *Samuel A. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 9, 2015

FIXED ASSET TAG NUMBER: 00015526

DESCRIPTION HP DC7600
PC WORKSTATION

RECEIVED

MAR 11 2015

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

BOONE COUNTY AUDITOR

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In 6C Room 123*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COLLECTOR

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 7-7-06
ORIGINAL COST 1,095.00
ORIGINAL FUNDING SOURCE 2788
ASSET GROUP 1603

RECEIPT INTO 2110-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *James H. Atwell*

RECEIVED

MAR 12 2015

BOONE COUNTY
Request for Disposal/Transfer of County Property

BOONE COUNTY AUDITOR

Date: 03/10/2015 Fixed Asset Tag Number: 12622
Description: Network Printer / LaserJet 4050
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Egger

AUDITOR

Original Purchase Date: 8-3-00 Receipt Into 1190-3836 HR
Original Cost: 1472.92 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____

LOCATION WITHIN DEPARTMENT: _____

INDIVIDUAL: _____

____ TRADE _____ AUCTION _____ SEALED BIDS

OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: [Signature]

RECEIVED

MAR 12 2015

BOONE COUNTY
Request for Disposal/Transfer of County Property

BOONE COUNTY AUDITOR

Date: 03/10/2015 Fixed Asset Tag Number: 12954
Description: Network Printer / LaserJet 4100
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Epp

AUDITOR

Original Purchase Date: 5-10-01 Receipt Into 1190-3836HQ
Original Cost: 1546.31 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____

LOCATION WITHIN DEPARTMENT: _____

INDIVIDUAL: _____

____ TRADE _____ AUCTION _____ SEALED BIDS

OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: _____

Samuel H. Atwell

RECEIVED

MAR 12 2015

BOONE COUNTY AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 03/10/2015 Fixed Asset Tag Number: 13297
Description: Network Printer / LaserJet 4100
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Eppi

AUDITOR

Original Purchase Date: 3-22-2002 Receipt Into 1190-3836 HA
Original Cost: 1530.00 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____

LOCATION WITHIN DEPARTMENT: _____

INDIVIDUAL: _____

____ TRADE

____ AUCTION

____ SEALED BIDS

OTHER

EXPLAIN

MPC Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: _____

David H. Atwell

RECEIVED

MAR 12 2015

BOONE COUNTY
Request for Disposal/Transfer of County Property

BOONE COUNTY AUDITOR

Date: 03/10/2015 Fixed Asset Tag Number: 16965
Description: Tower PC / Compaq dc5800
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: OUTDATED
COUNTY IT O DOES X DOES NOT wish to transfer this item for its own use.

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE:

Mary Eppins

AUDITOR

Original Purchase Date: 12-31-08 Receipt Into 1190-3836 Ha
Original Cost: 529.98 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name
Asset Group: 1603 %Funding
Agency
Documentation Attached (Y/N)
Transer Confirmed

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME: NUMBER

LOCATION WITHIN DEPARTMENT:

INDIVIDUAL:

TRADE AUCTION SEALED BIDS

OTHER

EXPLAIN

MRC Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE:

[Handwritten Signature]

RECEIVED

MAR 12 2015

BOONE COUNTY
Request for Disposal/Transfer of County Property

BOONE COUNTY AUDITOR

Date: 03/10/2015 Fixed Asset Tag Number: 16966
Description: Tower PC / Compaq dc5800
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: OUTDATED
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Epp

AUDITOR

Original Purchase Date: 12-31-08 Receipt Into 1190-3836 HA
Original Cost: 608.98 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME: _____ NUMBER _____

LOCATION WITHIN DEPARTMENT: _____

INDIVIDUAL: _____

____ TRADE _____ AUCTION _____ SEALED BIDS

✓ OTHER

EXPLAIN

MPL Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: [Signature]

RECEIVED

MAR 12 2015

BOONE COUNTY AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 03/10/2015 Fixed Asset Tag Number: 17533
Description: Desktop PC / Compaq 6000 Pro
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: ROUTINE REPLACEMENT
COUNTY IT O DOES ● DOES NOT wish to transfer this item for its own use.

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:

Christy Blakemore

AUDITOR

Original Purchase Date: 12-29-10 Receipt Into 1190-3836 HA
Original Cost: 616.00 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name
Asset Group: 1603 %Funding
Agency
Documentation Attached (Y/N)
Transfer Confirmed

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME: NUMBER

LOCATION WITHIN DEPARTMENT:

INDIVIDUAL:

TRADE

AUCTION

SEALED BIDS

OTHER

EXPLAIN

MPC Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE:

[Handwritten Signature]

RECEIVED

MAR 12 2015

BOONE COUNTY AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 03/10/2015 Fixed Asset Tag Number: 15002
Description: Network Printer / LaserJet 4250
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1221-Circuit Clerk SIGNATURE: Christy Blakemore

AUDITOR

Original Purchase Date: 4-20-05 Receipt Into 1190-3836 Ha
Original Cost: 1097.00 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME: _____ NUMBER _____

LOCATION WITHIN DEPARTMENT: _____

INDIVIDUAL: _____

___ TRADE ___ AUCTION ___ SEALED BIDS

OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: [Signature]

RECEIVED

MAR 12 2015

BOONE COUNTY AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 03/10/2015 Fixed Asset Tag Number: 17077
Description: Desktop PC / Compaq 6000 Pro
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: OUTDATED
Reason for Disposition: ROUTINE REPLACEMENT

COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1221-Circuit Clerk SIGNATURE:

Christy Blakemore

AUDITOR

Original Purchase Date: 2-3-10 Receipt Into 1190-3836 Ha
Original Cost: 548.16 Grant Funded (Y/N) N
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME: _____ NUMBER _____

LOCATION WITHIN DEPARTMENT: _____

INDIVIDUAL: _____

___ TRADE

___ AUCTION

___ SEALED BIDS

___ OTHER

EXPLAIN

MRC Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: Christy Blakemore

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 12, 2015

FIXED ASSET TAG NUMBER: 00017456

DESCRIPTION HP COMPAQ 6000
PC WORKSTATION

RECEIVED

REQUESTED MEANS OF DISPOSAL: SELL

MAR 13 2015

OTHER INFORMATION:

BOONE COUNTY AUDITOR

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT-IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

SIGNATURE

Judy

AUDITOR

ORIGINAL PURCHASE DATE 7-9-10
ORIGINAL COST 595.00
ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN MRL Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 25, 2015

FIXED ASSET TAG NUMBER: 00015338

DESCRIPTION HP L2035
MONITOR LCD 20 INCH

RECEIVED

MAR 27 2015

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

BOONE COUNTY AUDITOR

CONDITION OF ASSET: PURCHASED 2006

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In 6C Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 2-28-06
ORIGINAL COST 683.00
ORIGINAL FUNDING SOURCE 2780
ASSET GROUP 1603

RECEIPT INTO 2800-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN *MRC Recycling Center*

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *Dennis L. Smith*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : March 25, 2015

FIXED ASSET TAG NUMBER: 00015435

DESCRIPTION HP DC7600
PC WORKSTATION

RECEIVED

MAR 27 2015

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In 6C Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 5/5/06
ORIGINAL COST 1167.00
ORIGINAL FUNDING SOURCE 2780
ASSET GROUP 1603

RECEIPT INTO 2800-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN *MAL Recycling Center*

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *David K. Atwell*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 7, 2015

FIXED ASSET TAG NUMBER: 00014179

RECEIVED

DESCRIPTION PRINCETON D1G/ANALOG 25MS
MONITOR LCD 19 INCH

APR 08 2015

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: NON-WORKING PURCHASED IN 2003

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GL Room 123.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY

SIGNATURE *Judy*

AUDITOR

ORIGINAL PURCHASE DATE 9-18-03
ORIGINAL COST 643.13
ORIGINAL FUNDING SOURCE 2788
ASSET GROUP 1603

RECEIPT INTO 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN MRL Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 04/15/15

FIXED ASSET TAG NUMBER: 14176

DESCRIPTION: Viewsonic VE700 Monitor

RECEIVED

REQUESTED MEANS OF DISPOSAL:

APR 21 2015

OTHER INFORMATION: Serial #A18032031408

BOONE COUNTY AUDITOR

CONDITION OF ASSET: Non-working

REASON FOR DISPOSITION: Replacement

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible. In GC Room 123.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Collector

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 9-18-03

RECEIPT INTO 2110-3836 Ha

ORIGINAL COST 429.74

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2788

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1603

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

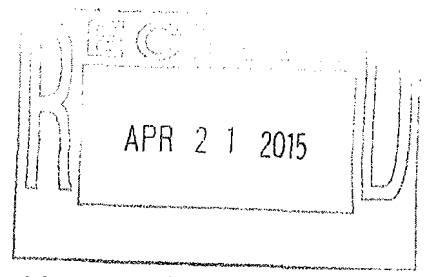
____ OTHER EXPLAIN MAL Recycling Center

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE 

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 04/17/2015 Fixed Asset Tag Number: 17495
Description: Desktop PC / Compaq 6000 Pro
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: FAIR
Reason for Disposition: ROUTINE REPLACEMENT

RECEIVED

APR 21 2015

COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

BOONE COUNTY AUDITOR

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Eppis

AUDITOR

Original Purchase Date: 9-30-10 Receipt Into 1190-3836 HA
Original Cost: 485 Grant Funded (Y/N) _____
Original Funding Source: 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME: _____
NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
 TRADE AUCTION SEALED BIDS
 OTHER EXPLAIN MAL Recycling Center

COMMISSION ORDER NUMBER: 203-2015
DATE APPROVED: 5-7-15
SIGNATURE: [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4/17/2015 FIXED ASSET TAG NUMBER: NONE

DESCRIPTION: APC BACKUP UPS

REQUESTED MEANS OF DISPOSAL: SURPLUS

BOONE COUNTY IT CONTACTED: YES

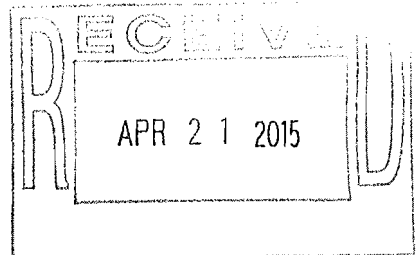
OTHER INFORMATION:

CONDITION OF ASSET: BROKEN

REASON FOR DISPOSITION: BROKEN

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: IMMEDIATELY

DEPARTMENT: 1210 CIRCUIT CENTER SIGNATURE: *Mary Egan*



RECEIVED
APR 21 2015
BOONE COUNTY AUDITOR

AUDITOR: NO DATA

ORIGINAL PURCHASE DATE _____
ORIGINAL COST _____
ORIGINAL FUNDING SOURCE _____

Receipt Into: 1190-3836 HA

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

OTHER EXPLAIN: *MRC Recycling Center*

COMMISSION ORDER NUMBER: *203-2015*

DATE APPROVED: *5-7-15*

SIGNATURE: *Samuel A. Stull*

BOONE COUNTY

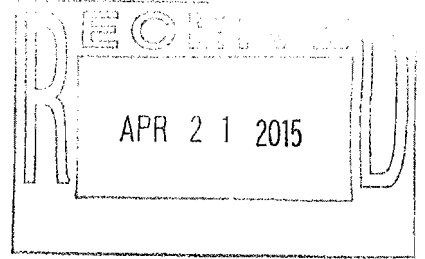
REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4/17/2015 FIXED ASSET TAG NUMBER: NONE

DESCRIPTION: MISC. UPS BATTERIES

REQUESTED MEANS OF DISPOSAL: SURPLUS

BOONE COUNTY IT CONTACTED: YES



OTHER INFORMATION:

CONDITION OF ASSET: POOR

REASON FOR DISPOSITION: BROKEN / WON'T CHARGE

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: IMMEDIATELY

DEPARTMENT: 1210 CIRCUIT COURT SIGNATURE: Mary Eppis

RECEIVED

APR 21 2015

BOONE COUNTY AUDITOR

AUDITOR: NO DATA

ORIGINAL PURCHASE DATE _____
ORIGINAL COST _____
ORIGINAL FUNDING SOURCE _____

Receipt Into: 1190-3836 HA
TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____

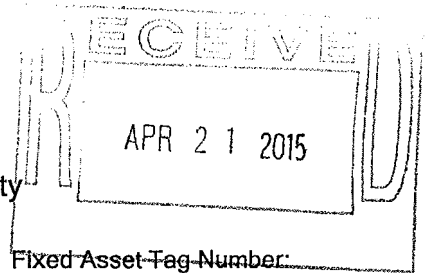
____ TRADE ____ AUCTION ____ SEALED BIDS
____ OTHER EXPLAIN: MRC Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 04/17/2015
Description: Network Printer / LaserJet 4100
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

RECEIVED
APR 21 2015
BOONE COUNTY AUDITOR

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1210-Circuit Court SIGNATURE: Mary Egan

AUDITOR

Original Purchase Date: 5-10-01 Receipt Into 1190-3836 Ha
Original Cost: 1546.31 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transer Confirmed _____

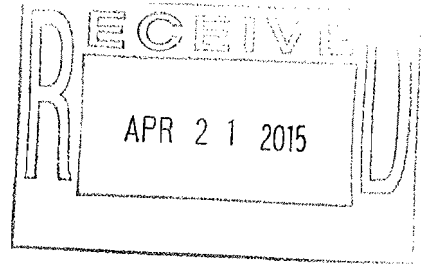
COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME: _____
NUMBER _____
LOCATION WITHIN DEPARTMENT: _____
INDIVIDUAL: _____
 TRADE AUCTION SEALED BIDS
 OTHER EXPLAIN MRL Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: [Signature]



BOONE COUNTY
Request for Disposal/Transfer of County Property

Date: 04/17/2015 Fixed Asset Tag Number: 17127
Description: File Server /
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 1 / Room: Technology Services
Condition of Asset: BROKEN
Reason for Disposition: BROKEN/NO LONGER FUNCTIONS
COUNTY IT O DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1230-Jury Services and Court Costs SIGNATURE: Mary Eppis

RECEIVED
APR 21 2015
BOONE COUNTY AUDITOR

AUDITOR

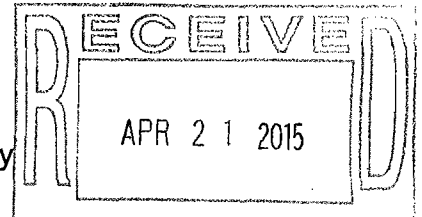
Original Purchase Date: 12-31-09 Receipt Into 1190-3836 HO
Original Cost: \$2493.62 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name
Asset Group: 1603 %Funding
Agency
Documentation Attached (Y/N)
Transer Confirmed

COUNTY COMMISSION / COUNTY CLERK
APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME:
NUMBER
LOCATION WITHIN DEPARTMENT:
INDIVIDUAL:
TRADE AUCTION SEALED BIDS
OTHER EXPLAIN MRC Recycling Center

COMMISSION ORDER NUMBER: 203-2015
DATE APPROVED: 5-7-15
SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 04/17/2015 Fixed Asset Tag Number: 15105

Description: MultiFunction Printer/Scanner/Copier / KM-5035

Requested Means of Disposal: SURPLUS

Other Information: Current Location: Boone County Courthouse / Floor: Ground / Room: Juvenile Division

RECEIVED

Condition of Asset: FAIR

Reason for Disposition: ROUTINE REPLACEMENT

APR 21 2015

COUNTY IT DOES DOES NOT wish to transfer this item for its own use.

BOONE COUNTY AUDITOR

Desired Date for Asset Removal to Storage: IMMEDIATELY

Was Asset Purchased with Grant Funding? NO

DEPARTMENT: 1241-Juvenile Office SIGNATURE: Mary Egan

AUDITOR

Original Purchase Date: 6-23-05 Receipt Into 11-90-3835 HA

Original Cost: 8,134.00 Grant Funded (Y/N) N

Original Funding Source: 2731 Grant Name _____

Asset Group: 1601 Agency _____

Documentation Attached (Y/N) _____

Transer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER

DEPARTMENT NAME: _____
NUMBER _____

LOCATION WITHIN DEPARTMENT: _____

INDIVIDUAL: _____

TRADE

AUCTION

SEALED BIDS

OTHER

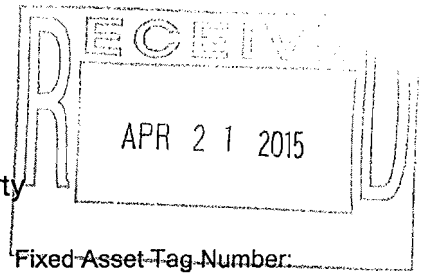
EXPLAIN MAR Recycling Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property



Date: 04/17/2015 Fixed Asset Tag Number: 16536
Description: Tower PC / Compaq dc5700
Requested Means of Disposal: SURPLUS
Other Information: Current Location: Boone County Courthouse / Floor: 4 / Room: Attic
Condition of Asset: OUTDATED
Reason for Disposition: ROUTINE REPLACEMENT
COUNTY IT DOES DOES NOT wish to transfer this item for its own use.
Desired Date for Asset Removal to Storage: IMMEDIATELY
Was Asset Purchased with Grant Funding? NO
DEPARTMENT: 1242-Juvenile Justice Center SIGNATURE: Mary Eppin

RECEIVED

APR 21 2015

BOONE COUNTY AUDITOR

AUDITOR

Original Purchase Date: 4-2-08 Receipt Into 1190-3836 Ha
Original Cost: 815.00 Grant Funded (Y/N) N
Original Funding Source 2731 Grant Name _____
Asset Group: 1603 %Funding _____
Agency _____
Documentation Attached (Y/N) _____
Transfer Confirmed _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER

DEPARTMENT NAME: _____
NUMBER _____

LOCATION WITHIN DEPARTMENT: _____

INDIVIDUAL: _____

TRADE

AUCTION

SEALED BIDS

OTHER

EXPLAIN

ARC Receipts Center

COMMISSION ORDER NUMBER: 203-2015

DATE APPROVED: 5-7-15

SIGNATURE: [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 02-05-15

FIXED ASSET TAG NUMBER: 16427

DESCRIPTION: Panasonic UF9000 fax machine

RECEIVED

REQUESTED MEANS OF DISPOSAL: As per County policy

FEB 05 2015

OTHER INFORMATION: Parts are no longer available, once it quits it cannot be repaired

BOONE COUNTY AUDITOR

CONDITION OF ASSET: Outdated/parts no longer available

REASON FOR DISPOSITION: Function replaced with new copy machine

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: March 1, 2015 or once we receive the new copy machine

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff's

SIGNATURE 

AUDITOR

ORIGINAL PURCHASE DATE 12-28-07

RECEIPT INTO 1190-3836 Ha

ORIGINAL COST 1490.00

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1601

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 203-2015

DATE APPROVED 5-7-15

SIGNATURE 

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 15

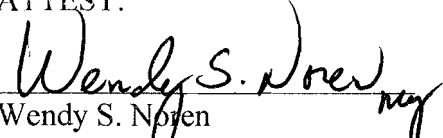
In the County Commission of said county, on the 7th day of May 20 15

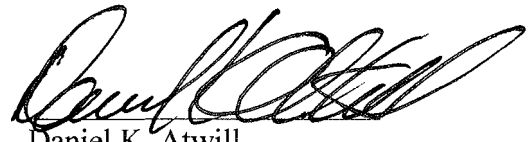
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Investment Agreement as requested by the Boone County Treasurer in accordance with the current Investment Policy.

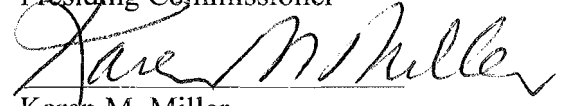
Done this 7th day of May, 2015

ATTEST:

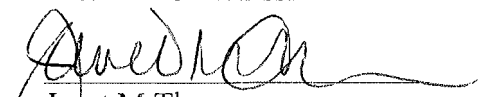

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



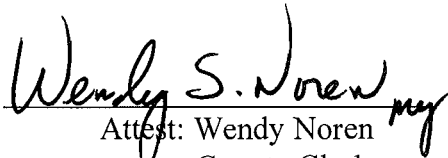
Janet M. Thompson
District II Commissioner

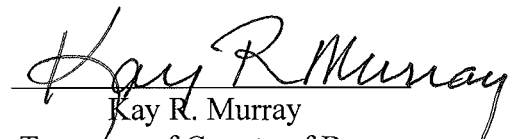
INVESTMENT AGREEMENT

The parties below hereby agree to the following:

1. The Treasurer of the County of Boone shall invest all funds according to the current investment policy approved by the Commission of the County of Boone. The County of Boone shall be given written documentation of the current investment policy and notified of any subsequent changes.
2. All funds invested by the Treasurer of the County of Boone on behalf of County of Boone may be withdrawn the same day as requested by the following individuals as authorized by the governing board: Kay R Murray, Tansy Johnson. Any of whom may notify the County Treasurer's office of the desired method of withdrawal (check, wire, transfer).
3. Interest will be calculated on a pro-rata basis. County of Boone 's fund balance will be totally invested at all times. Interest is disbursed to County of Boone 's investment account on a monthly basis or what is dictated by type of Investment.
4. This agreement may be terminated or amended by written notice from either party at least 30 days prior to the amendment or termination taking effect. Notice of termination or amendment initiated by the County Treasurer's office shall be sent to County of Boone, County Commission.

On behalf of the, we, the undersigned, attest that this agreement was adopted at a duly-authorized meeting on the 7th day of May, 2015


Attest: Wendy Noren
County Clerk


Kay R. Murray
Treasurer of County of Boone

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

May Session of the April Adjourned

Term. 20 15

County of Boone

} ea.

In the County Commission of said county, on the

7th

day of May

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Boone County Joint Communication Department.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2701	86850	911 Joint Communication	Contingency Fund	8,600	
2701	91300	911 Joint Communication	Machinery & Equipment		8,000
2701	60050	911 Joint Communication	Equip. Service Contract		600
				8,600	8,600

Done this 7th day of May, 2015.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill

Presiding Commissioner

Karen M. Miller

Karen M. Miller

District I Commissioner

Janet M. Thompson

Janet M. Thompson

District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

4/14/15

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2701	86850	911 Joint Comm	Contingency Fund	8,600	
2701	91300	911 Joint Comm	Machinery & Equipment		8,000
2701	60050	911 Joint Comm	Equipment Service Contract		600
				<u>8,600</u>	<u>8,000</u>
				<u>8,600</u>	<u>8,600</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

This is for the purchase of a Copier/Printer/fax for the office at 609 Walnut. This was not anticipated in the original budget.

Do you anticipate that this Budget Revision will provide sufficient funds to compete the year? YES or NO
If not, please explain (use an attachment if necessary):

Scott Shultz

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments: *Purchase of Copier*

Agenda

[Signature]

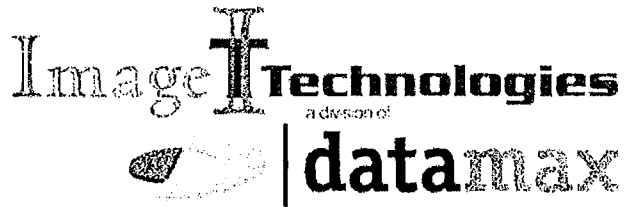
Auditor's Office
[Signature]

DISTRICT I COMMISSIONER
[Signature]

DISTRICT II COMMISSIONER

[Signature]

PRESIDING COMMISSIONER



Aron,

Thank you for the proposal request after evaluating needs of the 911 center. Below you will find the proposal for the Konica Minolta c554. As you will see the figures are based on the not to exceed WSCA contract #1715 and Missouri PA #C213093015. **Please line item bullet points as listed below.**

Vendor #4313327700 3
Image Technologies of Missouri
2511 Broadway Bluffs
Columbia, MO 65201
Contact Person: Wayne Rueger
Phone: 573-449-0140 ext.2130
wrueger@imagetechmo.com

KONICA MINOLTA SOLUTION

Konica Minolta C554e (color) 55 ppm black and white/55ppm color

- C554e Copier/Printer/Scanner
- FS-534 Staple Finisher
- PK-520 Hole Punch
- PC-210 2X 500 Paper Drawers
- LU-301 3,000 Sheet Paper Deck
- FK-511 Super G3 fax
- Integration of Device

Retail Price.....\$ 34,604.00
 WSCA Price.....\$ 14,313.00
County of Boone Price.....\$ 7,819.00

Service and Supplies:

Black and White billed @ \$.0069 per.

Color billed @ \$.04 per.

 \$.0054 with 25,000 monthly base

 \$.0052 with 30,000 monthly base

 \$.0050 with 35,000 monthly base

Jason Gibson - Re: Copier Service cost

From: Patricia Schreiner
To: Jason Gibson
Date: 4/28/2015 8:19 AM
Subject: Re: Copier Service cost
CC: Mary Pat; Melinda Bobbitt; Scott Shelton

Jason,

Sterling is estimating his usage at about 2500 b/w and 100 color per month, which comes to \$21.25 (.0069 for bw; .04 for color)

So I think \$50/month for maintenance costs would be a very conservative estimate, or up to \$75^α if we really want to make sure to not go over budget.

Melinda Bobbit is going to change the contract to use the per-copy cost for maintenance instead of the "base" since we won't be anywhere close to the usage required to make that an economical choice.

(At this point we don't know what the usage by the IT staff will be, or whether we will want figure out a way to split per copy costs with them.)

Let me know if anything further is needed.

Pat Schreiner
 Budget Administrator
 Boone County 911/Joint Communications
 (573) 886-7207
pschreiner@boonecountymo.org

>>> Jason Gibson 4/27/2015 4:35 PM >>>

Pat, I can wait until you consult with Sterling and then develop an estimate for the service costs.

Jason Gibson

Senior Accountant/Financial Analyst
 Boone County Auditor
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