

CERTIFIED COPY OF ORDERSTATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 12th day of June 20 14

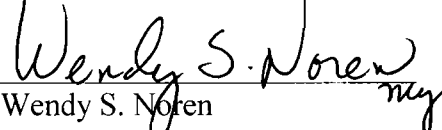
the following, among other proceedings, were had, viz:

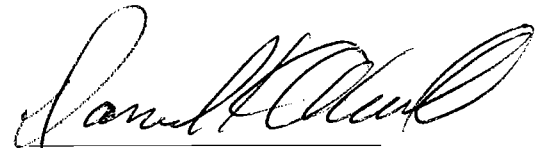
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover the clothing allowance as specified in the Collective Bargaining Agreement between Boone County and Laborers' Local 773.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	10100	Public Works – Main	Salaries	9,635	
2040	10800	Public Works – Main	Uniform Allowance		10,000
2040	10910	Public Works – Main	Personal Safety Equipment Allowance	365	

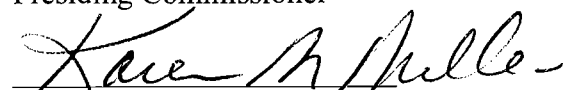
Done this 12th day of June, 2014.

ATTEST:

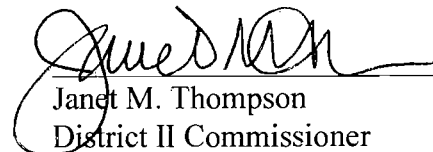

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

REQUEST FOR BUDGET REVISION
BOONE COUNTY, MISSOURI

Please return all documentation to Auditor's Office.

06/03/14

EFFECTIVE DATE


JUN - 4 2014

FOR AUDITORS USE

Department				Account				Department Name		Account Name		(Use whole \$ amounts)	
												Transfer From	Transfer To
										Decrease	Increase		
2	0	4	0	1	0	1	0	Public Works - Main	Salaries	9,635			
2	0	4	0	1	0	8	0	Public Works - Main	Uniform Allowance		10,000		
2	0	4	0	1	0	9	1	Public Works - Main	PER. SAFETY EQUIP. ALLOW	365			

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **The Collective Bargaining Agreement between Boone County and Laborers' Local 773 contains a provision for payment of an annual clothing allowance in the amount of \$225/employee. Because negotiations for the CBA were completed after the start of the 2014 budget year, funds for the clothing allowance were not included in the budget. Due to the vacant Accounting Specialist position, sufficient surplus funds are available for transfer from 2040-10100 to cover the cost of this expense without any budgetary impact for the remainder of the year or subsequent years.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):


 Requesting Official

RECLASS CBA CLOTHING ALLOWANCE

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

Community agenda


 Auditor's Office


 PRESIDING COMMISSIONER


 DISTRICT I COMMISSIONER


 DISTRICT II COMMISSIONER

Payroll Special Pay Request

Taxable Clothing Reimbursement Request

6/4/2014

Requisition Date

2040

Public Works - Maintenance Operations

Dept Number

Department Name

Notes: Clothing Allowance per Article 3.12 of CBA between Boone Co & Laborers' Local 773.

Fund/Dept	Account	Employee	Amount
2040	10800	Barner ✓ Bart	225
2040	10800	Bennett ✓ Ryan	225
2040	10800	Bennett ✓ Brandon	225
2040	10800	Bolles ✓ Corey	225
2040	10800	Chandlee ✓ Tod	225
2040	10800	Coleman ✓ Greg	225
2040	10800	Craig ✓ Bobby	225
2040	10800	Critchfield ✓ David	225
2040	10800	Crocker ✓ Anthony	225
2040	10800	Crump ✓ Lee	225
2040	10800	Csolak ✓ James	50
2040	10800	Donoho ✓ Mark	225
2040	10800	Eberwein ✓ Allan	225
2040	10800	Evans ✓ Darren	225
2040	10800	Fairley ✓ Nicholas	225
2040	10800	Friedli ✓ Dustin	225
2040	10800	Garrett ✓ Randy	225
2040	10800	Hackmann ✓ Raymond	190
2040	10800	Harmon ✓ Isaiah	225
2040	10800	Harmon ✓ Scott	225
2040	10800	Hostetter ✓ Robert	225
2040	10800	Irwin ✓ Brandon	225
2040	10800	Jennings ✓ Chris	225
2040	10800	Kimbrel ✓ Dwayne	225
2040	10800	Knight ✓ Terry	50
2040	10800	Lewis ✓ Adam	225
2040	10800	Mackey ✓ Raenell	225
2040	10800	Mattingly ✓ Mike	225
2040	10800	McCune ✓ Gordon	225
2040	10800	Montgomery ✓ William	50
2040	10800	Nichols ✓ Price	225
2040	10800	Nichols ✓ Jimmy	225
2040	10800	Nieman ✓ Benjamin	225
2040	10800	Noble ✓ David	225
2040	10800	Okeefe ✓ Caleb	225
2040	10800	Reddick ✓ Adam	175

Payroll Special Pay Request
Taxable Clothing Reimbursement Request

6/4/2014

Requisition Date

2040

Public Works - Maintenance Operations

Dept Number

Department Name

2040	10800	Reddick ✓	Joseph	225
2040	10800	Roberts ✓	Neal	225
2040	10800	Rowland ✓	Mark	225
2040	10800	Sapp ✓	Robert	50 ✓
2040	10800	Shaw ✓	Teresa	225
2040	10800	Smith ✓	Bobby	225
2040	10800	Smith ✓	Lincoln	225
2040	10800	Thurman ✓	George	225
2040	10800	Williams ✓	Marijane	175 ✓
2040	10800	Winn ✓	Raymond	225
2040	10800	Wren ✓	Roland	225
2040	10800	Wren, J ✓	Jeffrey	225

Total \$ 9,965.00 ✓

The mechanics and field service technician are currently provided with a uniform service that includes jeans, so only boot allowance of \$50 is included in this request. Employees that have already received a reimbursement for boots via account 10910 have had their payment reduced by the amount already received.


 Administrative Authority

6/4/2014
 Date

Note: Send copy of this signed form to the Auditor's Office for the preparation of a journal entry.

Year	<u>2014</u>	Original Appropriation	<u>500.00</u>
Dept.	<u>2040 PW-MAINTENANCE OPERATIONS</u>	Revisions	
Acct.	<u>10910 PERS. SAFETY EQUIP ALLOW</u>	Original + Revisions	<u>500.00</u>
Fund	<u>204 ROAD & BRIDGE FUND</u>	Expenditures	<u>135.00</u>
		Encumbrances	
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>135.00</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>365.00</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>365.00</u>

Transaction Code	Effective Date	Description	Orig	Process Date	Document	Amount
22	1/01/2014	***** ORIGINAL BUDGET *****	2014	1321		500.00-
50 10	3/31/2014	MARIJANE, WILLIAMS	2014	1324		50.00
50 10	4/02/2014	REDDICK, ADAM	2014	1343		50.00
50 10	4/09/2014	HACKMANN, RAYMOND	2014	1529		35.00

Bottom

F2=Key Scr F3=Exit F6=Prd Breakdowns F7=Trans F8=View Doc F9=Budget

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
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June Session of the April Adjourned

Term. 2014

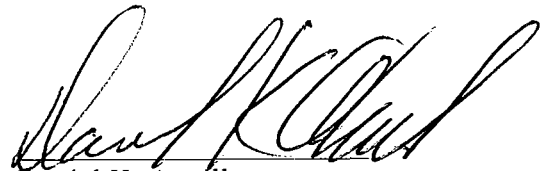
In the County Commission of said county, on the 12th day of June 2014
the following, among other proceedings, were had, viz:

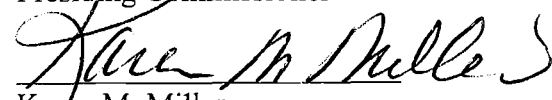
Now on this day the County Commission of the County of Boone does hereby approve the attached grant application by the Sheriff's Department for the 2015 State Cyber Crimes Grant.

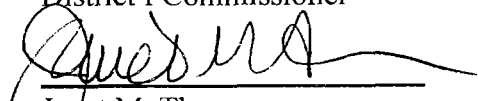
Done this 12th day of June, 2014.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
Acting Presiding Commissioner

Street Address 1:

Street Address 2:

City* Columbia Missouri 65201 7732
City State/Province Postal Code/Zip + 4

County:* Boone

Congressional District:* 04

Phone:* 573-886-4305 Ext.

Fax:* 573-886-4311

Contact Information

Authorized Official

The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract. Refer to the above mentioned Grant Solicitation for further instructions.

Name:* Mr. Daniel Atwill
Title First Name Last Name

Job Title:* Presiding Commissioner

Agency:* Boone County Commission

Mailing Address:* 801 East Walnut Street
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:* Columbia Missouri 65201
City State Zip

Email:* datwill@boonecountymmo.org

Phone:* 573-886-4305 Ext.

Fax:* 573-886-4311

Project Director

The Project Director is the individual that will have direct oversight of the proposed project. Refer to the above mentioned Grant Solicitation for further instructions.

Name:* Sheriff Dwayne Carey
Title First Name Last Name

Job Title:* Sheriff

Agency:* Boone County Sheriff's Department

Mailing Address:* 2121 County Drive
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:* Columbia Missouri 65202
City State Zip

Email:* dcarey@boonecountymmo.org

Phone:* 573-875-1111 6219
Ext.

Fax:* 573-874-8953

Fiscal Officer

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level. Refer to the above mentioned Grant Solicitation for further instructions.

Name:* Ms. Nicole Galloway
Title First Name Last Name

Job Title:* County Treasurer

Agency:* Boone County Treasurer's Office

Mailing Address:* 801 East Walnut Street
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:* Columbia Missouri 65201
City State Zip

Email:* ngalloway@boonecountymmo.org

Phone:* 573-886-4367
Ext.

Fax* 573-886-4369

Officer in Charge

The Officer in Charge is the individual that will act as the supervisor or commander of the proposed project.

Name:* Detective Tracy Perkins
Title First Name Last Name

Job Title:* Task Force Coordinator

Agency:* Boone County Sheriff's Department

Mailing Address:* 2121 County Drive
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address:

City/State/Zip:	Columbia	Missouri	65202
	City	State	Zip

Email: twest@boonecountymo.org

Phone: 573-442-4598

Ext.

Fax: 573-442-4966

Project Summary

Application Type: Continuation

Current Contract Number(s): 2014-SCCG-001

Program Category: Law Enforcement

Project Type: Regional

Geographic Area: Boone County, including the cities of Columbia, Centralia, Ashland, Sturgeon, Hartsburg, Rocheport, Hallsville, and Harrisburg. Other Counties include Audrain, Callaway, Cole County, Cooper, Howard, and Randolph. The largest cities in these counties are Mexico, Fulton, Jefferson City, Boonville, Fayette, and Moberly respectively. Located in Central Missouri.

Brief Summary: The major focus of the Boone County Sheriff's Department Cyber Crimes Task Force is the detection and investigation of Internet crimes committed against children. Investigations may include Internet enticement of children, promoting and possession of child pornography, trafficking of children for prostitution, cyber bullying, obscenity directed towards minors, and other crimes perpetrated through the use of computers, the Internet, or other electronic media.

The Task Force also provides forensic examinations of computers and other electronic media to law enforcement agencies and prosecuting attorneys in the Mid-Missouri area. To improve public safety, investigators assigned to this Task Force participate in a public awareness and education program to educate schools, parents, the community and other law enforcement agencies about the dangers of the Internet. These programs also serve to educate the public on methods to reduce the likelihood of becoming a victim of Internet crime. Primarily these programs are provided to public, private schools, parent organizations, civic groups, religious organizations, local media, and other group meetings.

Program Income Generated: Yes

Personnel

Name	Title	Position	Employment Status	Salary per Pay Period	Number of Pay Periods	% of Funding Requested	Total Cost
Andy Evans January 1, 2015 to June 30, 2015	Detective	Retained	FT	\$1,875.20	12.0	100.0	\$22,502.40
Andy Evans June 1, 2014 to December 31, 2014	Detective	Retained	FT	\$1,785.60	14.0	100.0	\$24,998.40
Cody Bounds January 1, 2015 to June 30, 2015	Detective	Retained	FT	\$1,875.20	12.0	100.0	\$22,502.40
Cody Bounds June 1, 2014 to December 31, 2014	Detective	Retained	FT	\$1,785.60	14.0	100.0	\$24,998.40
							\$95,001.60

Personnel Justification

Personnel Justification

If personnel is not included in the budget, skip this section.

If personnel is included in the budget, provide justification for each position.

If the position is **new (created)**:

- Provide a description of the job responsibilities the individual will be expected to perform

If the position **exists (retained)**:

- Provide a description of the job responsibilities
- Provide a description of the experience possessed by the individual
- Identify any certification the individual possesses as it relates to the position

If a salary increase is included, address the individual's eligibility for such increase, the percentage of increase, and the effective date of the increase.

Cody Bounds is a certified law enforcement officer and has been with Boone County since February 2011. Deputy Bounds was assigned to the Task Force in February 2014 to begin training to fill a vacant forensic examiner position as of June 1, 2014. Prior to Bounds hire with Boone County he had completed a certification in Comp TIA A+ Hardware and Software. In March 2014 Bounds completed the Digital Forensics with FRED and AccessData training. Bounds primary responsibility will be forensic examination of electronic evidence; Bounds will occasionally investigate Internet crime complaints, testify in State and Federal criminal proceedings, obtain search warrants and prepare evidence for court and attend further training for his position. This grant will retain this position vacated by Detective Mark Sullivan. On January 1, 2015 all Boone County employees are subject to a 5% increase in wages.

Andrew Evans is a certified law enforcement officer for 11 years. Evans was selected to fill an investigator position being vacated on May 31, 2014. Detective Evans primary responsibility will be to conduct reactive and covert Internet crimes investigations, proactive investigations involving child pornography, conduct surveillance details, testify in State and Federal criminal proceedings, obtain and serve search warrants, prepare and participate in public awareness programs and to attend any additional training for this position. Detective Evans recently attended ICAC Investigation technique course which will assist Evans in his current position. This grant will retain this position vacated by Detective Tracy Perkins on May 31, 2014, so Detective Perkins can fulfill the duties previously conducted by Detective Andy Anderson who retired. On January 1, 2015 all Boone County employees are subject to a 5% increase in wages.

Personnel Benefits

Category	Item	Salary/Premium	Percentage/# of Periods	% of Funding Requested	Total Cost
Dental Insurance	Dental Insurance	\$38.46	26.0	100.0	\$999.96
					\$999.96
FICA/Medicare	FICA/Medicare Janaury 1, 2015 to June 30, 2015	\$45,004.80	0.0765	100.0	\$3,442.87
FICA/Medicare	FICA/Medicare June 1, 2014 to December 31, 2014	\$49,996.80	0.0765	100.0	\$3,824.76
					\$7,267.63
Life Insurance	Life Insurance	\$3.62	26.0	100.0	\$94.12
					\$94.12
Long-Term Disability	Diasbility Insurance January 1, 2015 to May 31, 2015	\$45,004.80	0.0029	100.0	\$130.51
Long-Term Disability	Diasbility Insurance June 1, 2014 to December 31, 2014	\$49,996.80	0.0029	100.0	\$144.99
					\$275.50
Medical Insurance	Health Insurance	\$383.62	26.0	100.0	\$9,974.12
					\$9,974.12
Pension/Retirement	Penision 401(A) Match	\$50.00	26.0	100.0	\$1,300.00
					\$1,300.00
Workers Comp	Workers Compensation January 1, 2015 to May 31, 2015	\$45,004.80	0.0321	100.0	\$1,444.65
Workers Comp	Workers Compensation June 1, 2014 to December 31, 2014	\$49,996.80	0.0321	100.0	\$1,604.90
					\$3,049.55
					\$22,960.88

Personnel Benefits Justification

Benefits Justification

If personnel benefits are not included in the budget, skip this section.

If personnel benefits are included in the budget, provide justification for each fringe benefit to identify the cost and why it is needed.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

All benefits paid to Task Force members are determined by calculations provided by each investigor's sending agency. Cody Bounds and Andrew Evans' benefits are those paid to all officers with the Boone County Sheriff's

Department.

Dental Insurance is insurance to pay basic dental care for each employee. The current cost is a bi-weekly premium of \$19.23 per employee.

FICA/Medicare is payments to the U.S. government for Medicare insurance at a rate of .0765% of salary. On January 1, 2015 all Boone County employees are subject to a 5% increase in wages.

Life Insurance is insurance paid for each Boone County employee. The current cost is a bi-weekly premium of \$1.81 per employee.

Long-Term Disability is insurance to pay for long term disability insurance in case an employee is disabled for an extended period. The current rate is .0029% of salary. On January 1, 2015 all Boone County employees are subject to a 5% increase in wages.

Medical Insurance is insurance paid for the employee for health insurance. The current cost is a bi-weekly premium of \$191.81 per employee.

Pension/Retirement is the county's portion of payments made to the employee's 401A. The current cost is a bi-weekly premium of \$25.00 per employee.

Workers Compensation is paid in case the employee is injured on the job. The current rate is 3.21% of salary. On January 1, 2015 all Boone County employees are subject to a 5% increase in wages.

Personnel Overtime

Name	Title	Hourly Overtime Pay	Hours on Project	Total Cost
Andy Evans	Detective	\$33.48	80.0	\$2,678.40
Cody Bounds	Detective	\$33.48	80.0	\$2,678.40
Tracy Perkins	Detective	\$36.30	80.0	\$2,904.00
				\$8,260.80

Personnel Overtime Justification

Overtime Justification

If overtime is not included in the budget, skip this section.

If overtime is included in the budget, provide justification for the expense. Describe why overtime funding is necessary and how it will aid in the success of the project.

If an overtime pay rate increase is included, address the individual's eligibility for such increase, the percentage of increase, and the effective date of the increase.

Overtime is being sought for the two investigators being retained by this grant, and for one investigator who is assigned fulltime to the Task Force by the Boone County Sheriff's Department. Overtime will be used as needed and may vary in specific hours.

The Task Force continues to see a major increase in reactive cases. Reactive cases can be time consuming and labor intensive. When dealing with real victims the amount of evidence is significantly more, such as, court orders, interviews, computer/cell phone evidence, and social networking recovery.

At the end of May 31, 2014 the Task Force lost two detectives that were both trained in forensic examinations. The Task Force is currently down one forensic investigator within our office and one new detective is currently in training. To maintain our case load and attend training to get the investigators trained we will likely need to work more than 40 hours per week to sustain our cases. Overtime is needed to pay for these endeavors, and without overtime funding, the accomplishments would be drastically reduced.

Detective Tracy Perkins is a certified law enforcement officer with over 20 years of law enforcement training. Perkins has been conducting Internet related investigations since 2007 when she was assigned to the Task Force. Perkins has over 550 hours of specialized training in the investigations of Internet and technology related offenses. Perkins has been recently given the duties of the coordinator of the Task Force and therefore responsible for the day-to-day operations of the Task Force. Additionally, the investigator conducts reactive and proactive investigations, and to include convert Internet crime investigations, testify in State and Federal courts, obtain and serve search warrants, prepares public awareness and education programs and attends training.

Personnel Overtime Benefits

Category	Item	Overtime/Premium	Percentage/# of Periods	% of Funding Requested	Total Cost
FICA/Medicare	FICA/Medicare	\$8,260.80	0.0765	100.0	\$631.95
					\$631.95
Workers Comp	Workers Compensation	\$8,260.80	0.0321	100.0	\$265.17
					\$265.17
					\$897.12

Personnel Overtime Benefits Justification

Overtime Benefits Justification

If overtime benefits are not included in the budget, skip this section.

If overtime benefits are included in the budget, provide justification for each fringe benefit to identify the cost and why it is needed.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

Overtime is being sought for the two investigators being retained by this grant, and for one investigator who is assigned fulltime to the Task Force by the Boone County Sheriff's Department. Overtime will be used as needed and may vary in specific hours and personnel as estimated on the overtime budget.

All benefits paid to Task Force members are determined by calculations provided by each investigators spending agency. Benefits are paid to all employees with the Boone County Sheriff's Department.

FICA / Medicare is payments to U.S. government for Medicare insurance.

Workers Compensation is money paid in case the employees is injured on the job.

Travel/Training

Category	Item	Unit Cost	Duration	Number	Total Cost
Misc. Shuttles/Taxis/Tolls /Parking	Crimes Against Children Conference- Shuttle	\$50.00	1.0	4.0	\$200.00
Airfare/Baggage	Crimes Against Children Conference- Airfare	\$550.00	1.0	4.0	\$2,200.00
Airfare/Baggage	Crimes Against Children Conference- Baggage	\$50.00	1.0	4.0	\$200.00
Meals	Crimes Against Children Conference- Meals	\$50.00	6.0	4.0	\$1,200.00
Lodging	Crimes Against Children Conference- Lodging	\$135.00	6.0	4.0	\$3,240.00
Registration Fee	Crimes Against Children Conference- Registration	\$520.00	1.0	4.0	\$2,080.00
Airport Parking	Crimes Against Children Conference- Airport Parking	\$8.00	6.0	1.0	\$48.00
Airfare/Baggage	Essential Forensic Techniques Blackbag- Airfare	\$680.00	1.0	1.0	\$680.00
Airport Parking	Essential Forensic Techniques Blackbag- Airport Parking	\$8.00	6.0	1.0	\$48.00
Rental Car	Essential Forensic Techniques Blackbag- Car Rental	\$300.00	1.0	1.0	\$300.00
Rental Car	Essential Forensic Techniques Blackbag- Car Rental Gas	\$40.00	1.0	1.0	\$40.00
Lodging	Essential Forensic Techniques Blackbag- Lodging	\$219.00	5.0	1.0	\$1,095.00
Meals	Essential Forensic Techniques Blackbag- Meals	\$55.00	6.0	1.0	\$330.00
Registration Fee	Essential Forensic Techniques Blackbag- Registration	\$2,300.00	1.0	1.0	\$2,300.00
Airport Parking	ICAC Undercover Chat Investigation - Airport Parking	\$8.00	6.0	1.0	\$48.00
Airfare/Baggage	ICAC Undercover Chat Investigation- Baggage	\$50.00	1.0	1.0	\$50.00
Lodging	ICAC Undercover Chat Investigation- Lodging	\$120.00	5.0	1.0	\$600.00
Airfare/Baggage	ICAC Undercover Chat Investigation- Airfare	\$550.00	1.0	1.0	\$550.00
Meals	ICAC Undercover Chat Investigation- Meals	\$50.00	6.0	1.0	\$300.00
Airfare/Baggage	Mobile Device Investigations Program by FLETC- Airfare	\$550.00	1.0	1.0	\$550.00
Airport Parking	Mobile Device Investigations Program by FLETC- Airport Parking	\$8.00	7.0	1.0	\$56.00
Airfare/Baggage	Mobile Device Investigations Program by FLETC- Baggage	\$50.00	1.0	1.0	\$50.00
Meals	Mobile Device Investigations Program by FLETC- Meals	\$40.00	2.0	1.0	\$80.00
Registration Fee	Mobile Device Investigations Program by FLETC- Registration	\$5,952.07	1.0	1.0	\$5,952.07
					\$22,197.07

Travel/Training Justification

Travel/Training Justification

If travel/training is not included in the budget, skip this section.

If **non-training travel costs** are included in the budget:

- Provide justification for each expense
- Describe why the cost is necessary to the success of the proposed project

If **training costs** are included in the budget:

- Identify the location of the training (if unknown, clearly identify TBA)
- Identify the date(s) of the training (if unknown, clearly identify TBA)
- Identify who will be attending the training
- Provide a synopsis of the training and/or describe the anticipated benefit of the training

The 26th Annual Crimes against Children Conference will be held in Dallas, Texas on August 11, 2014 to August 14, 2014. This training is designed for various law enforcement agencies either instructional or hands on practical labs that will cover a variety of Internet related investigations. This training is internationally recognized as a premier conference that will provide practical and interactive instruction to those fighting crimes against children and helping children heal. Attending this training will be Merilee Crockett, Tracy Perkins, Cody Bounds, and Andy Evans.

Essential Forensic Techniques Training by BlackBag will be held in Hendron, Virginia on September 15, 2014 through September 19, 2014. This training will teach the student how to navigate the most important Mac, iPhone, iPad and PC device areas. This course will guide students through all the pertinent forensic strategies for finding key data within Mac OS X, iPhone, iPad, and Windows operating systems, all while looking directly at case data. This training will be attended by Scott Richardson.

The ICAC Undercover Chat Investigation will be in Jacksonville, Florida September 22, 2014 to September 26, 2014. This course provides experienced investigators with the latest tools and techniques necessary to combat online child exploitation. This program includes a combination of online activities utilizing hands-on computer instruction and presentations by ICAC subject matter experts who routinely investigate and prosecute some of the nation's most complex and high-profile cases. This training is offered by Fox Valley Training Institute. This training will be attended by Andy Evans.

Mobile Device Investigations Program by FLETC the class will be hosted in Glynco, Georgia at the Federal Law Enforcement Training Center (FLETC) on August 18, 2014 through August 22, 2014. The registration fee covers lodging, meals expenses along with a new Cellebrite Touch device. The Mobile Device Investigations Program (MDIP) is a week program that provides investigators with training in the art of cellular acquisitions, understanding GSM, CDMA, and emerging technologies as well as framing investigations from evidence obtained through call detail records. Participants receive tools and software most commonly used in cellular acquisitions. By attending this training the Task Force will be replacing an outdated Cellebrite machine that will not be supported as of October 2014. This training will cover a new Cellebrite, license fee and training. This training will be attended by Cody Bounds.

Equipment

Item	Description	Unit Cost	Quantity	Source of Bid	% of Funding Requested	Total Cost
Undercover Tablet	Samsung Tab 4 Tablet	\$250.00	1.0	Local Retail Business	100.0	\$250.00
						\$250.00

Equipment Justification

Equipment Justification

If equipment is not included in the budget, skip this section.

If equipment is included in the budget, provide the following for each budget line item:

- What is the item?
- How will the item be used?
- Who will use the item?
- Is the item a replacement to current equipment, in addition to current equipment, or something the agency doesn't currently have?

Undercover Tablet would allow Task Force investigators to access applications specially designed for mobile devices. During some past cases investigators have been subjected to use their personal devices to review a suspects account and preserve any evidence using personal devices. Recently a few investiagtion into the exploitation of a minor, the crime has occurred using an application that was only accessible by a mobile device. Investigators utilizing this device would be Tracy Perkins, Andy Evans and Cody Bounds.

Supplies/Operations

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost
Access Data FTK License Renewal (2)	Annually	\$1,119.00	2.0	100.0	\$2,238.00
AccessData MPE + License	Annually	\$2,499.95	1.0	100.0	\$2,499.95
Air Card	Monthly	\$39.99	12.0	100.0	\$479.88
Black Bag Software Blacklight- Renewal	Annually	\$825.00	1.0	100.0	\$825.00
BlackBag Software- Maquisition Renewal	Annually	\$515.00	1.0	100.0	\$515.00
Compact Disc/Digital Video Disc (Cd/Dvd)	Annually	\$33.00	10.0	100.0	\$330.00
Domain Registration	Annually	\$39.95	1.0	100.0	\$39.95
Elcomsoft -Password Phone Breaker- Renewal	Annually	\$399.00	1.0	100.0	\$399.00
Internet Service	Annually	\$719.40	1.0	100.0	\$719.40
Lantern Software- Cell phone Renewal	Annually	\$300.00	1.0	100.0	\$300.00
Passware Kit Forensic- Cell Phone Renewal	Annually	\$497.50	1.0	100.0	\$497.50
Physical analyzer by Cellebrite	Annually	\$4,585.00	1.0	100.0	\$4,585.00
SnagIt Software	Annually	\$29.95	3.0	100.0	\$89.85
Website Hosting	Monthly	\$12.00	12.0	100.0	\$144.00
					\$13,662.53

Supplies/Operations Justification

Supplies/Operations Justification

If supplies/operations are not included in the budget, skip this section.

If supplies/operations are included in the budget, provide the following justification for each expense:

- *Why is the item necessary for the proposed project? Be sure to clearly identify how the item will be used.*
- *Who will use the item?*

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

Access Data FTK License Renewal. This is an annual renewal and it supports the Forensic Tool Kit forensic software by Access Data. The license would be used by Scott Richardson and Cody Bounds.

AccessData MPE + New License. This is a new renewal and it supports the Forensic Tool Kit forensic software by Access Data designed for cell phone examinations. The benefits to having this license would allow the cell phone examiner to access and pull data from specific devices that other forensic software fails to do. Combining this license with others would increase the potential of collecting the necessary evidence from a cell phone to further the investigation. This license will be utilized by Scott Richardson.

Air Card (Internet Wireless) Renewal. This device allows investigators to access the Internet from remote sites. This device is used for undercover investigations when the decoy investigator needs to be at a meeting site and still have Internet contact with the suspect. This device also allows investigators to have Internet access when working cases away from the office area such as surrounding counties. This is a continuation of our current Internet account.

Black Bag BlackLight- Renewal is a multi-platform forensic analysis tool that allows examiners to quickly and intuitively analyze digital forensic media. BlackLight is capable of analyzing data from Mac OS X computers, iOS devices (iPhone, iPad, iPod Touch) and Windows computers. It is compatible with all leading logical and physical forensic image formats. Examiners may use BlackLight as a time-saving data triage tool, or as an advanced forensic examination tool depending on the circumstance. This software is a renewal because when Richardson attended this training he had received a free trial of the software. This software will be utilized by Scott Richardson.

BlackBag Maquisition Renewal is a powerful 3-in-1 live data acquisition, targeted data collection, and forensic imaging solution. Tested and used by experienced Mac forensic examiners for over 7 years, MacQuisition™ acquires data from over 185 different Macintosh computer models. Avoid complicated and time-consuming take-aparts. MacQuisition™ runs on the Mac OS X operating system and safely boots and collects data from Xserve, Mac, iMac, Mac Mini, MacBook, and MacBook Air computers in their own native Mac OS X environment. This software is a renewal because when Richardson attended this training he had received a free trial of the software. This software will be utilized by Scott Richardson.

Compact Disc/Digital Video Disc (Cd/Dvd) the Task Force uses both Cds and DVDs to archive evidence collected during Task Force investigations.

Domain Registration. Having a registered domain for bcsdcybercrimes.com will allow the Task Force to have an online presence. By failing to continue with the annual renewal of this registration would cause disruption to the website services, making it difficult for the community to locate the Task Force through the Internet. The website currently provided website links on articles and research on how to keep children and families safe on the Internet. In addition, helpful links can be found on other Missouri Task Forces, a reporting site such as the National Center for Missing and Exploited Children and an email link to report directly to the Task Force.

Elcomsoft- Password Phone Breaker- Renewal enables forensic access to password-protected backups for smartphones and portable devices based on RIM BlackBerry and Apple iOS platforms. The password recovery tool supports all Blackberry smartphones as well as Apple devices running iOS including iPhone, iPad and iPod Touch devices of all generations released to date, including the iPhone 5S and iOS 7. This software is a renewal because when Richardson attended this training he had received a free trial of the software. This software will be utilized by Scott Richardson.

Internet Service. This is an undercover Internet account for investigators to conduct undercover investigations and for both investigators and forensic examiners to have Internet access to areas necessary for their investigations yet restricted through governmental Internet accounts. This is a continuation of our current Internet

account.

Lantern Device Acquisition and Analysis Renewal gives the examiner the ability to process, Macs, i-Phones, Androids, iCloud accounts and computers. It also comes with the Link Analysis. Automatically see who is communicating to who. The Link Analysis was designed to be intuitive and uncomplicated in order to decipher thousands of pieces of information. LANTERN uses file system viewer integrated into the application itself for manual analysis with a built in plist editor. This software is a renewal because when Richardson attended this training he had received a free trial of the software. This software will be utilized by Scott Richardson.

Passware Kit Forensic Renewal is a complete electronic evidence discovery solution reports all password-protected items on a computer and gains access to these items using the fastest decryption and password recovery algorithms. Many types of passwords are recovered or reset instantly, and advanced acceleration methods are used to recover difficult passwords. Passware Kit Forensic introduces batch file processing and a new attacks editor, which sets up the password recovery process in the most precise way to provide the quickest decryption solution possible. The highest performance is achieved with Distributed Password Recovery, using the computing power of multiple computers, both Windows and Linux platforms. This software is a renewal because when Richardson attended this training he had received a free trial of the software. This software will be utilized by Scott Richardson.

Physical Analyzer software by Cellebrite is an add-on to the logical device received during training, Mobile Device Investigations by FLETC if approved. The physical acquisition can pull a bit-by-bit image of all data, including potential deleted text messages, calendar appointments, Internet history and etc. The Task Force currently has Logical and Physical Cellebrite license and as of October 2014 this software is not supported by Cellebrite. Having both Logical and Physical Analyzer software is needed to maintain connectivity with new phones released to the consumer. The software will be utilized by Cody Bounds.

SnagIt Software is a screenshot program that captures video display and audio output. This software can be used during undercover operations or utilized in capturing a video(s) or image(s) when recovering evidence from a website or electronic device. This software will replace outdated versions of SnagIt previously installed on undercover computers that the Task Force recently had replaced from the 2013/2014 grant. This software will be utilized by Tracy Perkins, Cody Bounds and Andy Evans.

Website Hosting- Our Task Force has maintained a website since 2007. The site can be located at www.bcsdcybercrimes.com. This website provides information pertaining to keeping children and families safe on the Internet include articles and research papers. The website also provides users with links to important sites such as other Missouri Task Forces, reporting sites such as NCMEC. This site also provides users with the ability to email the Task Force with questions, request for presentations, reporting Internet related crimes, and provides request of service for area law enforcement for forensic examinations. This is a continuation of our current renewal.

Contractual

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost
					\$0.00

Contractual Justification

Contractual Justification

If contractual or consultant services are not included in the budget, skip this section.

If contractual or consultant services are included in the budget, provide the following justification for each expense:

- *Address why the item is necessary for the proposed project.*
- *Who will benefit from the services?*

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

N/A

Total Budget

Total Project Cost: \$163,230.00

Brief History

Brief History*

Identify the following information to provide an overview of the project:

- *When the task force originally organized*
- *Why the task force originally organized*
- *The number of agencies involved in the task force at the time of organization*

In 1999, the Boone County Sheriff's Department began actively investigating crimes perpetrated through the use of a computer and the Internet. In 2002, the Boone County Sheriff's Department focused on investigating the distribution of child pornography and in 2004 began covert investigations into the distribution of child pornography. The enticement and solicitation of children continues to grow, along with the distribution of child pornography.

In January 2007, the Boone County Sheriff's Department joined forces with the Columbia Police Department and the Boone County Prosecuting Attorney's office to establish the Mid-Missouri Internet Crimes Task Force. The Task Force changed names to the Boone County Sheriff's Department Cyber Crimes Task Force in 2010.

Currently the Task Force serves a seven county area and has twenty-three member agencies. Investigators and forensic personnel include 3 Detectives from the Boone County Sheriff's Department, 1 officer from the University of Missouri Police Department and 1 Special Agent from the Federal Bureau of Investigation. Any law enforcement agency in the service area can be a working member of this unit.

Statement of the Problem

Statement of the Problem*

Provide the following information to define the problem that you will be attempting to impact with the project for which you are requesting funds:

- Identify the problem(s) being addressed by the use of funds being requested.
- Include current facts and statistics on incidents of crime and/or growing trends to demonstrate a need for funding.
- Identify existing resources (or the lack thereof), demographic and geographic specifications, etc. to demonstrate a need for funding.

Since the beginning of our Task Force in 2007 the number of investigations and forensic examinations has steadily increased. Between January 1, 2007 and December 31, 2013 the Task Force had conducted 821 investigations with over 167 arrests and performed 919 forensic examinations. The majority of cases handled by the Task Force is the distribution, possession and manufacturing child pornography case; both reactive and proactive, sexting cases originated from CyberTip reports, the enticement of a child cases originate from proactive investigations, sexual misconduct involving a child cases originated through proactive investigations, and in late 2012 to present we have handled and seen some sex trafficking cases involving children.

	2007	2008	2009	2010	2011	2012	2013
Investigations	108	120	112	127	137	121	96
Arrests	19	26	25	18	33	16	30
Forensic Examinations	52	109	132	164	214	133	115

With the overwhelming increase in the use of Internet and technology, the frequency of criminal activity occurring through the use of technology is also increasing. Crimes against children such as enticement, child pornography, sexual assault, human trafficking, and other forms of child exploitation continue to increase every year. Sexting among teens is also growing at an alarming rate across Mid-Missouri.

In 2012, the Task Force completed a research project which a survey of High School and Junior High School age teens was conducted. The results of this survey indicate over 90% of the teens in our jurisdiction has a computer in their home and over 80% have cellular telephones.

The survey findings found that over 13% of teens in the Mid-Missouri area have been asked by a stranger they met over the Internet to meet in person and over 30% of the girls and 22% of the boys have been asked to send sexually graphic photographs of themselves to another person.

Furthermore, 14% report they have engaged in Internet chat conversations regarding sex or sexual touching, commonly referred to as cybersex, and nearly 18% have engaged in this behavior through cellular telephones. Nearly 32% of the girls and 17% of the boys reported being "bullied" through the Internet or cell phone. According to the data, girls are 1.5 times more likely to be bullied over a cell phone as through the Internet, but twice as likely to be bullied both places than over a cell phone alone.

When the Task Force began in 2007 we handled 38 reactive investigations which averaged to be 35% of the caseload. Given the increase in technology and more children are using cell phone, tablets and other electronic devices, over the past several years the Task Force is averaging 80% each year of the caseload to be complaint driven. Although this trend indicates our Task Force is becoming better known in our area allowing more families to seek our service, we have also discovered that complaint driven cases are much more time consuming and labor intensive. Victims typically don't understand the importance of saving all correspondence and evidence as undercover investigators do. And as the number of complaint driven cases rise, the ability to conduct undercover investigations and apprehend a dangerous subject before he can do harm diminishes.

	2007	2008	2009	2010	2011	2012	2013
Investigations	108	120	112	127	137	121	96
Reactive	38	61	56	72	104	98	81
Proactive	70	59	56	55	33	23	15

As these numbers increase, investigators and examiners struggle to keep up. At the end of May 2014 the Task Force lost 1 full time forensic examiner and 1 full time forensic examiner/investigator. The Task Force was able to find replacements, one Detective of which will conduct forensic examinations, and two investigators, one who currently conducts proactive and reactive investigations and a second investigator who will conduct proactive/reactive investigations as he completes the necessary training for what he will specialize in. The Task Force has one part time investigator/examiner who specializes in Macintosh operating systems. Over the past two years we have seen a substantial increase in Mac related investigations. This increase is due to the increased popularity of Macintosh related products and the use of Mac computers by University of Missouri students.

As we all know, technology is constantly changing. Investigators and examiners struggle to maintain a knowledge base that keeps up with this constant change. Not only must investigators and examiners maintain a knowledge base that allows them to investigate and examine technology related crimes adequately they are expected by judges and juries to be experts on the technology used by any particular suspect, no matter how new that technology might be.

Goals and Objectives

Goals and Objectives*

Explain your expectations for the proposed program. Be specific.

Goals are the program's desired results. The goals should be clearly stated, realistic and achievable, even if they are not readily measurable. Objectives are the intermediate results or accomplishments to achieve each goal. The objectives must be both measurable and achievable.

The goal of the Boone County Sheriff's Department Cyber Crimes Task Force is to help prevent the number of children and families becoming victims or those who have become victims perpetrated through the Internet and to apprehend those responsible for the crimes committed. Five primary objectives to reaching this goal are outlined through both investigative and educational methods. Each objective is important and stands on its own merit and is not necessarily ranked in any specific order. On June 1, 2014 the Task Force lost two detectives that had been attached to the unit since 2007. Recently replacements have been chosen to fill the vacancies, so the objectives are within reach of the new hires and growth within the unit.

Objective #1. During this 12 month grant period; initiate at least 15 new investigations, per quarter. As the number of investigations increases the number of Internet criminals that can be identified increases. These investigations will include investigations into child enticement, child exploitation, obscenity toward children, and child pornography related crimes.

Objective #2. During this 12 month grant period; conduct at least 5 investigations into the possession and distribution of child pornography, per quarter. Research indicates a substantial number of those possessing child pornography have engaged in the sexual molestation of children undetected by law enforcement not to mention the re-victimization of children when these horrific image are passed around like a prized possession.

Objective #3 - During this 12 month grant period; to exam at least 20 electronic evidence per quarter. As a Task Force we want to increase the services we can provide to law enforcement throughout our service area. By do this we will have the ability to help area law enforcement with their investigations of Internet crimes and in turn to help children and families in our service area.

Objective #4. During this 12 month grant period; provide at least 20 community presentations to parents and students annually. By educating parents and others concerned with the safety of children we can hopefully reduce the number of those who fall victim to Internet criminals. By educating children on the dangers of the Internet we can give them the tools they need to both protect themselves and to know what they can do when someone approaches them on the Internet.

Type of Program

Type of Program*

Provide the following information about the program that will be implemented by the requested funds:

- *Identify the number of agencies associated with the multi-jurisdictional project.*
- *Identify the number of officers and forensic personnel (grant-funded and non-grant funded) associated with the project.*
- *Define the services to be provided by the project.*
- *Indicate who will provide the services provided by the project.*
- *Describe how the identified services will be provided.*

Provide other details, where applicable, to clearly describe the makeup and operation of the proposed project. Flow charts and outlines to support this narrative description may be included under the "Other Attachments" application form.

The Boone County Sheriff's Department Cyber Crimes Task Force is a joint cooperative effort formalizing relationships between and among the participating agencies in order to foster an efficient and cohesive unit capable of addressing the problem of crimes committed through the use of computers and the Internet within the Mid-Missouri area. It is the desire of the participating agencies to achieve maximum inter-agency cooperation in a combined law enforcement effort aimed at reducing criminal activity perpetrated through the use of computers, the Internet, cellular telephones, and other electronic media within the communities it serves.

The Task Force serves a seven (7) county area and has four (4) criminal justice agencies as primary and (19) criminal justice agencies as associate members. The Task Force also has a web site bcsdcybercrimes.com that provides information and resources regarding family and child Internet safety, Internet Scams, ID Theft, and numerous articles and research as well as links to other important resources.

As of this time, three (3) investigators from the Boone County Sheriff's Department are assigned to the Task Force who are grant funded. Salaries for Detective Bounds and Detective Evans are paid for by grant and Detective Perkins reported agency pays for her salary. All training and software used by the three detectives are paid for by grant.

Detective Tracy Perkins is primarily responsible for proactive investigations involving child pornography investigations and complaint driven investigations. Detective Perkins salary is paid for by her agency. Detective Cody Bounds is primarily responsible for forensic examinations of computers, cellular telephones, and other electronic media. This forensic examiner also investigates some reactive cases. Detective Andy Evans is primarily responsible for covert and complaint driven investigations.

Additionally one (1) forensic examiner/investigator Captain Scott Richardson from the University of Missouri Police Department is assigned on a part time basis and is grant funded by the project. Captain Richardson's salary is paid for by his agency, but all forensic training and software is paid for by grant. This investigator conducts forensic examinations with a specialization in MAC operating systems and conducts some investigations.

One (1) FBI agent Scott Armstrong is assigned to the Task Force on a part time basis who conducts complainant driven investigations who is non-grant funded. This agent also serves as a liaison in federally prosecuted investigations. Although each investigator has primary responsibilities, since our unit is small, each investigator assists with investigations and tasks as needed.

The major focus of this Task Force is the investigation and prosecution of Internet crimes committed against children. Investigations may include Internet enticement of children, promoting and possession of child pornography, trafficking of children, human trafficking, commercial sexual trafficking of children, cyber bullying, sexting, sextortion, or other crimes perpetrated through the use of computers, the Internet, cellular telephones, or other electronic media. These investigations focus on both undercover and complainant driven investigations. Complaints from parents and others are investigated and may be reported directly to the Task Force or through the complainant's local law enforcement.

The Task Force provides forensic examinations of computers, cellular telephones, and other electronic media to law enforcement agencies and prosecuting attorneys among the 7 counties the Task Force serves. In addition, investigators assigned to this Task Force participate in public awareness and education programs to educate primarily

public and private schools, parent organizations, civic groups, religious organizations, local media, or other group meetings to help educate about the dangers of the Internet and methods to reduce the likelihood of becoming a victim of Internet crime.

Also, Task Force investigators provide training to area law enforcement on a variety of issues regarding Internet or computer related investigations and electronic media. Task Force members have also testified before numerous House and Senate Sub-Committees at the state capital regarding a variety of upgrades to various statues and have assisted with writing legislative bills to upgrade existing statues and created new law pertaining to technology and criminal investigations

Proposed Service Area

Proposed Service Area*

Describe the proposed service area by identifying the following information:

- *Geographic area to be served by the task force*
- *Details to easily locate the service area within the state*
- *Total population within the task force service area*
- *Any other geographical details (as applicable) pertinent to the task force service area*

Then, list the names of each agency that has signed the Memorandum of Understanding (MOU). If there are additional areas/agencies in which the task force will assist if called upon, clearly identify those areas as well.

The Cyber Crimes Task Force serves a seven county area in Mid-Missouri. The Task Force provided technical, investigative and forensic assistance to law enforcement agencies and prosecuting attorneys in the counties that are immediately adjacent to Boone County including Audrain, Callaway, Cole, Cooper, Howard and Randolph.

Furthermore, any law enforcement agency or Prosecuting Attorney in the service area may request the Task Force assist with an investigative regarding offenses involving the Internet, computer, or cellular phone media. The Task Force will continue to assist outside our service area when appropriate and requested. According to the 2013 census, the estimated population for the 7 county service area to be approximately 370, 336 of which over eighty thousand are under eighteen years of age. Our Task Force is a member of the Missouri Internet Crimes Against Children Task Force and as such will assist any other Internet Crimes Task Force located in Missouri or across the United States if requested.

Our Task Force is a member of the Missouri Internet Crimes against Children Task Force and as such will assist any other Internet Crimes Task Force located in Missouri or across the United States, if requested.

Primary agencies for this Task Force with signed Memorandum of Understanding:

- Boone County Sheriff's Department
- Boone County Prosecuting Attorney's Office
- University of Missouri Police Department
- Federal Bureau of Investigation

Associate agencies with signed Memorandum of Understanding :

- Ashland Police Department
- Auxvasse Police Department
- Boonville Police Department
- Centralia Police Department
- Columbia Police Department
- Fayette Police Department
- Fulton Police Department

- Hallsville Police Department
- Jefferson City Police Department
- Holts Summit Police Department
- Mexico Department of Public Safety
- Moberly Police Department
- Sturgeon Police Department
- Audrain County Sheriff's Department
- Cole County Sheriff's Department
- Cooper County Sheriff's Department
- Callaway County Sheriff's Department
- Howard County Sheriff's Department
- Randolph County Sheriff's Department

Supplanting

Supplanting*

Describe whether or not other federal, state, or local funds are available to the applicant agency for the purpose of the project. Be specific!

If any of the following factors apply to the proposed project, provide information to address the factors that apply:

- *If other federal, state, or local monies are available, please address why SCCG funding is being requested.*
- *If the application includes existing costs, explain how those costs are currently being funded and if and when that funding source will cease.*
- *If program income is anticipated or could be generated as a result of the grant-funded project, explain how those monies will not supplant SCCG funds.*

Funding for any item currently grant funded did cease May 31, 2014. No other funds including donations, grants, local money, or other funds are available to fund the requested items. No funds are available for newly requested items such as equipment, supplies, or training. If money is received through forfeitures the money received will not be used to fund items funded through this grant.

Community Impact

Community Impact*

Describe how the proposed project will affect the community(s) that your program will serve and the public safety and crime-related issues within the community(s).

The Boone County Sheriff's Department Cyber Crimes Task Force will impact the community in a number of ways including the investigation of Internet crimes; the prosecution of Internet offenders; the protection and education of Mid-Missouri children; the education of parents, teachers, law enforcement officers, and others concerned with the safety of children and reduce Internet crime. Over the past several years the Task Force has seen an increase in cases reported as a result of our community awareness programs.

Since 2007, the Task Force has arrested 167 individuals who were convicted of various crimes against children thus creating a safer community. The Task Force has received publicity generated from this success and along

with community presentations presented by the Task Force more parents have reported monitoring cell phone use and being more vigilant to keeping their children safe. This awareness will continue with the award of this grant. As this awareness increases, however, new technology and the availability cause new problems and concerns. These new challenges require investigators to continue their efforts on computer based investigations and to expand their efforts into cell phone, and tablet technology.

Our community will be impacted by the reduction of sexual perpetrators. This can be achieved in two ways: by apprehending the offenders and by utilizing the media and other sources to discourage offenders from coming to our jurisdiction. A strong, offensive approach will be proactive by letting Internet criminals know that Central Missouri is not a place to commit crimes against children. This Task Force can be a powerful component in the fight against Internet predators.

As the use of technology increases, especially by our youth, criminals will increasingly use this technology to victimize children and families. Only by increasing resources and strongly directing efforts to this endeavor will help law enforcement have any chance to succeed in protecting our children and reducing the crime perpetrated against them.

Our service area will also be impacted by our ability to conduct forensic examinations of computers, cellular telephones, and other electronic media. This service will give law enforcement agencies and prosecuting attorneys a resource to have electronic media examined in a timely manner by a professional and trained examiner who has experience testifying in court. The Task Force can assist area law enforcement with their investigations and area prosecutors to have successful prosecution of defendants accused of committing crimes against children through the use of technology.

Report of Success

Report of Success*

If the proposed project is not currently being supported with SCCG funds from the Missouri Department of Public Safety, Office of the Director, put N/A.

If the proposed project is currently being supported with SCCG funds, restate the goals and objectives from your current contract as listed in your approved application. Clearly identify whether or not each objective has been attained.

The goal of the Boone County Sheriff's Department Cyber Crimes Task Force during 2013/2014 grant was to help prevent the number of children and families who may become victims or those who have become victims perpetrated through the Internet and to apprehend those responsible for the crimes committed. Five primary objectives to reaching this goal are outlined through both investigative and educational methods. Each objective is important and stands on its own merit and is not necessarily ranked in any specific order.

Objective #1- During the 12 month grant period; initiate at least 25 new investigations, per quarter. As the number of investigations increases the number of Internet criminals that can be identified increases. These investigations will include investigations into child enticement, child exploitation, obscenity toward children, and the distribution of child pornography.

- **Results-** During this 12 month period the Task Force conducted 82 new investigations during the grant period. This averages approximately 20 cases per quarter. The Task Force surpassed their goal in the 3rd quarter with 30 cases. The amount of cases the Task Force handled this quarter is significantly less than the previous years. At the beginning of 2014 the Task Force learned two investigators would be leaving at the end of the grant period, so the amount of self initiated cases decreased due to their departure.

Objective #2- During the 12 month grant period; conduct at least 10 investigations into the possession and distribution of child pornography, per quarter. Research indicates a substantial number of those possessing child

pornography have engaged in the sexual molestation of children undetected by law enforcement not to mention the re-victimization of children when these horrific image are passed around like a prized possession.

- **Results-** During this 12 month period, the Task Force conducted approximately 37 investigations during this grant period. This averages just over 9 cases per quarter. The Task Force met their goal in the 1st quarter and surpassed the goal in the 3rd quarter with 14 cases. The Task Force has seen a trend among the different networks used to share child pornography and are currently seeing the difficulty in locating these individuals as the suspects are moving around to newer networks to get faster downloads.

Objective #3- During the 12 month grant period; to exam at least 30 electronic evidence, per quarter. As a Task Force we want to increase the services we can provide to law enforcement throughout our service area. By do this we will have the ability to help area law enforcement with their investigations of Internet crimes and in turn to help children and families in our service area.

- **Results** During this 12 month period, the Task Force conducted approximately 135 examinations during this grant period. The Task Force surpassed every quarter of 30, except the 3rd quarter with 22 exams. The Task Force continues to see an increase in examinations, and don't expect this number to drop or cease.

Objective #4- During this 12 month grant period; continue to keep the Task Force trained with cutting edge information by sending working Task Force members to at least two training opportunities allowing them to keep current in their proficiency.

- **Results** During this 12 month grant period, the Task Force was able to sent Detective Cody Bounds, a replacement to two trainings (ICAC IT training and AccessData bootcamp), Scott Richardson to one, two week long training (FLETC MAC class) and Detective Andy Evans to one class (ICAC IT training).

Objective #5- During the 12 month grant period; provide at least 30 community presentations to parents and students annually. By educating parents and others concerned with the safety of children we can hopefully reduce the number of those who fall victim to Internet criminals. By educating children on the dangers of the Internet we can give them the tools they need to both protect themselves and to know what they can do when someone approaches them on the Internet.

Results- During this 12 month grant period the Task Force provided 33 school/community presentations. The Task Force presented at 15 schools to present sexting/bullying/Internet safety topics. The Task Force made an impact to over 3600 students in this grant period. The Task presented to 18 community groups with just over 350 participants. The Task Force has always made community awareness a priority and will continue to present and teach the community to protect our children.

During the 2013/2014 grant, 3 of the 5 objectives were met or surpassed. During this grant period the 1st objective was down significantly even though the Task Force usually handles more than 100 cases per grant year. During the 3rd and 4th quarter two Task Force investigators announced they were leaving at the end of May 2014.

Even though investigations were down the Task Force is still seeing a significant amount of the cases being complaint driven which indicates the Task Force is successful at making the public aware we are a resource to help protect their families. The Task Force will be training two new Detectives for the 2014/1015 grant and will be focusing on covert undercover investigations and other proactive investigations.

The Task Force will be set back by the change of the two positions, but the Task Force will continue to offer presentations to the community and continue conducting forensic examinations.

Overall the accomplishments of the Task Force for this grant period have proven to be a continued success and over the prior years, including last year the Task Force has met and/or surpassed our goals and objectives.

Audit Requirements

Date last audit was completed:* June 25, 2013

Date(s) covered by last audit:* January 1, 2012 through December 31, 2012

Last audit performed by:* Rubin Brown LLP

Phone number of auditor:* 314-296-3300

Date of next audit:* May 2014

Date(s) to be covered by next audit:* January 1, 2013 through December 31, 2013

Next audit will be performed by:* Rubin Brown

Total amount of financial assistance received from all entities, including the Missouri Department of Public Safety, during the date(s) covered by your agency's last audit, as indicated above.

*The **Federal Amount** refers to funds received directly from the Federal Government or federal funds passed through state agencies in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.*

*The **State Amount** refers to funds received directly from the State of Missouri, not including federal pass-thru funds.*

Federal Amount:* \$1,560,453.00

State Amount:* \$3,235,267.00

Required Attachments

Attachment	Description	File Name	Type	File Size
Memorandum of Understanding (MOU)	Memorandum of Understanding	2014-2015 Memorandum of Understanding.pdf	pdf	722 KB

Other Attachments

File Name	Description	File Size
Workers Comp Calculator MAC Trust Users.pdf (347 KB)	Workers Comp Calculators Sheets	347 KB

Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

2015 SCCG Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance. Where the Authorized Official is unable to certify to any of the statements in the Certified Assurances, he or she shall provide an explanation below and may attach documentation under the 'Other Attachments' form

where needed.

I have read and agree to the terms and conditions of the grant.*

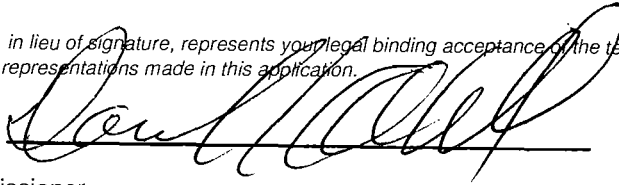
Yes

If you marked No to the question above, please explain:

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application.

Authorized Official Name:*

Daniel Atwill

A handwritten signature in black ink, appearing to read 'Daniel Atwill', is written over a solid horizontal line.

Job Title:*

Presiding Commissioner

Date:*

06/12/2014

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 12th day of June 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Boone County portion of the May 2014 expenses for the Office of Emergency Management in the amount of \$10,154.04.

Done this 12th day of June, 2014

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner



Office of Emergency Management
2201 Interstate 70 Drive NW
Columbia, MO 65202
OFFICE: 573-447-5070
FAX: 573-447-5079

Invoice

Date	Invoice #
6/3/2014	28

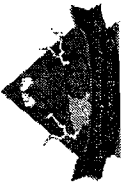
Bill To
Boone County Commission 801 E Walnut, Room 333 Columbia, MO 65201

Quantity	Description	Rate	Serviced	Amount
1	OEM Expenses for May	10,154.04		10,154.04

I, Misti Reynolds, Executive Assistant of Office of Emergency Management certifies that all Boone County Fire Protection District's procurement and spending policies have been followed and that all costs to be reimbursed were for Emergency Management services.

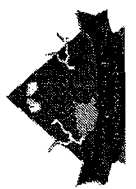
Misti Reynolds

Total	\$10,154.04
Payments/Credits	\$0.00
Balance Due	\$10,154.04



OFFICE OF EMERGENCY MANAGEMENT

2014 EMPG/OEM



PERSONNEL	EMPG BUDGET	Actual Expenditures for May 2014		Actual Expenditures Year To Date		OEM BUDGET	Actual Expenditures for May 2014		Actual Expenditures Year To Date		TOTAL BUDGET	Over/Under Total Budget
Salaries	\$ 86,706.41	\$ 6,026.10	\$ 29,938.13	\$ 95,616.30	\$ 6,026.18	\$ 29,938.52	\$ 182,322.71	\$ 182,322.71	\$ 182,322.71	\$ 182,322.71	\$ 182,322.71	(\$1,200.26)
Fringe	\$ 29,108.12	\$ 1,695.78	\$ 8,602.86	\$ 27,702.83	\$ 1,695.91	\$ 9,059.81	\$ 56,810.95	\$ 56,810.95	\$ 56,810.95	\$ 56,810.95	\$ 56,810.95	(\$8,147.28)
TOTAL PERSONNEL	\$ 115,814.53	\$ 7,721.88	\$ 38,541.99	\$ 123,319.13	\$ 7,722.09	\$ 38,998.33	\$ 239,133.66	\$ 239,133.66	\$ 239,133.66	\$ 239,133.66	\$ 239,133.66	(\$161,693.34)
OPERATIONS												
Office Supplies	\$ 1,000.00	\$ 216.88	\$ 324.51	\$ 1,000.00	\$ 216.90	\$ 406.23	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	(\$1,000.26)
Public Education & Training	\$ 14,500.00	\$ -	\$ -	\$ 14,500.00	\$ -	\$ 50.89	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	(\$28,949.11)
HAM Radios	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 19.95	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	(\$1,980.05)
EOC Maintenance (Everbridge)	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	(\$1,000.00)
Registration Fees (membership dues, conference)	\$ 2,100.00	\$ 67.50	\$ 389.63	\$ 2,100.00	\$ 67.50	\$ 389.64	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	(\$3,420.73)
Phones	\$ 694.15	\$ 38.08	\$ 152.29	\$ 694.15	\$ 38.08	\$ 152.32	\$ 1,388.30	\$ 1,388.30	\$ 1,388.30	\$ 1,388.30	\$ 1,388.30	(\$1,083.69)
Office Rent	\$ 4,805.85	\$ -	\$ 4,805.85	\$ 4,805.85	\$ -	\$ 4,805.85	\$ 9,611.70	\$ 9,611.70	\$ 9,611.70	\$ 9,611.70	\$ 9,611.70	\$0.00
Utilities for Sirens	\$ 4,750.00	\$ 336.62	\$ 1,605.92	\$ 4,750.00	\$ 336.63	\$ 1,606.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	(\$8,288.05)
Siren Maintenance	\$ 18,564.00	\$ 1,547.00	\$ 7,735.00	\$ 47,000.00	\$ 1,547.00	\$ 7,735.00	\$ 65,564.00	\$ 65,564.00	\$ 65,564.00	\$ 65,564.00	\$ 65,564.00	(\$30,094.00)
Generator Maintenance	\$ 880.00	\$ -	\$ -	\$ 880.00	\$ -	\$ -	\$ 1,760.00	\$ 1,760.00	\$ 1,760.00	\$ 1,760.00	\$ 1,760.00	(\$1,760.00)
Warehouse Rent	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$0.00
Other Misc Expenses	\$ 4,250.00	\$ -	\$ -	\$ 4,250.00	\$ -	\$ -	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	(\$1,000.00)
Clothing	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	(\$1,000.00)
Marketing, printing & publications	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	(\$16,000.00)
Damage Assessment App	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	(\$10,000.00)
Mitigation	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	(\$30,000.00)
TOTAL OPERATIONS	\$ 54,544.00	\$ 2,206.08	\$ 16,513.20	\$ 123,980.00	\$ 2,206.11	\$ 16,665.88	\$ 178,624.00	\$ 178,624.00	\$ 178,624.00	\$ 178,624.00	\$ 178,624.00	(\$136,544.92)
TRAVEL												
Conferences	\$ 2,000.00	\$ 225.82	\$ 308.32	\$ 2,000.00	\$ 225.84	\$ 308.34	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	(\$3,389.34)
Non-EMPG Travel	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 18.32	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	(\$91.68)
TOTAL TRAVEL	\$ 2,000.00	\$ 225.82	\$ 308.32	\$ 3,000.00	\$ 225.84	\$ 326.66	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	(\$4,365.02)
TOTAL	\$ 172,368.53	\$ 10,153.78	\$ 55,363.51	\$ 250,299.13	\$ 10,154.04	\$ 55,990.87	\$ 422,657.66	\$ 422,657.66	\$ 422,657.66	\$ 422,657.66	\$ 422,657.66	(\$302,803.28)

May Expenses for OEM

<u>Company</u>	<u>Category</u>	<u>Expense Notes</u>	<u>County</u>	<u>EMPG</u>	<u>Total Billed</u>
MEM	Fringe	April billing	146	145.96	291.96
		Reimbursement of Mileage for SEMA Conference in St. Charles for			
BCFPD	Travel - Conferences	Josh	38.19	38.18	76.37
Blue Valley	Siren Maintenance	May	1547	1547	3094
Boone Electric	Utilities	Siren electric for group 2298 from 04/08-05/08	33.34	33.34	66.68
Boone Electric	Utilities	Siren electric for group 2299 from 04/15-05/15	52.15	52.14	104.29
Anthem/Blue Cross	Fringe	May Billing	333.26	333.24	666.5
Scott Olsen	Travel - Conferences	Pier Diem for 2014 SEMA Conference	24.75	24.75	49.5
		Reimbursement of Mileage for SEMA Conference in St. Charles for			
BCFPD	Travel - Conferences	Scott	38.19	38.18	76.37
		Siren electric for group 314925001 from 04/07-05/07, group			
Boone Electric	Utilities	46111001 from 04/07-05/07, group 2297 from 04/22-05/22	144.56	144.56	289.12
AT&T	Phones	Cell & Ipad charges for 03/25-04/24 for Misti	38.08	38.08	76.16
Assurant	Fringe	June billing	104.54	104.51	209.05
Lagers	Fringe	April billing	1112.11	1112.07	2224.18
BCFPD	Personnel	5/23 Payroll	3013.09	3013.05	6026.14
BCFPD	Personnel	5/9 Payroll	3013.09	3013.05	6026.14
Visa	Supplies	Wind Meter	74.5	74.5	149
Visa	Conference	Hotel for Josh - 2014 SEMA Conference	124.71	124.71	249.42
Visa	Memberships	MO Emergency Mgmt Assoc	50	50	100
Visa	Supplies	County Commission Binder Tabs	9.18	9.17	18.35
Visa	Supplies	Planning Supplies	79.49	79.49	158.98
Visa	Memberships	International Research Committee on Disasters	17.5	17.5	35
Visa	Supplies	Books on Disasters	6.25	6.24	12.49
		Siren electric group 1892001 from 04/14-05/14 and group 2296 from			
Boone Electric	Utilities	05/01-06/01	106.58	106.58	213.16
Visa	Supplies	Cell wall chargers	47.48	47.48	94.96
			10154.04	10153.78	20307.82

Type	Date	Num	Name	Memo	Split	Debit	Credit
1100-70 · CASH - OEM							
Bill Pmt -Check	05/01/2014	87364	VMEM	0503874-05(1)	2209.6 · ACCOUNTS PAYABLE - OEM		291.96
Bill Pmt -Check	05/02/2014	87414	VBlue Valley Public Safety, Inc.	Siren Maintenance for May	2209.6 · ACCOUNTS PAYABLE - OEM		3,094.00
Bill Pmt -Check	05/06/2014	EFT	VBoone Electric	Siren electric for group 2298	2209.6 · ACCOUNTS PAYABLE - OEM		66.68
Bill Pmt -Check	05/07/2014	87415	VOlsen, Scott	2014 SEMA Conference Pier Diem	2209.6 · ACCOUNTS PAYABLE - OEM		49.50
General Journal	05/07/2014	04042889		Travel from Columbia to St. Charles Round Trip 206.40 miles for SEMA Conference - Scott	-SPLIT-		76.37
General Journal	05/07/2014	04042890		Travel from Columbia to St Charles Round Trip for SEMA Conference - Josh Creamer	-SPLIT-		76.37
General Journal	05/09/2014	04042903		Payroll 5/9/14	6200.1 · SALARIES		6,026.14
Bill Pmt -Check	05/12/2014	EFT	VBlue Cross		2209.6 · ACCOUNTS PAYABLE - OEM		666.50
Payment	05/15/2014	180472	CBoone County Commission	Boone County Commission	1121.3 · Accounts Rec OEM	9,822.67	
Bill Pmt -Check	05/15/2014	EFT	VBoone Electric	SIREN ELECTRIC FOR GROUPL 2299 04/15-05/15	2209.6 · ACCOUNTS PAYABLE - OEM		104.29
Bill Pmt -Check	05/15/2014	EFT	VVisa BCFD2	Best Buy	2209.6 · ACCOUNTS PAYABLE - OEM		94.96
Bill Pmt -Check	05/15/2014	EFT	VVisa BCFD3	International Research Committee on Diasters	2209.6 · ACCOUNTS PAYABLE - OEM		35.00
Bill Pmt -Check	05/15/2014	EFT	VVisa Josh Creamer		2209.6 · ACCOUNTS PAYABLE - OEM		688.24
Bill Pmt -Check	05/19/2014	Auto	VAT&T Mobility		2209.6 · ACCOUNTS PAYABLE - OEM		76.16
Bill Pmt -Check	05/21/2014	87505	VAssurant		2209.6 · ACCOUNTS PAYABLE - OEM		209.05
General Journal	05/23/2014	04042916		Payroll	6200.1 · SALARIES		6,026.14
General Journal	05/29/2014	04042921	VLAGERS	Reporting Period 4/2014	6209 · RETIREMENT		2,224.18
Bill Pmt -Check	05/29/2014	EFT	VBoone Electric	Siren electric	2209.6 · ACCOUNTS PAYABLE - OEM		213.16
Bill Pmt -Check	05/30/2014	EFT	VBoone Electric	Siren electric	2209.6 · ACCOUNTS PAYABLE - OEM		289.12
Total 1100-70 · CASH - OEM						9,822.67	20,307.82

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Term. 20 14


In the County Commission of said county, on the 12th day of June 20 14

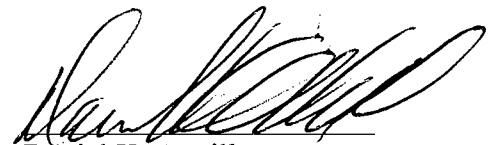
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached invoice for installation of a condenser fan motor and capacitor guard at the Central Missouri Events Center kitchen in the amount of \$436.64.

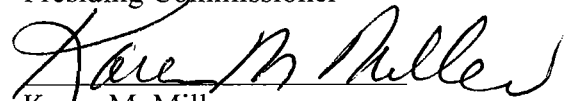
Done this 12th day of June, 2014

ATTEST:

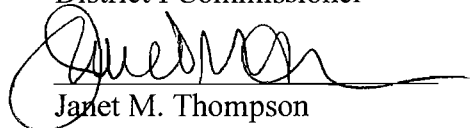

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



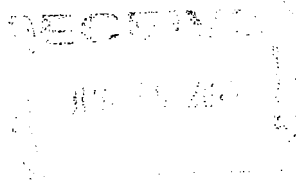
Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner



Air Systems, LLC
 Commercial & Industrial
 Air Conditioning & Heating
 1208 Jefferson St.
 Columbia, MO 65203



Phone: (573) 817-0700
 Fax: (573) 443-1688

Website: www.airsvstemsllc.com

Invoice

BILL TO
BOONE COUNTY FAIRGROUNDS c/o BOONE COUNTY COMMISSION 801 E. WALNUT COLUMBIA, MO 65201

DATE	INVOICE #
6/6/2014	23396

TERMS	P.O. NUMBER
Net 30	

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT
1	HOURS LABOR. KITCHEN UNIT LOCKED OUT DUE TO DEFECTIVE CONDENSER FAN MOTOR. REMOVED MOTOR FOR REPLACEMENT. 05/29/14 - WORK ORDER #14-2284	85.00	85.00
1.5	HOURS LABOR. FURNISH AND INSTALL CONDENSER FAN MOTOR AND CAPACITOR. 05/30/14 - WORK ORDER #12-2284	85.00	127.50
1	CONDENSER FAN MOTOR	218.08	218.08
1	CAPACITOR	6.06	6.06

Thank you for your business.	Total	\$436.64
------------------------------	--------------	----------

All accounts are due within 30 days of the invoice date. Any account overdue will be subject to a finance charge of 1 1/2% per month on the unpaid balance.

Air Systems, LLC

Commercial & Industrial Air Conditioning & Heating
 1208 Jefferson St.
 Columbia, MO 65203
 PHONE: 573-817-0700 FAX: 573-443-1688



Invoice To:

T & M Warranty BAS
 Contract Quote Job # _____

CUSTOMER: Central Missouri Event Center

Work Order # 14 - 2284

JOB NAME: _____

Customer P.O. # _____ Contract # _____

Address: Boone Fair grounds

Contact Name: _____ Phone # _____

DATE	TECHNICIAN	REG. HRS.	OT. HRS.	PER. DIEM
5/29	Andy	✓ 1		
5/30	Andy	✓ 6.5		

REFRIGERANT MANAGEMENT LOG		REFRIGERANT TYPE
System Refrigerant	QTY _____	<input type="checkbox"/> R-22
Recovered Refrigerant	QTY _____	<input type="checkbox"/> R-11
New Refrigerant	QTY _____	<input type="checkbox"/> R-123
Refrigerant Returned to System	QTY _____	<input type="checkbox"/> R-134 A
Non-usable Refrigerant	QTY _____	<input type="checkbox"/> Other _____
Stockpile	_____	_____

MANUFACTURER: _____

MANUFACTURER: _____

UNIT MODEL #: _____

UNIT MODEL #: _____

SERIAL #: _____

SERIAL #: _____

PROBLEM DESCRIPTION No Cool Kitchen unit

WORK PERFORMED 5/29 Found unit locked out due to stuck cond. fan motor remove motor picked up new one 5/30 installed new motor and run capacitor

JOB COMPLETE JOB IN PROGRESS SERVICE FOLLOW-UP SALES FOLLOW-UP CONTROLS FOLLOW-UP
 PARTS NEEDED PARTS ORDERED

FOLLOW UP DESCRIPTION _____

QUANTITY	ITEM OR PART DESCRIPTION	PO #	INDICATE ITEMS USED	
1	Cond. fan motor	31455	Flue gas analyzer	Rigging
1	Sub capacitor	31455	Gantry	Solder Qty: SM Med LG
			Leak detector	Torch use: SM LG
			Nitrogen SM LG	Vacuum pump: SM LG
			Reamer (tube) # of Brushes	Vac-U-Save heater
			Recovery machine: SM LG	Waste oil gallons: _____
			Refrigerant lbs: _____ /Type _____	Misc Truck Stock: Level 1 2 3
			Refrigerant Disposal lbs: _____	Pickup & Delivery: Level 1 2 3
			Ref. Cylinder clean up 50 lbs 125 lbs	

CUSTOMER APPROVAL [Signature] DATE _____

NOTICE TO OWNER

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMO. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR LIEN WAIVERS FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.