CERTIFIED COPY OF ORDER

STATE OF MISSOURI	1	May Session of the April Ad	Term. 20 11	
County of Boone	ea.	19 th	May	11
In the County Commission	n of said county, o	1 the	day of	20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Proposal for Consultant Services for High Point Lane bridge replacement and box culvert repair with Bartlett & West, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 19th day of May, 2011.

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Edward H. Robb Presiding Commissioner

Karen M. Miller

District I Commissioner

Skip Elkin

District II Commissioner

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES Effective the 19 day of ______, 2011, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") herby approves and authorizes professional services by the Consultant referred to below for the services specified herein. Consultant Name: Bartlett & West. Inc Project/Work Description: Professional services for High Point Land bridge replacement and box culvert repair Proposal Description: See attached proposal dated April 28, 2011 issued by Bartlett & West, Inc. Modifications to Proposal: Fees and expenses shall not exceed \$69,979.00 without prior written approval of Owner. If repairs to the box culvert are done by Boone County personnel the fees and expenses shall not exceed \$68,121.00 without prior written approval of Owner. This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Public Works Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement. BOONE COUNTY, MISS BARTLETT & WEST, INC **Presiding Commissioner** Dated: 5-19-201 Dated: 5-6-11 APPROVED AS TO FORM: ATTEST: APPROVED: Certification: I certify that this contract is within the purpose of the appropriation to which it

Resource Management Director

is to be charged and there is an unencumbered balance of such appropriations

5/11/11 2045-71102 Date

ufficient to pay the costs arising from this contract.

BARTLETT & WEST, INC.

PROPOSAL FOR PROFESSIONAL SERVICES FOR HIGH POINT LANE BRIDGE REPLACEMENT AND BOX CULVERT REPAIR

The ENGINEER agrees to provide professional services for the preparation of construction documents and other related services as detailed in Section A "Scope of Services", below.

A. SCOPE OF SERVICES

GENERAL BACKGROUND

The project involves the replacement of a bridge and rehabilitation of a box culvert on High Point Lane south of Route K between Columbia and McBaine in the southwestern portion of Boone County. The replacement structure for the bridge is anticipated to be pre-engineered superstructure, such as Oden box beams, on pile cap bents. The rehabilitation of the box culvert is anticipated to consist of riprap at the culvert ends and possibly flowable fill on the downstream end.

The existing structure over Little Bonne Femme Creek is a 24 foot wide (curb to curb), 103 foot long, three-span bridge consisting of a precast concrete channel beam superstructure and pile cap substructure units. The 2009 MoDOT Non-State Structure Inspection Report (SIR) identifies the bridge with a Bridge No. 4620005 and Federal ID No. 24191. The SI&A sheet also indicates that the bridge is not deficient, has a sufficiency rating of 78.5% and is not eligible for federal funding. Consequently, neither BRO nor soft-match credit could be pursued through MoDOT if the bridge were to be rehabilitated or replaced.

The existing single box culvert over the Little Bonne Femme Tributary No. 1 is a single box culvert 10 feet wide x 6 feet high. MoDOT does not have a SIR for the culvert because it is not of a sufficient size (20 feet between stream faces measured along centerline of roadway) to be classified as a bridge and subject to biennial inspections. The culvert is not eligible for federal funding so neither BRO nor soft-match credit could be pursued through MoDOT if the culvert were to be rehabilitated or replaced.

The bridge's superstructure is in satisfactory condition, and its substructure is in good condition according to the SIR. Significant amounts of drift that restrict flow tend to accumulate on the pile cap intermediate bents. The banks are sloughing and eroding, and the channel may be deepening.

The box culvert has significant scour and undermining, especially at the outlet end where the channel downstream is widening and deepening. The culvert, like the three-span bridge, is load-posted for a 15 ton weight limit and has roadway overtopping for less than a 2-year flood.

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Both the creek and the tributary structures are in floodways defined by a Flood Insurance Study (FIS).

The professional services will resume where the High Point Lane Bridge Preliminary Study concluded for Option #5. Along with replacing the bridge and rehabilitating the culvert, this option keeps the existing grade and would not attempt to improve the hydraulic capacity of the structures. The hydraulic model will be updated with field survey information as the original model was created from 2' contours. The services will include a geotechnical investigation, structural design for the substructure, structural detailing, environmental permitting (assuming a Nationwide 404 Permit, 401 WQ Certification, Floodplain Development Permit and No-Rise Certification), legal descriptions, detour plans, and job special provisions.

TASK 1-SURVEY AND FIELD INVESTIGATION

- 1.1 Establish project horizontal and vertical control utilizing the MoDOT GPS Reference Station Network. The survey data will be based on the Missouri State plan coordinate system 1983 datum with NAVD 88 vertical control.
- 1.2 Field survey existing structures, streambed profiles, and valley sections in the vicinity of the structures.
- 1.3 Locate section corners and property corners within the project area to establish section lines, property lines and existing right-of-way.
- 1.4 Perform One-Call request for utility locates. Field locate utilities based on utility company information and/or physical evidence of said utility.
- 1.5 Perform topographic survey in the general area of the improvements.
- 1.6 Establish benchmarks and horizontal control points to allow construction staking of the project.
- 1.7 Process field data and update base mapping from the evaluation phase of the project, including the creation of property lines from the survey data and the property information already obtained.
- 1.8 Prepare permanent easement/right-of-way and temporary easement documents (legal descriptions and exhibits only) to acquire necessary easements or right-ofway. The County will insert the legal descriptions and exhibits into their standard easement forms. It is anticipated that two tracts will require easements or right-ofway.

TASK 2 – PRELIMINARY DESIGN

- 2.1 Update hydraulic model to include field surveyed data.
- 2.2 Prepare a Bridge Memorandum that summarizes the type, size and location of the structure, a cost estimate, and any design exceptions that may be needed.

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- 2.3 Prepare the final Hydraulics and Scour Reports that compare the existing model to the final proposed model.
- 2.4 Provide Floodplain Development Permit Application.
- 2.5 Provide No-Rise Certification.
- 2.6 Subsurface investigation of geotechnical conditions via a qualified geotechnical subconsultant to obtain foundation and spill slope recommendations.
- 2.7 Prepare a Design Layout document that summarizes the preliminary design of the structure, includes the substructure type(s) that will be used and includes a cost estimate.
- 2.8 Prepare and submit Type, Size and Location drawings.
- 2.9 Prepare and submit permit applications to BCPW for 404 Permit (Nationwide) and 401 WQ Certification. BCPW will be the applicant on the permits and will pay all applicable permit application fees. As this is a structure replacement on the existing alignment, no significant environmental or cultural resource screening or field investigations are envisioned.
- 2.10 Submit plans to each utility within the project area to verify location of existing facilities and expected conflicts with proposed improvements. Hold a meeting at the BCPW offices with the utility companies regarding the project. Possible conflicts and relocation plans and schedule are to be addressed.
- 2.11 Identify concerns and considerations regarding the design for discussion with BCPW staff. Discuss the technical specifications, pay items, traffic control (detour plan), erosion control, and specific construction notes to be incorporated into later submittals.

TASK 3 – FINAL DESIGN

- 3.1 Perform final design calculations for substructure.
- 3.2 Perform load rating calculations for the superstructure for those rating levels and rating vehicles not provided by the supplier of the pre-engineered beams.
- 3.3 Perform load rating calculations for the box culvert and size riprap.
- 3.4 Prepare special provisions including but not limited to the requirements of the preengineered superstructure and box culvert repair materials.
- 3.5 Prepare final plans and supporting information including but not limited to:
 - 3.5.1 Roadway Details (The scope assumes that the new bridge will essentially match existing grade, and any roadway details will be limited to a standard detail of how to transition a grade change of 6 inches or less.)

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- 3.5.2 Traffic Control Plan
- 3.5.3 Erosion Control Plan
- 3.5.4 General elevation, quantities and notes sheets
- 3.5.5 Substructure sheets
- 3.5.6 Superstructure sheets: typical section, geometry and corral rail details
- 3.5.7 Bill of reinforcing
- 3.5.8 Culvert repair details (if repair not done by BCPW)
- 3.5.9 Cost estimates
- 3.5.10 Technical specifications and job special provisions
- 3.5.11 Working day studies
- 3.6 Perform follow-up communications with permitting agencies (Corps of Engineers and DNR).
- 3.7 Conduct final utility coordination meeting and perform follow-up communications with utility companies.
- 3.8 Submit a final set of signed and sealed plans for use in reproducing the documents. The submittal will be in PDF form. BCPW will handle copies of plans for bidding purposes.
- 3.9 Develop the project bid manual, insert special provisions and reference the plans. Submit text files for the job special provisions
- 3.10 Submit AutoCAD files for the plans.

TASK 4 – BIDDING PHASE SERVICES

- 4.1 Participate in the Pre-Bid meeting. BCPW to conduct meeting and prepare necessary minutes.
- 4.2 Address bidder questions regarding the plans and contract documents during bidding phase. Assumes phone calls and email documentation for approximately 4 calls.
- 4.3 Prior to the opening of the bid, the ENGINEER shall prepare and submit an opinion of probable construction costs to the CLIENT.

TASK 5 – PROJECT MANAGEMENT AND COORDINATION

- 5.1 Attend a maximum of two meetings, conducted and directed by the County, with individual property owners or groups of owners during the course of the project.
- 5.2 Perform periodic reviews of project information from different engineering disciplines for quality assurance purposes. Perform a quality control review of the project deliverables at each submittal stage.
- 5.3 Perform a field check of proposed alternatives.

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- 5.4 Perform duties necessary for administration of project contract. Prepare and administer project expenses and invoicing to County.
- 5.5 General communication with County. This includes email updates, phone conversations, and general correspondence on approximately a bi-weekly basis during the course of the project.

B. ADDITIONAL SERVICES (NOT INCLUDED)

If authorized by the CLIENT, the ENGINEER will provide services in addition to those previously stated. This work will only proceed upon written authorization from the CLIENT.

Design and construction phase services that would be available in a supplemental contract are as follows:

- Design of superstructure and development of additional final plan sheets should a preengineered superstructure not be selected or suitable for the required bridge geometry (span lengths, depth, etc.).
- 2. Attend the Pre-Construction Conference. BCPW to conduct meeting and prepare necessary minutes.
- 3. Address limited questions that arise regarding clarity of the plans, intent of the design and available information used in the design of the project.
- 4. Perform one field visit during construction to address contractor or BCPW inquiry.

C. CLIENT'S RESPONSIBILITY

- 1. Make available to the ENGINEER all records, reports, maps, financial information and other data pertinent to provisions for the services required under this contract. Assist ENGINEER in obtaining documents from the County assessor, as necessary.
- 2. Examine all plans, specifications and other documents submitted by the ENGINEER and render decisions promptly to prevent delay to the ENGINEER.
- 3. Designate one employee as the CLIENT's representative with respect to all services to be rendered under this agreement. This individual shall have the authority to transmit instructions, receive information and to interpret and define the CLIENT's policies and decisions pertinent to ENGINEER's services.
- 4. Obtain permission to access properties for surveys and field visit(s).
- 5. Negotiate with property owners, obtain executed easements and record easements with County Recorder of Deeds for the project.
- 6. Administer construction and perform construction oversight and observation.

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7. Keep record drawings for future use. ENGINEER is not responsible for record drawings at conclusion of project.

D. TIME FOR COMPLETION

- 1. Notice to Proceed: June 6, 2011 (Anticipated)
- 2. Type, Size and Location Drawings: August 8, 2011
- 3. Unsigned Final Plans: November 7, 2011
- 4. Advertise for Bid: To be determined.
- 5. Open Bids: Approximately one month after advertisement.
- 6. Begin Construction: Approximately two months after bid opening.

Assumes: 2-week review periods for County staff, easements will be granted without delay to the project schedule, permits will be granted in 60 days, and utilities can be avoided or relocated without delay to the project.

E. PAYMENTS TO THE ENGINEER

1. CLIENT agrees to compensate the ENGINEER for services in Section A as rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses as set forth in *General Consulting Services Agreement*, effective January 1st, 2011, to a not to exceed amount of \$69,979.00.

If repairs to the box culvert are done by Boone County personnel rather than by the contractor as assumed in this document, the not-to-exceed amount of compensation to the ENGINEER shall be **\$68,121.00**.

2. Fees and all other charges will be billed monthly for work performed on an hourly and expense basis as the work progresses.

Submitted By:

BARTLETT & WEST, INC.	
By Chris J. Criswell, P.E.	By Robert A. Gilbert P.E.
Title Project Manager	Title Vice President
Dated	

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PROFESSIONAL SERVICES FEE ESTIMATE HIGH POINT LANE BRIDGE REPLACEMENT AND BOX CULVERT REPAIR BARTLETT & WEST PROJECT NO. 15935.310

TASK 1 -	SURVEY A	AND FIELD INVESTIGATION				
Labor:	Α	Engineer VIII	0	@	\$155.00	\$0.00
	В	Engineer VII	1	œ	\$139.00	\$139.00
	С	PM/Engineer VI	3	@	\$124.00	\$372.00
	D	Engineer II	8	@	\$87.00	\$696.00
	E F	Engineering Tech IV	36	@	\$67.00 \$405.00	\$2,412.00
	G	Surveyor V! Administrator II	34 0	@	\$105.00 \$70.00	\$3,570.00 \$0.00
	G	Sub-Total Labor	82	w	TOTAL LABOR TASK 1	\$7,189.00
			02		TO THE ENDOIT THORY	\$1,100.00
		ARY DESIGN	2	:	4455.00	0040.00
Labor:	A B	Engineer VIII Engineer VII	2 10	@	\$155.00 \$139.00	\$310.00 \$1,390.00
	Č	PM/Engineer VI	26	@	\$124.00	\$3,224.00
	Ď	Engineer II	60	@	\$87.00	\$5,220.00
	E	Engineering Tech IV	20	@	\$67.00	\$1,340.00
	F	Surveyor VI	4	@	\$105.00	\$420.00
	G	Administrator II	0	@	\$70.00	\$0.00
		Sub-Total Labor	122		TOTAL LABOR TASK 2	\$11,904.00
TASK 3 - I	FINAL DES	SIGN				5 5 · .
Labor:	Α	Engineer VIII	5	@	\$155.00	\$775.00
	В	Engineer VII	4	@	\$139.00	\$556.00
	C	PM/Engineer VI	92	@	\$124.00	\$11,408.00
	D E	Engineer II Engineering Tech IV	142 98	@	\$87.00 \$67.00	\$12,354.00 \$6,566.00
	F	Surveyor VI	0	@	\$105.00	\$0.00
	Ġ	Administrator II	Ö	@	\$70.00	\$0.00
		Sub-Total Labor	341		TOTAL LABOR TASK 3	\$31,659.00
TASK 4 - E	BIDDING P	PHASE SERVICES				
Labor:	Α .	Engineer VIII	0	@	\$155.00	\$0.00
	В	Engineer VII	0	<u>@</u>	\$139.00	\$0.00
	С	PM/Engineer VI	10	@	\$124.00	\$1,240.00
	D	Engineer II	3	@	\$87.00	\$261.00
	E F	Engineering Tech IV Surveyor VI	0 0	@	\$67.00 \$105.00	\$0.00 \$0.00
	Ġ	Administrator II	0	@	\$70.00	\$0.00
		Sub-Total Labor	13		TOTAL LABOR TASK 4	\$1,501.00
TASK 5 - I	PROJECT	MANAGEMENT AND COORD	INATIC	N		
Labor:	Ä	Engineer VIII	0	@	\$155.00	\$0.00
	В	Engineer VII	Ö	@	\$139.00	\$0.00
	С	PM/Engineer VI	34	@	\$124.00	\$4,216.00
	D	Engineer II	8	@	\$87.00	\$696.00
	E	Engineering Tech IV	0	@	\$67.00	\$0.00
	F G	Surveyor VI Administrator II	0	@ @	\$105.00 \$70.00	\$0.00 \$0.00
	-	Sub-Total Labor	42	•	TOTAL LABOR TASK 5	\$4,912.00
				тс	OTAL LABOR TASKS 1-5	\$57,165.00
	_					
EXPENSES		ald Visits and Maetings	80	0 @	\$0.55	\$330.00
		eld Visits and Meetings ges @ \$7.00/hour		 2 @	\$0.55 \$7.00	\$330.00 \$1,134.00
	Printing and	-		1@	\$100.00	\$100.00
	Postage & D	Pelivery	•	1@	\$50.00	\$50.00
		Station Charges @ \$25.00/hour		2@	\$25.00	\$1,050.00
	Survey Supp			1 @	\$150.00	\$150.00
1	Geotechnica	l Subconsultant	•	1@	\$10,000.00	\$10,000.00
					TOTAL EXPENSES	\$12,814.00
	T	OTAL COST FOR ALL SERV	ICES (L	ABO	R PLUS EXPENSES)	\$69,979.00

HIGH POINT LANE BRIDGE REPLACEMENT AND BOX CULVERT REPAIR							-	
BARTLETT & WEST PROJECT NO. 15935.310	Engineer VIII	Engineer VII	PM/Eng. VI	Eng. II	Eng. Tech IV Su	Surveyor VI	Adm II	Total
	٧	В	O	٥	ш	1	-+	Hours
TASK 1 - SURVEY AND FIELD INVESTIGATION			·				-	
ing the MoDOT GPS Reference Station Network.					-	4	_	4
1.2 Field survey existing structures, streambed profiles, and valley sections in the vicinity of the structures.		1	2	4	8	80		23
1.3 Locate section corners and property corners within the project area to establish section lines, property lines and existing right-of-way.						4	-	4
					9	4		5
1.5 Perform topographic survey in the general area of the improvements.					80	æ		92
1.6 Establish benchmarks and horizontal control points to allow construction staking of the project.						2		2
1.7 Process field data and update base mapping from the evaluation phase of the project.				2	8	2		12
ints or right-of-way (2 tracts assumed).			-	2	9	2		=
Subtotal Task 1	0	1	3	€0	36	34	0	85
TASK 2. DDEI MANADY DESIGN	-		_		_	_	_	
2 T. Lindan Purchaulte model in inclined field surceword data		. 4	_	4	_		-	Ş
2.2 Prepare a Bridge Memorandum that summarizes the type, size and location of the structure, a cost estimate, and any design exceptions.		-	4	2 60			-	13
2.3 Prepare the final Hydraulies and Scour Reports that compare the existing model to the final proposed model.		. 2	2	4		İ		8
2.4 Provide Floodplain Development Pernut Application.			-	2				3
2.5 Provide No-Rise Certification.			+	2				m
2.6 Subsurface investigation of geotechnical conditions via a qualified geotechnical subconsultant.		1	2	2	4	4		13
2.7 Prepare a Design Layout document that summarizes the preliminary design of the structure and includes the substructure type(s) that will be used.		1	2	4				7
2.8 Prepare and submit Type, Size and Location drawings.		1	2	4	8			15
2.9 Prepare and submit permit applications to BCPW for 104 Permit (Nationwide) and 401 WQ Certification.	2		2	80	80			20
2.10 Hold a meeting at the BCPW offices with the utility companies regarding the project. Submit plans to each utility.			4	4				8
2.11 Identify concerns and considerations regarding the design for discussion with BCPW staff.			Φ	9				2
Subtotial Task 2	2	9	58	99	20	4	•	122
TASK 3. FINAL DESIGN				-:		-	-	
3.1 Performs final design calculations for substructure			. 6	- 24	_			40
3.2 Perform load rating calculations for the superstructure for all rating loads and whiches not provided by simplier of pre-avaineered beams.			2 6	60			-	1
			4	12				19
3.4 Prepare special provisions including but limited to the requirements of the pre-engineered superstructure and box culvert repair materials.			9	9				12
3.5 Prepare final plans and supporting information including but not limited to:								
	2			8	9	-		8
3.5.2 Traffic Control Plan	-		-	2	80			12
3.5.3 Erosion Control Plan	-			2	8			£
354 General elevation, quantities and notes sheets			4	8	12			24
			12	91	32	+		99
3.5.6 Superstructure sheets			9	80	16			90
3.5.7 Bill of reinforcing.			8	89	2			18
			4	4	8		_	9 (
3.5.9 Cost estimates			4	4				20
3.5.10 Technical specifications and job special provisions		4	. α	ω -		+-		3 0
2. Double of State of	-		7				1	
Conduct final utility coordination musting and norform fullow-un or	-		4	1 4			1	
Submit a final so to f sioned and sealed plans for use in reproducing				2	2			6
Develop the project bid manual, insert special provisions and referer			4	12				9
Submit AutoCAD files for the plans.			-		2			က
Subtotal Task 3	45	4	85	142	88	٥	0	2
TASK 4 - BIDDING PHASE SERVICES				_ : -				~
4.2 Address bidder questions regarding the plans and contract documents during bidding phase.			4					4
4.3 Prior to the opening of the bid, the ENGINEER shall prepare and submit an opinion of probable construction costs to the CLIENT.			ဧ	က				0
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Engineer VIII	Engineer VII	PM/Eng. VI	Eng. II	Eng. Tech IV	Surveyor VI	Adm II	Total
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		12				-	12
5 0	0	34	8	0	0	0	42
	Engineer VIII A	A B	A B C 6 8 2 6 12	A B C D 6 6 8 2 2 2 6 12	A B C D E 6 6 8 2 2 2 6 6 12	A B C D E F 6 6 8 2 2 2 6 6 12	A B C D E F G 6 6 8 2 2 2 6 6 12

CERTIFIED COPY OF ORDER

STATE OF MISSOURI	١	May Session of the April Ad	y Session of the April Adjourned		
County of Boone	ea.	19 th	May	11	
In the County Commission	of said county, or	the	day of	20	

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, May 23, 2011, at 3:00 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021 (2) RSMo. to discuss the leasing, purchase or sale of real estate by a public government body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Done this 19th day of May, 2011.

Wendy S. Noren

Clerk of the County Commission

Edward H. Robb Presiding Commissioner

Karen M. Miller

District I Commissioner

Skip Elkin

District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI		ssion of the April Adjour	Term. 20 11	
County of Boone) ea.	19 th	May	11
In the County Commission	of said county, on the		day of	20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Thursday, May 26, 2011, at 3:30 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021 (1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Done this 19th day of May, 2011.

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Edward H. Robb

Presiding Commissioner

Karen M. Miller

District I Commissioner

Skip Elkin

District II Commissioner