

120 -2011

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 11

In the County Commission of said county, on the 24th day of March 20 11

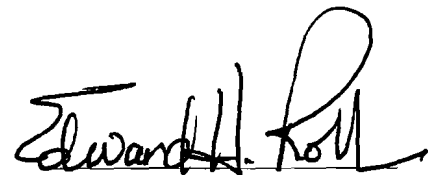
the following, among other proceedings, were had, viz:

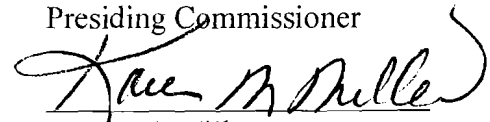
Now on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to utilize the State of Missouri cooperative contract C111077002 with Don Brown Chevrolet of St. Louis, Missouri for a Chevrolet Tahoe. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

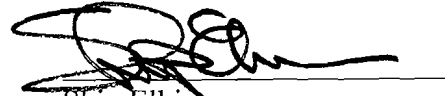
Done this 24th day of March, 2011.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Edward H. Robb
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: March 18, 2011
RE: Cooperative Contract: C111077002 – Chevrolet Tahoe

Purchasing and the Sheriff Department request permission to utilize the State of Missouri cooperative term and supply contract *C111077002 – Chevrolet Tahoe* with Don Brown Chevrolet of St. Louis, Missouri.

The contract is for one (1) 2011 Chevrolet Tahoe PPV for a total cost of \$25,884.60 and will be paid from department 2901 – Sheriff Operations - LE-Sales Tax, account 92400 – Replacement Auto / Trucks. \$214,200 was budgeted for replacement vehicles for 2011.

cc: Contract File
Chad Martin, Leasa Quick / Sheriff Dept.

03/03/2011

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

purc

DATE

9179

Don Brown Chevrolet

314 772 4400

VENDOR NO.

VENDOR NAME

To: County Clerk's Office

2244 South Kings Highway
ADDRESS

St. Louis
CITY

Comm Order # _____

Return to Auditor's Office
Please do not remove staple.

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

#C111077002

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department # 2901

Bill To Department # 2901

Department	Account	Item Description	Qty	Unit Price	Amount
2 9 0 1	9 2 4 0 0	2011 Chevrolet Tahoe PPV	1	24,663	24,663
		Line item 029 - Dealer Prep	1	495	495
		Line item 030 Delivery (256 miles round trip @ \$1.10 ea)	1	281.60	281.60
		Add 6N6: Door locks, inside rear doors inop.	1	66	66
		Add 6B2: Inside rear door handles inop.	1	66	66
		Add 6N5: Inside rear windows inop.	1	56	56
		Add 6J4: Horn/Siren circuit	1	36	36
		Add 6E2: Fleet Keyed alike	1	25	25
		Add AP3: Remote starter system	1	195	195
		Add 9G8: Delete DLR/auto light for surveillance	1	1	1
		Add 6A3: Rubber Floor Covering	1	n/c	n/c
		Exterior Color = Mocha Steel Metallic - GHA			
		Interior Color = Ebony			
		Total			25,884.60

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Chad Martin

Prepared By

Requesting Official

Auditor Approval

**PURCHASE AGREEMENT
FOR
C111077002 – CHEVROLET TAHOE - MODEL YEAR 2011**

THIS AGREEMENT dated the 24 day of March 2011 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Don Brown Chevrolet Inc.** herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Chevrolet Tahoe PPV: Model Year 2011** in compliance with all bid specifications and any addendum issued for the State of Missouri Contract number **C111077002**. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the State of Missouri Contract number C111077002 shall prevail and control over the vendor's bid response.

2. **Purchase** – The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with one (1) of the following:

- | | |
|-------------------------------------------------------------------|-------------|
| • 2011 Chevrolet Tahoe PPV | \$24,663.00 |
| • Add Line Item 029 – Dealer Prep | \$495.00 ✓ |
| • Add Line Item 030 – Delivery (256 miles round trip @ \$1.10 ea) | \$281.60 |
| • Add Line Item 6N6 – Door locks, inside rear door inop. | \$66.00 ✓ |
| • Add Line Item 6B2 – Inside rear door handles inop | \$66.00 ✓ |
| • Add Line Item 6N5 – Inside rear windows inop | \$56.00 ✓ |
| • Add Line Item 6J4 – Horn/Siren Circuit | \$36.00 ✓ |
| • Add Line Item 6E2 – Fleet keyed alike | \$25.00 ✓ |
| • Add Line Item AP3 – Remote Starter System | \$195.00 ✓ |
| • Add Line Item 9G8 – Delete DLR/auto light for surveillance | \$1.00 ✓ |
| • Add Line Item 6A3 – Rubber Floor Covering | \$0.00 ✓ |
| • TOTAL | \$25,884.60 |
| | |
| • Exterior Color: Mocha Steel Metallic - GHA | |
| • Interior Color: Ebony | |

Total contract cost for one (1) vehicle is Twenty Five Thousand Eight Hundred Eighty-Four Dollars and Sixty Cents (\$25,884.60).

3. **Delivery** - Vendor agrees to deliver vehicles as set forth in the bid documents and within 80 days after receipt of order.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

March Session of the January Adjourned

Term. 20 11

In the County Commission of said county, on the 24th day of March 20 11

the following, among other proceedings, were had, viz:

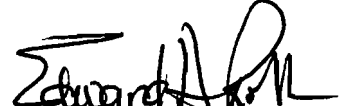
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover court costs for 2010:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1262	10100	Victim Witness	Salaries & Wages	385.00	
1262	23000	Victim Witness	Office Supplies	201.00	
1262	37000	Victim Witness	Dues	200.00	
1262	37220	Victim Witness	Travel	20.00	
1262	84600	Victim Witness	Court Costs		806.00

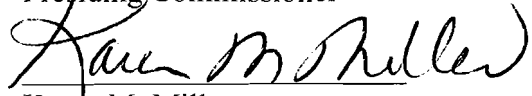
Done this 24th day of March, 2011.

ATTEST:

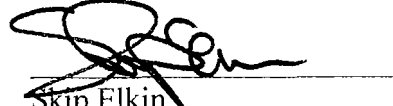

 Wendy S. Noren
 Clerk of the County Commission



Edward H. Robb
 Presiding Commissioner



Karen M. Miller
 District I Commissioner



Skip Elkin
 District II Commissioner

RECEIVED

MAR 15 2011

121-2011
BOONE COUNTY AUDITOR

REQUEST FOR BUDGET REVISION
BOONE COUNTY, MISSOURI

12/31/10

~~3/15/11~~

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account				Department Name		Account Name		(Use whole \$ amounts)	
												Transfer From	Transfer To
										Decrease	Increase		
1	2	6	2	1	0	1	0	0	Victim Witness	Salaries & Wages	385.00		
1	2	6	2	2	3	0	0	0	Victim Witness	Office Supplies	201.00		
1	2	6	2	3	7	0	0	0	Victim Witness	Dues	200.00		
1	2	6	2	3	7	2	2	0	Victim Witness	Travel	20.00		
1	2	6	2	8	4	6	0	0	Victim Witness	Court Costs		806.00	

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **Cover Court Costs for 2010.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
If not, please explain (use an attachment if necessary):

Bonnie Atkins
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

agenda

cg
Auditor's Office

PRESIDING COMMISSIONER

Ken B. Miller
DISTRICT I COMMISSIONER

[Signature]
DISTRICT II COMMISSIONER

LEDGER YEAR	DEPT	DEPARTMENT NAME	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL REV/EXP	REMAINING BALANCE
2010	1262	VICTIM WITNESS	10000	10100	SALARIES & WAGES	100,577.00	121,203.00	115,767.19	5,435.81
	1262	VICTIM WITNESS		10110	OVERTIME	500.00	500.00	547.30	47.30-
	1262	VICTIM WITNESS		10200	FICA	5,171.00	5,649.00	4,575.67	1,073.33
	1262	VICTIM WITNESS		10300	HEALTH INSURANCE	9,500.00	9,500.00	9,500.00	.00
	1262	VICTIM WITNESS		10325	DISABILITY INSURAN	248.00	248.00	192.57	55.43
	1262	VICTIM WITNESS		10350	LIFE INSURANCE	106.00	106.00	105.60	.40
	1262	VICTIM WITNESS		10375	DENTAL INSURANCE	712.00	712.00	712.00	.00
	1262	VICTIM WITNESS		10400	WORKERS COMP	195.00	217.00	217.00	.00
	1262	VICTIM WITNESS		10500	401(A) MATCH PLAN	663.00	663.00	405.00	258.00
					TOTAL	117,672.00	138,798.00	132,022.33	6,775.67
2010	1262	VICTIM WITNESS	20000	22500	SUBSCRIPTIONS/PUBL	415.00	215.00	176.72	38.28
	1262	VICTIM WITNESS		23000	OFFICE SUPPLIES	1,940.00	1,500.00	1,198.73	301.27
	1262	VICTIM WITNESS		23001	PRINTING	140.00	140.00	325.00	185.00-
	1262	VICTIM WITNESS		23050	OTHER SUPPLIES	250.00	50.00	21.90	28.10
	1262	VICTIM WITNESS		23850	MINOR EQUIP & TOOL	750.00	550.00	530.85	19.15
					TOTAL	3,495.00	2,455.00	2,253.20	201.80
2010	1262	VICTIM WITNESS	30000	37000	DUES	400.00	400.00	200.00	200.00
	1262	VICTIM WITNESS		37200	SEMINARS/CONFEREN/	330.00	330.00	345.00	15.00-
	1262	VICTIM WITNESS		37220	TRAVEL (AIRFARE, M	182.00	182.00	75.50	106.50
	1262	VICTIM WITNESS		37230	MEALS & LODGING-TR	442.00	442.00	513.03	71.03-
					TOTAL	1,354.00	1,354.00	1,133.53	220.47
2010	1262	VICTIM WITNESS	40000	48000	TELEPHONES	1,850.00	1,890.00	1,889.40	.60
					TOTAL	1,850.00	1,890.00	1,889.40	.60
2010	1262	VICTIM WITNESS	80000	84010	RECEPTION/MEETINGS	150.00	150.00	134.44	15.56
	1262	VICTIM WITNESS		84600	COURT COSTS	3,500.00	3,500.00	4,600.04	1,100.04-
	1262	VICTIM WITNESS		84700	WITNESS EXPENSES	5,500.00	6,500.00	6,330.20	169.80
	1262	VICTIM WITNESS		84800	TRANSCRIPTS-CRIMIN	4,850.00	4,850.00	4,740.86	109.14
					TOTAL	14,000.00	15,000.00	15,805.54	805.54-
					TOTAL	138,371.00	159,497.00	153,104.00	6,393.00

* * * E N D O F R E P O R T * * *

3/15/2011

FY 2010
 Budget Amendments/Revisions
Victim Witness (1262)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification
1	9/14/2010	1262	3411	Victim Witness	Federal Grant Reimburse	21,126		Establish budget for Oct-Dec portion of VOCA grant funding.
		1262	10100	Victim Witness	Wages & Salaries	20,626		
		1262	10200	Victim Witness	FICA	478		
		1262	10400	Victim Witness	Worker's Comp	22		
		2630	10300	PA Bad Check	Health Insurance	1,188		
		2630	10325	PA Bad Check	Disability Insurance	38		
		2630	10350	PA Bad Check	Life Insurance	13		
		2630	10375	PA Bad Check	Dental Insurance	89		
		2630	10400	PA Bad Check	Worker's Comp	35		
		2630	10500	PA Bad Check	401 (A) Match	105		
		2630	10200	PA Bad Check	FICA	777		
		2	12/23/2010	1262	22500	Victim Witness	Subscriptions	
1262	23000			Victim Witness	Office Supplies		400	
1262	23050			Victim Witness	Other Supplies		200	
1262	23850			Victim Witness	Minor Equipment		200	
1262	84700			Victim Witness	Witness Expense	1,000		
3	1/5/2011	1262	23000	Victim Witness	Office Supplies		40	Re-classify funds to cover telephone charges.
			48000	Victim Witness	Telephones	40		
4	3/15/2011	1262	10100	Victim Witness	Salaries & Wages		385	Re-classify funds to cover court costs
		1262	23000	Victim Witness	Office Supplies		201	
		1262	37000	Victim Witness	Dues		200	
		1262	37220	Victim Witness	Travel		20	
		1262	84600	Victim Witness	Court Costs	806		

2010 Payroll Accrual Notes:

Dept 1132 Election & Registration

Class 1 will be short \$13,849.33. A Budget Revision is pending for \$14,423 from Outside Services that was budgeted for temporary help, but student employees were used instead.

Dept 1221 Circuit Clerk

Class 1 will be short \$713.16. Savings will be used from 23000 Supplies.

Dept 1251 Sheriff

Class 1 will be short \$23,854.05. This is due to overtime \$57,848.76 over budget. The National Biker Rally was held in August which resulted in \$62,014.45 in overtime. Savings will be used from classes 2-8.

Dept 1360 Solid Waste Recycling

Class 1 is short \$68.22. This seems to happen every year with a small amount of shortage. The position in this department is split with department 1710.

Dept 1370 BC Regional Sewer Dist Management Service

Class 1 will be short \$18.45. Revenue will exceed expenses.

Budget Year 2010

Department 1132 ELECTION & REGISTRATION

Account 71100 OUTSIDE SERVICES

Description

TEMPHELP (PETITIONS REIMB BY STATE)

Qty Amount

1 14,423

Total _____

Notes

COST WILL BE COVERED BY REIMBURSEMENT FROM THE
STATE

More...

F2=Key Scr F3=Exit F12=Return

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 3/07/11 16:31:38

Year	<u>2010</u>	Original Appropriation	<u>266,367.00</u>
Dept	<u>1132 ELECTION & REGISTRATION</u>	Revisions	
Acct	<u>10100 SALARIES & WAGES</u>	Original + Revisions	<u>266,367.00</u>
Fund	<u>100 GENERAL FUND</u>	Expenditures	<u>281,159.84</u>
		Encumbrances	
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>281,159.84</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>14,792.84-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>14,792.84-</u>

Expenditures by Period

January	<u>10,463.65</u>	July	<u>24,815.98</u>
February	<u>19,360.21</u>	August	<u>26,275.57</u>
March	<u>19,581.90</u>	September	<u>19,943.66</u>
April	<u>28,923.20</u>	October	<u>34,276.47</u>
May	<u>21,111.16</u>	November	<u>22,173.27</u>
June	<u>24,467.60</u>	December	<u>29,767.17</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 3/07/11 16:43:15

Year <u>2010</u>		Original Appropriation	<u>327,259.00</u>
Dept <u>1132 ELECTION & REGISTRATION</u>		Revisions	<u>285.00</u>
Acct <u>10000 PERSONAL SERVICES</u>		Original + Revisions	<u>327,544.00</u>
Fund <u>100 GENERAL FUND</u>		Expenditures	<u>341,393.33</u>
		Encumbrances	
Class/Account <u>C CLASS</u>		Actual To Date	<u>341,393.33</u>
Account Type <u>E EXPENSE</u>		Remaining Balance	<u>13,849.33-</u>
Normal Balance <u>D DEBIT</u>		Shadow Balance	<u>13,849.33-</u>

Expenditures by Period

January	<u>14,333.72</u>	July	<u>29,798.02</u>
February	<u>24,227.00</u>	August	<u>36,202.29</u>
March	<u>24,265.51</u>	September	<u>23,284.05</u>
April	<u>34,294.42</u>	October	<u>40,120.28</u>
May	<u>26,232.30</u>	November	<u>26,890.05</u>
June	<u>29,524.01</u>	December	<u>32,221.68</u>

class 1 will be covered

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

Year <u>2010</u>	Original Appropriation	<u>14,423.00</u>
Dept <u>1132 ELECTION & REGISTRATION</u>	Revisions	
Acct <u>71100 OUTSIDE SERVICES</u>	Original + Revisions	<u>14,423.00</u>
Fund <u>100 GENERAL FUND</u>	Expenditures	<u>1,599.00</u>
	Encumbrances	
Class/Account <u>A ACCOUNT</u>	Actual To Date	<u>1,599.00</u>
Account Type <u>E EXPENSE</u>	Remaining Balance	<u>12,824.00</u>
Normal Balance <u>D DEBIT</u>	Shadow Balance	<u>12,824.00</u>

Transaction Code	Effective Date	Description	Process Date	Amount
22	1/01/2010	***** ORIGINAL BUDGET *****	2010 201	14,423.00-
50 10	6/29/2010	CAROLINE AND CO	2010 3677	468.00
50 10	6/29/2010	CAROLINE AND CO	2010 3677	612.00
50 10	6/29/2010	CAROLINE AND CO	2010 3677	504.00
50 10	7/01/2010	SAM'S CLUB DIRECT	2010 3732	15.00

Bottom

F2=Key Scr F3=Exit F6=Period Breakdowns F7=Transactions F8=View Document

*savings will cover
classes 2-8*

3/7/2011

FY 2010
 Budget Amendments/Revisions
 Election & Registration (1132)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	4/27/2010	1132	71505	Election & Registration	Building Lease	14,500		lease of temporary warehouse space for election equipment	
		1123	86800	Emergency & Contingency	Emergency		14,500		
2	5/5/2010	1192	10600	Employee Benefits	Unemployment		8,843	1st Quarter 2010 Unemployment	
		1251	10600	Sheriff	Unemployment	640			
		1110	10600	Auditor	Unemployment	464			
		1255	10600	Corrections	Unemployment	1,600			
		1200	10600	Public Administrator	Unemployment	1,746			
		1263	10600	Circuit court IV-D	Unemployment	4,108			
		1132	10600	Elections/VR	Unemployment	285			
3	6/22/2010	1132	22000	Election & Registration	Postage	23,172		to transfer budget for postage reimbursed by Voter List management Grant budgeted in 1132	
		1194	22000	Mail Services	Postage		23,172		
4	3/7/2011	1132	10100	Election & Registration	Salaries & Wages	14,423		temporary help was budgeted, but used student employees instead	
		1132	71100	Election & Registration	Outside Services		14,423		

123 -2011

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 11

In the County Commission of said county, on the 24th day of March 20 11

the following, among other proceedings, were had, viz:

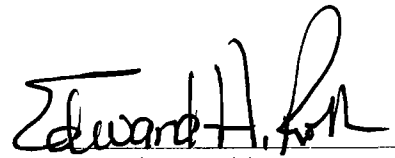
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to move funds to cover vehicle repairs, building repairs, excess auto deductibles, and excess other deductibles:

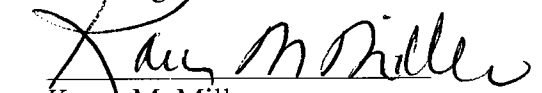
Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1195	59100	Ins Claim Activity	Vehicle Repairs		1,193.00
1195	60100	Ins Claim Activity	Bldg Repairs & Maint		525.00
1195	71016	Ins Claim Activity	Auto Claims Deduct		18,181.00
1195	71018	Ins Claim Activity	Other Claims Deduct		533.00
1195	86800	Emergency	Emergency	20,432.00	

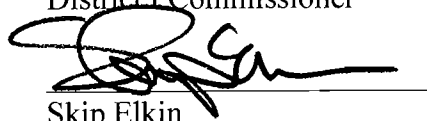
Done this 24th day of March, 2011.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Edward H. Robb
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

12/31/2010

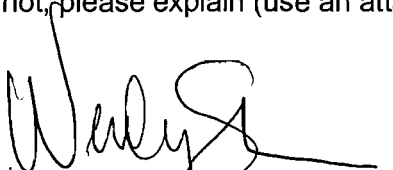
EFFECTIVE DATE

FOR AUDITORS USE

Department					Account					Department Name		Account Name		(Use whole \$ amounts)	
														Transfer From	Transfer To
														Decrease	Increase
1	1	9	5		5	9	1	0	0	Ins Claim Activity	Vehicle Repairs		1,193		
1	1	9	5		6	0	1	0	0	Ins Claim Activity	Bldg Repairs & Maint		525		
1	1	9	5		7	1	0	1	6	Ins Claim Activity	Auto Claims Deduct		18,181		
1	1	9	5		7	1	0	1	8	Ins Claim Activity	Other Claims Deduct		533		
1	1	2	3		8	6	8	0	0	Emergency	Emergency	26,432			

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **to cover vehicle repairs, building repairs, excess auto deductibles, and excess other deductibles. Reduced 2010 budget in 71016 by \$10,000 and in 71018 by \$48,000 to free up budget due to unknown deductible amounts.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):



Requesting Official

To: County Clerk's Office
Comm Order # 123
 Return to Auditor's Office
 Please do not remove staple.

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:



Auditor's Office

PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

2010 Emergency Fund
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	ORIGINAL BUDGET	AMOUNT USED	REMAINING BUDGET	DESCRIPTION
1/1/2010	Original budget			735,000		735,000	Original budget
4/27/2010	Election & Registration	1132	71505 Building Lease		(14,500)	720,500	lease of temporary warehouse space for election equipment
4/28/2010	Parks & Recreation	1610	60400 Grounds Maintenance		(33,010)	687,490	Cover flood damage to MKT Trail
7/2/2010	Corrections	1255	92300 Replacement Machinery & Equipment		(2500)	684,990	replacement of Jail kitchen ice machine
7/22/2010	County Clerk	1131	84400 Public Notices		(972)	684,018	publication of Boone Co Financial Statement, both 2008 & 2009
9/8/2010	Insurance Claim Activity	1195	92400 Replacement Vehicles		(13,746)	670,272	replacement sheriff vehicle totalled in crash
11/8/2010	Employee Benefits	1192	10600 Unemployment		(9,000)	661,272	3rd & 4th Qtr 2010 Unemployment
11/12/2010	Sheriff	1251	59000 Gasoline		(68,500)	592,772	cover gasoline
11/12/2010	Sheriff	1251	59100 Vehicle Repairs		(18,500)	574,272	cover vehicle repairs
12/17/2010	Mail Services	1194	22000 Postage		(30,000)	544,272	cover postage expense
12/31/2010	Insurance Claim Activity	1195	59100 Vehicle Repairs		(1,193)	543,079	cover vehicle repairs
12/31/2010	Insurance Claim Activity	1195	60100 Bldg Repairs & Maint		(525)	542,554	cover building repairs
12/31/2010	Insurance Claim Activity	1195	71016 Auto claims Deductible		(18,181)	524,373	cover excess deductibles
12/31/2010	Insurance Claim Activity	1195	71018 Other Claims Deductible		(533)	523,840	cover excess deductibles
12/31/2010	Animal Control	1730	59025 Motor Vehicle Title Exp		(11)	523,829	cover vehicle title
12/31/2010	Animal Control	1730	59100 Vehicle Repairs		(960)	522,869	cover vehicle repairs
			Total	<u>735,000</u>	<u>(212,131)</u>	<u>522,869</u>	

	<u>ORIGINAL BUDGET</u>	<u>BUDGET ADJUSTS</u>	<u>REVENUE/EXPEND</u>	<u>ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>
*****	.00	.00	.00	.00	.00
S OFFICE	.00	.00	616.35	.00	.00
	.00	.00	59.78	.00	.00
'S OFFICE	.00	.00	175.00	.00	.00
'S OFFICE	.00	.00	70.00	.00	.00
'S OFFICE	.00	.00	549.72	.00	.00
'S OFFICE	.00	.00	175.00	.00	.00
'S OFFICE	.00	.00	572.63	.00	.00
'S OFFICE	.00	.00	467.90	.00	.00
'S OFFICE	.00	.00	2,212.15	.00	.00
'S OFFICE	.00	.00	17.30	.00	.00
'S OFFICE	.00	.00	365.00	.00	.00
'S OFFICE	.00	.00	416.93	.00	.00
'S OFFICE	.00	.00	577.87	.00	.00
'S OFFICE	.00	.00	2,508.52	.00	.00
'S OFFICE	.00	.00	920.00	.00	.00
'S OFFICE	.00	.00	675.78	.00	.00
'S OFFICE	.00	.00	267.00	.00	.00
'S OFFICE	.00	9,000.00	.00	.00	.00
'S OFFICE	.00	.00	257.50	.00	.00
'S OFFICE	.00	.00	196.44	.00	.00
'S OFFICE	.00	.00	667.75	.00	.00
'S OFFICE	.00	.00	1,703.56	.00	.00
'S OFFICE	.00	.00	10,019.34	.00	.00
'S OFFICE	.00	.00	62.42	.00	.00
Y CLERK	.00	.00	155.00	.00	.00
	.00	.00	438.16	.00	.00
S OFFICE	.00	.00	164.67	.00	.00
*****	.00	9,000.00	23,435.45	.00	.00
*****	.00	9,000.00	23,435.45	.00	.00
*****	.00	9,000.00	23,435.45	.00	.00

14,435.45 +
2010 proceeds
received in 2011 5,518.51 +
19,953.96 =

14,435.45

	<u>ORIGINAL BUDGET</u>	<u>BUDGET ADJUSTS</u>	<u>REVENUE/EXPEND</u>	<u>ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>
*****	.00	.00	.00	.00	.00
	.00	.00	848.88	.00	.00
	.00	.00	357.09	.00	.00
	.00	.00	3.32-	.00	.00
	.00	.00	70.00	.00	.00
	.00	.00	175.00	.00	.00
COLUMBIA	.00	.00	549.72	.00	.00
SUPPLY	.00	.00	639.00	.00	.00
LIGHTING	.00	.00	81.25	.00	.00
LIGHTING	.00	.00	131.43	.00	.00
	.00	.00	475.20	.00	.00
	.00	.00	7.30-	.00	.00
	.00	.00	2,489.74	.00	.00
	.00	.00	140.07-	.00	.00
	.00	.00	230.22-	.00	.00
	.00	.00	110.00	.00	.00
	.00	.00	365.00	.00	.00
	.00	.00	199.67	.00	.00
LIGHTING	.00	.00	111.25	.00	.00
LIGHTING	.00	.00	32.50	.00	.00
OLUMBIA L	.00	.00	260.20	.00	.00
	.00	.00	539.47	.00	.00
OLUMBIA L	.00	.00	2,508.52	.00	.00
	.00	.00	920.00	.00	.00
CTS	.00	.00	442.26	.00	.00
LIGHTING	.00	.00	260.00	.00	.00
OLUMBIA L	.00	.00	257.50	.00	.00
FR	.00	.00	675.78	.00	.00
SUPPLY	.00	.00	59.99	.00	.00
SUPPLY	.00	.00	59.48	.00	.00
INC	.00	.00	156.95	.00	.00
LIGHTING	.00	.00	266.25	.00	.00
	.00	.00	183.39	.00	.00
FR	.00	.00	1,642.75	.00	.00
	.00	.00	48.89	.00	.00

	ORIGINAL BUDGET	BUDGET ADJUSTS	REVENUE/EXPEND	ENCUMBRANCES	REMAINING BALANCE
CTR	.00	.00	62.42	.00	
ON REPAIR	.00	.00	155.00	.00	
UCTS	.00	.00	229.59	.00	
OBILE-VISI	.00	.00	54.27	.00	
SUPPLY	.00	.00	1,829.90	.00	
Y INC	.00	.00	198.98	.00	
TR	.00	.00	2.20	.00	
LIGHTING	.00	.00	262.60	.00	
LIGHTING	.00	.00	33.94	.00	
LIGHTING	.00	.00	162.50	.00	
LIGHTING	.00	.00	122.14	.00	
LIGHTING	.00	.00	42.53	.00	
	.00	.00	395.00	.00	
	.00	.00	499.49	.00	
TR	.00	.00	1,095.51	.00	
LIGHTING	.00	.00	1,463.90	.00	
*****	.00	.00	21,146.22	.00	
*****	.00	.00	21,146.22	.00	
*****	.00	.00	.00	.00	
*****	.00	.00	525.00	.00	
*****	.00	.00	525.00	.00	
*****	.00	.00	525.00	.00	
*****	.00	.00	.00	.00	
*****	15,000.00	.00	.00	.00	
TR	.00	.00	886.94	.00	
TR	.00	.00	39.50	.00	
TR	.00	.00	1,616.35	.00	
TR	.00	.00	1,035.46	.00	
	.00	.00	175.00	.00	
OLUMBIA	.00	.00	1,000.00	.00	
UPPLY	.00	.00	1,000.00	.00	

covered by 21,146.22 +
INSURANCE 19,953.96 -
proceeds 1,192.26 T

21,146.22

525.00

	<u>ORIGINAL BUDGET</u>	<u>BUDGET ADJUSTS</u>	<u>REVENUE/EXPEND</u>	<u>ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>
	.00	.00	2,909.85	.00	.00
	.00	.00	1,756.48	.00	.00
COLUMBIA L	.00	.00	202.00	.00	.00
	.00	.00	3,541.95	.00	.00
	.00	.00	1,000.00	.00	.00
	.00	.00	383.67	.00	.00
	.00	.00	1,000.00	.00	.00
MBIA MO LI	.00	.00	687.27	.00	.00
COLUMBIA L	.00	.00	1,000.00	.00	.00
	.00	.00	1,000.00	.00	.00
	.00	.00	1,000.00	.00	.00
	.00	.00	306.32	.00	.00
	.00	.00	1,000.00	.00	.00
	.00	.00	280.97	.00	.00
CLE	.00	1,000.00-	.00	.00	.00
	.00	.00	.00	1,000.00	.00
COLUMBIA L	.00	.00	1,000.00	.00	.00
	.00	.00	.00	1,000.00	.00
	.00	.00	.00	1,000.00-	.00
SS CO INC	.00	.00	150.60	.00	.00
TR	.00	.00	1,000.00	.00	.00
LIGHTING	.00	.00	1,000.00	.00	.00
TR	.00	.00	1,000.00	.00	.00
TR	.00	.00	1,000.00	.00	.00
N REPAIR	.00	.00	260.63	.00	.00
TR	.00	.00	1,000.00	.00	.00
	.00	.00	1,000.00	.00	.00
	.00	.00	1,000.00	.00	.00
	.00	.00	.00	1,000.00-	.00
	.00	.00	192.15	.00	.00
RIFF	.00	.00	51.00	.00	.00
	.00	.00	111.06	.00	.00
FO CARE -	.00	.00	161.00	.00	.00
	.00	.00	237.62	.00	.00
PR	.00	.00	1,000.00	.00	.00
	.00	.00	75.00	.00	.00
	.00	.00	904.00	.00	.00

	ORIGINAL BUDGET	BUDGET ADJUSTS	REVENUE/EXPEND	ENCUMBRANCES	REMAINING BALANCE
*****	15,000.00	1,000.00	32,885.82	.00	16,885.82-
*****	.00	.00	.00	.00	.00
P *****	2,000.00	.00	.00	.00	.00
ANY	.00	.00	471.00	.00	.00
ANY	.00	.00	117.60	.00	.00
	.00	.00	836.47	.00	.00
	.00	.00	159.44	.00	.00
ANY	.00	.00	948.00	.00	.00
*****	2,000.00	.00	2,532.51	.00	532.51-
*****	.00	.00	.00	.00	.00
P *****	10,000.00	.00	.00	.00	.00
	.00	.00	621.00	.00	.00
	.00	.00	514.01	.00	.00
	.00	.00	4,879.60	.00	.00
	.00	.00	1,302.40	.00	.00
*****	10,000.00	.00	7,317.01	.00	2,682.99
*****	27,000.00	1,000.00	42,735.34	.00	14,735.34-
*****	.00	.00	.00	.00	.00
LE	.00	21,746.00-	.00	.00	.00
	.00	.00	.00	21,746.00	
	.00	.00	.00	20,961.00	
	.00	.00	.00	50.00	
	.00	.00	.00	545.00	
	.00	.00	.00	35.00	
	.00	.00	.00	65.00	
	.00	.00	.00	40.00	
	.00	.00	.00	25.00	
	.00	.00	.00	25.00	
	.00	.00	.00	21,746.00-	
	.00	.00	20,961.00	.00	
					509.55 +
					784.80 +
					2010 claim deductibles, 294.35 T to be accrued
					1,294.35 +
					16,885.82 +
					18,180.17 T

<u>ORIGINAL_BUDGET</u>	<u>BUDGET_ADJUSTS</u>	<u>REVENUE/EXPEND</u>	<u>ENCUMBRANCES</u>	<u>REMAINING_BALANCE</u>
.00	.00	50.00	.00	.00
.00	.00	545.00	.00	.00
.00	.00	35.00	.00	.00
.00	.00	65.00	.00	.00
.00	.00	40.00	.00	.00
.00	.00	25.00	.00	.00
.00	.00	25.00	.00	.00
.00	.00		20,961.00-	
.00	.00		50.00-	
.00	.00		545.00-	
.00	.00		35.00-	
.00	.00		65.00-	
.00	.00		40.00-	
.00	.00		25.00-	
.00	.00		25.00-	
*****	21,746.00	21,746.00	.00	.00
*****	21,746.00	21,746.00	.00	.00
*****	22,746.00	86,152.56	.00	36,406.56-

MOPERM

MISSOURI PUBLIC ENTITY
3425 Constitution Ct - 3rd Flr
P O BOX 7110
Jefferson City MO 65102-7110
888-389-8198 or 573-751-1837

INVOICE
A-3186

RECEIVED

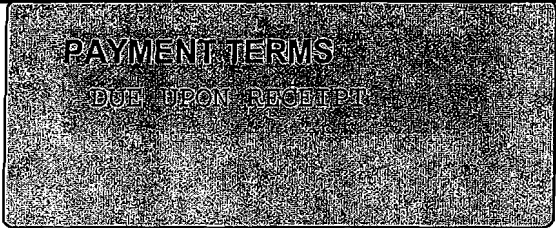
FEB 25 2011

Date
2/22/2011

BOONE COUNTY CLERK

Bill to:

BOONE COUNTY
801 EAST WALNUT, RM 236
COLUMBIA MO 65201



MEMORANDUM NO:
2091

Description	Unit Price
CLAIM NO. 410-19787 ^{Dol} 12/28/10 Payment made to Wickizer & Clutter	509.55
CLAIM NO. 410-19788 12/28/10 Payment made to Michael James Bacon	784.80
CLAIM NO. 411-19848 1/21/11 Pmts to Maceann King, Autobid & ClaimSolution	2,532.50
CLAIM NO. 411-19884 1/28/11 Pmts to Sandra Woodhurst & ClaimSolution	1,259.30
CLAIM NO. 411-19904 7/3/11 Payment made to John Hiesenberger	613.67

509.55 +
784.80 +
1,294.35
1,294.35 +
1,294.35 T
0.00 T

THESE CHARGES NOT COVERED DUE TO YOUR DEDUCTIBLE.

Total 5,699.82

Remit to:
MOPERM
MISSOURI PUBLIC ENTITY
3425 Constitution Ct - 3rd Flr
P O BOX 7110
Jefferson City MO 65102-7110

3/18/2011

FY 2010
Budget Amendments/Revisions
Emergency (1123-86800)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification
1	4/27/2010	1123 1610	86800 60400	Emergency Parks & Recreation	Emergency Grounds Maintenance	33,010	33,010	Cover costs for extensive flood damage to MKT Trail
2	4/27/2010	1132 1123	71505 86800	Election & Registration Emergency & Contingency	Building Lease Emergency	14,500	14,500	lease of temporary warehouse space for election equipment
3	7/2/2010	1123 1255	86800 92300	Emergency Corrections	Emergency Replacement machinery & Equip	2,500	2,500	replace Jail kitchen ice machine
4	7/22/2010	1123 1131	86800 84400	Emergency & Contingency County Clerk	Emergency Public Notices	972	972	Boone Co Financial Statement-public notice printed 2008 & 2009 in 2010
5	9/8/2010	1195 1123 1195 1195	3945 86800 92400 71016	Insurance claim Activity Emergency Funds Insurance claim Activity Insurance claim Activity	Insurance Proceeds Emergency Replacement Vehicle Auto Claims Deductible	9,000 21,746 1,000	13,746	Establish budget for replacement sheriff vehicle totalled in a crash
6	11/8/2001	1123 1192	86800 10600	Emergency Employee Benefits	Emergency Unemployment	9,000	9,000	increase to cover 2010 3rd & 4th Qtr Unemployment
7	11/12/2010	1123 1251 1251	86800 59000 59100	Emergency & Contingency Sheriff Sheriff	Emergency Gasoline Vehicle Repairs	68,500 18,500	87,000	Emergency funds needed to cover gasoline & vehicle repairs
8	12/17/2010	1123 1194	86800 22000	Emergency & Contingency Mail Services	Emergency Postage	30,000	30,000	Transfer funds to cover postage costs for the remainder of the year.
9	3/9/2011	1195 1195 1195 1195 1123	59100 60100 71016 71018 86800	Insurance Claim Activity Insurance Claim Activity Insurance Claim Activity Insurance Claim Activity Emergency	Vehicle Repairs Bldg Repairs & Maint Auto Claims Deductible Other Claims Deductible Emergency	1,193 525 18,181 533	20,432	to cover vehicle repairs, bldg repairs, excess deductibles
10	3/11/2011	1730 1730 1123	59025 59100 86800	Animal Control Animal Control Emergency	Motor Vehicle Title Vehicle Repairs Emergency	11 960	971	to cover Animal Control vehicle title and repairs

FY 2010
 Budget Amendments/Revisions
 Insurance Claim Activity (1195)

BR #	Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
10105	1	9/8/2010	1195	3945	Insurance claim Activity	Insurance Proceeds	9,000		Establish budget for replacement sheriff vehicle totalled in a crash	
			1123	86800	Emergency Funds	Emergency		13,746		
			1195	92400	Insurance claim Activity	Replacement Vehicle	21,746			
			1195	71016	Insurance claim Activity	Auto Claims Deductible	1,000			
	2	3/9/2011	1195	3945	Insurance Claim Activity	Insurance Proceeds	19,954		to cover claims-related expenses not netted against insurance proceeds	
			1195	59100	Insurance Claim Activity	Vehicle Repairs	19,954			
	3	3/9/2011	1195	59100	Insurance Claim Activity	Vehicle Repairs	1,193		to cover vehicle repairs, bldg repairs, excess deductibles	
			1195	60100	Insurance Claim Activity	Bldg Repairs & Maint	525			
			1195	71016	Insurance Claim Activity	Auto Claims Deductible	18,181			
			1195	71018	Insurance Claim Activity	Other Claims Deductible	533			
			1123	86800	Emergency	Emergency		20,432		

124 -2011

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 11

In the County Commission of said county, on the 24th day of March 20 11

the following, among other proceedings, were had, viz:

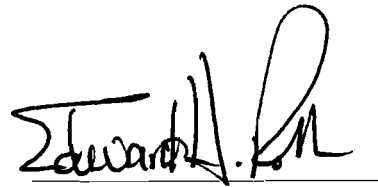
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to move funds to cover departmental shortages in Class 1 Personnel:

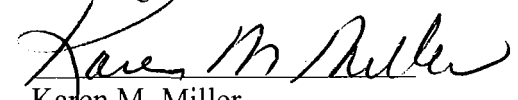
Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1360	10100	Solid Waste Recycling	Salary & Wages		69.00
1360	71100	Solid Waste Recycling	Outside Services	88.00	
1370	10100	BC Reg Sewer Dist	Salary & Wages		19.00
1221	10100	Circuit Clerk	Salary & Wages		714.00
1221	23000	Circuit Clerk	Office Supplies	714.00	

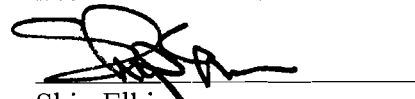
Done this 24th day of March, 2011.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Edward H. Robb
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

124-2011

REQUEST FOR BUDGET REVISION BOONE COUNTY, MISSOURI

12/31/10

EFFECTIVE DATE

FOR AUDITORS USE

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Transfer From	Transfer To
				Decrease	Increase
1 3 6 0	1 0 1 0 0	Solid Waste Recycling	Salary & Wages		69
1 3 6 0	7 1 1 0 0	Solid Waste Recycling	Outside Services	88	
1 3 7 0	1 0 1 0 0	BC Reg. Sewer Dist	Salary & Wages		19
1 2 2 1	1 0 1 0 0	Circuit Clerk	Salary & Wages		714
1 2 2 1	2 3 0 0 0	Circuit Clerk	Office Supplies	714	

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **Move funds to cover departmental shortages in Class 1 Personnel. See attached listing for explanation.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
If not, please explain (use an attachment if necessary):

KP
CG

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

Agenda

[Signature]

Auditor's Office

[Signature]

PRESIDING COMMISSIONER

[Signature]

DISTRICT I COMMISSIONER

[Signature]

DISTRICT II COMMISSIONER

From: <Rosa.Dietiker@courts.mo.gov>
To: <Christy.Blakemore@courts.mo.gov>, <KPettit@boonecountymo.org>
Date: 3/7/2011 4:54 PM
Subject: Re: Fw: 2010 class 1 1221

Kristin,
Please make the revision for the class 1 shortage from 23000 supplies.

Thank you.
Rosa Dietiker
Court Program Specialist III / State Payroll Designee
Boone County Circuit Clerks Office
13th Judicial Circuit
PH:573-886-4033 Fax: 573-886-4044
Rosa.Dietiker@courts.mo.gov

2010 Payroll Accrual Notes:

Dept 1132 Election & Registration

Class 1 will be short \$13,849.33. A Budget Revision is pending for \$14,423 from Outside Services that was budgeted for temporary help, but student employees were used instead.

Dept 1221 Circuit Clerk

Class 1 will be short \$713.16. Savings will be used from 23000 Supplies.

Dept 1251 Sheriff

Class 1 will be short \$23,854.05. This is due to overtime \$57,848.76 over budget. The National Biker Rally was held in August which resulted in \$62,014.45 in overtime. Savings will be used from classes 2-8.

Dept 1360 Solid Waste Recycling

Class 1 is short \$68.22. This seems to happen every year with a small amount of shortage. The position in this department is split with department 1710.

Dept 1370 BC Regional Sewer Dist Management Service

Class 1 will be short \$18.45. Revenue will exceed expenses.

From: Stan Shawver
To: Caryn Ginter
Date: 3/8/2011 9:53 AM
Subject: Re: Budget Revision for 2010 Class 1

Caryn - that sounds like the way to do it.

Stan Shawver

>>> Caryn Ginter 3/8/2011 9:47 AM >>>

Stan,

We are working on the budget revision to clean up the Class 1 budget shortages for 2010. This year you have two departments 1360 & 1370. The total shortage for both departments is \$86.67 (\$68.22 & 18.45 respectively). Last year we covered the shortage with savings in 1360-71100 Outside Services. Does that seem like a reasonable place to take it from again this year?

I've tried to address this in the 2011 budget by adding a small amount to the class 1 budget in both departments to cover this.

Please confirm and I will proceed with the budget revision.

Thanks,
Caryn

3/10/2011

FY 2010
Budget Amendments/Revisions
Circuit Clerk (1221)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	2/17/2010	1221	23850	BC Circuit Clerk's Office	Minor Equipment		200	to cover purchase of new copier
		1221	92000	BC Circuit Clerk's Office	Replacement Office Equipment	200		
2	3/10/2011	1221	10100	Circuit Clerk	Salaries & Wages	714		to cover class 1 shortage
		1221	23000	Circuit Clerk	Office Supplies		714	

3/10/2011

FY 2010
Budget Amendments/Revisions
Solid Waste Recycling (1360)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	3/9/2010	1360	10100	Salary & Wages	69		Cover Class 1 shortage	
		1360	71100	Outside Services		88		
		1370	10100	Salary & Wages	19			

3/10/2011

FY 2010
Budget Amendments/Revisions
BC Reg Sewer Dist Mgmt Service (1370)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	3/9/2010	1360	10100	Salary & Wages	69		Cover Class 1 shortage	
		1360	71100	Outside Services		88		
		1370	10100	Salary & Wages	19			

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

March Session of the January Adjourned

Term. 20 11

In the County Commission of said county, on the 24th day of March 20 11

the following, among other proceedings, were had, viz:

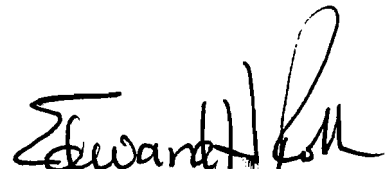
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover shortage in Class 1 Personnel:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	10110	Sheriff	Overtime		23,855.00
1251	23000	Sheriff	Office Supplies	2,600.00	
1251	23001	Sheriff	Printing	1,600.00	
1251	23200	Sheriff	Ammunition	1,200.00	
1251	23300	Sheriff	Uniforms	8,800.00	
1251	23305	Sheriff	Uniform Maintenance	1,500.00	
1251	23350	Sheriff	Reserve Officers Sup	2,900.00	
1251	23850	Sheriff	Minor Equip & Tools	1,400.00	
1251	85400	Sheriff	Criminal Investigation	3,855.00	

Done this 24th day of March, 2011.

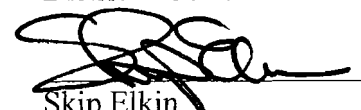
ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Edward H. Robb

Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI


12/31/2010
EFFECTIVE DATE

FOR AUDITORS USE

Department					Account					Department Name	Account Name	(Use whole \$ amounts)	
												Transfer From	Transfer To
												Decrease	Increase
1	2	5	1		1	0	1	1	0	Sheriff	Overtime		23,855
1	2	5	1		2	3	0	0	0	Sheriff	Office Supplies	2,600	
1	2	5	1		2	3	0	0	1	Sheriff	Printing	1,600	
1	2	5	1		2	3	2	0	0	Sheriff	Ammunition	1,200	
1	2	5	1		2	3	3	0	0	Sheriff	Uniforms	8,800	
1	2	5	1		2	3	3	0	5	Sheriff	Uniform Maintenance	1,500	
1	2	5	1		2	3	3	5	0	Sheriff	Reserve Officers Sup	2,900	
1	2	5	1		2	3	8	5	0	Sheriff	Minor Equip & Tools	1,400	
1	2	5	1		8	5	4	0	0	Sheriff	Criminal Investigatio	3855	


Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **To cover shortage in Class 1 Personnel. See attached listing for explanation.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
If not, please explain (use an attachment if necessary):


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:


Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

2010 Payroll Accrual Notes:

Dept 1132 Election & Registration

Class 1 will be short \$13,849.33. A Budget Revision is pending for \$14,423 from Outside Services that was budgeted for temporary help, but student employees were used instead.

Dept 1221 Circuit Clerk

Class 1 will be short \$713.16. Savings will be used from 23000 Supplies.

Dept 1251 Sheriff

Class 1 will be short \$23,854.05. This is due to overtime \$57,848.76 over budget. The National Biker Rally was held in August which resulted in \$62,014.45 in overtime. Savings will be used from classes 2-8.

Dept 1360 Solid Waste Recycling

Class 1 is short \$68.22. This seems to happen every year with a small amount of shortage. The position in this department is split with department 1710.

Dept 1370 BC Regional Sewer Dist Management Service

Class 1 will be short \$18.45. Revenue will exceed expenses.

9/3/2010 payroll

DEPT	NAME	TOTAL OT HOURS	TOTAL NBR HOURS	NBR COST	TOTAL OTHER HOURS	OTHER COST	GRANT OT COST	GRAND TOTAL
2972	TRACY PERKINS	21.5	17	\$ 372.98	4.5	\$ 126.46		\$ 499.44
	MARK SULLIVAN	14	9	\$ 194.76	5	\$ 108.20		\$ 302.96
TOTAL	DEPT 2972	35.5	26	\$ 567.74	9.5	\$ 234.66		\$ 802.40
2901	NIKI ANTIMI	36	4.5	\$ 82.85	5.5	\$ 101.25	\$ 736.06	\$ 920.16
	MICAH BOYD	10	8	\$ 147.28	2	\$ 36.82		\$ 184.10
	TRACEY CLEETON	28.5	9.5	\$ 271.23	17	\$ 430.69	\$ 142.75	\$ 844.67
	ANDY EVANS	27	13	\$ 262.21	14	\$ 282.38		\$ 544.59
	CHRIS LESTER	38	23	\$ 464.37	15	\$ 302.85		\$ 767.22
	TOM O'SULLIVAN	2	2	\$ 46.06				\$ 46.06
	MIKE PAINTER	11.5	11.5	\$ 216.96			\$ 114.72	\$ 331.68
	AARON SEIGEL	34.75	24	\$ 657.08	10.75	\$ 190.16	\$ 123.66	\$ 970.90
	CHRIS SMITH	50.5	30.5	\$ 956.17	20	\$ 505.79		\$ 1,461.96
	BRANDON WEBER	38.5	13	\$ 383.63	20	\$ 475.81	\$ 162.30	\$ 1,021.74
								\$ -
	DEPT 2901	276.75	139	\$ 3,487.84	104.25	\$ 2,325.75	\$ 1,279.49	\$ 7,093.08
1251	DAVID ALEXANDER	23	15	\$ 334.80	8	\$ 178.56		\$ 513.36
	ANDY ANDERSON	3	1	\$ 23.53	2	\$ 47.06		\$ 70.59
	RENE ATKINS	19	15	\$ 338.55	4	\$ 90.28		\$ 428.83
	JENNIFER BASHAM	10.5			10.5	\$ 244.43		\$ 244.43
	RAY BIGGERSTAFF	40.5	26	\$ 787.56	14.5	\$ 309.72		\$ 1,097.28
	BRUCE BISHOP	17.25	6	\$ 165.60	11.25	\$ 201.49		\$ 367.09
	KENNETH BOYCE	27	13	\$ 387.66	14	\$ 301.54	\$ 119.28	\$ 808.48
	ROBERT BROWN	19			19	\$ 518.48		\$ 518.48
	ELI BURKHOLDER	42.5	7	\$ 194.39	35.5	\$ 876.94	\$ 222.16	\$ 1,293.49
	JASON CARLYLE	9	9	\$ 172.17				\$ 172.17
	HEATH CHINN	37.5	23.5	\$ 561.98	9	\$ 192.33	\$ 161.20	\$ 915.51
	ANDY COLLINS	40	14.5	\$ 405.71	20.5	\$ 468.21	\$ 139.90	\$ 1,013.82
	MARCIA COOK	29.5	29	\$ 810.65	0.5	\$ 10.71	\$ 209.56	\$ 1,030.92
	STEVE COONROD	32.75	21	\$ 575.19	11.75	\$ 215.13		\$ 790.32
	STEVE DEVENNEY	57	10.5	\$ 303.66	46.5	\$ 1,236.65		\$ 1,540.31
	LARRY DIETZEL	52.5	39.5	\$ 1,154.02	13	\$ 264.81		\$ 1,418.83
	DERRICK DODSON	29	27	\$ 516.78	2	\$ 38.28		\$ 555.06
	GABE EDWARDS	40.5	20	\$ 381.00	13.5	\$ 257.18	\$ 204.47	\$ 842.65
	TIFFANY FLOOD	11			11	\$ 197.07		\$ 197.07
	TREVOR FOWLER	33	19	\$ 553.47	14	\$ 298.37		\$ 851.84
	CRAIG JAMES	55	43.5	\$ 1,252.80	11.5	\$ 224.17		\$ 1,476.97
	JESSICA JAMESON	17.5	5.75	\$ 110.74	11.75	\$ 226.31		\$ 337.05
	MIKE KROHN	35.5	23	\$ 831.91	12.5	\$ 314.52		\$ 1,146.43
	JOEY LAHMAN	31	9	\$ 265.41	22	\$ 538.89		\$ 804.30
	BRIAN LEER	80	62	\$ 2,099.94	14	\$ 345.81	\$ 135.48	\$ 2,581.23
	ANDREA LUNTSFORD	5	5	\$ 110.95				\$ 110.95
	CLARK LUNTSFORD	28	28	\$ 617.96				\$ 617.96
	SHAWN MCGRUDER	21.75	16	\$ 423.67	5.75	\$ 110.91		\$ 534.58
	NICK NARDONI	17.25	6	\$ 165.72	11.25	\$ 201.50		\$ 367.22

	ROBERT PAUL	64.25	24	\$ 707.76	29.5	\$ 755.67	\$ 317.01	\$ 1,780.44
	ANTHONY PERKINS	49.5	22	\$ 643.50	27.5	\$ 615.33		\$ 1,258.83
	JAMES PERKINS	34.5	6	\$ 205.68	28.5	\$ 845.97		\$ 1,051.65
	MIKE PERKINS	16.5	13	\$ 302.77	3.5	\$ 81.52		\$ 384.29
	LEASA QUICK	7.13			7.13	\$ 213.40		\$ 213.40
	LANCE ROBBINS	68.25	53.5	\$ 1,926.00	14.75	\$ 396.91		\$ 2,322.91
	ROXANNE ROBISON	23	15	\$ 406.80	8	\$ 153.60		\$ 560.40
	ZAK RODGERS	34.25	12	\$ 342.36	22.25	\$ 523.58		\$ 865.94
	MOLLY SCHWADA	12			12	\$ 231.84		\$ 231.84
	ROBERT SEINER	37.5	27.5	\$ 744.85	10	\$ 176.90		\$ 921.75
	BRITT SHEA	42.5	36.5	\$ 847.53	6	\$ 139.32		\$ 986.85
	SCOTT SKINNER	20.75	14	\$ 287.37	6.75	\$ 129.60		\$ 416.97
	PHILLIP SMITH	11	13	\$ 202.51				\$ 202.51
	NINA TURNER	39	25.5	\$ 761.70	8.5	\$ 195.50	\$ 173.40	\$ 1,130.60
	LISA WESEMAN	12			12	\$ 257.04		\$ 257.04
	DAVID WILSON	28	8	\$ 179.52	20	\$ 448.80		\$ 628.32
	MARK WINCHESTER	45.75	22	\$ 643.92	23.75	\$ 581.31	\$ 395.17	\$ 1,620.40
	DEPT 1251	1410.38	786.25	\$ 21,748.09	589.38	\$ 13,655.64	\$ 2,077.63	\$ 37,481.36
2902	BRIAN POYNTER	10	10	\$ 256.50				\$ 256.50
	DEPT 2902	10	10	\$ 256.50	0	\$ 932.29	\$ -	\$ 1,188.79
1255	ASHLEY KIRKWOOD	12	12	\$ 271.44				\$ 271.44
	JOSH LEHMAN	17.75	17.75	\$ 411.97				\$ 411.97
	RILEY NICHOLS	7.5	7.5	\$ 179.47				\$ 179.47
	KENT RICHARDSON	4	4	\$ 95.52				\$ 95.52
	GARY ROBERTS	12.5	12.5	\$ 297.62				\$ 297.62
	SHAWN SEXTON	20	20	\$ 458.20				\$ 458.20
	TREVOR SONTZ	1.75	1.75	\$ 25.35				\$ 25.35
	DEPT 1255	75.5	75.5	\$ 1,739.57	0	\$ 13,709.25	\$ -	\$ 15,448.82
	GRAND TOTAL	1808.13	1036.75	\$ 27,799.74	703.13	\$ 30,857.59	\$ 3,357.12	\$ 62,014.45

\$ 62,014.45

grant overtime hours not shown, but dollar amount is shown

✓ = checked to payroll summary

Kristen Pettit - Re: Per request

From: Leasa Quick
To: June Pitchford
Date: 9/23/2010 10:56 AM
Subject: Re: Per request

OK, thanks!

>>> June Pitchford 9/23/2010 10:54 AM >>>

No need for that. I just assumed you did it in xls and was going to add the worksheet to the workbook you already sent.

Thanks,
June

>>> Leasa Quick 9/23/2010 10:37 AM >>>

There is no spread sheet containing calculations, I did it all by hand. You would probably have to come out and actually look at the time sheets to re-figure the calculations.

>>> June Pitchford 9/23/2010 10:13 AM >>>

Would you please send me the xls that contains the calculations?

>>> Leasa Quick 9/21/2010 8:54 AM >>>

They are calculated using the total hours the officer worked x either their ot1.0 or ot1.5 depending on which applies. Some of them are a combination of 1.5 and 1.0, depending on where the 11 hour split occurred.

>>> June Pitchford 9/21/2010 8:37 AM >>>

Leasa,
Columns H and L (the "Cost" columns) don't contain formulas. How were these amounts calculated?

June

>>> Leasa Quick 9/21/2010 5:49 AM >>>

From: June Pitchford
To: Karen Miller
CC: Ken Pearson; Skip Elkin
Date: 9/23/2010 1:41 PM
Subject: Re: Sheriff's OT - National Bikers Rally

Hold-on, Karen. The "OT hours" noted below are hours in excess of the regular 40 hours per week, but some of the hours were paid at straight time and some were paid at 1.5.

When it comes to law enforcement personnel, the OT rate (1.5) doesn't kick in at 40 hrs/wk as it does for other offices. (Please see section 4.2 of our personnel policy manual for the various FLSA classifications and a detailed explanation). In a nut shell: law enforcement OT is calculated on a 28-day cycle instead of a 7-day cycle. The OT rate (1.5) doesn't apply until hour 171 (rather than hour 160: 40/hrs/wk * 4 wks = 160). So, although an officer is working more than 40 hours per week, the OT premium rate (1.5) is only paid after the officer has worked 11 hours at straight time.

June

>>> Karen Miller 9/23/2010 1:18 PM >>>

How much was time and a half? I don't consider straight time as overtime. Those officers would be being paid anyway. Is the management team salaried? Were they included in these numbers?

Kmm

-----Original Message-----

From: June Pitchford
Cc: <BOCOMORecords@boonecountymo.org>
Cc: Carey, Dwayne <DCarey@boonecountymo.org>
To: Miller, Karen <KMiller@boonecountymo.org>
To: Pearson, Ken <KPearson@boonecountymo.org>
Cc: Pettit, Kristen <KPettit@boonecountymo.org>
Cc: Quick, Leasa <LQuick@boonecountymo.org>
To: Elkin, Skip <SElkin@boonecountymo.org>

Sent: 9/23/2010 11:15:58 AM
Subject: Sheriff's OT - National Bikers Rally

Commissioners:

In response to my request, the Sheriff's Dept. tabulated the Overtime Cost to their budget as a result of the National Bikers Rally: approx. \$30,000 (including FICA). Cost to the General Fund: \$26,000; Cost to Prop L: \$4,000

More than 1,036 overtime hours were worked, some of which were at straight-time and some of which were at the 1.5 OT rate.

June

FY 2010
Budget Amendments/Revisions
Sheriff (1251)

BR #	Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
10047	1	5/5/2010	1192	10600	Employee Benefits	Unemployment		8,843	1st Quarter 2010 Unemployment	
			1251	10600	Sheriff	Unemployment	640			
			1110	10600	Auditor	Unemployment	464			
			1255	10600	Corrections	Unemployment	1,600			
			1200	10600	Public Administrator	Unemployment	1,746			
			1263	10600	Circuit court IV-D	Unemployment	4,108			
			1132	10600	Elections/VR	Unemployment	285			
10142	2	11/12/2010	1123	86800	Emergency & Contingency	Emergency		87,000	Emergency funds needed to cover gasoline & vehicle repairs	
			1251	59000	Sheriff	Gasoline	68,500			
			1251	59100	Sheriff	Vehicle Repairs	18,500			
			1251	10110	Sheriff	Overtime	23,855		to cover class 1 Personnel	
			1251	23000	Sheriff	Office Supplies		2,600		
			1251	23001	Sheriff	Printing		1,600		
			1251	23200	Sheriff	Ammunition		1,200		
			1251	23300	Sheriff	Uniforms		8,800		
			1251	23305	Sheriff	Uniform Maintenance		1,500		
			1251	23350	Sheriff	Reserve Officers Supplies		2,900		
			1251	23850	Sheriff	Mior Equip & Tools		1,400		
			1251	85400	Sheriff	Criminal Investigation		3,855		

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 11

In the County Commission of said county, on the 24th day of March 20 11

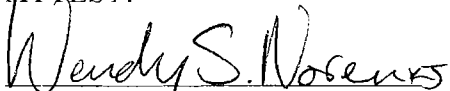
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover Animal Control vehicle title and repairs:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1730	59025	Animal Control	Motor Vehicle Title		11.00
1730	59100	Animal Control	Vehicle Repairs		960.00
1123	86800	Emergency	Emergency	971.00	

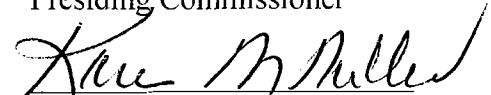
Done this 24th day of March, 2011.

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Edward H. Robb
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

2010 Emergency Fund
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	ORIGINAL BUDGET	AMOUNT USED	REMAINING BUDGET	DESCRIPTION
1/1/2010	Original budget			735,000		735,000	Original budget
4/27/2010	Election & Registration	1132	71505 Building Lease		(14,500)	720,500	lease of temporary warehouse space for election equipment
4/28/2010	Parks & Recreation	1610	60400 Grounds Maintenance		(33,010)	687,490	Cover flood damage to MKT Trail
7/2/2010	Corrections	1255	92300 Replacement Machinery & Equipment		(2,500)	684,990	replacement of Jail kitchen ice machine
7/22/2010	County Clerk	1131	84400 Public Notices		(972)	684,018	publication of Boone Co Financial Statement, both 2008 & 2009
9/8/2010	Insurance Claim Activity	1195	92400 Replacement Vehicles		(13,746)	670,272	replacement sheriff vehicle totalled in crash
11/8/2010	Employee Benefits	1192	10600 Unemployment		(9,000)	661,272	3rd & 4th Qtr 2010 Unemployment
11/12/2010	Sheriff	1251	59000 Gasoline		(68,500)	592,772	cover gasoline
11/12/2010	Sheriff	1251	59100 Vehicle Repairs		(18,500)	574,272	cover vehicle repairs
12/17/2010	Mail Services	1194	22000 Postage		(30,000)	544,272	cover postage expense
12/31/2010	Insurance Claim Activity	1195	59100 Vehicle Repairs		(6,711)	537,561	cover vehicle repairs
12/31/2010	Insurance Claim Activity	1195	60100 Bldg Repairs & Maint		(525)	537,036	cover building repairs
12/31/2010	Insurance Claim Activity	1195	71016 Auto claims Deductible		(16,886)	520,150	cover excess deductibles
12/31/2010	Insurance Claim Activity	1195	71018 Other Claims Deductible		(533)	519,617	cover excess deductibles
12/31/2010	Animal Control	1730	59025 Motor Vehicle Title Exp		(11)	519,606	cover vehicle title
12/31/2010	Animal Control	1730	59100 Vehicle Repairs		(960)	518,646	cover vehicle repairs
			Total	<u>735,000</u>	<u>(216,354)</u>	<u>518,646</u>	

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 3/11/11 09:06:47

Year	<u>2010</u>	Original Appropriation	_____
Dept	<u>1730 ANIMAL CONTROL</u>	Revisions	_____
Acct	<u>59025 MOTOR VEHICLE TITLE EXP</u>	Original + Revisions	_____
Fund	<u>100 GENERAL FUND</u>	Expenditures	<u>11.00</u>
		Encumbrances	_____
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>11.00</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>11.00-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>11.00-</u>

Expenditures by Period

January	_____	July	_____
February	_____	August	_____
March	<u>11.00</u>	September	_____
April	_____	October	_____
May	_____	November	_____
June	_____	December	_____

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 3/11/11 09:06:59

Year <u>2010</u>		Original Appropriation	<u>1,000.00</u>
Dept <u>1730 ANIMAL CONTROL</u>		Revisions	<u> </u>
Acct <u>59100 VEHICLE REPAIRS</u>		Original + Revisions	<u>1,000.00</u>
Fund <u>100 GENERAL FUND</u>		Expenditures	<u>1,959.02</u>
		Encumbrances	<u> </u>
Class/Account <u>A ACCOUNT</u>		Actual To Date	<u>1,959.02</u>
Account Type <u>E EXPENSE</u>		Remaining Balance	<u>959.02-</u>
Normal Balance <u>D DEBIT</u>		Shadow Balance	<u>959.02-</u>

Expenditures by Period

January	<u> </u>	July	<u>586.03</u>
February	<u>1,015.40</u>	August	<u> </u>
March	<u> </u>	September	<u> </u>
April	<u> </u>	October	<u>106.41</u>
May	<u> </u>	November	<u> </u>
June	<u> </u>	December	<u>251.18</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

3/11/2011

FY 2010
Budget Amendments/Revisions
Emergency (1123-86800)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification
1	4/27/2010	1123 1610	86800 60400	Emergency Parks & Recreation	Emergency Grounds Maintenance	33,010	33,010	Cover costs for extensive flood damage to MKT Trail
2	4/27/2010	1132 1123	71505 86800	Election & Registration Emergency & Contingency	Building Lease Emergency	14,500	14,500	lease of temporary warehouse space for election equipment
3	7/2/2010	1123 1255	86800 92300	Emergency Corrections	Emergency Replacement machinery & Equip	2,500	2,500	replace Jail kitchen ice machine
4	7/22/2010	1123 1131	86800 84400	Emergency & Contingency County Clerk	Emergency Public Notices	972	972	Boone Co Financial Statement-public notice printed 2008 & 2009 in 2010
5	9/8/2010	1195 1123 1195 1195	3945 86800 92400 71016	Insurance claim Activity Emergency Funds Insurance claim Activity Insurance claim Activity	Insurance Proceeds Emergency Replacement Vehicle Auto Claims Deductible	9,000 21,746 1,000	13,746	Establish budget for replacement sheriff vehicle totalled in a crash
6	11/8/2001	1123 1192	86800 10600	Emergency Employee Benefits	Emergency Unemployment	9,000	9,000	increase to cover 2010 3rd & 4th Qtr Unemployment
7	11/12/2010	1123 1251 1251	86800 59000 59100	Emergency & Contingency Sheriff Sheriff	Emergency Gasoline Vehicle Repairs	68,500 18,500	87,000	Emergency funds needed to cover gasoline & vehicle repairs
8	12/17/2010	1123 1194	86800 22000	Emergency & Contingency Mail Services	Emergency Postage	30,000	30,000	Transfer funds to cover postage costs for the remainder of the year.
9	3/9/2011	1195 1195 1195 1195 1123	59100 60100 71016 71018 86800	Insurance Claim Activity Insurance Claim Activity Insurance Claim Activity Insurance Claim Activity Emergency	Vehicle Repairs Bldg Repairs & Maint Auto Claims Deductible Other Claims Deductible Emergency	6,711 525 16,886 533	24,655	to cover vehicle repairs, bldg repairs, excess deductibles
10	3/11/2011	1730 1730 1123	59025 59100 86800	Animal Control Animal Control Emergency	Motor Vehicle Title Vehicle Repairs Emergency	11 960	971	to cover Animal Control vehicle title and repairs

3/11/2011

FY 2010
Budget Amendments/Revisions
Animal Control (1730)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	3/11/2011	1730	59025	Animal Control	Motor Vehicle Title	11		to cover Animal Control vehicle title and repairs
		1730	59100	Animal Control	Vehicle Repairs	960		
		1123	86800	Emergency	Emergency		971	

127-2011

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20 11

In the County Commission of said county, on the 24th day of March 20 11

the following, among other proceedings, were had, viz:

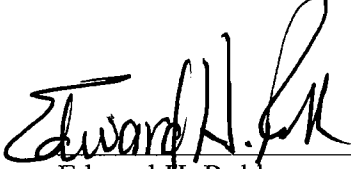
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover the costs needed to purchase the replacement jail transport van:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2902	92400	Corrections LE tax	Replacement auto		1,385.00
2900	86800	LE Sales Tax Revenue	Emergency	1,385.00	

Done this 24th day of March, 2011.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Edward H. Robb

Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Revised

REQUEST FOR BUDGET AMENDMENT

To: County Clerk's Office
Comm Order # 127-2011

Return to Auditor's Office
Please do not remove staple.

BOONE COUNTY, MISSOURI

3-8-2011

EFFECTIVE DATE

FOR AUDITORS USE

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Decrease	Increase
2 9 0 2	9 2 4 0 0	Corrections - LE tax	replacement auto		\$1,385.00
2 9 0 0	8 6 8 0 0	LE Sales Tax Revenue	Emergency	\$1,385.00	

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): This increase is requested to cover the additional funds needed to purchase the replacement jail transport van. \$22,500 was budgeted and the state bid price for the van is \$23,885.00. There is no anticipated savings in 2902 class 9 to cover this overage.


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- ~~A fund solvency schedule is attached.~~
- Comments: *Unencumbered funds are available for this budget revision agenda*


Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

2011 Emergency Fund
2900-86800

<u>DATE</u>	<u>DEPARTMENT/PROJECT</u>	<u>DEPT NO.</u>	<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>AMOUNT USED</u>	<u>REMAINING BUDGET</u>	<u>DESCRIPTION</u>
1/1/2011				25,000		25,000	Original Budget
3/16/2011	Corrections	2902	92400 Replacement Auto		(1,385)	23,615	cover cost of van over budgeted amount
						23,615	
	Total			<u>25,000</u>	<u>(1,385)</u>		

2011 Contingency Fund
2900-86850

<u>DATE</u>	<u>DEPARTMENT/PROJECT</u>	<u>DEPT NO.</u>	<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>AMOUNT USED</u>	<u>REMAINING BUDGET</u>	<u>DESCRIPTION</u>
						0	Original Budget
						0	
	Total			<u>0</u>	<u>0</u>		

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 3/16/11 12:42:44

Year <u>2011</u>	Original Appropriation	<u>22,500.00</u>
Dept <u>2902 CORRECTIONS- LE SALES TAX</u>	Revisions	<u> </u>
Acct <u>92400 REPLCMENT AUTO/TRUCKS</u>	Original + Revisions	<u>22,500.00</u>
Fund <u>290 LAW ENFORCEMENT SERVICES FUND</u>	Expenditures	<u> </u>
	Encumbrances	<u> </u>
Class/Account <u>A ACCOUNT</u>	Actual To Date	<u> </u>
Account Type <u>E EXPENSE</u>	Remaining Balance	<u>22,500.00</u>
Normal Balance <u>D DEBIT</u>	Shadow Balance	<u>22,500.00</u>

Expenditures by Period

January _____	July _____
February _____	August _____
March _____	September _____
April _____	October _____
May _____	November _____
June _____	December _____

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

budget 22,500.00 +
cost of van 23,885.00 -
additional 1,385.00 -
needed from
emergency



**STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT**

NOTIFICATION OF STATEWIDE CONTRACT

October 26, 2010

CONTRACT TITLE: Fleet Vehicles: 2011 Model Year Passenger and Cargo Vans

CURRENT CONTRACT PERIOD: September 24, 2010 through End of 2011 Model Year

BUYER INFORMATION: Cale Turner
(573) 526-2716
Cale.turner@oa.mo.gov

RENEWAL INFORMATION	NO RENEWAL OPTIONS AVAILABLE
----------------------------	-------------------------------------

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.
Local Purchase Authority shall not be used to purchase supplies/services included
in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing & Materials Management's **Awarded Bid & Contract Document Search** located on the Internet at <http://www.oa.mo.gov/purch>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCURE-MENT
C111008001	4312893570 1	West Brothers Chrysler 3 North Service Road Sullivan, Missouri 63080 Contact: John Schaefferkoetter (573) 205-3925 (573) 437-5570 (Fax) johns@westbrothers.com	No	Yes
C111008002	4405274600 0	Putnam Chevrolet 500 West Buchanan California, Missouri 65018 Contact: Derek VanLoo (573) 796-2131 (573) 796-4206 – Fax Derek_vanloo@putnamchevrolet.com	No	Yes

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C111008003	4309186700 0	Joe Machens Ford 1911 West Worley Columbia, Missouri 65203 Contact: Stephen Veltrop (573) 445-4411 ext. 119 (573) 445-8164 (Fax) sveltropjr@machens.com	No	Yes
C111008004	4308349940 0	Dave Sinclair Ford, Inc. 7466 S. Lindbergh St. Louis, Missouri 63125 Contact: Steve Hassell or Les Williams (314) 892-2600 (314) 487-5523 (Fax) shassell@davesinclair.com	No	Yes

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
09/24/10 through 06/30/11	10/26/10	Administrative modification to statewide notice.
09/24/10 through 06/30/11	10/01/10	Initial issuance of new statewide contract

**PASSENGER AND CARGO VANS – 2011 MODEL YEAR
(Statewide)**

GENERAL INFORMATION

SAM 2 User Note: The state agency user will note that not all line item numbers on this notice and on SAM 2 are consecutively numbered. This is because the numbering herein follows the numbering from the RFP, which will also be the numbering the contractor will use for invoicing. For reasons of consistency between the RFP document and the contract, the line items herein follow the RFP even though they are not consecutive. SAM 2 line item numbering should match numbering on this statewide notice.

Vehicle specifications and prices, including options, are included herein.

ORDERING

Note to State Agencies: Prior to making a vehicle purchase, the state agency must complete a vehicle pre approval form and submit to Cindy Dixon, State Fleet Manager. The pre-approval form can be found at the following website address:

<http://www.oa.mo.gov/gs/fm/vehiclepreapproved.htm>

Once the state agency receives approval from the State Fleet Manager, the agency shall issue its own PGQ (Quick Price Agreement) order. The contractor must not ship until they are in receipt of a hard copy PGQ order.

The commodity service code to use for line items 001 and 005 in SAM 2 will be 07007.

PERFORMANCE REQUIREMENTS OF THE CONTRACTORS:

Latest Model:

The contractor must provide 2011 model year or newer fleet passenger and cargo vans with all manufacturers' standard equipment and any additional equipment required by the State of Missouri. The base price on contract shall include all specifications stated herein.

All items of standard equipment which are normally provided with each vehicle by the manufacturer shall be furnished unless such items are expressly deleted or are specified to be other than standard.

All options and/or accessories stated herein must be manufacturer's original equipment. Aftermarket options and/or accessories shall not be acceptable.

As applicable, all options must be factory installed.

Each vehicle shall be clean, lubricated, serviced and ready for immediate service. This shall include installation of all required options and accessories (i.e. body side moldings, license plate brackets, etc...) and removal of all plastic from interior and exterior of the vehicle.

Warranty:

The Standard Factory Warranty shall apply to all vehicles. A properly executed warranty must be delivered with the vehicle. The warranty shall not become effective until the unit is placed in service. If special forms must be filed with the contractor, the State of Missouri will comply with this request.

PASSENGER AND CARGO VANS – 2011 MODEL YEAR
(Statewide)

Order Documentation Requirement:

Upon request by the state agency, the contractor must provide a copy of the order form submitted to the manufacturer when ordering each vehicle at no cost to the State of Missouri.

Delivery:

Delivery must be made between the hours of 8:00 a.m. and 12:00 Noon or 1:00 p.m. and 4:00 p.m., Monday through Friday, holidays excepted.

The contractor must understand and plan accordingly that upon delivery the state agency representative must verify the vehicle delivered has all required equipment and options and that nothing was damaged during the delivery of the vehicle. If something is damaged during delivery of the vehicle the contractor shall be responsible for all costs associated with the repair of any such damage.

Each vehicle shall be delivered with the proper form to apply for Missouri title and license including the Manufacturer's Statement of Origin, invoice and the owner's manual.

The contractor shall comply with the manufacturer's recommended pre-delivery service.

In the event the contractor fails to deliver the vehicle by the stated ARO time, the State of Missouri reserves the right to find the same or similar vehicle from another source, and to charge the contractor the difference for the substitution. In assessing the applicability of this provision, the State of Missouri will consider the degree of contractor responsibility in the delay.

Substitutions:

The contractor shall not substitute any item(s) that has been awarded to the contractor without the prior written approval of the Division of Purchasing and Materials Management.

The state reserves the right to allow the contractor to substitute any new product/system offered by the contractor on all unshipped and future orders if capabilities and quality are equal to or greater than the product/system under contract and if prices are equal to or less than contract prices. The Division of Purchasing and Materials Management shall be the final authority as to acceptability.

Replacement of Damaged Product:

The contractor shall be responsible for replacing any item received in damaged condition at no cost to the State of Missouri. This includes all shipping costs for returning non-functional items to the contractor for replacement.

NOTE: IF ANY OF THE ABOVE PERFORMANCE REQUIRMENTS ARE NOT MET AND/OR VEHICLE DELIVERED DOES NOT HAVE ALL NECESSARY EQUIPMENT, PLEASE CONTACT CALE TURNER AT (573) 526-2716 OR cale.turner@oa.mo.gov.

PASSENGER AND CARGO VANS – 2011 MODEL YEAR
(Statewide)

Contract Number: C111008003

Contractor: Joe Machens Ford

Line Item 024 – 15 Passenger Extended Length Full-Size Van

Commodity Service Code: 07092

MAKE/MODEL: 2011 Ford E-350 15-Passenger Extended Length Van PRICE: \$ 23,121.00

THIS VEHICLE REQUIRES APPROVAL FROM THE STATE FLEET MANAGER

EQUIPMENT INCLUDED IN PRICE

138 Inch Wheelbase	5.4 Liter, 8 Cylinder, Flex Fuel
236 Inch Overall Length	9,100 GVWR
3.73 Rear Axle Ratio	2,640 Payload
Four Wheel Anti-Lock Brakes	Power Steering
LT245/75 RX16E BSW Tires	Vinyl Bucket Front Seats
Vinyl Rear Bench Seats	Vinyl Floor Coverings
High Capacity Front & Rear Air Conditioning and Heater	AM/FM Radio
Tilt Steering	Roll Stability Control
Daytime Running Lights	Dual Frontal Air Bags
Three Sets of Keys	Four Speed Automatic Transmission
Hinged 60/40 Side Doors	

This vehicle must not be used as a school bus.

Available Exterior Colors: School Bus Yellow, Vermillion Red, Black and Oxford White

Available Interior Color: Medium Flint

AVAILABLE OPTIONS

Line Item 025 – Automatic Speed Control	\$ <u>192.00</u>
Line Item 026 – Towing Package: Manufacturer’s Standard	\$ <u>228.00</u>
Line Item 028 – Door: Sliding Side	\$ <u>No Charge</u> (Must Specify On Order)
Line Item 029 – Power Windows and Power Door Locks	\$ <u>396.00</u>
Line Item 030 – Privacy Glass	\$ <u>368.00</u>
Line Item 031 - Engine: 6.8 Liter V10	\$ <u>948.00</u>
Line Item 032 – 4.10 Optional Rear Axle Ratio	\$ <u>36.00</u>

DELIVERY: 90 Days ARO – Subject to manufacturer’s delay

WARRANTY: Joe Machens Ford offers Ford's Standard Warranty which covers 3 years (36,000 miles) bumper to bumper and a 5 year (60,000 miles) limited warranty on the power train. The warranty will expire when whichever occurs first the years or the mileage.

PASSENGER AND CARGO VANS – 2011 MODEL YEAR
(Statewide)

CO-OP DELIVERY

All contractors will allow other political subdivisions throughout the State of Missouri to purchase off the contract through the Cooperative Procurement Program. The following is the applicable charges to deliver the vehicle to a cooperative procurement entity:

C111008001 – West Brother Chrysler proposes a \$0.75 per mile round trip delivery charge per vehicle and a \$335.00 guaranteed-not-to-exceed total delivery price per vehicle for delivery to cooperative entities anywhere in the State. The vehicles will be delivered from Sullivan, Missouri.

C111008002 - Putnam Chevrolet proposes a \$0.80 per mile round trip delivery charge per vehicle and a \$300.00 guaranteed-not-to-exceed total delivery price per vehicle for delivery to cooperative entities. The vehicles will be delivered from California, Missouri.

C111008003 - Joe Machens Ford proposes a \$0.40 per mile round-trip delivery charge per vehicle and a \$120.00 guaranteed-not-to-exceed total delivery price per vehicle for delivery to cooperative entities. The vehicles will be delivered from Columbia, Missouri.

C111008004 – Dave Sinclair Ford, Inc. proposes a \$0.40 per mile round-trip delivery charge per vehicle and a \$120.00 guaranteed-not-to-exceed total delivery price per vehicle for delivery to cooperative entities. The vehicles will be delivered from St. Louis, Missouri.

**These prices shall not apply to state agencies. It shall apply only to public entities participating in the Cooperative Procurement Program.

Cooperative Procurement Members Note: The Vehicle Pre-Approval Form does not apply to cooperative procurement members only to State of Missouri agencies.

State Agencies Note: Line Item 048 exists on SAM 2 for the purchase of options not specifically otherwise priced.

Line Item 048 **C/S Code: 07099**
Vehicle Options

**PASSENGER AND CARGO VANS - 2011 MODEL YEAR
(STATEWIDE CONTRACT)**

**State of Missouri
Office of Administration
Division of Purchasing and Materials Management
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ **Title:** _____ **Agency:** _____

Date: _____ **Phone:** _____ **Email:** _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing and Materials Management
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102
You may also e-mail form to the buyer as an attachment at
cale.turner@oa.mo.gov

3/16/2011

FY 2011
Budget Amendments/Revisions
Law Enforcement Sales Tax - Revenue (2900)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	3/16/2011	2900	86800	LE Sales Tax	Emergency		1,385	
		2902	92400	LE Sales Tax-Corrections	Replacement Auto	1,385		cover cost of van in excess of budgeted amount

3/16/2011

FY 2011
Budget Amendments/Revisions
Corrections - Law Enforcement Sales Tax (2902)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	3/16/2011	2900	86800	LE Sales Tax	Emergency		1,385	cover cost of van in excess of budgeted amount	
		2902	92400	LE Sales Tax-Corrections	Replacement Auto	1,385			