

298 -2010

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Term. 20 10

In the County Commission of said county, on the 17th day of June 20 10

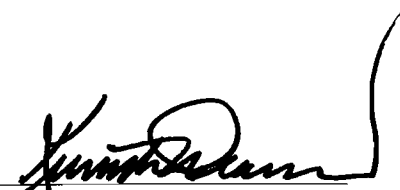
the following, among other proceedings, were had, viz:

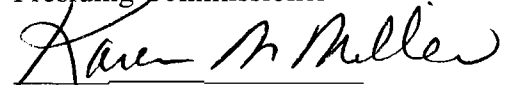
Now on this day the County Commission of the County of Boone does hereby approve the agreement between Boone County Sheriff's Department and the Curators of the University of Missouri to assist in providing safety and security for the period beginning July 1, 2010 and ending June 30, 2011. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 17th day of June, 2010.

ATTEST:

Wendy S. Noren KS
Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

AGREEMENT

THIS AGREEMENT is made and entered into by and between THE CURATORS OF THE UNIVERSITY OF MISSOURI, a public corporation of the State of Missouri, contracting on behalf of its Police Department at the University of Missouri-Columbia (hereafter "University") and THE BOONE COUNTY SHERIFF'S DEPARTMENT (hereafter "County").

WITNESSETH:

WHEREAS, University is desirous of obtaining assistance in providing safety and security for the period from July 1, 2010 through June 30, 2011;

WHEREAS, County has the personnel and expertise to assist University in its efforts; and

WHEREAS, the parties deem it to their mutual benefit to set forth the terms of their agreement in writing;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. County will provide appropriately trained personnel and assistance as mutually agreed, when requested, during the period from July 1, 2010 through June 30, 2011.
2. University will consult with County in planning, scheduling and conducting the work to be performed pursuant to this agreement. University's representative for such purposes shall be Chief Jack Watring or his designee; County's representative shall be Sheriff Dwayne Carey or his designee.
3. University shall compensate County for services rendered pursuant to this agreement at the rate of \$45.00 per hour. County will invoice University of Missouri Police Department, 901 Virginia Ave. Columbia, MO 65211 for services rendered at the conclusion of each event during the term of this agreement. Such invoices shall contain sufficient documentation to permit independent verification by University of amounts due.
4. The parties mutually agree that:
 - a. Work conducted under this agreement will be carried out according to procedures which are mutually acceptable to the parties.
 - b. County acts as an independent contractor for purposes of this agreement, and shall not act as an agent for the University. Nor shall any individuals assigned by County to render services pursuant to this agreement be deemed to be employees of the University for any purposes whatsoever,

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17th

day of June

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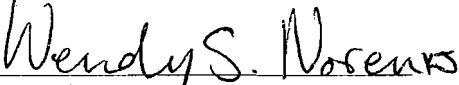
the following, among other proceedings, were had, viz:

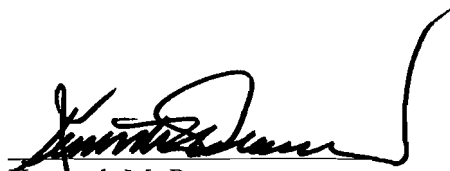
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for an Account Specialist Position:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1200	10100	Public Administrator	Salaries & Wages		13,150.00
1200	10200	Public Administrator	FICA		1,006.00
1200	10300	Public Administrator	Health Insurance		2,376.00
1200	10325	Public Administrator	Disability Insurance		49.00
1200	10350	Public Administrator	Life Insurance		27.00
1200	10375	Public Administrator	Dental Insurance		180.00
1200	10400	Public Administrator	Workers' Comp		38.00
1200	10500	Public Administrator	401 (A) Match		195.00
1200	91301	Public Administrator	Computer Hardware		845.00
1200	91302	Public Administrator	Computer Software		1,315.00
1200	48000	Public Administrator	Telephones		417.00
1200	23850	Public Administrator	Minor Equip & Tools		165.00

Done this 17th day of June, 2010.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

REQUEST FOR BUDGET REVISION
BOONE COUNTY, MISSOURI

Return to Auditor's Office
 Please do not remove staple.

6/07/10

EFFECTIVE DATE

FOR AUDITORS USE

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Transfer From	Transfer To
				Decrease	Increase
1 2 0 0	1 0 1 0 0	Public Administrator	Salaries & Wages		13,150
1 2 0 0	1 0 2 0 0	Public Administrator	FICA		1,006
1 2 0 0	1 0 3 0 0	Public Administrator	Health Insurance		2,376
1 2 0 0	1 0 3 2 5	Public Administrator	Disability Insurance		49
1 2 0 0	1 0 3 5 0	Public Administrator	Life Insurance		27
1 2 0 0	1 0 3 7 5	Public Administrator	Dental Insurance		180
1 2 0 0	1 0 4 0 0	Public Administrator	Workers' Comp Ins		381
1 2 0 0	1 0 5 0 0	Public Administrator	401 (A) Match		195
1 2 0 0	9 1 3 0 1	Public Administrator	Computer Hardware		845
1 2 0 0	9 1 3 0 2	Public Administrator	Computer Software		1,315
1 2 0 0	4 8 0 0 0	Public Administrator	Telephones		417
1 2 0 0	2 3 8 5 0	Public Administrator	Minor Equip & Tools		165

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **Establish budget for Account Specialist position.**

*Funded through 12/31/2010. Continued Budget Authorization
 For 2011 + Beyond will be required in 2011 Budget Process. (Page 1 of 2)*

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):

Cathy D. Richards
 Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

Agenda

cg
 Auditor's Office

[Signature]
 PRESIDING COMMISSIONER

[Signature]
 DISTRICT I COMMISSIONER

[Signature]
 DISTRICT II COMMISSIONER

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

6/07/10

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Transfer From	Transfer To
											Decrease	Increase
1	1	2	3	8	6	8	5	0	Emergency	Contingency	19,763	

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **Establish budget for Account Specialist position.**

(page 2 of 2)

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):

 Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

See previous page
 Auditor's Office

 PRESIDING COMMISSIONER DISTRICT I COMMISSIONER DISTRICT II COMMISSIONER

Revised 04/02

From: June Pitchford
To: Karen Miller; Ken Pearson; Skip Elkin
Date: 6/14/2010 6:05 PM
Subject: Re: Additional Permanent FTE - Public Administrator

CC: Caryn Ginter; Cathy Richards

Commission:

I concur with this approach. To ensure that it is implemented as described, we will do the following:

1. Prepare a Budget Revision transfer from Contingency to the Public Administrator's budget for an amount not to exceed \$20,000 (amount included in Contingency).
2. The budget authorization will be understood to expire at 12/31/2010.
3. Continued funding in 2011 will be dependent upon approval of a supplemental request in the FY 2011 budget.

Thanks,
June

>>> Ken Pearson<KPearson@boonecountymo.org> (Ken Pearson) 6/14/2010 8:24 AM >>>
June,

Thanks for your note. We appreciate your concern and understand it is your responsibility, as the budget officer, to provide us with reliable information and recommendations. We have a responsibility to evaluate requests and, where appropriate, assist elected officials and department heads with their staffing needs. The Public Administrator has performed an extensive analysis of office processes and has worked with the court to streamline procedures. As a result of those efforts, it has become clear that the ability of the Public Administrator to provide effective service to clients requires additional staff, and it is in the interest of those clients and Boone County to provide the staff at this time.

We will review this again during the 2011 budget process.

Thanks.

Ken

Ken Pearson
Presiding Commissioner
Boone County Government Center
801 E. Walnut, Room 245
Columbia, MO 65201-7732
1.573.886.4305
kpearson@boonecountymo.org

>>> June Pitchford 6/8/2010 10:05 AM >>>
Ken, Karen, and Skip:

I understand that the Commission has given verbal approval to proceed with creating an additional full-time permanent position to assist with the work load in the Public Administrator's Office. I became aware of this only recently when my office was contacted to prepare the necessary budget revision and I was told that this is "on the fast track"; however, as Budget Officer, it is my responsibility to provide you with reliable fiscal information and recommendations, even when such has not been solicited and may slow

the decision-making process.

In the past, Commissions have been able to authorize permanent, on-going budgetary increases mid-year with the assumption and expectation that future growth in annual revenues would provide the necessary on-going funding to sustain the spending increase. **This is no longer the case.** The County has been spending its reserves to cover basic operating costs the past few years and the FY 2010 budget calls for an even heftier spend-down. In addition, we will lose state reimbursement for prisoner per diem beginning this year and Real Estate fees are trailing last year by about 37%, a decline which will amount to more than \$250,000 if the trend remains unchanged. In my 20 years as County Auditor, we have never before encountered such serious fiscal challenges.

Given the County's fiscal situation, I strongly recommend that the County Commission demonstrate fiscal responsibility and leadership by identifying off-setting budget reductions in order to implement this staffing increase in a zero-sum manner. The Public Administrator's budget is very tight, so it is not reasonable to think that monies can be shifted within her budget to cover the increased costs of an additional FTE; instead, the off-setting reductions will need to come from other budget categories within the General Fund. It may be helpful at this point to remind everyone that the monies placed into the FY 2010 Contingency account were intended to fund a one-time expenditure of funds for contractual/professional services to assist the Public Administrator; they were never intended (or even discussed) as first-year funding for a permanent increase in annual spending. To assert that the current budget includes funding for this decision by way of the Contingency appropriation is simply incorrect and misleading.

With the FY 2011 budget cycle just around the corner, it is imperative that budgetary decisions, particularly decisions such as this which take place mid-year outside of the annual budgetary process, be handled in a manner that conveys the correct budgetary message. Given the County's declining revenues, on-going spending increases will need to be funded through re-allocation of existing resources, not by tapping fund balance. This is a difficult message and brings with it difficult decisions, but it is the appropriate message given the County's current fiscal situation.

Please let me know if you have any questions or wish to discuss.

June

June E. Pitchford | Boone County Auditor | 801 E. Walnut, Rm 205 | Columbia, MO 65201 | 573.886.4275
Office | 573.886.4280 Fax jpitchford@boonecountymo.org

For all the latest news from Boone County Government, subscribe to the Boone County News Listserv at www.SHOWMEBOONE.COM (<http://www.showmeboone.com/>)

Cost of: **Account Specialist**
 Range: **21**

**Estimated
 start date of
 7/5/10**

Account #	Account Name	Hours Budgeted	Hourly Rate @ Mid-point	Budget Amount	Hours Budgeted	Hourly Rate @ Mid-point	Budget Amount
10100	Salaries & Wages	2080	13.15	27,352.00	1000	13.15	\$ 13,150.00
10200	FICA			2,092.43			\$ 1,005.98
10300	Health Insurance			4750			\$ 2,376.00
10325	Disability Insurance			101.20			\$ 48.66
10350	Life Insurance			53			\$ 26.40
10375	Dental Insurance			356			\$ 180.00
10400	Workers' Comp Insurance			79.32			\$ 38.14
10500	401(A) Match			390			\$ 195.00
				<u>35,173.95</u>			<u>\$ 17,020.17</u>

Additional cost to consider: computer equipment, furniture

The estimated cost is \$700 for a PC, \$145 for a monitor, \$465 for MS Office Standard, \$35 for Antivirus, \$85 for GroupWise, \$30 for Novell Networking, and \$700* for EMS software. Estimated initial purchase total is \$845 for hardware, and \$1,315 for software for a **total of \$2,160**.

To upgrade MicroSoft Office Standard to MicroSoft Office Pro, add \$165.

Anticipated annual maintenance cost:

Novell Netware & GroupWise	\$47
Symantec Anti Virus/Spam	\$16
MS Office	none for 2 years
EMS	\$100

Confirmed with Aron Gish, Director of Information Technology

Caryn Ginter - Fwd: RE: Another Telephone Line - Public Admin.

From: Cathy Richards
To: Caryn Ginter
Date: 6/7/2010 10:50 AM
Subject: Fwd: RE: Another Telephone Line - Public Admin.

Will the amendment be ready for Commission on Thursday? Please let me know what I can do to help.

Cathy D. Richards
 Public Administrator
 705 E Walnut
 Columbia, MO 65201
 (PH) 573-886-4190
 (FAX) 573-886-4193

>>> "Mckee, Gelene E" <gelene.mckee@CenturyLink.com> 06/07/2010 9:32 AM >>>

Ginger-

For the new number, please contact Melinda Bobbitt and see if that number is available. BC Purchasing account is the "store keeper" of all the BC reserved numbers and they can tell you what's available. If you need a telephone, Melinda can provide you that info also. Remember that for Caller ID you will need a display phone.

The costs associated are:

Monthly = \$8.80/mo for the line & features; \$5.25/mo for voicemail (if required)

One time charges = (1) \$25.00 centrex programming, (?) \$2.50 per other telephones that need programming changes done on the buttons or features to answer or access the new line; (1) \$10.00 service order charge; \$95.00/hr for labor to extend the phone line to the jack and test to ensure it's working (if required)

Thank you!

Gelene McKee - Sales Associate - CenturyLink

Office: 573.886.3311 Fax: 913.397.3417

gelene.mckee@CenturyLink.com

		6 months
Phone line	$8.80 \times 7 = 61.60$	52.80
voici mail	$5.25 \times 7 = 36.75$	31.50
Centrex programming	25.00	25.00
Programming on other phones	$5 \times 2.50 = 12.50$	12.50
Service order charge	10.00	10.00
Labor	$95 \times 3 = 285.00$	285.00
	<u>430.85</u>	<u>416.80</u>

From: Ginger Scalise [mailto:GScalise@boonecountymmo.org]

Sent: Friday, June 04, 2010 3:59 PM

To: Mckee, Gelene E

Cc: Cathy Richards; Sonja Boone

Subject: Another Telephone Line

Good Afternoon,

We need the cost for the following items:

1. We have the jack but there needs to be a new line for our office in the back, it needs to be 886-4196 (if possible) and able to have called ID and accessible to our phones in the front, we have never used this room for an office but it going to become one

soon.

After we have the cost we can go from there. Thank you very much for your assistance.

You can reach me at 886-4190.

Ginger Scalise
Office Specialist
Public Administrator's Office

Caryn Ginter - Fwd: RE: Another Telephone Line - Public Admin.

From: Cathy Richards
To: Caryn Ginter
Date: 6/7/2010 12:50 PM
Subject: Fwd: RE: Another Telephone Line - Public Admin.

how about 3 hours? If we don't use it all, it isn't wasted right?

Cathy D. Richards
Public Administrator
705 E Walnut
Columbia, MO 65201
(PH) 573-886-4190
(FAX) 573-886-4193

>>> Caryn Ginter 06/07/2010 11:50 AM >>>

Cathy,

This calls for \$95/labor to extend the phone line to the jack and testing to ensure it is working if this is needed. How many hours would you like to include? I think we should include some so that we don't have to do another budget revision later.

Thanks,
Caryn

>>> Cathy Richards 6/7/2010 10:50 AM >>>

Will the amendment be ready for Commission on Thursday? Please let me know what I can do to help.

Cathy D. Richards
Public Administrator
705 E Walnut
Columbia, MO 65201
(PH) 573-886-4190
(FAX) 573-886-4193

>>> "Mckee, Gelene E" <gelene.mckee@CenturyLink.com> 06/07/2010 9:32 AM >>>

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Gelene McKee - Sales Associate - CenturyLink

Office: 573.886.3311 Fax: 913.397.3417

gelene.mckee@CenturyLink.com

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Cc: Cathy Richards; Sonja Boone
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After we have the cost we can go from there. Thank you very much for your assistance.

You can reach me at 886-4190.

Ginger Scalise
Office Specialist
Public Administrator's Office

Caryn Ginter - Fwd: RE: business phone

From: Cathy Richards
To: Caryn Ginter
Date: 6/7/2010 2:09 PM
Subject: Fwd: RE: business phone

Here you go!!!

Cathy D. Richards
 Public Administrator
 705 E Walnut
 Columbia, MO 65201
 (PH) 573-886-4190
 (FAX) 573-886-4193

>>> "Swan, Russell" <russell.swan@trca.com> 06/07/2010 1:12 PM >>>

I believe your phone is an M5312 in black. Those cost \$145.00 each. Let me know Cathy, I appreciate your business!

+ 20. w shipping

From: Cathy Richards [mailto:CRichards@boonecountymo.org]
Sent: Monday, June 07, 2010 11:18 AM
To: Swan, Russell
Subject: business phone

Russell,

How much will a business phone cost that is just like mine? I am hiring a new person and need all the features.

Thanks
 cathy

Mine is the Meridian and the Reference on the back says 115

Cathy D. Richards
 Public Administrator
 705 E Walnut
 Columbia, MO 65201
 (PH) 573-886-4190
 (FAX) 573-886-4193

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2010 Emergency Fund
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	ORIGINAL BUDGET	AMOUNT USED	REMAINING BUDGET	DESCRIPTION
1/1/2010	Original budget			735,000		735,000	Original budget
4/27/2010	Election & Registration	1132	71505 Building Lease		(14,500)	720,500	lease of temporary warehouse space for election equipment
4/28/2010	Parks & Recreation	1610	60400 Grounds Maintenance		(33,010)	687,490	Cover flood damage to MK T Trail
			Total	<u>735,000</u>	<u>(47,510)</u>	<u>687,490</u>	

6/15/2010

FY 2010
 Budget Amendments/Revisions
 Contingency (1123-86850)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	6/7/2010	1200	10100	Public Administrator	Salaries & Wages	13,150		Establish budget for new account specialist position
		1200	10200	Public Administrator	FICA	1,006		
		1200	10300	Public Administrator	Health Insurance	2,376		
		1200	10325	Public Administrator	Disability Insurance	49		
		1200	10350	Public Administrator	Life Insurance	27		
		1200	10375	Public Administrator	Dental Insurance	180		
		1200	10400	Public Administrator	Workers' Comp Insurance	38		
		1200	10500	Public Administrator	401 (A) Match	195		
		1200	91301	Public Administrator	Computer Hardware	845		
		1200	91302	Public Administrator	Computer Software	1,315		
		1200	48000	Public Administrator	Telephone	417		
		1200	23850	Public Administrator	Minor Equip & Tools	165		
		1123	86800	Emergency	Emergency		19,763	

6/15/2010

FY 2010
 Budget Amendments/Revisions
Public Administrator (1200)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	5/5/2010	1192	10600	Employee Benefits	Unemployment		8,843	1st Quarter 2010 Unemployment	
		1251	10600	Sheriff	Unemployment	640			
		1110	10600	Auditor	Unemployment	464			
		1255	10600	Corrections	Unemployment	1,600			
		1200	10600	Public Administrator	Unemployment	1,746			
		1263	10600	Circuit court IV-D	Unemployment	4,108			
		1132	10600	Elections/VR	Unemployment	285			
		2	6/7/2010	1200	10100	Public Administrator			Salaries & Wages
1200	10200	Public Administrator	FICA	1,006					
1200	10300	Public Administrator	Health Insurance	2,376					
1200	10325	Public Administrator	Disability Insurance	49					
1200	10350	Public Administrator	Life Insurance	27					
1200	10375	Public Administrator	Dental Insurance	180					
1200	10400	Public Administrator	Workers' Comp Insurance	38					
1200	10500	Public Administrator	401 (A) Match	195					
1200	91301	Public Administrator	Computer Hardware	845					
1200	91302	Public Administrator	Computer Software	1,315					
1200	48000	Public Administrator	Telephone	417					
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1123	86800	Emergency	Emergency		19,763				

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STATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Term. 20 10

In the County Commission of said county, on the 17th day of June 20 10


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby appoint Robert J. Wagner to the Boone Hospital Board of Trustees to fulfill the interim term expiring on 4/30/2012. The appointee shall hold the office until the next following municipal election, April 2011, when such vacancy shall be filled by election of a trustee to serve during the remainder of the term of his predecessor.

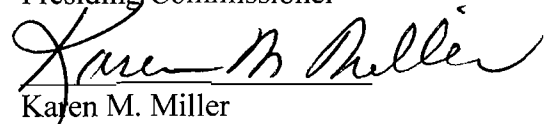
Done this 17th day of June, 2010.

ATTEST:

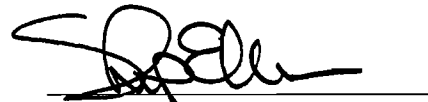
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Kenneth M. Pearson
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

Kura 7/10/2010

Ken Pearson, Presiding Commissioner
Karen M. Miller, District I Commissioner
Skip Elkin District II Commissioner



Boone County Government Center
801 E. Walnut, Room 245
Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

appointment

4/17/2010

April election 2012

Boone County Commission

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: BOONE HOSPITAL BOARD OF TRUSTEES Term: TERM FILL VACANT

Current Township: _____ Today's Date: APRIL 16, 2010

Name: ROBERT J. WAGNER

Home Address: 1907 KINGSBRIDGE DR. TOWN COLUMBIA Zip Code: 65203

Business Address: 2102 WHITEGATE DR Town COLUMBIA Zip Code: 65202

Home Phone: (573) 449-5467 Work Phone: (573) 474-6193 x 1207
Fax: (573) 474-5865 E-mail: BWAGNER@COLINSGRP.COM

Qualifications: B.S. DEGREE IN FINANCE, UMC; CURRENTLY SERVE AS CHAIRMAN AND CEO OF COLUMBIA INSURANCE GROUP; PAST VICE-CHAIR OF REOI; FORMER MEMBER OF THE FINANCE ADVISORY BOARD AT UMC; PROPERTY OWNER IN COLUMBIA, ASHLAND AND OTHER AREAS; WIFE IS A RETIRED R.N.

Past Community Service: CHAMBER OF COMMERCE - COLUMBIA; BIG BROTHER BIG SISTERS; JOP POINT BOARD; UNITED WAY; REOI; BSA

References: KEN PEARSON, DAVID GRIGGS, PEGGY KIRKPATRICK, DR. MICHAEL DALY, DON LAIRD

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Robert J. Wagner
Applicant
Signature

Return Application Boone County Commission Office
To: Boone County Government Center
801 East Walnut, Room 245
Columbia, MO 65201
Fax: 573-886-4311