

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 10

County of Boone

In the County Commission of said county, on the

12<sup>th</sup>

day of January

20 10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2753 W. Mill Creek Terrace (parcel # 16-800-34-02-001.00 01).

Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Kenneth M. Pearson  
Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

**BEFORE THE COUNTY COMMISSION OF  
BOONE COUNTY, MISSOURI**

In Re: Nuisance Abatement        )  
      2753 W Mill Creek Terrace) )  
      Columbia, MO 65203        )  
  )

January Session  
December Adjourned  
Term 2010  
Commission Order No. 5-2010

**FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT**

**NOW** on this 12th day of January 2010, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

**Findings of Fact and Conclusions of Law**

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: trash and junk and derelict/unlicensed/junk-filled/dismantled/inoperable gold 4 door Buick and red extended cab Ford Ranger
4. The location of the public nuisance is as follows: Lot 1 Mill Creek terrace 2753 W Mill Creek Terrace a/k/a parcel # 16-800-34-02-001.00 01 Section 34, Township 48, Range 13 as shown by deed book 0707 page 0619, Boone County
5. The specific violation of the Code is: junk and trash in violation of section 6.5 of the Code and derelict/unlicensed/junk-filled/dismantled/inoperable automobiles violation of 6.9 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the \_\_\_ day of \_\_\_\_, 20\_\_, to the property owner, occupant, and any other applicable interested persons.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner, occupant, and any other applicable interested persons were given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current

year.

8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

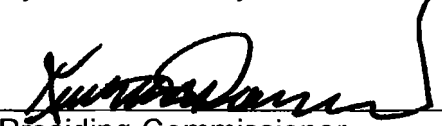
**Order For Abatement Chargeable As a Special Assessment To The Property**

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

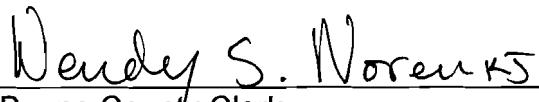
It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

**WITNESS** the signature of the presiding commissioner on behalf Boone County Commission on the day and year first above written.

Boone County, Missouri  
By Boone County Commission

  
\_\_\_\_\_  
Presiding Commissioner

ATTEST:

  
\_\_\_\_\_  
Boone County Clerk

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the letter in support of a grant to be submitted by University of Missouri regarding the Hinkson Creek.

Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Kenneth M. Pearson  
Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

6-2010

Ken Pearson, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin, District II Commissioner



Roger B. Wilson  
Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

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January 12, 2010

Missouri Department of Natural Resources  
Water Protection Program  
Watershed Protection Section  
ATTN: Nonpoint Source State Coordinator  
P.O. Box 176  
Jefferson City, MO 65102

RE: Demonstration of diagnostic assessment tools for evaluating multiple stressors and their effects on aquatic life and ecological function in the Hinkson Creek watershed in Boone County, Missouri;  
Development of comprehensive biological indicators for evaluating urban stream quality and monitoring the success of stormwater restoration projects in urban streams.

Dear Nonpoint Source State Coordinators,

Please accept this letter in support of the above mentioned grant application. Boone County strongly encourages additional scientific inquiry into the conditions of Hinkson Creek.

The Hinkson Creek Watershed Restoration Project (HCWRP), sponsored by Boone County, is nearing completion of a revised watershed management plan. This proposal is consistent with the recommendations from the stakeholders that are currently working on those revisions. The stakeholders have identified a need for further scientific inquiry as to the current health of the aquatic life, and the response of the biota to stormwater events.

This project will also supplement and enhance data that has already been acquired by Missouri Department of Natural Resources. The proposal, as written, will provide a more complete and up to date view of actual conditions in Hinkson Creek. The data gathered from the project will greatly benefit Columbia and Boone County stormwater management as we examine ways to reduce stormwater runoff, and improve water quality in Hinkson Creek.

Sincerely,

Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Skip Elkin  
District II Commissioner

7 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

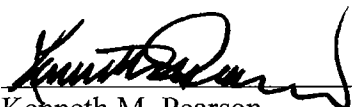
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the Boone County Public Works application for the Nonpoint Source Implementation Grant. It is further ordered the Presiding Commissioner is hereby authorized to sign said grant application.


Done this 12<sup>th</sup> day of January, 2010.

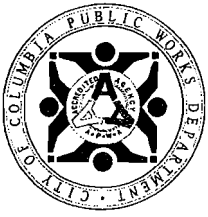
ATTEST:

*Wendy S. Noren KS*  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



JAN - 4 2010

## CITY OF COLUMBIA, MISSOURI

PUBLIC WORKS DEPARTMENT

December 30, 2009

Georganne Bowman  
Stormwater Coordinator  
Boone County Public Works  
5551 Highway 63 South  
Columbia, MO 65201

Dear Ms. Bowman:

It is my pleasure to support the proposal "Urban Stormwater Retrofit and BMP Validation in Hinkson and Bear Creek Watersheds", submitted to the Missouri Department of Natural Resources by Boone County, Missouri.

The City of Columbia Public Works Department continually seeks opportunities to implement stormwater BMPs. We look forward to collaborating with Boone County to retrofit BMPs for our maintenance facility, explore modifications to downtown tree planters that will improve stormwater quality, and install level spreaders in floodplain areas to reconnect the runoff to the floodplain. In addition, we will provide design support for the Boone County residential subdivision retrofits. Data obtained from monitoring these BMPs will be instrumental toward encouraging local engineers to use BMPs in development. The City will also support the education component of the grant through a variety of outreach events and campaigns.

The City's ability to implement the various projects outlined in the grant application will be contingent upon securing sufficient funding in cash or in kind to meet the 40% match requirement of the grant. The total costs for the City's projects are estimated to be approximately \$1.2 million dollars, which will require nearly \$500,000 in matching funds or services.

On December 21, 2009, Columbia City Council approved a motion directing City staff to continue supporting the County application for the grant. Columbia Public Works will continue to work diligently with you to achieve the objectives outlined in the application.

Sincerely,

A handwritten signature in cursive script that reads "John D. Glascock".

John D. Glascock, P.E.  
Director, Public Works



**Missouri Society of  
Professional Engineers**

Central Chapter  
1400 Forum Boulevard, Suite 19A  
Columbia, Missouri 65203  
[www.mspe.org](http://www.mspe.org)

December 11, 2009

Georganne Bowman  
Stormwater Coordinator  
Boone County Public Works  
5551 Highway 63 South  
Columbia, MO 65201

Dear Ms. Bowman:

It is my pleasure to write a letter in support of the Nonpoint Source Implementation Grant proposal submitted to the MDNR Water Protection Program by the Boone County Public Works Department.

This grant will provide an opportunity to continue educating local engineers about storm water management tools. MSPE Central Chapter serves the engineering community in Columbia and the surrounding counties, and hosts 8 regular membership meetings per year. Our Chapter would be glad to reserve at least two meetings in the four-year grant period for Boone County to give presentations. The presentations will include detailed information concerning the implementation of proposed best management practices (BMPs).

We look forward to working with you.

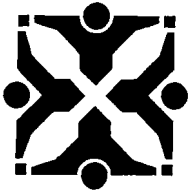
Sincerely,

A handwritten signature in black ink, appearing to read 'Rick Kaufmann'.

Rick Kaufmann, P.E.  
President  
Central Chapter, Missouri Society of Professional Engineers

Cc: Jamie Klein, P.E., Central Chapter Secretary/Treasurer  
Bruce Wylie, MBA, MSPE Executive Director





DEC - 9 2009

# CITY OF COLUMBIA, MISSOURI

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PARKS AND RECREATION DEPARTMENT

December 7, 2009

Georganne Bowman  
Stormwater Coordinator  
Boone County Public Works  
5551 Highway 63 South  
Columbia, MO. 65201

Dear Ms Bowman;

It is my pleasure to write a letter in support of the proposal *Urban Stormwater Retrofit and BMP Validation in Hinkson and Bear Creek Watersheds*, submitted to the Missouri Department of Natural Resources by Boone County.

The project will help improve the design of urban tree planters to help grow healthy trees and attain all the benefits that they can provide.

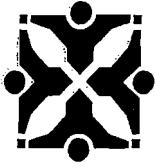
Columbia Parks and Recreation Department will support this effort with design support and other support as staff time and funding permit.

Sincerely,

Brett O'Brien, Park Supervisor-Natural Resources  
Columbia Department of Parks and Recreation

Cc

Tom Wellman, Columbia Public Works



# CITY OF COLUMBIA, MISSOURI

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CITY CHANNEL OFFICE

December 11, 2009

Georganne Bowman  
Stormwater Coordinator  
Boone County Public Works  
5551 Highway 63 South  
Columbia, MO. 65201

Dear Ms. Bowman;

I am pleased to write this letter in support of the proposal *Urban Stormwater Retrofit and BMP Validation in Hinkson and Bear Creek Watersheds*, submitted to the Missouri Department of Natural Resources by Boone County.

The City Channel will support this project by providing the following:

- 4 video productions each year for three years, beginning in 2010 and ending in 2012.
- 5 video productions in 2013.
- A longer video segment that details the project's progress in 2013.

The City Channel is the government access television station in Columbia. The channel provides citizens information about government programs and services. Our long-format news programming allows us to commit more time to story development, culminating in a high quality, in-depth product. Research data indicates that the majority of people who visit the City Channel web site are interested in environmental stories.

The City Channel has been providing award winning news coverage for more than 15 years. Our producers and artists have been recognized by national organizations for excellence in video production. The channel is broadcast on Mediacom 80, Charter Communications 2 and CenturyTel 601. Programming is also available on the city's web site, [www.GoColumbiaMo.com](http://www.GoColumbiaMo.com).

In conclusion, the City Channel fully supports this project and we look forward to working with you during the next four years.

Sincerely,

Don Cizek, Executive Director  
City Channel

December 23, 2009

Georganne Bowman  
Stormwater Coordinator  
Boone County Public Works  
5551 Highway 63 South  
Columbia, MO. 65201

Dear Ms. Bowman;

I am pleased to write this letter in support of the proposal *Urban Stormwater Retrofit and BMP Validation in Hinkson and Bear Creek Watersheds*, submitted to the Missouri Department of Natural Resources by Boone County.

One of the objectives of this project is to examine ways to increase infiltration rates, and reduce runoff from residential areas. This will be done by deep ripping the soil profile (18-24 inches) adding a mix of sand and mulch, and then re-vegetating the disturbed areas. These areas will then be monitored to quantify the rainfall runoff relationship and measure the volumetric water content of the top meter of soil. As a former soil scientist, I trust that you and your team will stress the importance of using soil tests to attain the nutrient needs of the soil, identify methods to reduce compaction, and promote other ways to increase infiltration and reduce stormwater runoff.

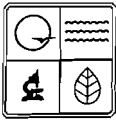
The Missouri Association of Professional Soil Scientists would like to support this project by providing technical assistance on the study design and a speaker for a soil workshop during the grant. We would also like to open an invitation to you to speak at our annual meetings and disseminate the results of the project.

Sincerely,



Ralph Tucker  
President-elect  
MAPSS

7-2010



MISSOURI DEPARTMENT OF NATURAL RESOURCES  
 WATER PROTECTION PROGRAM  
**NONPOINT SOURCE IMPLEMENTATION  
 GRANT APPLICATION**

<b>FOR OFFICE USE ONLY</b>	
DATE RECEIVED	
ALL DOCUMENTATION RECEIVED	
<input type="checkbox"/> Yes	<input type="checkbox"/> No

**1. SPONSORING AGENCY INFORMATION**

A. NAME OF SPONSORING ORGANIZATION Boone County Public Works	
B. SPONSORING ORGANIZATION MAILING ADDRESS (STREET, CITY, STATE, ZIP CODE) 5551 Highway 63 South Columbia, MO 65201	C. SPONSORING ORGANIZATION TYPE (CHECK ONE) <input type="checkbox"/> Educational Institution <input type="checkbox"/> Nonprofit 501(c)(3) <input checked="" type="checkbox"/> Government: specify: <u>County government</u>
Congressional District Number: <u>District 9</u>	Sponsor Federal Tax ID Number: <u>12464848</u> DUNS Number: _____
D. PRIMARY SPONSOR CONTACT (NAME, TITLE, TELEPHONE NUMBER WITH AREA CODE, FAX NUMBER WITH AREA CODE, E-MAIL ADDRESS) Georganne Bowman, Stormwater Coordinator 573-449-8515, gbowman@boonecountymmo.org fax: 573-857-1602	E. PROJECT MANAGER CONTACT INFORMATION (IF DIFFERENT FROM PRIMARY CONTACT) Same

**2. PROJECT INFORMATION SUMMARY**

A. NAME OF PROJECT Urban Stormwater Retrofit and BMP Validation in Hinkson and Bear Creek Watersheds	
B. PROJECT START DATE (MM/DD/YYYY) 1/01/2011	C. PROJECT END DATE (MM/DD/YYYY) 12/30/2014
D. PROJECT TYPE (PROVIDE A PERCENTAGE BREAK DOWN OF THE ANTICIPATED ACTIVITIES TO BE CONDUCTED DURING THE PROJECT. THE TOTAL SHOULD EQUAL 100%.) <u>25</u> % Info/Educational <u>30</u> % Monitoring <u>40</u> % Implementation <u>5</u> % Demonstration	

**E. PROJECT BUDGET SUMMARY**

	Section 319 Funds Requested	Nonfederal Match [40 Percent]	Other Match [Federal]
Salary	\$56,000	\$170,000	\$
Fringe	\$0	\$0	\$
Travel	\$10000	\$0	\$
Equipment	\$0	\$0	\$
Supplies	\$14,200	\$0	\$
Contractual	\$1,230,316	\$406,204	\$
Other	\$0	\$467,100	\$
Approved Indirect (    %)	\$0	\$0	\$
<b>Totals</b>	<b>\$1,310,516</b>	<b>\$1,043,304</b>	<b>\$ 0</b>

**3. SIGNATURE**

To the best of my knowledge, all the data in the application is true and correct. The documentation has been duly authorized by the governing body of the applicant. As the authorizing representative I attest that I have read the required documents and assure that I can and will comply with all requirements and conditions of this grant if awarded.

NAME AND TITLE OF AUTHORIZED ORGANIZATION REPRESENTATIVE (PRINT OR TYPE) Ken Pearson, Presiding Commissioner	SIGNATURE 	TELEPHONE NUMBER WITH AREA CODE (573) 886-4305
NAME AND TITLE OF APPLICANT (PRINT OR TYPE) Georganne Bowman, Stormwater Coordinator	SIGNATURE	TELEPHONE NUMBER WITH AREA CODE (573)449-8515

Mail completed copies to: Missouri Department of Natural Resources, Water Protection Program, Watershed Protection Section, Attn: Nonpoint Source State Coordinator, P.O. BOX 176, Jefferson City, MO 65102-0176  
 Phone: 800-361-4827 or 573-751-7428 Fax: 573-526-6802

the older buildings and subdivisions throughout Columbia. These retrofits can help reduce peak flows and contain pollutants on site which will protect downstream waterbodies, may reduce flooding and channel degradation, and protect aquatic life.

Additionally, design engineers are struggling with new stormwater requirements and regulations. Low-impact development and pervious technologies are modeled from the East Coast, where there is a higher percentage of sand in the soil profile. These infiltration techniques do not always work in our heavy clay soils. The County and City are both requiring open spaces and deep-rooted vegetation as a treatment in new development and redevelopment. Unfortunately, it is unclear if, or how quickly deep rooted vegetation can change the infiltration capacity or runoff rate of the soil. Studies from the midwest have shown that infiltration increases during the first six years in an agricultural setting, but these studies have not been done in an urban environment.

**WATER QUALITY CONCERNS:** Both Hinkson Creek and Rocky Fork Creek are impaired streams. These streams flow into Perche Creek, which discharges into the Missouri River. The Bear Creek Tributary of Rocky Fork is a growing concern for Columbia Residents and StreamTeams. Hinkson Creek is a dynamic stream system, with a drainage area of 90 sq miles. This creek runs southwest through agriculture and pasture land, former minning land, and urban land. The converted Katy Trail system and Flat Branch park recreational areas provides our residents with a connection to the creek system. The recent TMDL discussions and excessive precipitation has raised awerness in the community on the flooding problems, and stream degradation issues in the watershed.

2. PROVIDE A BRIEF AND CLEAR STATEMENT OF THE PROJECT PURPOSE.

The purpose of this project is to:

1. Implement activities that will help achieve the goals of the Draft Hinkson Creek Total Maximum Daily Load, the Hinkson Creek Watershed Management Plan, and protect other streams in Columbia from nonpoint source pollution.
2. Retrofit three properties with stormwater best management practices to help reduce NPS pollution and hydrologic load to the receiving streams.
3. Monitor the performance of selected BMPs with respect to pollutants and hydrologic response.
4. Provide BMP performance information to engineers, developers, city construction and maintenance staff, and state and local stormwater managers, so they can make informed decisions based on local conditions, (soils, rainfall, cost to install and maintain, public acceptance).

stormwater controls. Lacking stormwater management, residents are experiencing problems with erosion from peak flows, flooding and permanently standing water. To reduce peak flows and flooding, this residential subdivision will be retrofitted with 65 rain gardens/rain barrels, 75 tree plantings, 20 flow-dissipation devices, 3 community stormwater treatment features, and 15 soil amendment plots over the 4-year grant period. Since many of these retrofits will occur on private property, this will be done on a volunteer basis, through cost-share with a required maintenance agreement.

#### MONITORING COMPONENT

a. To quantify the effectiveness of the commercial site stormwater treatments with retrofit construction, the site outfitted with monitoring equipment to determine the reduction in pollutant load as water leaves the site. Post construction water quality and quantity will also be measured below the step-pool structure to determine the effectiveness of this innovative BMP. These sites will be established post-construction and monitored throughout the grant period.

b. Cut from proposal

c. To quantify the reduction in peak flow and runoff downstream, a large residential subdivision, will be equipped with a single climate station and a flow gauge during the first year of the project. These gauges will monitor rainfall and stream response prior, during and post construction, for the rain gardens/barrels, community stormwater features, flow dissipaters and tree planting.

d. To definitively quantify infiltration and evaporation rates, 45 rain gardens in the residential subdivision will be equipped with pressure transducers. Infiltrimeters will be used to quantify infiltration capacity prior to installation. Local climate parameters will be monitored with the climate station mentioned above to quantify mass and evapotranspiration flux.

e. To determine if the infiltration rate can be modified in our heavy clay soils, 15 amendment test plots (with no-treatment control plots) will be established during the second year of the project. These plots will be deep tilled, amended (with sand and mulch), and re-vegetated. Fifteen of the plots will then be monitored to quantify the change in both infiltration rate and runoff during and following rainfall events, for at least 2 growing seasons.

#### OUTREACH PROGRAM

a. Contractors, JobPoint students and City workers - Through kick-off meetings, workshops and other training events, at least 50 city staff, contractors and JobPoint participants will receive at least five hours of training on the proper installation and maintenance of stormwater BMPs. (Bioretention/Bioswale, underground detention, pervious pavement, step pools, and ultra urban tree planters) during the four year project.

b. Residents and downtown visitors – An interactive website will be created to provide an opportunity for residents to learn about the effects of stormwater runoff and ways to reduce their impact. This along with promotions that include videos, personal appearances, tours, watershed signs, stream clean ups, handouts and t-shirts we will promote and encourage individuals to visit and explore the watershed. This will create a sense of personal ownership, and lifelong stewardship of the watershed and the aquatic community.

c. To keep the citizens of Columbia and Boone County informed of and involved in the project, a minimum of twelve (12) videos ranging from 5-7 minutes will be created during the 4 year project. The videos will cover a wide range of NPS issues, including BMP construction, monitoring and water quality, Ultra Urban Forests – how they work and what they do, etc. It is anticipated that at least 10,000 people will view each video, which will be aired on Mediacom 80, Charter Communications 2, and CenturyTel 601. The videos will also be available on the project website.

d. Engineers By the end of the project, the engineering community will receive quantifiable evidence supporting the infiltration and runoff rates for rain gardens, and soil amendments using local soils and rainfall distributions. These quantifiably validated BMPs will include design specifications and cost estimates. Pollution reduction information will also be provided for Bioswales/bioretention, step pools, and underground detention. This information will be provided to the engineering community through presentations, newsletters, and workshops. It is anticipated that at least 30 engineers will attend the membership meetings of the Missouri Society of Professional Engineers (MSPE), and an additional 30 will review the on-line newsletters.

- Outreach Program - Mike Heimos is the Stormwater Educator for Columbia. Mr. Heimos will be responsible for setting the training events with the City employees, contractors and JobPoint students. Mr. Heimos will also coordinate and oversee the video production with the City Channel. Other responsibilities will include education and awareness events that will target residents, students and visitors to the downtown area.
- Stewardship Program - Steve Johnson will oversee the AmeriCorps staff, provide staff with training and resources needed to create a successful stewardship program for the residents at Sunrise Estates.
- Grant administration and invoicing – Georganne Bowman will be responsible for setting steering committee meetings, quarter reporting and invoicing, tracking the project objectives, and ensuring that the goals of the project are met. Ms. Bowman will also be responsible for coordination with DNR, and other project sponsors/partners. Ms. Bowman will provide all documentation to DNR, including final products and reports.

2. IF APPLICABLE, DESCRIBE HOW CONTRACTING AND SUBCONTRACTING WILL BE DONE.

The monitoring aspect of this project will be subcontracted, with the University of Missouri - Columbia. This contract will cover the BMP monitoring and assessment. The contractor will develop a QAPP, purchase all monitoring supplies, conduct the monitoring, analyze the results, and report back to the grant at the end of the contract. This contract will cover all costs for services. Other contracts will be bid out following the County's purchasing protocols, or cost-share protocols established during the Hinkson Creek Restoration Projects. Possible contracts would be for construction of BMPs, landscaping, catering, or speaking.

Technology – Current donations have been confirmed for videotaping, web design, public service announcements, and information on CATV

Research base – By partnering with the University, the project gains numerous resources, including student labor, spin-off graduate studies and widespread project recognition through presentations, and potential publications.

**D. IMPLEMENTATION OF BMPs**

1. FOR IMPLEMENTING BMPs, LIST THE PRACTICES AND HOW THEY WILL ADDRESS THE WATERSHED CONCERNS/POLLUTANTS.

Hinkson Creek has been on the 303(d) list since 1998 for unknown toxicity. In October 2009 the Department of Natural Resources drafted a TMDL that identified the source of the impairment as urban runoff, and calculated a reduction in stormwater runoff volume as a surrogate for any pollutants of concern. Infiltration, evaporation, transpiration are the major transport mechanisms to remove the stormwater volume from the watershed. This project will attempt to quantify some of those mechanisms. The information will be useful for future urban TMDLs, Columbia and Boone County stormwater management, and engineering site designs.

**INFILTRATION:** The Green-Ampt Infiltration Model estimates an infiltration rate on clay soils between 0.01- 0.06 inches per hour, as compared to an infiltration rate of 0.86 inches per hour for a sandy loam. These models are not validated for the Midwest. Therefore, it is difficult for engineers to calculate the infiltration rates for BMPs such as bioretention or rain gardens, bioswales, and even pervious pavement.

Soil Amendments will change the structure and composition of the top 18-24 inches of the soil profile, possibly decreasing runoff and increasing infiltration. But at the same time, the addition of sand to the soil profile will modify the cation exchange capacity, and permanent wilting point of the soil. To provide useful data to our engineers and residents, both the potential positives and negatives must be quantified.

**EVAPOTRANSPIRATION (ET)** is the evaporation from soils, plant surfaces and open water. ET rates determine the proportion of rainfall that will reach the stream. ET can be as much as 70% of the total precipitation in dry climates, but much less in humid areas. The amount of water that trees can transpire annually depends on a multitude of factors. These include soil water, tree species and canopy size, solar radiation, humidity etc. ET is greatly affected by human activities that alter soil-plant ecosystems and the amount of vegetation in the watershed. The ET rates for the Midwest are largely unknown. By quantifying this data, managers and foresters will be able to calculate the benefits of trees, especially in an urban setting.

Rain Gardens are the final BMP that will be monitored in this project. This component will focus on infiltration capacity and evaporation rates. Rain gardens in other regions are used as an infiltration BMP, but there is a lack of data for our soils and rainfall intensities. This monitoring aspect will provide that data for Missouri.



<b>E. PUBLIC OUTREACH AND PARTICIPATION</b>	<p>1. DESCRIBE THE ACTIVITIES THAT WILL BE CONDUCTED TO PROMOTE THE PROJECT.</p> <p>There are 5 stages of environmental education.</p> <ul style="list-style-type: none"> <li>• Awareness - to be cognizant of events; what is the problem, why is it happening?</li> <li>• Knowledge – to understand a situation with familiarity gained through training and experience.</li> <li>• Skills - the ability to use that knowledge to make informed decisions.</li> <li>• Attitudes or values – to understand the relative worth or importance; intrinsic value.</li> <li>• Participation or action - to take part, advocacy, or endorsement.</li> </ul> <p>Many activities have occurred over the last 5 years to increase the community's awareness of nonpoint source pollution, water quality and stormwater runoff issues in Columbia and Boone County. However, these activities must be ongoing and constantly updated to help keep the community sensitive to the problems and concerns. Some of the activities aimed at problem awareness will include press releases, newsletters, websites, kick-off meetings, and videos. Activities to increase knowledge include the training events targeting the city employees, contractors and Job Point Students. Other knowledge based activities include presentations to MSPE, MAPSS, and CARP and TreeKeepers. It is anticipated that through this project the engineering community will develop the skills necessary to correctly design and calculate the runoff reduction for the selected BMPs. The stewardship program at Sunrise Estates aspires to promote attitude change and participation in stormwater decisions for individual property, and the subdivision as a whole. Clean-up events and other volunteer projects throughout the grant will also promote participation.</p>
	<p>2. DESCRIBE HOW THE PROJECT RESULTS WILL BE SHARED WITH THE PUBLIC AND HOW THE PROJECT WILL ENCOURAGE PUBLIC PARTICIPATION.</p> <p>The stewardship program will work one-on-one with the subdivision residents. They will receive training and educational materials through newsletters, websites, social media, and two hands-on workshops per year. In addition, cost-sharing will also be used to encourage participation.</p> <p>Maintenance contracts will be developed for community stormwater BMPs that cross property lines. There will be a multitude of opportunities for residents, students and visitors to be involved in and learn about the results from the downtown component of the project. Some of these include annual clean-up events, videos, project website, and press releases.</p> <p>During the second year of the project, a workshop will be held in conjunction with the membership meeting of the Missouri Society of Professional Engineers. This program will introduce the project to the local engineers with a field tour and the basic monitoring plan. A second workshop will be held during the final year of the project to provide the results of the BMP monitoring, answer questions, and provide the engineers with design specifications.</p> <p>Other methods of technology transfer will include presentations to the Missouri Association of Professional Soil Scientists and NRCS. The focus will be to provide the results of the soil amendment BMP monitoring. Information will be provided to the TreeKeepers and CARP volunteers on the urban tree planters, and rain garden BMPs. Result sharing will also be part of the wrap-up meetings for the city employees, contractors, and Job Point students.</p>
<b>F. FINAL PRODUCTS AND MEASUREABLE ENVIRONMENTAL RESULTS</b>	<p>1. LIST THE NUMBER OF PRODUCTS TO BE PRODUCED DURING THIS PROJECT (BROCHURES, NEWS RELEASES, SIGNAGE, QAPP, QUARTERLY AND FINAL PROJECT REPORTS, WEB PAGES, GIS MAPS/SHAPEFILES, PUBLIC SERVICE ANNOUNCEMENTS).</p> <ol style="list-style-type: none"> <li>a. QAPP(s) BMP performance Level II, Soil testing, Level IV.</li> <li>b. Kick-off meetings (2) with residents and city staff</li> <li>c. Wrap-up meetings (2) with residents and city staff</li> <li>d. Workshops (10- 12) (Residents of SE, &amp; Engineers)</li> <li>e. Soil Tests (as needed)</li> <li>f. Newsletters (4-8)</li> <li>g. News releases (5)</li> <li>h. Signs for BMPs (3)</li> <li>i. Community stormwater BMPs (3)</li> <li>j. Maintenance Agreements (as needed)</li> <li>k. Ultra Urban Tree Planters (5 planters)</li> <li>l. Commercial site retrofit BMPs (3)</li> <li>m. Step-pool Conveyance System (300 linear feet)</li> <li>n. Trainings (12) (AmeriCorps, Lab &amp; Field crews, Public Works Staff, job point students)</li> <li>o. Clean-up events (4)</li> <li>p. Web pages (6)</li> </ol>

PHYSICAL RESTORATION

DESCRIBE THE UNITS OF PHYSICAL RESTORATION THAT WILL BE USED TO DETERMINE SUCCESS (E.G., NUMBER OF ACRES OF WETLANDS RESTORED, LINEAR FEET OF RIPARIAN BUFFERS IMPLEMENTED).

Physical restoration - Achievement of the project objectives will install at least 100 practices in Hinkson Creek, and 9 practices in the Bear Creek Watershed. (65 rain gardens/rain barrels, 20 flow dissipation devices, 5 ultra-urban tree planters, 3 community stormwater features, 8 commercial site BMPs, a step-pool conveyance system to control stream bank erosion, and 15 soil amendment plots). Not included are the 75 tree plantings in the residential subdivision and increased deep rooted vegetation placed in the rain gardens and soil amendment plots. It is anticipated that these practices will help reduce runoff and flooding, remove pollutants from stormwater, and increase transpiration and infiltration.

KNOWLEDGE OR BEHAVIOR CHANGE

DESCRIBE HOW YOU WILL DETERMINE KNOWLEDGE AND/OR BEHAVIOR CHANGES (E.G., PRE- AND POST- SURVEYS, ORDINANCE AND POLICY DEVELOPMENT).

By the end of the project, the residents of Sunrise Estates will have a better understanding of stormwater issues, including hydrology, infiltration, and runoff. They will understand how changes at the lot level can reduce runoff for downstream neighbors, and they will take action to capture runoff from their property. Surveys and questionnaires will be used to capture change in knowledge from the kick-off program to the wrap-up meeting. Other behavior changes would include an increase in the frequency the BMPs in this project are used in other areas not funded through this grant.

OTHER MEASUREABLE IMPROVEMENTS

DESCRIBE HOW INDIRECT OR OTHER MEASUREABLE IMPROVEMENTS WILL BE DOCUMENTED (E.G., BACTERIA BY COUNTING NUMBER OF BEACH CLOSINGS, VISUAL IMPROVEMENTS, CHANGES THAT CAN BE DOCUMENTED THROUGH PHOTOGRAPHS).

Other direct and indirect improvements changes will be documented through the use of monitoring data, visual improvements, and photographs, website hits, and participation at events.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following consultant agreements:

- a. A Civil Group
- b. Allstate Consultants
- c. Bartlett & West Inc.
- d. Bucher, Willis & Ratliff Corp.
- e. Butler, Rosenbury & Associates
- f. CM Engineering
- g. Cole & Associates
- h. Crockett Engineering Consultants
- i. Engineering Surveys & Services
- j. Hanson Professional Services, Inc.
- k. Harrington and Cortelyou, Inc.
- l. Horner & Shifrin, Inc.
- m. Olsson Associates
- n. Scroggs Architecture, P.C.
- o. Shafer, Kline & Warren
- p. Simon & Associates
- q. Terracon
- r. Trabue, Hansen & Hinshaw, Inc.
- s. Transystems Corp.

It is further ordered the Presiding Commissioner is hereby authorized to sign said agreements.

Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Noren KS  
Wendy S. Noren  
Clerk of the County Commission

Kenneth M. Pearson  
Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

9 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10


the following, among other proceedings, were had, viz:

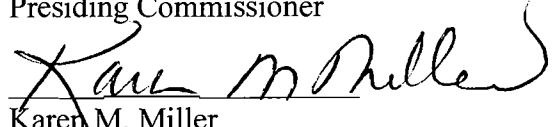
Now on this day the County Commission of the County of Boone does hereby approve the Agreement for Consultant Services with Allstate Consultants LLC for the Meyer Industrial Blvd. Extension project. The terms of this contract are stipulated in the attached agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

10 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

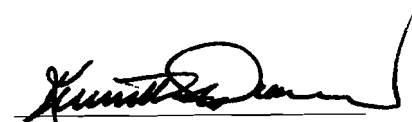
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Sole Source Purchase – 92-30Jun10SS – CelleBrite UFED Forensic Extraction Device – with CelleBrite USA Corporation of Glen Rock, New Jersey. It is further ordered the Presiding Commissioner is hereby authorized to sign said sole source form.

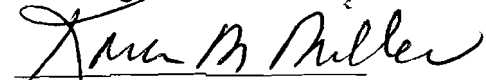
Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

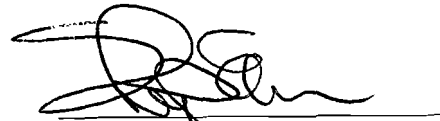
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Kenneth M. Pearson  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPB**  
Director



601 E. Walnut, Room 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

**TO:** Boone County Commission  
**FROM:** Melinda Bobbitt, CPPB  
**DATE:** December 28, 2009  
**RE:** Sole Source Purchase – 92-30JUN10SS – CelleBrite UFED Forensic  
Extraction Device

The Sheriff Department requests permission to utilize CelleBrite USA Corporation of Glen Rock, New Jersey as a sole source vendor to purchase a forensic extraction device for cell phones, smartphones and PDA's. CelleBrite has provided documentation that they are the sole source provider for this equipment. This intent to make a sole source purchase was advertised in the December 30, 2009 Missourian.

The equipment for \$3,999.00 will be purchased from department 2972 – Cyber Crimes Task Force, account 91300 – Machinery & Equipment. This purchase is necessary to complete the requirements from funding received from the Multi-Jurisdictional Cyber Crime Grant, a federal grant passed down through the Missouri Department of Public Safety.

Attached is the sole source request form for signature submitted by the Sheriff Department.

ATT Sole Source Request  
Purchase Requisition

cc: Andy Anderson, Coordinator Task Force  
Sole Source File

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Rm 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

## SOLE SOURCE/NO SUBSTITUTE FACT SHEET

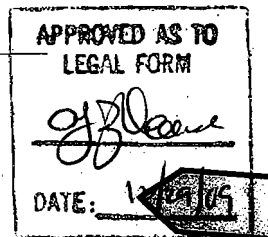
<b>Originating Office</b>	Sheriff Department
<b>Person Requesting</b>	Andy Anderson
<b>Date Requested</b>	12/8/09
<b>Contact Phone Number</b>	442-4313

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL: Melinda Bobbitt 12/28/09  
Signature Date

SOLE SOURCE NUMBER: 92-30JUN10SS  
(Assigned by Purchasing)

COMMISSION APPROVAL: Kimberly Dumas 1/12/2010  
Signature Date



Expiration Date: 20 through 20 One Time Purchase (check)

<b>Vendor Name</b>	CelleBrite USA, Corp
<b>Vendor Address</b>	266 Harristown Rd., Suite 105, Glen Rock, NJ 07452
<b>Vendor Phone and Fax</b>	Phone: 201-848-1804 Fax: 201-848-9982
<b>Product Description</b>	CelleBrite UFED forensic extraction device for cell phones, smartphones, and PDA's.
<b>Estimated Cost</b>	\$3,999.00
<b>Department/Account Number(s) Invoices Will Be Paid</b>	2972 / 91300

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
  - Only Known Source-Similar equipment or material not available from another vendor
  - Equipment or materials must be compatible with existing Equipment
  - Immediate purchase necessary to correct situation threatening life/property
  - Lease Purchase - Exercise purchase option on lease
  - Medical device or supply specified by physician

Commission Order: \_\_\_\_\_

- Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)
  - Other - List (attach additional sheets if necessary)
- 

2. Briefly describe the commodity/material you are requesting and its function.  
**CelleBrite UFED forensic extraction device for cell phones, smartphones and PDA's.**
3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.  
**Could locate no additional vendors by utilizing the World Wide Web. Received a letter from CelleBrite stating they are the sole source developer and provider.**
4. What research has been done to verify this vendor as the only known source?  
**Could locate no additional vendors by utilizing the World Wide Web. Received a letter from CelleBrite stating they are the sole source developer and provider.**
5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?  
 Yes (please attach a list of known sources)  
 No
6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.  
**No**
7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product?  
**Upgrades are provided for one full year from purchase. Future upgrades are \$999.99.**
8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).  
**N/A**
9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other)  
Please provide document numbers.  
**Has not been purchased in the past.**
10. What are the consequences of not securing this specific commodity/material?  
**Necessary to complete the requirements from funding received from the Multi-Jurisdictional Cyber Crime Grant, a Federal grant passed down through the Missouri Department of Public Safety.**
11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).
11. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed?  
**One time purchase**





## MID-MISSOURI INTERNET CRIMES TASK FORCE

5551 South Highway 63, Columbia, Missouri 65201  
573-442-4302

E-Mail [Internetcrimes@mmictaskforce.com](mailto:Internetcrimes@mmictaskforce.com)  
Web Site: [www.mmictaskforce.com](http://www.mmictaskforce.com)

### Primary Agencies:

Boone County Sheriff's Dept.  
Boone County Prosecuting  
Attorney's Office  
University of Missouri Police  
Department

December 8, 2009

### Associate Agencies:

Ashland Police Department  
Auxvasse Police Department  
Boonville Police Department  
Centralia Police Department  
Columbia Police Dept.  
Fayette Police Department  
Fulton Police Department  
Hallsville Police Department  
Holt's Summit Police Dept.  
Jefferson City Police  
Department  
Mexico Department of Public  
Safety  
Moberly Police Department  
Sturgeon Police Department  
Audrain County Sheriff's Office  
Cooper County Sheriff's  
Department  
Callaway County Sheriff's  
Department  
Howard County Sheriff's  
Department  
Randolph County Sheriff's  
Department

Melinda Bobbitt, Director  
Boone County Purchasing  
Johnson Building,  
601 E. Walnut, Room 208  
Columbia, MO 65203

Dear Ms. Bobbitt,

On December 2, 2009, I attempted to locate additional vendors who sell the CelleBrite UFED forensic extraction device for cell phones, smartphones and PDA's. Utilizing the World Wide Web, I could not find any other provider other than CelleBrite USA, Corporation out of Glen Rock, New Jersey. I then contactèd the sales department for CelleBrite. Sales staff indicated they are the sole provider of this product.

If you should have any further questions in regards to this product, please feel free to contact me.

### Partnerships:

Missouri Internet  
Crimes Against  
Children Task  
Force  
Boone Electric Coop.  
Tranquility Internet Services  
Marathon Office Interiors  
Rainbow House/  
Child Advocacy Center  
MOREnet

Respectfully Submitted,

Mark Sullivan  
Investigator, Mid-Missouri Internet Crimes Task Force  
573/442-4847  
[Msullivan@boonecountymo.org](mailto:Msullivan@boonecountymo.org)

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director of Purchasing



601 E. Walnut-Rm 209  
Columbia, MO 65201  
Phone (573) 886-4391  
Fax (573) 886-4390

---

**To:** Susan Richison (884-0003)  
twitchells@missouri.edu

**From:** Melinda Bobbitt, Director of Purchasing

**RE:** Advertisement for Sole Source Purchase

**Date:** December 28, 2009

**The following is a sole source purchase advertisement. Please call if you have any questions.**

## NOTICE OF INTENT TO MAKE SINGLE FEASIBLE SOURCE PURCHASE

Boone County believes there is only a single feasible source from which to purchase the following and intends to make a single feasible source purchase unless viable competition is established. Please contact the Boone County Purchasing Department if you can supply the following:

### **CelleBrite UFED Forensic Extraction Device for Cell Phones, Smartphones and PDA's.**

To receive additional information or to express an interest in providing the above, please contact the Purchasing Department by **9:30 a.m. on Thursday, January 7, 2010**. Boone County Purchasing Department, Boone County Johnson Building, Room 208, 601 E. Walnut Street, Columbia, MO 65201.

Information is available in the Purchasing Office by phone: (573) 886-4391; fax (573) 886-4390 or e-mail: [mbobbitt@boonecountymmo.org](mailto:mbobbitt@boonecountymmo.org).

Melinda Bobbitt, CPPB  
Director, Boone County Purchasing

Insertion date: Wednesday, December 30, 2009  
COLUMBIA MISSOURIAN

**From:** Melinda Bobbitt  
**To:** Andy Anderson  
**Date:** 12/8/2009 3:38 PM  
**Subject:** Re: Purchase of Grant Items

Andy,

On the XP Pro Image Backup System, when you say "we are required to bid this specific product", who is requiring it? The Multi-Jurisdictional Cyber Crime Grant? If so, can you fax or e-mail me that page that stipulates that requirement for our bid file for justification in bidding the name brand only?

Thanks,  
Melinda

>>> Andy Anderson 12/8/2009 3:25 PM >>>

Melinda Bobbitt, Director  
Boone County Purchasing  
Johnson Building  
601 E. Walnut, Rm. 208  
Columbia, MO 65201

As you know we have received a Federal grant for the fiscal year 1009/2010 that is passed down through the Missouri Department of Public Safety. That grant is titled the Multi-Jurisdictional Cyber Crime Grant. In this grant we were awarded money to purchase specific equipment and supply items which include a CelleBrite UFED System which is a forensic system for cellular telephones, and a XP Pro Image Backup System which backs up and archives electronic media. The price of each of these items requires that bids be sought prior to purchase.

For the CeleBrite system we received the grant in the amount of \$4,000 and for the XP Pro Image Backup System we received \$10,995.

For the CeleBrite system we have received a sole source letter from the manufacturer of this product. Upon research we have been unable to locate any other vendors for this product and according to the manufacturer they do not market this product through other outlets. It is my understanding that in order to purchase this product we must obtain bids even if from different products that have different and generally less productive forensic capabilities.

It is my understanding that the grant we were awarded specifies that these particular items be purchased as agreed upon by the Sate of Missouri. I do not think we are allowed to replace the CeleBrite system with a different system at any cost.

For the XP Pro Imaging Backup System I was able to locate three distributors for this particular product. It is my understanding that due to the cost of this item bids must be posted in the newspaper before purchasing can be completed.

I also think for the XP Pro Imaging Backup System we are required to purchase this specific product. During your bidding process I believe it is therefore necessary to only consider bids that are for this specific product and not a similar but different product.

Please let me know your thoughts on this matter.

Thanks,

Andy Anderson, Boone County Sheriff's Dept.  
Mid-Missouri Internet Crimes Task Force  
Task Force Coordinator  
5551 South Highway 63  
Columbia, Missouri 65201

92-30 JUN 10 55

12/29/09

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

*purc*

REQUEST DATE

New Vendor  
VENDOR NO.

CelleBrite USA Corp

201-848-1804

VENDOR NAME  
266 Harristown Road, Suite 105  
ADDRESS

Glen Rock  
CITY

PHONE #  
NJ 07452  
STATE ZIP

### BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

<i>Bid /RFP (enter # below)</i>		<i>Not Subject To Bidding (select appropriate response below):</i>	
<input checked="" type="checkbox"/> Sole Source (enter # below)	<input type="checkbox"/> Utility	<input type="checkbox"/> Mandatory Payment to Other Govt.	
<input type="checkbox"/> Emergency Procurement (enter # below)	<input type="checkbox"/> Employee Travel/Meal Reimb	<input type="checkbox"/> Court Case Travel/Meal Reimb	
<input type="checkbox"/> Written Quotes (3) Attached (>\$750 to \$4,499)	<input type="checkbox"/> Training (registration/conf fees)	<input type="checkbox"/> Tool and Uniform Reimb	
<input type="checkbox"/> Purchase is <\$750 and is NOT covered by an existing bid or sole source	<input type="checkbox"/> Dues	<input type="checkbox"/> Inmate Housing	
	<input type="checkbox"/> Pub/Subscription/Transcript Copies	<input type="checkbox"/> Remit Payroll Withheld	
	<input type="checkbox"/> Refund of Fees Previously Paid to County	<input type="checkbox"/> Agency Fund Dist (dept #'s 7XXX)	
	<input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable		
	<input type="checkbox"/> Intergovernmental Agreement		
	<input type="checkbox"/> Not Susceptible to Bidding for Other Reasons (Explain):		

#92-30JUN10SS  
(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department # 2972

Bill to Department # 2972

Department				Account				Item Description	Qty	Unit Price	Amount
2	9	7	2	9	1	3	0 0	CelleBrite UFED Forensic Extraction Device as detailed on quote m4338	1	3,999.00	3,999.00
<b>TOTAL</b>										<b>3,999.00</b>	

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Melinda Bobbitt  
Prepared By  
*Andy Anderson*  
Requesting Official

*[Signature]*  
Auditor Approval

# Quotation

**Celle Brite USA, Corp.**  
**266 Harristown Rd.**  
**Ste. 105**  
**Glen Rock, NJ 07452**

**Quote Number:**  
 m4338

**Quote Date:**  
 Sep 9, 2009

**Quoted to:**

Mid Missouri Internet Crimes Task Force  
 5551 Highway 63 South  
 Columbia, MO 65201

**Quote Ship to:**

Mid Missouri Internet Crimes Task Force  
 5551 Highway 63 South  
 Columbia, MO 65201

Contact: Mark Sullivan  
 Phone #: 573 442 4847

Customer ID	Good Thru	Payment Terms	Sales Rep
MIDMISSOURI LINE 5-5551	12/9/09	Net 30 Days	F

Quantity	Item	Description	Unit Price	Extension
1.00	UFED	Universal Forensic Extraction Device (UFED)	3,999.00	\$ 3,999.00
1.00	ZALL	ALL CABLES ARE INCLUDED		
1.00	SPS100Cma	Power Supply 12v 1000ma		
1.00	CD-UFEDMANUAL	UFED Manual, UFED Upgrade Utility, UFED eBook Editor Manager		
1.00	ORGANIZER-UFED	Organizer for UFED		
1.00	UFED	UNLIMITED SOFTWARE UPGRADES ARE INCLUDED FOR THE FIRST YEAR ONLY, AFTER WHICH THERE WILL BE A CHARGE OF \$999.99 FOR FURTHER UPGRADES.		
1.00	FOREN-BLUETOOTH	Bluetooth adapter for Forensic		
1.00	FOREN-CAR	Car Adaptor for Forensic		
1.00	FOREN-USB	USB Flash Drive for Forensic		
1.00	UFED-SIM	UFED SIM Access Card		

Please include the following info on your PO for the Cellebrite UFED purchase  
 1. Please include the ORIGINAL QUOTE NUMBER (For example - M777) on your PO  
 2. CONTACT NAME & NUMBER of individual purchasing and bill to address  
 3. E-MAIL ADDRESS of END USER for monthly software updates as this is critical for future functionality

Subtotal	\$	3,999.00
S&H Amount		
Sales Tax		
<b>Total</b>	\$	<b>3,999.00</b>



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 63-05Nov09 Boone County Jail Parking Lot to Stockman Construction Corporation. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Noren KS  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

12 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

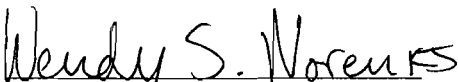
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase expenditure accounts for Sheriff's training fund:


Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2510	37230	Training Fund	Meals & Lodging		3,420.00
2510	37200	Training Fund	Seminars/Conf. Meet		1,740.00
2510	37210	Training Fund	Training/Schools		5,410.00
2510	37220	Training Fund	Travel		100.00


Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

12-2010

*Rec'd 12/21/09*

12-18-09

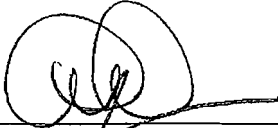
EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)		
											Decrease	Increase	
2	5	1	0	3	7	2	3	0	Training Fund	Meals & lodging		3420.00	✓
2	5	1	0	3	7	2	0	0	Training Fund	Seminars/Conf. Meet		1740.00	✓
2	5	1	0	3	7	2	1	0	Training Fund	Training/Schools		5410.00	✓
2	5	1	0	3	7	2	2	0	Training Fund	Travel		100.00	✓

10,670

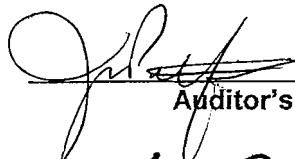
Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): Increase expenditure accounts for Sheriff's training fund.



Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments: *This Budget Amendment will not have any impact on FY 2010 appropriations.*



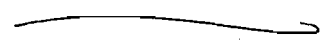
Auditor's Office



PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

	37230- Meals & lodging	37200- Seminar/meet	37210- Training/Schools	37220- Travel
11-10 P Card	\$ 522.50		\$ 1,050.00	\$ 38.71
11-10 P Card	\$ 94.49			
11-10 P Card	\$ 350.55			
12-10 P Card	\$ 365.65		\$ 825.00	
12-10 P Card	\$ 453.65			
pub agency train			\$ 425.00	
CVSA			\$ 110.00	
ARIDE	\$ 60.00			\$ 50.00
CVSA	\$ 43.06			
CVSA	\$ 29.25			
2008 pre paid exp		\$ 1,740.00		
Already over	\$ 1,500.00		\$ 3,000.00	
TOTAL	\$ 3,419.15 ✓	\$ 1,740.00 ✓	\$ 5,410.00 ✓	\$ 88.71 ✓

↓  
 251-1400  
 unpaid expense  
 from FT 2008  
 for  
 Jan '09 Seminar

GENLSCR BOONE GENERAL LEDGER INQUIRY MAIN SCREEN 12/21/09 12:14:31  
 Year 2009 Opening Balance 17,826.29  
 Fund 251 SHERIFF TRAINING FUND Actual YTD Credits 38,055.97  
 Acct 1000 CASH & INVEST IN TREASURY Actual YTD Debits 32,721.83  
 Account Type A ASSET  
 Normal Balance D DEBIT Current Balance 12,492.15

Period	Debits	Credits	Current Balance
January	1,620.39	2,255.55	17,191.13
February	1,599.57	1,199.33	17,591.37
March	1,891.83	1,657.55	17,825.65
April	1,903.43	2,097.88	17,631.20
May	3,273.34	6,692.39	14,212.15
June	1,892.35	1,509.19	14,595.31
July	2,492.96	2,503.35	14,584.92
August	1,932.64	3,568.91	12,948.65
September	1,656.37	3,260.14	11,344.88
October	10,532.66	2,626.44	19,251.10
November	1,912.50	7,900.88	13,262.72
December	2,013.79	2,784.36	12,492.15
Post Closing			

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

0.\*

*Budget Amendment*  
 3,420.00+  
 1,740.00+  
 5,410.00+  
 100.00+  
 10,670.00+

Already Paid ← 1,740.00-  
 2008 8,930.00\*

8,930.00-  
 12,492.15+

Cash → 3,562.15\* ✓  
 Remaining after Budget Amendment

12/21/2009

FY 2009  
Budget Amendments/Revisions  
Sheriff Training (2510)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	12/21/2009	3XXXX	Training	10,670		Increase Budget to cover FY 2009 training costs	

13 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to transfer funds from the sale of RV recorded incorrectly as forfeiture revenue and should have been general fund revenue:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2500	83917	Forfeiture Fund	Operating Trsf OUT		3,050.00
1190	03917	Non-Departmental	Operating Trsf IN		3,050.00

Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Kenneth M. Pearson  
Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

13-2010

# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

Rec'd 12/24/09

12-18-09

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
2	5	0	0	8	3	9	1	7	Forfeiture fund	Operating Trsf Out		3050 -
1	1	9	0	0	3	9	1	7	Non-Departmental	operating Trsf IN		3050.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): Sale of RV recorded incorrectly as forfeiture revenue and should have been general fund revenue.

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

Auditor's Office

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

### BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

**From:** June Pitchford  
**To:** Chad Martin; CJ Dykhouse  
**Date:** 12/18/2009 2:30 PM  
**Subject:** Re: opinion on funds received needed

**CC:** Caryn Ginter; Leasa Quick

We generally code the revenue to the funding source identified on the Fixed Asset record (tag #), which in this case was #2751, "Donations", so it would have been deposited to the General Fund. In looking over the e-mail communication back in October 2008 between Chad, Leasa, Melinda, and Caryn pertaining to this disposal, it appears we correctly coded it to the General Fund initially, but changed it upon request from the SD because the asset was "acquired through a forfeiture". I don't think we have a "process problem" (which is always a primary concern of mine); we just had a misunderstanding.

So, all that remains to wrap this up is to transfer the funds from the Sheriff's Forfeiture Fund to the General Fund. The applicable accounts for the J/E and Budget Amendment are listed below:

In the Sheriff's Forfeiture Fund: Operating Transfer Out to General Fund-- #83917  
In the General Fund: Operating Transfer In from a Special Revenue Fund-- #3917

Chad, if you want me to handle the Budget Amendment on the commission agenda (and save yourself a trip downtown), I'll be happy to do so. Just let me know.

Have a good weekend,  
June

>>> CJ Dykhouse 12/18/2009 1:23 PM >>>  
Chad,

Good afternoon.

I have now had the time to review the information you provided and I concur with your conclusions.

The RV became a joint asset of the Sheriff's Department and BCFPD by virtue of the Bill of Sale Upon Court Order on February 13, 1992. When the vehicle was sold on govdeals in 2008, it was a disposition of surplus property.

I'm not sure where those surplus property proceeds get routed internally (I defer to June on that) but I am comfortable rendering an opinion that the 2008 sale was a sale of a surplus county asset based on the information you provided me. The fact that the County acquired that asset historically by virtue of a forfeiture should not be relevant to your Forfeiture Fund.

Please let me know if you wish to discuss further and I'll stand by. Have a great weekend.

CJ

CJ Dykhouse  
County Counselor  
Boone County, Missouri  
601 E. Walnut, Ste. 207  
Columbia, Missouri 65201  
573-886-4414

PRIVILEGED AND CONFIDENTIAL

This e-mail contains CONFIDENTIAL INFORMATION which may also be LEGALLY PRIVILEGED and which is intended only for the use of the individual or entity named above. If the reader of this e-mail is not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby on notice that you are in possession of confidential and privileged information. Any dissemination, distribution or copying of this e-mail is strictly prohibited and may be unlawful.

>>> Chad Martin 11/25/2009 1:34 PM >>>  
CJ,

For the past several months we have been working on cleaning up some accounting errors in the Forfeiture Fund. We are required to submit a yearly Equitable Sharing Agreement and Certification in order to receive Federal Forfeiture Dollars. When we went to submit this years report we found errors dating back to the inception of this fund, and it has taken quite some time to clean up. We finally have it all ready to go except for one thing.

In the attachment I have scanned in 8 pages pertaining to a Recreational Vehicle that we received in the early 90's from a seizure. This vehicle was sold on govdeals in 2008 and generated \$3,050.00 in revenue that we need to put some where (specific to reporting and correct accounting in the AS/400). In reading the documents in the attachment it would appear that the vehicle was seized, and then sold to the Boone County Fire District and the Sheriff's Department for \$10 (the fire district relinquished the vehicle back to us in 2006 or 2007 when they got their new command vehicle).

It was originally thought that since this was a seizure that the money from the sale should go into the Forfeiture Fund. However, from reading through all this I now believe it should just be received as general revenue. Which is where I need your opinion to see if you concur. It looks to me like the cash from the original seizure and the \$10 went to the school fund, and thus we owned the RV through a regular sale transaction. It appears to me the school fund would not play into this now and since the Forfeiture Fund wasn't involved in the beginning it still shouldn't be either.

Further guidance, if needed, can be located at this link:<http://www.justice.gov/criminal/afmls/pubs/index.html>

Please let me know what you think about where the money should be deposited.

Thanks,  
Chad



Trns N Tag 7784 Tagged N ADJIP    Tag, Combnd N To    From     
 Description GMC RV Dep St Dt 11/01/1992  
 Acquired 10/23/1992 Acq Amt 8,355.00 Book Value .00  
 Acct Grp 1605 VEHICLES Accum Deprec     
 Category 10 AUTOMOBILES Remaining     
 Location 8999 ASSETS PENDING DISPOSAL Res Value .00

Make GM Check#    Mon Dep Amt     
 Model RV Invoice #    Remaining Months     
 Serial IGDKP37W/E3502571 Note AUTHORIZED DISPOSAL CO443-2008  
 Purchr     
 Vendor     
 Remark 1/2 OWNED BY CO. & BCFPD

Src	Effdate	Transdate	Amount	Typ	Notes
2751	10/16/2008	12/22/2008	8,355.00-	RET	RETIRED - ONE FUND SOURCE
2751	10/23/1992	6/17/2003	8,355.00	CNV	

Total Cost                     .00

F2=Key Screen F3=Exit

12/21/2009

FY 2009  
Budget Amendments/Revisions  
Sheriff Forfeiture (2500)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	12/21/2009	83917	Transfer Out to General Fund	3,050		proceeds from sale of vehicle in 2008 should have been deposited into the General Fund instead of the Forefeiture Fund	

12/21/2009

FY 2009  
 Budget Amendments/Revisions  
 Non-Departmental (1190)

Index #	Date Recd	Dept	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	9/8/2009		3001	Real Estate Property Tax	359,880		2-Cent increase to property tax rate	
			3001	Personal Property Tax	61,920			
			3003	RR&U Tax	10,200			
2	10/7/2009		83919	Operating Transfer Out to Capital Project Fund	28,900		Transfer unused warehouse lease appropriation (1132 and 1251)	
3	11/25/2009		83919	Operating Transfer Out to Capital Project Fund (To Sheriff/Election Warehouse)	591,400		To transfer resources to two capital project funds (\$670,000 total, which originated with reimbursement from Fund 406 (one-fifth Cent Capital Project fund) as specified in the ballot proposal.	
			83919	Operating Transfer Out to Capital Project Fund (To Government Center)	78,600			
4	11/25/2009		3915	Operating Transfer In from Capital Project Fund	670,000		Establish appropriation to reimburse General Fund for the acquisition of 607 E. Ash (Guarantee Land Title Building)	
5	12/21/2009		3917	Operating Transfer In from Sheriff Forfeiture Fund	3,050		Proceeds from sale of vehicle in 2008 s/h/b deposited to GF rather than Sheriff Forfeiture Fund.	

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

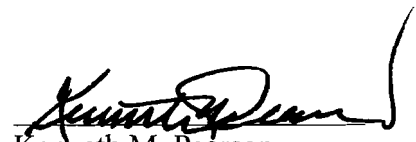
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby acknowledge the conclusion of the Design Development portion of Phase II services with Simon Oswald Architecture for the Boone County Government Center Remodel and authorize to proceed with Construction Documents. It is further ordered the Boone County Commissioners are hereby authorized to sign said contract.


Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Noren KS  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

14-2010

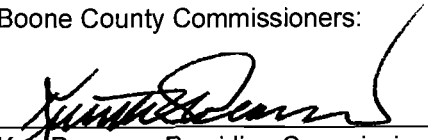
### Phase II Services / Design Development Approval Form

0832 - Boone County Government Center Remodel  
Simon Oswald Architecture

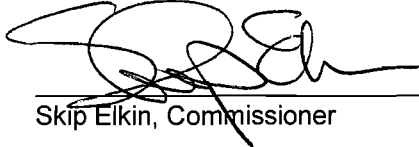
**Project Description:**

For downtown Boone County Administrative Buildings Phase II Services - Design Development

Boone County Commissioners:

  
\_\_\_\_\_  
Ken Pearson, Presiding Commissioner      1/12/2010  
Date

  
\_\_\_\_\_  
Karen Miller, Commissioner      1/12/2010  
Date

  
\_\_\_\_\_  
Skip Elkin, Commissioner      1/12/10  
Date

**RE: "Boone County Government Center Phase II Services – Design Development Report"**  
dated: December 18, 09

Signature of this document is an acknowledgement of the conclusion of the Design Development portion of Phase II services and an authorization to proceed with Construction Documents.

It is further acknowledged that if changes are requested to previously approved design decisions, SOA will submit an additional services proposal for approval prior to making such changes.



Architecture

Interior Design

Planning

Sustainability

**Columbia**

700 Cherry Street  
Columbia, MO 65201  
573.443.1407

**St. Louis**

4814 Washington Blvd  
St. Louis, MO 63108  
314.367.4762

www.soa-inc.com

REC'D 1/12/2010

# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

Rec'd 12/23/09

12/23/2009

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
2	1	2	0	9	1	2	0	0	Fairgrounds Maint.	Bldg & Improvment		1902.00
2	1	2	0	2	3	0	0	1	Fairgrounds Maint.	Printing		183.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):

Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

Auditor's Office

  
PRESIDING COMMISSIONER  
DISTRICT I COMMISSIONER  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

Year	2009	Original Appropriation	
Dept	2120 FAIRGROUND MAINTENANCE FUND	Revisions	254,941.00
Acct	91200 BUILDINGS & IMPROVEMENTS	Original + Revisions	254,941.00
Fund	212 FAIRGROUND MAINTENANCE FUND	Expenditures	217,347.35
		Encumbrances	45,319.20
Class/Account	A ACCOUNT	Actual To Date	262,666.55
Account Type	E EXPENSE	Remaining Balance	7,725.55-
Normal Balance	D DEBIT	Shadow Balance	7,725.55-

Expenditures by Period

January	_____	July	45,668.30
February	_____	August	133,380.34
March	_____	September	27,363.01
April	_____	October	8,112.00
May	_____	November	_____
June	2,823.70	December	_____

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions

0.\*

7,725.55-  
7,812.00+  
86.45\*

← Total of Change order Credits

86.45+  
345.40-  
144.46-  
1,498.00-  
- 1,901.41\*

← Amount needed for Budget Amendment

Year	<u>2009</u>	Original Appropriation	_____
Dept	<u>2120 FAIRGROUND MAINTENANCE FUND</u>	Revisions	_____
Acct	<u>23001 PRINTING</u>	Original + Revisions	_____
Fund	<u>212 FAIRGROUND MAINTENANCE FUND</u>	Expenditures	<u>182.53</u>
		Encumbrances	_____
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>182.53</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>182.53-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>182.53-</u>

Expenditures by Period

January	_____	July	<u>39.00</u>
February	_____	August	_____
March	_____	September	_____
April	_____	October	_____
May	<u>143.53</u>	November	_____
June	_____	December	_____

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions



SENTINEL LUMBER AND HARDWARE

*Approved & checked  
at site 10/13/09*

#1 INDUSTRIAL DRIVE  
P.O. BOX 165  
ASHLAND, MO 65010  
PHONE: (573) 657-2164

THANK YOU FOR SHOPPING AT  
SENTINEL LUMBER!!!!

CUSTOMER NO	MOB NO	PURCHASE ORDER NO	REFERENCE	TERMS	CLERK	DATE	TIME

HOLDER'S PERMISSION NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN PERMISSION OF THE HOLDER	DATE: 11/10/09 TERM 12 DLSPR: DL DAVID LEWIS TAX : N NON-TAXABLE	DOCH 282919 ***** * INVOICE * *****
--	---	--

SEE REVERSE SIDE FOR LIEN CLAUSE

QUANTITY SHIPPED	QUANTITY ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1		EA	71	1-LIN DOOR TRIM	1	345.40 /EA	345.40 N
						** AMOUNT CHARGED TO STORE ACCOUNT **	345.40

X  
RECEIVED BY \_\_\_\_\_

TAXABLE	0.00
NON-TAXABLE	345.40
SUBTOTAL	345.40
TAX AMOUNT	0.00
TOTAL AMOUNT	345.40



2604 N. Stadium Blvd.  
Columbia, Missouri 65202-1271

DATE	INVOICE NO.
11/22/2009	1019218

Office 573-447-0100  
Quarry 573-445-8393  
FAX 573-446-0147

# INVOICE

344

BOONE COUNTY PUBLIC WORKS  
5551 HIGHWAY 63 SOUTH  
COLUMBIA MO 65201

PAGE: 1  
APPLIES TO INVOICE: 0  
CODE: 137521  
PROJECT: B C FAIRGROUNDS  
P.O.: BC FAIRGROUNDS  
LOT/BLOCK:                     

DATE	TICKET NO	PROD USAGE	PROD CODE	PRODUCT DESCRIPTION	QTY	RATE	TAXABLE AMOUNT	NON-TAXABLE AMOUNT
.....11/22/09.....ORDER NO: DM10080.....								
11/19/09	40914567		800	FINES (waste rock)	14.11	2.88 ✓		40.64
11/19/09	40914573		800	FINES (waste rock)	14.39	2.88		41.44
11/19/09	40922991		315	1" SURFACE	12.81	4.87 ✓		62.38
ORDER QUANTITY:				41.31 tn	ORDER SUBTOTAL:		\$	144.46

TAXABLE:  
NON-TAXABLE: 144.46  
SALES TAX:  
  
INVOICE TOTAL: 144.46

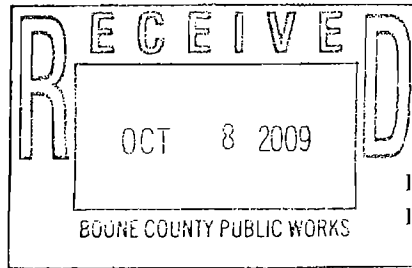
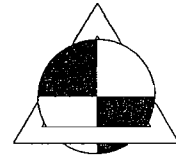
All materials are sold F.O.B. our plant and accordingly sales tax is not charged on freight.

SEE REVERSE SIDE FOR IMPORTANT NOTICE

# ALLSTATE CONSULTANTS LLC

3312 LeMone Industrial Boulevard  
Columbia, MO 65201

573.875.8799 phone  
573.875.8850 fax  
EIN#: 11-3799539



## Invoice

Invoice Number: 29089  
Invoice Date: October 07, 2009

To: Boone County Public Works  
5551 Highway 63 South  
Columbia, MO 65201

**Project: 09033.02 SAPP BUILDING RELOCATION TO BOONE COUNTY FAIRGROUNDS - CONSTRUCTION TESTING AND STRUCTURAL SPECIAL SERVICES INSPECTIONS**

Professional Services Through: September 25, 2009

Project Manager: Ron C. Shy

**GEOTECH. CONST. TESTING**

**Professional Services**

FIELD/LAB REPORTING SERVICES

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Technician II	7.90	45.00	355.50
Technician VI/Surveyor III	6.25	100.00	625.00
			\$980.50

FIELD SERVICES

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Technician II	2.50	45.00	112.50
Technician VI/Surveyor III	2.25	100.00	225.00
			\$337.50

LAB SERVICES

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Technician II	4.00	45.00	180.00
			\$180.00

**\*\*\* Total Invoice Amount \$1,498.00**

<b>Aged Receivables:</b>				
<u>Current</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>91-120 Days</u>	<u>+120 Days</u>
\$1,498.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>All invoices are due upon receipt.</b>				

## Fairground Maintenance Fund (212)

last updated 12/23/09

### Status of Fund Resources and Solvency:

	<u>2009</u>	
Cash Balance of Fund, 12/23/09	\$ 51,411.56	Includes contributions: \$10,000, \$500, \$2,000, \$3,219.94, \$1000, \$1000)
Camping area Lease payment due, not yet received	500.00	Cadule properties
Less Budgeted Items Yet to be Paid:		
Open Balance on PO 2009-127 Prost	(45,319.20)	
Less Line 1 credit to PO:	7,812.00	
Open Balance on PO 2009-177 Sentinel	-	
Projected Remaining Cash	<u>14,404.36</u>	
Less Other Items not yet Budgeted but expected to be paid:		
Additional work by Allstate	(1,498.00)	
Additional invoice from Boone Quarries	(144.46)	
Sentinel invoice	<u>(345.40)</u>	
Expected Remaining Cash at 12/31/09	<u>\$ 12,416.50</u>	

12/23/2009

FY 2009  
 Budget Amendments/Revisions  
 Fairground Maintenance Fund (2120)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	4/24/2009	91200	Buildings & Improvements	222,300		Provide funding for Sapp Building (covered horse arena) reconstruction	
2	4/24/2009	71004	Property Insurance	8,697		Provide funding to cover property insurance related to fairgrounds	
3	8/11/2009	86850 91200	Contingency Building Improvements	4,000	4,000	Correct drainage problem associated with Sapp building.	
4	9/1/2009	86850 91200	Contingency Building Improvements	6,000	6,000	provide funding to replace metal siding removed from site	
5	9/16/2009	3880 91200	Contributions Buildings and Improvements	15,720 22,641		To increase expenditure budget for amount of pending change orders and recognize contribution revenue.	
6	12/23/2009	91200 23001	Building and Improvements Printing	1,902 183		To increase expenditure budget for remaining Sapp Building expenses and to cover cost of printing bids	

15 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment for Fairgrounds Maintenance Fund:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2120	91200	Fairgrounds Maint.	Bldg & Improvement		1,902.00
2120	23001	Fairgrounds Maint.	Printing		183.00

Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Nofen KS  
Wendy S. Nofen  
Clerk of the County Commission

Kenneth M. Pearson  
Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 12<sup>th</sup> day of January 20 10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the agreement with the City of Columbia for the Joint Communications staff position. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Done this 12<sup>th</sup> day of January, 2010.

ATTEST:

Wendy S. Noren KS  
Wendy S. Noren  
Clerk of the County Commission

Kenneth M. Pearson  
Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

Return to Auditor's Office  
Please do not remove staple.

1/04/10

REQUEST  
DATE

5638

VENDOR  
NO.

City of Columbia/Finance Dept JC 911

VENDOR NAME

ADDRESS

Columbia  
CITY

PHONE #

MO  
STATE ZIP

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) Attached (>\$750 to \$4,499)
- Purchase is <\$750 and is NOT covered by an existing bid or sole source

#### Not Subject To Bidding (select appropriate response below):

- Utility
- Employee Travel/Meal Reimb
- Training (registration/conf fees)
- Dues
- Pub/Subscription/Transcript Copies
- Refund of Fees Previously Paid to County
- Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable
- Intergovernmental Agreement
- Not Susceptible to Bidding for Other Reasons (Explain):
- Mandatory Payment to Other Govt
- Court Case Travel/Meal Reimb
- Tool and Uniform Reimb
- Inmate Housing
- Remit Payroll Withheld
- Agency Fund Dist (dept #s 7XXX)

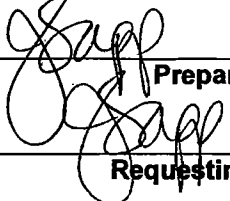

#  
(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department #

Bill to Department #

Department	Account	Item Description	Qty	Unit Price	Amount
2 0 2 0	7 1 1 1 0	E-911 (3/4 time staff position)			
		January 1, 2010			7963
		April 1, 2010			7963
		July 1, 2010			7962
		October 1, 2010			7962
					<b>\$31,850</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

  
Prepared By  
  
Requesting Official

  
Auditor Approval



RECEIVED NOV 04 2009

interoffice  
MEMORANDUM

---

**to:** Zim Schwartz, Emergency Management/PSJC  
**from:** SA Sheela Amin, City Clerk  
**subject:** B334-09 – Agreement with Boone County re: clerical services  
**date:** November 19, 2009

Zim,

Enclosed are three (3) original agreements associated with B334-09. I would appreciate it if you would see to it that the proper people sign the agreements. Once signed, please return one original copy of the agreement to my office to be placed with the associated ordinance as the official record.

Thank you and if you have any questions, please call (874-7207) or e-mail ([skamin@gocolumbiamo.com](mailto:skamin@gocolumbiamo.com)).

Sheela

16-2010

020481 Permanent Record Filed in Clerk's Office

Introduced by Hindman

First Reading 11-2-09

Second Reading 11-16-09

Ordinance No. 020481

Council Bill No. B 334-09

**AN ORDINANCE**

authorizing the City Manager to execute an agreement with Boone County for Joint Communications clerical services; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with Boone County for Joint Communications clerical services. The form and content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof as fully as if set forth herein verbatim.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this 16th day of November, 2009.

ATTEST:

[Signature]  
City Clerk

[Signature]  
Mayor and Presiding Officer

APPROVED AS TO FORM:

[Signature]  
City Counselor

# AGREEMENT

This agreement is entered into on this 12 day of January, 2010 by and between the City of Columbia, a municipal corporation, hereinafter called the "City" and Boone County, Missouri, hereinafter called the "County."

WHEREAS, the City of Columbia/Boone County Public Safety Joint Communications has enhanced 9-1-1 capability, which is funded by a special tax collected by the County; and

WHEREAS, Joint Communications personnel, whose compensation is paid for by the users of the dispatching services provided by Joint Communications, is inadequate for performing the duties necessary for adding the information supplied by citizens to the enhanced 9-1-1 system; and

WHEREAS, the County is willing to fund an additional three-quarter time position in Joint Communications to perform the enhanced 9-1-1 data entry duties; and

WHEREAS, the City, which is the employer of Joint Communications staff, is willing to continue to include the position on the staff.

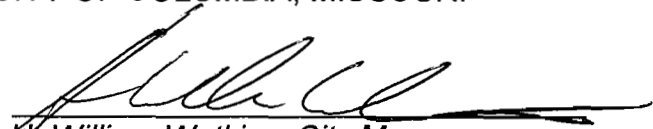
NOW, THEREFORE, for and in consideration of the following covenants and agreements, City and County agree as follows:

1. City agrees to continue one staff position in the Columbia/Boone County Public Safety Joint Communications for the purpose of entering information supplied by citizens of Boone County to the enhanced 9-1-1 system and performing other duties related to the enhanced 9-1-1 system.
2. City further agrees that said staff position shall be classified as a three-quarter time Administrative Support Assistant I and shall be an employee of the City Public Safety Joint Communications.
3. County agrees to pay City the sum of Thirty-one Thousand Eight Hundred Fifty Dollars (\$31,850.00) to fund said position from January 1, 2010 through December 31, 2010, payable as follows:

\$7,963	payable on January 1
\$7,963	payable on April 1
\$7,962	payable on July 1
\$7,962	payable on October 1

IN WITNESS WHEREOF, the parties hereto have been duly authorized to execute this Agreement as of the above-referenced date.


THE CITY OF COLUMBIA, MISSOURI

By:   
H. William Watkins, City Manager

ATTEST:

  
Sheela Amin, City Clerk

APPROVED AS TO FORM:

  
Fred Boeckmann, City Counselor

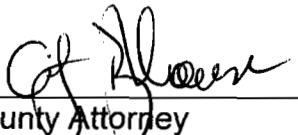
BOONE COUNTY, MISSOURI

By:   
Kenneth M. Pearson, Presiding Commissioner

ATTEST:

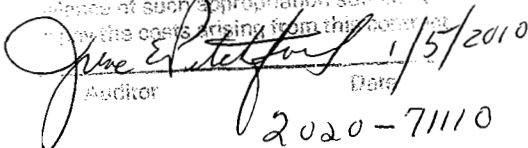
  
Wendy Noren, County Clerk

APPROVED AS TO FORM:

  
County Attorney

VERIFICATION:

and, that this contract is within the  
purpose of the appropriation to which it is  
to be charged and there is an unexpended  
balance of such appropriation sufficient  
to pay the costs arising from this contract.

 1/5/2010  
Auditor Date  
2020-7110