

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

February Session of the February Adjourned Term. 20⁰¹

STATE OF MISSOURI

} ea.

County of Boone

In the County Commission of said county, on the

13th

day of

February

20

01

the following, among other proceedings, were had, viz:

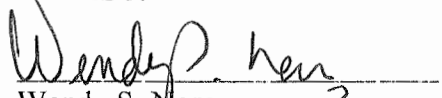
Now on this day the County Commission of the County of Boone does hereby authorize the disposal of a 1983 John Deere 655 Track Loader and award bid 03-03JAN01 as follows:

| FOR | TO |
|---|--------------------|
| Year 2001 Caterpillar 953C Track Loader | Fabick and Company |

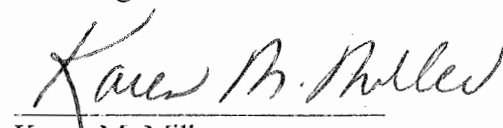
Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the attached disposal sheet and agreement.


Done this 13th day of February, 2001.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Don Stamper
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

Boone County Purchasing

Marlene Ridgway
Buyer



601 E. Walnut, 2nd Flr
Columbia, MO 65201
(573) 886-4392

MEMORANDUM

TO: Boone County Commission
FROM: Marlene Ridgway *MR*
RE: 03-03JAN01 – Track Loader
DATE: January 25, 2001

The original opening date for this bid was January 3, 2001. Due to only receiving one bid at the time, we extended the bid opening date to January 18th in order to create more competition. On January 18th, we received a total of two bids and after reviewing the submitted bids, recommend awarding the Year 2001 Caterpillar 953C track loader and the add alternate to Fabick and Company for having the lowest and best bid meeting the minimum specifications.

At this time we are requesting disposal of a 1983 John Deere 655 Track Loader, serial number 380800, as a trade-in option for this purchase.

Total cost including the trade-in option is \$185,955.00. The amount budgeted for this piece of equipment was \$145,000.00. The Auditor's office and I have identified savings from equipment purchases earlier this month in order to compensate for this item

Attached is the bid tabulation for your review.

Award Amount: \$185,955.00
Average Bid: \$198,912.00
Savings: \$12,957.00

BID OPENING
03-03JAN01 Track Loader

| | | John Fabick Tractor Company | Dean Machinery Co. |
|---------------------|-----------------------------------|---|---|
| | Description | Unit Price | Unit Price |
| 4.7.1. | 2001 Model Track Loader | \$160,155.00 | \$179,373.00 |
| 4.8. | Cash Discount \$/net days | No | No |
| 4.9. | Trade in | | |
| 4.9.1. | 83 John Deere 655 | \$15,000.00 | \$13,200.00 |
| 4.10. | Grand Total | \$145,155.00 | \$166,173.00 |
| 4.11. | Describe Warranty Features | 6 month/1,000 hr. total 5 yr./7,500 hr. extended | 6 month/1,000 hr. total 5 yr./7,500 hr. extended |
| 4.12. | Add Alternate-Upgrade to CAT 963 | \$40,800.00 | \$45,696.00 |
| 4.14. | Cooperative | Yes | No |
| 4.15. | Delivery ARO | 10-12 weeks | 60-90 days |
| Attachment A | | | |
| | Total Scheduled Maintenance Costs | Yes | No |
| Addendum One | | Yes | Yes |

No Bids Received From:

Sydenstricker Imp. Co.

Tri-State

Crown Power & Equipment

Van Keppel

Patton Tractor

59/2001

1/25/01

DATE

362

VENDOR NO.

PURCHASE REQUISITION
BOONE COUNTY, MISSOURI

RECEIVED JAN 30 2001

Bid Documentation
(Check One)

Vendor Name: John Fabick & Co.
Address: _____
City, State, Zip: _____
Bill To Dept. No. Public Works
Ship To Dept. No. Public Works

Sole Source: _____
Oral Bids (attached): _____
Written Bids (attached): _____
Bid or Co. Order Number: 03-03JAN01
Not Required: _____

| Department | | | | Account | | | | Item Description (or managerial code) | Qty | Unit Price | Amount |
|------------|---|---|---|---------|---|---|-----|--|-----|------------|------------|
| 2 | 0 | 4 | 0 | 9 | 2 | 3 | 0 0 | Yr 2001 CAT 953C Track Loader | 1 | 160,155. | 160,155. |
| | | | | | | | | Trade-In Option | | -15,000. | -15,000. |
| | | | | | | | | Add Alternate Upgrade to CAT 963C | | 40,800. | 40,800. |
| | | | | | | | | | | | \$185,955. |
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I certify that the goods, services or charges above specified are necessary for the use of this department, and are solely for the benefit of the county.

David Mink
Requesting Official

W/A
County Commission Approval

Ai
Auditor Approval

BOONE COUNTY

REQUEST FOR DISPOSAL OF COUNTY PROPERTY

DATE 1/9/01 FIXED ASSET TAG NUMBER 06831

DESCRIPTION Track Loader John Deere 655 (CRAWLER LOADER)

Serial 380800 Vehicle # 2783 Year 1985

REQUESTED MEANS OF DISPOSAL:

TRANSFER TRADE SELL JUNK

OTHER EXPLAIN _____

CONDITION OF ASSET Good

REASON FOR DISPOSITION TRADE - Exceeds Life Cycle Cost/Age

DEPARTMENT Public Works SIGNATURE Sam Smith

AUDITOR

ORIGINAL PURCHASE DATE 11/6/90

ORIGINAL COST \$60,500

ORIGINAL FUNDING SOURCE Road & Bridge - 2741

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 54-2001

DATE APPROVED 2-15-01

SIGNATURE Sam Smith

**PURCHASE AGREEMENT FOR
TRACK LOADER**

THIS AGREEMENT dated the 13 day of February 2001 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Fabick & Company, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Track Loader, bid number 03-03JAN01 including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, unexecuted Response Form, and Addendum as well as the Contractor's bid response dated January 3, 2001 executed by Joe Schuster, on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, and Addendum shall prevail and control over the Contractor's bid response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County a quantity of one (1) Year 2001 CAT 963C Track Loader less the trade in of one (1) 1983 John Deere 655, serial number 380800 in conformity with the bid specifications and at the total cost of One Hundred Eighty-Five Thousand Nine Hundred Fifty-five Dollars (\$185,955.00).

3. **Delivery** - Contractor agrees to deliver the track loader per the bid specifications and within twelve (12) weeks after receipt of order.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

FABICK & COMPANY

by Joe / Truste
title Territory Manager

BOONE COUNTY, MISSOURI

by: Boone County Commission
Don Stamer
Don Stamer, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

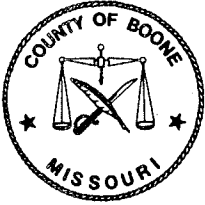
In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

2040-92300 - \$185,955.00

June C. Pitchford
Signature ayse

2/5/2001
Date

Appropriation Account



Boone County Purchasing
601 E. Walnut, 2nd Floor
Columbia, MO 65201

Invitation For Quote (Bid)

Marlene Ridgway, Interim Director
573/886-4391 - FAX 573/886-4402

Bid Data

Bid Number: 03-03JAN00
Commodity Title: Track Loader

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: WEDNESDAY – JANUARY 3, 2001
Time: 1:25 P.M. (Bids received after this time will be returned unopened)
Location / Mail Address: **Boone County Purchasing Department
Boone County Johnson Building
601 E. Walnut, 2nd Floor
Columbia, MO 65201**

Directions: The Johnson Building is located on the Northeast corner at 6th St. and Walnut St. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.

Bid Opening

Day / Date: WEDNESDAY – JANUARY 3, 2001
Time: 1:30 P.M.
Location / Address: **Boone County Johnson Building Conference Room
601 E. Walnut, 2nd Floor
Columbia, MO 65201**

Bid Contents

- 1.0: **Introduction and General Terms and Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form
Standard Terms and Conditions**

Please Note: Prebid Date and Time in Section 2.9.

1. **Introduction and General Conditions of Bidding**

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department/s or Office/s - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers which may be invited to respond or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business/s entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Quote" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidders failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
 - 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD** - Any Term and Supply Contract resulting from this Bid will have an initial term of one (1) year, but may be automatically renewed for an additional two (2) years unless canceled by either party commencing with execution of Contract (or on another mutually agreeable start date.)
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Year 2001 Model Track Loader manufacturer's standard equipment and features specified below.
- 2.2. **ACCEPTABLE MODELS** – Caterpillar 953C
- 2.2.1. **Quantity** – 1
- 2.3. **MINIMUM TECHNICAL SPECIFICATIONS**
- 2.3.1. **Basic Operating Weight:** Minimum basic operating weight shall be 32,363 lbs. including general purpose bucket, bolt-on cutting edge, bolt-on reversible end bits, bolt-on adapters, tips and segments, sound-suppressed with air pressurization ROPS enclosed cab with air conditioning, wide shoes, bottom guard(s), and heavy-duty rear hitch/bumper.
- 2.3.2. **Engine:** Rear engine, turbo-charged, direct-injection diesel type, four (4) stroke, 6 cylinder, fully equipped with all operating accessories. The engine shall have a piston displacement of not less than 403 cubic inches. The engine shall develop a minimum of 121 SAE net standard horsepower. This net horsepower rating shall be at the flywheel of standard engine equipped with fan, air cleaner, water pump, lubricating oil pump, fuel pump, muffler and 70 amp minimum alternator. The engine shall be equipped with a 24- volt electrical system for both starting and operation, air inlet heater, and one (1) 15 amp minimum 24 to 12- volt converter. The starting system shall be equipped with a key start and stop, two (2) 12- volt high output batteries, and have electric ether aid for cold weather starting and a 110- volt engine block heater.
- 2.3.3. **Drive:** Hydrostatic transmission drive with infinite machine speeds up to 6.2 mph, forward and reverse. A single lever shall control direction, speed and parking brake. The hydrostatic control shall adjust machine engine rpm in optimum operating range and balance the two track drive systems for straight travel without machine drift. Equipped with separate variable displacement pumps and motors driven from engine flywheel by single shaft and simple splitter box.
- 2.3.4. **Final Drives:** Planetary final drives. Minimum ground clearance 14.8 inches.
- 2.3.5. **Brakes:** Hydrostatic, through machine drive system using transmission lever or center brake pedal. Brakes shall be effective on right and left tracks on any surface. Equipped with oil-disc, secondary and parking brake, spring applied when transmission lever is in neutral position or center brake pedal is fully depressed. Hydraulically released and automatically applied in the event of transmission hydraulic oil pressure loss.
- 2.3.6. **Steering:** All hydraulic power, foot pedal controlled with independent power to each track.
- 2.3.7. **Hydraulic System:** Completely sealed, pilot operated controls. Equipment system pump shall have a minimum output of 31.7 gpm at rated engine rpm. Pilot system pump shall have a minimum output of 27.3 gpm at rated engine rpm. Bucket controls lift circuit (raise, hold, lower, float) shall have a built in automatic magnetic kickout in raise position and adjustable to desired height.
- 2.3.8. **Undercarriage:** Two-piece master link for track removal and installation. All rollers and idlers to be lifetime lubricated and sealed. Track rollers, six (6) each side. Track shoe width shall be a minimum of 20 inches and minimum ground pressure of 9.1 psi. Double grouser minimum height of 1.48 inches and track gauge minimum of 71 inches. Sprocket, track idler and roller guards. Segmented sprocket rims.
- 2.3.9. **Operator's Station:** Full-height, sound suppressed ROPS cab per ANSI/SAE J1166, SAE J1040 and ISO 3471, electronic, self-diagnosing machine operating and monitoring system, fuel level gauge, engine coolant temperature gauge, hydraulic oil temperature gauge, hour meter, instrument lights, interior cab light(s), interior rearview mirror, horn, reverse warning alarm, cloth-covered, contour full-suspension seat with arms and multiple adjustments, retractable 3" wide seat belt, all tinted glass, front and rear windshield wipers and washers, low effort foot pedals, foot throttle, 12-volt power port, heavy duty factory installed air conditioning with pressurized cab, vandalism protection, heavy duty factory installed heater, floor mat and 12-volt AM/FM stereo radio with antenna and speakers.
- 2.3.10. **Lighting Systems:** Work lights, front(4) and rear (2).
- 2.3.11. **Bucket:** General purpose with reversible bolt-on cutting edge, bolt-on end bits, bolt-on adapters and tips, bolt-on bucket edge segments. Reach at full lift and 45 degree discharge shall be a minimum of 41.4 inches. Bucket minimum capacity shall be 2.25 cubic yards. Minimum breakout force 24,457 lbs.
- 2.3.12. **Lift Arms:** Constructed of solid-steel, straddle mounted to a fabricated single unit main frame. Pins shall be supported on both ends to eliminate twisting forces.
- 2.3.13. **Dimensions:** Overall machine length not to exceed 245 inches. Height to top of cab not to exceed 121 inches.
- 2.3.14. **Miscellaneous Factory Installed Items:** Rear heavy-duty bumper/hitch with pin, bottom guards, and engine side shields/doors. Paint shall be manufacturer's standard color.
- 2.3.15. **Manuals:** Operator's manual, parts book and service/repair manual shall be furnished with machine upon delivery. Manuals may be in the form of CD's or DVD's.
- 2.3.16. **Equipment Training:** The successful vendor agrees to provide an appropriate on-site training program for a maximum of two (2) county operators and two (2) county equipment technicians in sufficient scope as to assure efficient and economical performances and maintenance of the equipment purchased.

2. Primary Specifications (cont.)

- 2.3.17. **Vendor Service/Repair Facilities:** Because the maintenance and repair of this type equipment is complex and due to the critical nature of our operation, repair parts and service must be adequately and readily available. The vendor shall certify that he/she maintains an adequate stock of repair parts and service items within the area and employs qualified service and repair technicians within the area, available within 12 hours. The vendor shall state in the returned proposal the location of the service and repair facility, parts depot, and credentials of the service and repair person(s).
- 2.3.18. **Demonstration:** Prior to awarding the bid, vendor(s) may be requested to demonstrate equipment on-site at the Boone County Public Works Department.
- 2.3.19. **Warranty:** Manufacturer's standard machine warranty shall apply
- 2.4. **Scheduled Maintenance Costs:** The county recognizes that scheduled maintenance is a significant part of the overall cost of operating a track loader and is, therefore, asking for its inclusion as part of the total cost of the units bid. This shall be used as part of the bid evaluation. Included as **Attachment A**, the scheduled maintenance calculation form shall be completed in its entirety and submitted with the vendors bid proposal. The total amount shall be completed in its entirety. The total amount shall be used to compute the bid unit's total cost. Any falsification or non-compliance of this section shall be reason for disqualification.
- 2.5. **ADD ALTERNATE** – The County requests the cost of procuring a CAT 963 Track Loader with all manufacturer's standard equipment and those features described above. Manufacturer's standard warranty shall apply.
- 2.6. **Designee** – Boone County Public Works
- 2.6.1. **Contact** – Marlene Ridgway, Boone County Purchasing Department 601 E. Walnut, Columbia, MO 65201. Telephone: 573-886-4391 Facsimile: 573-886-4402
- 2.7. **Delivery:** Units shall be delivered with Bill of Sale and Title of Ownership.
- 2.7.1. **Delivery Terms:** FOB Boone County Public Works Department, Maintenance Operations, 5551 Highway 63 South, Columbia, MO 65201
- 2.8. **ADDITIONAL TERMS AND CONDITIONS:**
- 2.8.1. Equipment shall be properly serviced, including grease and oil to the proper levels.
- 2.8.2. Vendor to include product literature for each proposed piece of equipment.
- 2.8.3. Bid evaluation will be based on quality, reliability, delivery time ARO, and cost. Quality and reliability may be determined by using information contained in product reviews from established publications.
- 2.9. **PRE-BID CONFERENCE** – A pre-bid conference will be held at 9:00 a.m. on Monday, December 18, 2000 at the Boone County Johnson Building, 601 East Walnut, Room 205, Columbia, Mo. 65201.

- 3. Response Presentation and Review**
- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A." Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, three (3) complete copies of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - If you wish to be advised of the outcome of this Bid, enclose with your Response a self-addressed stamped return envelope (size 10, first-class one-ounce postage) for our use in mailing a copy of the summary recap of the award. Notification will be by mail only, except to awarded Bidder.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - We will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use.
- 3.5.3. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.

4. Response Form

4.1. Company Name: Fabick & Co.

4.2. Address: 5320 Hwy 763 N

4.3. City/Zip: Columbia, MO 65202

4.4. Phone Number: 573-442-6880

4.5. Fax Number: 573-442-0630

4.16. Federal Tax ID: 430646307

4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

| 4.7. PRICING | Unit Price |
|---|-------------------|
| 4.7.1. 2001 Model Track Loader per Section 2 | \$ 160,155.00 |
| 4.8. Cash Discount | \$ -- net 30 days |
| 4.9. Trade-In | |
| 4.9.1. 1983 John Deere 655 SN 380800 Hrs: 4,500 | \$ 15,000.00 |
| 4.10. GRAND TOTAL | \$ 145,155.00 |

4.11. Describe Warranty Features
6 Month / 1000 hr Total Machine Warranty
5 yr / 7500 hr Extended Power Train Warranty

4.12. ADD ALTERNATE – Additional cost to Upgrade to a CAT 963 Track Loader under the same specifications as set in Section 2.
\$ 40,800.00

4.13. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Invitation for Quote (Bid) which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.13.1. Authorized Representative (Sign By Hand):
 Date: 01-03-01

Print Name and Title of Authorized Representative
Joe Schuster - Territory Manager

4.14. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

Yes No

4.15. Delivery ARO: 10 - 12 weeks

ATTACHMENT A

Instructions: The intent of this form is to determine the total scheduled maintenance costs that can be expected during the first 7,500 hours of ownership. Service intervals, number of grease fittings, and capacities should be taken directly from the manufacturer's lubrication and maintenance manual. Unit costs given are equal for all vendors. Although there may be a slight variance due to refill capacities, these total costs are made up of labor, overhead, lost production, gaskets, lubricants, filters, and supervisory time. The comparison examines the service intervals for the various units bid and assumes that the manufacturer's recommendations, if followed exactly, will allow the costs, that are to be incurred on each unit, to be calculated with reasonable accuracy.

A. Grease Fittings: (Per one (1) unit)

Determine the number of fittings at each interval, insert each number as indicated (if none, write none). Perform calculations and total in the last column.

| Total Hrs. Operation | Service Interval | x | No. of Fittings | x | Cost Per Fitting | = | Total Cost (a) |
|----------------------|------------------|---|-----------------|---|------------------|---|-------------------|
| 7,500 | 10 | x | 2 x 750 | | \$.45 | = | 675.00 |
| 7,500 | 50 | x | 2 x 150 | | \$.45 | = | 135.00 |
| 7,500 | 100 | x | 8 x 75 | | \$.45 | = | 270.00 |
| 7,500 | 200 | x | | | \$.45 | = | |
| 7,500 | 250 | x | 5 x 30 | | \$.45 | = | 67.50 |
| 7,500 | 500 | x | | | \$.45 | = | |
| 7,500 | 1000 | x | | | \$.45 | = | |
| 7,500 | Over | x | | | \$.45 | = | |
| TOTAL COST | | | | | | = | \$ 1147.50 |

B. Engine Oil and Filter: (Per one (1) unit) From manufacturer's maintenance manual determine crankcase drain and refill interval. Insert this hourly number and perform the calculation to arrive at the total cost for an engine oil change.

| Total Hrs. Operation | Service Interval | x | Cost Per Change | = | Total Cost (b) |
|----------------------|------------------|---|-----------------|---|----------------|
| 7,500 | 250 (30) | x | \$65.00 | = | \$ 1950.00 |

C. Transmission Oil: (Per one (1) unit) From manufacturer's maintenance manual determine transmission drain and refill interval. Insert this hourly number and perform the calculation to arrive at the total cost for a transmission oil change.

| Total Hrs. Operation | Service Interval | x | Cost Per Change | = | Total Cost (c) |
|----------------------|------------------|---|-----------------|---|----------------|
| 7,500 | ----- | x | \$110.00 | = | \$ _____ |

D. Other Fluid or Oil Changes: (Per one (1) unit) From the manufacturer's maintenance manual determine the hydraulic system's drain and refill interval. Insert this hourly number, insert the total capacity (in gallons) and perform the calculation to arrive at the total cost for a hydraulic system service. * Hyd. Oil and Transmission Oil - Same Compartment

| Total Hrs. Operation | Service Interval | x | Hydraulic System Capacity (Gal.) | x | Cost per Gallon | = | Total Cost (d) |
|----------------------|------------------|---|----------------------------------|---|-----------------|---|----------------|
| 7,500 | 2000 (3.75) | x | 27.5 | | \$2.90 | = | 299.06 |

TOTALS: (Per one (1) unit) Listed below are each of the categories just calculated. Insert the total number of each category in the space provided and add the column.

| | |
|---|-------------------|
| a. Grease Fittings | \$ 1147.50 |
| b. Engine Oil and Filters | \$ 1950.00 |
| c. Transmission Oil | \$ 299.06 |
| d. Other Fluids and Oil Changes | \$ _____ |
| TOTAL SCHEDULED MAINTENANCE COSTS: | |
| Per one (1) unit | \$ 3396.56 |



FABICK AND COMPANY



P.O. Box 299, 2009 Missouri Blvd., Jefferson City, Missouri 65101-4716 (573) 636-3184 Office Fax (573) 634-2883
Service Department Fax (573) 556-6666

January 3, 2001

Boone County Purchasing
601 E. Walnut – 2nd Floor
Columbia, MO 65201

Attn: Marlene Ridgway

We are pleased to submit for your consideration the attached quote on one new Caterpillar Model 953C Track Loader.

Enclosed you will find literature describing this machine. Our representative, Mr. Joe Schuster, will be available at your convenience to discuss this quote with you.

We thank you for the opportunity afforded us to submit this quote to you and trust that we will be favored with your most valued order.

Sincerely,

FABICK & CO.

Terry Hennessey
Sales Manager

"...To Ever Serve Our Customers Better"

Standard Equipment

Standard and optional equipment may vary. Consult your Caterpillar Dealer for specifics.

| | | |
|---|---|--|
| Air inlet heater | Gauge package: fuel, engine coolant temperature, hydraulic (component/power train) oil temperature, and pump drive box oil temperature gauges | Seat: Fabric-covered Cat Contour Series, suspended and adjustable |
| Alternator (24-volt, 70-amp) | Heater/defroster with temperature control (also standard on canopy) | Suspended sprocket rims |
| Ashtray, cigarette lighter (24-volt) | Horn | Single lever bucket control |
| Automatic bucket positioner | Hydraulic track adjuster | Sprocket guards |
| Automatic lift kickout | Lights (2), ROPS mounted, forward facing (halogen) | Storage compartment under armrests |
| Back up alarm | Literature compartment in seat back | Tinted glass |
| Blower fan | Maintenance free batteries | Track gauge 1.8 m (71") |
| Bumper (rear) | Operator panel includes: CMS, operator action system, start-stop key and hydrostatic information/hour meter display | Track: Sealed and Lubricated, with 2-piece master link |
| Cab, sound suppressed with air pressurization, Rollover Protective Structure (ROPS) and Falling Objects Protective Structure (FOPS) | Rearview mirror | Track shoes: 380 mm (15") double bar grouser |
| Coat hook | Radiator guard (heavy-duty, perforated) | Track guiding guards |
| Control interlock | Radio installation arrangement for 12-volt radio | Two-valve component hydraulics |
| Crankcase guard | Retractable seat belt | Windshield and back window washers and wipers (variable intermittent front wiper) |
| 24-volt direct electric starting motor | | Vandalism protection: For use with cab, consists of lockable fuel tank cap with padlock, three padlocks to lock front service doors and radiator cap access door, and a ball valve to disconnect the control lever. |
| Electronically controlled hydrostatic transmission | | |
| Engine enclosure doors with locks | | |
| Extended Life Coolant | | |
| Floor mat | | |
| Front and rear retrieval hitch | | |
| Fuel priming pump | | |

ALSO INCLUDES THE FOLLOWING NON-STANDARD EQUIPMENT

Cab w/ A/C
Radio Ready Cab
Engine Coolant Heater
Ether Starting Aid
Exterior Mirrors
2.25 cyd GP Bucket w/ Teeth
Bolt on Cutting Edge
AM/FM Stereo



Boone County Purchasing
601 E. Walnut, 2nd Floor
Columbia, MO 65201

Standard Terms and Conditions

Marlene Ridgway, Interim Director
573/886-4391 - FAX 573/886-4402

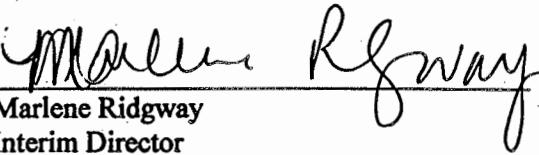
1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Quotation and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the quotation and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as the County is exempted from them by law.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.

ADDENDUM ONE
Bid Number 03-03JAN01
TRACK LOADER
Boone County, Missouri

Bid opening date changed:

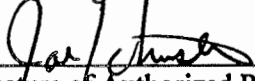
The bid opening has been rescheduled. The revised bid opening date is Thursday, January 18, 2001 at 1:30. Bid responses are due in the Boone County Purchasing Department no later than 1:25 p.m. on Thursday, January 18, 2001.

Submit the Acknowledgment of Addendum One with your response to the above referenced bid or in a separate envelope clearly marked Bid Number – 03-03JAN01 – TRACK LOADER, if your response has already been returned. Additional copies of the bid documents may be obtained from the Purchasing Office, 601 E. Walnut, 2nd Floor, Columbia, MO 65201, (573) 886-4391. Bid responses must be sent to the Boone County Purchasing Department, Boone County Johnson Building, 601 E. Walnut, 2nd Floor, Columbia, MO 65201. Responses are due in the Purchasing Department no later than 1:25 P.M. on January 18, 2001.

By: 
Marlene Ridgway
Interim Director

ACKNOWLEDGMENT ADDENDUM ONE
Bid Number 03-03JAN01
TRACK LOADER
Boone County, Missouri

I acknowledge that I received Addendum One to Bid Number 03-03JAN01


Signature of Authorized Representative 1-8-01
Date
Joe Schuster
Name of Authorized Representative
Fabick & Co.
Company Name

Submit this acknowledgment of addendum receipt with the bid reply sheet or in an envelope clearly marked with the bid number if the bid reply sheet has already been returned.

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }
County of Boone } ea.

February Session of the February Adjourned Term. 20 01

In the County Commission of said county, on the 13th day of February 20 01

the following, among other proceedings, were had, viz:

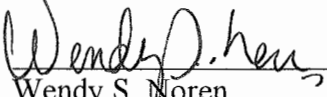
Now on this day the County Commission of the County of Boone does hereby award bid 62-13DEC00 as follows:

| FOR | TO |
|-------------------------------|---------------|
| Office Supply Term and Supply | Boise Cascade |

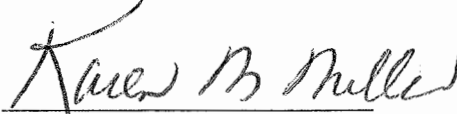
Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreement.

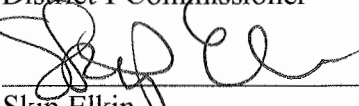
Done this 13th day of February, 2001.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Don Stamper
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing

Marlene Ridgway
Buyer



601 E. Walnut, 2nd Flr
Columbia, MO 65201
(573) 886-4392

MEMORANDUM

TO: Boone County Commission
FROM: Marlene Ridgway *MR*
RE: 62-13DEC00 – Office Supply Term and Supply
DATE: January 31, 2001

We have evaluated this bid in three ways:

- We evaluated the Standard Supply list (Attachment A), which included 54 items that we commonly order on a monthly basis. The low bidder was determined by totaling these items.
- We evaluated the Catalog discount each vendor provided. A random selection of eleven items was chose out of the catalogs, the discount applied and a final cost based on this pricing was determined. We totaled the items to determine a low bidder.
- We evaluated the minimum ordering requirements, additional discounts available to the county and delivery after receipt of order.

The apparent low bidder in these areas is US Office Products. But included with their response, they submitted an exception to their catalog discount. Their billed prices would default to "at cost" if the discount should fall below their cost. With that exception taken, it would be impossible to calculate the accurate savings achieved by the discount. With that in mind, I recommend rejecting the bid from US Office Products on the basis of their exception and an incalculable bid.

The next lowest bidder is Boise Cascade. I have done additional research in this company and acquired references on their performance and have found favorable recommendations.

I further recommend awarding this contract to Boise Cascade for having the lowest and best bid meeting our minimum specifications. This is a term and supply contract, hence no need for purchase orders.

Attached is the bid tabulation for your review.

STANDARD SUPPLY LIST

ATTACHMENT A

| Quantity | Requested # | Description | Price RDB Enterprises | Price USOP | Price IKON Office Solutions | Price Boise Cascade Office Products | Price Corporate Express #1 | Price Corporate Express #2 |
|---------------|--------------|--------------------------------------|-----------------------|------------|-----------------------------|-------------------------------------|----------------------------|----------------------------|
| 500 / box | UNV 35210 | #10 Plain Envelopes | \$9.00 | \$2.20 | \$5.57 | \$5.34 | \$7.54 | \$7.54 |
| 100 / box | UNV 35270 | 28 lb Clasp Envelopes 12 x 15.5 | \$21.90 | \$3.56 | \$9.93 | \$8.49 | \$9.55 | \$13.97 |
| 100 / box | UNV 35260 | 28 lb Clasp Envelopes 6 x 9 | \$8.99 | \$1.66 | \$4.39 | \$3.89 | \$4.50 | \$4.25 |
| 100 / box | UNV 35264 | 28 lb Clasp Envelopes 9 x 12 | \$8.99 | \$1.94 | \$4.81 | \$4.68 | \$5.43 | \$2.11 |
| 100 / box | UNV 35265 | 28 lb Clasp Envelopes 9.5 x 12.5 | \$3.00 | \$2.49 | \$6.81 | \$5.76 | \$6.68 | \$9.77 |
| 8 / pkg | DUR MN1500B8 | AA Batteries | \$9.45 | \$3.62 | \$7.46 | \$2.19 | \$5.14 | \$5.14 |
| 2 / pkg | DUR MN2400B2 | AAA Batteries | \$3.85 | \$1.06 | \$1.74 | \$0.59 | \$1.66 | \$2.61 |
| 25 / box | UNV 15343 | Accordion File - 3.5" Expansion | \$2.10 | \$2.26 | \$19.00 | \$5.55 | \$1.21 | \$1.21 |
| 10 / box | UNV 15262 | Accordion File - 5.25" Expansion | \$2.40 | \$3.31 | \$7.50 | \$6.63 | \$1.01 | \$1.01 |
| 1 each | UNV 20000 | Adding Machine Tape 2.25" wide | \$2.75 | \$1.14 | \$7.75 | \$2.24 | \$3.34 | \$2.21 |
| 25 sheets | AVE 05260 | Avery Laser Printer Labels | \$12.50 | \$2.67 | \$7.20 | \$2.47 | \$6.69 | \$6.69 |
| 1 dozen | BIC GSF11BK | Bic Ballpoint, Fine - Black | \$2.20 | \$6.65 | \$1.29 | \$7.75 | \$1.11 | \$6.65 |
| 1 dozen | BIC GSM11BK | Bic Ballpoint, Med. - Black | \$2.20 | \$4.49 | \$1.29 | \$7.75 | \$1.11 | \$6.65 |
| 1 dozen | BIC GSF11RD | Bic Ballpoint, Med. - Red | \$2.20 | \$6.65 | \$1.29 | \$7.75 | \$1.11 | \$6.65 |
| 12 / box | UNV 10210 | Binder Clips, 1.25" | \$3.99 | \$1.19 | \$4.49 | \$3.31 | \$5.53 | \$3.33 |
| 12 / box | UNV 10220 | Binder Clips, 2" | \$2.15 | \$4.46 | \$1.38 | \$8.85 | \$1.48 | \$9.97 |
| 12 / box | UNV 10200 | Binder Clips, 3/4" | \$8.85 | \$0.08 | \$2.24 | \$3.13 | \$2.23 | \$1.19 |
| 400 sets/book | UNV 48003 | Carbonless Telephone Message Book | \$3.80 | \$1.48 | \$2.24 | \$1.80 | \$2.56 | \$4.26 |
| 100 / box | UNV 12115 | File Folders - 1/3 cut - Letter Size | \$7.00 | \$1.83 | \$4.76 | \$4.42 | \$2.92 | \$2.92 |
| 25 / box | UNV 14113 | Hanging Folders - 1/3 cut | \$8.99 | \$1.81 | \$4.05 | \$4.37 | \$2.27 | \$2.27 |
| 1 each | UNV 08861 | Hi-Liter, Florescent Yellow | \$9.95 | \$1.10 | \$2.26 | \$3.15 | \$3.36 | \$3.36 |
| 100 / pkg | UNV 47210 | Index Cards, White 3 x 5 Ruled | \$9.97 | \$1.15 | \$4.45 | \$3.34 | \$4.40 | \$3.31 |
| 100 / pkg | UNV 47250 | Index Cards, White 5 x 8 Ruled | \$2.90 | \$4.43 | \$1.08 | \$9.96 | \$1.11 | \$8.89 |
| 100 / box | UNV 63568 | Inter-Dept String-Button Envelopes | \$30.30 | \$4.69 | \$12.40 | \$10.48 | \$12.19 | \$12.19 |
| 1 each | PAP 71001 | Liquid Paper, For Copies | \$2.90 | \$4.40 | \$1.06 | \$8.81 | \$9.98 | \$9.92 |
| 1 each | PAP 56301 | Liquid Paper, Multi-Fluid | \$1.15 | \$3.35 | \$9.90 | \$8.81 | \$9.98 | \$3.38 |
| 1 each | PAP 74701 | Liquid Paper, Pen/Ink | \$2.10 | \$4.40 | \$1.09 | \$8.81 | \$9.98 | \$9.92 |
| 1 each | PAP 56401 | Liquid Paper, White | \$1.15 | \$3.33 | \$8.83 | \$7.75 | \$9.94 | \$4.46 |
| 1 each | UNV 07051 | Marks-a-lot - Black | \$8.85 | \$0.07 | \$2.22 | \$3.14 | \$3.15 | \$3.15 |
| 1 each | UNV 07052 | Marks-a-lot - Red | \$8.85 | \$0.07 | \$2.22 | \$3.14 | \$3.15 | \$3.15 |
| 100 / box | UNV 72210 | Paper Clips, #1 | \$3.30 | \$0.04 | \$3.11 | \$3.06 | \$3.10 | \$3.01 |

STANDARD SUPPLY LIST

ATTACHMENT A

| | | | | | | | | |
|--------------|----------------|---------------------------------------|---------|--------|--------|--------|--------|--------|
| 100 / box | UNV 72220 | Paper Clips, Jumbo | \$.85 | \$.14 | \$.34 | \$.18 | \$.30 | \$.19 |
| 1 dozen | PAP 33311 | Papermate Pen - Black | \$2.30 | \$.44 | \$1.04 | \$.75 | \$1.11 | \$.46 |
| 1 dozen | PAP 33111 | Papermate Pen - Blue | \$2.30 | \$.44 | \$1.04 | \$.75 | \$1.11 | \$.46 |
| 1 dozen | PAP 33711 | Papermate Pen, Fine - Red | \$2.30 | \$.44 | \$1.04 | \$.75 | \$1.11 | \$.46 |
| 1 dozen | SAN 12133 | Pencils, Med-Firm | \$2.50 | \$.29 | \$1.29 | \$.62 | \$.74 | \$.59 |
| 1 dozen | SAN 12132 | Pencils, Med-Soft | \$2.50 | \$.52 | \$1.29 | \$.41 | \$.74 | \$.59 |
| 1 each | SAN 27009 | Pocket Accent, Pink | \$.80 | \$.16 | \$.41 | \$.23 | \$.40 | \$.40 |
| 1 dozen | MMM 653-YW | Post it Notes 1.5 x 2 - Yellow | \$4.80 | \$1.46 | \$3.27 | \$1.25 | \$3.88 | \$2.99 |
| 1 each | MMM 656-YW | Post it Notes 2 x 3 - Yellow | \$.78 | \$.21 | \$.48 | \$.19 | \$.56 | \$.45 |
| 1 each | MMM 654-YW | Post it Notes 3 x 3 - Yellow | \$.78 | \$.28 | \$.61 | \$.23 | \$.75 | \$.43 |
| 1 each | MMM 655-YW | Post it Notes 3 x 5 - Yellow | \$1.25 | \$.37 | \$.89 | \$.33 | \$1.00 | \$.69 |
| 1 each | MMM 660-YW | Post it Notes 4 x 6 - Yellow | \$3.10 | \$.59 | \$1.30 | \$.61 | \$.73 | \$1.49 |
| 1 each | PIL 35334 | Precise V5 Liq Ink Rollerball - Black | \$2.49 | \$.42 | \$1.13 | \$.86 | \$1.00 | \$1.00 |
| 1/4 lb / box | UNV 00419 | Rubber Bands #19 | \$1.05 | \$.13 | \$.64 | \$.17 | \$.55 | \$.55 |
| 1/4 lb / box | UNV 00433 | Rubber Bands #33 | \$1.05 | \$.13 | \$.64 | \$.17 | \$.55 | \$.55 |
| 1 dozen | UNV 46200 | Ruled Pads 5 x 8 Canary | \$5.40 | \$1.54 | \$4.04 | \$3.60 | \$3.33 | \$2.27 |
| 1 dozen | UNV 10630 | Ruled Pads 8.5 x 11 Canary | \$6.90 | \$2.22 | \$5.93 | \$5.94 | \$5.55 | \$2.02 |
| 1 dozen | UNV 40000 | Ruled Pads 8.5 x 14 Canary | \$9.90 | \$2.92 | \$7.39 | \$7.96 | \$7.05 | \$4.69 |
| 1 each | SAN 30001 | Sharpie Permanent Marker - Black | \$.78 | \$.22 | \$.55 | \$.42 | \$.55 | \$.26 |
| 5000 / box | UNV 79000 | Standard Staples | \$1.20 | \$.20 | \$.48 | \$.18 | \$.48 | \$.25 |
| 1 dozen | UNV 76620 | Steno Book | \$12.70 | \$.26 | \$7.80 | \$.53 | \$.59 | \$.60 |
| 1 each | MMM 5910341296 | Tape 1" core 3/4" x 1296" | \$1.30 | \$.23 | \$.81 | \$.53 | \$.63 | \$.96 |
| 12 pads/pkg | UNV 48023 | While You Were Out Pads - Pink | \$3.25 | \$.64 | \$1.62 | \$1.35 | \$2.78 | \$2.78 |

| | | | | | | |
|-----------------------------------|-----------------|----------------|-----------------|----------------|-----------------|-----------------|
| TOTAL : | \$233.01 | \$48.83 | \$154.84 | \$92.49 | \$116.90 | \$109.27 |
| 2 nd contract increase | \$244.66 | \$50.29 | \$162.58 | \$96.19 | \$121.58 | \$113.64 |
| 3 rd contract increase | \$256.89 | \$51.80 | \$170.71 | \$100.04 | \$126.44 | \$118.19 |

Office Supply Term at ply - Bid Tabulation
 Bid Number 62-13DEC00

This is a Catalog Discount Evaluation comparing catalog costs and their discounts provided. A random pick of products were taken and like items compared. This is just for evaluation purposes.

| Qty | Item # | Description | USOP | | | | RDB ENTERPRISES | | | | BOISE CASCADE | | | | CORPORATE EXPRESS | | | |
|----------|--------------|---|-------|------------|----------|------|-----------------|------------|----------|------|---------------|------------|----------|------|-------------------|------------|----------|------|
| | | | Disc. | List Price | Cost | Page | Disc. | List Price | Cost | Page | Disc. | List Price | Cost | Page | Disc. | List Price | Cost | Page |
| 1 | 7724ab12T | Hon Swivel Task Chair | 40% | \$584.00 | \$350.40 | 71 | 25% | \$584.00 | \$438.00 | 114 | 25% | \$545.00 | \$408.75 | 27 | 20% | ***** | \$0.00 | |
| 1 | SFTE3072WBRN | Walnut top economy folding table 30x72 | 40% | \$112.00 | \$67.20 | 135 | 25% | \$112.00 | \$84.00 | 81 | 25% | \$112.00 | \$84.00 | 120 | 20% | \$112.00 | \$89.60 | 589 |
| 1 | uso20715 | 1" economy round ring view binder | 61% | \$4.75 | \$1.85 | 191 | 25% | \$4.95 | \$3.71 | 225 | 57% | \$5.45 | \$2.34 | 148 | 56% | \$5.49 | \$2.42 | 41 |
| 1 | AAGSK70000 | Quick Notes Dated Monthly Desk Pad/Wall Calendar | 53% | \$12.79 | \$6.01 | 250 | 25% | \$12.79 | \$9.59 | 340 | 57% | \$12.29 | \$5.28 | 239 | 56% | \$12.79 | \$5.63 | 199 |
| 1 | MMM651 | Post-it 1/8" W/1 line correction tape | 53% | \$2.49 | \$1.17 | 344 | 25% | \$2.49 | \$1.87 | 465 | 57% | \$4.80 | \$2.06 | 350 | 56% | \$2.49 | \$1.10 | 368 |
| 1box/10 | IMN12513 | Imation 3.5 Diskettes | 61% | \$7.33 | \$2.86 | 349 | 25% | \$7.33 | \$5.50 | | 57% | \$7.33 | \$3.15 | 397 | 25% | \$7.33 | \$5.50 | 372 |
| 1 | FEL99008 | Advanced Computer Series Surge Prot. - 6-otlt Wall mt | 61% | \$20.03 | \$7.81 | 383 | 25% | \$20.03 | \$15.02 | 1051 | 57% | \$20.00 | \$8.60 | 864 | 56% | \$18.95 | \$8.34 | 1051 |
| 12 boxes | FEL00725 | 12x10x15 1/8 file boxes woodgrain | 53% | \$83.40 | \$39.20 | 453 | 25% | \$83.40 | \$62.55 | 593 | 57% | \$76.08 | \$32.71 | 856 | 56% | \$76.08 | \$33.48 | 492 |
| 1 ream | HAM103309 | 8.5 x 11 20 lb Copy Paper (Blue) | 61% | \$14.20 | \$5.54 | 620 | 25% | \$12.00 | \$9.00 | 796 | 57% | \$12.31 | \$5.29 | 646 | 56% | \$11.20 | \$4.93 | 775 |
| 1 | ACC74150 | Heavy Duty 3 hole punch black steel | 53% | \$46.89 | \$22.04 | 702 | 25% | \$46.89 | \$35.17 | 934 | 57% | \$43.95 | \$18.90 | 772 | 56% | \$54.00 | \$23.76 | 921 |
| 1 box/50 | VEPVH11950 | Heavyweight clear sheet protectors | 61% | \$16.89 | \$6.59 | 743 | 25% | \$16.89 | \$12.67 | 1012 | 57% | \$16.89 | \$7.26 | 814 | 56% | \$10.45 | \$4.60 | 991 |
| | | TOTAL | | | \$510.67 | | | \$677.08 | | | | \$578.36 | | | | | \$179.34 | |

Office Supply Term and Supply - Bid Tabulation
Bid Number 62-13DEC00

| | | RDB Enterprises | USOP | IKON Office Solutions | Boise Cascade | Corporate Express #1 | Corporate Express #2 |
|----------|---|-----------------------------------|---|------------------------------------|--|--|---|
| 4.8. | Catalog Discount Offered | 25% | **61% Yellow highlighted items 53% All other items | N/A | 57% | 56% | 40%-80% |
| | Catalog Manufacturer | Lenexa Office Supply 2000-2001 | USOP | United Stationer's | Boise Cascade Office Products | Corporate Express Office/Computer Products | Corporate Express Net Priced Version |
| 4.8.1. | Other Catalog Discounts for Items | | | | | | |
| 4.8.1.1. | Office Furniture and Equipment | 25% | 40% | **N/A | 25% | 20% | 20% |
| 4.8.1.2. | Office Machines | See Attachment B | 40% | **N/A | 25% | 20% | 20% |
| 4.8.1.3. | Art/Drafting Supplies | See Attachment B | 40% | **N/A | 30% | 20% | 20% |
| 4.8.1.4. | Custom Items | See Attachment B | N/A - Do not have a list retail price | **N/A | Quoted per Order | 20% | 20% |
| 4.8.3. | Minimum Order Requirements | \$75.00 | None | None | None | None | Computer Consumables 25% None |
| 4.8.4. | Maximum Percentage Increase for 2nd and 3rd contract period on Standard Supply List | 5% | 3% | 5% | 4% | 4% | 4% |
| 4.8.5. | Describe Discounts available to Customers | None | N/A | Paper, Printer cart, ribbons, etc. | Bi-Monthly sales flyers Volume pricing for special orders | Computer Consumables 25% Toners/Ribbons/Data Supplies | 51% discount on Corporate Express Office/Computer Products Source Book |
| 4.9. | Cooperative Purchasing? | Yes | Yes | Yes | Yes | Yes | Yes |
| 4.10. | Delivery Time A.R.O. | 3-10 Days | 24-48 hrs. for In-stock items | 2-3 Days | 24 Hours/Next Day | Next Day | Next Day |

Attachment B reads:
List of office supply/supplies which will not be discounted:
Printer Supplies: laser & inkjet cartridges
Drum, Developer & Imaging film Sup: fax/copier toner cart.
Electronic Supplies
Special Svcs: rubber stamps, maint. or repairs
Break room Appliances

****All prices will default at cost if discount should fall below cost.**

****Your price is determined by IKON'S cost and a small percent above that.**

No Bids:
St. Louis Business Forms, Inc. Fenton, MO

**PURCHASE AGREEMENT
FOR
OFFICE SUPPLIES**

THIS AGREEMENT dated the 13 day of February 2001 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Boise Cascade Office Products, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for Office Supplies, County of Boone Request for Quotation for Office Supplies, bid number 62-13DEC00, including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review the Unexecuted Response Form as well as the Vendor's response dated December 13, 2000 and executed by Anne Farrow on behalf of the Vendor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review the Unexecuted Response Form shall prevail and control over the vendor's bid response.

2. **Purchase** - Vendor agrees to provide the County with office supplies as needed by the County during the contract period under the terms and conditions contained in this agreement. Vendor agrees that all supplies listed in the standard supply list shown in Attachment A and incorporated by reference herein shall be provided for the prices specified therein and delivered within twenty-four hours of order. In addition, Vendor agrees to provide County with any other office supplies or goods specified in its 2001 catalog, said catalog being incorporated herein by reference, at a price discounted by 57% off the current retail price on all items. The discount shall not be applicable to any item which exceeds a \$150.00 list price per single unit. There is also a discount of 25% on items of office furniture, office machines, and a 30% discount on art and drafting supplies. Notwithstanding the forgoing it is understood and agreed that Vendor shall have the right to increase costs specified in Attachment A or its catalog by a Maximum Percentage Increase of 4% for subsequent contract periods. It is further understood and agreed that this contract is not exclusive and the County may at its option purchase other goods and supplies from other vendors as need dictates.

3. **Contract Period** - This agreement shall commence on February 1, 2001 and extend through December 31, 2001 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two additional one year periods subject to the pricing clauses in the Contractor's bid response.

4. **Delivery** - All items of merchandise ordered by County shall be delivered no later than twenty-four hours after order. Delivery shall be made free of charge regardless of the amount of order. Delivery shall be made at the location of the ordering department. Only persons authorized in writing by County elected officials and department heads may place orders and County assumes no responsibility for unauthorized orders. Any items not conforming to bid specifications may be rejected by County, whether at the time of delivery or at any time prior to use, and returned to Vendor at Vendor's expense.

5. **Billing and Payment** - Vendor agrees to bill County by invoice no more than once per month and each monthly billing shall contain a department by department itemization for orders placed by each county department. Billings may only include the prices listed in the vendor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Vendor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

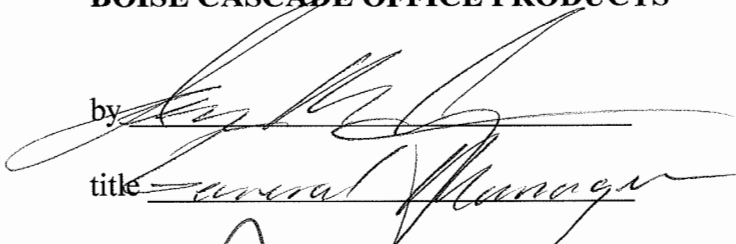
7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

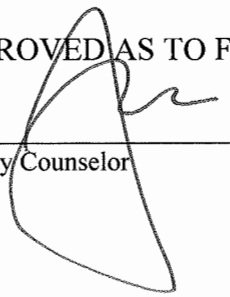
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.


BOISE CASCADE OFFICE PRODUCTS

by 
title General Manager

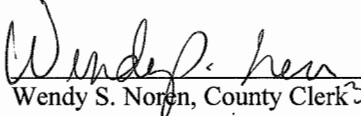
APPROVED AS TO FORM:


County Counselor

BOONE COUNTY, MISSOURI

by: Boone County Commission

Don Stamper, Presiding Commissioner

ATTEST:


Wendy S. Noren, County Clerk

CERTIFICATION:
I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.
no encumbrance required 2/5/2001
Auditor JF Ayre Date



Boone County Purchasing
601 E. Walnut, 2nd Floor
Columbia, MO 65201

Invitation For Quote (Bid)

Marlene Ridgway, Interim Director
573/886-4391 - FAX 573/886-4402

Bid Data

Bid Number: 62-13DEC00
Commodity Title: OFFICE SUPPLY TERM AND SUPPLY

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: WEDNESDAY – DECEMBER 13, 2000
Time: 1:25 P.M. (Bids received after this time will be returned unopened)
Location / Mail Address: Boone County Purchasing Department
Boone County Johnson Building
601 E. Walnut, 2nd Floor
Columbia, MO 65201

Directions: The Johnson Building is located on the Northeast corner at 6th St. and Walnut St. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.

Bid Opening

Day / Date: WEDNESDAY – DECEMBER 13, 2000
Time: 1:30 P.M.
Location / Address: Boone County Johnson Building Conference Room
601 E. Walnut, 2nd Floor
Columbia, MO 65201

Bid Contents

- 1.0: Introduction and General Terms and Conditions of Bidding
- 2.0: Primary Specifications
- 3.0: Response Presentation and Review
- 4.0: Response Form
Standard Terms and Conditions

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department/s or Office/s - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers which may be invited to respond or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business/s entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Quote" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidders failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specification of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD** - Any Term and Supply Contract resulting from this Bid will have an initial term of one (1) year, but may be automatically renewed for an additional two (2) years unless canceled by either party commencing with execution of Contract (or on another mutually agreeable start date.)
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEM TO BE PROVIDED** - Office Supplies defined as any item with a unit price not to exceed \$150.00.
- 2.1.1. **Standard Office Supplies** - Attachment "A" is a list of standard office supply items the County has identified as standard office supply items. Bidders are to price each item listed. Prices will be firm for the initial contract period. Bidders must provide a maximum percentage cost increase for the second and third contract period for these items.
- 2.1.1.1. **Product Substitutions** - Bidders may offer an equal or better product substitute for any Standard Office Supply. The respondent shall provide a substitute product list indicating the brand being offered. The County reserves the right to request samples of any substitutes. These samples will be free of charge. Interpretation of "equal or better" is to be determined at the sole discretion of the county staff.
- 2.1.2. **Catalog Discount Items** - Bidders are also asked to submit a percentage discount off of all other items available in the bidders catalog. A copy of the applicable catalog must be attached to the bid response. Failure to do so could result in a non-responsive bid. Throughout the contract period, percentage discounts will be deducted from the current catalog price at the time of purchase. This discount will only apply to items with a unit price not exceeding \$150.00 or otherwise requested in this bid.
- 2.1.3. **Estimated Quantity** - The County estimates that approximately \$100,000 will be budgeted in the office supply line item of the 2001 Boone County Budget. The County further estimates that approximately 50% of this budget will be expended with the successful bidder. The County reserves the right to purchase standard office products from other vendors when the County deems the purchase necessary.
- 2.2. **NON-EXCLUSIVITY** - The Contract is non-exclusive and shall not in any way preclude the County from entering into similar agreements and/or arrangements with other vendors or from acquiring similar, equal or like goods and/or services from other entities or sources.
- 2.3. **CONTRACT TERM** - The initial contract period will be from February 1, 2001 through December 31, 2001 with the option to renew for two additional one year periods at the rates and discounts offered in this response. The County will notify the Contractor of any determination to extend this Agreement no less than Fifteen (15) days prior to the beginning of the relevant option year.
- 2.3.1. **Contract Extension** - The County Purchasing Director may exercise the option to extend the contract on a month to month basis for a maximum of 6 months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **CATALOG** - Contractor will provide EACH county department with a catalog, sale flyer or updated catalog pricing information at no additional cost to the County. Estimated quantity required is 30. The County reserves the right to increase or decrease this amount at no cost to the County.
- 2.5. **DELIVERY** - Delivery will be provided to each county owned facility and are listed below. Separate orders will be issued by each department or office, and delivery shall be made to the various office locations. Orders shall be invoiced separately. A list of authorized buyers will be provided upon bid award.
- 2.5.1. **Boone County Government Center, 801 E. Walnut, Columbia, MO 65201.** Nine different offices/delivery locations within this building.
- 2.5.2. **Boone County Courthouse, 705 E. Walnut, Columbia, MO 65201.** Five different offices/delivery locations within this building.
- 2.5.3. **Boone County Public Works, 5551 Highway 63 South, Columbia, MO 65201.** Two different offices/delivery locations within this building.
- 2.5.4. **Johnson Building, 601 E. Walnut, 2nd Floor, Columbia, MO 65201.** Three different offices/delivery locations within this building.
- 2.5.5. **Boone County Sheriff's Department, 2121 County Drive, Columbia, MO 65202.** Two different offices with one delivery location within this building.
- 2.5.6. **Boone County Juvenile Justice Center, 5665 N. Roger I. Wilson Memorial Dr., Columbia, MO 65202.** One office and delivery location within this building.
- 2.6. **DELIVERY TERMS** - FOB – Destination, inside delivery to each office placing the order.
- 2.6.1. **Special Delivery Requirements for the Boone County Courthouse** – All deliveries for office furniture, large equipment and bulk paper products shall be made at the Shipping and Receiving area located at the corner of 7th Street and Ash. Other deliveries shall be made by the front entrance of the Boone County Courthouse located at 705 E. Walnut.
- 2.7. **BILLING AND PAYMENTS** - Invoices will be submitted to each county office. It is estimated there are 30 different offices and departments requiring separate billing. Invoices may be delivered with the materials and packing slip or may be mailed to each county office. Payment will be made within 30 days from receipt of accurate invoice. Contractor shall provide each department with invoices and statements of account on a monthly basis noting any amounts and invoices past due.
- 2.7.1. **Return of Goods** - County may cancel any purchase at any time for a full credit.
- 2.7.2. **Billing and Usage Reports** - Contractor will be required to provide the County Purchasing Department with quarterly usage reports. Each bidder must submit a copy of the various reports available with the bid proposal.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A."
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, two (2) complete copies of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
 - 3.2.2. **Advice of Award** - If you wish to be advised of the outcome of this Bid, enclose with your Response a self-addressed stamped return envelope (size 10, first-class one-ounce postage) for our use in mailing a copy of the summary recap of the award. Notification will be by mail only, except to awarded Bidder.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response.
 - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** - We will evaluate submitted Responses in relation to all aspects of this Bid.
 - 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use.
 - 3.5.3. **Endurance of Pricing** - Your pricing must be held until contracts have been executed or 60 days, whichever comes first.

4. Response Form

4.1. Company Name: BOISE CASCADE OFFICE PRODUCTS

4.2. Address: 12040 LACKLAND RD LOCAL: 3710 WATTS DR

4.3. City/Zip: ST. LOUIS, MO 63140 COLUMBIA, MO 65203

4.4. Phone Number: LOCAL: 573-445-3305 CUSTOMER SERVICE:

4.5. Fax Number: LOCAL: 573-445-0403 PHONE: 1-800-472-6473 FAX: 1-800-572-6473

4.6. Federal Tax ID: 82-0477390

4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

4.6.2. Exempt From Tax Reporting? Yes ___ No X

4.7. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.7.1. Authorized Representative (Sign By Hand):

Anne Farrow

4.7.2. Type or Print Signed Name: ANNE FARROW

4.7.3. Today's Date: 12-13-00

4.8. CATALOG DISCOUNT FOR OFFICE SUPPLIES OFFERED BUT NOT INCLUDING THOSE ITEMS ON THE STANDARD OFFICE SUPPLY PRICING LIST - DISCOUNT OFF CURRENT MFG. PRICES
 Catalog Discount Offered 57 %

Catalog Publisher: BOISE CASCADE OFFICE PRODUCTS UPDATES PROVIDED QUARTERLY
2001 EDITION AVAILABLE JAN. 2001

4.8.1. Other Catalog Discounts Available for items costing more than \$150.00 each:

- 4.8.1.1. Office Furniture and Equipment - 25 % (E1, E2, E3, E4, E5, E6, E7, E8, E9 ITEMS)
- 4.8.1.2. Office Machines - 25 % (L8, L9, M1, M2, M3, M4, M5, M6, M7, M8, M9 ITEMS)
- 4.8.1.3. Art/Drafting Supplies - 30 %
- 4.8.1.4. Custom Items - 0 % QUOTED PER ORDER

4.8.2. Per Section 2.1.1., bidder has indicated a price for each item listed on Attachment "A" and has attached it to this bid response.

4.8.3. Describe any minimum ordering requirements: NONE

4.8.4. What is the Maximum Percentage Increase for Second and Third Contract Periods ON THE STANDARD SUPPLY LIST ONLY: 4 %

4. Response Form (Cont.)

4.8.5. Describe any other discounts available to the County:

BI-MONTHLY SALES FLYERS

VOLUME PRICING FOR SPECIAL ORDERS

4.9. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

Yes No

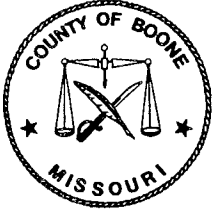
4.10. Delivery Time ARO: 24 HOURS / NEXT DAY

STANDARD SUPPLY LIST

ATTACHMENT A

Item Bid.

| Quantity | Requested # | Description | Price | |
|---------------|----------------|---------------------------------------|-------|--------------|
| 500 / box | UNV 35210 | #10 Plain Envelopes | 5.34 | P2-E345-10 |
| 100 / box | UNV 35270 | 28 lb Clasp Envelopes 12 x 15.5 | 8.49 | P2-110BK |
| 100 / box | UNV 35260 | 28 lb Clasp Envelopes 6 x 9 | 3.89 | P2-55BK |
| 100 / box | UNV 35264 | 28 lb Clasp Envelopes 9 x 12 | 4.68 | P2-90BK |
| 100 / box | UNV 35265 | 28 lb Clasp Envelopes 9.5 x 12.5 | 5.76 | P2-93BK |
| 8 / pkg | DUR MN1500B8 | AA Batteries | 2.19 | M1-ALAA |
| 2 / pkg | DUR MN2400B2 | (2/pkg.) AAA Batteries | 2.36 | M1-ALAAA |
| 25 / box | UNV 15343 | Accordion File - 3.5" Expansion | .55 | F1-1524E-C |
| 10 / box | UNV 15262 | Accordion File - 5.25" Expansion | .63 | F1-1534G-C |
| 1 each | UNV 20000 | Adding Machine Tape 2.25" wide | .24 | P4-8676 |
| 25 sheets | AVE 05260 | Avery Laser Printer Labels | 2.47 | A5-ML3025 |
| 1 dozen | BIC GSF11BK | Bic Ballpoint, Fine - Black | .75 | N1-C991C |
| 1 dozen | BIC GSM11BK | Bic Ballpoint, Med. - Black | .75 | N1-C990C |
| 1 dozen | BIC GSF11RD | Bic Ballpoint, Med. - Red | .75 | N1-C931C |
| 12 / box | UNV 10210 | Binder Clips, 1.25" | .31 | H4-99050 |
| 12 / box | UNV 10220 | Binder Clips, 2" | .85 | H4-99100 |
| 12 / box | UNV 10200 | Binder Clips, 3/4" | .13 | H4-99020 |
| 400 sets/book | UNV 48003 | Carbonless Telephone Message Book | 1.80 | P3-C4400 |
| 100 / box | UNV 12115 | File Folders - 1/3 cut - Letter Size | 4.42 | F1-C113-1A |
| 25 / box | UNV 14113 | Hanging Folders - 1/3 cut | 4.37 | F1-C52-1/3 |
| 1 each | UNV 08861 | Hi-Liter, Florescent Yellow | .15 | N2-64326 |
| 100 / pkg | UNV 47210 | Index Cards, White 3 x 5 Ruled | .34 | F3-C35 |
| 100 / pkg | UNV 47250 | Index Cards, White 5 x 8 Ruled | .96 | F3-C58 |
| 100 / box | UNV 63568 | Inter-Dept String-Button Envelopes | 10.48 | P2-J32971 |
| 1 each | PAP 71001 | Liquid Paper, For Copies | .81 | S3-710-01 |
| 1 each | PAP 56301 | Liquid Paper, Multi-Fluid | .81 | S3-563-01 |
| 1 each | PAP 74701 | Liquid Paper, Pen/Ink | .81 | S3-747-01 |
| 1 each | PAP 56401 | Liquid Paper, White | .75 | S3-564-01 |
| 1 each | UNV 07051 | Marks-a-lot - Black | .14 | N2-64291 |
| 1 each | UNV 07052 | Marks-a-lot - Red | .14 | N2-64292 |
| 100 / box | UNV 72210 | Paper Clips, #1 | .06 | H4-PC1 |
| 100 / box | UNV 72220 | Paper Clips, Jumbo | .18 | H4-PC6 |
| 1 dozen | PAP 33311 | Papermate Pen - Black | .75 | N1C990C |
| 1 dozen | PAP 33111 | Papermate Pen - Blue | .75 | N1C910C |
| 1 dozen | PAP 33711 | Papermate Pen, Fine - Red | .75 | N1C931C |
| 1 dozen | SAN 12133 | Pencils, Med-Firm | .62 | N512133 |
| 1 dozen | SAN 12132 | Pencils, Med-Soft | .41 | N5520 |
| 1 each | SAN 27009 | Pocket Accent, Pink | .23 | N2BL11PK |
| 1 dozen | MMM 653-YW | Post it Notes 1.5 x 2 - Yellow | 1.25 | A26539 YW |
| 1 each | MMM 656-YW | Post it Notes 2 x 3 - Yellow | .19 | A26569 YW |
| 1 each | MMM 654-YW | Post it Notes 3 x 3 - Yellow | .23 | A26549 YW |
| 1 each | MMM 655-YW | Post it Notes 3 x 5 - Yellow | .33 | A26559 YW |
| 1 each | MMM 660-YW | Post it Notes 4 x 6 - Yellow | .61 | A26609 YW |
| 1 each | PIL 35334 | Precise V5 Liq Ink Rollerball - Black | .86 | N1-35334 |
| 1/4 lb / box | UNV 00419 | Rubber Bands #19 | .17 | A6-RB80Q1 |
| 1/4 lb / box | UNV 00433 | Rubber Bands #33 | .17 | A6-RB80Q3 |
| 1 dozen | UNV 46200 | Ruled Pads 5 x 8 Canary | 3.60 | P3-C58CP |
| 1 dozen | UNV 10630 | Ruled Pads 8.5 x 11 Canary | 5.94 | P3-C811CP |
| 1 dozen | UNV 40000 | Ruled Pads 8.5 x 14 Canary | 7.96 | P3-C814CP |
| 1 each | SAN 30001 | Sharpie Permanent Marker - Black | .42 | N2-29298 |
| 5000 / box | UNV 79000 | Standard Staples | .18 | H1-91900 |
| 1 dozen | UNV 76620 | Steno Book | .53 | P3C6925GG |
| 1 each | MMM 5910341296 | Tape 1" core 3/4" x 1296" | .53 | A8591034129. |
| 12 pads/pkg | UNV 48023 | While You Were Out Pads - Pink | 1.35 | P3-A2334 |



Boone County Purchasing
601 E. Walnut, 2nd Floor
Columbia, MO 65201

Standard Terms and Conditions

Marlene Ridgway, Interim Director
573/886-4391 - FAX 573/886-4402

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Quotation and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the quotation and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as the County is exempted from them by law.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



501 E. Walnut, Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

December 15, 2003

Phil Allen
Boise Office Products
12046 Lackland Road
St. Louis, MO 63046

COPY

RE: 62-13DEC00 – Office Supply Term & Supply

Dear Mr. Allen:

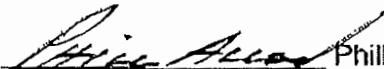
The County of Boone wishes to extend the above referenced contract for one month per the provisions in the original contract, Section 2.3.1. If you accept this extension, please sign the appropriate area at the bottom of this letter. The intended extension date is through January 31, 2004.

Should you have any questions, please contact me.

Sincerely,

Melinda Bobbitt, CPPB
Director

Cc Purchasing Committee
Clerk's File

I,  Phil Allen of Boise Office Products agree to extend contract number 62-13DEC00 Office Supply Term and Supply through January 31, 2004 under the same terms and conditions as set in the original bid and subsequent renewals.


Signature


Date

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }
 County of Boone } ea.

February Session of the February Adjourned Term. 20 01

In the County Commission of said county, on the 13th day of February 20 01

the following, among other proceedings, were had, viz:

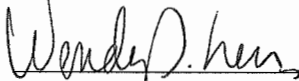
Now on this day the County Commission of the County of Boone does hereby award bid 05-24JAN01 as follows:

| FOR | TO |
|------------------------------|---------------------------|
| Street Signs Term and Supply | Kelpe's Signs and Banners |

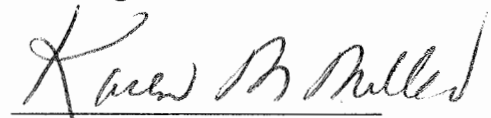
Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreement.

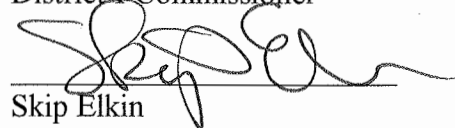
Done this 13th day of February, 2001.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Don Stamper
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

Boone County Purchasing

Marlene Ridgway
Buyer



601 E. Walnut, 2nd Flr
Columbia, MO 65201
(573) 886-4392

MEMORANDUM

TO: Boone County Commission
FROM: Marlene Ridgway *MR*
RE: 05-24JAN01 – Street Signs Term and Supply
DATE: January 30, 2001

The department received 4 responses to the above referenced bid. We recommend rejecting the bid from Bee Seen Signs for submitting a sample that did not comply with the minimum specifications. We further recommend awarding to Kelpé's Signs and Banners for having the lowest and best bid meeting the minimum specifications.

This is a term and supply contract, hence no need for purchase orders.

Attached is the bid tabulation for your review.

BID TABULATION
 05-24JAN01 Street Name Signs Term and Supply

| | Pricing | Qty | Signs Now | | | Kelp's Signs and Banners | | | Fay & Sons Signs | | | Bee Seen Signs | | |
|-------|---|-----|------------|--------------------|-----------------------------|--------------------------|---------------------|-----------------------------|------------------|---------------------|-----------------------------|----------------|--------------------|-----------------------------|
| | | | Unit Price | Extended | Add'l cost for Double Sided | Unit Price | Extended | Add'l cost for Double Sided | Unit Price | Extended | Add'l cost for Double Sided | Unit Price | Extended | Add'l cost for Double Sided |
| 1.7 | | | | | | | | | | | | | | |
| 1.7.1 | 24" x 9" | 70 | \$21.17 | \$1,481.90 | \$15.17 | \$18.00 | \$1,260.00 | \$3.00 | \$24.00 | \$1,680.00 | \$8.00 | \$18.70 | \$1,309.00 | \$5.00 |
| 1.7.2 | 30" x 9" | 70 | \$26.60 | \$1,862.00 | \$18.49 | \$22.56 | \$1,579.20 | \$3.76 | \$28.13 | \$1,969.10 | \$9.37 | \$22.80 | \$1,596.00 | \$6.05 |
| 1.7.3 | 36" x 9" | 65 | \$31.55 | \$2,050.75 | \$21.81 | \$27.00 | \$1,755.00 | \$4.50 | \$32.25 | \$2,096.25 | \$10.75 | \$27.00 | \$1,755.00 | \$7.35 |
| 1.7.4 | 42" x 9" | 65 | \$36.56 | \$2,376.40 | \$25.16 | \$31.56 | \$2,051.40 | \$5.26 | \$36.38 | \$2,364.70 | \$12.12 | \$32.30 | \$2,099.50 | \$8.60 |
| 1.7.5 | 48" x 9" | 30 | \$41.45 | \$1,243.50 | \$28.47 | \$36.00 | \$1,080.00 | \$6.00 | \$41.25 | \$1,237.50 | \$13.75 | \$36.00 | \$1,080.00 | \$9.60 |
| 1.7.6 | 54" x 9" | 25 | \$46.63 | \$1,165.75 | \$31.41 | \$40.56 | \$1,014.00 | \$6.76 | \$52.88 | \$1,322.00 | \$17.62 | \$40.30 | \$1,007.50 | \$10.70 |
| 1.7.7 | 60" x 9" | 10 | \$51.81 | \$518.10 | \$34.67 | \$45.00 | \$450.00 | \$7.50 | \$56.25 | \$562.50 | \$18.75 | \$44.80 | \$448.00 | \$11.95 |
| | Total | | | \$10,698.40 | | | \$9,189.60 | \$36.78 | | \$11,232.05 | | | \$9,295.00 | \$59.25 |
| 1.7.8 | Wrtly against fading, chipping or peeling | | | 5 to 7 yrs. | | | 5 yrs. | | | 7 yrs. | | | 7 yrs. | |
| 1.7.9 | Maximum Percentage Increase | | | | | | | | | | | | | |
| | 1st year | | 5% | \$11,233.32 | | 7% | \$ 9,832.87 | | 10% | \$ 12,355.26 | | 5% | \$ 9,759.75 | |
| | 2nd year | | 5% | \$11,457.99 | | 5% | \$ 10,324.52 | | 10% | \$ 13,590.78 | | 5% | \$ 10,247.74 | |
| 4.9 | Delivery Date ARO | | 7 days | | | 10 days | | | No Response | | | 15 days | | |
| | Sample | | yes | | | yes | | | yes | | | yes | | |
| | Potential total 3 year contract | | | \$33,389.71 | | | \$ 29,346.99 | | | \$ 37,178.09 | | | \$29,302.49 | |

No Bids Received From:

| | |
|----------------------------|--|
| VT'S Safety Products, Inc. | American Craft Industries |
| SIBF, Inc. | Newman Signs, Inc. |
| JS Reprographics | SYSCO Food Services of Kansas City, Inc. |
| V.C.S. | D & G Sign & Label |
| Franklin Industries Co. | Homer's Supply |

| |
|---------------------------|
| Core Products, Inc. |
| Epple Const. Co. |
| Signs and Blanks, Inc. |
| Display Solutions |
| Vulcan Signs |
| Nippon Carbide Ind., Inc. |

**PURCHASE AGREEMENT
FOR
STREET SIGNS TERM AND SUPPLY**

THIS AGREEMENT dated the 13 day of February 2001 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Kelpé's Signs and Banners, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement For Street Signs Term and Supply, County of Boone Request for Quotation for Street Signs Term and Supply, bid number 05-24JAN01 Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated January 23, 2001 and executed by Melissa K. Kelpé on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and all Addenda shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the date written above through March 1, 2002 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two additional one year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.

3. Basic Services - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County street signs as set forth in the Contractor's bid response for all groups.

4. Delivery - Contractor agrees to deliver all street signs within 10 business days from receipt of order.

5. Billing and Payment - All billing shall be invoiced to the Boone County Public Works department and billings may only include the prices listed in the contractor's bid response. No fees for set up, type setting, labor, pick up, delivery, or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

KELPE'S SIGNS AND BANNERS

by Melissa H. Kelpce

title Owner

address 906 Again St.

Columbia MO. 65203

APPROVED AS TO FORM:

[Signature]
County Counselor

BOONE COUNTY, MISSOURI

by: Boone County Commission

[Signature]
Don Stamper, Presiding Commissioner

ATTEST:

[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

no encumbrance required 2/5/2001
Signature [Signature] Date

2040-26600 Term/Supply

Appropriation Account



Boone County Purchasing
601 E. Walnut, 2nd Floor
Columbia, MO 65201

Invitation For Quote (Bid)

Marlene Ridgway, Interim Director
573/886-4391 - FAX 573/886-4402

Bid Data

Bid Number: 05-24JAN01
Commodity Title: Street Name Signs Term and Supply

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: WEDNESDAY – JANUARY 24, 2001
Time: 1:25 P.M. (Bids received after this time will be returned unopened)
Location / Mail Address: **Boone County Purchasing Department
Boone County Johnson Building
601 E. Walnut, 2nd Floor
Columbia, MO 65201**

Directions: The Johnson Building is located on the Northeast corner at 6th St. and Walnut St. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.

Bid Opening

Day / Date: WEDNESDAY – JANUARY 24, 2001
Time: 1:30 P.M.
Location / Address: **Boone County Johnson Building Conference Room
601 E. Walnut, 2nd Floor
Columbia, MO 65201**

Bid Contents

- 1.0: **Introduction and General Terms and Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form
Standard Terms and Conditions**

Please Note: Required Sample in Section 2.2.

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department/s or Office/s - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers which may be invited to respond or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business/s entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Quote" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidders failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
1) the provisions of the Contract (as it may be amended);
2) the provisions of the Bid;
3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD** - Any Term and Supply Contract resulting from this Bid will have an initial term of one (1) year, but may be automatically renewed for an additional two (2) years unless canceled by either party commencing with execution of Contract (or on another mutually agreeable start date.)
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Street Name Signs term and supply contract.
- 2.1.1. **Quantity** - All sign orders will be made based on need. The County guarantees a minimum of ten (10) signs per order. Boone County reserves the right to deviate from the estimated quantities listed in section four of this request.
- 2.1.2. **Contract Duration** - The contract shall be effective from the date of issuance through March 1, 2002. This contract is subject to renewal annual for two (2) additional one (1) year periods following expiration of the first contract period.
- 2.1.2.1. **Contract Extension** - The County Purchasing Director may exercise the option to extend the contract on a month to month basis for a maximum of 6 months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.1.2.2. **Contract Documents** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.1.3. **Technical Requirements**
- 2.1.3.1. **Sign Materials** - Green Fiberglass FRP - 0.135" thickness.
- 2.1.3.2. **Lettering** - All numbers and letters shall conform to current industry standards for highway applications and also to specifications in the current Manual for Uniform Traffic Control Devices (MUTCD). Signs shall have five inch (5") white reflective letters set three quarter inches (3/4") above the bottom of the sign. The street coordinates and directional letters (i.e. 2000 NE, 2000 SE, NW, etc.) shall be two inches (2") and shall be three quarter inches (3/4") above the top of the road name and a half-inch (1/2") from the top of the sign. The street coordinates and directional letters shall be in the upper right hand corner -- Upper left and right corners if there are two (2) sets of street coordinates. There is to be a minimum of 5" and a maximum of 6" between each word on multiple word roadway names. All numbers and letters shall be highway series or type. Length of signs to be determined by the number of letters in compliance with this section of the bid. Majority of signs will be ordered with Road Name and Street Coordinates printed on one side. There will be a limited number ordered that will require lettering on both sides of the sign. Corners to be rounded. (Sample Drawing Attached)
- 2.1.3.3. **Product Substitutions** - All product substitutions offered must be pre-approved by the Boone County Purchasing Department in writing. The County reserves the right to request samples of any substitutes. These samples will be free of charge. Interpretation of "equal or better" is to be determined at the sole discretion of the county staff.
- 2.2. **REQUIRED SAMPLE** - All bidders are REQUIRED to provide a sample of their product at the time of the bid response. This sample will include one five-inch (5") letter as described in section 2.1.3.2. above. Exclusion of this sample could deem the bidders response as non-responsive.
- 2.3. **DESIGNEE** - Boone County Public Works Department, 5551 Highway 63 So., Columbia, Missouri 65201.
- 2.4. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Marlene Ridgway, Interim Purchasing Director, 601 E. Walnut, 2nd Floor, Columbia, Missouri 65201 or by faxing to (573) 886-4402.
- 2.5. **DELIVERY** - Boone County Public Works; 5551 Highway 63 South; Columbia, MO 65201.
- 2.5.1. **Delivery Terms** - FOB Destination. Preference will be given to vendors supplying signs within 10 business days from date of order.
- 2.5.2. **Method of Ordering** - Orders will be requested via a faxed request. The successful vendor will be required to confirm receipt of each request.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A." Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses **MUST** be received by the date and time noted on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS**. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, three (3) complete copies of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
 - 3.2.2. **Advice of Award** - If you wish to be advised of the outcome of this Bid, enclose with your Response a self-addressed stamped return envelope (size 10, first-class one-ounce postage) for our use in mailing a copy of the summary recap of the award. Notification will be by mail only, except to awarded Bidder.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response.
 - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** - We will evaluate submitted Responses in relation to all aspects of this Bid.
 - 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use.
 - 3.5.3. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.

4. Response Form

- 4.1. Company Name: Kelpe's Signs and Banners
- 4.2. Address: 906 Again St
- 4.3. City/Zip: Columbia MO 65203
- 4.4. Phone Number: (573)875-0224
- 4.5. Fax Number: (573)875-0224 573-815-0316
- 4.6. Federal Tax ID: 496-88-9572
- 4.6.1. () Corporation
() Partnership - Name _____
(X) Individual/Proprietorship - Individual Name Melissa K. Kelpe
() Other (Specify) _____
- 4.6.2. Exempt From Tax Reporting? Yes X No _____

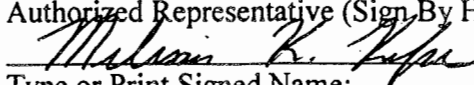
4.7. Pricing

| | Size | Unit Price for single-sided signs | QTY | Extended Total | Add'l Cost for Double-Sided Signs |
|--------|--------------|-----------------------------------|-----|--------------------|-----------------------------------|
| 4.7.1. | 24" x 9" | \$ 18.00 | 70 | \$ 1,260.00 | \$ 3.00 |
| 4.7.2. | 30" x 9" | \$ 22.56 | 70 | \$ 1,579.20 | \$ 3.76 |
| 4.7.3. | 36" x 9" | \$ 27.00 | 65 | \$ 1,755.00 | \$ 4.50 |
| 4.7.4. | 42" x 9" | \$ 31.56 | 65 | \$ 2,051.40 | \$ 5.26 |
| 4.7.5. | 48" x 9" | \$ 36.00 | 30 | \$ 1,080.00 | \$ 6.00 |
| 4.7.6. | 54" x 9" | \$ 40.56 | 25 | \$ 1,014.00 | \$ 6.76 |
| 4.7.7. | 60" x 9" | \$ 45.00 | 10 | \$ 450.00 | \$ 7.50 |
| | TOTAL | | | \$ 9,189.60 | |

4.7.8. Warranty period against fading, chipping or peeling: 5 yrs.

4.7.9. Maximum Percentage Increase for 7 % 2nd Year; 5% 3rd Year.

4.8. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.8.1. Authorized Representative (Sign By Hand):

 4.8.2. Type or Print Signed Name: Melissa K. Kelpe

4.8.3. Today's Date: 1/23/01

4.9. Delivery Date ARO: 10 day turn around



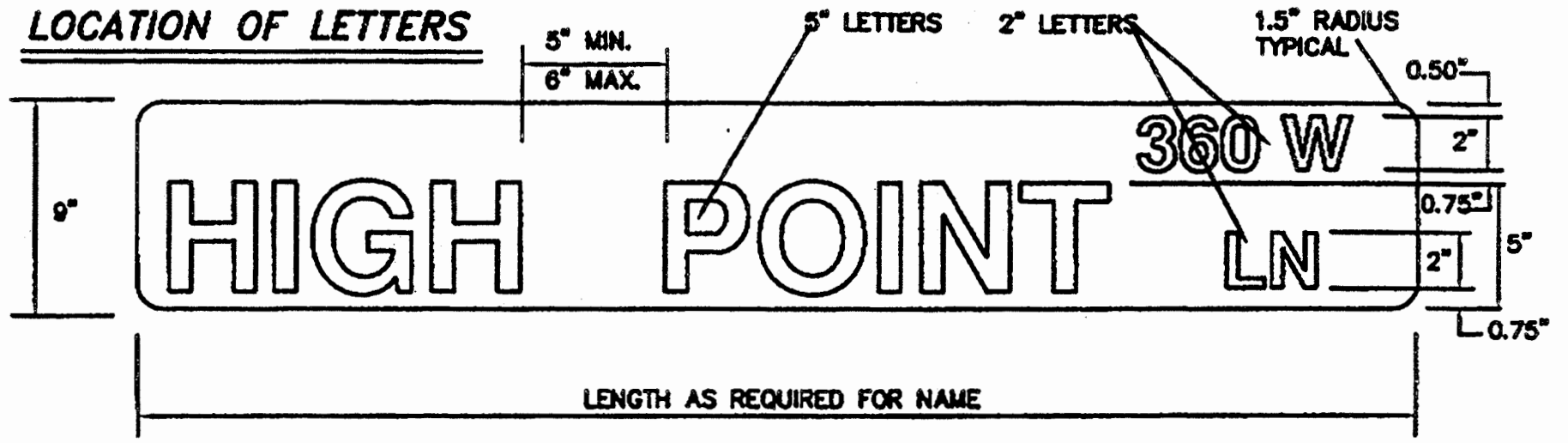
Boone County Purchasing
601 E. Walnut, 2nd Floor
Columbia, MO 65201

Standard Terms and Conditions

Marlene Ridgway, Interim Director
573/886-4391 - FAX 573/886-4402

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Quotation and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the quotation and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as the County is exempted from them by law.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.

LOCATION OF LETTERS



Boone County Purchasing

Marlene Ridgway
Buyer



601 E. Walnut-Room 209
Columbia, MO 65201
(573) 886-4392
Fax (573) 886-4390
Email: mridgway@boonecountymo.org

February 24, 2003

Melissa Kelpé
Kelpé's Signs and Banners
906 Again St.
Columbia, MO 65203

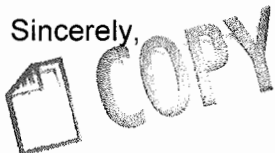
RE: 05-24JAN01 – Street Signs Term and Supply

Dear Ms. Kelpé:

The above reference bid is due to expire on March 1, 2003. As you are aware, our department is preparing to rebid this commodity but the award date will be after this contract expires. Per our original contract, we are requesting to extend the agreement on a month-to-month basis until another contract is in place. The approximate date for the implementation of a new contract will be April 15, 2003.

If you have any questions, please feel free to contact me. We thank you for your services.

Sincerely,



Marlene Ridgway
Buyer

Cc Public Works
County Clerk
Bid File

56-2001

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

February Session of the February Adjourned Term. 20 01

STATE OF MISSOURI }
County of Boone } ea.

In the County Commission of said county, on the 13th day of February 20 01

the following, among other proceedings, were had, viz:

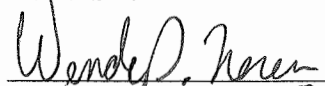
Now on this day the County Commission of the County of Boone does hereby compute the final cost of the road improvement project for the Wilson Turner Neighborhood Improvement District as certified by the Auditor to be \$ 125,774.56.

The County Commission does hereby apportion the cost of said project equally by lot/tract of property within said district according to the provisions of 67.463.2 RSMO. (1993Supp.) and petition approved by said Commission.

The County Commission further orders special assessments against the properties as described in the attached Exhibit A and orders the Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect February 13, 2001.

Done this 13th day of February, 2001.

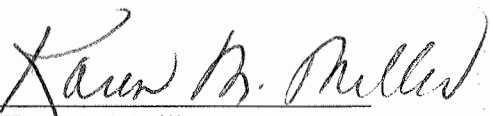
ATTEST:



Wendy S. Noren
Clerk of the County Commission



Don Stamper
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner



**Boone County Public Works
Memorandum**

Date: February 7, 2001

To: Don Stamper, Presiding Commissioner
Karen Miller, District I
Skip Elkin, District II

From: John P. Watkins II *JPW-II*

Subject: Wilson Turner NID - Pre-Bond Assessment

Final costs have been tabulated and certified by the Boone County Auditor. The Certified Project Cost is \$ **125,774.56**. (attached)

The Petition Estimate was \$ 134,147.00 or \$ 8,384.19 per lot (¹⁶~~20~~ lots)

Actual Costs = \$ 125,774.56 or \$ 7,860.91 per lot

If the Commission concurs with the Certified Cost, a motion should be made as shown on the attached Order.

Thanks

attachments (2)

cc. Melanie Stapleton

Wilson Turner NID - 5150 - Certified Costs

| <u>Account</u> | | | |
|----------------|-----------|-----------------------------|---|
| 71100 | \$ | 108,243.13 | APAC |
| 71100 | \$ | 71.40 | Mail & More |
| 71100 | \$ | 147.50 | Triangle Blueprint |
| 71100 | \$ | 16.00 | Columbia Missourian |
| 71100 | \$ | 273.00 | Recorder of Deeds |
| | | <u>\$ 108,751.03</u> | |
| | | | |
| 71104 | \$ | 3,002.16 | PW Design & Construction Costs |
| 71104 | \$ | 2,038.30 | NID Coordinator Costs |
| 71104 | \$ | 4,361.00 | Administration Costs |
| | | <u>\$ 9,401.46</u> | |
| | | | |
| 84100 | \$ | 6,062.59 | Interest |
| 84100 | \$ | 2,141.70 | Interest Jan 1, 2001 through March 11, 2001 |
| | | <u>\$ 8,204.29</u> | |
| | | | |
| Total | \$ | <u>126,356.78</u> | agrees to 1999-2001 2905 & 2912 |
| | | | |
| Less | \$ | 1,679.97 | Interest Earned agrees to 1999-2000 2906 |
| Less | \$ | 160.00 | Fees for Plans (3528 - 2000) agrees to 1999-2000 2906 |
| Plus | \$ | 1,257.75 | Collector's Commission * |
| | | <u>\$ 125,774.56</u> | CERTIFIED PROJECT COST |

* Policy changed to charge Collector's Commission after NID bonds are issued to those participants that have not paid NID assessment in full.

Calculation for Collector's Commission follows: NID Costs \$126,356.78 less \$1,839.97 interest/fee plan revenue = \$124,516.81 \ .99 = \$125,774.56 \$125,774.56 - \$124,516.81 = \$1,257.75

Fees for recording of individual liens are not included in certified costs. They will be included in bond issuance supplemental costs for those participants that have not paid the NID assessment in full when bonds are issued.


**COMMISSION ORDER FOR
WILSON TURNER NID
(PRE-BOND ASSESSMENT)**

Now on this day the County Commission does hereby compute the final cost of the road improvement project for the Wilson Turner Neighborhood Improvement District as certified by the Auditor to be \$ 125,774.56

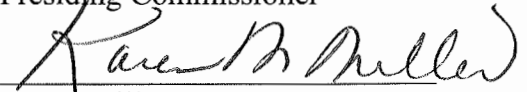
The County Commission does hereby apportion the cost of said project equally by lot/tract of property within said district according to the provisions of 67.463.2 RSMO. (1993Supp.) and petition approved by said Commission.

The County Commission further orders special assessments against the properties as described in the attached Exhibit A and orders the Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo. The special assessments shall take effect February 13, 2001.

Done this 13 day of February, 2001.



Don Stamper
Presiding Commissioner



Karen Miller
District I Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

Skip Elkin
District II Commissioner

WILSON TURNER
NEIGHBORHOOD IMPROVEMENT DISTRICT

PRE-BOND ASSESSMENT ROLL

EXHIBIT A

| ID # | TAXPARCEL | LNAME | FNAME | LNAME2 | FNAME2 | ADDRESS | CITY | ST | ZIP | DESCRIPTION | ASSESSMENT |
|------|---------------------|------------|-------------|------------|---------------|---------------------------|----------|----|-------|--|------------|
| 1 | 12-802-27-00-005.01 | GIBBS | KENNETH W. | GIBBS | MYRTLE L. | 5011 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by General Warranty Deed, recorded in Book 979, Page 940, as Tract Two (2) of a Survey recorded in Book 766, Page 6, Boone County, Missouri records. | \$7,860.91 |
| 2 | 12-802-27-00-005.02 | BROWN | KEVIN E. | BROWN | BRENDA GIBBS | 5033 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Missouri Warranty Deed, recorded in Book 1090, Page 507, as Tract Three (3) of a Survey recorded in Book 766, Page 6, Boone County, Missouri records. | \$7,860.91 |
| 3 | 12-802-27-00-005.03 | MARCH | RANDALL D. | MARCH | MARIAN J. | 4989 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Warranty Deed, recorded in Book 772, Page 42, as Tract One (1) of a Survey recorded in Book 766, Page 6, Boone County, Missouri records. | \$7,860.91 |
| 4 | 12-804-34-00-012.03 | ZIMMERMAN | DARREL W. | ZIMMERMAN | CHRIS M. | 5056 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Corporation General Warranty Deed, recorded in Book 709, Page 284, as Tract 1 A of a Survey recorded in Book 706, Page 782, Boone County, Missouri records. | \$7,860.91 |
| 5 | 12-804-34-00-012.04 | ELLEBRACHT | MICHAEL J. | ELLEBRACHT | CAROL D. | 5055 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Corporation General Warranty Deed, recorded in Book 709, Page 621, as Tract 4 A of a Survey recorded in Book 706, Page 782, Boone County, Missouri records. | \$7,860.91 |
| 6 | 12-804-34-00-012.05 | NIEMEYER | LEROY B. | NIEMEYER | MARY SUSAN | 5200 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by General Warranty Deed, recorded in Book 712, Page 777, as Tract One (1) of a Survey recorded in Book 712, Page 185, Boone County, Missouri records. | \$7,860.91 |
| 7 | 12-804-34-00-012.06 | WISCHOVER | LINDA J. | | | 5300 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Corporation General Warranty Deed, recorded in Book 1431, Page 908, as Tract Two (2) of a Survey recorded in Book 712, Page 185, Boone County, Missouri records. | \$7,860.91 |
| 8 | 12-804-34-00-012.08 | COPELAND | DANIEL L. | COPELAND | CARIE A. | 4970 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by General Warranty Deed, recorded in Book 1423, Page 804, as Tract 2 A of a Survey recorded in Book 706, Page 782, Boone County, Missouri records. | \$7,860.91 |
| 9 | 12-804-34-00-012.09 | BUCKLER | DENNY RAY | BUCKLER | SHARON ANN | 4969 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Warranty Deed, recorded in Book 772, Page 305, as Tract 3 A of a Survey recorded in Book 706, Page 782, Boone County, Missouri records. | \$7,860.91 |
| 10 | 12-804-34-00-012.11 | KORMEIER | KEVIN L. | KORMEIER | TAMARA L. | 5100 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by General Warranty Deed, recorded in Book 1042, Page 31, as Tract Two (2) of a Survey recorded in Book 774, Page 143, Boone County, Missouri records. | \$7,860.91 |
| 11 | 12-804-34-00-012.12 | BUCHANAN | MITCHELL P. | BUCHANAN | MELISSA K. | 5090 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by General Warranty Deed, recorded in Book 864, Page 966, as Tract Three (3) of a Survey recorded in Book 774, Page 143, Boone County, Missouri records. | \$7,860.91 |
| 12 | 12-804-34-00-012.13 | OUK | RICHARD | OUK | SONTARY S. H. | 2101 N. HAWTHORNE DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by General Warranty Deed, recorded in Book 1452, Page 595, as Tract One (1) of a Survey recorded in Book 774, Page 143, Boone County, Missouri records. | \$7,860.91 |
| 13 | 12-804-34-00-012.15 | HELM | MICHAEL N. | HELM | SHERRI K. | 5201 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Corporation General Warranty Deed, recorded in Book 854, Page 693, as Tract One (1) of a Survey recorded in Book 759, Page 761, Boone County, Missouri records. | \$7,860.91 |
| 14 | 12-804-34-00-012.16 | SMITH | OTHO | SMITH | DEBRA L. | 5225 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Corporation General Warranty Deed, recorded in Book 885, Page 235, as Tract Two (2) of a Survey recorded in Book 759, Page 761, Boone County, Missouri records. | \$7,860.91 |
| 15 | 12-804-34-03-006.00 | DURNIL | GARY D. | DURNIL | JULIE A. | 5380 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by Corporation General Warranty Deed, recorded in Book 730, Page 296, as Lot One (1) of Wyatt Lane Acres, Block 2 as shown by the plat recorded in Plat Book 22, Page 47, Boone County, Missouri records. | \$7,860.91 |
| 16 | 12-804-34-03-009.00 | LINDSEY | DANIEL P. | LINDSEY | STACEY D. | 5401 E. WILSON TURNER DR. | COLUMBIA | MO | 65202 | NW 1/4 Section 34, T 49 N, R 12 W as described by General Warranty Deed, recorded in Book 1226, Page 636, as Lot One (1) of Wyatt Lane Acres, Block 3 as shown by the plat recorded in Plat Book 24, Page 18, Boone County, Missouri records. | \$7,860.91 |

Wendy S. Noren
Boone County Clerk

WILSON TURNER NEIGHBORHOOD IMPROVEMENT DISTRICT
PRE-BOND ASSESSMENT

«FNAME» «LNAME»
«FNAME2» «LNAME2»
«ADDRESS»
«CITY», «ST» «ZIP»

COPY

Tax Parcel # «TAXPARCEL»

Legal Description: «DESCRIPTION»

This is to notify you that the County Commission of the County of Boone has levied a special assessment of **\$7,860.91** against the property described above for improvements made under the Neighborhood Improvement District statutes (Sections 67.453 to 67.475 RSMo, the "Neighborhood Improvement District Act").

The assessment for this project is now payable in full. If you do not wish to pay your assessment off at this time, you may elect for your account to start accruing the County Opportunity Cost of 6.09 % until your account is paid in full or until General Obligation Bonds are sold. **Interest will start accruing as of March 12, 2001.**

$(\$7,860.91 \times 6.09\% \text{ interest} \div 365 \text{ days} = \$ 1.31 \text{ per day})$

At a future date, (on or about June 30, 2001) Boone County will issue General Obligation Bonds to reimburse the County for all expenditures related to this project. Until bonds are issued, you may pay off this assessment at any time based on a daily interest charge as described above.

Once the County issues bonds, the County will be obligated to pay principal plus interest over the life of the bonds, therefore any property owner who has not paid off their NID assessment prior to that sale will be obligated to pay **principal, interest accrued through sale date of bonds, bond issuance costs and bond interest through the life of the bond.** You will be notified by mail prior to the sale of such bonds and given one last opportunity to pay off in full before all the above costs will be added to your pre-bond assessment.

To pay this assessment in full, please:

1. Make check payable to Boone County Collector, 801 E. Walnut, Columbia, MO 65201.
2. On your check, include your tax parcel #, which is «TAXPARCEL» and the word "NID".
3. Check should be for \$7,860.91 plus interest calculated as shown on the back of this page.
4. If you send your check by mail, please calculate interest to include the day you mail your check.

If you have any questions, please call or write to:

John P. Watkins II
Project Development Manager
Boone County Public Works
5551 Highway 63 South
Columbia MO 65201
Tel: 573-499-1670
jwatkins@boonecountymo.org

WILSON TURNER NID

PRE-BOND ASSESSMENT

2001

| | Jan-02 | Feb-02 | | Mar-01/02 | | Apr-01 | | May-01 | | Jun-01 | | Jul-01 | | Aug-01 | | Sep-01 | | Oct-01 | | Nov-01 | | Dec-01 | |
|----|--------|---------------|---|---------------|---|---------------|---|---------------|---|---------------|---|---------------|---|---------------|---|---------------|---|---------------|---|---------------|---|---------------|---|
| | | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest | for this date | include this number of days of interest |
| 1 | 296 | 1 | 327 | 1 | 355 | 1 | 21 | 1 | 51 | 1 | 82 | 1 | 112 | 1 | 143 | 1 | 174 | 1 | 204 | 1 | 235 | 1 | 265 |
| 2 | 297 | 2 | 328 | 2 | 356 | 2 | 22 | 2 | 52 | 2 | 83 | 2 | 113 | 2 | 144 | 2 | 175 | 2 | 205 | 2 | 236 | 2 | 266 |
| 3 | 298 | 3 | 329 | 3 | 357 | 3 | 23 | 3 | 53 | 3 | 84 | 3 | 114 | 3 | 145 | 3 | 176 | 3 | 206 | 3 | 237 | 3 | 267 |
| 4 | 299 | 4 | 330 | 4 | 358 | 4 | 24 | 4 | 54 | 4 | 85 | 4 | 115 | 4 | 146 | 4 | 177 | 4 | 207 | 4 | 238 | 4 | 268 |
| 5 | 300 | 5 | 331 | 5 | 359 | 5 | 25 | 5 | 55 | 5 | 86 | 5 | 116 | 5 | 147 | 5 | 178 | 5 | 208 | 5 | 239 | 5 | 269 |
| 6 | 301 | 6 | 332 | 6 | 360 | 6 | 26 | 6 | 56 | 6 | 87 | 6 | 117 | 6 | 148 | 6 | 179 | 6 | 209 | 6 | 240 | 6 | 270 |
| 7 | 302 | 7 | 333 | 7 | 361 | 7 | 27 | 7 | 57 | 7 | 88 | 7 | 118 | 7 | 149 | 7 | 180 | 7 | 210 | 7 | 241 | 7 | 271 |
| 8 | 303 | 8 | 334 | 8 | 362 | 8 | 28 | 8 | 58 | 8 | 89 | 8 | 119 | 8 | 150 | 8 | 181 | 8 | 211 | 8 | 242 | 8 | 272 |
| 9 | 304 | 9 | 335 | 9 | 363 | 9 | 29 | 9 | 59 | 9 | 90 | 9 | 120 | 9 | 151 | 9 | 182 | 9 | 212 | 9 | 243 | 9 | 273 |
| 10 | 305 | 10 | 336 | 10 | 364 | 10 | 30 | 10 | 60 | 10 | 91 | 10 | 121 | 10 | 152 | 10 | 183 | 10 | 213 | 10 | 244 | 10 | 274 |
| 11 | 306 | 11 | 337 | 11 | 365 | 11 | 31 | 11 | 61 | 11 | 92 | 11 | 122 | 11 | 153 | 11 | 184 | 11 | 214 | 11 | 245 | 11 | 275 |
| 12 | 307 | 12 | 338 | 12 | 1 | 12 | 32 | 12 | 62 | 12 | 93 | 12 | 123 | 12 | 154 | 12 | 185 | 12 | 215 | 12 | 246 | 12 | 276 |
| 13 | 308 | 13 | 339 | 13 | 2 | 13 | 33 | 13 | 63 | 13 | 94 | 13 | 124 | 13 | 155 | 13 | 186 | 13 | 216 | 13 | 247 | 13 | 277 |
| 14 | 309 | 14 | 340 | 14 | 3 | 14 | 34 | 14 | 64 | 14 | 95 | 14 | 125 | 14 | 156 | 14 | 187 | 14 | 217 | 14 | 248 | 14 | 278 |
| 15 | 310 | 15 | 341 | 15 | 4 | 15 | 35 | 15 | 65 | 15 | 96 | 15 | 126 | 15 | 157 | 15 | 188 | 15 | 218 | 15 | 249 | 15 | 279 |
| 16 | 311 | 16 | 342 | 16 | 5 | 16 | 36 | 16 | 66 | 16 | 97 | 16 | 127 | 16 | 158 | 16 | 189 | 16 | 219 | 16 | 250 | 16 | 280 |
| 17 | 312 | 17 | 343 | 17 | 6 | 17 | 37 | 17 | 67 | 17 | 98 | 17 | 128 | 17 | 159 | 17 | 190 | 17 | 220 | 17 | 251 | 17 | 281 |
| 18 | 313 | 18 | 344 | 18 | 7 | 18 | 38 | 18 | 68 | 18 | 99 | 18 | 129 | 18 | 160 | 18 | 191 | 18 | 221 | 18 | 252 | 18 | 282 |
| 19 | 314 | 19 | 345 | 19 | 8 | 19 | 39 | 19 | 69 | 19 | 100 | 19 | 130 | 19 | 161 | 19 | 192 | 19 | 222 | 19 | 253 | 19 | 283 |
| 20 | 315 | 20 | 346 | 20 | 9 | 20 | 40 | 20 | 70 | 20 | 101 | 20 | 131 | 20 | 162 | 20 | 193 | 20 | 223 | 20 | 254 | 20 | 284 |
| 21 | 316 | 21 | 347 | 21 | 10 | 21 | 41 | 21 | 71 | 21 | 102 | 21 | 132 | 21 | 163 | 21 | 194 | 21 | 224 | 21 | 255 | 21 | 285 |
| 22 | 317 | 22 | 348 | 22 | 11 | 22 | 42 | 22 | 72 | 22 | 103 | 22 | 133 | 22 | 164 | 22 | 195 | 22 | 225 | 22 | 256 | 22 | 286 |
| 23 | 318 | 23 | 349 | 23 | 12 | 23 | 43 | 23 | 73 | 23 | 104 | 23 | 134 | 23 | 165 | 23 | 196 | 23 | 226 | 23 | 257 | 23 | 287 |
| 24 | 319 | 24 | 350 | 24 | 13 | 24 | 44 | 24 | 74 | 24 | 105 | 24 | 135 | 24 | 166 | 24 | 197 | 24 | 227 | 24 | 258 | 24 | 288 |
| 25 | 320 | 25 | 351 | 25 | 14 | 25 | 45 | 25 | 75 | 25 | 106 | 25 | 136 | 25 | 167 | 25 | 198 | 25 | 228 | 25 | 259 | 25 | 289 |
| 26 | 321 | 26 | 352 | 26 | 15 | 26 | 46 | 26 | 76 | 26 | 107 | 26 | 137 | 26 | 168 | 26 | 199 | 26 | 229 | 26 | 260 | 26 | 290 |
| 27 | 322 | 27 | 353 | 27 | 16 | 27 | 47 | 27 | 77 | 27 | 108 | 27 | 138 | 27 | 169 | 27 | 200 | 27 | 230 | 27 | 261 | 27 | 291 |
| 28 | 323 | 28 | 354 | 28 | 17 | 28 | 48 | 28 | 78 | 28 | 109 | 28 | 139 | 28 | 170 | 28 | 201 | 28 | 231 | 28 | 262 | 28 | 292 |
| 29 | 324 | | | 29 | 18 | 29 | 49 | 29 | 79 | 29 | 110 | 29 | 140 | 29 | 171 | 29 | 202 | 29 | 232 | 29 | 263 | 29 | 293 |
| 30 | 325 | | | 30 | 19 | 30 | 50 | 30 | 80 | 30 | 111 | 30 | 141 | 30 | 172 | 30 | 203 | 30 | 233 | 30 | 264 | 30 | 294 |
| 31 | 326 | | | 31 | 20 | | | 31 | 81 | | | 31 | 142 | 31 | 173 | | | 31 | 234 | | | 31 | 295 |

Interest accrues from March 12, 2001
 To pay off the assessment in full:
 1. Find the date you wish to pay this off in the left column.
 2. Find the number of days of interest in the right column adjacent to that date.
 3. Multiply the number of days of interest by \$1.31
 4. Add the interest to the assessment of \$7,860.91

Example:
 To pay off on June 25, 2001
 106 days x \$1.31 = \$138.86 interest
 \$138.86 + \$7,860.91 = \$7,999.77
 Interest Rate = 6.09%

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI

} ea.

County of Boone

February Session of the February Adjourned Term. 20 01

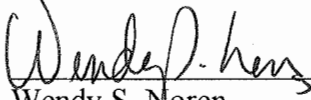
In the County Commission of said county, on the 13th day of February 20 01

the following, among other proceedings, were had, viz:

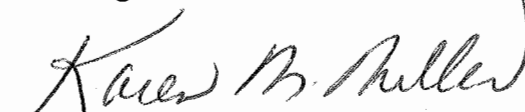
Now on this day the County Commission of the County of Boone does hereby approve the General Consultant Services Agreements between Boone County and the following entities for year 2001: Harrington & Cortelyou, Inc., A Civil Group, LLC., Allstate Consultants, PC., Brush and Associates, Inc., Bucher, Willis & Ratliff Corporation, Poepping, Stone, Bach & Associates, Inc., Shafer, Kline & Warren, Inc., Terracon Consultants, Inc., and Trabue, Hansen & Hinshaw, Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreements.


Done this 13th day of February, 2001.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Don Stamper
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI

} ea.

County of Boone

February Session of the February Adjourned Term. 20 01

In the County Commission of said county, on the 13th day of February 20 01

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the hiring of a Purchasing Director at the rate of \$\$20.72/hr (\$43,097.60 annual) which is 24% above the base for a range 27 position.

Done this 13th day of February, 2001.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Don Stamper
Don Stamper
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

McKenzie Stapleton
59

Boone County Human Resources

BETTY DICKNEITE
Director



601 E. Walnut-2nd Floor
Columbia, MO 65201
(573) 886-4395

TO: Don Stamper, Presiding Commissioner
Karen Miller, Associate Commissioner
Skip Elkin, Associate Commissioner

FROM: Betty A. Dickneite, Director, Human Resources *Betty*

SUBJECT: Director of Purchasing – Hire Above The Base of the Range

DATE: February 6, 2001

This memorandum is in support of hiring Melinda Bobbitt as Director of Purchasing above the base of the range. Melinda has a Bachelor of Science Degree and a Master of Public Administration degree from the University of Missouri. She has worked in administration/management and the service industry for greater than 10 years and procurement for the past seven years. She has computer and software experience including Word Perfect, Microsoft Word, Excel and Power Point. She obtained certification as a Professional Public Buyer in 1998 and is currently working on certification as a Certified Purchasing Manager (C.P.M.) She is also a member of the Missouri Association of Public Purchasing.

Melinda is currently employed by the State of Missouri, Department of Mental Health, as a Procurement Officer II. She is responsible for procurement and contract administration for the Division of Alcohol and Drug and the Division of Comprehensive Psychiatric Services. Previously, she worked as a Buyer at the University of Missouri for three years, and spent five years at the University of Missouri Hospital & Clinics, as the Supervisor of Pharmacy Services, procuring all pharmaceuticals and supplies needed by the hospital.

The position was posted beginning October 11, 2000 and advertised in the local newspapers and announcements were sent to a variety of entities. Thirty-five applicants applied, six were scheduled for interviews with the Search Committee. Two of the six withdrew from consideration. Three finalists were interviewed by the Commission.

Melinda's current salary is \$39,876 (\$19.18/hr). Proposed starting salary is \$43,097.60 (\$20.72/hr.) Proposed starting salary is 24% above the base of the range. The minimum salary for pay range 27 is \$16.76/hour (\$34,860.80 annual), and the maximum salary is \$25.05/hour (\$52,104.00 annual). All existing Department Directors are being paid more than the proposed salary for this new hire.

Attached is the Certification that funds exists in the Purchasing Department budget.

If I can be of further assistance, please let me know.

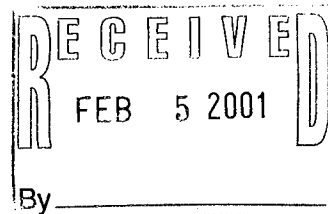
Attachment

Cc: June Pitchford (w/o attachment)

**BOONE COUNTY AUDITOR
CERTIFICATION**

Boone County Government Center
801 E. Walnut Room 205
Columbia, MO 65202

Phone (573) 886-4275
Fax Phone (573) 886-4280



TO: Betty Dickneite, Director of Human Resources
FROM: Karen Frederick *KF*
DATE: February 5, 2001
RE: Certification of Funds Availability to Hire Over the Base of the Range

| | |
|--|---|
| Requesting Department/Office: | <u>1118 Purchasing</u> |
| Position Title, Position Number, Position Range: | <u>Director Purchasing, pos. #529, range 27</u> |
| Base of Range: | <u>\$16.76/hour (\$34,860.80/year)</u> |
| Requested Starting Salary: | <u>\$20.72/hour (\$43,097.60/year)</u> |
| Amount needed to complete current FY if requested Salary is approved: | <u>See attached calculations</u> |

Funds are available within the existing departmental budget (Budget Revision attached , if necessary)
 Funds are not available within the existing departmental budget; Budget Revision required to provide funding is attached

Dept 1118: Purchasing
 Class 1 Analysis
 Prepared by Auditor's Office 2/5/2001

| | 10100 Salaries & Wages | 10110 Overtime | 10200 FICA | 10300 Health Ins | 10325 Disability Ins | 10350 Life Ins | 10375 Dental Ins | 10400 Workers Comp | 10500 401A Match | Total |
|--|------------------------------|-------------------|---------------|------------------------|----------------------------|----------------------|------------------------|--------------------------|------------------------|--------|
| Current 2001 Budget | 77,137 | 0 | 5,901 | 5,290 | 315 | 66 | 520 | 255 | 1,170 | 90,654 |
| Estimated Expenditures: | | | | | | | | | | |
| Melinda Bobbitt (new director) | 37,296 | 0 | 2,853 | 0 | 0 | 0 | 0 | 0 | 575 | 40,724 |
| Marlene Ridgway | 24,997 | 0 | 1,912 | 0 | 0 | 0 | 0 | 0 | 650 | 27,559 |
| Linda Conz | 844 | 0 | 65 | 0 | 0 | 0 | 0 | 0 | 0 | 909 |
| New half-time non-benefited employee | 6,583 | 0 | 504 | 0 | 0 | 0 | 0 | 0 | 0 | 7,087 |
| Other anticipated expenses* | 0 | 0 | 0 | 5,290 | 315 | 66 | 520 | 255 | 0 | 6,446 |
| Total Estimated Expenditures | 69,720 | 0 | 5,334 | 5,290 | 315 | 66 | 520 | 255 | 1,225 | 82,725 |
| Total Budget Less Total Estimated Expenditures | 7,417 | 0 | 567 | 0 | 0 | 0 | 0 | 0 | (55) | 7,929 |

Detail of Annual Expenditures for Personnel

| | Number of Pay Periods | Hours per Payroll | Hourly Pay Rate | 10100 Salaries & Wages | 10200 FICA | 10500 401A Match |
|---|-----------------------------|----------------------|--------------------|------------------------------|---------------|------------------------|
| Melinda Bobbitt (Start date = 2/20/2001) | 22.5 | 80 | 20.72 | 37,296 | 2,853 | 575 |
| Marlene Ridgway (Base of range 27 as interim director thru 2/19) | 3.5 | 80 | 16.76 | 4,693 | 359 | 75 |
| (2000 Buyer rate + 4.5% COLA/Merit after 2/19) | 22.5 | 80 | 11.28 | 20,304 | 1,553 | 575 |
| Total | | | | 24,997 | 1,912 | 650 |
| Linda Conz (temporary employee, term date = 1/26/01) | 2.0 | 50 | 8.44 | 844 | 65 | 0 |
| New half-time non-benefited employee (Anticipated start date = 4/1/2001) | 19.5 | 40 | 8.44 | 6,583 | 504 | 0 |

* Other anticipated expenses are estimates only. Actual costs may be greater or less than amounts noted.

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI

} ea.

County of Boone

February Session of the February Adjourned Term. 20 01

In the County Commission of said county, on the 13th day of February 20 01

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Crescent Condominium Association to hold a meeting in the Commission Chambers on February 27, 2001 from 4:30pm-5:30pm.

Done this 13th day of February, 2001.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Don Stamps
Don Stamps
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

Don Stamps, Presiding Commissioner
Keren M. Miller, District I Commissioner
Skip Elkin, District II Commissioner



Boone County Government Center
801 East Walnut Room 245
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

Boone County Commission

Boone County Government Special Event Reservation Form

Today's Date 2/5/2001 Date of Event 2/27/2001 Time of Event 4:30 pm - 5:30 pm

Organization Crescent Green Condominium Association

Contact Charles J. Dylchouse

Address: 806 Locust St., Columbia

Telephone # 443-6244

Substitute _____

Telephone # _____

Type of Event

DISCUSSION

FORUM _____

RECEPTION _____

BUFFET _____

DEMONSTRATION _____

EXHIBIT _____

OTHER _____

Teleconference (charge) _____

(please specify) _____

Caterer N/A Telephone # _____

Contact _____

Description of activity _____

Schedule (please mark one)

| Activity | Location | Available |
|----------|----------|---|
| | | <u>Commission Chambers</u> <u>7 days including Holidays</u> |
| | Atrium | Mon - Fri 7:30am - 5:00pm |
| | Room 139 | Mon - Fri 7:30am - 5:00pm |
| | Room 208 | Mon - Fri 7:30am - 5:00pm |
| | Room 220 | Mon - Fri 7:30am - 5:00pm |

THE PERMITTEE MUST SIGN A GOVERNMENT CENTER RESERVATION FORM.

THE PERMITTEE MUST AGREE TO RULES AND REGULATIONS GOVERNING THE USE OF THE GOVERNMENT CENTER (BUILDING & PROTOCOL FORMS ENCLOSED).

THE PERMITTEE SHALL INDEMNIFY AND SAVE HARMLESS THE COUNTY OF BOONE, IT'S AGENTS AND EMPLOYEES AGAINST ANY AND ALL LOSS, DAMAGE, CLAIM OR LIABILITY WHATSOEVER, DUE TO PERSONAL INJURY, DEATH OR DAMAGE TO PROPERTY OR OTHERS DIRECTLY OR INDIRECTLY DUE TO THE EXERCISE BY THE PERMITTEE OF THE PRIVILEGE GRANTED BY THIS PERMIT, OR ANY OTHER ACT OR OMISSION OF PERMITTEE, INCLUDING THE FAILURE TO COMPLY THE RULES ON USE.

Charles J. Johnson, atty for
Permittee C.G.C.A.

2/5/2001
Date

John Stamps 2-13-01
Commission Approval Date

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI

} ea.

County of Boone

February Session of the February Adjourned Term. 20 01

In the County Commission of said county, on the 13th day of February 20 01

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Columbia Convention & Visitors Bureau to use the Courthouse Grounds for the History Channel Great Race 2001 on Thursday, June 21, 2001 from 10am until 3pm.

Done this 13th day of February, 2001.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Don Stamper
Don Stamper
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

Don Stamper, Presiding Commissioner
Karen M. Miller, District I Commissioner
Linda Vogt, District II Commissioner

Comm. agenda



RECEIVED
FEB 02 2001

Boone County Government Center
801 East Walnut Room 245
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

Boone County Commission

APPLICATION FOR PERMIT FOR ORGANIZATION USE OF BOONE COUNTY COURTHOUSE GROUNDS

The undersigned organization hereby applies for a permit to use the Boone County Courthouse grounds as follows:

Description of Use: The History Channel Great Race 2001

Date(s) of Use: Thursday, June 21, 2001

Time of Use: From: 10:00 a.m./p.m. thru 3:00 a.m./p.m.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and place of use and abide by all applicable laws and ordinances in using the Courthouse grounds.
2. To remove all trash or other debris which may be deposited on the Courthouse grounds by participants in the organizational use.
3. To repair or replace or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of Courthouse grounds.
4. To conduct its use of Courthouse grounds in such a manner as to not unreasonably interfere with normal Courthouse functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participation in or attending the organizational use on the Courthouse grounds as specified in this application.

Name of Organization: Columbia Convention & Visitors Bureau

Organization Representative/Title: Jody Russell Convention Services Manager

Phone Number: 573/875-1231

Date of Application: February 1, 2001

PERMIT FOR ORGANIZATIONAL USE OF COURTHOUSE GROUNDS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

Wendy J. Kern
Clerk

Don Stamper
Commissioner

DATE: 2/13/01

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }
 County of Boone } ea.

February Session of the February Adjourned Term. 20 01

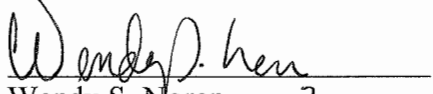
In the County Commission of said county, on the 13th day of February 20 01

the following, among other proceedings, were had, viz:

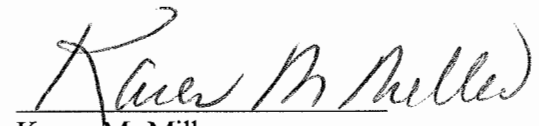
Now on this day the County Commission of the County of Boone does hereby reappoint Michael Edward Goldschmidt to a 5-yr term on the Building Code Board of Appeals. Said term will be retroactive to January 31, 2001 and will expire on January 31, 2006.

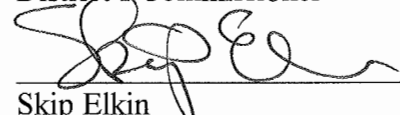
Done this 13th day of February, 2001.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Don Stamper
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

Don Stamper, Presiding Commissioner
Karen, M. Miller, District I Commissioner
Linda Vogt, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 245
Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

RECEIVED

NOV 22 2000

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Boone County Commission

Board or Commission: Building Code Board of Appeals Term: 5 years

Current Township: Perche Today's Date: 11/22/00

Name: Michael Edward Goldschmidt

Home Address: 710 W Dripping Springs Rd. Zip Code: 65202

Business Address: 15 S. 10th Street Zip Code: 65201

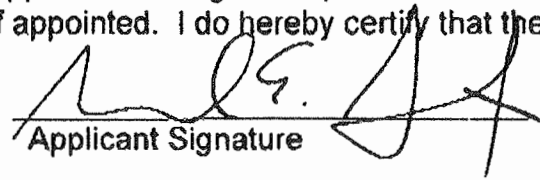
Home Phone: 874-2227 Work Phone: 449-2683
Fax: 442-6213 E-mail: mga6016@socket.net

Qualifications: Building Code Board of Appeals 1995 - 2000
Registered Architect - State of Missouri #A-6016
Past President - AIA Mid Missouri
Past President - CSI Central Missouri
Member NFPA

Past Community Service: Boone County
Building Code Board of Appeals, Boone County Long Range Plan,
Courthouse Square Committee

References: Nicholas Peckham 449-2683
Robert Uhrath 882-0828
Jerry Thompson 443-0778

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.


Applicant Signature

Return Application To: Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 245
Columbia, MO 65201
Fax: 573-886-4311

CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }
County of Boone } ea.

February Session of the February Adjourned Term. 20 01

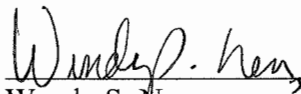
In the County Commission of said county, on the 13th day of February 20 01


the following, among other proceedings, were had, viz:

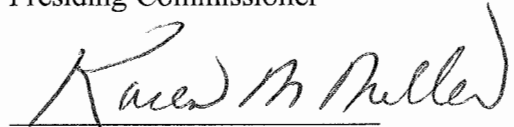
Now on this day the County Commission of the County of Boone does hereby authorize a closed session on February 13, 2001 immediately following the regularly scheduled meeting to discuss the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded pursuant to Section 610.021 (3) RSMo.

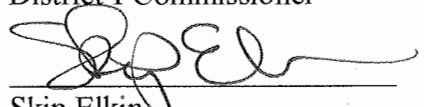
Done this 13th day of February, 2001.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Don Stamper
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner