

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commission Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Human Resources Jenna Redel
Director Purchasing Melinda Bobbitt
Director Facilities Maintenance Doug Coley
Civil Engineer Daniel Haid
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:31 p.m.

Purchasing

- 1. First reading; Cooperative Contract R142104 –Maintenance Repair and Operating Supplies and Related Services with Lowes Home Centers, LLC**

Melinda Bobbitt read the following memo:

Attached is Term and Supply Cooperative Contract utilizing the Cooperative Purchasing Network (TCPN) Contract R142104- Maintenance Repair and Operating Supplies and Related Services with Lowes Home Centers, LLC of Houston, TX. This contract is in effect through March 31, 2017.

Commissioner Miller asked if we have one for Home Depot.

Ms. Bobbitt said we do, but it is not quite as good.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

2. First reading; Personnel Advisory Committee recommendations from the Salary Study

Jenna Redel said this is the very last round for the salary study. This was phase 3 and there were 148 positions or job titles left for the sub committee to review. They got through all of those and made recommendations to tweak 56 of the 148. The recommendations varied, both up and down, in the pay ranges that were recommended. It was about a 2% difference between ranges.

In total, 360 employees were reviewed and on January 1, 2017, 57 of those will be impacted by mandatory increases in their hourly pay rate. Those jobs vary and on the low end it is about a 15 cent increase and on the high end about \$1. The combined cost of all those adjustments to move up to the minimum is approximately \$86,000. In total, if all were to push up all the reflected numbers, it would be an additional \$73,000 for a combined budgetary impact of approximately \$178,000 or an increase of .07%.

Commissioner Miller said she is thankful for the way this has been handled. There is a lot going on in those committee meetings trying to balance everything. For us to get this done internally really gives us more buy-in from the elected officials.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

3. Second reading; Consultant Services Agreement with Howe Company for engineering services for New Haven Road Bridge and Dripping Springs Road Bridge (1st read 8-30-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement with Howe Company LLC for preliminary engineering services for New Haven Road Bridge and Dripping Springs Road Bridge.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #402-2016**

Commission

4. 1st & 2nd reading; Approve dedication of a water line to the City of Columbia

Commissioner Miller said C. J. has advised us that the easement is in control of the city and we are just transferring the actual physical lines to their inventory so they can maintain it going forward.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the dedication of a water line to the City of Columbia as specified in the attached.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #403-2016**

5. 1st & 2nd reading; Approve Change Order Request #42 for work at the Boone County Emergency Communications Center and signature authorization for Commission Miller

Commissioner Miller said she would like to have Doug Coley and Dan Haid give us an overview of this so we can all understand what is happening. We had hoped this would be done when we built the road, but we had several problems and it wasn't called for. So, Doug and Dan will let us know about it.

Doug Coley said it became very obvious to us in the last year that we needed a culvert in this part of the road. It wasn't apparent to the engineer at that time, but he is in agreement at this point in time. We will be installing an 18" aluminized conduit underneath the access road to allow for water to flow from about three acres. This will take the water underneath the road down to an area below our retention basin on the existing property and hopefully preventing future washouts.

Our intent, when we first came up with figures for this was to keep it at \$18,000 or less. After looking at it, it will be less than that. The plan shows a maximum cost scenario and after consultation with Dan and Derin, their belief is we can save money in keeping with county standards and basic procedures. By saving money, we will not be using the amount of rip rap they have shown on the plan. On the downhill side, it calls for 6' wide rip rap, 250' long and on the uphill side, there is a potential for 206' of rip rap, 6' wide. The county requirement for an 18" CMP would be approximately 15-20 feet.

What we are going to do is look at the grade where we come out at the end of the culvert and when we get to a point where we feel the water has slowed down and this could be at 10-15 feet, we will not use the rip rap and also won't use the 6 foot wide, but go with the county

requirement of 4 foot wide which is all that is necessary. This will be substantial savings in rip rap. There will be a cost for landscaping, but it should be substantially less per foot.

On the top side, instead of 206' of rip rap, 6 feet wide, we have rip rap around the entrance of the culvert and what we are hoping and we can't anticipate until we know how this is going to grade out, is that we don't need any more rip rap around the entrance which gets us under the \$18,000. The reason it is potentially up to \$23,126 is that during the first change order when the access road was put in, there was bad soil and Emery Sapp and Sons was not willing to do this without an allowance for running into more bad soil.

Commissioner Miller said this is for time and material only, not for whatever they decide and staff will inspect while it is going on.

Dan Haid said that the assumption is that the same process will be used as before.

Mr. Coley said there will be someone there.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the approval of Change Order #42 to Boone County Emergency Communications Center Bid Number 44-11DEC14.

The terms of the Change Order are stipulated in the attached Change Order #42. It is further ordered that Commissioner Karen M. Miller is hereby authorized to sign said Change Order.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #404-2016**

6. Public Comment

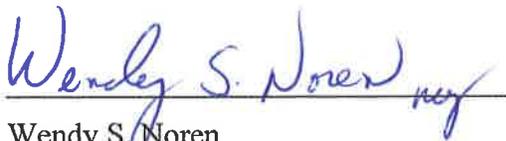
None

7. Commissioner Reports

None

The meeting adjourned at 1:46 p.m.

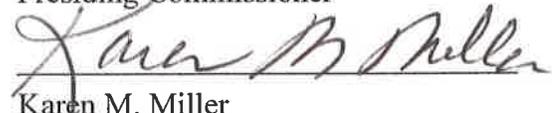
Attest:



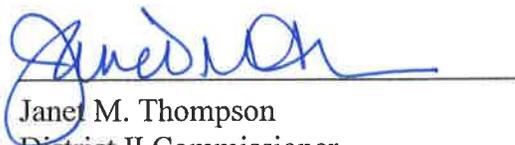
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner