

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Buyer Jacob Garrett
Buyer Phil Fichter
Director Human Resources Jenna Redel
Family Court Services Supervisor Courtney Pulley
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. Bid Opening and First reading; 2016 Onyx Surface Seal Pavement Preservation

The following bids were opened:

Musselman & Hall Contractors, LLC

Total Bid:	\$380,284.80
Fog Seal treatment up to 50,000	\$1.34 ea.
Fog Seal treatment over 50,000	\$1.24 ea.

Innovative Roadway Solutions

Total Bid:	\$347,611.67
Fog Seal treatment up to 50,000	\$1.36 ea.
Fog Seal treatment over 50,000	\$1.29 ea.

The engineering estimate for this project was \$389,000.00

Commissioner Atwill thanked those companies that bid on this project and said the bids will be returned to Purchasing for further evaluation.

2. First reading; Bid Award 11-19FEB16 – Point to Point Metro Ethernet for Public Works North

Jacob Garrett read the following memo:

Request for Bid *11-19FEB16 - Point to Point Metro Ethernet for Public Works North* closed on February 19, 2016. One bid was received. Aron Gish, Boone County Information Technology Director recommends award to Missouri Network Alliance, d/b/a Bluebird Network of Lee's Summit, Missouri for offering the lowest and best bid.

There is a one-time installation fee of \$2,500 and a per month charge of \$1,008 (\$9,556 for 2016). Invoices will be paid from department 2040 – Public Works Maintenance Operations, account 48002 – Data Communications. \$15,000 is budgeted.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Cooperative Contract 080114-HPI – Dust Suppression System

Phil Fichter read the following memo:

Public Works requests permission to utilize the National Joint Powers Alliance (NJPA) cooperative contract number 080114-HPI to purchase one (1) Henderson Dust Suppression System.

Total cost of contract is \$25,883 and will be paid from department 2040 – PW

Maintenance Operations, account 91300 – Machinery & Equipment. This is a new purchase, there will be no disposal form for replacement machinery or equipment. \$27,000 is budgeted.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Bid Award 15-23MAR16 – Boone County Government Center Exterior Doors (1st read 4-12-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 15-23MAR16 – Boone County Government Center Exterior Doors to Central Missouri Glass and More of Columbia, MO.

The terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #179-2016**

Auditor

5. First reading; Budget Revision to increase appropriation for the Parking Lot Addition at First Christian Church

Jason Gibson from the Auditor's office requested this item be tabled until Tuesday, April 19th.

Family Court Services

6. First reading; Approve application for the Juvenile Justice Program Assistance Grant from OSCA

Courtney Pulley said this is a renewal through OSCA for the Juvenile Justice program Assistance Grant. This pays for juvenile alternative to detention programming for delinquent youth, Crisis Intervention Services, Recording Centers and for Shelter Care. We have had this grant for the past three years and the amount is \$24,472.70 and is fully reimbursable to the county and we are requesting approval to apply for the grant.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

7. First reading; Job Classification Committee Recommendation – Director of Facilities Maintenance and Custodial Services

Jenna Redel said she is presenting this Job Classification Committee recommendation to create a new classification – Director of Facilities Maintenance and Custodial Services. The class code is 304101 with a recommended pay range of 55 which was not a unanimous recommendation as some felt a pay range of 65 was more appropriate. The pay range 55 has a salary range of \$63,065 to \$94,598 while the pay range 65 has a salary range of \$80,745 to \$121,097. The Job Classification Committee was presented with information on local market data including positions at the University of Missouri, City of Columbia, Jefferson City and Landmark Bank.

Commissioner Miller asked if square footage of responsibility was considered.

Ms. Redel said this varied widely between places as well as the composition of the departments. Jefferson City has roughly the same square footage in the buildings, but split up the duties where they have a supervisor of facilities and a director of recreational facilities who oversees heavy equipment repairs due to the ice arena and some other complex recreational facilities. Landmark Bank has similar structures and their Director of Facilities is also the Director of Security. That position has a minimum of \$52,800 and a maximum of \$80,200. Most of these positions have incumbents that are close to the midpoint or higher.

Commissioner Miller said we will find out if the pay range 55 is the right range based on the quality of applicants. If we don't get the quality we are looking for, we may need to change the range.

Ms. Redel said this could be handled during this year's salary study which will be looking at the Director positions. If we do a 55 for this position and during the salary study find that it needs adjustment, it can be done.

Commissioner Miller noted that it is also possible that the Director positions are not suppose to be at the same level and some should be higher than others and that was the impetuous for having the range 55 because everything is being looked at this year.

Ms. Redel said that this format for selection was different from the past due to tight schedules as there wasn't the usual face-to-face interactions with the committee members.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

8. Second reading; 2015 Tax Sale Surplus (1st read 4-12-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to Jose Luis Garay-Contreras in the amount of \$1,886.96, as recommended by the County Treasurer.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #180-2016**

Joint Communications

9. Second reading; Lease Agreement with Full Stream for tower space (1st read 4-12-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Tower Space Lease Agreement Boone County and Full Stream LLC.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Tower Space Lease Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #181-2016**

Commission

10. Second reading; Resolution declining to be a PACE program county (1st read 4-12-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby adopt the attached Resolution relating to the Property Assessment Clean Energy Act (PACE), and although Boone County remains committed to energy efficiency, for the reasons stated therein Boone County declines to participate in the PACE program.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #182-2016**

11. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Missouri NOW for June 12, 2016

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Missouri National Organization for Women (NOW) for June 12, 2016 from 10:30 a.m. to 5:30 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #183-2016**

12. 1st & 2nd reading; Agreement between Boone County and the Central Missouri Humane Society for Animal Shelter and Related Services

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached agreement between Boone County and the Central Missouri Humane Society for Animal Shelter and Related Services at a cost of \$10,260 for calendar year 2016.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement For Animal Shelter and Related Services.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #184-2016**

13. 1st & 2nd reading; Approve March 2016 OEM Expenses

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached invoice for the March 2016 Office of Emergency Management expenses in the amount of \$5,861.67.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #185-2016**

14. Public Comment

None

15. Commissioner Reports

None

The meeting adjourned at 1:45 p.m.

Attest:

Wendy S. Noren

Wendy S. Noren
Clerk of the County Commission

[Handwritten Signature]

Daniel K. Atwill
Presiding Commissioner

[Handwritten Signature]

Karen M. Miller
District I Commissioner

[Handwritten Signature]

Janet M. Thompson
District II Commissioner