

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Health Department Environmentalist Britni Hendren  
Director Purchasing Melinda Bobbitt  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

### **Health Department**

- 1. 1<sup>st</sup> & 2<sup>nd</sup> reading; Abatement of a property located at 4835A Meadowlark, parcel # 21-201-04-01-035.00 01**

Britni Hendren said she received a complaint on this and did receive a call from the landlord this morning that the TV stand and dresser have been moved to the curb for pick-up which will be tomorrow. We would like to proceed with the order and follow up with the landlord to make sure the items have been picked up.

Commissioner Miller noted that a lot of work has gone into this just for the TV stand and since this is a habitual nuisance, this should be taken into consideration before investing the time and money on something this small.

Ms. Hendren said she now has the landlord's number and can call when another such event occurs and get this done before it gets escalated.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 4835A Meadowlark, parcel #21-201-04-01-035.00 01.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #121-2016**

**2. 1<sup>st</sup> & 2<sup>nd</sup> reading; Abatement of a property located at 4340 E. Lang Dr., parcel # 12-501-16-03-028.00 01**

Britni Hendren said this is a repeat and it actually looks worse today than it did last week when the pictures were taken. We have had no contact with the owner.

Commissioner Miller asked if this is a rental as well.

Ms. Hendren said it is.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 4340 E. Lang Dr., parcel #12-501-16-03-028.00 01.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #122-2016**

**Purchasing**

**3. First reading; Dispose of Surplus Equipment by auction on GovDeals**

Commissioner Miller read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First reading; Cooperative Contract 3-140926TV – Ford F150 4x4 Crew Cab Pickup Truck for the Assessor and dispose of one (1) 1995 Ford F150**

Commissioner Miller read the following memo:

The Assessor's Office requests permission to utilize the Missouri Department of Transportation cooperative contract *3-140926TV – Light Duty Vehicles* with Joe Machens Ford, Inc. of Columbia, Missouri to purchase one (1) Ford F150 4x4 Crew Cab Pickup Truck.

Total cost of contract is \$27,980.00 and will be paid from department 2010 - Assessment, account 92400 – Replacement Auto / Trucks. \$32,000 was budgeted.

The Purchasing Department requests permission to dispose of the following surplus:  
1995 Ford F150 pickup truck, asset tag 10295.

Attached is the Disposal Form for signature.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First reading; Bid Award 03-27JAN16 – 2016 Mill and Overlay Term and Supply**

Melinda Bobbitt read the following memo:

03-27JAN16 – 2016 Mill and Overlay Term and Supply opened on January 27, 2016.  
Two bids were received and Resource Management recommends a multi-vendor award by low bid to APAC-Missouri, Inc as Primary and Christensen Construction CO. as Secondary.

This is a term and supply contract and invoices will be paid from the following:  
Department 2041 – Infrastructure Preservation/Rehabilitation, account 71100 – Outside Services. Budgeted \$840,000.00

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First reading; Bid Award 74-11DEC15 – Video Conferencing Equipment, Ground Floor Courtroom**

Melinda Bobbitt read the following memo:

*Request for Proposal Number 74-11DEC15 – Video Conferencing Equipment – Ground Floor Courtroom* was opened on December 11, 2015 with three proposal responses received.

The Evaluation Committee consisted of Mary Epping, 13<sup>th</sup> Judicial Circuit Court Administrator, and Steve Smith, 13<sup>th</sup> Judicial Circuit Technology Services Supervisor. The Evaluation Committee recommends awarding by lowest and best proposal to Visual Systems Group, Inc. of Missouri City, Texas per their attached Evaluation Report.

Total cost of contract is \$85,086.38 and invoice will be paid from Department 1230 – Jury Services and Court Costs, Account 92300 – Replacement Machines and Equipment. The amount budgeted for this purchase was \$45,000.00. A budget amendment increasing this amount of processed by Mary Epping last month.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First reading; Approve The Interlocal Purchasing System (TIPS) form to allow use of Cooperative Contract 6042315 – Security Surveillance Systems and Services**

Melinda Bobbitt read the following memo:

Attached for signature is a form from The Interlocal Purchasing System (TIPS). This allows us to use cooperative contract *6042315 – Security Surveillance Systems and Services* with American Digital Security, LLC of Liberty, Missouri. This contract was approved in Commission on December 22, 2015. Now TIPS is requesting we sign this form.

The contract period is through April 23, 2018. This contract will be used for the security door access project in 2016. This includes the Mercury hardware to replace the GE control boards. Invoices will be paid from 6200 –Capital Repairs and Replacements.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. First reading; Cooperative Contract EC07-14 for 9-1-1 Emergency Notification Software (Rave Alert)**

Melinda Bobbitt read the following memo:

Joint Communications requests permission to utilize the Houston-Galveston Area Council (HGAC) cooperative agreement with Rave Wireless, Inc. of Framingham, Massachusetts to purchase 9-1-1 Emergency Notification Software (Rave Alert, SmartPrepare & IPAWS).

Annual license fee is \$20,000 and there is a one-time set-up fee of \$4,000. Pricing is firm for five years. Invoices will be paid from department 2702 – Emergency Management Operations, account 71100 – Outside Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**9. First reading; Bid Award 12-22FEB16 – Aqueous Parts Washer**

Melinda Bobbitt read the following memo:

Request for Bid Number *12-22FEB16 – Aqueous Parts Washer* opened on February 22, 2016 with two bid responses received. Public Works recommends awarding by low bid to JRI Industries, Inc. of Springfield, Missouri.

Total cost of contract is \$27,477 and will be paid from Department 2040 – PW-Maintenance Operations, Account 92300 – Replacement Machines and Equipment. \$35,000 was budgeted.

The Purchasing Department requests permission to dispose of the following surplus by auction: 2001 Cuda Parts Washer, fixed asset tag number 13035

Attached is the Disposal Form for signature. The bid tabulation is also attached for your review.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**10. First reading; Bid Award 13-23FEB16 – HVAC Plumbing and Valve Replacement for the Boone County Sheriff's Department**

Melinda Bobbitt read the following memo:

Request for Bid 13-23FEB16 – HVAC Plumbing and Valve Replacement for the Boone County Sheriff Department closed on February 23, 2016. Two bid responses were received. Recommendation for award is J. Louis Crum Corporation for offering the lowest and best bid.

Cost of the contract is \$33,155.00 and will be paid from department 6200 – Capital Repairs & Replacements, account 60110 – Major Building Repairs.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**11. First reading; Bid Award 14-22FEB16 – Telephone Wiring Materials and Rack Hardware for the Emergency Communication Center**

Melinda Bobbitt read the following memo:

Request for Bid 14-22FEB16 – *Telephone Wiring Materials and Rack Hardware for the Emergency Communication Center* closed on February 22, 2016. Two bids were received. Dave Dunford, our Radio Consultant, recommends award to Accu-Tech Corporation of Lenexa, Kansas for the best bid for offering all items on our Response Form.

Total cost of equipment is \$16,391.58 and will be paid from 4101- ECC Radio & Technology, account 71201 – Construction Costs. \$1.08 million was budgeted for the entire ECC project and our radio consultant’s estimate for this purchase was \$23,138.00.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**12. First reading; Request to Hire Above Flexible Hiring Maximum for Buyer position**

Melinda Bobbitt read the following memo:

Attached is a form for a *Request to Hire Above Flexible Hiring Maximum* for Phil Fichter for the Buyer position in Purchasing. The City of Columbia and University of Missouri have higher pay ranges than the County. I am requesting permission to hire Phil at 91.5% of mid-point which is \$20.15 per hour which will make this position more market competitive.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Commission**

**13. 1<sup>st</sup> & 2<sup>nd</sup> reading; Organizational Use of the Government Center Chambers and Courthouse Plaza for September 3 and 4, 2016**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers and Courthouse Plaza by Christine Fouts as follows:

**Government Center Chambers**

September 3, 2016 from 5:00 p.m. to 9:00 p.m.

September 4, 2016 from 2:00 p.m. to 6:00 p.m.

**Courthouse Plaza**

September 3, 2016 from 5:00 p.m. to 9:00 p.m.

September 4, 2016 from 2:00 p.m. to 6:00 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #123-2016**

**14. 1<sup>st</sup> & 2<sup>nd</sup> reading; Approve January 2016 OEM Expenses**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached invoice for the January 2016 Office of Emergency Management expenses in the amount of \$4,882.12.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #124-2016**

**15. 1<sup>st</sup> & 2<sup>nd</sup> reading; Approve February 2016 OEM Expenses**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached invoice for the February 2016 Office of Emergency Management expenses in the amount of \$5,449.20.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #125-2016**

**16. 1<sup>st</sup> & 2<sup>nd</sup> reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) & (2) at 1:15PM on March 16, 2016**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Wednesday, March 16, 2016, at 1:15 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and RSMo 610.021 (2) to discuss the leasing, purchase or sale of real estate by a public government body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #126-2016**

**17. Public Comment**

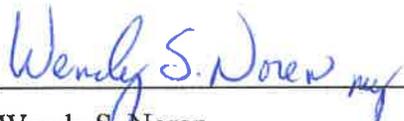
None

**18. Commissioner Reports**

None

The meeting adjourned at 9:48 a.m.

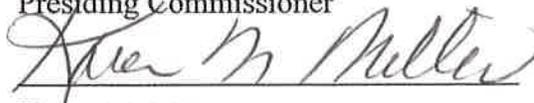
Attest:



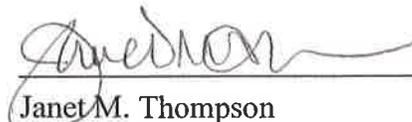
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner