

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Buyer Tyson Boldan
Captain Chad Martin
Boone County Collector Pat Lensmeyer
Deputy County Clerk Cameron Clarke

The meeting was called to order at 1:30 p.m.

Purchasing

1. Surplus Donation: Portable Radios (first reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

The Sheriff Department requests permission to dispose of 27 portable radios that have been replaced by donating them to the Village of Hartsburg. Attached is a request memo from Captain Chad Martin.

Captain Chad Martin stated the Village of Hartsburg and Hartsburg Pumpkin Festival work in conjunction with each other every year to do the Pumpkin Fest. Captain Martin stated they have donated equipment back and forth to block roads, radios, and stuff like that. Captain Martin stated they use a frequency assigned to the Southern Boone County Fire District. Captain Martin stated with the FCC mandate that is coming in 2013, they fall into the same one that public safety does, because they borrow the frequency. Captain Martin stated they don't have the money to buy a bunch of new radios. Captain Martin stated the radios we donate will work on the new frequencies. Captain Martin stated he would like to request permission to donate them.

Commissioner Miller asked why we replaced ours if they work on the new frequency.

Captain Martin stated part of the FCC mandate was narrow banding. Captain Martin stated part of the grant we got in 2005 was interoperability. Captain Martin stated part of that was that you need to be able to transmit digitally, and have a display so you know what channel you're on. Captain Martin stated these particular radios were manufactured in the late 90's, when the manufacturers started to produce radios that were narrow band capable, but still only 16 channels and had no display. Captain Martin stated we aren't able to take these radios and go to a big incident in say, Calloway County and look at the

display and flip it to their frequency. Captain Martin stated everything he has been buying since he got the grant in 2005 has been an interoperable capable radio.

Commissioner Miller stated she just thought we should have that on the record, why if they're still good, we aren't using them. Commissioner Miller stated we go a lot further than Southern Boone Fire or the Village of Hartsburg.

Captain Martin stated we've also been waiting on some other grant opportunities, and we are done purchasing the new radios. Captain Martin stated we are now back to our normal replacement schedule in each year's budget. Captain Martin stated he's comfortable that we don't need these.

Commissioner Atwill asked if it's reasonable for them to have all 27.

Captain Martin stated they've got 18 now, and during both Pumpkin Festival days, all of those are issued out to traffic posts, the shuttle tractors, and people working the event. Captain Martin stated it does seem excessive, but that event pulls in thousands of people. Captain Martin stated the other reason for the excess is if one breaks, there is a replacement.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

2. Cooperative Contract: 3-100126 – Skid Steer (first reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

Purchasing and Public Works request permission to utilize the Missouri Department of Transportation contract 3-100126 to purchase one (1) skid steer from Bobcat of St. Louis / Columbia. The cooperative contract is with Takeuchi with Luby Equipment of Fenton, Missouri as the distributor; however, Takeuchi has assigned Bobcat of St. Louis / Columbia as the territory distributor for our area.

Total cost is \$51,500 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 – Replacement Machinery & Equipment. \$55,000 was budgeted for 2012.

Public Works is requesting to dispose of the following 2005 Bobcat S300 skid loader by auction on GovDeals:

<u>Serial #</u>	<u>Fixed Asset Tag</u>	<u>Hours</u>
525816828	15143	1000

Commissioner Atwill asked if this is a Bobcat with rubber tires or with tracks.

Commissioner Elkin stated these have the rubber tracks.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

3. Bid award to Retrieval Business Systems Inc. for bid 21-12APR12 – Pre-Numbered & Labeled File Folders Term & Supply (first and second reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

The Bid for Pre-Numbered & Labeled File Folders Term and Supply closed on April 12, 2012. Ten bids were received. Purchasing and the Boone County Circuit Clerk recommend award to Retrieval Business Systems Inc., for offering the lowest and best bid for Boone County.

This is a term and supply contract. Contract will be paid from department 1221 – Circuit Clerk, Account 23000 – Office Supplies. \$28,668.86 is left in this account at this time.

Commissioner Miller asked why this is a first and second reading, when it was signed off on the first.

Mr. Boldan stated the contractor that we had for our most recent contract providing this could no longer afford to continue providing them to us. Mr. Boldan stated they basically just renege on it. Mr. Boldan stated we're running low.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 21-12APR12 – Pre-Numbered & Labeled File Folders Term & Supply to Retrieval Business Systems Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 252-2012**

4. Bid award to Stidham Electric Inc. for bid 23-26APR12 - Boone County Fairgrounds Coliseum Light Fixture Replacement (second reading, first read 4/26/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby award bid 23-26APR12 – Boone County Fairgrounds Coliseum Light Fixture Replacement to Stidham Electric Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 253-2012**

Sheriff's Department

5. Agreement with Boone Electric regarding customer information (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated he believes the Sheriff has briefed the Commission on the history and need for this. Captain Martin stated he can answer any further questions on the record.

Commissioner Miller stated she thinks this is like a lot of our cooperative agreements that help the Sheriff's Department.

Captain Martin stated historically, it has been an asset for us and was noticed when we lost it.

Commissioner Atwill asked how it works.

Captain Martin stated he doesn't know now, because we've lost it. Captain Martin stated historically, it was our AS/400 talking to their AS/400. Captain Martin stated they changed platforms and we lost access.

Commissioner Atwill asked if the Sheriff's Department can obtain names and addresses from the agreement.

Captain Martin stated yes, and pole numbers. Captain Martin stated it's mostly used for investigations, but we can also reconstruct accidents with pole numbers. Captain Martin stated we can obtain information from people with utilities.

Commissioner Miller stated utility usage can also be obtained if needed.

Commissioner Elkin asked if there are similar arrangements with other utility companies.

Captain Martin stated we can get the City stuff through the City, but we don't have a direct line to it.

Commissioner Elkin asked if there would be a need for Ameren, or is it mostly electric.

Captain Martin stated it's mostly electric.

Commissioner Miller stated there's Ameren Electric down in the Ashland area.

Captain Martin stated he doesn't know if we have access to Ameren. Captain Martin stated in extreme circumstances we could probably obtain it. Captain Martin stated a local relationship is much better than a large company.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Commission

6. Removal of Property within the Cross Creek Transportation Development District (first reading)

The Commissioners looked at the attached maps and determined what area would be taken out of the TDD.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

7. Organizational use of the Boone County Courthouse Grounds, Courtyard Square, and Commission Chambers on May 28, 2012 from 7:00 a.m. through 1:00 p.m. for the Salute to Veterans Courthouse Ceremony (first and second reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Boone County Courthouse Grounds, Courtyard Square, and Commission Chambers by Salute to Veterans, Inc. on May 28th, 2012 from 7:00 am until 1:00 pm for the Salute to Veterans Courthouse Ceremony.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 254-2012**

8. Organizational use of the Boone County Courthouse Grounds and Courtyard Square on June 29, 30, and July 1, 2012 from 5 p.m. through 8 p.m. by William Dessenberger, for a weekend conference and teaching camp (first and second reading)

Commissioner Miller stated I'm not sure I want to approve this, because I don't know when our Plaza renovations will begin. Commissioner Miller stated we're meeting next Friday. Commissioner Miller stated she would hate to have a camp when we're tearing it up.

Commissioner Atwill asked what camp it is.

Commissioner Elkin stated it's the Occupy movement.

Commissioner Miller stated we should table this.

9. Letter proposing Cost Share/ Economic Development funds with MoDOT (second reading, first read 5/22/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached letter advising MoDOT District Engineer David Silvester of the County's intentions with respect to construction around St. Charles Road and Route Z, and our participation in cost sharing. It is further ordered the Boone County Commissioners are hereby authorized to sign said letter.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 255-2012**

10. Public Comment

Boone County Collector Pat Lensmeyer was present to comment. Ms. Lensmeyer stated she needs some clarification on the EEZ Advisory Board appointment. Ms. Lensmeyer stated it has come to her attention that she is the representative of the taxing entities, not the County. Ms. Lensmeyer asked if that's the understanding that everyone has.

Commissioner Miller stated it is now, but that's not what I was thinking when I asked you to do it.

Commissioner Atwill stated without a whole lot of consideration, that was the idea. Commissioner Atwill stated it seemed like a natural fit when I talked to them originally. Commissioner Atwill stated he would be meeting with him this afternoon.

Ms. Lensmeyer stated the reason she needs some clarification is because of the comments that Commissioner Miller made, that we were looking for an additional representative for the County to be appointed.

Commissioner Miller stated that's what I thought it was, and what I thought they were willing to do.

Ms. Lensmeyer stated Bernie Andrews told me that Rosy Girding who is representing the library has agreed that it's ok she do this. Ms. Lensmeyer stated if I'm really going to represent the taxing entities, I want the taxing entities to agree to it, rather than we think it's a good thing. Ms. Lensmeyer stated she thinks it's inappropriate for Bernie Andrews to be asking Rosy Girding if it's ok with her. Ms. Lensmeyer stated it's gotten all fuddled.

Commissioner Atwill stated he would try to straighten it out this afternoon.

Ms. Lensmeyer stated she thinks it would be appropriate to have a letter from each taxing entity recognizing her as their representative. Ms. Lensmeyer stated she thinks there is some confusion if she is a County appointee, or a taxing entity appointee.

Commissioner Atwill asked what she would prefer.

Ms. Lensmeyer stated if she's a County appointee, it would be a mayoral appointment, and then two additional slots would be provided for taxing entities. Ms. Lensmeyer stated the County is being treated as a taxing entity.

Commissioner Miller stated this is just a part of it; we have to agree to a memorandum of understanding.

Ms. Lensmeyer stated she thinks we need to agree what we want, and what is best for the County.

Commissioner Atwill stated he would try to get some clarification as a result of his trip over there this afternoon.

Commissioner Miller stated we have another request. Commissioner Miller stated Centralia has an EEZ, and Lynn Barren is requesting Ms. Lensmeyer be on that one and represent the taxing entities, because she would be knowledgeable.

Ms. Lensmeyer stated that's fine, and good, because we can use the very same process then. Ms. Lensmeyer asked if they've started anything.

Commissioner Miller stated they have a map and other stuff. Commissioner Miller stated everyone is way ahead of us.

Ms. Lensmeyer asked if they already have the advisory board appointed.

Commissioner Atwill stated yes, except for you.

Ms. Lensmeyer stated we need to see where they are in the process.

Commissioner Atwill stated he will have Lynn Barrens call her.

Ms. Lensmeyer stated it may service well to have two being structured at the same time, so there is some consistency. Ms. Lensmeyer stated she doesn't think a lot of thought has been given to five or ten years down the road. Ms. Lensmeyer stated she thinks it would be good to get clarification now.

Commissioner Miller stated she thinks it would be best if Ms. Lensmeyer is one of the at large appointees, representing the County, and let Rosy Girding represent the taxing entities.

Ms. Lensmeyer stated she's fine with that, but we need to do the same thing with Centralia then. Ms. Lensmeyer stated she believes the County needs more representation.

Commissioner Atwill stated absolutely.

Ms. Lensmeyer stated or, you could have another employee represent the County, and have me represent the taxing entities. Ms. Lensmeyer stated she doesn't know who that would be.

Commissioner Miller stated we thought we were doing good to get you to agree to do this, let alone find another one.

Ms. Lensmeyer stated some of us had a meeting on the TIF's yesterday. Ms. Lensmeyer stated we're getting layers of these things.

Commissioner Miller stated it's not good.

Ms. Lensmeyer stated we're at a loss on how to do some of this, but we're smart and will figure it out. Ms. Lensmeyer stated it's not a flip the switch ready to go kind of thing.

Commissioner Miller stated she thinks they think it is. Commissioner Miller stated Commissioner Atwill is also challenging them on this.

11. Commissioner Reports

The meeting adjourned at 1:55 p.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner