

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Edward H. Robb
District II Commissioner Skip Elkin
Resource Management Director Stan Shawver
Deputy County Clerk Kristina Johnson

District I Commissioner Karen M. Miller was absent.

The meeting was called to order at 9:30 a.m.

Resource Management

1. Accepting changes to the Boone County Floodplain Regulations and the revised Flood Insurance Rate Map (FIRM) – (second reading, first read on 2/24/2011)

Mr. Shawver stated he believes the Commission is fully aware of what has been involved with the Floodplain Regulations as well as the Flood Insurance Rate Map. Mr. Shawver stated letters have been sent out to property owners who would be impacted by this. Of the 140 or so letters that have been sent out there were about 7 phone calls. Mr. Shawver stated he believes that the information in letters, as well as newsletters helped to keep the public informed and speaks to the low number of phone calls received. The effective dates of these maps will be March 17th, 2011.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby adopt revisions to Boone County Zoning Regulations Section 22, known as the “Floodplain Management Ordinance.”

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 81-2011**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby adopt revisions to the Boone County Flood Insurance Rate Maps (FIRM) as prepared by the Federal Emergency Management Agency. The revised FIRM will become effective on March 17, 2011.

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 82-2011**

- 2. Approve a Final Plan for Gary and Rhonda Wilson for Silver Creek Subdivision on 19.21 acres, more or less, located at 5450 E. Hwy 124, Hallsville with zoning change from A-2 to A-RP.**

Mr. Shawver stated this is a final development plan and the rezoning for this was approved back in November. The rezoning does not actually take effect until the Final Development Plan is in order.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request by Gary and Rhonda Wilson for the Final Development Plan for Silver Creek Subdivision on 19.21 acres, more or less, located at 5450 E. Hwy 124, Hallsville with zoning change from A-2 to A-RP (Planned Agriculture- Residential).

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 83-2011**

- 3. Approve a revised Final Plan for Henry J. Waters III for Turkey Creek Estates, on 30.21 acres, more or less, located at 5130 E. Deer Park Rd., Columbia with no change in zoning (A-1P).**

Mr. Shawver stated this is a thirty acres tract total that is owned by Mr. Waters. This is the final plan for this property. There is no change in the original rezoning request.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request by Henry J. Waters III for Turkey Creek Estates, on 30.21 acres, more or less, located at 5130 E. Deer Park Rd., Columbia. There is no zoning change associated with this Final Development Plan.

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 84-2011**

- 4. Acceptance of the following plats:**

- a. Turkey Creek Estates Plat 2. S15-T47N-R12W. A-1P. Henry J. Waters III, owner. David T. Butcher, surveyor.**

- b. **Brookfield Estates Plat 4. S24-T47N-R13W. A-2. Janet and Michael Kelly, owners. Jay Gebhardt, surveyor.**
- c. **Kabler Estates. S35-T50N-R13W. A-2. Wes and Sandy Kabler, owners. J. Daniel Brush, surveyor.**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plats and authorize the presiding commissioner to sign them:

- Turkey Creek Estates Plat 2. S15-T47N-R12W. A-1P. Henry J. Waters III, owner. David T. Butcher, surveyor.
- Brookfield Estates Plat 4. S24-T47N-R13W. A-2. Janet and Michael Kelly, owners. Jay Gebhardt, surveyor.
- Kabler Estates. S35-T50N-R13W. A-2. Wes and Sandy Kabler, owners. J. Daniel Brush, surveyor. **NOTE – this plat was previously approved under Commission Order # 602-2010 but due to a scrivener’s error has been resubmitted.**

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 85-2011**

Sheriff’s Department

Sheriff Dwayne Carey was present on behalf of this item.

5. Request to Transfer above ATS (Authorized Transfer Salary) for Christopher Lester (first and second reading)

Sheriff Carey stated Chris Lester was a Corporal and is being transferred to our Detective Division. Sheriff Carey stated he believes this is at 104% of midpoint.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the proposal to transfer above the authorized transfer salary for Christopher Lester, into the position of Investigator position # 577 at 104% of Mid-Point.

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 86-2011**

6. Budget Amendment to increase Carry and Conceal Weapons expenditure budget for Law Enforcement Information Management Conference (second reading, first read on 2/17/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase CCW (Conceal and Carry Weapons) expenditure budget for LEIM (Law Enforcement Information Management) conference:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2550	37200	CCW Sheriff Revolving Fund Activity	Seminar/Conf/Meet		400.00
2550	37230	CCW	Meals/Lodging		920.00
2550	37220	CCW	Travel		500.00

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 87-2011**

Human Resources

Betty Dickneite from the Human Resources Department was present on behalf of this item.

7. Job Classification Committee's recommendations regarding the Benefit/Risk positions (first and second reading)

Ms. Dickneite stated The Job Classification Committee met on February 7, 2011 to review and discuss the proposed changes in job duties of the Benefit/Risk Analyst positions in the County Clerk's Office.

The Job Classification Committee members agreed to bring forward the following recommendations to the Commission:

- 1) Change one Benefit/Risk Analyst position on pay range 33 to a Benefit/Risk Management Manager on pay range 36; and
- 2) Change the other, currently vacant Benefit/Risk Analyst position on pay range 33 to a Benefits/Risk Management Assistant on pay range 28.

CJ Dykhouse, Legal Counsel, has reviewed the Position Description Questionnaires and has forwarded his opinion “that the Risk-Benefit Manager position is exempt under the FLSA and that the Risk-Benefit Assistant position is non-exempt under the FLSA” (CJ’s email is attached).

The Auditor’s Office will de-activate the existing position of Benefit/Risk Analyst with a class code of 1032, which is on pay range 33.

We are proposing establishment of new class codes/job titles for the above-listed positions:

- 1) Establish a new position classification titled Benefit/Risk Management Manager on pay range 36 with a new class code of 1033; and
- 2) Establish a new position classification titled Benefit/Risk Management Assistant on pay range 28 with a new class code of 1035.

Should you have any questions, please let me know.

*Job Classification Committee Members present – Ed Robb, June Pitchford, Wendy Noren, Dwayne Carey and Betty Dickneite. Wendy Noren abstained from voting on these recommendations.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Job Classification Committee’s recommendation for the Benefit/Risk Analyst positions in the County Clerk’s Office. These recommendations include:

- 1) Change one Benefit/Risk Analyst position on pay range 33 to a Benefit/Risk Management Manager on pay range 36
- 2) Change the other, currently vacant Benefit/Risk Analyst position on pay range 33 to a Benefits/ Risk Management Assistant on pay range 28

Details of these changes are stipulated in the attached memorandum.

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 88-2011**

Purchasing

8. 102-123111SS Parking Lot Spaces from First Christian Church (second reading, first read on 2/24/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the sole source vendor First Christian Church, for Sole Source #

102-123111SS Parking Lot Rental. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 89-2011**

9. DIR-SDD-509 Photocopier and Maintenance for Purchasing and Legal (second reading, first read on 2/24/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Texas cooperative contract DIR-SDD-509 Photocopier and Maintenance with Data Comm of Columbia, MO. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 90-2011**

Commission

10. Appointment of Josh Campbell to the Building Code Commission (first and second reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the appointment of Josh Campbell to the Building Code Commission effective 3/1/2011 and expiring on 3/1/2013.

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 91-2011**

11. Appointment of Eva Trumbower to the Community Services Advisory Commission (first and second reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the appointment of Eva Trumbower to the Community Services Advisory Commission effective 3/1/2011 and expiring on 3/1/2015

Commissioner Robb seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 92-2011**

12. Public Comment

13. Commissioner Reports

Commissioner Elkin and Commissioner Robb reported they had met with the City of Sturgeon last night to discuss the draft of the proposed Revenue Sharing Agreement between the County and various entities within the County. Commissioner Robb stated it was if nothing else cordial.

The meeting adjourned at 10:00 a.m.

Attest:

Edward H. Robb
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner