

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson  
District I Commissioner Karen M. Miller  
District II Commission Skip Elkin  
Deputy County Clerk Joshua Norberg

The meeting was called to order at 9:30 a.m.

**Sheriff's Department**

Chad Martin, Sheriff's Department, was present on behalf of this item.

**1. Budget Amendment to Purchase Recruitment Display Board (first reading)**

Mr. Martin stated we have made a strong effort to start attending several law enforcement academies and graduations to try to increase our applicant pool. He stated we have also been attending more job fairs. In doing so, we learned that our aging display and information is really dated, so we got some new pictures and asked some other agencies where they got their display boards, and we found a company here in town that can sell us a board with an image printed directly on the fabric and it folds around and comes in a case. He stated we want to buy that display to update our information.

Commissioner Miller asked if you are able to update the board or if you have to get a new one every time you want to update it.

Mr. Martin stated that is one of the benefits to it. He stated if we want to update it we can just send them the new image and they will print a new fabric that goes right over the existing frame.

Commissioner Miller stated you will have to buy a new panel every time you want to update it.

Mr. Martin stated it is a single panel. He stated that is prices separately than the frame so you don't have to buy an entire new unit. He stated there are also add-ons on the side.

Commissioner Elkin stated he thinks that is the frame that the Commission has.

Commissioner Miller stated we Velcro pictures onto ours.

Mr. Martin stated we are going to leave the sides to where we can Velcro information there, but the image in the center will be printed directly onto the fabric.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting following the mandatory 10 day waiting period with an appropriate order for approval.

**Collector**

Pat Lensmeyer, Collector, was present on behalf of this item.

**2. Tax Collection Agreement – City of Centralia (first and second reading)**

Ms. Lensmeyer stated she is asking for a first and second reading because of the scheduling this week and this agreement has been hanging out there for a while. She stated the City of Centralia, until a few years ago, was the only city in the County that collected its own property taxes. It was challenging to work out an annual agreement to allow us to do that. She stated we have had to amend the agreement a couple times, and this amendment is because of the increase in the cap of the assessment fund. She stated it also opened up the whole collection agreement again for scrutiny. With us having a new County Counselor, there was a little more lawyering going on than we have had in the past. She stated the City of Centralia has repeatedly asked her to collect special assessments, or nuisances, for the City. The state laws that govern cities on special assessments is quite different than what we operate under on the county level. The term of payback is different, it allows for a different percentage if the payment is late, etc. It is just a whole different process. She stated she has repeatedly told Columbia and the other municipalities that until they get the state law changed to more closely mirror what we do on the county level, she is not going to do that. She stated it is specifically mentioned in this new agreement that we will not collect special assessments, but she wanted the Commission to be aware of it because it might come up in future conversations. She stated other than that there has just been a little tweaking.

Commissioner Pearson stated there is nothing in the law that requires the County Collector to collect the additional assessments.

Ms. Lensmeyer stated that is correct. She stated she is not opposed to it, but it needs to be in line with what we are currently doing. She stated Columbia has asked a couple times that we collect the parking fees. The law does allow us to do that, but she is hesitant to jump into that because that will open up a whole different process. She stated it seems like a pretty simple thing to just add one or two things since we are already sending out a bill, but the back end of it makes it very cumbersome.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the tax collection agreement with the City of Centralia. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 357-2009**

**Purchasing**

Tyson Boldan, Purchasing, was present on behalf of these items.

**3. 31-25JUN09 – Country Hill Subdivision Storm Sewer Improvements (first read on 6/25/09)**

Mr. Boldan stated the bid for Country Hill Subdivision Storm Sewer Improvements Project closed on June 25, 2009. Ten bids were received. Purchasing and the Public Works Department recommend award to Stockman Construction for offering the lowest and best bid for Boone County.

The Bid Total of \$176,800.50 with a 10% contingency amount of \$17,680.00 makes for a Purchase Order total of \$194,480.50. Contract will be paid from Department 2045 – PW – Design and Construction, Account 71100 – Outside Services. The budgeted amount was \$200,000.00.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 31-25JUN09 – Country Hill Subdivision Storm Sewer Improvements to Stockman Construction. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 358-2009**

**4. 22-07JUN09 – Spiva Crossing Road Drainage Improvements & Bridge Project (first read on 7/9/09)**

Mr. Boldan stated the bid for Spiva Crossing Road Drainage Improvements & Bridge Project closed on July 9, 2009. Four bids were received. Purchasing and the Public Works Department recommend award to Boone Construction for offering the lowest and best bid for Boone County.

The Bid Total of \$156,860.79 with a 10% contingency amount of \$15,686.08 makes for a Purchase Order total of \$172,546.87. Contract will be paid from Department 2045 – PW – Design and Construction, Account 71100 – Outside Services. The budgeted amount was \$125,000.00.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 22-07JUN09 – Spiva Crossing Road Drainage Improvements & Bridge Project to Boone Construction. It is further ordered the Presiding Commissioner is hereby authorized to

sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 359-2009**

**5. 30-08MAY09 – Inmate Uniforms Term and Supply (first read on 7/30/09)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 30-08MAY09 – Inmate Uniforms Term and Supply to Robinson Textiles, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 360-2009**

**Public Works**

**6. Budget Revision for Fork Attachments for South Facility Loader (first read on 7/30/09)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for fork attachments for the South Facility loader:

Department	Account	Department Name	Account Name	Decrease	Increase
2040	92400	Public Works-Maint	Rpl Auto Trucks	\$1,600.00	
2040	91300	Public Works-Maint	Machinery & Equip		\$1,600.00

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 361-2009**

**7. Road Maintenance Agreement (first read on 7/30/09)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Road Maintenance Agreement with the City of Columbia for Old Plank Road, from Bethel Church Road to Route K. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 362-2009**

### **Miscellaneous**

#### **8. Authorize Presiding Commissioner to Sign Hazard Mitigation Plan Memorandum of Agreement**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Hazard Mitigation Plan Memorandum of Agreement.

Commissioner Elkin seconded the motion.

Commissioner Pearson stated this authorizes an update of the plan. There is a cost share and our contribution is an in-kind contribution of about \$6,600.

Commissioner Miller stated that contribution is just our staff time working with them, along with Joint Communications and GIS, etc.

Commissioner Elkin stated this will be the third time we have done the plan. We originally did the plan, then we updated it, and this will be the second official update.

Commissioner Miller stated we have to do this in order to get FEMA funds or Hazard Mitigation dollars, so it is pretty important to have it done.

There was no further discussion and no public comment.

The motion passed 3-0 **Order 363-2009**

#### **9. Commissioner Reports**

There were no commissioner reports.

#### **10. Public Comment**

There was no public comment.

The meeting adjourned at 9:50 a.m.

Attest:

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Kenneth M. Pearson  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner