

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Joshua Norberg

The meeting was called to order at 9:30 a.m.

The following students from various 4-H clubs were in attendance: Lukus Hunt, William Hunt, Max Kaplan, Landon Matheny, Adrian Wheeler, Maddie Grant, Brianna O’Brian, Christine Bell, Natalie Quade, Colby Felch, Mikaela Adams, Kelly Witsdorf, Creighton Sapp, Tessa Chambers, Emily Parker, Taylor Hulen, Paige Selman, LaKrista Souders, Jim Ronald, Joanne Cowan, Stephanie Femrite, Brendon Rost.

Purchasing

Melinda Bobbitt and Tyson Boldan, Purchasing, were present on behalf of these items.

1. Bid Opening: 24-14APR-09 – Sapp Building Erection at Boone County Fairgrounds

The following bids were opened:

	Prost Builders	Five Oaks Associates, LLC	Little Dixie Construction Co., LLC
Lump Sum Bid-using existing roof	No Bid	\$259,400.00	No Bid
Lump Sum Bid-using new, 24 or 26 gauge, insulated snap lock standing seam metal roof	\$215,000.00	\$259,400.00	\$219,092.00
Lump Sum Bid-using new, exposed fastener, insulated R-Panel roof system	\$197,000.00	\$248,500.00	\$213,000.00

2. Maximus Consulting Services, Inc. Agreement (first reading)

Ms. Bobbitt stated this is an agreement with Maximus Consulting Services, Inc. of Springfield, Illinois, for the Cost Allocation Plan for the Auditor’s Office. The plan will be based on actual costs for the year ended December 31, 2008.

The Auditor’s Office requests to extend the contract for one more year and to continue to purchase this service from Maximus.

Total cost of contract is \$7,500.00 from Department 1190 – Non-Departmental, Account 71101 – Professional Services. \$7,750.00 was budgeted for the Cost Allocation Plan for 2009.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. 13-16MAR09 – Snow Plow and Spreader (first reading)

Mr. Boldan stated the bid for Snow Plow and Spreader closed on March 16, 2009. Two bids were received. Purchasing and the Public Works Department recommend award to G.M. Supply Company, Inc. for offering the lowest and best bid for Boone County.

One (1) new Gas Powered Spreader and one (1) new Plow will be purchased on this contract. The total cost for both items will be \$9,805.00. These purchases will be paid from Department 2040 – Public Works Maintenance Operations, Account 91300 – Machines and Equipment. \$8,500.00 was budgeted for these vehicles. Cost savings from Account 92400 – Replacement Auto Trucks will cover the difference.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

4. MM57 – Bituminous Material Term and Supply (first reading)

Ms. Bobbitt stated the bid for Bituminous Material Term and Supply closed on February 24, 2009. Purchasing and Public Works recommend award by low bid, by line item as follows:

Primary Supplier

Vance Brothers: MC-3000, MC-800, EA-90
Coastal Energy: CRS-2, SS-1, CRS2P, AEP, EA-90P

Secondary Supplier

Vance Brothers: SS-1, AEP
Coastal Energy: MC-3000, MC-800
SemMaterials: CRS-2, CRS2P, EA-90P, EA-90

SemMaterials has not yet returned their contracts, so they will have to follow at a later date for signature.

These term and supply contracts will be paid out of Department 2040 – PW Maintenance Operations, Account 26400 – Road Oil. \$500,000 is budgeted for 2009.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. 10330 – Cisco Products and Support Services (first reading)

Ms. Bobbitt stated Courthouse Administration requests permission to utilize the Kansas Department of Administration cooperative contract 10330 with Alexander Open Systems, Inc. for Cisco Products and Support Services.

This is a term and supply contract and the initial purchase will be for Cisco products as part of the Courthouse renovation project. Invoices will be paid from Department 4061 – Courthouse Expansion, Account 71231 – Owner Costs.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

6. 3-081212 – Emergency Response Lighting (first reading)

Mr. Boldan stated Purchasing and the Sheriff's Department request permission to utilize the MoDOT cooperative term and supply contract for Emergency Response Lighting Equipment. The contract is with Ed Roeher Products for Emergency Response Lighting Equipment as well as a 44% discount from list of all related items in their catalog.

This is a term and supply contract. Contract will be paid from Departments 1251 – Sheriff, 1255 – Corrections, 2901 – Corrections LE Sales Tax, and 2902 – Corrections LE Sales Tax, Accounts 23050 – Other Supplies, 23850 – Minor Equipment and Tools, and 60200 – Equipment Repair and Maintenance.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

7. 12-13MAR09 – Motor Graders (first read on 4/2/09)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 12-13MAR09 – Motor Graders to Tri-State Construction Equipment Company. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 167-2009**

8. Request for Surplus Disposal (first read on 4/9/09)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request for surplus disposal per the attached memorandum. It is further ordered the Presiding Commissioner is hereby authorized to sign said disposal forms.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 168-2009**

9. 67-30DEC08 – Feasibility Analysis for Retrofitting Stormwater Treatment Structures of Best Management Practices (first read on 4/9/09)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 67-30DEC08 – Feasibility Analysis for Retrofitting Stormwater Treatment Structures of Best Management Practices to A Civil Group. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 169-2009**

Sheriff's Department

Chad Martin, Sheriff's Department, was present on behalf of these items.

10. Recovery Act Grant Application

Mr. Martin stated the Boone County Sheriff's Department is applying for the Edward Byrne Memorial Justice Assistance Grant under the American Recovery and Reinvestment Act of 2009. The grant application requires governing body approval before the application can be submitted to the Bureau of Justice Assistance. He stated the Boone County and the City of Columbia have been certified as disparate jurisdictions under the JAG formula, which entitles both entities to split the federal allocation of \$327,978.00. Pursuant to a memorandum of understanding, the City of Columbia Police Department and the Boone County have agreed to split the award in a 60/40 manner. The MOU specifies that the City of Columbia Police Department will get 60% of the award, totaling \$196,786.80. The remaining 40%, totaling \$131,191.20, will go to the County of Boone and be divided between the Sheriff's Department and the Prosecuting Attorney's Office for various projects as outlined in the application packet. He stated the Recovery Act has a heavy emphasis on transparency as it relates to all aspects of this program. One of the requirements is

that the public must be provided an opportunity to comment on the application.

Commissioner Elkin asked if the personnel request for the part-time investigator in the Prosecuting Attorney's Office will have to continue to be funded after this grant ends.

Mr. Martin stated there is no requirement or agreement in place for that. Anything in addition to the hours requested in this grant application will be carried out through normal business.

Commissioner Miller asked why the County has a match and the City doesn't.

Mr. Martin stated he didn't do the calculation on the City. They may have been able to come up with totals that matched or their equipment estimations may have been a little different, but we were a little more precise in the dollar amounts and that is what it took to get all of those projects completed.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Recovery Act Grant Application.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 170-2009**

11. Budget Amendment to Establish Budget for 2008 JAG Grant (first reading)

Mr. Martin stated the Sheriff's Department is submitting a budget amendment to establish a budget for Department 2538, which will be for funds received for the 2008 Byrne Justice Assistance Grant Program. The Sheriff's Department will receive \$9,108.50, which is 50% of the total award. The remaining 50% will be passed on to the City of Columbia Police Department.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting following the mandatory 10 day waiting period with an appropriate order for approval.

Information Technology

Aron Gish, Director of Information Technology, was present on behalf of these items.

12. Budget Revision for Software Upgrade (first reading)

Mr. Gish stated this is part of the Karpel case management system at the Prosecuting Attorney's Office. He stated there are two PCs that are part of the upgrade, and due to the age of the PCs, he

is asking to move funds from software to hardware to replace the two PCs.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

13. Fixed Asset Emergency Replacement (first reading)

Mr. Gish stated this request is for two PCs that were part of the PC replacement program that were going to be trickle downs. They were found to have hardware failure. The price for parts would be \$586.35, while a replacement PC would be \$400.35. The request is to replace these with emergency funds.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Miscellaneous

14. Wastewater Code Enforcement Cooperative Agreement (first reading)

Commissioner Miller stated this is the agreement with Pierpont and the Health Department to do the inspections for on-site sewer systems. They thought this was already done when they adopted the County's codes, but we need to go through the formal agreement that allows the County to have the authority to be the investigating officer. It has been signed by the Village of Pierpont and it is just waiting for us to sign it.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

15. Commissioner Reports

There were no commissioner reports.

16. Public Comment

There was no public comment.

The Commissioners discussed with the 4-H students the role of the Commission, along with the individual responsibilities of each Commissioner.

The meeting adjourned at 10:28 a.m.

Attest:

Kenneth M. Pearson
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner