

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Joshua Norberg

The meeting was called to order at 9:34 a.m.

Commissioner Miller served as Acting Presiding Commissioner in Commissioner Pearson's absence.

**County Clerk**

**1. Accept Certification of Candidates for Hospital Trustee of Boone County**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the attached certification for the County Hospital Trustee. Pursuant to the provisions of 115.124.1 RSMo., no election shall be held for such office and the candidate, Brian Neuner, shall assume the duties of his office at the same time and in the same manner as if he had been elected at the April 7, 2009 election. It is further ordered the Presiding Commissioner is hereby authorized to sign the Commission for Brian Neuner to serve as Hospital Trustee for a five-year term.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 27-2009**

**2. Accept Certification of Candidates for Centralia Special Road District**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the attached certification for the Centralia Special Road District. Pursuant to the provisions of 115.124.1 RSMo., no election shall be held for such office and the candidate, Jamie Mills, shall assume the duties of his office at the same time and in the same manner as if he had been elected at the April 7, 2009 election. It is further ordered the Presiding Commissioner is hereby authorized to sign the Commission for Jamie Mills to serve as Commissioner of Centralia Special Road District for a three year term.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 28-2009**

### **Information Technology**

#### **3. Request for Administrative Authority to Purchase Laptop Computers, PCs, and Peripherals**

Commissioner Miller stated this order is to allow the Director of Information Technology to purchase this equipment as needed instead of sending out a large bid.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Information Technology department to Purchase Laptop Computers, Personal Computers, Peripherals and Printers from Cooperative Contracts for Fiscal Year 2009.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 29-2009**

### **Planning and Building**

Stan Shawver, Director of Planning and Building, was present on behalf of this item.

#### **4. Department Annual Report**

Mr. Shawver presented the Annual Report for the Planning and Building Department. A copy of the report may be picked up at the County Clerk's Office in Room 236 of the Roger B. Wilson Boone County Government Center, located at 801 E. Walnut, Columbia, MO 65201.

### **Purchasing**

Melinda Bobbitt, Director of Purchasing, and June Pitchford, Auditor, were present on behalf of this item.

#### **5. 49-27OCT08 – Financial and Compliance Auditing Services (first reading)**

Ms. Bobbitt stated the Request for Proposal (RFP) for Financial and Compliance Auditing Services closed on October 27, 2008. Six proposal responses were received.

The evaluation committee consisted of the following:

Lori Fleming, Finance Director, City of Columbia

June Pitchford, Boone County Auditor  
Kristen Hockman, Assistant Teaching Professor, UMC School of Accountancy  
Kay Murray, Boone County Treasurer

The evaluation committee recommends award to RubinBrown of St. Louis, Missouri, per their attached evaluation report. The cost of this contract for 2009 (to audit 2008) is \$80,500.00. Contract will be paid out of Department 1190 – Non-Departmental, Account 71101 – Professional Services. \$80,880.00 was budgeted for 2009. This contract has six optional renewals through 2014.

Commissioner Elkin asked what we paid last year.

Ms. Pitchford stated we paid \$98,880.00. She stated we will be saving about \$18,000.

Commissioner Elkin stated it is also good to try to occasionally get a new set of eyes to look at things.

Ms. Pitchford stated there were a couple of objectives in mind going out for the RFP. One was to change audit firms. We did not allow the current audit firm to submit a proposal unless they could do so with significant changes in staffing. Since they have one governmental services unit, they were unable to do that. The other objective was to obtain improvement in pricing. We have moved through unprecedented changes in accounting standards imposed on us as a local government, and audit firms have had significant changes in their auditing standards. She stated we have made it through the biggest wave of that, and she thought now would be a good time to go out into the market and see if we could improve our pricing.

Ms. Pitchford stated we did negotiate the price on this proposal. This was not the original price submitted, but we negotiated and part of RubinBrown's negotiation was to waive initial startup fees. When there is a change in auditors, there is always additional work required in the first year of transition. Most firms build that into their pricing and spread it out over the tenure of the audit, so we asked the firms to price that to us separately, and through the negotiation process RubinBrown waived that fee.

Ms. Pitchford stated there is no statutory requirement that the County obtain an annual audit. This is primarily the result of our continuing disclosure requirements imposed on us by our debt covenants. For example, the Department of Natural Resources Direct Loan that the Commission just approved requires us to obtain a single audit for the years in which we expend those monies on the project.

Commissioner Elkin asked Ms. Pitchford what she means by a "single audit".

Ms. Pitchford stated the single audit emerged in 1984. Prior to that time, all the different federal agencies would send out their own team of auditors to recipients of federal awards. Entities were just getting finished with one audit and then they would have auditors from another department

coming in, and Congress changed the law such that they essentially pushed the auditing requirement onto the recipient, and said they will require the recipient of federal monies to obtain a single audit, which will then satisfy the audit requirements of all the grantor agencies. If an entity receives over \$300,000 in federal awards, they are required to obtain a single audit. We have about \$1.2 to \$1.5 million in federal awards every year.

Commissioner Miller stated we would have to give up our federal dollars if we didn't have an audit.

Ms. Pitchford stated that is correct. When you sign the award acceptance, you are agreeing to provide a single audit.

Commissioner Elkin stated he thinks there ought to be a mechanism so if you have a good track record and you have good accounting procedures, you should not have to spend that money to do it every year.

Ms. Bobbitt stated when she started, the auditors gave her department some good recommendations on how to do certain things more efficiently.

Ms. Pitchford stated while it is expensive, it is less than a quarter of a percent of our total government expenditures. She stated the cost is something you could pass on if you include it in your grant applications. It is allowable to include the cost of a single audit, but that is required at the time that the grant application is developed, and because we are decentralized those grant applications are usually already put together before the Commission even knows about them.

Commissioner Miller asked if it would warrant having a meeting on grants with people who typically do the grants.

Ms. Pitchford stated given that fact that there may be more federal money available for award to local governments, she thinks it would be helpful to talk about the importance of including all recoverable costs.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

### **Sheriff's Department**

#### **6. Budget Amendment for Drug Related Overtime (first read on 1/15/09)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for drug related overtime expenses:

Department	Account	Department Name	Account Name	Decrease	Increase
2500	10110	Forfeiture Funds	Overtime		\$2,307.00

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 30-2009**

**Miscellaneous**

**7. Economic Development Agreement (first read on 1/22/09)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Economic Development Agreement with the Centralia Area Chamber of Commerce. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 31-2009**

**8. Social Service Contract with MU Adult Day Connection (first read on 1/22/09)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Social Service Agency Contract with MU Adult Day Connection. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 32-2009**

**9. Appointment – Senior Citizen Services Corporation**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint Glenda Castrop to the Senior Citizen Services Corporation for a term beginning February 1, 2009, and ending January 31, 2009.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 33-2009**

### **10. Authorize Closed Meeting 610.021(2)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, February 2, 2009, at 10:00 a.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021 (2) RSMo. to discuss the leasing, purchase or sale of real estate by a public government body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 34-2009**

### **11. Commissioner Reports**

Commissioner Miller reported on the following:

**Courthouse Expansion Project Monthly Report:** Commissioner Miller stated this is the fourteenth report. We are expecting to complete this project by the end of February. The problem now is we are having court in the ceremonial court room and we are beating and tearing out things in the hearing room next door, so logistics is kind of a nightmare right now. She stated the project contingency is \$62,000. We are trying to recoup some of our costs from the architect and their engineer for some of the overages cause by plan flaws. We are also working on recouping a month's worth of general conditions from our mason, who delayed us 2 ½ months.

Commissioner Elkin asked how much a month of general conditions is.

Commissioner Miller stated it is \$24,512.00. She stated she had them take it out of the contingency this month just in case we don't get it for some reason.

Commissioner Miller stated when you move, you find you need a plug here or a plug there, so there are some small problems like that which still need to be worked out. We are down to one north being finished. The Juvenile Office is moving this week from where IV-D will go. IV-D is moving Thursday. She stated Christy Blakemore and her staff has been very good. They have had to move into unfinished spaces several times and it is not an easy situation over there.

**12. Public Comment**

There was no public comment.

The meeting adjourned at 10:09 a.m.

Attest:

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Kenneth M. Pearson  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner